



Public Hearing

1. The City Clerk has scheduled a public hearing on the proposed 2023 City of Kent Tax Budget at 6:30 pm.

Works Session

1. The City Clerk has scheduled a Council Work Session with the consultants performing the update of the City's Design Guidelines.

Committee of the Whole

1. Update on the City Hall Construction Project (Melanie)

Melanie has asked for Committee time to share an update on the status of the construction of the new City Administration building.

Administrative Recommendation

Receive the staff update, no action is necessary.

Council Action

Receive the staff update.



Community Development Committee

1. Proposed Update to the City's CHIP Program Loan Policy (Bridget)

Bridget has asked for Committee time to present proposed updates to the City's CHIP and revolving loan fund policy. The proposed changes follow recent changes in the State's owner occupied housing assistance policy. (attachment)

Administrative Recommendation

The proposed changes to the City's CHIP loans would align the City's policies with the recently modified State CHIP policies, expanding the amount of the loan that would be forgiven after 5 years from 75% to 100%. I recommend Council support for the proposed changes.

Council Action

Receive the staff report and authorize the proposed CHIP program policy changes as presented, with the Emergency Clause.

Health & Public Safety Committee

1. Proposed Amendments to the City's Tobacco 21 Ordinance (Joan)

Joan and Hope have requested Committee time for Council's consideration of proposed amendments to the City's Tobacco 21 Ordinance. (attachment)

Administration Recommendation

I recommend Council's support for the proposed amendments.

Council Actions

Authorize the proposed amendments to the City's Tobacco 21 Ordinance as presented.

Streets, Sidewalks & Utilities Committee

1. Sanitary Sewer Ordinance 915.11 Local Limits Update (Melanie)

Melanie has requested Committee time to present proposed updates to the City's Sanitary Sewer Ordinance. The City's wastewater permit requires a review every 5 years. The current review identified a few minor updates required for the language in the local limits section of the City's Sewer Ordinance. (attachment)

Administration Recommendation

I recommend Council receive the staff report and urge Council's support for the proposed changes to the City's Sanitary Sewer Ordinance.

Council Action

Authorize the proposed changes to the City's Sanitary Sewer Ordinance as presented, with the emergency clause.



Finance Committee

1. Health Department Grant Opportunities (Joan)

Joan has requested Committee time to request Council's authorization for the Health Department to accept grant funding through 5 grants which if all are approved, could amount to \$171,000.

Administration Recommendation

Joan reports that three of the grants have been approved, with two more under review, and I recommend Council's authorization to accept the grant funds as they are approved, up to \$171,000 in total.

Council Action

Authorize the staff to accept grant funding as presented up to \$171,000, with the emergency clause.



2. Disposal of Call Recorder Server (Nick Cecil)

Nick has requested Committee time to present his recommendation to dispose of the City's Call Recorder Server which is no longer in use. (attachment)

Administration Recommendation

I recommend Council's authorization to dispose of the Call Recorder Server as presented.

Council Action

Authorize the staff to dispose of the Call Recorder Server as presented, with the emergency clause.



3. Sale of Surplus Self-Contained Breathing Apparatus (Chief Myers)

Bill has asked for Committee time for Council's consideration of a request from the Garfield Heights and Deerfield Fire Departments to purchase the City's retired (surplus) Self-Contained Breathing Apparatus which are no longer in use by the City Fire Department. Chief Myers believes that selling 8 of the units at \$100 to Garfield Heights and 3 at a price of \$50 to Deerfield is a fair price given the age and service life of the units. (attachment)

Administration Recommendation

As the units are no longer in service by City Firefighters, I recommend Council support the request to sell the surplus units to Garfield Heights and Deerfield as presented.

Council Action

Authorize sale of the surplus Self-Contained Breathing Apparatus as presented, with the emergency clause.





Finance Committee (continued)

4. Proposed 2023 County Tax Budget (Rhonda)

Rhonda has prepared the draft 2023 Tax Budget for Council's approval. This budget document is required by the County for notification of any changes to the tax rate in the next budget. Our draft County Tax Budget proposes no changes to the tax rates in the City. (attachment)

Administration Recommendation

With no proposed changes to the tax rates, approval of the County tax budget is primarily procedural and I encourage Council's authorization of the tax budget. We will get into our annual City budget deliberations in greater detail in October.

Council Action

Authorize submission of the City's 2023 Tax Budget to the County, with the emergency clause.

5. 2022 Budget Appropriations Amendment (Rhonda)

Rhonda has been working with the department heads to reconcile the approved 2022 budget line items and she has prepared the necessary appropriations amendments to reflect the changes needed to balance those line items. (attachments)

Administration Recommendation

I recommend Council's authorization of the appropriations amendments.

Council Actions

Approve the 2022 budget appropriations amendments as presented, with the emergency clause.



Information Items

1. Income Tax Report

Rhonda Hall has provided a summary of income tax collections for the May of 2022. Overall the City income tax collections YTD are up 15 % (\$904,441) compared with May of 2021. For the month of May the City income tax collections are up 7.7% (\$115,429) compared to May 2021. (attachment)

2. Fire Incident Reports

Chief Myers has provided a copy of the fire and emergency medical services report for April 2022. In 2022 YTD calls for fire service are up 50% (151 calls) for April compared with YTD 2021; fire mutual aid assistance is up by 3 calls (to 8) in 2022 as compared to 2021; and EMS responses are down 4.7% (14 calls) for the month. (attachment)

3. 2022 Celebrate Kent Grant Awards

Tom has evaluated the applications that we received for the 2022 Celebrate Kent Grant Awards and he has completed his funding allocation decisions. For 2022, the staff had allocated \$13,000 of the total appropriation of \$15,000 for traditional Celebrate Kent! projects with the remaining \$2,000 being carved out for diversity themed events. The City received 7 proposals from 4 different organizations requesting funding for 11 events under the traditional Celebrate Kent! guidelines. The City also received three (3) proposals requesting funding for three (3) diversity themed events. Tom's memo summarizes the allocations to the respective projects. (attachment)