



Kent Police Department

Memorandum

To: Dave Ruller, City Manager
Dave Coffee, Director of Budget and Finance
From: Chief Michelle A. Lee
Date: July 24, 2018
Subject: Council Approval for Monetary Donation

We have received a personal check from Ms. Mary L. "Moe" Kenneley for \$50.00. Ms. Kenneley and friends of the department would like to make the donation to the Kent Police Department in memory of Rita Loftin. Ms. Loftin was a loving wife, mother, grandmother, retired Kent Dispatcher and friend.

I am seeking council's acceptance and approval of this monetary donation to be spent towards the new communications center training needs of our dispatchers. Thank you for your consideration.



City Of Kent Fire Department

320 S. Depeyster St.
Kent, Ohio 44240
330. 673.8814
330.676.7374 Fax

To: Kent City Council
Dave Ruller
Tara Grimm
Sandy Lance

From: John Tosko

Date: August 1, 2018

I am requesting council's acceptance of a \$50.00 donation made out to Kent Fire Department in honor of retired Fire and Police Dispatcher Rita Loftin. Mrs. Loftin was a long time, and much respected dispatcher with the City of Kent.

I am requesting the check for \$50.00 to be entered into the 128.4907 line.



CITY OF KENT, OHIO


DEPARTMENT OF FINANCE

TO: Dave Ruller, City Manager ✓
Hope Jones, City Law Director

FROM: David Coffee, Director of Budget and Finance

DATE: July 25, 2018

SUBJECT: Request for Ordinance Certifying Unpaid Concrete Sidewalk Repair Bills to Portage County



City of Kent Codified Ordinance 521.06 allows for the certification of unpaid property owner billings for sidewalk repairs to the County Auditor to be placed as a lien on the real property that generated the unpaid expenses. This action aligns with the City's financial enforcement remedies for City code enforcement violations, unpaid utility bills, and special assessments. Unpaid Sidewalk Repair Bills, when applicable, are a part of these annual "housekeeping actions" to collect outstanding monies that are owed to the City.

In continuation of this practice I am respectfully requesting City Council authorization for an ordinance certifying the attached lists for the 2016 and 2017 Annual Concrete Repair Programs of Unpaid Concrete Sidewalk Repair Accounts to the County Auditor in order to allow for the placement of the certified amount on the real property tax list and duplicate against the property having had required sidewalk repairs, and declaring an emergency.

The County has indicated that separate ordinances are required in order to separate their remittance of collected amounts so that City revenue accounting entries can be made to the appropriate funds.

Thank you in advance for your support and assistance in this matter.

2016 ANNUAL CONCRETE REPAIR PROGRAM

Ohio Revised Code 715.261
Kent Codified Ordinance 521.06

	<u>PARCEL I.D. #</u>	<u>ADDRESS</u>	<u>PROPERTY OWNER</u>	<u>AMOUNT</u>
1	45-004-00-00-054-000	166 Currie Hall Parkway	Colo S., Inc.	\$ 3,131.20
2	45-004-00-00-060-000	184 Currie Hall Parkway	New Era Real Estate	\$ 6,341.96
3	17-023-10-00-203-000	126 Linden Rd.	Ramon A. Rousseau	\$ 2,154.07
4	17-023-10-00-204-000	132 Linden Rd.	David Yost	\$ 2,393.95
5	17-023-10-00-205-000	200 Linden Rd.	Pamela A. Bozica	\$ 2,035.43
6	17-023-10-00-206-000	206 Linden Rd.	A & P Income LLC	\$ 1,842.53
7	17-030-20-00-189-000	416 Stinaff St.	MacIntyre Properties, LLC	\$ 180.00
8	17-030-20-00-192-000	436 Stinaff St.	Eric & Callie Channell	\$ 872.16
9	17-030-10-00-100-000	437 Stinaff St.	Hot Rod Enterprises (Randy Dean)	\$ 402.56
10	17-030-20-00-193-000	440 Stinaff St.	Nathaniel L. Hawkins	\$ 154.80
11	17-030-10-00-098-000	447 Stinaff St.	David & Joy Moon	\$ 650.22
12	17-030-10-00-096-000	459 Stinaff St.	Jerry T. Dawson	\$ 386.80
13	17-030-10-00-095-000	465 Stinaff St.	Ashley R. Marder	\$ 136.00
14	17-030-10-00-092-000	485 Stinaff St.	Timothy D. Pagliari	\$ 149.60
15	17-030-20-00-187-001	850 N. Mantua	Cole CK Portfolio IV LLC	\$ 831.60
TOTAL				\$ 21,662.88

2017 Street Program; S. Chestnut/Middlebury Road Rehabilitation

Ohio Revised Code 715.261
Kent Codified Ordinance 521.06

	<u>PARCEL I.D. #</u>	<u>ADDRESS</u>	<u>PROPERTY OWNER</u>	<u>AMOUNT</u>
1	17-026-20-00-098-000	114 S. Chestnut St.	Julie Monbeck Obraza	\$2,995.45
2	17-026-20-00-097-000	120 S. Chestnut St.	William P. Bintz	\$1,616.94
3	17-026-20-00-083-000	301 S. Chestnut St.	Kirk E. Johnson	\$911.25
4	17-026-20-00-085-000	305-307 S. Chestnut St.	John & Susan Morrison	\$3,483.85
5	17-026-20-00-087-000	308 S. Chestnut St.	Janet Hill	\$1,345.12
			TOTAL	\$10,352.61



CITY OF KENT, OHIO

DEPARTMENT OF FINANCE

TO: Dave Ruller, City Manager ✓
Hope Jones, City Law Director

FROM: David Coffee, Director of Budget and Finance *David A. Coffee*

DATE: July 25, 2018

SUBJECT: Request for Ordinance Certifying Delinquent City Utility Debtors to Portage County

In October of 2012 Kent City Council approved Ordinance 2012-110 amending Sections 913.07, 915.72, 921.24 and 935.14 of the Kent Codified Ordinances allowing for the certification of delinquent water use charges, wastewater use charges, storm water utility charges and recycling/solid waste collection charges to the County Auditor to be placed as a tax lien on the real property that generated the delinquent charges. This action aligned the City's possible enforcement remedies for the above listed "Utility Billing Charges" with already existing "housekeeping authority" for other City code enforcement violations and special assessments.

In continuation of this practice I am respectfully requesting City Council authorization for an ordinance certifying the attached list of delinquent and otherwise uncollectable Utility Billing Accounts to the County Auditor in order to allow for the placement of the certified amount on the real property tax list and duplicate against the property served by the non-payment of utility bills, and declaring an emergency.

A request for City Council approval of a separate ordinance to provide certification of listings for non-Utility Billing outstanding delinquent debts is also being submitted under separate cover. The County has indicated that separate ordinances are required in order to separate their remittance of collected amounts so that City revenue accounting entries can be made to the appropriate funds.

Thank you in advance for your support and assistance in this matter.

City of Kent: Delinquent Fines and Unpaid Fees Dept: Utility Billing

Owner Name	Address	Parcel #	Amount	Delinquent Date	Description of Fine/unpaid fee
Abell, Brian	435 Crain	17-024-33-00-003-000	\$84.95	7/26/2017	water/sewer
Adams, Dave	306 E Summit	17-013-10-00-060-000	\$69.76	11/28/2017	water/sewer
Adams, Dave	220 N Lincoln	17-024-33-00-135-000	\$130.83	11/28/2017	water/sewer
Ahmad, Bassam	1110 Silver Meadows	17-028-10-00-116-000	\$55.91	12/1/2017	water/sewer
Alexovich, Louann	542 Park	17-025-10-00-124-000	\$187.45	1/29/2018	water/sewer
Apel, Myrna	601 Franklin	17-012-10-00-040-000	\$28.19	6/5/2018	water/sewer
Austin, Beverlee	1018 Kevin	17-044-10-00-025-000	\$12.91	5/25/2017	water/sewer
Berthiaume, Justin	1265 Meadow	17-010-10-00-172-000	\$46.71	3/23/2018	water/sewer
Biggie, William	326 W Elm	17-012-20-00-138-000	\$8.31	10/24/2017	water/sewer
Bina, Margaret	709 Marilyn	17-010-70-00-054-000	\$17.41	10/31/2017	water/sewer
Bridgewater, Michelle	1156 Hampton	17-010-20-00-064-000	\$97.46	6/2/2017	water/sewer
Bruckelmyer, Clay	1465 Mogadore	17-008-00-00-012-000	\$16.97	5/25/2018	water/sewer
Bukovac, Michael	447 Park	17-025-10-00-102-000	\$310.16	12/15/2017	water/sewer
Cadle, Krimson	614 Hudson	17-030-20-00-097-000	\$146.05	5/29/2018	water/sewer
Cartwright, William	811 S Water	17-013-20-00-030-000	\$104.97	10/26/2017	water/sewer
Cartwright, William	809 S Water	17-013-20-00-029-000	\$392.43	1/25/2017	water/sewer
Casto, James	1251 Overbrook	17-010-10-00-006-000	\$70.82	7/31/2017	water/sewer
Chawla, Nishi	1599 Chadwick	17-005-20-00-021-000	\$195.74	11/30/2017	water/sewer
Ciccione, Robert	402 Harris	17-007-10-00-036-000	\$59.01	5/31/2018	water/sewer
CLC Holdings, LLC	482 Irma	17-010-40-00-026-000	\$147.57	9/5/2017	water/sewer
Coble, Harris	539 Miller	17-031-22-00-004-000	\$69.87	2/12/2018	water/sewer
Cole, Windy	1533 S Water	17-006-12-00-152-000	\$84.35	1/9/2018	water/sewer
Condos, George	221 Starr	17-031-21-00-024-000	\$5,680.51	5/31/2017	water/sewer
Daniels, Doria	322 Dodge	17-012-20-00-214-000	\$455.18	10/23/2017	water/sewer
Dodson, Donald	221 Cherry	17-007-10-00-084-000	\$221.60	8/29/2017	water/sewer
Ellis, Shane	118 Crain	17-031-22-00-208-000	\$38.04	10/12/2017	water/sewer
Family & Comm Services	1540 Benjamin	17-007-20-00-014-000	\$86.53	5/3/2018	water/sewer
Garrett Townhomes, LLC	421 Garrett	17-027-10-00-084-000	\$65.45	9/8/2017	water/sewer
Gillespie, Jessica	1102 Franklin	17-012-20-00-209-000	\$28.01	11/6/2017	water/sewer
Giner, Jose	465 Deidrick	17-010-40-00-046-000	\$227.10	10/25/2017	water/sewer

Ginther, Greg	228 Robert	17-043-10-00-005-000	\$58.30	7/3/2017	water/sewer
Gross, Elizabeth	215 S Prospect	17-025-20-00-111-000	\$64.87	1/2/2018	water/sewer
Gross, Elizabeth	135 Crain	17-031-22-00-174-000	\$94.57	6/8/2018	water/sewer
Hershiser, Scott	445 Burns	17-030-20-00-209-000	\$407.18	11/8/2017	water/sewer
Hershiser, Scott	407 N Water	17-024-20-00-064-000	\$98.45	7/31/2017	water/sewer
Hershiser, Scott	316 E College	17-024-40-00-090-000	\$73.69	7/31/2017	water/sewer
Hershiser, Scott	535 S Water	17-013-10-00-006-000	\$48.01	7/21/2017	water/sewer
Hershiser, Scott	445 Burns	17-030-20-00-209-000	\$96.32	3/1/2018	water/sewer
Hershiser, Scott	447 Burns	17-030-20-00-209-000	\$156.68	3/19/2018	water/sewer
Hershiser, Scott	424 Burns	17-030-20-00-208-000	\$65.35	4/23/2018	water/sewer
Hershiser, Scott	430 Burns 2	17-030-20-00-210-000	\$262.27	6/6/2018	water/sewer
Hostetler, Larry	1090 Silver Meadows	17-028-10-00-115-000	\$154.35	11/1/2017	water/sewer
Hostetler, Larry	804 Franklin	17-012-20-00-024-000	\$47.33	4/25/2018	water/sewer
J.R. Acquisitions, LLC	416 E Summit	17-013-10-00-097-000	\$100.05	12/8/2017	water/sewer
Jacobs, Lyndon	239 E Elm	17-013-20-00-065-000	\$33.31	10/9/2017	water/sewer
Kapusta, Kellie	900 Hudson	17-030-10-00-105-000	\$26.12	10/31/2017	water/sewer
Kerr, Lorraine	907 Highridge	17-029-20-00-011-095	\$35.62	2/14/2018	water/sewer
Knapp, Paul	815 Hudson	17-030-20-00-213-000	\$64.23	11/8/2017	water/sewer
Knauss, Marie	715 Hughey	17-009-10-00-007-000	\$18.28	7/31/2017	water/sewer
Koeberle, Mara	147 N Pearl	17-025-10-00-173-000	\$457.64	3/1/2018	water/sewer
Kreiner, Janice	1936 Kimberly	12-016-20-00-039-000	\$61.06	4/20/2018	water/sewer
Kruis, Diane	933 S Water	17-013-20-00-051-000	\$69.89	6/28/2017	water/sewer
Kurtz, Jeffrey	311 Mckinney	17-043-20-00-015-000	\$79.00	9/19/2017	water/sewer
Langston, Brian	1531 Statesman	17-007-20-00-036-000	\$90.12	6/28/2017	water/sewer
Langston, Brian	1545 Statesman	17-007-20-00-039-000	\$146.44	5/7/2018	water/sewer
Leone, James	212 Lake	17-031-22-00-156-000	\$66.45	5/8/2018	water/sewer
Less, Laura & Jeffrey	3 Vine	17-013-10-00-071-000	\$64.04	8/30/2017	water/sewer
Lewis, William	915 S Water	17-013-20-00-048-000	\$54.84	6/1/2018	water/sewer
Liethold, Thomas	647 S Depeyster	17-013-20-00-120-000	\$8.61	10/4/2017	water/sewer
McIntyre, Jennifer	511 W Main	17-025-10-00-204-000	\$301.02	11/14/2017	water/sewer
Medley, Helen	729 Berkeley	17-005-10-00-008-000	\$17.59	7/28/2017	water/sewer
Mileski, Steve	243 E Summit	17-024-40-00-072-000	\$23.04	8/21/2017	water/sewer
Miller, Harry	571 Beech	17-010-60-00-030-000	\$19.50	2/1/2018	water/sewer
Miller, John	716 Silver Meadows	17-028-10-00-046-000	\$94.62	6/2/2017	water/sewer
Moore, Andrew	424 Irma	17-010-40-00-035-000	\$71.77	7/3/2017	water/sewer
Morrison, John	1139 N Mantua	17-031-10-00-029-000	\$36.77	12/15/2017	water/sewer
O'Neal, Logan	1248 Denise	17-028-10-00-104-000	\$68.50	5/24/2017	water/sewer
Paying It Forward LLC	154 N Depeyster	17-024-20-00-036-000	\$165.06	6/27/2017	water/sewer

Paypay Properties, LLC	542 Rockwell	17-030-20-00-028-000	\$32.83	5/11/2018	water/sewer
Peppard, Cory	1295 Denise	17-028-10-00-031-000	\$112.74	12/29/2017	water/sewer
Plymale, Shands	1326 Chelton B	17-010-40-00-013-000	\$276.59	12/26/2017	water/sewer
Plymale, Shands	1328 Chelton B	17-010-40-00-013-000	\$225.70	9/5/2017	water/sewer
Portage Housing	1674 Olympus	17-004-00-00-018-004	\$20.94	6/2/2017	water
Quad Property Mgmt	1509 Mogadore	17-008-00-00-014-000	\$27.04	3/13/2018	water/sewer
Rahmani, Mastafa	721 Akron	17-009-20-00-010-003	\$266.16	5/29/2018	water/sewer
Ray, Lynette	221 Mckinney	17-043-20-00-006-000	\$119.21	10/2/2017	water/sewer
Reeves, Glen	620 Virginia	17-032-20-00-011-000	\$57.59	10/17/2017	water/sewer
Reitz, Cheryl	1538 Mogadore	17-008-00-00-018-000	\$61.88	11/3/2017	water/sewer
Rhodes, William	745 Stow	17-026-20-00-034-000	\$43.12	6/21/2017	water/sewer
Roberts, Bret	129 N Depeyster	17-024-34-00-077-000	\$379.99	8/24/2017	water/sewer
Rock, John	115 Overlook	17-023-10-00-088-000	\$45.61	3/14/2018	water/sewer
Rockland Homes	760 Riverbend	17-041-30-00-065-047	\$159.89	11/16/2017	water/sewer
Russell, Ashley	208 Crain	17-031-22-00-200-000	\$59.30	5/29/2018	water/sewer
Sampson, Erica	1019 Gardenview	17-010-80-00-108-000	\$19.46	8/1/2017	water/sewer
Sapp, John	1061 Meredith	17-010-80-00-033-000	\$73.14	8/11/2017	water/sewer
Schultz, Scott	406 E School	17-013-20-00-313-000	\$201.38	1/31/2018	water/sewer
Schweda, Tia	510 Longmere	17-010-80-00-079-000	\$277.42	5/24/2017	water/sewer
Seaholts, Gordon	609 Vine	17-013-20-00-193-000	\$29.17	6/11/2018	water/sewer
Seaholts, Mark	819 Mae	17-017-10-00-052-000	\$88.12	12/1/2017	water/sewer
SHR S Mantua St, LLC	206 S Mantua 3	17-025-20-00-052-000	\$100.73	8/1/2017	water/sewer
Sicuro, Letty	1400 Vine	17-006-12-00-008-000	\$146.83	8/22/2017	water/sewer
Sicuro, Letty	1402 Vine	17-006-12-00-008-000	\$133.95	8/22/2017	water/sewer
Sizemore, Cody	827 Randall	17-030-20-00-248-000	\$167.47	7/3/2017	water/sewer
Sleek, Marc	709 Stinaff	17-030-10-00-158-000	\$47.95	11/14/2017	water/sewer
Sullivan, Timothy	415 Robert	17-043-10-00-014-000	\$153.21	3/9/2018	water/sewer
Thompson, James	554 Longcoy	17-030-10-00-138-000	\$312.99	9/27/2017	water/sewer
Tipton, Charles	1067 Hudson	17-043-00-00-030-000	\$27.59	3/26/2018	water/sewer
Ury, Patricia	308 Woodard	17-030-20-00-035-000	\$36.71	4/16/2018	water/sewer
Van Horn, Marcia	1240 Meadow	17-010-10-00-158-000	\$54.49	6/28/2017	water/sewer
Vanags, John	1017 N Mantua 1	17-031-10-00-045-000	\$665.06	11/30/2017	water/sewer
Vanags, John	1017 N Mantua 4	17-031-10-00-045-000	\$209.93	3/5/2018	water/sewer
Vanard, Jean	602 N Willow	17-031-22-00-129-000	\$125.97	9/22/2017	water/sewer
Verma, Bipin	1664 Olympus	17-004-00-00-019-000	\$25.95	4/9/2018	water
Victor, Michael & Cathy	382 Irma	17-027-10-00-124-000	\$21.35	7/7/2017	water/sewer
Vintson, Donna	1060 Kevin	17-044-10-00-032-000	\$94.79	9/1/2017	water/sewer
Vogliano, Robert	486 Irma	17-010-40-00-025-000	\$78.07	6/22/2017	water/sewer

Watson, Walter	1224 Fairview	17-023-10-00-121-000	\$307.04	4/9/2018	water/sewer
WRI Property Mgmt	521 Grant	17-043-30-00-019-000	\$36.99	4/11/2018	water/sewer
XP-7 Properties LLC	315 Harris	17-012-20-00-227-000	\$47.30	10/23/2017	water/sewer
Zhao, Lei	489 S Francis	17-010-10-00-024-000	\$28.81	7/3/2017	water/sewer
Zwolinski, Mark	345 Harris	17-012-20-00-227-000	<u>\$27.07</u>	7/3/2017	water/sewer
TOTAL			\$18,368.72		



CITY OF KENT, OHIO

DEPARTMENT OF FINANCE

TO: Dave Ruller, City Manager ✓
Hope Jones, City Law Director

FROM: David Coffee, Director of Budget and Finance *David A. Coffee*

DATE: July 25, 2018

SUBJECT: Request for Ordinance Certifying Delinquent Non-Utility Debtors to Portage County

Annually Kent City Council receives listings of unpaid delinquent mowing bills, property maintenance violations-citations, zoning violations-citations, and other code enforcement violations to be placed as a tax lien on the real property that generated the delinquent charges.

In continuation of this annual "housekeeping practice" I am respectfully requesting City Council authorization for an ordinance certifying the attached list of delinquent and otherwise uncollectable fines/fees to the County Auditor in order to allow for the placement of the certified amount on the real property tax list and duplicate against the property served by the non-payment of various code enforcement actions, and declaring an emergency.

A request for City Council approval of a separate ordinance to provide certification of listings for Utility Billing outstanding delinquent debts is also being submitted under separate cover. The County has indicated that separate ordinances are required in order for us to distinguish their remittance of collected amounts in a way that will enable City revenue accounting entries to the appropriate funds.

Thank you in advance for your support and assistance in this matter.

City of Kent: Delinquent Fines/Unpaid Fees: Dept. Community Development 7/24/18

Owner Name	Address	Parcel Number	Amount	Date Incurred	Description
SULLIVAN NADINE HULBERT AKA NADINE H	336 SILVER MEADOWS BV	17-028-20-00-112-000	\$29,265	4/19/18	Asbestos survey, demo cost, Stm/San Abandonment
GREENE JOSHUA R	416 SUMMIT	17-013-10-00-097-000	\$300	6/25/18	1410.04f
DIFIORE FAMILY PROPERTIES LLC	108 W COLLEGE ST	17-025-40-00-056-000	\$300	6/11/18	1411.05
CLEGG PATRICK D	1216 MUNROE FALLS	17-010-70-00-046-000	\$13,200	9/25/17	1411.05, 1410.04f, 1413.02, 1411.06
KOSCO MAURUS J & SUSAN E	1572 SUMMIT ST	17-004-00-00-006-009	\$2100	10/26/17	1418.04, 1411.06
AURAND PATRICIA P	202 S PROSPECT ST	17-025-20-00-125-000	\$300	7/9/18	1411.06
JONES NATALIE L	731 CUYAHOGA	17-030-20-00-278-000	\$680	6/5/18	mowing
BILLITER ROBERT L	115 W ELM	17-012-20-00-053-000	\$1290	6/29/18	mowing
GREENE JOSHUA R	347 HIGH	17-013-20-00-180-000	\$335	6/29/18	mowing
COTTON JAMES A & JAMES ALBERT	227 LAKE	17-031-21-00-061-000	\$335	6/5/18	mowing
THOMPSON JAMES V	554 LONGCOY	17-030-10-00-138-000	\$1310	6/29/18	mowing
GALLAWAY CHARLES T JR & CHRISTY SUE (J&S)	1198 MIDDLEBURY	17-009-20-00-062-000	\$335	6/5/18	mowing
CLEGG PATRICK D	1216 MUNROE FALLS	17-010-70-00-046-000	\$335	6/29/18	mowing
SULLIVAN NADINE HULBERT AKA NADINE H	336 SILVER MEADOWS BV	17-028-20-00-112-000	\$1305	6/29/18	mowing
STAMPER LISA G	434 STOW	17-025-20-00-011-000	\$335	6/5/18	mowing
GREENE JOSHUA R	416 SUMMIT	17-013-10-00-097-000	\$335	6/29/18	mowing
KIMCO KENT 637 INC AN OHIO CORP	ST RT 43 & 261, NW CORNER	45-004-00-00-051-000	\$335	6/5/18	mowing

Total for Dept. of Community Development: \$52,395

City of Kent: Delinquent Fines/Unpaid Fees: Dept. of Health 7/24/18

Owner Name	Address	Parcel Number	Amount	Date Incurred	Description
Joseph Horning	134 E Summit	17-013-10-00-022-000	\$20	9/29/2017	17-90
James Thompson	554 Longcoy	17-030-10-00-138-000	\$640	10/18/2017	17-100
Linda Jones Waud	1306/1314 Parmalee	17-010-40-00-036-001	\$40	2/28/2018	18-17
Heimans LLC	312 S Willow	17-024-40-00-085-000	\$40	3/15/2018	18-22
Robert Lindsey	187 Currie Hall Pkwy	17-007-20-00-010-000	\$60	4/30/2018	18-33

Total for Dept. of Health : 5 Items Total: \$ 800.00



KENT FIRE DEPARTMENT MONTHLY INCIDENT REPORT JUNE 2018

FIRE INCIDENT RESPONSE INFORMATION

Summary of Fire Incident Alarms

City of Kent	56	44	50
Kent State University	3	5	3
Franklin Township	12	11	14
Sugar Bush Knolls	0	0	1
Mutual Aid Given	2	3	6
Total Fire Incident Alarms	73	63	74

Summary of Mutual Aid Received by Location

City of Kent	0	1	2
Kent State University	0	0	0
Franklin Township	0	0	1
Sugar Bush Knolls	0	0	0
Total Mutual Aid	0	1	3

CURRENT PERIOD			YEAR TO DATE		
2018	2017	2016	2018	2017	2016
56	44	50	283	257	295
3	5	3	65	44	28
12	11	14	86	92	71
0	0	1	3	0	1
2	3	6	13	13	15
73	63	74	450	406	410

EMERGENCY MEDICAL SERVICE RESPONSE INFORMATION

Summary of Emergency Medical Service Responses

City of Kent	200	212	206
Kent State University	14	13	8
Franklin Township	48	25	50
Sugar Bush Knolls	0	0	0
Mutual Aid Given	3	5	1
Total Emergency Medical Service Responses	265	255	265

Summary of Mutual Aid Received by Location

City of Kent	2	1	0
Kent State University	0	0	0
Franklin Township	0	0	0
Sugar Bush Knolls	0	0	0
Total Mutual Aid	2	1	0

CURRENT PERIOD			YEAR TO DATE		
2018	2017	2016	2018	2017	2016
200	212	206	1254	1262	1118
14	13	8	157	128	164
48	25	50	279	259	234
0	0	0	4	1	4
3	5	1	22	21	10
265	255	265	1716	1671	1530

TOTAL FIRE AND EMERGENCY MEDICAL SERVICE RESPONSE INCIDENTS

338	318	339	2166	2077	1940
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TOTAL ALL RESPONSES, INCLUDING MUTUAL AID

340	320	342	2185	2091	1957
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Main Street Kent 2018 Q2 Progress Report

Marketing Committee – The Main Street Kent marketing team leads the way in promoting downtown Kent’s shops, restaurants, nightlife, arts, culture, events and unique character. Main Street Kent hosts many events year round, drawing people to the downtown district. This committee “gets the word out” about all we have to offer in Kent, promoting the businesses and features of downtown Kent through web, email, billboard, radio, print and social media. This committee is continually growing, with new people bringing their expertise to the table each year.

Committee members include: Pam Petrus (chairperson), owner of DIVERSA Advertising; Mike Beder, downtown business owner; Chris Hallahan, IdeaBase user experience designer; Bethany Hammond, Each + Every community manager; Cheryl Ann Lambert, Kent State University School of Journalism and Mass Communication assistant professor; Susan McGann, Ohio Small Business Development Center business advisor; Krista Rohe, The Davey Tree Expert Company senior project manager; and Michelle Sahr, downtown business owner.

Marketing Plan – The Main Street Kent marketing committee works from a comprehensive marketing plan, with specific goals and objectives laid out to steer our yearlong efforts. We aim to increase the attendance and profitability of our events, strategically market to specific demographics/audiences, increase activity on our website and social media, collect email addresses/data from fans/followers/event attendees, and more. We use a wide mix of media when promoting our events and our downtown, since we’re trying to reach a wide variety of demographics.

Downtown Kent
The best place for unique shops, food, nightlife, live music and events!

- April 27 - American Roots Music Festival
- June 2 - Art & Wine Festival
- July 13 - Blues Fest
- July 28 - Wizardry: World of Kent
- Sept. 8 - Kent International Festival
- Sept. 14 - Round Town Music Festival
- Sept. 22 - Main Street Kent's Oktoberfest

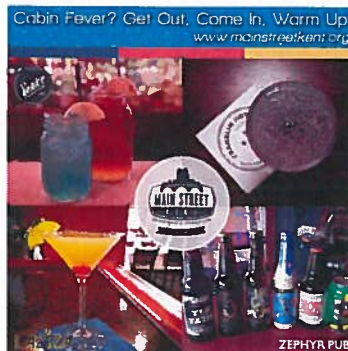
www.mainstreetkent.org

Good Times Magazine – To the left is a ½ page ad featuring downtown Kent events and live music. Several signature events for summer and fall are highlighted, as well as our website and social media, so people know how to stay connected to what’s happening in downtown Kent. 139,800 copies of this publication will be distributed throughout Ohio, and the publication has a good shelf life.

Social Media – We continue to market the assets of Kent via social media, strengthening the Main Street Kent presence on Twitter, Instagram, Facebook and SnapChat.

Current followers: **Facebook – 13,068 (Rating: 4.8/5); Twitter – 3,968; Instagram – 3,337** and growing!

Ads are placed on a monthly basis, depending on the marketing theme for the month. Other content is delivered on a daily basis covering events, business specials, art features, volunteers, and more.



Digital Targeted Ads – Each month, we place an ad with Thrive Hive/www.record-courier.com. A theme is chosen each month based on events, seasonal activity, shopping, dining, etc. We feature "Friends of Main Street Kent" (businesses supporting MSK with an annual \$150 donation) in these ads as an added benefit to supporting our organization. These ads drive traffic to our website. Example:



Women in Business – For the month of March, and in support of Women's History Month, our focus was on Kent Women in Business. A special landing page was created on our website, and ads were placed on Facebook, Instagram and in the Record-Courier to showcase many of the amazing women-run businesses in our city. The landing page showed each woman's answers to questions about how long she has been in business in Kent, why she chose to open a business in Kent, why she chose to go into business for herself in the first place, and what business achievement makes her most proud. This campaign generated a lot of conversation and interest!



Scene Magazine – The “Best of Cleveland” and “Summer Event Guide” editions of this magazine are distributed widely in some of our target markets. Below are the half-page ads Main Street Kent placed in these publications, aimed at attracting visitors to downtown Kent for events and summertime fun!



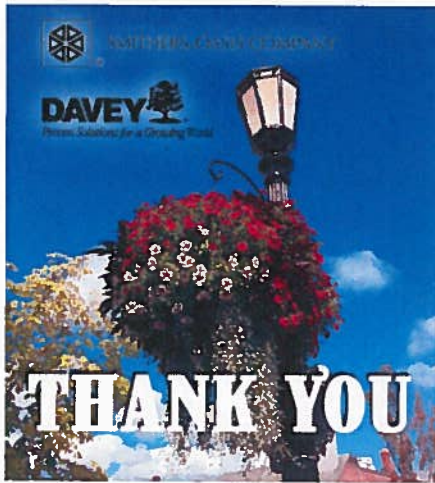
91.3 FM The Summit – Listeners of this public radio station will hear Main Street Kent messaging throughout the year. Featuring events, outdoor patios, hike & bike trials, restaurant week, holiday shopping, and the many other assets Kent has to offer, these radio spots are aimed at attracting people from western PA and all over OH!

Main Street Kent Art & Wine Festival – Our twelfth annual event was another huge success, featuring ten Ohio wineries, sixty local artists, several local food vendors and a fantastic lineup of local music. The event footprint expanded to include Franklin Ave. this year, allowing for some breathing room after many years of continued growth. Net proceeds exceeded \$37,000 for our signature event!



Design Committee – The Design Committee is led by Julie Kenworthy, executive director for the Kent Historical Society & Museum. This committee is intended to be the “designing voice of the Kent community,” and is focused on the aesthetics of our downtown.

Committee members include: Dylan Ball, DS Architecture project designer; Alex Catanese, Each + Every design director; Kelly Dietrick, Troppus Projects owner; Annie Flaherty, Envisage Group vice president of technology service; Jennifer Fritz-Hunter, DS Architecture studio director; Doug Fuller, DS Architecture architect; Tom Hatch, Focus Curriculum president; Larrie King, Glyphix Studio/KSU assistant professor; Jen Mapes, KSU Department of Geography assistant professor; Elaine Mattern, The Davey Tree Expert Company brand manager; Lisa Morde, KSU Office of Experiential Education and Civic Engagement coordinator; Allan Orashan, Century 21 realtor; Heather Phile, City of Kent development planner; Dan Tillett, Troy Construction owner; Alan Walker, Each + Every vice president.



Adopt-A-Spot – The 2018 Adopt-A-Spot season is in full swing, with some new sponsors and gardeners joining the program this year. K&M Gardens cares for the hanging flower baskets and our partnership with Freedom Lawn Care continues, as they care for the downtown flowerbeds. Planting day took place on May 26, and all beds were planted in time for the June 2 Art & Wine Festival. We’re happy to have The Davey Tree Expert Company and Smithers-Oasis on board to fully support/fund the hanging flower baskets for 2018.



Historic Facades of Kent Project – Main Street Kent continues to work with an intern from the KSU College of Architecture and Environmental Design to develop this program in partnership with DS Architecture and the Kent Historical Society. The project includes the historic documentation of downtown building facades from original to current, highlighting major changes over time, including photos and descriptions of building use, occupants, and original architectural styles. The final product will serve as a resource for the community and a guide for the design committee to use in promoting redevelopment of historic facades to owners of historic buildings, helping to reduce the upfront cost of façade renovation, and fulfilling a requirement on the application for the downtown loan/grant façade program. The goal is to eventually prepare 2D drawings of possible façades for consideration, promoting redevelopment of historical buildings in the city of Kent.

Downtown Banners – In partnership with Glyphix Studio, the downtown banners were redesigned so we now have two “sets” which can be rotated. The banners are on display on the light posts throughout the downtown district, highlighting assets like the farmers’ market, outdoor recreation, live music, shopping, rich history, town & gown, and more. After a long process of creative work and special photo shoots, we’re proud to have completed this project!



Business Enhancement Committee – This committee is led by Tom Wilke, economic development director for the City of Kent. The committee’s focus is to drive traffic through the doors of older business as well as newer ones. In addition, the committee searches out opportunities for the businesses to work together, whether on an event, a promotion, or otherwise.

Committee members include: Mike Beder, downtown business owner; Mike Finley, Hall-Green Agency owner; Todd Kamenash, KSU assistant dean of students; Patrick Madonio, Brimfield Insurance owner; Maggie McKendry, KSU assistant athletic director; Josh Rider, KSU Center for Adult and Veteran Services director.

Chocolate Walk – Feb. 10, 2018. Due to the incredible popularity of this event, the MSK website crashed two days in a row with thousands of people trying to get tickets! The event generated great profits for Main Street Kent and heavy foot traffic for participating businesses during a particularly slow time of year. Three hundred tickets were sold at \$25 each. Business owners met many new customers and had great sales during the event. This year, the Kent State Hotel & Conference Center donated an overnight stay, dinner, and breakfast for two as a grand prize package in which all attendees were entered to win. Guests came from cities all around us for this event where people love getting out of the house to enjoy a chocolate adventure in downtown Kent.



Kent Mardi Crawl – A first-time event for Main Street Kent, we partnered with Magic Hat and Labatt Brewing to bring the Kent Mardi Crawl to downtown Kent. Complete with Mardi Gras beads and masks, giveaways, a prize drawing and costume contest, this event drew over 300 people from cities all around to downtown Kent. The event encouraged guests to explore venues they don't typically visit, and bar owners reported meeting lots of new customers. Main Street Kent donated a portion of the proceeds to Freedom House, a transitional housing facility for homeless veterans, in support of their renovation. We feel great about giving back to our community!



Restaurant Week – In partnership with Great Lakes Brewing Company, Main Street Kent hosted our first ever Restaurant Week from June 3-9. Each participating restaurant created a "prix fixe" menu, offering a choice of three menu items for one set price. It created an opportunity for people to explore eateries they had not been to before, during a slower time of year, and covered menu items from sushi to burgers to gourmet Italian!

ART	WALK	K E N T
	FRIDAYS	9/7 10/5 11/2 12/7
	MAY through DECEMBER	2018

First Friday Art Walks – On May 4, Main Street Kent began coordinating monthly Art Walks to showcase the arts in Kent. Participating galleries, businesses and creative spaces in the downtown district stay open until at least 8pm, to showcase local artists, exhibitions/installations, activities, live music and more. In partnership with Acorn Alley, Troppus Projects the Downtown Gallery, we're now proudly hosting these events with a great turnout each month.

Operations Committee – Our Executive Team is focused on the overall sustainability of our organization, including succession planning for our Board of Directors and fundraising. Leadership for MSK is based in our **Executive Committee:**

- **President** – Regan Gettens, Fairmount Properties/College Town Kent
- **Vice President** – Eric Decker, Portage Community Bank
- **Treasurer** – Mike Lewis, Hometown Bank
- **Secretary** – Joan Conaway, Joan Conaway Interior Designs

Board of Directors – Dylan Ball, Mike Beder, Mike Finley, Chris Hallahan, Tom Hatch, Todd Kamenash, Julie Kenworthy, Maggie McKendry, Pam Petrus

Board of Governors - Ron Burbick, Michelle Sahr, Tom Wilke



Annual Accreditation – Heritage Ohio visited Kent on February 10 for our official annual evaluation. After a meeting with city manager Dave Ruller, MSK committee reports, and a thorough assessment of our program's 2017 achievements, Main Street Kent received official certification for the year 2017. This certification

reflects the strength of our board, staff, and volunteers, as well as the breadth of our relationships with other organizations, businesses and the city of Kent.

Revitalization Series Training – Kent was host to the Promotions and Marketing quarterly training offered by Heritage Ohio on Feb. 15. Speakers included area marketing experts Alan Walker of Each + Every, Mike Salvi of Full Spectrum Marketing, and Maureen Harper of Falls Communications. The program took place at the Kent Free Library, followed by a tour of the LN Gross building and happy hour hosted by DS Architecture. Over sixty visitors attended the sessions, and many were impressed with the continued progress of our city.



Main Street Kent Annual Awards Celebration – Each year, we take an evening to celebrate our dedicated volunteers, board members, supporters, and friends with an evening of beverages, appetizers, and awards at the Kent Historical Society & Museum. Kelly Dietrick of Troppus Projects received “Small Business of the Year” for her exemplary first year in business and avid participation in Main Street Kent events and promotions; IdeaBase and Glyphix Studio received “Best Supporting Business” for their amazing contributions to the design and marketing committees; Leadership Portage County received “Non-Profit of the Year,” for



having such a positive impact on so many individuals involved in the Main Street Kent organization; the “President’s Award” was given to Mike Finley, die-hard Main Street Kent board member and past president for Main Street Kent; “Volunteer of the Year” was given to Robin Spano, a key player in the Wizardly World of Kent event planning committee; and the “Ronald Burbick Award” was given to Popped! owner Gwen Rosenberg, for the value her business brings to our downtown, especially as a destination shop.

Volunteers – Volunteers are the driving force behind the success of Main Street Kent. This includes our Board of Directors, committee members, volunteer gardeners, event staff, and all of the great people who dedicate their valuable time to various Main Street Kent projects. As of second quarter 2018, volunteers have donated 1,302 hours of time and expertise to Main Street Kent!



We appreciate the ongoing support of the City of Kent! We look forward to continuing our partnership with all of the organizations (<http://www.mainstreetkent.org/our-supporters>) that help us continue our mission:

Working to strengthen and beautify downtown Kent while fostering economic development, historic preservation, and a sense of community.



Main Street Kent

2018 INCOME ELIGIBLE FOR CITY MATCH

January - June, 2018

	TOTAL
Income	
4030 Corporate Sponsors & Foundations	26,235.27
Total Income	\$26,235.27
GROSS PROFIT	\$26,235.27
Expenses	
Total Expenses	
NET OPERATING INCOME	\$26,235.27
Other Income	
4065 Fundraising Events	
4300 Annual Dinner	-150.00
4310 Art & Wine Festival	62,463.52
4320 Potterfest	30,918.78
4330 Oktoberfest	1,000.00
4340 Chocolate Walk	5,660.50
4360 Seven Courses	5,650.00
4380 Progressive events	3,098.27
Total 4065 Fundraising Events	108,641.07
Total Other Income	\$108,641.07
NET OTHER INCOME	\$108,641.07
NET INCOME	\$134,876.34