



CITY OF KENT, OHIO

DEPARTMENT OF FINANCE

To: Dave Ruller, City Manager
From: David A. Coffee, Director of Budget and Finance
Date: January 31, 2013
Re: FY2013 Appropriation Amendments, Transfers, and Advances

The following appropriation amendments are hereby requested:

Fund 201 – Water

Increase \$ 14,000 Capital / Reappropriate 2012 funds – Downtown Water Line cooperative replacement per J. Bowling 1/25/13 memo.

Fund 202 – Sewer

Increase \$ 850,000 Capital / SVC-WR - 2013 per Apprvd Budgt for Digester Lid Replacement, needed County COER updated to Appropriate – (Compliance)

Fund 208 – Storm Water

Increase \$ 9,900 Capital / Reappropriate 2009 funds - Fishcreek Watershed Study Project
Increase \$ 1,181,000 Capital / Reappropriate 2009 funds - Area Q Phase 5 Irma/Diedrich Project
Increase \$ 40,500 Capital / Reappropriate 2009 funds – Cuyahoga River-Letter of Map Revision Project
Increase \$ 177,700 Capital / Reappropriate 2009 funds – Harvey/Lake Street Outfall Project
(all of above reappropriations per J. Bowling 1/25/13 memo)

Fund 301 – Capital

Increase \$ 14,789 Capital / Reappropriate 2009 funds - Summit St. Traffic Signal Coordination Project
Increase \$ 5,000 Capital / Reappropriate 2009 funds - SR 59 Signalization Project
Increase \$ 49,607 Capital / Reappropriate 2010 funds – City/KSU Message Board Project
Increase \$ 3,000 Capital / Reappropriate 2010 funds - Downtown Demolition - Phase 1 Project
Increase \$ 41,000 Capital / Reappropriate 2010 funds – Pine Street Construction Project
Increase \$ 201,568 Capital / Reappropriate 2010 funds – Alley 5 Parking Lot Project
Increase \$ 344,597 Capital / Reappropriate 2011 funds - Fairchild Ave. Bridge Constr. Project
Increase \$ 387,889 Capital / Reappropriate 2012 funds – Esplanade Project
(all of above reappropriations per J. Bowling 1/25/13 memo)
Increase \$ 18,000 Capital / Reappropriate 2012 funds - Carpet Replacement for Admin. Bldg. Project

Fund 302 – MPITIE

Increase \$ 1,642,500 Capital / Reappropriate 2012 funds – Downtown Redevelopment Projects (Streets & Utilities)
(above reappropriation per J. Bowling 1/25/13 memo)

CITY OF KENT
DEPARTMENT OF PUBLIC SERVICE
DIVISION OF ENGINEERING

MEMO

TO: David Coffee; Dave Roller
 FROM: Jim Bowling *JLB*
 DATE: January 25, 2013
 RE: 2012 Capital Improvement Program – Re-appropriation for 2013.

The following projects appropriations need to be carried over to 2013. These projects are critical to the infrastructure of the City and still have a defined need to be completed. If there are any questions on the following list of funds, which were unencumbered in 2012 please let me know.

Fairchild Avenue Bridge Construction –The project is currently in its fourth year of construction with an estimated substantial completion date of late spring 2013. Not all of the monies estimated for 2012 were required in 2012. Therefore, the monies will need to be re-appropriated in 2013.

Original CIP Year	Fund	Re-Appropriation Request	Comment
2011 and prior	301 – Capital	\$344,597	\$162,025 100% Fed. Funded for R/W

Fish Creek Watershed Study – This project was initiated in 2011. The completion of the study was put on hold in 2012 due to workload. Therefore, the monies will need to be re-appropriated in 2013.

Original CIP Year	Fund	Re-Appropriation Request	Comment
2009	208 – Storm Water	\$9,900	

Cuyahoga River – Letter of Map Revision – This study was initiated in 2011. The study is anticipated to be completed in 2013. Therefore, the monies will need to be re-appropriated in 2013.

Original CIP Year	Fund	Re-Appropriation Request	Comment
2009	208 – Storm Water	\$40,500	

Area Q Phase 5 Irma/Diedrich – This project was put on hold due to higher priority projects requiring completion. Therefore, the monies appropriated were not used in 2012 and will need to be re-appropriated in 2013. The project is currently being re-started and we are attempting to have construction commence in 2013.

Original CIP Year	Fund	Re-Appropriation Request	Comment
2009	208 – Storm Water	\$1,181,000	\$545,000 OPWC Grant \$100,000 OPWC Loan \$50,000 Stow

Summit Street Traffic Signal Coordination – This project is currently in the planning phase. The engineering division hosted two public meetings in February to review the recommended improvements and alternates that were developed with the aid of a Citizens Advisory Committee. This phase has not progressed as quickly as anticipated due to the complexity of the issues, opportunities for additional funding and other higher priority projects. Therefore, the following monies will need to be re-appropriated in the 2012.

Original CIP Year	Fund	Re-Appropriation Request	Comment
2009	301 – Capital	\$14,789	\$11,831 Fed. Funded \$1,479 KSU Reimbursed

SR 59 Signalization – The project is completed, but some minor hardware changes are still being incorporated to allow staff to fine tune the system in the future. Therefore, a small portion of the \$190,330.83 appropriation in 2012 may be required to 2013. Therefore, the following monies will need to be re-appropriated in 2013.

Original CIP Year	Fund	Re-Appropriation Request	Comment
2009	301 – Capital	\$5,000	

Downtown Demolition – Phase 1 – The project has been constructed. There are some land transfers issues associated with the demolition that are required per the lease agreement to be completed in 2013. Therefore, we will need a small portion of the unused appropriations re-appropriated in 2013.

Original CIP Year	Fund	Re-Appropriation Request	Comment
2010	301 – Capital	\$3,000	

City/KSU Message Board – The project consists of construction of a community gateway sign and message system at the northeast corner of SR 59 and S. Water Street. The construction of the sign was managed by Kent State University and is nearly completed. Kent State University has not submitted for our portion of the project to date. Therefore, the monies will need to be re-appropriated in 2013.

Original CIP Year	Fund	Re-Appropriation Request	Comment
2010	301 – Capital	\$49,607	

Downtown Waterline Work – This project includes additional waterline replacements included in the redevelopment area that were deemed opportune to replace once KSU and PARTA offered to contribute to their replacement. The project is in the process of completion, but is not yet closed out. Therefore, the monies will need to be re-appropriated in 2013.

Original CIP Year	Fund	Re-Appropriation Request	Comment
n/a	201 – Water	\$14,000	

Harvey/Lake Street Outfall – This project was put on hold due to higher priority projects requiring completion. Therefore, the monies appropriated were not used in 2012 and will need to be re-appropriated in 2013.

Original CIP Year	Fund	Re-Appropriation Request	Comment
2009	208 – Storm Water	\$177,700	

Pine Street Construction – This project includes reconstruction of Pine Street from Cherry Street to Dodge Street, including new pavement, sidewalk and watermain. The project was put unable to be completed in 2011. Construction is anticipated to begin in 2013. Therefore, the monies will need to be re-appropriated in 2013.

Original CIP Year	Fund	Re-Appropriation Request	Comment
2010 and 2012	301 – Capital	\$41,000	

Fund 302 – Downtown Redevelopment – This fund represents the money borrowed and expected to be reimbursed with TIF financing. The fund amount listed below represents the amount of money appropriated for street and utility work related to the downtown development. The downtown development began construction in 2010 and will continue in 2013. Therefore, the unappropriated monies will need to be re-appropriated in 2013.

Original CIP Year	Fund	Re-Appropriation Request	Comment
Not applicable	302 – Streets and Utilities associated with the Downtown Redevelopment	\$1,642,500	

Alley 5 Parking Lot – This project includes construction of the Alley 5 Parking Lot and Locke Lane in conjunction with the downtown redevelopment. The project started construction in 2012 and is anticipated to be completed in 2013. Therefore, the monies will need to be re-appropriated in 2012.

Original CIP Year	Fund	Re-Appropriation Request	Comment
2010	301 – Capital	\$201,568	

Esplanade Project – This project is a key element in the downtown revitalization. All of the payments for the project are paid directly to the vendor as part of an AMATS Grant or reimbursed by Kent State University. Construction of the project began in 2012, but will not be completed until summer 2013. Therefore, the unappropriated monies will need to be re-appropriated in 2013.

Original CIP Year	Fund	Re-Appropriation Request	Comment
2011	301	\$387,889	\$387,889 KSU Reimbursement

The total 2012 appropriations and associated reimbursements needing to be re-appropriated, by fund, based on the above are:

Fund	2013 Re-appropriations	Reimbursable Amount
201 – Water	\$14,000	\$0
202 – Sewer	\$0	\$0
208 – Storm	\$1,409,100	\$695,000
301 - Capital	\$1,047,450	\$563,224
302 - TIFF	\$1,642,500	

- C: Brian Huff
- Gene Roberts
- Jon Giaquinto
- Suzanne Robertson
- Rhonda Boyd
- Pat Homan
- Cori Finney
- File




CITY OF KENT, OHIO

DEPARTMENT OF ECONOMIC DEVELOPMENT

Date: January 30, 2013

To: David Ruller, City Manager

From: Dan Smith, Economic Development Director 

Subject: Status of Martinel Incubator Site & Request for Support

Per the attached letter from Regional Economic Growth Corporation (aka KRBA), I am respectfully requesting time on the February 6 Council Committee agenda for consideration of the request. Last year the Board of Directors of the REGC approached Council with a request to support operations at the Martinel Incubator site. Their request last year was for \$35,000 for the first year, and \$25,000 the following two years. The funding request was made for ongoing support of the incubator concept to continue fostering new business start-ups. Council approved \$35,000 for 2012 operations but decided year two and three would require a status update and new request. Please find attached a letter dated January 11 from the REGC requesting continuing support in the amount of \$30,000 and status reports.

As the Economic Development Director, I remain a supporter of these types of programs and activities. The work of the REGC, which also operates our Small Business Development Center, has assisting many local clients from writing business plans to launching new businesses over the past few decades. I believe this request is in strong alignment with my belief in the philosophy of economic gardening, growing new companies with local entrepreneurs.

In closing, I would offer this is not only a REGC Incubator project, but also a City of Kent economic development project. I believe it is reasonable and appropriate endeavor to keep the Martinel Incubator up and running. As in the past, support of the Martinel Incubator should be viewed as an investment that leverages additional grant funding, grows new companies and increases our tax base. Given last year's request, I would encourage Council to support the original request at the \$25,000 level.



January 11, 2013

Mr. Dan Smith
Economic Development Director
City of Kent
215 East Summit Street
Kent OH 44240

Dear Dan,

Last year, Kent City Council partnered with the Regional Economic Growth Corporation to continue the operation of the KRBA Martinel Incubator. Council generously approved \$35,000.00 for 2012 which was extremely helpful in managing the Incubator operations. During the past year, the Incubator had one company close but two additional companies added resulting in a total of four tenants and two of the four are in the process of expanding.

Attached please find the 2012 year-end report for the Incubator. We are optimistic that we will continue to see growth in the coming year. For 2013, we would like to request that the City Council partner with us again for \$30,000.00. We understand that we are on the Council Agenda for February 6, 2013 at 7:00 pm. Members of the Board and others will be in attendance.

Please feel free to contact me with any questions.

Sincerely,

A handwritten signature in blue ink that reads "Jack Crews". The signature is fluid and cursive, with the first letters of "Jack" and "Crews" being capitalized and prominent.

Jack Crews
President/CEO

211 East Summit Street
Kent OH 44240
330.474.3595



**Martinel Incubator Annual Report
December, 2012
277 Martinel Drive
Kent OH 44240**

1. COMMUNITY ENRICHMENT

According to the National Business Incubation Association (NBIA), incubator companies tend to stay in their communities after graduation, providing a stable source of well-paying jobs for local residents. Since 1980, incubator clients and graduates have created more than one-half million jobs in North America. These jobs, in turn, spawn further economic growth -- jobs created by an incubator client or graduate generate more jobs in the community. In 2001 alone, North American incubators assisted more than 35,000 start-up companies that provided full-time employment for nearly 82,000 workers and generated annual earnings of more than \$7 billion. This is welcome news for the many low- and moderate-income communities seeking to promote local economic growth.

2. LOCAL SUPPORT

The City of Kent provided \$35,000 support for FY2012. The funds were used for operating costs, i.e. Martinel Incubator building lease.

After the successful graduation of AlphaMicron into their new 30,000 sq. ft. facility on East Rt. 59 and Rt. 261, REGC renewed their master lease with the Bair Foundation, PA, with the goal of setting the course for the next companies to grow in an incubator environment. During that time, REGC invested in-kind staff salaries and CEO equivalent salary to reduce the operating expenses of the Martinel Incubator._

3. INCUBATOR TENANTS

GraphSQL LLC

GraphSQL LLC is a newly established Portage County company co-founded by Kent State Associate Professor Ruoming Jin, Ph.D., from the Department of Computer Science. GraphSQL LLC is in the process of developing a software system supporting graph data analysis for massive business data. They received Third Frontier Funding from the State of Ohio.

Version1

Version 1 Creative is a team of designers, developers and marketing strategists brought together to form an integrated marketing agency for the new world. Founded by Joshua Manley and Matthew Bender, the company's goal is to create world class identities and branding for local businesses and then assist them with marketing through print, web, traditional and social media. Version 1 brings together practical business sense and intrinsic technological knowledge that sets their company apart from other web designers.

Anderson Aerospace

Anderson Aerospace, LLC is a start-up founded by Richard Anderson and Matthew Flannery to pursue new opportunities in aerospace, advanced manufacturing and satellite communications. Their world class team has over 140 years of experience in aerospace with 82 years of experience designing, manufacturing and selling aircraft satellite antenna systems. Anderson Aerospace's collective experience spans commercial, military, aerospace and consumer products. The company maintains an ISO9001:2000 and AS9100 Compliant Quality Management System. Anderson Aerospace has submitted a proposal to a major avionics company and is looking to expand its facility use and increase their staff. Please see the attached letter from Richard Anderson.

Localingua

Localingua, a linguistics company owned by Mr. Mario Morelos, Managing Director, was recently a tenant in the City office space on Summit Street. Due to recent growth, he has now moved out of that location and has signed a two-year lease to become a tenant in the Martinal Incubator. Although Mr. Morelos has grown his business since being located in the Summit Street office, his plan is to remain in Kent and continue to expand his company to the next level. Localingua also works directly with Kent State University's Institute for Applied Linguistics

4. FUTURE GROWTH OPPORTUNITIES**Affiliate Membership**

The Martinel Incubator will provide affiliate members training for the preparation of business plans and assist in designing innovative ideas. This service will be provided to early stage entrepreneurs as well as students who wish to launch their pre-ventures through the Martinel Incubator. Pre-incubation is typically six months to one year with periodic evaluations for admission to the Incubator. Use of the facility's meeting rooms and WiFi will be available.

Virtual Incubation

Looking toward the future, another innovative concept of incubation is "Virtual Incubation," -- the delivery of incubation services through electronic means. This service would be marketed to start-up companies, student ventures and early stage entrepreneurs who operate outside the Martinel Incubator. The Incubator staff would evaluate a company's business plan and technological feasibility for selection as a "Virtual Incubator" and will provide support and advice as well as networking opportunities needed to create important business connections.

5. PROGRAMS AND ACTIVITIES

The Martinel Incubator will continue to be proactive in collaborating with Kent State University's Office of Corporate Engagement and Commercialization, Northeast Ohio Medical University (NEOMED), the GLIDE Innovation Fund, Hiram College's Center for Integrated Entrepreneurship, and JumpStart to provide an eco-system for Martinel Incubator tenants.

6. MARTINEL INCUBATOR ANNUAL EXPENSES

CITY OF KENT
DEPARTMENT OF PUBLIC SERVICE

MEMO

January 26, 2013

To: Dave Ruller, Linda Copley

From: Jim Bowling

RE: Kent Central Gateway Multimodal Transit Center – License Agreement

The Portage Area Regional Transportation Authority (PARTA) has requested a License Agreement to occupy the Public Right-of-way for the purpose of installing and maintaining a wayfinding sign, sign lighting and associated underground electric for the Kent Central Gateway Multimodal Transit Center located at 201 East Erie Street, Kent, Ohio. The sign will be located along Haymaker Parkway (SR 59) to direct SR 59 traffic to the garage entrance located on Depeyster Street. The sign is critical in directing visitor traffic traveling along Haymaker Parkway to the entrance of the parking deck.

The proposed work has been reviewed by the engineering division and no issues have been discovered. As such the engineering division recommends consideration of Kent City Council for the approval of this request to occupy the public right-of-way.

Cc: Bill Lillich, Safety Director
Gene Roberts, Service Director
Bridget Susel, Community Development Director
file

CITY OF KENT, OHIO
LICENSE AGREEMENT

THIS AGREEMENT is made by and between the CITY OF KENT, OHIO, hereinafter called "City" and Portage Area Regional Transportation Authority (PARTA), hereinafter called the "Licensee."

The City is the owner, by Directors Deed, of land, hereinafter known as the "Property." For and in consideration of the covenants, conditions, agreements and stipulations of the License expressed herein, the City does hereby agree the Property may be used by the Licensee for the purpose as outlined in Part 2 below, in accordance with the laws and Charter of the City of Kent. The Property is more particularly described in the attached exhibits listed below.

Exhibit "A" – Site Plan
Exhibit "B" – Sign Details

The parties hereto covenant and agree as follows:

1. NATURE OF INTEREST:

The Licensee understands that by issuing this license, the City has merely granted the Licensee the right to occupy the right-of-way and this license does not grant or convey to the Licensee any interest in the Property.

2. USE:

2.1 The Property shall be used for the purpose of: Installing and maintaining a vehicular wayfinding sign including associated lighting and underground electric for the sign.

and for no other purpose.

2.2 No structural alterations may be made to the City's property, except as permitted herein, without the express written permission of the City of Kent, Director of Public Service.

3. TERM:

The City does hereby agree the Property may be used by the Licensee for a term of one (1) year commencing on _____, 2012, and ending on _____, 2013 unless terminated earlier by either party. This license will automatically renew yearly unless one (1) month before expiration either party notifies the other of its intention to terminate per Paragraph 14.

4. **NECESSARY LICENSES AND PERMITS:**

- 4.1 Licensee shall be licensed to do business in the State of Ohio and City of Kent, and upon request, Licensee shall demonstrate to the City that any and all such licenses are in good standing. Correspondence shall be addressed as follows:

All correspondence to the City shall be addressed:

Service Director
City of Kent
930 Overholt Road
Kent, Ohio 44240

All correspondence to the Licensee shall be addressed:

Director of Planning
Portage Area Regional Transportation Authority
2000 Summit Road
Kent, Ohio 44240

- 4.2 Licensee shall secure all necessary permits required in connection with the use of the Property and shall comply with all federal, state and local statutes, ordinances, rules, or regulations which may affect, in any respect, Licensee's use of the Property. Licensee shall, prior to the commencement of any work, obtain and thereafter maintain, at its sole cost and expense, all licenses, permits, etc., required by law with respect to its business use of the Property.

5. **STORAGE AND VENDING:**

No storage of materials or supplies of any nature will be permitted on the Property except as directly related to the agreed business use of the Property.

6. **TAXES:**

Licensee agrees to be responsible for and to timely pay all taxes and/or assessments that may be legally assessed on Licensee's interest, or on any improvements placed by Licensee on said Property, during the continuance of the license hereby created, including any real estate taxes. The Licensee must provide written notice to the City, at the address referenced in Paragraph 4.1, within thirty (30) days of payment of all taxes and/or assessments.

7. DIRECTOR OF PUBLIC SERVICE TO ACT FOR CITY:

The granting of this permit shall not be construed as an abridgment or waiver of any rights which the Director of Public Service has in exercising his jurisdictional powers over the City highway system. The City Director of Public Service shall act for and on behalf of the City of Kent in the issuance of and carrying out the provisions of this permit.

8. CITY USE OF PROPERTY:

If for any reason the Director of Public Service or his duly appointed representative deems it necessary to order the removal, reconstruction, relocation or repair of the Licensee's changes to the City's property, then said removal, reconstruction, relocation or repair shall be promptly undertaken at the sole expense of the Licensee's thereof. Failure on the part of the Licensee to conform to the provisions of this permit will be cause for suspension, revocation or annulment of this permit, as the Director of Public Service deems necessary.

9. MAINTENANCE OF PROPERTY:

Licensee shall, at its sole expense, keep and maintain the Property free of all weeds, debris, and flammable materials of every description, and at all times in an orderly, clean, safe, and sanitary condition consistent with neighborhood standards. A high standard of cleanliness, consistent with the location of the area as an adjunct of the City, will be required. Defoliant, noxious, or hazardous materials or chemicals shall not be used or stored on the Property.

10. MAINTENANCE OF IMPROVEMENTS:

10.1 Licensee, at Licensee's own cost and expense, shall maintain all of his/her improvements to the Property. Licensee shall take all steps necessary to effectively protect the Property from damage incident to the Licensee's use of such Property, all without expense to the City.

10.2 Licensee shall be liable to, and shall reimburse the City for, any damage to City owned property that in any way results from or is attributable to the use of said Property by the Licensee or any person entering upon the same with the consent of the Licensee, expressed or implied.

11. HOLD HARMLESS:

Licensee shall occupy and use Property at its own risk and expense and shall save the City, its officers, agents, and employees, harmless from any and all claims for damage to property, or injury to, or death of, any person, entering upon same with Licensee's consent, expressed or implied, caused by any acts or omissions of the Licensee.

12. INSURANCE:

12.1 At the time of the execution of this Agreement, Licensee shall, at its own expense, take out and keep in force during the terms of this Agreement:

(a) Liability insurance, in a company or companies to be approved by the City to protect against any liability to the public incident to the use of, or resulting from injury to, or death of, any person occurring in or about, the Property, in the amount of not less than *Two Million Dollars (\$2,000,000.00)*, to indemnify against the claim of one person, and in the amount of not less than *Four Million Dollars (\$4,000,000.00)* against the claims of two (2) or more persons resulting from any one (1) accident.

(b) Property damage or other insurance in a company or companies to be approved by the City to protect Licensee, and the City against any and every liability incident to the use of or resulting from any and every cause occurring in, or about, the Property, including any and all liability of the Licensee, in the amount of not less than *One Hundred Thousand (\$100,000)*. Said policies shall inure to the contingent liabilities, if any, of the Licensee and the City, and shall obligate the insurance carriers to notify Licensee and the City, in writing, not less than thirty (30) days prior to cancellation thereof, or any other change affecting the coverage of the policies. If said policies contain any exclusion concerning property in the care, custody or control of the insured, an endorsement shall be attached thereto stating that such exclusion shall not apply with regard to any liability of the Licensee and the City.

12.2 A copy of the "Certificate of Insurance" will be submitted to the City at the time of execution of license and annually thereafter.

13. MODIFICATION:

The terms of this Agreement may be modified upon agreement of the parties.

14. REVOCAION AND TERMINATION:

14.1 The City may revoke this license at any time. The Licensee may terminate this Agreement at any time.

14.2 In the event this license is revoked or the Agreement is terminated the Licensee will peaceably and quietly leave, surrender, and yield up to the City the Property. The Property will be restored to its previous condition at the expense of the Licensee and no costs for removal will be reimbursed by the City.

14.3 Upon revocation of the license or upon termination or expiration of Agreement, any personal property, or other appurtenances, including all footings, foundations, and utilities, placed on the City property will be removed by Licensee. If any such appurtenances are not so removed after ninety (90) days written notice from the City to the Licensee, the City may proceed to remove the same and to restore the Property and the Licensee will pay the City, on demand, the reasonable cost and expense of such removal and restoration.

15. **RELOCATION:**

A Licensee who licenses property from the City shall not be eligible for relocation payments.

16. **UTILITIES**

Nothing in this License Agreement is intended, nor shall it, limit the authority granted to private and public utilities from using the right-of-way to maintain their existing infrastructure as granted in the Ohio Revised and Administrative Codes.

IN WITNESS WHEREOF, this Agreement has been executed in duplicate by the parties hereto as of the date herein last written below. Licensee acknowledges receipt of a copy of this Agreement and agrees to comply with the provisions herein contained.

LICENSEE(S):

Signature

Signature

Mailing Address

Telephone

Date

CITY OF KENT, OHIO

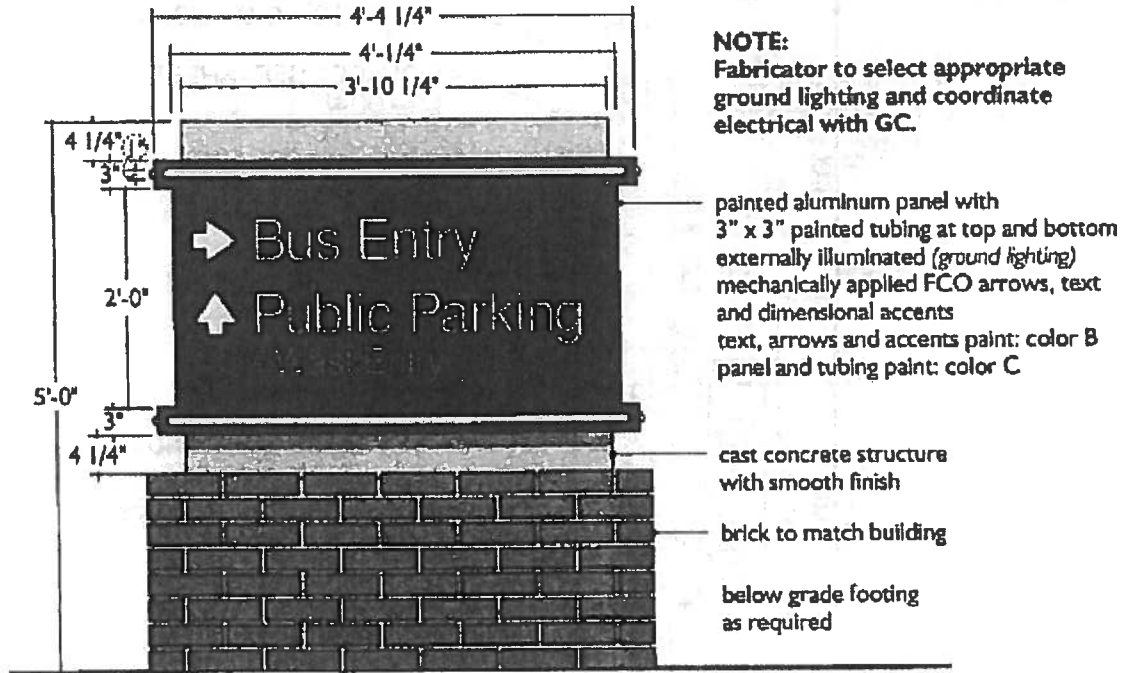
Director of Public Service

Date

APPROVED AS TO FORM:

James R. Silver, Law Director
City of Kent

EXHIBIT "B"
SIGN DETAILS



dt-A | freestanding vehicular directional
Scale: 1/2" = 1'-0"

side A location: 39

SIGN DIMENSIONS
(NOT TO SCALE)



side A location: 40

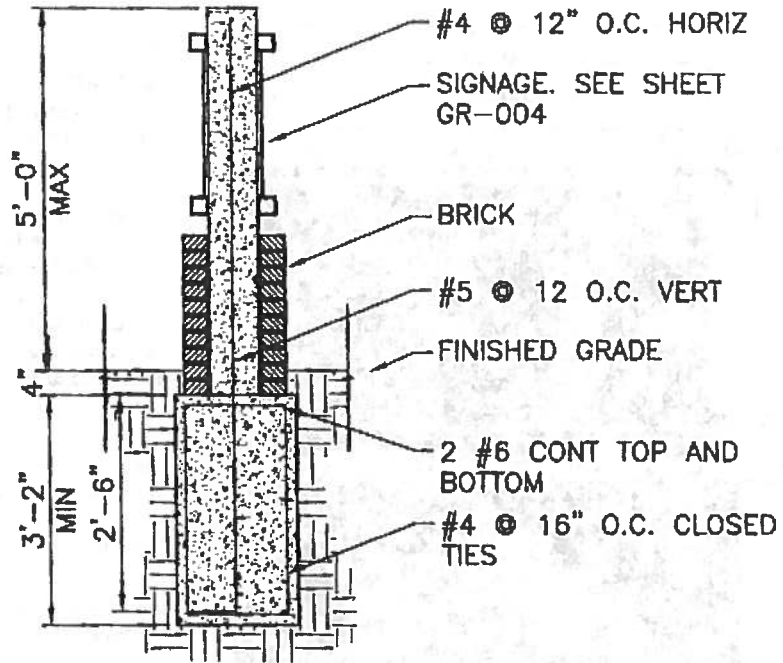
EAST FACE



side B location: 40

WEST FACE

SIGN MESSAGE
(NOT TO SCALE)



8

D2
AS-102

SIGNAGE FOOTING

SCALE: 1/2" = 1'-0"

**City of Kent
Income Tax Division**

December 31, 2012

Income Tax Receipts Comparison - RESTATED - (NET of Refunds)

Monthly Receipts

Total receipts for the month of December, 2012	\$1,332,645
Total receipts for the month of December, 2011	\$834,781
Total receipts for the month of December, 2010	\$904,915

Year-to-date Receipts and Percent of Total Annual Receipts Collected

	<u>Year-to-date Actual</u>	<u>Percent of Annual</u>
Total receipts January 1 through December 31, 2012	\$12,063,299	110.67%
Total receipts January 1 through December 31, 2011	\$10,711,766	100.00%
Total receipts January 1 through December 31, 2010	\$10,453,032	100.00%

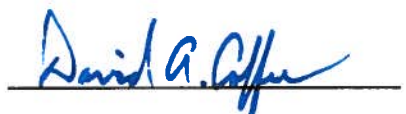
Year-to-date Receipts Through December 31, 2012 - Budget vs. Actual

<u>Year</u>	<u>Annual Budgeted Receipts</u>	<u>Revised Budgeted Receipts</u>	<u>Year-to-date Actual Receipts</u>	<u>Percent Collected</u>	<u>Percent Remaining</u>
2012	\$ 10,900,000	\$ 10,900,000	\$12,063,299	110.67%	-10.67%

Comparisons of Total Annual Receipts for Previous Six Years

<u>Year</u>	<u>Total Receipts</u>	<u>Percent Change From Prior Year</u>
2006	\$ 10,151,202	-0.36%
2007	\$ 10,540,992	3.84%
2008	\$ 10,712,803	1.63%
2009	\$ 10,482,215	-2.15%
2010	\$ 10,453,032	-0.28%
2011	\$ 10,711,766	2.48%

Submitted by



Director of Budget and Finance

2012 CITY OF KENT, OHIO
Comparison of Income Tax Receipts
as of Month Ended December 31, 2012

Month	Monthly Receipts			Comparisons	
	2010	2011	2012	Amount	Percent Change
January	\$ 952,296	\$ 1,026,357	\$ 1,085,253	\$ 58,896	5.74%
February	785,233	788,986	806,227	17,241	2.19%
March	809,613	823,680	860,826	37,146	4.51%
April	1,026,687	1,057,137	1,239,488	182,351	17.25%
May	877,364	1,006,438	972,050	(34,388)	-3.42%
June	798,635	844,726	915,138	70,412	8.34%
July	828,960	848,105	961,433	113,328	13.36%
August	865,224	873,559	942,880	69,321	7.94%
September	762,176	825,343	980,892	155,549	18.85%
October	961,274	939,121	1,076,141	137,019	14.59%
November	880,655	843,533	890,325	46,793	5.55%
December	904,915	834,781	1,332,645	497,864	59.64%
Totals	\$ 10,453,032	\$ 10,711,766	\$ 12,063,299	1,351,532	12.62%

Month	Year-to-Date Receipts			Comparisons	
	2010	2011	2012	Amount	Percent Change
January	\$ 952,296	\$ 1,026,357	\$ 1,085,253	\$ 58,896	5.74%
February	1,737,529	1,815,343	1,891,480	76,137	4.19%
March	2,547,142	2,639,023	2,752,306	113,284	4.29%
April	3,573,829	3,696,160	3,991,794	295,635	8.00%
May	4,451,193	4,702,598	4,963,844	261,246	5.56%
June	5,249,828	5,547,324	5,878,982	331,658	5.98%
July	6,078,788	6,395,429	6,840,415	444,986	6.96%
August	6,944,012	7,268,988	7,783,295	514,307	7.08%
September	7,706,188	8,094,331	8,764,187	669,856	8.28%
October	8,667,462	9,033,453	9,840,328	806,875	8.93%
November	9,548,117	9,876,985	10,730,653	853,668	8.64%
December	10,453,032	10,711,766	12,063,299	1,351,532	12.62%
Totals	\$ 10,453,032	\$ 10,711,766	\$ 12,063,299	1,351,532	12.62%

2012 CITY OF KENT, OHIO
Comparison of Income Tax Receipts from Kent State University
as of Month Ended December 31, 2012

Month	Monthly Receipts			Comparisons	
	2010	2011	2012	Amount	Percent Change
January	\$ 422,779	\$ 406,862	\$ 403,606	\$ (3,256)	-0.80%
February	328,502	336,710	335,895	(815)	-0.24%
March	349,936	362,390	360,114	(2,276)	-0.63%
April	350,591	357,231	362,957	5,727	1.60%
May	348,819	354,925	360,026	5,101	1.44%
June	345,261	349,038	362,330	13,293	3.81%
July	334,650	337,910	379,316	41,406	12.25%
August	381,241	370,933	359,550	(11,382)	-3.07%
September	291,775	298,038	328,283	30,245	10.15%
October	370,956	352,815	376,474	23,659	6.71%
November	370,551	358,685	384,179	25,494	7.11%
December	372,404	360,837	423,935	63,098	17.49%
Totals	\$ 4,267,465	\$ 4,246,372	\$ 4,436,666	\$ 190,294	4.48%

Month	Year-to-Date Receipts			Comparisons	
	2010	2011	2012	Amount	Percent Change
January	\$ 422,779	\$ 406,862	\$ 403,606	\$ (3,256)	-0.80%
February	751,281	743,572	739,501	(4,071)	-0.55%
March	1,101,217	1,105,962	1,099,615	(6,347)	-0.57%
April	1,451,808	1,463,193	1,462,573	(620)	-0.04%
May	1,800,627	1,818,117	1,822,598	4,481	0.25%
June	2,145,888	2,167,155	2,184,929	17,774	0.82%
July	2,480,538	2,505,065	2,564,245	59,180	2.36%
August	2,861,779	2,875,997	2,923,795	47,798	1.66%
September	3,153,554	3,174,035	3,252,078	78,042	2.46%
October	3,524,510	3,526,851	3,628,552	101,701	2.88%
November	3,895,061	3,885,535	4,012,731	127,195	3.27%
December	4,267,465	4,246,372	4,436,666	190,294	4.48%
Totals	\$ 4,267,465	\$ 4,246,372	\$ 4,436,666		

2012 CITY OF KENT, OHIO
Comparison of Income Tax Receipts from Kent State University
as of Month Ended December 31, 2012

Comparisons of Total Annual Receipts for Previous Six Years

<u>Year</u>	<u>Total Receipts</u>	<u>Percent Change</u>
2006	\$ 3,542,080	2.59%
2007	\$ 3,707,931	4.68%
2008	\$ 3,919,539	5.71%
2009	\$ 4,090,788	4.37%
2010	\$ 4,267,465	4.32%
2011	\$ 4,246,372	-0.49%

**CITY OF KENT
BOARD OF ZONING APPEALS
PUBLIC HEARING & BUSINESS MEETING
JANUARY 28, 2013
COUNCIL CHAMBERS – KENT CITY HALL
325 SOUTH DEPEYSTER STREET**

I. CALL TO ORDER

II. PLEDGE

III. ROLL CALL

IV. PREAMBLE

V. ADMINISTRATION OF THE OATH

VI. NEW BUSINESS

**A. BZ13-001 COLLEGE TOWN KENT, LLC / GLAVAN FEHER ARCHITECTS, INC.
SW CORNER OF E. ERIE STREET & S. DEPEYSTER STREET (BUILDING C)**

Sections: 1146.05(b), 1146.03(c), and 1146.04(a)

Requests: The applicant is requesting the following:

- 1) A 2-foot, 3-inch variance from the 60-foot maximum building height requirement, to allow a new building to have an overall height of 62 feet, 3 inches (Section 1146.05(b))
- 2) An 8 percent variance from the 70 percent minimum lot frontage requirement to allow a new building to be constructed with 62 percent lot frontage along Locke Lane (Section 1146.03(c)), and
- 3) A variance from Section 1146.04(a) to allow the new building to be constructed 8 feet off of the front property line along Locke Lane, where no setback is required.

1. Public Comment

2. Board of Zoning Appeals Discussion / Action

**B. BZ13-002 JOHN & JOYCE NICHOLS
699 – 701 AKRON BOULEVARD**

Section: 1169.08

Request: The applicant is requesting a variance from Section 1169.08 as it applies to legal, non-conforming uses, and



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: JANUARY 18, 2013
TO: KENT CITY BOARD OF ZONING APPEALS
FROM: HEATHER PHILE, DEVELOPMENT PLANNER
RE: STAFF REPORT FOR THE JANUARY 28, 2013 BOARD OF ZONING APPEALS MEETING

The following case appears on the agenda for the January 28, 2013 Board of Zoning Appeals meeting:

NEW BUSINESS

CASE NO.: BZ13-001

APPLICANT: COLLEGE TOWN KENT, LLC / GLAVAN FEHER ARCHITECTS, INC.

SITE LOCATION: SW corner of East Erie Street and South Depeyster Street (Building C)

STATUS OF APPLICANT: The applicant is the owner of the property and the architect for the project.

REQUESTED ACTION: The applicant is requesting the following:

- 1) A 2-foot, 3-inch variance from the 60-foot maximum building height requirement, to allow a new building to have an overall height of 62 feet, 3 inches (Section 1146.05(b)),
- 2) An 8 percent variance from the 70 percent minimum lot frontage requirement to allow a new building to be constructed with 62 percent lot frontage along Locke Lane (Section 1146.03(c)), and
- 3) A variance from Section 1146.04(a) to allow the new building to be constructed 17 feet off of the front property line along Locke Lane, where no setback is required.

ZONING: This property is currently located in the C-D: Commercial – Downtown Zone District.

TRAFFIC: The property is accessible from East Erie Street, South Depeyster Street, and Locke Lane.

Page 2
Board of Zoning Appeals Staff Report
January 28, 2013 meeting

SURROUNDING LAND USES: The property is surrounded by other commercial uses on all sides.

APPLICABLE CODE SECTIONS: 1146.05(b), 1146.03(c), and 1146.04(a)

ANALYSIS:

This property is located at the southwest corner of East Erie and South Depeyster Streets. This parcel is within the Commercial – Downtown (C-D) zoning district. Currently, this parcel is vacant and surrounded by three fronts: Locke Lane (formally Alley No. 5), East Erie Street, and South Depeyster Street.

The applicant proposes to construct a five story building, with a restaurant on the main floor and the remainder of the floor will consist of residential apartments. The apartments will consist of four, one bedroom and four, two bedroom units, with a total of 32 units.

The Architectural Review Board approved a Certificate of Appropriateness on December 4, 2012 and on December 18, 2012, the Planning Commission approved the site plan contingent upon the approval of the variances.

The applicant is requesting three variances to construct the building. The first variance request is relief from the maximum building height, which is 60 feet in the C-D zoning district. The building height at East Erie Street is 60 feet, 3 inches. The property slopes from East Erie to Locke Lane, which makes the building approximately 62 feet, 3 inches at this elevation. When measuring the building height, the average elevation on the front of the building is used. Since this parcel has three fronts, with varying street grades, it is difficult to determine the actual height of the building. Therefore, Staff is using the tallest elevation, to ensure the proper variance will be addressed.

The second variance request pertains to the minimum lot frontage for new construction. The new building will occupy approximately 62 percent (70 feet) of the frontage along Locke Lane, where a minimum of 70 percent (79 feet) is required. The building will meet the other lot frontage requirements for East Erie and South Depeyster Streets.

The third variance request is for a variance to construct the new building 17 feet from the property line. The zoning code states that there should be no setback from the front property lines, with the exception that space be permitted for pedestrian use area or for entrance features. The applicant is proposing to construct the new building 17 feet from the property line along Locke Lane in order to provide a short term parking area, a sidewalk, and access to a dumpster area and utility rooms. The new building will meet the requirements along the other two frontages.

The applicant explains that with all of the variances, the exceptional circumstances and hardship is to construct a viable building, on a parcel that has a large grade change and fronts on three public streets. They feel that the new building will add to the changes to the downtown area and will be an asset for the City and neighboring uses.

CASE NO.: **BZ13-002**

APPLICANT: **JOHN & JOYCE NICHOLS**

SITE LOCATION: 699 – 701 Akron Boulevard

STATUS OF APPLICANT: The applicant is the owner of the property.

REQUESTED ACTION: The applicant is requesting a variance from Section 1169.08 as it applies to legal, non-conforming uses, and where the cost of restoration is limited to 60 percent of the fair market value as determined by the Portage County Auditor's office. The applicant is seeking a variance to the 60 percent limitation in order to allow future restoration, if needed, to 100 percent of the fair market value as determined by the Portage County Auditor's office.

ZONING: This property is currently located in the R-1: Low Density Residential Zone District.

TRAFFIC: The property is accessible from Akron Boulevard

SURROUNDING LAND USES: The property is surrounded by other two-family uses on the south, and by single family residential on the north, east and west.

APPLICABLE CODE SECTION: 1169.08

ANALYSIS:

This property is located at 699 – 701 Akron Boulevard and is currently zoned R-1: High Density Residential. This property is currently a legal, non-conforming two-family dwelling (duplex). The duplex was built in 1964 and was a permitted use at the time of construction.

The applicants are requesting a variance from the non-conforming restoration code to allow the property owners to restore the property at 100 percent of the fair market value, as opposed to the 60 percent allowed in the code. This will allow the applicants to reconstruct any portion of the duplex if and when repairs will be needed, no matter what the cost of repairs.

CASE NO.: **BZ13-003**

APPLICANT: **STEVEN KUBOFCIK**

SITE LOCATION: 335 Park Avenue

STATUS OF APPLICANT: The applicant is the owner of the property.

REQUESTED ACTION: The applicant is requesting the following:

- 1) A 5673.6-square foot variance from the 10,000 square foot minimum lot size to allow the conversion of a single family house to a rooming/boarding house with a lot size of 4326.4 square feet (Sections 1122.07(a) and 1135.03(a)(3)), and

- 2) A 33.44-foot variance from the 100 foot minimum lot width at the building line to allow a single family house to be converted to a rooming/boarding house with a lot that is 66.56 feet wide (Sections 1122.07(b) and 1135.03(b)(3)).

ZONING: This property is currently located in the R-4: Multi-family Residential Zone District.

TRAFFIC: The property is accessible from Park Avenue.

SURROUNDING LAND USES: The property is surrounded by single family and two-family uses on the north, east, and south sides. The Central School is across the street, west of this property.

APPLICABLE CODE SECTIONS: 1122.07(a), 1122.07(b), 1135.03(a)(3), and 1135.03(b)(3)

ANALYSIS:

This property is located at 335 Park Avenue and is currently located in the R-4: Multi-family Residential zoning district. This property is currently a single family dwelling. The surrounding properties are a mixture of single family and duplexes. Many of the properties are rental units.

The applicant is proposing to convert the single family home to a rooming/boarding house with up to 3 unrelated residents. The applicant purchased the home last year with the intention to fix up the home and have his daughter live there with a two other residents. In order to convert the property, two variances are necessary to meet the intent of the zoning code.

The first variance request is relief from the minimum lot size requirement. The zoning code requires a minimum of 10,000 square feet for a rooming/boarding house. This property measures 65 feet by 66.56 feet, for a total of 4326.4 square feet. This lot does not meet the zoning code for a single family dwelling, which is a minimum of 6,000 square feet.

The second variance request pertains to the minimum lot width at the building line requirement. The zoning code states that a minimum of 100 feet is required for multi-family dwellings. This property is 66.56 feet along Park Avenue and 65 feet along South Mantua Street. The applicant is therefore requesting a 33.44-foot variance from the 100 foot minimum lot width requirement.

With the new rooming/boarding house chapter in the zoning code, the Planning Commission can approve the site plan with less open space than what is required and the parking requirements. The Planning Commission approved the site plan and Conditional Zoning Certificate at their meeting on January 8, 2013, with the following conditions:

1. Limit of three unrelated persons.
2. Determination of the rear property line to verify that the house is on the property.
3. Rooming house designation will continue as long as the current owner maintains ownership.
4. Technical Plan Review.
5. Granting of variances from the Board of Zoning Appeals.



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT Building Services Division

To: Dave Ruller
City Manager

From: Bridget Susel
Community Development Director *B.S.*

Date: January 15, 2013

RE: Monthly Permit and Zoning Complaint Report – November & December 2012

Attached are the monthly reports per council's request. If you have questions or require further information, please let us know.

BUILDING PERMIT REPORT SUMMARY (KCO 147-04) - NOVEMBER 2012

<u>Permit Type</u>	<u># Approved</u>	<u>Current YTD</u>	<u>Previous YTD</u>
Building	16	238	199
Electric	20	174	165
HVAC	10	114	174
Plumbing	3	79	123
Engineering	4	57	105
Subdivisions	0	1	4
Zoning	1	102	64
Total:	54	765	834

<u>Permit Type</u>	<u>Account Code</u>	<u>Fees Collected</u>	<u>Current YTD</u>	<u>Previous YTD</u>
Park Fee	10633513	0.00	1,440.00	220,290.00
Building Reviews	00135201	1,256.25	38,643.75	29,217.75
Building	00135201	564.60	55,772.60	77,217.63
Electric	00135202	710.25	12,761.42	8,485.03
HVAC	00135204	330.00	8,227.00	6,289.97
Plumbing	20235203	323.00	5,965.00	10,037.73
Subtotal:		\$3,184.10	\$122,809.77	\$351,538.11
State 1% Fee	80436362	8.76	134.39	131.80
State 3% Fee	80436362	31.58	1,412.05	2,658.57
Demolition Bond	80436313	565.10	3,333.70	3,479.00
Electrical Registration	00135206	600.00	3,950.00	1,775.00
Plumbing Registration	00135207	250.00	2,212.50	1,837.50
HVAC Registration	00135208	350.00	1,787.50	1,187.50
Zoning	00135301	95.00	2,910.25	9,554.17
Fence Permits	00135301	0.00	1,090.00	988.28
Signs	00135313	75.00	1,455.00	945.00
Civil Infraction Fines	00135106	0.00	860.00	500.00
Board Applications	00135302	550.00	3,945.80	3,200.00
Postage	10405400132	0.00	1,132.30	2,421.44
Miscellaneous	00135406	102.00	1,609.51	1,150.79
Sewer Permits	20235316	25.00	590.93	943.34
Sewer Utilization	20233604	0.00	19,382.00	170,999.00
Sewer Disconnect	20235406	2,500.00	5,120.00	39,398.00
Storm Sewer	20833604	0.00	2,900.00	625.00
Street Excavation	00135317	100.00	1,125.00	960.00
Water Meters	20133604	25.00	2,510.00	8,909.00
Water Permit	20133604	50.00	1,175.00	931.25
Water Utilization	20133604	0.00	9,497.00	64,712.50
Water Disconnect	20135406	1,500.00	8,600.00	16,990.00
Chlorination	20133604	0.00	2,150.00	9,300.00
Waterline Const/Frontage	20133604	0.00	0.00	5,039.26
Street Exc. Bond	80436341	0.00	6,000.00	22,921.61
Subdivision Bond	80436312	3,640.00	24,040.00	46,456.40
Fire Escrow Deposit	80436331	0.00	0.00	11,451.00
Site Plan Construction	00135317	364.00	17,324.87	44,718.80
Plan Review	00135317	364.00	9,437.90	45,213.30
Improvement Inspection	00135317	0.00	4,994.50	11,673.00
Grading Permits	00135317	0.00	4,781.50	11,197.60
Plat Review/Lot Split	00135317	30.00	170.00	110.00
Subtotal:		\$11,225.44	\$145,631.70	\$542,378.11
Grand Total:		\$14,409.54	\$268,441.47	\$893,916.22

Permit Payments Listing by Jurisdiction

From: 10/31/12 To: 11/29/12

		Value	Fee	BBS	Total
Existing Commercial					
Kent					
EC-2012-10-1	CARNABY STREET STYLE, SUITE 122	10/31/2012			
	CONSTRUCT TENANT BUILDOUT FOR CARNABY	\$160,000.00	\$426.95	\$0.00	\$431.88
	100 E ERIE ST				
EC-2012-10-2	TROY GRILLE TENANT BUILDOUT	11/5/2012			
	CONSTRUCT TENANT BUILDOUT FOR TROY GRILLE	\$85,000.00	\$550.55	\$0.00	\$553.57
	118 E MAIN ST				
EC-2012-10-3	GRACY LANE SIGNAGE, SUITE 124	11/8/2012			
	INSTALL SIGNAGE FOR GRACY LANE	\$1,600.00	\$175.00	\$0.00	\$176.50
	100 E ERIE ST				
EC-2012-10-4	ADDITION	11/7/2012			
	CONSTRUCT ADDITION	\$20,000.00	\$75.00	\$0.00	\$75.00
	1530 ENTERPRISE PKWY				
EC-2012-11-1	FIRE ALARM FOR LABORATORY	11/27/2012			
	INSTALL FIRE ALARM IN WATER RECLAMATION	\$8,800.00	\$0.00	\$0.00	\$0.00
	651 MIDDLEBURY RD				
EC-2012-11-14	CARNABY ST. REVIEW FEES	11/28/2012			
		\$0.00	\$93.75	\$0.00	\$93.75
	100 E ERIE ST				
EC-2012-11-2	REVIEW FEES FOR ADDITION (WEB	11/15/2012			
		\$0.00	\$75.00	\$0.00	\$75.00
	1444 E MAIN ST				
	<u>Total for Kent</u>	\$275,400.00	\$1,396.25		\$1,405.70
	<u>Total for Existing Commercial Permits</u>	\$275,400.00	\$1,396.25		\$1,405.70

Electric, Commercial

Kent

ELC-2012-11-1	METER RESET	11/6/2012			
	RESET METER	\$0.00	\$25.00	\$0.00	\$25.75
	134 W SUMMIT ST				
ELC-2012-11-2	METER RESET FOR UNIT 104	11/6/2012			
	METER RESET	\$0.00	\$25.00	\$0.00	\$25.75
	760 W MAIN ST				
ELC-2012-11-3	ELECT, FRANKLIN HOTEL	11/13/2012			
	INSTALL ELECTRIC FOR RENOVATIONS AT FRANKLIN	\$0.00	\$0.00	\$0.00	\$0.00
	176 E MAIN ST				
ELC-2012-11-4	METER RESET	11/14/2012			
	INSPECT FOR METER RESET	\$0.00	\$25.73	\$0.00	\$25.75
	1181 W MAIN ST				

Permit Payments Listing by Jurisdiction

From: 10/31/12 To: 11/29/12

			Value	Fee	BBS	Total
Electric, Commercial						
Kent						
ELC-2012-11-5	ELECT, UPGRADE HALLWAY LIGHTS	11/9/2012				
	UPGRADE HALLWAY LIGHTS TO LED		\$.00	\$100.00	\$.00	\$103.00
	360 E SUMMIT ST					
ELC-2012-11-6	ELECT, CARNABY STREET STYLE	11/21/2012				
	INSTALL ELECTRIC FOR CARNABY STREET STYLE		\$.00	\$108.06	\$.00	\$108.15
	100 E ERIE ST					
ELC-2012-11-7	ELECT, WIRE RESTAURANT	11/19/2012				
	WIRE RESTAURANT		\$.00	\$67.92	\$.00	\$67.98
	118 E MAIN ST					
ELC-2012-11-8	ELECT, SERVICE REPLACEMENT	11/26/2012				
	REPLACE EXISTING STREET LIGHT SERVICE WITH		\$.00	\$.00	\$.00	\$.00
	260 W MAIN ST					
ELC-2012-11-9	ELECT, GEORGIO'S PIZZA #126	11/29/2012				
	INSTALL ELECTRIC FOR GEORGIO'S PIZZA TENANT		\$.00	\$81.50	\$.00	\$83.95
	100 E ERIE ST					
	<u>Total for Kent</u>		\$.00	\$433.21		\$440.33
	<u>Total for Electric, Commercial Permits</u>		\$.00	\$433.21		\$440.33

Electric, Residential

Kent

ELR-2012-11-1	ELECTRIC FOR SUN ROOM	10/31/2012				
	ELECTRIC FOR SUN ROOM		\$.00	\$25.25	\$.00	\$25.50
	1143 ERIN DR					
ELR-2012-11-10	ELECT, SERVICE REPLACEMENT	11/26/2012				
	REPLACE SERVICE (100 AMP)		\$.00	\$25.00	\$.00	\$25.25
	416 SUZANNE DR					
ELR-2012-11-11	ELECT, ADDITION	11/27/2012				
	INSTALL ELECTRIC FOR KITCHEN & DINETTE		\$.00	\$30.00	\$.00	\$30.30
	725 GROVE AVE					
ELR-2012-11-2	PORCH ADDITION	11/7/2012				
			\$.00	\$27.50	\$.00	\$27.78
	432 BURR OAK					
ELR-2012-11-3	REPLACE SERVICE CABLE & PANEL	11/7/2012				
	REPLACE SERVICE CABLE & PANEL		\$.00	\$25.00	\$.00	\$25.25
	714 SILVER MEADOWS BLVD					
ELR-2012-11-4	ELECT, SERVICE REPAIR	11/16/2012				
	REPAIR SERVICE		\$.00	\$25.00	\$.00	\$25.25
	211 RELLIM					

Permit Payments Listing by Jurisdiction

From: 10/31/12 To: 11/29/12

			Value	Fee	BBS	Total
Electric, Residential						
Kent						
ELR-2012-11-5	ELECT, SERVICE UPGRADE	11/21/2012				
UPGRADE SERVICE			\$.00	\$25.00	\$.00	\$25.25
1259 CAROL DR						
ELR-2012-11-6	ELECT, SUNROOM	11/21/2012				
INSTALL ELECTRIC FOR SUNROOM ADDITION			\$.00	\$25.00	\$.00	\$25.25
234 BOWMAN DR						
ELR-2012-11-7	ELECT, SERVICE REPAIR	11/21/2012				
REPAIR SERVICE			\$.00	\$25.00	\$.00	\$25.25
1090 JESSIE AVE						
ELR-2012-11-8	METER RESET	11/20/2012				
HAVE INSPECTOR INSPECT FOR METER RESET			\$.00	\$25.00	\$.00	\$25.25
416 SUZANNE DR						
ELR-2012-11-9	ELECT, ADDITION	11/26/2012				
INSTALL ELECTRIC FOR ADDITION			\$.00	\$25.00	\$.00	\$25.25
491 CARTHAGE AVE						
	<u>Total for Kent</u>		\$.00	\$282.75		\$285.58
	<u>Total for Electric, Residential Permits</u>		\$.00	\$282.75		\$285.58

Engineering, Commercial

Kent						
ENGC-2012-10-1	FIRE HYDRANT REPLACEMENT -	11/5/2012				
REPLACE THE FIRE HYDRANT			\$.00	\$25.00	\$.00	\$25.00
1500 N MANTUA ST						
ENGC-2012-11-1	FIRE HYDRANT REPLACEMENT	11/7/2012				
REPLACE DAMAGED HYDRANT			\$.00	\$25.00	\$.00	\$25.00
340 MARTINEL DR						
ENGC-2012-11-2	PARKING EXPANSION - SITE WORK	11/8/2012				
EXPAND THE PARKING LOT			\$36,400.00	\$4,388.00	\$.00	\$4,388.00
1035 W MAIN ST						
	<u>Total for Kent</u>		\$36,400.00	\$4,438.00		\$4,438.00
	<u>Total for Engineering, Commercial Permits</u>		\$36,400.00	\$4,438.00		\$4,438.00

Engineering, Residential

Kent						
ENGR-2012-11-1	WATER SERVICE REPLACEMENT	11/13/2012				
REPLACE THE WATER SERVICE			\$1,800.00	\$45.00	\$.00	\$45.00
446 WOLCOTT AVE						

Permit Payments Listing by Jurisdiction

From: 10/31/12 To: 11/29/12

		Value	Fee	BBS	Total
Engineering, Residential					
Kent					
ENGR-2012-11-2	DRIVE APRON & SIDEWALK	11/27/2012			
Drive apron and sidewalk replacement 234 BOWMAN DR		\$7,000.00	\$20.00	\$.00	\$20.00
ENGR-2012-11-3	SANITARY SEWER REPLACEMENT	11/28/2012			
INSTALL NEW SANITARY SEWER LINE FROM HOUSE 1303 CAROL DR		\$.00	\$25.00	\$.00	\$25.00
ENGR-2012-12-1	PLAT REVIEW	11/1/2012			
707 CRAIN 428 DANSEL		\$.00	\$30.00	\$.00	\$30.00
	<u>Total for Kent</u>	\$8,800.00	\$120.00		\$120.00
	<u>Total for Engineering, Residential Permits</u>	\$8,800.00	\$120.00		\$120.00

Existing Residential

Kent					
ER-2012-11-10	DEMOLISH GARAGE	11/26/2012			
DEMOLISH GARAGE 127 PORTAGE ST		\$.00	\$10.00	\$.00	\$10.10
ER-2012-11-3	DEMOLISH HOUSE AND GARAGE	11/9/2012			
DEMOLISH HOUSE AND GARAGE APARTMENT 803 FAIRCHILD AVE 801 FAIRCHILD AVE		\$.00	\$.00	\$.00	\$.00
ER-2012-11-4	DEMOLISH HOUSE	11/20/2012			
DEMOLISH HOUSE 242 HIGHLAND		\$.00	\$4,325.00	\$.00	\$4,325.30
ER-2012-11-5	RECONSTRUCT ROOF	11/14/2012			
RECONSTRUCT ROOF 491 CARTHAGE AVE		\$6,500.00	\$71.60	\$.00	\$72.07
ER-2012-11-6	FIRE REPAIRS TO FIREPLACE &	11/14/2012			
CONSTRUCT REPAIRS TO FIREPLACE AND GABLE 925 CRAIN AVE		\$8,000.00	\$25.00	\$.00	\$25.25
ER-2012-11-7	FINISH BASEMENT WALLS	11/15/2012			
FINISH REMAINDER OF BASEMENT WALLS 994 COTTAGE GATE BLVD		\$500.00	\$25.00	\$.00	\$25.25
ER-2012-11-8	POLE GARAGE	11/15/2012			
CONSTRUCT 18' x 20' POLE GARAGE IN SAME 713 STOW ST		\$6,800.00	\$68.00	\$.00	\$68.43
	<u>Total for Kent</u>	\$21,800.00	\$4,524.60		\$4,526.40

Permit Payments Listing by Jurisdiction

From: 10/31/12 To: 11/29/12

		Value	Fee	BBS	Total
<u>Total for Existing Residential Permits</u>		\$21,800.00	\$4,524.60		\$4,526.40

Fire Suppression/Alarm

Kent

FSA-2012-11-1	PARTA Fire Suppression	11/6/2012			
Install Fire Suppression System			\$289,187.00	\$0.00	\$0.00
201 E ERIE ST					
FSA-2012-11-2	FIRE ALARM PANEL REPLACEMENT	11/8/2012			
REPLACE FIRE ALARM PANEL			\$1,229.00	\$180.00	\$0.00
200 W WILLIAMS					\$180.90
<u>Total for Kent</u>			\$290,416.00	\$180.00	\$180.90
<u>Total for Fire Suppression/Alarm Permits</u>			\$290,416.00	\$180.00	\$180.90

Heating, Commercial

Kent

HVACC-2012-11-1	HVAC, WALK-IN COOLER	11/29/2012			
INSTALL WALK-IN COOLER			\$0.00	\$15.00	\$0.00
295 S WATER ST					\$15.45
HVACC-2012-11-2	HVAC, CARNABY STREET STYLE	11/21/2012			
INSTALL DUCTWORK -REGISTERS FOR CARNABY			\$0.00	\$45.00	\$0.00
100 E ERIE ST					\$46.35
HVACC-2012-11-3	HVAC, ADDITION	11/29/2012			
INSTALL TUBE HEATER FOR ADDITION			\$0.00	\$25.00	\$0.00
1530 ENTERPRISE PKWY					\$25.75
<u>Total for Kent</u>			\$0.00	\$85.00	\$87.55
<u>Total for Heating, Commercial Permits</u>			\$0.00	\$85.00	\$87.55

Heating, Residential

Kent

HVACR-2012-11-1	REPLACE FURNACE	11/7/2012			
REPLACE FURNACE			\$0.00	\$30.00	\$0.00
315 E GRANT ST					\$30.30
HVACR-2012-11-2	HVAC, FURNACE REPLACEMENT	11/21/2012			
REPLACE FURNACE			\$0.00	\$30.00	\$0.00
319 VALLEY VIEW ST					\$30.30
HVACR-2012-11-3	HVAC, FURNACE REPLACEMENT	11/14/2012			
REPLACE FURNACE			\$0.00	\$30.00	\$0.00
475 CARTHAGE					\$30.30
HVACR-2012-11-4	HVAC, FURNACE REPLACEMENT	11/14/2012			
REPLACE FURNACE			\$0.00	\$30.00	\$0.00
528 EDGEWOOD					\$30.30

Permit Payments Listing by Jurisdiction

From: 10/31/12 To: 11/29/12

			Value	Fee	BBS	Total
Heating, Residential						
Kent						
HVACR-2012-11-5	HVAC, FURNACE & A.C.	11/21/2012				
REPLACE FURNACE & A.C.			\$.00	\$60.00	\$.00	\$60.60
1259 CAROL DR						
HVACR-2012-11-6	HVAC, FURNACE REPLACEMENT	11/21/2012				
REPLACE FURNACE			\$.00	\$30.00	\$.00	\$30.30
759 ADMORE DR						
HVACR-2012-11-7	HVAC, AIR HANDLER	11/21/2012				
INSTALL AIR HANDLER			\$.00	\$35.00	\$.00	\$35.35
1175 SILVER MEADOWS						
	<u>Total for Kent</u>		\$.00	\$245.00		\$247.45
	<u>Total for Heating, Residential Permits</u>		\$.00	\$245.00		\$247.45

Plumbing, Commercial

Kent						
PC-2012-11-1	PLUMB, FRANKLIN HOTEL	11/12/2012				
INSTALL PLUMBING FOR FRANKLIN HOTEL			\$.00	\$.00	\$.00	\$.00
176 E MAIN ST						
PC-2012-11-2	PLUMB, CARNABY STREET STYLE,	11/7/2012				
INSTALL PLUMBING FOR CARNABY STREET STYLE			\$.00	\$89.00	\$.00	\$91.67
100 E ERIE ST						
PC-2012-11-3	PLUMB, POPPED 3RD FLOOR	11/13/2012				
INSTALL PLUMBING FOR POPPED 3RD FLOOR			\$.00	\$66.00	\$.00	\$67.98
175 E ERIE ST						
	<u>Total for Kent</u>		\$.00	\$155.00		\$159.65
	<u>Total for Plumbing, Commercial Permits</u>		\$.00	\$155.00		\$159.65

Planning Commission

Kent						
PL-2012-11-1	FAIRMOUNT - BUILDING C	11/26/2012				
			\$.00	\$100.00	\$.00	\$100.00
210 S DEPEYSTER						
PL-2012-11-2	FAIRMOUNT BUILDING C - ARB	11/26/2012				
			\$.00	\$100.00	\$.00	\$100.00
210 S DEPEYSTER						
PL-2012-12-1	ART & HEARTS GALLERY	11/2/2012				
			\$.00	\$100.00	\$.00	\$100.00
707 S WATER ST						

Permit Payments Listing by Jurisdiction

From: 10/31/12 To: 11/29/12

			Value	Fee	BBS	Total
Planning Commission						
Kent						
PL-2012-12-2	335 PARK AVE	11/26/2012				
			\$.00	\$100.00	\$.00	\$100.00
335 PARK						
PL-2012-12-3	BAR 145, SUITE 130	11/28/2012				
			\$.00	\$100.00	\$.00	\$100.00
100 E ERIE ST						
PL-2012-12-4	BAR 145 - ARB	11/28/2012				
			\$.00	\$50.00	\$.00	\$50.00
100 E ERIE ST						
	<u>Total for Kent</u>		\$.00	\$550.00	\$.00	\$550.00
	<u>Total for Planning Commission Permits</u>		\$.00	\$550.00	\$.00	\$550.00

Plumbing, Residential

Kent						
PR-2012-11-1	PLUMBING FOR POOL HOUSE	11/7/2012				
			\$.00	\$51.00	\$.00	\$51.51
PLUMBING FOR NEW POOL HOUSE						
738 DOMINION DR						
PR-2012-11-2	REPLACE HOT WATER TANK	11/7/2012				
			\$.00	\$39.00	\$.00	\$39.39
REPLACE HOT WATER TANK						
315 E GRANT ST						
PR-2012-11-3	PLUMB, WATER HEATER	11/14/2012				
			\$.00	\$39.00	\$.00	\$39.39
REPLACE WATER HEATER						
475 CARTHAGE						
PR-2012-11-4	PLUMB, WATER HEATER	11/29/2012				
			\$.00	\$39.00	\$.00	\$39.39
REPLACE WATER HEATER						
135 E ELM ST						
	<u>Total for Kent</u>		\$.00	\$168.00	\$.00	\$169.68
	<u>Total for Plumbing, Residential Permits</u>		\$.00	\$168.00	\$.00	\$169.68

Zoning

Kent						
Z-2012-12-1	EAST MARKET ST. CHURCH	11/7/2012				
			\$.00	\$70.00	\$.00	\$70.00
156 N WATER ST						
	<u>Total for Kent</u>		\$.00	\$70.00	\$.00	\$70.00
	<u>Total for Zoning Permits</u>		\$.00	\$70.00	\$.00	\$70.00
	Total for all permit types:		\$632,816.00	\$12,647.81	\$.00	\$12,681.24

Monthly Building Report

Run Date: 12/6/2012 3:47:58 PM

Existing Commercial Building Permit

Address	Amount Paid	Payment Date	Fee Type	Construction Cost	Receipt #
295 S Water Street, Suite 104	\$75.00	10/31/2012	Building Plan Review		147736
313 E MAIN	\$1.20	11/2/2012	3% State Surcharge (commercial)		147754
313 E MAIN	\$290.10	11/2/2012	Demolition deposit > than 1,500 s.f. - no basement		147754
313 E MAIN	\$40.00	11/2/2012	Demolition permit for every 500 sq. ft.		147754
313 E MAIN	\$20.00	11/2/2012	Excavation Permit		147754
Total \$426.3					

BUILDING PERMIT REPORT SUMMARY (KCO 147-04) - DECEMBER 2012

<u>Permit Type</u>	<u># Approved</u>	<u>Current YTD</u>	<u>Previous YTD</u>
Building	22	260	243
Electric	16	190	243
HVAC	14	128	230
Plumbing	6	85	238
Engineering	17	74	122
Subdivisions	0	1	5
Zoning	1	103	75
Total:	76	841	1156

<u>Permit Type</u>	<u>Account Code</u>	<u>Fees Collected</u>	<u>Current YTD</u>	<u>Previous YTD</u>
Park Fee	10633513	0.00	1,440.00	220,290.00
Building Reviews	00135201	3,093.75	41,737.50	31,449.00
Building	00135201	8,804.10	64,576.70	81,875.36
Electric	00135202	739.50	13,500.92	24,564.28
HVAC	00135204	970.00	9,197.00	11,814.97
Plumbing	20235203	386.00	6,351.00	28,651.73
Subtotal:		\$13,993.35	\$136,803.12	\$398,645.34
State 1% Fee	80436362	12.85	147.24	146.47
State 3% Fee	80436362	288.48	1,700.53	3,960.86
Demolition Bond	80436313	3,970.20	6,738.80	3,479.00
Electrical Registration	00135206	525.00	4,475.00	2,700.00
Plumbing Registration	00135207	400.00	2,612.50	2,437.50
HVAC Registration	00135208	625.00	2,412.50	1,712.50
Zoning	00135301	933.00	3,843.25	9,759.17
Fence Permits	00135301	0.00	1,090.00	1,013.28
Signs	00135313	10.00	1,465.00	1,310.00
Civil Infraction Fines	00135106	0.00	860.00	500.00
Board Applications	00135302	200.00	4,145.80	3,250.00
Postage	10405400132	0.00	1,132.30	2,421.44
Miscellaneous	00135406	100.00	1,709.51	1,166.79
Sewer Permits	20235316	150.00	740.93	1,068.34
Sewer Utilization	20233604	5,895.00	25,277.00	178,335.00
Sewer Disconnect	20235406	0.00	5,120.00	39,398.00
Storm Sewer	20833604	275.00	3,175.00	725.00
Street Excavation	00135317	160.00	1,285.00	1,060.00
Water Meters	20133604	205.00	2,715.00	9,209.00
Water Permit	20133604	75.00	1,250.00	981.25
Water Utilization	20133604	2,475.00	11,972.00	67,792.50
Water Disconnect	20135406	0.00	8,600.00	16,990.00
Chlorination	20133604	2,100.00	4,250.00	9,300.00
Waterline Const/Frontage	20133604	0.00	0.00	5,039.26
Street Exc. Bond	80436341	55,737.10	61,737.10	24,921.61
Subdivision Bond	80436312	0.00	24,040.00	46,456.40
Fire Escrow Deposit	80436331	0.00	0.00	11,451.00
Site Plan Construction	00135317	15,298.71	32,623.58	44,718.80
Plan Review	00135317	15,298.71	24,736.61	45,213.30
Improvement Inspection	00135317	0.00	4,994.50	11,673.00
Grading Permits	00135317	0.00	4,781.50	11,302.60
Plat Review/Lot Split	00135317	0.00	170.00	135.00
Subtotal:		\$104,734.05	\$249,800.65	\$559,627.07
Grand Total:		\$118,727.40	\$386,603.77	\$958,272.41

Permit Payments Listing by Jurisdiction

From: 11/30/12 To: 12/30/12

		Value	Fee	BBS	Total
Existing Commercial					
Kent					
EC-2012-11-15	POPPED 3RD FLOOR EXPANSION	12/21/2012			
CONSTRUCT TENANT BUILDOUT FOR POPPED 175 E ERIE ST		\$4,500.00	\$297.50	\$0.00	\$299.68
EC-2012-11-9	BUILDING ADDITION	12/14/2012			
CONSTRUCT BUILDING ADDITION FOR COPEN 501 DODGE ST		\$500,000.00	\$801.55	\$0.00	\$811.16
EC-2012-12-3	4 CATS ART RENOVATION	12/21/2012			
CONSTRUCT RENOVATIONS FOR 4 CATS ART 144 E MAIN ST		\$0.00	\$50.00	\$0.00	\$51.50
EC-2012-12-4	BELLERIA'S, SUITE 201	12/21/2012			
CONSTRUCT BELLERIA TENANT BUILDOUT 135 E ERIE ST		\$0.00	\$336.75	\$0.00	\$340.10
EC-2012-12-5	DEMISING WALL 3RD FLOOR	12/21/2012			
CONSTRUCT 3RD FLOOR DEMISING WALL 438 SUMMIT		\$0.00	\$50.00	\$0.00	\$51.50
EC-2012-12-6	SECOND STORAGE SILO	12/27/2012			
CONSTRUCT SECOND STORAGE SILO 1500 ENTERPRISE WAY		\$0.00	\$406.05	\$0.00	\$407.73
NC-2012-12-1	HOTEL/CONFERENCE CNTR	12/17/2012			
INSTALL SPRINKLERS FOR HOTEL/CONFERENCE 215 S DEPEYSTER ST		\$200,000.00	\$592.50	\$0.00	\$593.40
<u>Total for Kent</u>		\$704,500.00	\$2,534.35		\$2,555.07
<u>Total for Existing Commercial Permits</u>		\$704,500.00	\$2,534.35		\$2,555.07

Electric, Commercial

Kent

ELC-2012-12-1	ELECTRIC FOR ADDITION	12/7/2012			
ELECTRIC FOR ADDITION 1530 ENTERPRISE PKWY		\$0.00	\$66.00	\$0.00	\$67.98
ELC-2012-12-10	ELEC., CONTROL PANEL	12/28/2012			
INSTALL 400 AMP CONTROL PANEL FOR LIGHTS 130 E ERIE ST		\$0.00	\$0.00	\$0.00	\$0.00
ELC-2012-12-2	FIRE REPAIR	12/18/2012			
REWIRE DUE TO REPAIR 1143 LAKE ST		\$0.00	\$75.00	\$0.00	\$77.25
ELC-2012-12-3	ELECTRIC FOR HEAT PUMP	12/18/2012			
WIRE FOR HEAT PUMP AND EVAPORATOR UNITS 1407 FAIRCHILD AVE		\$0.00	\$51.50	\$0.00	\$53.05

Permit Payments Listing by Jurisdiction

From: 11/30/12 To: 12/30/12

			Value	Fee	BBS	Total
Electric, Commercial						
Kent						
ELC-2012-12-4	ELECT, SECOND STORAGE SILO	12/27/2012				
INSTALL ELECTRIC FOR SECOND SILO			\$.00	\$50.50	\$.00	\$52.02
1500 ENTERPRISE WAY						
ELC-2012-12-5	ELEC., TENANT BUILDOUT	12/27/2012				
INSTALL ELECTRIC FOR NEW TENANT			\$.00	\$60.00	\$.00	\$61.80
144 E MAIN ST						
ELC-2012-12-6	ELEC., POPPED, SUITE 301	12/27/2012				
INSTALL ELECTRIC FOR POPPED			\$.00	\$64.00	\$.00	\$65.92
175 E ERIE ST						
ELC-2012-12-7	ELEC., BELLERIA, SUITE 201	12/27/2012				
INSTALL ELECTRIC FOR BELLERIA, SUITE 201			\$.00	\$120.00	\$.00	\$123.60
135 E ERIE ST						
ELC-2012-12-8	ELEC., TEMPORARY POLE	12/27/2012				
TEMPORARY POLE FOR NEW COURTHOUSE			\$.00	\$25.00	\$.00	\$25.75
303 E MAIN ST						
ELC-2012-12-9	ELEC., METER RESET	12/20/2012				
METER RESET			\$.00	\$25.24	\$.00	\$25.25
134 W SUMMIT ST						
	<u>Total for Kent</u>		\$.00	\$537.24		\$552.62
	<u>Total for Electric, Commercial Permits</u>		\$.00	\$537.24		\$552.62

Electric, Residential

Kent

ELR-2012-12-1	ELECT, PANEL CHANGE	12/4/2012				
CHANGE TO 100 AMP PANEL			\$.00	\$25.00	\$.00	\$25.25
324 IVAN DR						
ELR-2012-12-2	SAFETY INSPECTION	12/5/2012				
SAFETY INSPECTION			\$.00	\$25.00	\$.00	\$25.25
315 E SUMMIT ST						
ELR-2012-12-3	METER RESET	12/5/2012				
METER RESET			\$.00	\$25.00	\$.00	\$25.25
546 HARRIS ST						
ELR-2012-12-4	REPLACE BREAKER BOX	12/17/2012				
REPLACE BREAKER BOX			\$.00	\$25.00	\$.00	\$25.25
654 ADA ST						
ELR-2012-12-6	ELEC., METER RESET	12/27/2012				
RESET METER			\$.00	\$25.00	\$.00	\$25.25
603 W MAIN ST						

Permit Payments Listing by Jurisdiction

From: 11/30/12 To: 12/30/12

			Value	Fee	BBS	Total
Electric, Residential						
Kent						
ELR-2012-12-7	ELEC., 3RD FLOOR	12/20/2012				
ADD ELECTRIC TO 3RD FLOOR			\$0.00	\$27.50	\$0.00	\$27.78
438 SUMMIT						
	<u>Total for Kent</u>		\$0.00	\$152.50		\$154.03
	<u>Total for Electric, Residential Permits</u>		\$0.00	\$152.50		\$154.03

Engineering, Commercial

Kent						
ENGC-2012-12-1	WATER SERVICE & FIRE LINE	12/4/2012				
INSTALL THE WATER SERVICE AND FIRE LINE			\$0.00	\$945.00	\$0.00	\$945.00
303 E MAIN ST						
ENGC-2012-12-2	ESPLANADE - CABLE	12/10/2012				
DIRECTIONAL BORE TO INSTALL CONDUIT FOR CABLE			\$0.00	\$20.00	\$0.00	\$20.00
E MAIN WILLOW						
ENGC-2012-12-3	CABLE FOR SEISMIC TESTING ON	12/7/2012				
LAY SEISMIC CABLE ALONG SR 43			\$0.00	\$20.00	\$0.00	\$20.00
S WATER ST N WATER ST						
ENGC-2012-12-4	BAR 145 PATIO	12/17/2012				
INSTALL PATIO			\$4,000.00	\$1,020.00	\$0.00	\$1,020.00
100 E ERIE ST						
ENGC-2012-12-5	COPEN MACHINE - SITE WORK FOR	12/14/2012				
APPROVAL TO INSTALL SITE WORK ASSOCIATED			\$0.00	\$5,879.52	\$0.00	\$5,879.52
501 DODGE ST						
ENGC-2013-01-1	BOND	12/27/2012				
			\$0.00	\$10,000.00	\$0.00	\$10,000.00
5231 SUNNYBROOK RD						
	<u>Total for Kent</u>		\$4,000.00	\$17,884.52		\$17,884.52
	<u>Total for Engineering, Commercial Permits</u>		\$4,000.00	\$17,884.52		\$17,884.52

Engineering, Residential

Kent						
ENGR-2012-12-2	WATER SERVICE REPLACEMENT	12/11/2012				
REPLACE THE WATER SERVICE			\$0.00	\$45.00	\$0.00	\$45.00
302 UNIVERSITY DR						
ENGR-2013-01-1	bond	12/21/2012				
			\$0.00	\$4,000.00	\$0.00	\$4,000.00
329 E COLLEGE ST						

Permit Payments Listing by Jurisdiction

From: 11/30/12 To: 12/30/12

			Value	Fee	BBS	Total
Engineering, Residential						
Kent						
ENGR-2013-01-10	bond	12/5/2012	\$.00	\$4,000.00	\$.00	\$4,000.00
122 S LINCOLN ST						
ENGR-2013-01-2	BOND	12/21/2012	\$.00	\$4,000.00	\$.00	\$4,000.00
230 S WILLOW ST						
ENGR-2013-01-3	BOND	12/20/2012	\$.00	\$4,000.00	\$.00	\$4,000.00
210 S WILLOW ST						
ENGR-2013-01-4	BOND	12/18/2012	\$.00	\$4,000.00	\$.00	\$4,000.00
205 S WILLOW ST						
ENGR-2013-01-5	bond	12/18/2012	\$.00	\$4,000.00	\$.00	\$4,000.00
209 S WILLOW ST						
ENGR-2013-01-6	bond	12/12/2012	\$.00	\$4,000.00	\$.00	\$4,000.00
117 S WILLOW ST						
ENGR-2013-01-7	bond	12/10/2012	\$.00	\$4,000.00	\$.00	\$4,000.00
123 S WILLOW ST						
ENGR-2013-01-8	bond	12/10/2012	\$.00	\$4,000.00	\$.00	\$4,000.00
129 S WILLOW ST						
ENGR-2013-01-9	bond	12/4/2012	\$.00	\$4,000.00	\$.00	\$4,000.00
128 S LINCOLN ST						
	<u>Total for Kent</u>		\$.00	\$40,045.00		\$40,045.00
	<u>Total for Engineering, Residential Permits</u>		\$.00	\$40,045.00		\$40,045.00

Existing Residential

Kent

ER-2012-11-11	DEMOLISH ALL STRUCTURES	12/4/2012	\$.00	\$402.00	\$.00	\$402.40
DEMOLISH ALL STRUCTURES						
122 S LINCOLN ST						
ER-2012-11-12	DEMOLISH ALL STRUCTURES	12/4/2012	\$.00	\$728.00	\$.00	\$728.80
DEMOLISH ALL STRUCTURES						
128 S LINCOLN ST						

Permit Payments Listing by Jurisdiction

From: 11/30/12 To: 12/30/12

			Value	Fee	BBS	Total
Existing Residential						
Kent						
ER-2012-11-13	DEMOLISH ALL STRUCTURES	12/4/2012				
DEMOLISH ALL STRUCTURES			\$.00	\$305.00	\$.00	\$305.30
117 S WILLOW ST						
ER-2012-11-14	DEMOLISH ALL STRUCTURES	12/4/2012				
DEMOLISH ALL STRUCTURES			\$.00	\$346.00	\$.00	\$346.40
123 S WILLOW ST						
ER-2012-11-15	DEMOLISH ALL STRUCTURES	12/4/2012				
DEMOLISH ALL STRUCTURES			\$.00	\$500.00	\$.00	\$500.50
129 S WILLOW ST						
ER-2012-11-16	DEMOLISH ALL STRUCTURES	12/4/2012				
DEMOLISH ALL STRUCTURES			\$.00	\$346.00	\$.00	\$346.40
205 S WILLOW ST						
ER-2012-11-17	DEMOLISH ALL STRUCTURES	12/4/2012				
DEMOLISH ALL STRUCTURES			\$.00	\$564.00	\$.00	\$564.60
209 S WILLOW ST						
ER-2012-11-18	DEMOLISH ALL STRUCTURES	12/4/2012				
DEMOLISH ALL STRUCURES			\$.00	\$582.00	\$.00	\$582.60
210 S WILLOW ST						
ER-2012-11-19	DEMOLISH ALL STRUCTURES	12/4/2012				
DEMOLISH ALL STRUCTURES			\$.00	\$305.00	\$.00	\$305.30
230 S WILLOW ST						
ER-2012-11-20	DEMOLISH ALL STRUCTURES	12/4/2012				
DEMOLISH ALL STRUCTURES			\$.00	\$382.20	\$.00	\$382.60
329 E COLLEGE ST						
ER-2012-12-1	ADDITION	12/13/2012				
CONSTRUCT ADDITION ON REAR OF HOUSE			\$24,000.00	\$126.80	\$.00	\$127.82
995 ERIN DR						
ER-2012-12-2	ADDITION TO REAR OF HOUSE	12/17/2012				
CONSTRUCT REAR ADDITION INCLUDING PORCH AS			\$10,000.00	\$74.80	\$.00	\$75.30
315 DODGE ST						
ER-2012-12-3	INTERIOR REHABILITATION	12/26/2012				
CONSTRUCT INTERIOR REHAB WORK			\$35,000.00	\$86.90	\$.00	\$87.77
835 MAE ST						
	<u>Total for Kent</u>		\$69,000.00	\$4,748.70		\$4,755.79
	<u>Total for Existing Residential Permits</u>		\$69,000.00	\$4,748.70		\$4,755.79

Fire Suppression/Alarm

Kent

Permit Payments Listing by Jurisdiction

From: 11/30/12 To: 12/30/12

		Value	Fee	BBS	Total
FSA-2012-11-3	CARNABY STREET STYLE	12/5/2012			
INSTALL FIRE SUPPRESSION AS PER PLAN		\$3,000.00	\$105.00	\$.00	\$105.90
100 E ERIE ST					
FSA-2012-11-4	CARNABY STREET STYLE FIRE	12/13/2012			
INSTALL FIRE ALARM AS PER PLAN		\$.00	\$180.00	\$.00	\$180.90
100 E ERIE ST					
FSA-2012-11-5	GEORGIO'S FIRE SUPPRESSION #126	12/5/2012			
INSTALL FIRE SUPPRESSION SYSTEM AS PER PLAN		\$2,800.00	\$105.00	\$.00	\$105.90
100 E ERIE ST					
FSA-2012-12-5	FIRE SUPPRESSION	12/26/2012			
INSTALL FIRE SUPPRESSION FOR OLD HOTEL		\$142,218.00	\$.00	\$.00	\$.00
176 E MAIN ST					
	<u>Total for Kent</u>	\$148,018.00	\$390.00		\$392.70
	<u>Total for Fire Suppression/Alarm Permits</u>	\$148,018.00	\$390.00		\$392.70

Heating, Commercial

Kent

HVACC-2012-12-1	HVAC, NEW ROOFTOP UNIT &	12/4/2012			
INSTALL NEW ROOFTOP UNIT & DUCTWORK		\$.00	\$50.00	\$.00	\$51.50
1444 E MAIN ST					
HVACC-2012-12-2	HVAC, ROOF TOP UNIT	12/4/2012			
REPLACE 5 TON GAS/ELECTRIC ROOFTOP UNIT		\$.00	\$25.00	\$.00	\$25.75
101 E MAIN ST					
HVACC-2012-12-4	HVAC, BAR 145, SUITE 130	12/4/2012			
INSTALL HVAC FOR BAR 145 TENANT BUILDOUT		\$.00	\$500.00	\$.00	\$515.00
100 E ERIE ST					
HVACC-2012-12-5	REPLACE 6 TON SPLIT SYSTEM	12/17/2012			
REPLACE 6 TON SPLIT SYSTEM (SUITE 100)		\$.00	\$50.00	\$.00	\$51.50
401 DEVON PL					
HVACC-2012-12-6	REPLACE ROOF TOP UNIT	12/17/2012			
REPLACE ROOF TOP UNIT		\$.00	\$25.00	\$.00	\$25.75
600 S WATER ST					
HVACC-2012-12-7	HVAC, HEAT PUMP INSTALLATION	12/26/2012			
INSTALL A DUCTLESS, 3-TON HEAT PUMP		\$.00	\$50.00	\$.00	\$51.50
1407 FAIRCHILD AVE					
	<u>Total for Kent</u>	\$.00	\$700.00		\$721.00
	<u>Total for Heating, Commercial Permits</u>	\$.00	\$700.00		\$721.00

Heating, Residential

Kent

Permit Payments Listing by Jurisdiction

From: 11/30/12 To: 12/30/12

		Value	Fee	BBS	Total
HVACR-2012-12-1	HVAC, FURNACE & A.C.	12/4/2012			
REPLACE FURNACE & A.C.		\$0.00	\$50.00	\$0.00	\$50.50
324 IVAN DR					
HVACR-2012-12-2	FURNACE REPLACEMENT	12/18/2012			
REPLACE FURNACE		\$0.00	\$30.00	\$0.00	\$30.30
303 CHERRY ST					
HVACR-2012-12-3	REPLACE FURNACE	12/18/2012			
REPLACE FURNACE		\$0.00	\$30.00	\$0.00	\$30.30
126 WILSON AVE					
HVACR-2012-12-4	HVAC, FURNACE REPLACEMENT	12/26/2012			
REPLACE FURNACE		\$0.00	\$30.00	\$0.00	\$30.30
119 W OAK ST					
HVACR-2012-12-5	HVAC, NEW RESIDENCE	12/18/2012			
INSTALL HVAC FOR NEW RESIDENCE		\$0.00	\$50.00	\$0.00	\$50.50
1448 SUNSET WAY BLVD					
HVACR-2012-12-6	HVAC, REPLACE FURNACE	12/26/2012			
REPLACE TWO GAS FURNACES		\$0.00	\$60.00	\$0.00	\$60.60
1013 N MANTUA ST					
HVACR-2012-12-7	HVAC, FURNACE REPLACEMENT	12/19/2012			
REPLACE FURNACE		\$0.00	\$30.00	\$0.00	\$30.30
238 E OAK ST					
HVACR-2012-12-8	HVAC, REPLACE FURNACE	12/18/2012			
REPLACE GAS FURNACE		\$0.00	\$40.00	\$0.00	\$40.40
506 SILVER MEADOWS BLVD					
	<u>Total for Kent</u>	\$0.00	\$320.00		\$323.20
	<u>Total for Heating, Residential Permits</u>	\$0.00	\$320.00		\$323.20

New Commercial

Kent

NC-2012-11-2	COURTHOUSE SITE WORK	12/14/2012			
CONSTRUCT THE SITE WORK FOR THE PORTAGE CO.		\$760,000.00	\$15,275.00	\$0.00	\$15,275.00
303 E MAIN ST					
	<u>Total for Kent</u>	\$760,000.00	\$15,275.00		\$15,275.00
	<u>Total for New Commercial Permits</u>	\$760,000.00	\$15,275.00		\$15,275.00

New Multi-family

Kent

NM-2012-12-1	MAPLEBROOK AT GOLDEN POND	12/27/2012			
CONSTRUCT MAPLEBROOK AT GOLDEN POND		\$4,900,000.00	\$33,593.00	\$0.00	\$33,812.45
5231 SUNNYBROOK RD					
	<u>Total for Kent</u>	\$4,900,000.00	\$33,593.00		\$33,812.45

Permit Payments Listing by Jurisdiction

From: 11/30/12 To: 12/30/12

	Value	Fee	BBS	Total
<u>Total for New Multi-family Permits</u>	\$4,900,000.00	\$33,593.00		\$33,812.45

Plumbing, Commercial

Kent

PC-2012-12-1	PLUMBING FOR NEW PIZZA SHOP	12/17/2012			
	NEW PLUMBING FOR PIZZA SHOP 166 CHERRY ST		\$0.00	\$90.00	\$0.00
PC-2012-12-2	PLUMB., POPPED, SUITE 301	12/27/2012			
	INSTALL PLUMBING FOR POPPED, SUITE 301 175 E ERIE ST		\$0.00	\$62.00	\$0.00
PC-2012-12-3	PLUMB., BELLERIA, SUITE 201	12/27/2012			
	INSTALL PLUMBING FOR BELLERIA, SUITE 201 135 E ERIE ST		\$0.00	\$102.00	\$0.00
PC-2012-12-4	PLUMB., 4 CATS	12/28/2012			
	INSTALL PLUMBING FOR 4 CATS 144 E MAIN ST		\$0.00	\$54.00	\$0.00
	<u>Total for Kent</u>		\$0.00	\$308.00	\$0.00
	<u>Total for Plumbing, Commercial Permits</u>		\$0.00	\$308.00	\$0.00

Plumbing, Residential

Kent

PR-2012-12-1	PLUMB, ADDITION	12/3/2012			
	PLUMB KITCHEN SINK FOR ADDITION 725 GROVE AVE		\$0.00	\$39.00	\$0.00
PR-2012-12-2	REPLACE HOT WATER TANK	12/18/2012			
	REPLACE HOT WATER TANK 126 WILSON AVE		\$0.00	\$39.00	\$0.00
	<u>Total for Kent</u>		\$0.00	\$78.00	\$0.00
	<u>Total for Plumbing, Residential Permits</u>		\$0.00	\$78.00	\$0.00

Zoning

Kent

Z-2012-12-2	TEMPORARY SIGN PERMIT	12/12/2012			
	INSTALL TEMPORARY SIGN FROM 12/01/12 UNTIL 405 LONGMERE		\$0.00	\$10.00	\$0.00
	<u>Total for Kent</u>		\$0.00	\$10.00	\$0.00
	<u>Total for Zoning Permits</u>		\$0.00	\$10.00	\$0.00
	Total for all permit types:		\$6,585,518.00	\$116,576.31	\$0.00

**KENT CITY PLANNING COMMISSION
BUSINESS MEETING
FEBRUARY 5, 2013**

**COUNCIL CHAMBERS
KENT CITY HALL
325 S. DEPEYSTER STREET
7:00 P.M.**

A G E N D A

I. CALL TO ORDER

II. ROLL CALL

III. READING OF PREAMBLE

IV. ADMINISTRATION OF OATH OF OFFICE

V. ELECTION OF OFFICERS

VI. ADMINISTRATION OF OATH

VII. CORRESPONDENCE

VIII. OLD BUSINESS

IX. NEW BUSINESS

- A. PC13-003 ROBERT HEIMANN
Forest Lakes Development Co.
SW Corner - Stone Water Dr & Fairchild Ave
Conceptual Plan**

The applicant is seeking comments for a proposed subdivision of nine single family lots. The subject property is zoned R-2: Medium Density Residential District.

- 1) Public Comment
- 2) Planning Commission Discussion/Action

**X. MEETING MINUTES: November 20, 2012 - December 18, 2012
January 8, 2013**

XI. OTHER BUSINESS

1. Presentation on Board Policies & Procedures
2. Upcoming changes to By-Laws
3. Status of Rental Property Measures
4. Discussion of Green Spaces

XII. ADJOURNMENT



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: January 29, 2013
TO: Kent City Planning Commission
FROM: Jennifer Barone, PE, Development Engineer
RE: Staff Report for the February 5, 2013 Planning Commission Meeting

The following items appear on the agenda for the February 5, 2013 Planning Commission meeting:

NEW BUSINESS:

CASE NO: PC13-003

APPLICANT: Robert Heimann (Forest Lakes Development Co.)

SITE LOCATION: Southwest corner of Stone Water Drive and Fairchild Avenue.

STATUS OF APPLICANT: The applicant is the owner of the property.

REQUESTED ACTION: Subdivision

ZONING: R-2: Medium Density Residential

TRAFFIC: The lots will be accessed from Stone Water Drive and Roy Marsh Drive.

SURROUNDING LAND USES: The proposed site is abutted by residential uses.

APPLICABLE CODE SECTIONS: Chapter 1185 of the Kent Codified Ordinance

ANALYSIS:

There is a vacant 8 acre tract in the Lakes at Franklin Mills subdivision which the owner would like to divide into nine single family lots. Initially, this area was planned to be commercial development to serve the surrounding residential area. The owner has

attempted to develop the area as such but has found that commercial development is not a viable venture at this location. He would like to now complete the project with single family homes.

The existing subdivision was developed under the R-2 Preservation Alternate zoning code. This section may also be developed under this code. The owner has prepared a plan depicting the division into lots that meets the R-2 without utilizing the Preservation Alternate.

What is being presented is a conceptual plan for discussion purposes. The owner is looking for input at this point.

TRAFFIC/PARKING:

The traffic produced by the nine new homes will be less than what a commercial development would have produced.

UTILITIES:

Utilities are existing. Some minor modifications may be required.

STORMWATER:

The storm water management will be the existing retention basin (pond) on site. A forebay is recommended.

SIGNAGE:

Not applicable.

LIGHTING/LANDSCAPING/DUMPSTER:

Not applicable.

ARCHITECTURAL ADVISORY BOARD:

The Architectural Advisory Board does not review subdivisions.

VARIANCES:

Variance from the subdivision code may be needed. KCO 1189.02 requires the orderly development of land. This has been interpreted as extending utilities across the property so the adjacent land may continue the service. In this case, the adjacent land is already developed.

RECOMMENDATION:

The applicant is seeking comments only. No action is required at this time.

List of Enclosures for This Project:

1. Cover letter dated 01/25/13.
2. Conceptual subdivision of lots and vicinity map received 01/28/13.

OTHER BUSINESS:

1. Presentation on Board policies and procedures - Jim Silver: Mr. Silver would like to advise you on current rules for public records and public meetings.
2. Upcoming changes to the By Laws - Eric Fink: The City is modifying the By Laws to be consistent with the Charter and Codified Ordinances and with the other board/commissions.
3. Status of Rental Property measures being considered - Bridget Susel: Mr. Catalano requested that the Commission discuss what measures can be taken to reduce the number of illegal rooming houses. Ms. Susel will provide information on what is currently being discussed/considered.
4. Discussion of Green Space: The Planning Commission met with the Sustainability Commission to ask for their assistance in identifying potential areas to remain as green space. This discussion is to decide whether to continue with the request and if so, to define parameters to present to the Sustainability Commission for consideration.

cc: Bridget Susel, Community Development Director
Jim Bowling, City Engineer
Eric Fink, Assistant Law Director
Heather Phile, Development Planner
Applicant
PC Case File

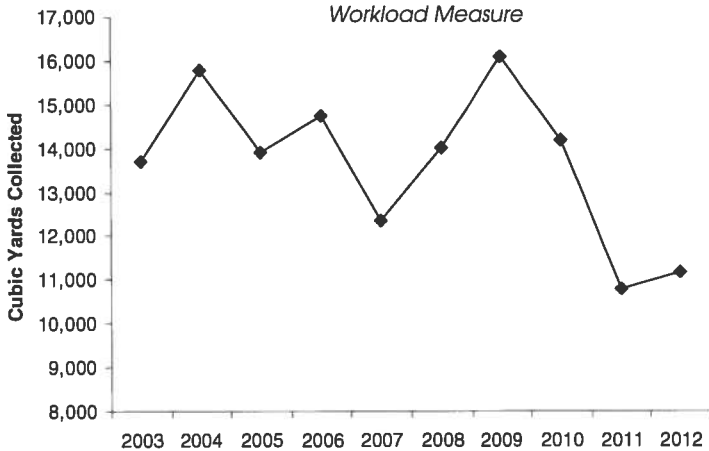
Leaf Collection 2012 Statistical Snapshot

Leaf collection is one of the most popular services offered by Public Service. The City's Leaf Collection Service runs for approximately 6 weeks, beginning in early November and ending in mid-December (weather permitting).

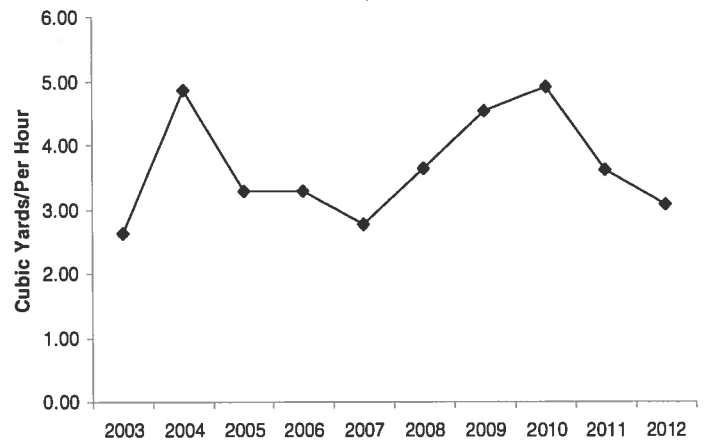
In 2012 the City collected approximately 11,182 cubic yards of leaves or an equivalent of 1,677 tons of leaves. That works out to be about 500 pounds of leaves per home in Kent. By collecting and recycling the leaves as a compost supplement, Kent saves \$80,600 by avoiding the tipping fees at the landfill – that's about \$12.00 saved on each resident's trash bill.

Total leaves collected in 2012 were down, likely as a result of the dry/hot summer which produced less leaf growth than normal. Leaf drop is subject to weather conditions and in 2012 City leaf collection crews worked the full 6 weeks as the leaves did not fall all at once as they had in recent years. Consequently, the labor costs were higher as multiple collection runs were needed on each street in order to complete leaf collection. Those higher labor costs are illustrated in the charts below.

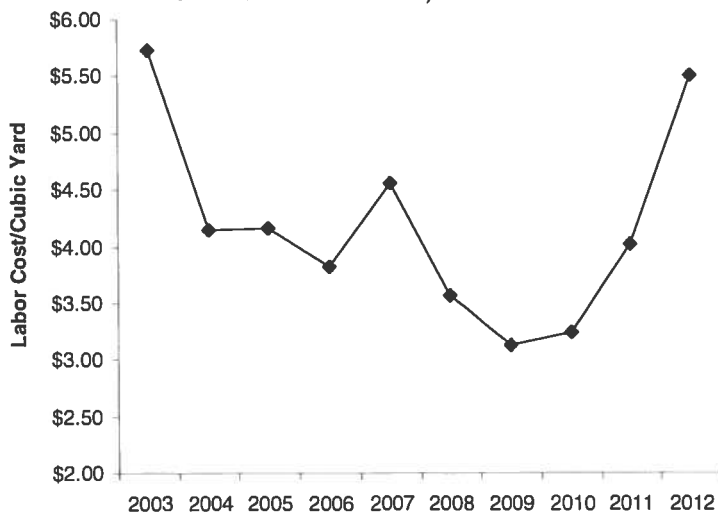
Cubic Yards Leaves Collected (2012)
November – January
Workload Measure



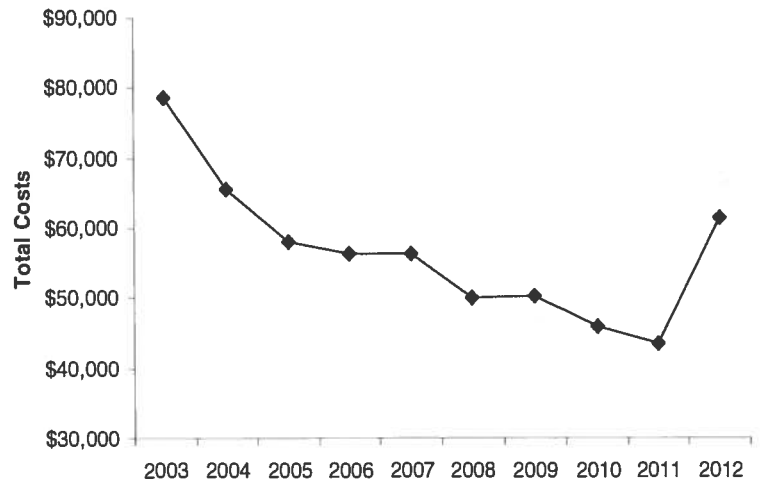
Cubic Yards Leaves Collected Per Hour
Collection Time Efficiency Measure: higher is better



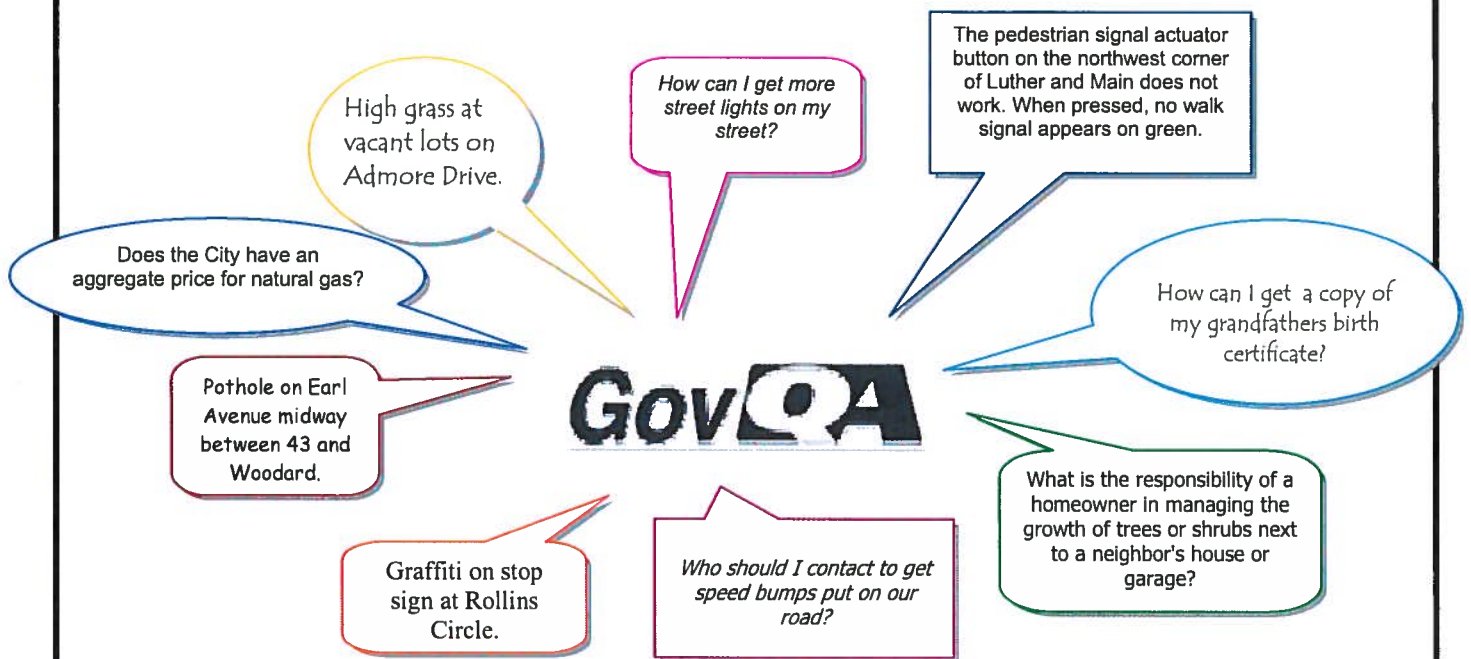
Labor Cost Per Cubic Yard Collected
Collection Cost Efficiency Measure: lower is better



Total Leaf Collection Costs
Collection Cost Efficiency Measure: lower is better



2008 to 2012 Citizen Action Center Summary

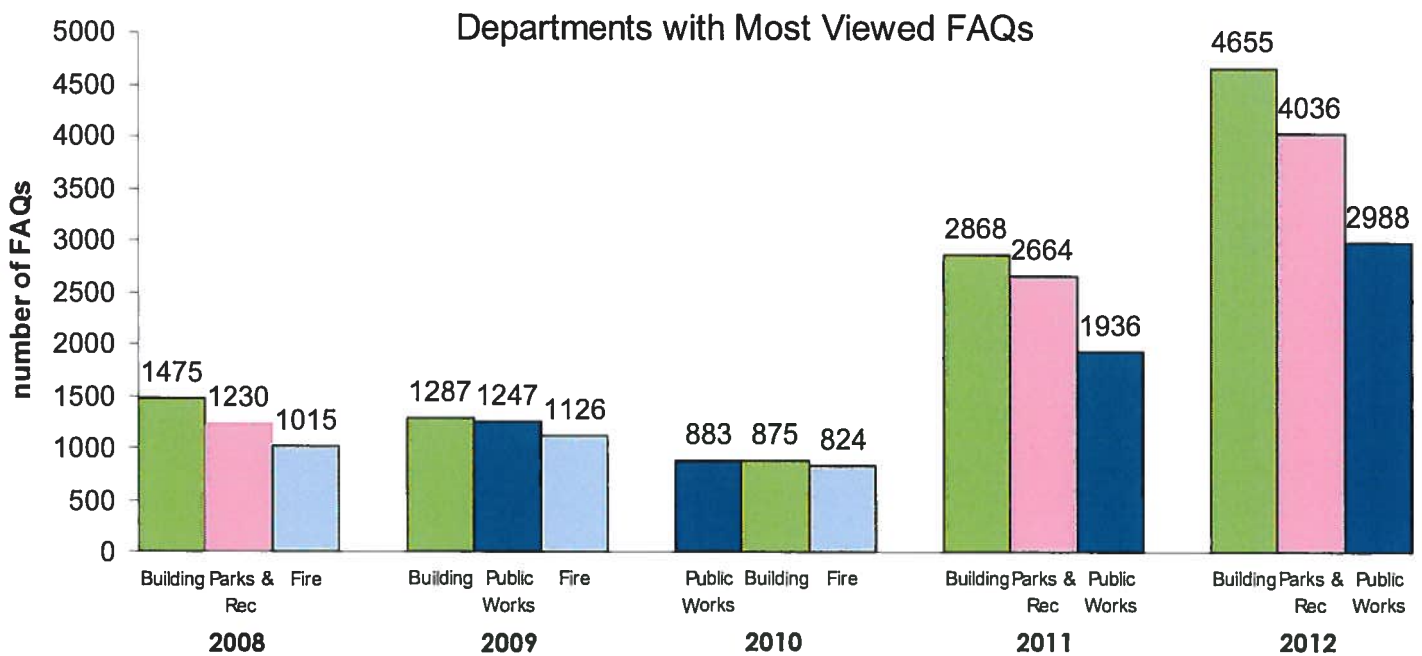
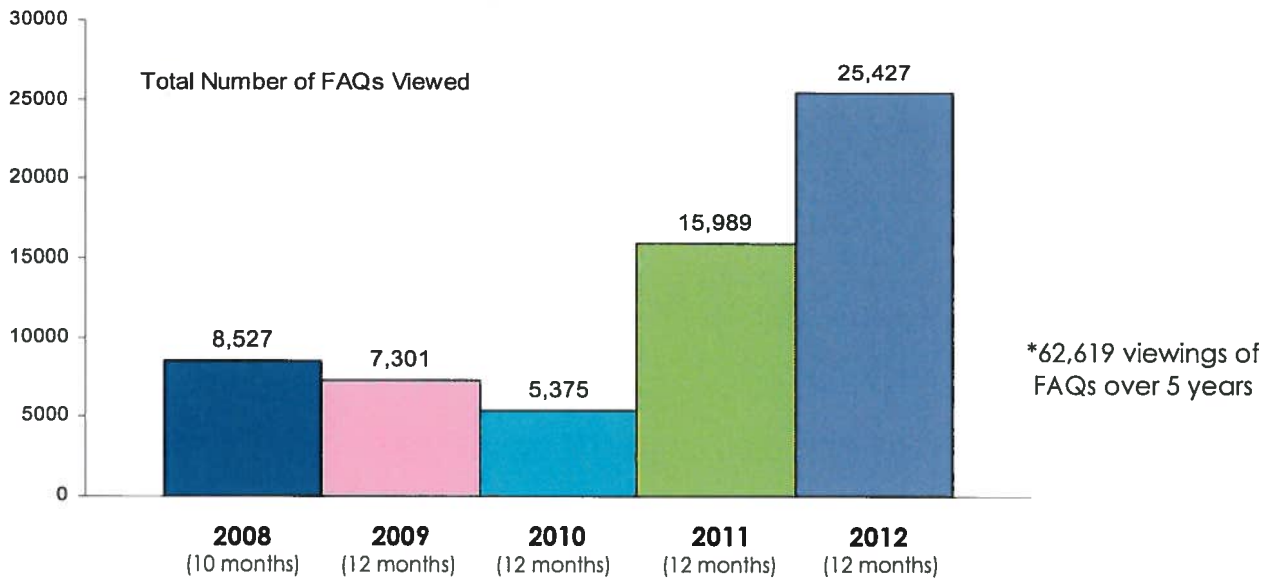


This report was prepared by staff to summarize the use of the online Citizen Action Center by Kent residents. The report includes a comparison of statistics across several years – 2008, 2009, 2010, 2011, and 2012. The Citizen Action Center went live online in March 2008 so the data for 2008 is a partial year while the data for the other four years is complete.

The Citizen Action Center allows citizens to have access to a knowledge database while also giving them the ability to communicate with City staff through the online service tools. With these tools citizens can ask staff questions, create service requests, and track the progress of their requests.

Using this data we hope to be able to continue to provide better, more convenient and effective service to citizens while saving resources.

Online Frequently Asked Questions Use: 2008-2012



2008-2012 FAQ Summary

Citizens are able to search questions using phrases or keywords

This allows the City's most popular information to be available online for 24/7 access

There are 41 total FAQs in the system

The top FAQ for three years was "Can I have a fire in my backyard?"

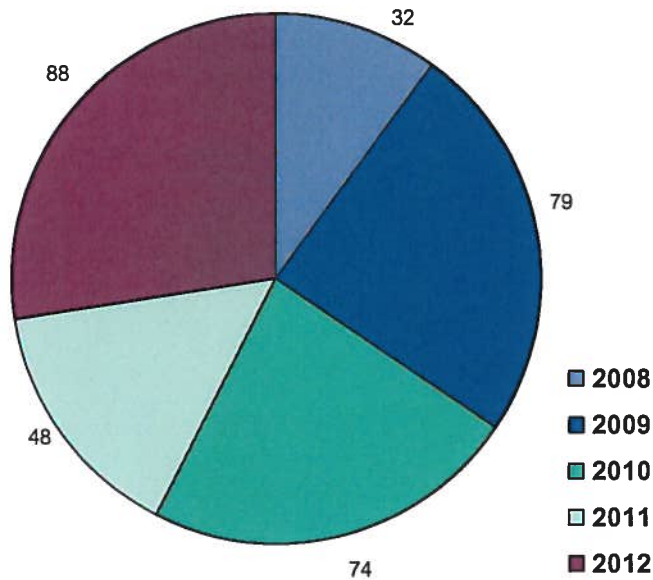
The top FAQ in 2011 & 2012 was "Does the City provide public garbage pick-up?"

The total number of FAQ views is 62,619

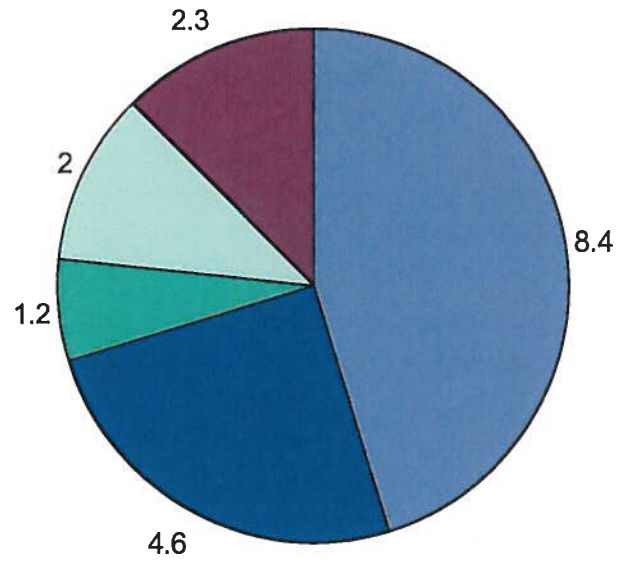
The top searched phrases in 2012 were "fence", "fireworks", and "employment"

Citizen Online Service Questions Use: 2008-2012

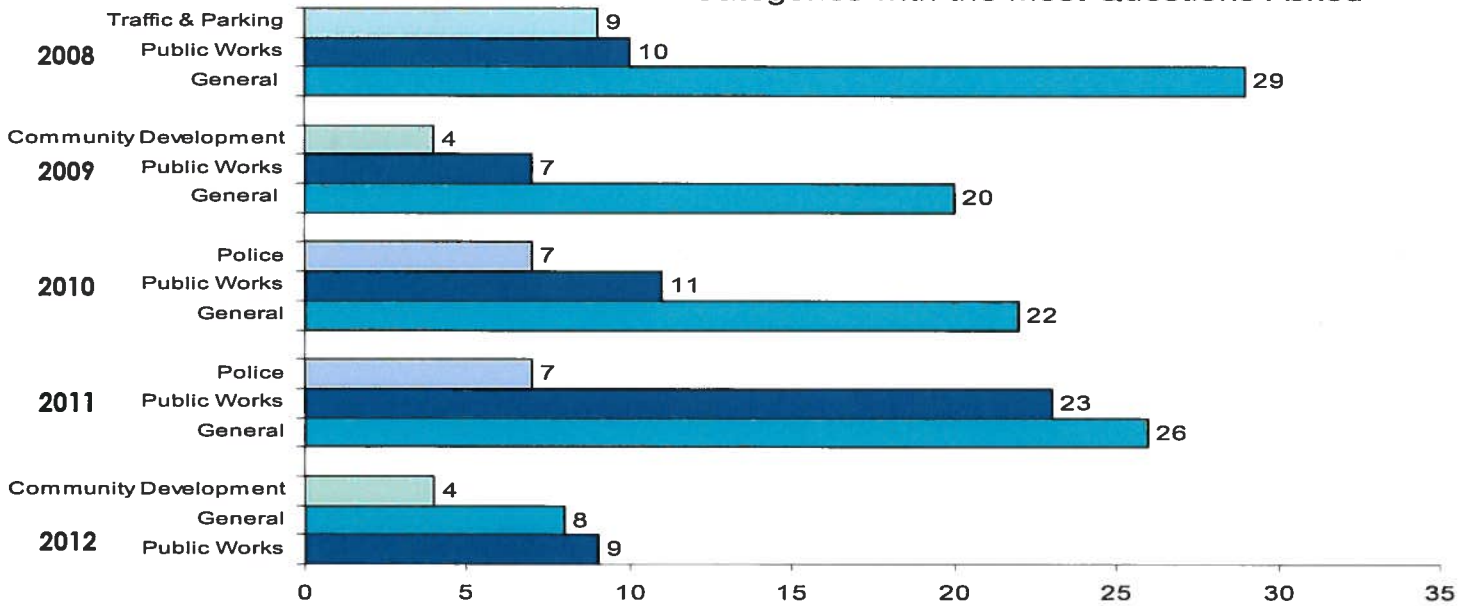
Total Questions Asked



Average Time to Answer Questions (days)



Categories with the Most Questions Asked



2008-2012 Service Question Summary

Citizens are able to submit unique questions online

Questions are answered directly by the appropriate staff

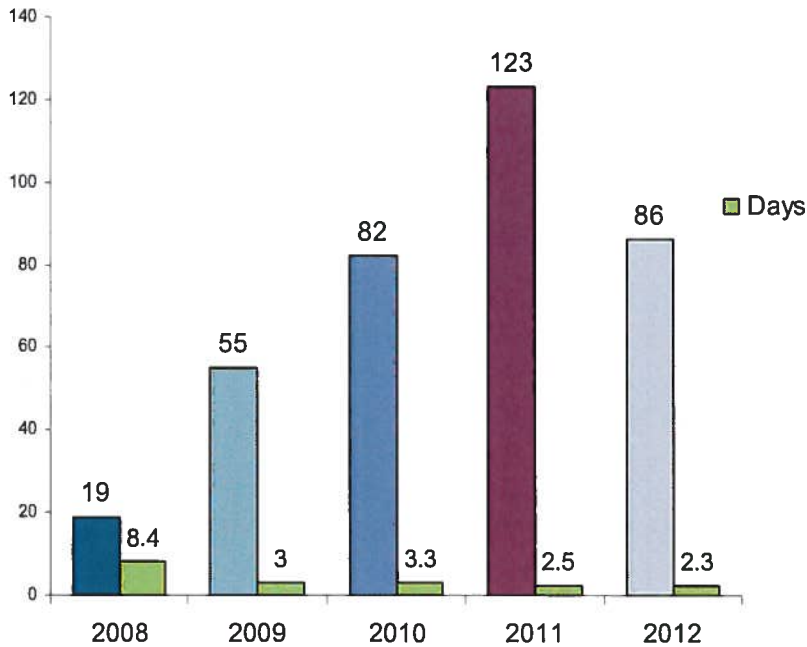
There were a total of 321 questions asked over 5 years

General types of questions have been the most popular with 93 total over the last 5 years

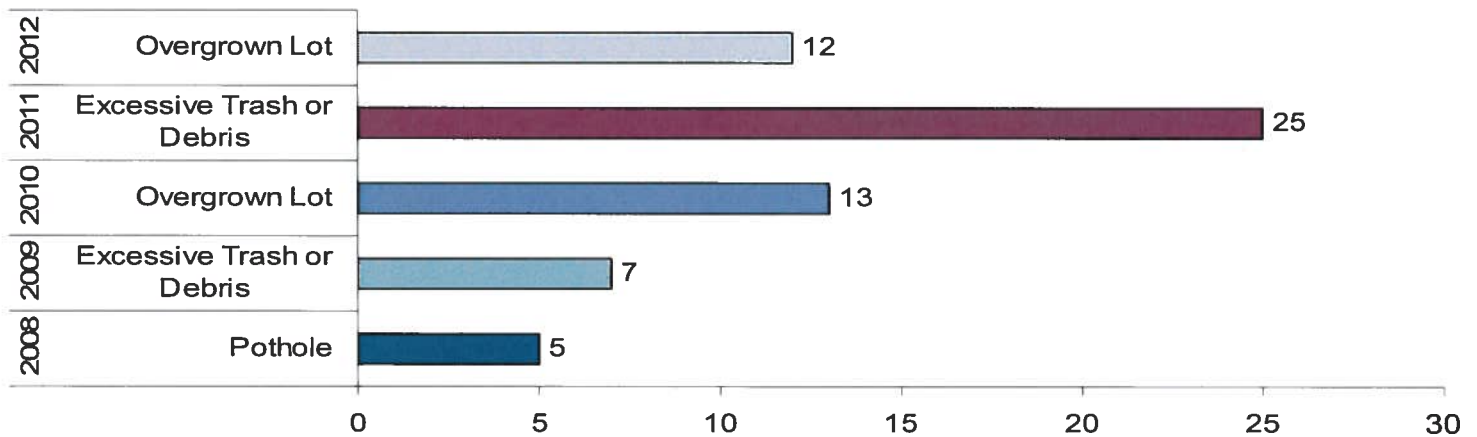
The total number of questions asked almost doubled from 2011 to 2012 and the time it took to answer the questions by staff was less

Citizen Online Service Requests 2008-2012

**City Service Requests and Days to Respond
2008-2012**



Most Common Requests by Type



2008-2012 Service Request Summary

Citizens are able to input service requests that are forwarded directly to the appropriate department for action

Staff responds with the action to be taken and when the request is complete

There were a total of 349 service requests over the last 5 years

Public Works had the most requests with 115 total

The total time it took to complete a request in 2012 is the lowest it has ever been