



## UH-Kent City Fire "Pulse Point" Presentation

Chief Tosko has requested time at that start of the Regular Council meeting to allow representatives from University Hospital to present the launch of the new "Pulse Point" app which Chief Tosko reports will have significant life-saving benefits to Kent residents.

## KSS Robotics Team Research Presentation

The Mayor has invited the students from the KSS Robotics team (middle school students) to present the findings of their research into the benefits of plants on indoor air quality. (attachment)



## Unauthorized Items

### 1. Accept \$5,000 Grant Donation to Kent Parks & Recreation (Draft #2020-03)

Kevin is requesting Council's authorization to accept a \$5,000 grant donation to Kent Parks & Recreation from the Henry V. and Frances W. Christenson Foundation. (attachment)

#### *Administration Recommendation*

I recommend Council's authorization to accept and allocate the donated funds.

#### *Council Action*

**Authorization the acceptance and allocation of the proposed \$5,000 grant donation.**

### 2. Authorize Finance Director Transition Position and Funding (Draft #2020-04)

Hope is requesting Council's authorization to approve temporary funding for a part time position that would allow the retiring Finance Director to overlap with the incoming new Finance Director for the purpose of ensuring a smooth transition for a period not to exceed 8 weeks.

#### *Administration Recommendation*

I recommend for Council's authorization of the proposed temporary funding and position.

#### *Council Action*

**Authorize the proposed temporary position and funding to ensure a smooth transition in a critical position in City operations and administration.**

### 3. Amend the City's Administrative Policy on Retirement Gifts

Hope is requesting Council's authorization to amend the City's recently approved Administrative Policy on retirement gifts to add the allowance of issuing "service recognition" plaques to employees with 10 years or more of City service using City departmental funds to buy the plaque.

#### *Administration Recommendation*

I recommend Council's authorization to amend the retirement gift policy to include service recognition plaques.

#### *Council Action*

**Authorization of the proposed amendment to the City retirement gift policy to include issuing service recognition plaques to employees with 10+ years of service in the City.**



## Information Items

### 1. Income Tax Report

Dave Coffee has provided a summary of income tax collections thru the end of December 2019. Overall the City income tax collections are up 2.41% (\$346,697) from December 2018. Kent State University's collections thru the end of December are up 0.33% (\$16,873). (attachment)

### 2. Main Street Kent 2019 Year-End-Report

Heather Malarcik has provided an informational report detailing the activities of Main Street Kent in 2019. These activities promote downtown businesses, create a clean, creative and beautiful downtown district, preserve Kent's character and history, and cultivate a strong sense of community. (attachment)

### 3. Portage Development Board 2019 Year-End-Report

Brad Ehrhart of the Portage Development Board (PDB) has provided a 2019 end of year report detailing the accomplishments of the PDB in 2019. (attachment)