

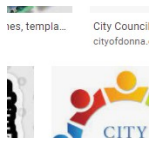


Committee of the Whole



1. Boards and Commission Interviews (Amy)

The City Clerk has scheduled time for Council to consider the prospective candidates interested in filling vacancies on City Boards and Commissions.



2. Council Organization for 2022 (Amy)

The City Clerk has scheduled time for Council to consider the Council Committee Chairs and Vice Chair assignments for 2022.



3. Clerk of Council Performance Review Process Discussion (Mayor)

The Mayor has scheduled time for Council to consider the process used by Council to evaluate the City Clerk's annual performance.

3. Update the Pending List for 2022

The staff have reviewed the pending list items and we would like Committee time to review the status of those items and request Council's consideration to remove completed items where appropriate. (attachment)

Administrative Recommendation

Review the pending list items and authorize the modifications as presented.

Council Action

Authorize and amend the pending list as appropriate.



Health & Safety Committee

1. Certification of the Petition for the Sensible Kent Ballot Initiative (Hope)

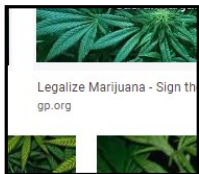
Hope has requested Committee time to present the petition received from Sensible Kent requesting Council to authorize the County Board of Elections to place the marijuana initiative on the next Ballot for a public vote. (attachment)

Administration Recommendation

The required number of local signatures on the marijuana initiative petition have been verified and it is Council's responsibility to accept the petition and forward it to the County Board of Elections. I recommend Council's authorization.

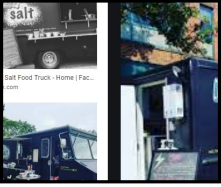
Council Action

Accept and authorize forwarding the marijuana initiative petition to the County Board of Elections for the next ballot, with the emergency clause.



Health & Safety Committee (continued)

2. Proposed Updates to City Food Truck Regulations (Hope, Joan)



Staff have requested Committee time to provide Council with recommendations to update the City's Food Truck Regulations. Food trucks are permitted on private property but they have been limited in the public right of way in order to minimize competition with local food establishments. The proposed updated regulations will expand opportunities for food trucks in the public right of way.

Administration Recommendation

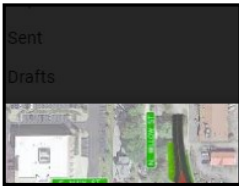
Kent businesses (Mad Cap, N. Water Brewery) have been using food trucks to provide food at their place of business and the staff believes the proposed updates will better match the current market conditions. I recommend Council's support.

Council Action

Authorize the proposed updates to the City's Food Truck Regulations as presented, with the emergency clause.

Streets, Sidewalks & Utilities Committee

1. East Main Street Improvement Project Update (Jim)



Jim has requested Committee time to provide Council with an update on the outcome of the public meetings held for the East Main Street Improvement project. Jim will also share an update on the final design and safety features of the project that will be the basis for developing the project engineering and construction plans. (attachment)

Administration Recommendation

Receive the staff report, no action is necessary.

Council Action

Receive the staff report, no action is necessary.

2. N. Water Street TES Parking Recommendation (Jim)



Jim has requested Committee time to present the recommendations of the staff TES parking committee in response to the Council referral of the concerns raised by 3 residents on North Water Street who attended the December Regular Council meeting and asked Council to provide them with 24 hour on street parking permits in front of their apartment building. Previously the renters on N. Water Street had been offered a chance to park overnight and during the day on Portage Street but the renters declined that offer preferring to park overnight on N. Water Street and move their vehicles during the day on N. Water Street. (attachments)

Administration Recommendation

In evaluating the renters concerns, the members of TES unanimously supported re-offering the opportunity to park overnight and during the day on Portage Street.

Council Actions

Receive the staff recommendation and direct staff accordingly.

Finance Committee

1. Franklin Fire Service Contract Update (Hope, Bill, Rhonda)

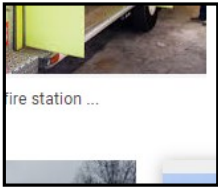
Rhonda has requested Committee time to allow the staff to present proposed modifications to the calculation of the "run rate" billed to Franklin Township for each fire and EMS call performed under the City/Township Fire Service contract. The proposed changes are intended to more accurately capture the costs while stabilizing the billing rate for the Township. (attachments)

Administration Recommendation

Receive the staff report and approve the proposed contract changes as presented.

Council Action

Adopt the revised Franklin Township Fire Service contract as presented, with the emergency clause.



Executive Session

The Mayor has requested an executive session for consideration of employee evaluations.

Information Items

1. Income Tax Report

Rhonda Hall has provided a summary of income tax collections for the November of 2021. Overall the City income tax collections YTD are up 1.87% (\$250,531) compared with November of 2020. For the month of August the City income tax collections are up 16.45% (\$185,283) compared to October 2021. (attachment)

2. Monthly Permit and Zoning Reports

Bidget Susel has enclosed copies of the monthly zoning and permit violations report for November 2021. Permit revenues were \$10,028.64 for November with the most permits being issued for Existing Residential Additions/Remodel (24 permits). There were 17 code enforcement items in September. (attachment)