



Committee of the Whole

1. Proposed Changes to City's Revolving Loan Fund Review Board (Bridget)

Bridget has requested Committee time to present recommendations to amend the membership requirements for the City's Revolving Loan Fund Board in order to attract more candidates and ensure a quorum for the meetings. (attachment)

Administrative Recommendation

Given the challenges of attracting and maintaining candidates to serve on the City's Revolving Loan Review Board, I support Bridget's recommendations to amend the language in the Board member requirements.

Council Action

Authorize the proposed changes to the City's Revolving Loan Fund Review Board membership as presented, with the emergency clause.

2. Interview Candidate(s) for City Boards and Commissions (Amy)

Amy has scheduled time for Council to consider applicant(s) for vacant City Boards and Commissions.

Administrative Recommendation

Interview the candidate(s).

Council Action

Interview the prospective candidate(s).

3. Update on the City Hall Construction Project (Melanie)

Melanie has asked for Committee time to share an update on the status of the construction of the new City Administration building.

Administrative Recommendation

Receive the staff update, no action is necessary.

Council Action

Receive the staff update.

Community Development Committee

1. Haymaker Farmer's Market Sub-Lease Renewal (Bridget)

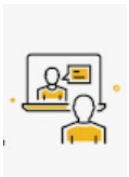
Bridget Susel has requested Committee time for Council to consider the renewal of the City's sublease with the Farmer's Market for the property that the City leases from the railroad along Franklin Avenue for the 2023 season. The sublease has been provided for \$1 per year and Bridget is recommending renewing that sublease again for 2023. (attachment)

Administration Recommendation

The City has historically provided the Farmer's Market with a lease to host the weekly Farmer's Market on the land along Franklin Avenue at a nominal fee and I recommend Council's support to renew that sublease (contingent upon the approval of ABC Railroad).

Council Action

Authorize the renewal of the sublease for the Farmer's Market, with the emergency clause.



Health & Public Safety Committee

1. Health Department PEP Grant Opportunity (Joan)

Joan has requested Committee time to request Council's authorization to submit a grant application for a Public Entities Pool (PEP) grant for \$1,000. If approved, the grant funds would be used to offset the costs of enhanced safety (panic button installation) at the Health Department Office. (attachment)

Administration Recommendation

I support the need for security enhancements at the Health Department and I recommend Council approve the PEP grant submission, and if approved authorize the allocation of the funds to be used towards the enhanced security measures.

Council Action

Authorize the submission of the PEP grant request for \$1,000, and if approved allocate those funds towards enhanced security at the Health Department, with the emergency clause.

2. Ohio First Responder Grant Opportunity (Nick)

Nick and Bill have asked for Committee time to request Council's authorization to apply for the Ohio First Responder Wellness, Recruitment, Retention and Resiliency ARPA grant, and if approved allocate the funds and authorize the staff to sign the grant agreement. This grant has been made available through the Ohio Emergency Management Agency to support first responders using ARPA funding. There is no local match required for the grant. (attachments)

Administration Recommendation

With the many challenges faced in recruiting and retaining public safety employees, I recommend Council's support to apply for external funds to strengthen our competitive position in attracting and retaining public safety employees.

Council Actions

Authorize the Fire Responder grant application, and if approved accept and allocate the funds, and authorize the staff to sign the grant agreement as presented, with the emergency clause.

Streets, Sidewalks & Utilities Committee

1. Proposed City-Summit County Metro Parks Trail Agreement (Jim)

Jim has asked for Committee time to present a new Agreement between the City and Summit County Metroparks to allow for re-routing a section of the hike and bike trail to enhance the safety of the bike trail crossing in the vicinity of the Middlebury Road bridge as a partnership project. (attachment)

Administration Recommendation

Jim has been working with the staff at Summit County Metroparks to come up with a design to re-route a portion of the hike and bike trail connection that crosses Middlebury Road, and I recommend Council's support to improve pedestrian and bike safety.

Council Action

Authorize the new Agreement with Summit County Metroparks to enable the joint trail rerouting project to move forward as presented, with the emergency clause.



Ohio First Responder
Recruitment, Retention,
and Resilience Program



Finance Committee

1. NOPEC Event Sponsorship Grant (Melanie)

Melanie has requested Committee time to ask Council to accept and allocate the NOPEC Event Sponsorship Grant for \$2,000 which we propose to apply to help support the 2023 "Kent Skates" event. (attachment)

Administration Recommendation

The NOPEC Event Sponsorship funds have rotated between Main Street Kent and the Kent Chamber of Commerce in previous years. I recommend Council authorize the funds to be allocated to support the continuation of the Kent Skates project for 2023.

Council Actions

Approve the acceptance of the NOPEC Event Sponsorship Grant funds in the amount of \$2,000 and allocate those funds to be used for the Kent Skates project in 2023 as presented, with the emergency clause.

2. 2023 Budget Appropriations Amendment (Rhonda)

Rhonda has been working with the department heads to reconcile the approved 2023 budget line items and he has prepared the necessary appropriations amendments to reflect the changes needed to balance those line items. (attachments)

Administration Recommendation

I recommend Council's authorization of the 2023 appropriations amendments.

Council Actions

Approve the 2023 budget appropriations amendments, with the emergency clause.

Information Items

1. Main Street Kent Annual Report 2022

Heather Malarcik has shared a copy of the Main Street Kent annual report for 2022. If you read through the report you'll have a chance to browse through summaries of the many events that Main Street sponsored and participated in during 2022. Like their programming, the Annual Report is exceptionally well done, and I hope you have a chance to review it. Their tag line "Making Downtown Kent Fun, Vibrant & Thriving Place" says it all. (attachment)

2. Fire Incident Reports

Chief Myers has provided a copy of the fire and emergency medical services report for November 2022. In 2022 YTD calls for fire service are up 28.8% (309 calls) for November compared with YTD 2021; fire mutual aid assistance remains up for the YTD by 2 calls (at 13) in 2022 as compared to 2021; and EMS responses are up 5.5% (188 calls) for 2022, compared to YTD 2021. (attachment)

3. Kent Police Statistics

Chief Shearer has provided a copy of the police statistics report for December 2022. In 2022 calls for service are up 5.6% (by 81 calls); traffic citations are down by 3 tickets (103 tickets); accident incidents are down by 2 to 42 incidents for the month and serious crimes are up at 3 incidents compared to zero in December of 2021. (attachment)

4. Income Tax Report

Rhonda Hall has provided a summary of income tax collections for the December of 2022. Overall, the City income tax collections YTD are up 11.5% (\$1,715,965) compared with December of 2021. For the month of December, the City income tax collections are up 3.5% (\$43,447) compared to 2021. (attachment)



Information Items (continued)

5. Monthly Permit and Zoning Reports

Bridget Susel has enclosed copies of the monthly zoning and permit violations report for December 2022. Permit revenues were \$13,225.07 for December with the most permits being issued for Residential HVAC (34 permits). There were 22 code enforcement items for the month. (attachment)