



Democracy Day, Special Council Session

The City Clerk has scheduled the annual "Democracy Day" to receive public comments from the public beginning at 6 pm, prior to the start of the October Committee meetings.

Committee of the Whole

1. City Hall Project Update

Melanie has requested Committee time to allow Nancy with Brandstetter to share the latest revisions to the new City Hall with the members of Council.

Administration Recommendation

Receive the project update and direct staff accordingly.

Council Actions

Receive the project update and direct staff accordingly.



2. Council Balloting Procedures Discussion

Hope has requested Committee time to provide Council with an overview of a recent Ohio Supreme Court ruling which prohibits closed balloting procedures by Council. As a result of this ruling, City Council will need to amend their balloting procedures for the appointment of candidates to vacancies on City Boards and Commissions. (attachment)

Administration Recommendation

Receive the staff report and direct staff accordingly.

Council Actions

Receive the staff report and direct staff accordingly.



Streets, Sidewalks & Utilities Committee

1. Proposed Updates to the City's Small Cell Wireless Regulations

Hope has requested Committee time to provide Council with recommendations for modifications to the City's small cell wireless regulations and application process. (attachment)

Administration Recommendation

Hope has been working with legal counsel to further refine the City's small cell wireless regulations based on evolving court findings and guidance from State agencies. The proposed changes are mostly points of clarification and they do not substantially change the intent of the regulations. I recommend Council's support.

Council Action

Authorize the proposed modifications to the City's small cell wireless regulations as presented.



Health & Safety Committee

1. Proposed New Film Permitting Procedures

Harrison and Hope have requested Committee time to present a proposed new permitting process that is in response to an increasing number of requests for professional and student filming projects in Kent. (attachment)

Administration Recommendation

The staff recommend the adoption of a more formalized permit application process to better manage the public impacts of film projects that request the use of City streets, sidewalks, etc. The proposed new film permit standardizes the consideration of filming requests, ensures appropriate insurance coverage, and provides for the protection of public health and safety, so I recommend Council's support.

Council Action

Authorize the proposed new film permitting process as presented.



Community Development Committee

1. N. Water Street Parcels Sale Expectations

Tom has requested Committee time to better understand Council's expectations for the marketing and future sale of the parcels purchased on N. Water Street through the Downtown Kent Corporation. Staff is looking for guidance on the pricing and interest in the restoration and repurposing of these properties.

Administration Recommendation

Discuss and direct staff accordingly.

Council Action

Discuss and direct staff accordingly.



Finance Committee

1. 2015 General Operating Levy Renewal

Dave Coffee has requested Committee time to present his recommendation for Council to authorize the placement of the City's 2015 General Operating Levy on the ballot for renewal at the March 2020 election. (attachment)

Administration Recommendation

The staff is asking to renew the General Operating Levy (1.16 mills, \$316,000/year) that is used to support City operating services. I recommend Council's support to place the levy renewal on the ballot in March 2020.

Council Action

Authorize the placement of the renewal of the 2015 General Operating Levy (1.16 mills) on the March 2020 ballot.



2. 2019 Budget Appropriations Amendment

Dave Coffee has been working with the department heads to reconcile the approved 2019 budget line items and he has prepared the necessary appropriations amendments to reflect the changes needed to balance those line items. (attachments)

Administration Recommendation

I recommend Council's authorization of the appropriations amendments.

Council Actions

Approve the 2019 budget appropriations amendments as presented.



Information Items

1. Kent Police Statistics

Chief Lee has provided a copy of the police statistics report for August 2019. In 2019 calls for service are up 15% (2,941 calls); traffic citations are up 13% (279 tickets); accident incidents are down 2% (7 incidents) and serious crimes are up 8% (32 cases). (attachment)

2. Income Tax Report

Dave Coffee has provided a summary of income tax collections thru the end of August 2019. Overall the City income tax collections are up 3.71% (\$353,996) from August 2018. Kent State University's collections thru the end of August are down 1.26% (\$43,554). (attachment)

3. Notification of Approved Sidewalk Variance Request

As required by City Code, Jennifer Barone has provided a copy of the approved variance request for a portion of proposed sidewalk in front of 1220 Fairview Drive. The request is to eliminate sidewalk on the Fairview Drive frontage. The variance request was approved based on the rural nature of Fairview Drive and the lack of sidewalks to which to connect. (attachment)