



## Public Hearing

Amy has scheduled a public hearing (Bridget) at 6:55 pm for proposed Zoning Code changes to Chapters 1103 and 1105 related to microbreweries.

## Committee of the Whole

### 1. Flag Committee Update (Amy)

Amy has requested Committee of the Whole time for the members of the Flag Committee to provide Council with an update on drafting design options for a new City flag.

*Administration Recommendation*

Receive the Flag Committee report.

*Council Actions*

**Receive the Flag Committee report and direct staff accordingly.**

### 2. Update on the City Hall Construction Project (Melanie)

Melanie has asked for Committee time to share an update on the status of the construction of the new City Administration building.

*Administrative Recommendation*

Receive the staff update, no action is necessary.

*Council Action*

**Receive the staff update.**

### 3. Parks and Recreation "Open House" Event Update (Angela)

Angela has asked for Committee time to allow a representative from the Parks consultant team that is leading the update to the Parks Master Plan, to share information on their progress and planned "open house" event for community input.

*Administrative Recommendation*

Receive the staff update, no action is necessary.

*Council Action*

**Receive the staff update.**

## Community Development Committee

### 1. Proposed Zoning Code Text Amendments (Bridget)

Bridget has asked for Committee time to present a recommendation to amend Chapter 1103 and Chapter 1105 of the Zoning Code related to the definition and uses associated with "microbreweries." (attachment)

*Administration Recommendation*

Receive the staff report and authorize the proposed recommendation as presented.

*Council Actions*

**Authorize the recommendation to amend Chapters 1103 and 1105 for microbreweries as presented, with the Emergency Clause.**



## Finance Committee

### 1. City/Portage County Public Defender Contract Renewal (Hope)

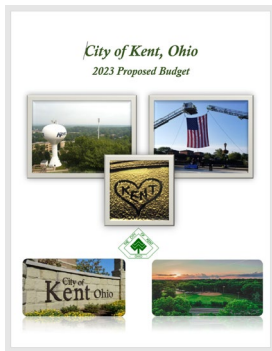
Hope is requesting Council's authorization to renew the City's contract with the Portage County Office of the Public Defender for the purposes of legal counsel to indigent persons for the period of January 1, 2023 through December 31, 2023. (attachment)

#### *Administration Recommendation*

This is an annual contract renewal that Hope and I recommend for Council's authorization.

#### *Council Action*

**Authorize the renewal of the Portage County Public Defender's contract for 2023, with the Emergency Clause.**



### 2. Presentation of the Proposed 2023 City Operating Budget (Rhonda)

Rhonda Hall has requested Committee time to present the proposed 2023 City Operating budget. (attachment)

#### *Administration Recommendation*

I recommend Council receive and authorize the proposed 2023 City Operating budget, including the proposed 9% Water and Sewer rate increases.

#### *Council Action*

**Authorize the proposed 2023 proposed City Operating budget, including the 9% Water and Sewer rate increases, with the emergency clause.**



### 3. 2022 Budget Appropriations Amendment (Rhonda)

Rhonda has been working with the department heads to reconcile the approved 2022 budget line items and he has prepared the necessary appropriations amendments to reflect the changes needed to balance those line items. Rhonda is also asking for approval to perform the final year-end budget reconciliation for 2022. (attachments)

#### *Administration Recommendation*

I recommend Council's authorization of the 2022 appropriations amendments and the annual end of year budget reconciliation for 2022.

#### *Council Actions*

**1)Approve the 2022 budget appropriations amendments, 2)authorize the final year-end reconciliation for 2022, with the emergency clause.**



### 4. 2022 "Then and Now" Authorization for the City Audit (Rhonda)

Rhonda has requested Committee time for Council's approval of the "then and now" purchases that occurred in 2022 as required by the City's auditing standards. (attachments)

#### *Administration Recommendation*

I recommend Council's approval of the "then and now" purchases in 2022 as presented.

#### *Council Actions*

**Approve the "then and now" purchases in 2022, with the emergency clause.**

## Executive Session

The staff is requesting an executive session to review the proposed changes to the City's General Compensation Plan for 2023.

## Information Items

### 1. Income Tax Report

Rhonda Hall has provided a summary of income tax collections for the October of 2022. Overall, the City income tax collections YTD are up 12.3% (\$1,523,202) compared with October of 2021. For the month of October, the City income tax collections are up 30.1% (\$367,696) compared to October 2021. (attachment)

### 2. Fire Incident Reports

Chief Myers has provided a copy of the fire and emergency medical services report for September 2022. In 2022 YTD calls for fire service are up 30.9% (257 calls) for September compared with YTD 2021; fire mutual aid assistance remains up for the YTD by 4 calls (to 12) in 2022 as compared to 2021; and EMS responses are up 6% (165 calls) for June, compared to YTD 2021. (attachment)

### 3. Kent Police Statistics

Chief Shearer has provided a copy of the police statistics report for October 2022. In 2022 calls for service are down 8.6% (by 174 calls); traffic citations are down 41.2% (91 tickets); accident incidents are down 6.3% (9 incidents) and serious crimes are up by 2 incidents compared to zero in October of 2021. (attachment)