

ORDINANCE NO. 2023 - 050

AN ORDINANCE AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO APPROVE AND EXECUTE AN AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF KENT, OHIO, AND THE KENT CITY BOARD OF EDUCATION REGARDING THE SCHOOL RESOURCE OFFICER PROGRAM, EXTENDING THIS AGREEMENT UNTIL MAY 23, 2024, AND DECLARING AN EMERGENCY

WHEREAS, as of May 21, 2014, the City of Kent, Ohio, and the Kent City Board of Education agreed to participate in a School Resource Officer program; and

WHEREAS, a Memorandum of Understanding (MOU) between the parties which clarifies the roles of the parties and how the school resource officer will be utilized was executed by the parties; and

WHEREAS, the Kent City Council wants to grant the City Manager the authority to execute a written amendment to the MOU document, which extends the agreement until May 23, 2024; and

WHEREAS, due to time deadlines in the school year process, time is of the essence in signing the MOU.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

**SECTION 1.** That the City Manager, or his designee, be and hereby is authorized to approve and execute a written amendment to the MOU with the City of Kent, Ohio, and the Kent City Board of Education which adopted a School Resource Officer program, in order to extend the agreement until May 23, 2024, is fully set forth in Exhibit "A", attached hereto and incorporated herein.

**SECTION 2.** That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

**SECTION 3.** That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: August 16, 2023  
Date

EFFECTIVE: August 16, 2023  
Date

ATTEST: Amy Wilkens  
Amy Wilkens, CMC  
Clerk of Council

  
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Jerry T. Fiala  
Mayor and President of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *RESOLUTION NO.* 2023-050, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON August 16, 2023.

(SEAL)

  
AMY WILKENS, CMC  
CLERK OF COUNCIL

KENT CITY - KENT CITY SCHOOL DISTRICT MEMORANDUM OF  
UNDERSTANDING FOR THE SCHOOL RESOURCE OFFICER PROGRAM

This agreement made and entered into between the City of Kent, a municipal corporation, organized and existing by virtue of the laws of the State of Ohio and the Kent City Board of Education by its duly acting and qualified Superintendent, George Joseph.

Whereas the City and the Board are interested in entering into a contract for the establishment of a school resource officer *with a new addition of K9 officer Matouš serving as a firearms detection/therapy dog in the Kent City Schools. Officer Poe and Matouš provide* a more complete liaison *team* between the City of Kent Police Department and the Kent City School System in a cooperative effort to prevent crime and crisis and provide safety and a law enforcement presence.

Therefore the parties, each in consideration for the mutual promises and obligations assumed by the other, agree as follows:

1. The Primary Function of the School Resource Officer (SRO) *and K9 Matouš* is to act as a liaison between the City's Police Department and the Kent City School District, residents and businesses impacted by the educational institutions through development and implementation of Public Education and Awareness Program; and to maintain a healthy and productive working rapport with intermediate and secondary level students, parents, and school administrators in the capacity of law enforcement education.
2. The Objective of the School Resource Officer (SRO) is to provide and instill a sense of safety through officer presence. The School Resource Officer (SRO) *and Matouš* will focus on developing a rapport with students primarily at the Roosevelt High School and Stanton Middle school to create and maintain a safe educational environment for the students, faculty and staff.
3. The Duties of the School Resource Officer shall be assigned to one full time officer of the Kent Police Department. The officer's assignment will be to fulfill the outlined objectives and functions outlined above, to carry out his duties as further outlined in the School Resource Officer Program Manual and carry out the duties governed by the City of Kent and State of Ohio as a certified peace officer.
4. The position of the SRO is being funded 100% by the Kent Board of Education during the regular school year (approximately August through June) unless the school year has been altered or adjusted due to the COVID-19 Pandemic. The City of Kent will fund 100% of the position during the non-school summer quarter when the officer is not performing SRO duties or during the non-school times due to the COVID-19 Pandemic.

If unique circumstances require extending the SRO presence in the schools beyond the regular academic year, the Kent BOE will assume those costs on a pro rata basis. If unique circumstances result in an extended absence (greater than 3 weeks in succession) of the SRO during the regular academic year, the City and Kent City School staff have the authority to negotiate an adjusted pro rata share of funding.

The funding includes base pay, overtime (as requested by the schools) and benefits as listed below and as applicable based on the FOP collective bargaining agreement:

- Longevity Pay (if applicable to the officer)
- Pension and retirement contributions
- Merit pay (if applicable to the officer)
- Medical examinations
- Holiday pay (for holidays worked by the officer not recognized by the BOE)
- Uniforms and equipment
- Group insurance
- Training specific to this position or as requested by the BOE

The City and Kent BOE agree to collaborate to pursue grant opportunities to offset the funding requirements of the position. Grant funds received specifically for SRO function will be used to reduce the Kent BOE contribution during the regular academic year. Any local match required for SRO grants will be paid by the Kent BOE.

The City of Kent agrees to fund the cost of the officer's regular time or overtime on behalf of the City during emergencies, departmental requested trainings or voluntary overtime shifts the officer chooses to work.

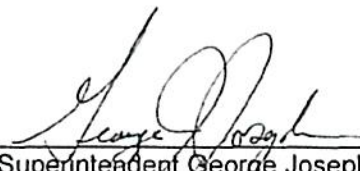
5. The Kent City School's share of expenses for the SRO shall be paid quarterly. At the end of each calendar year quarter (March 31, June 30, September 30 and December 31st.) the City shall send the KCS's an invoice for the costs of the SRO attributable to the KCS's. The invoices shall be payable within thirty (30) days of the date of the invoice. Should the invoice not be paid within the thirty (30) day time period, interest will accrue at five percent (5%) per annum on the balance due beginning on the 31st day after the date of the invoice.

6. The Term of Agreement shall be for one year commencing on the 16 th day of August, 2023 and terminating on the 23 rd day of **May, 2024**. Negotiations for a new agreement shall commence no sooner than three (3) months prior to the expiration date of this agreement and no later than two (2) months before the agreement's expiration date.

This agreement may be terminated by either of the Parties upon one hundred twenty days (120) written notice to the other party.

It is understood that the contents of the Kent School Resource Officer Manual shall be agreed upon and made a part of the Agreement as if fully rewritten herein.

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 City Manager Dave Ruller  
 City of Kent

 7-20-23  
 Superintendent George Joseph  
 Kent City Schools, Board of Education

**APPROVED AS TO FORM:**

  
 Hope L. Jones, Law Director  
 City of Kent, Ohio