



CITY OF KENT, OHIO

CLERK OF COUNCIL

MEMO

To: Jerry Fiala, Mayor and Council President; Councilmembers Amrhein, DeLeone, Ferrara, Kuhar, Rosenberg, Sidoti, Shaffer, Turner, & Wallach;

From: Amy Wilkens

Date: October 7, 2020

Re: Democracy Day 2020

KENT CITY CHARTER

12.05 DEMOCRACY DAY PUBLIC HEARING/POLITICAL INFLUENCE

Beginning in 2016, City Council shall designate one day a "Democracy Day" during the first week of October each year in which a local, state, or national election is held in Kent. On this day, the Mayor and City Council shall sponsor a Public Hearing in a public space within the City. The public hearing shall be held during the evening or weekend time. The City will publicize the public hearing on its website and in area media at least one month in advance. The Public Hearing shall examine the impact on our City, our state and our nation of political influence resulting from campaign contributions by corporate entities. Corporate entities include business corporations, Political Action Committees, PACS, Super PACs, 501 c4 groups and unions. Members of the general public in attendance shall be afforded the opportunity to speak on these matters for up to five minutes per person. The City shall record the minutes of the hearing and make them available to the public no later than November 1 of each year in which it is held by posting them on the City's website.

Within one (1) week following the annual Public Hearing, the Clerk of City Council shall send a letter to every elected state-level representative of the citizens of the City, to the leaders of the Ohio House and Senate, to our U.S. Congressional Representative(s), and to both U.S. Senators from Ohio. The letter shall include a brief summary of the Public Hearing and will state that the citizens of Kent in November 2015 voted in support of a Citizens' Initiative calling for an amendment to the U.S. Constitution declaring the following principles:

1. Only human beings, not corporations, are legal persons with Constitutional rights, and
2. Money is not equivalent to speech, and therefore, regulating political contributions and spending does not equate to limiting political speech.

The annual Public Hearings will no longer be required if and when a Constitutional Amendment reflecting the principles set forth in Section 02 is ratified by three-quarters (3/4) of the state legislatures.
(Added 11-3-2015)

DEMOCRACY DAY 2020 IS SCHEDULED FOR

Wednesday, October 7, 2020 AT 6:00 P.M.

Held virtually via Zoom and streamed on the City of Kent's YouTube page.

cc. Dave Ruller, City Manager
Hope Jones, Law Director
Patti Long, Administrative Assistant



CITY OF KENT, OHIO

Human Resources Department

To: Mayor and Members of Council
From: Suzanne Stennock, Human Resources Manager
Subject: Diversity Hiring
Date: September 29, 2020

Staff has been working with the departments to review the City's hiring practices. We have looked at the Civil Service and City advertising, interviewing, and testing practices specifically for opportunities to generate a more diverse applicant pool for vacant City positions with the goal to have a diverse workforce.

Early in the review staff agreed that the creation of a diversity statement and policy were necessary. I have attached those for your review. Additionally, we have been looking at ways to adjust Civil Service testing to increase applicant diversity while following the Commission's Rules and Regulations. These changes could include waiving various qualifications and requirements, pre-test training for exams, and amending the extra credit percentages where permitted. We have also begun to amend recruitment documents for future postings that show the City is committed to diversity in our workforce.

Staff will continue to work on implementing these actions along with others and hope to have more to report in the near future.

City of Kent, Ohio

Diversity, Equity and Inclusion Policy

The City of Kent is committed to fostering, cultivating and preserving a culture of diversity, equity and inclusion.

Our human capital is the most valuable asset we have. The collective sum of the individual differences, life experiences, knowledge, inventiveness, innovation, self-expression, unique capabilities and talent that our employees invest in their work represents a significant part of not only our culture, but our reputation and City's achievement as well.

We embrace and encourage our employees' differences in age, color, disability, ethnicity, family or marital status, gender identity or expression, language, national origin, physical and mental ability, political affiliation, race, religion, sexual orientation, socio-economic status, veteran status, and other characteristics that make our employees unique.

The City of Kent's diversity initiatives are applicable—but not limited—to our practices and policies on recruitment and selection; compensation and benefits; professional development and training; promotions; transfers; layoffs; terminations; and the ongoing development of a work environment built on the premise of gender and diversity equity that encourages and enforces:

- Respectful communication and cooperation between all employees.
- Teamwork and employee participation, permitting the representation of all groups and employee perspectives.
- Employer and employee contributions to the community we serve to promote a greater understanding and respect for the diversity.

All employees at the City of Kent have a responsibility to treat others with dignity and respect at all times. All employees are expected to exhibit conduct that reflects inclusion during work, at work functions on or off the work site, and at all other City-sponsored and participative events. All employees are also encouraged to attend and complete diversity awareness training to enhance their knowledge to fulfill this responsibility.

Any employee found to have exhibited any inappropriate conduct or behavior against others may be subject to disciplinary action.

Employees who believe they have been subjected to any kind of discrimination that conflicts with the City's diversity policy and initiatives should seek assistance from a supervisor or Human Resources.

City of Kent, Ohio Diversity Statement

The City of Kent is committed to fostering a workforce that's just as diverse as our community. If you share in this commitment, have a desire to make a difference, and are interested in a meaningful career serving the public, please consider a career with us.

Our commitment to diversity creates an atmosphere that is empathetic and understanding of our residents' needs and perspectives. The City of Kent actively seeks and encourages applications from persons with diverse backgrounds and characteristics to join our team.



LAW DEPARTMENT MEMORANDUM KENT, OHIO

To: Dave Ruller, City Manager
From: Hope L. Jones, Law Director
Date: September 29, 2020
Re: Mass Gatherings

Mr. Ruller,

I request that a discussion for the attached proposed legislation be placed on the October 7, 2020 Agenda.

As you are aware, both the City and KSU are working together to contain the spread of COVID 19 both on campus and in the community. I have always stressed my opinion that the ODH's mass gathering order is vague and refused to allow any city official to enforce it.

As a result of the increase in COVID cases since August 1, 2020, I have been asked to review what the City can do to reduce exposure. The legislation attached prohibits mass gatherings of more than 10 non-household members and gives the Health Department enforcement authority to issue civil penalties to both the host and participants of any gathering that violates the ordinance.

CHAPTER 511 MASS GATHERINGS PROHIBITED DURING HEALTH EMERGENCY

511.01 PROHIBITION AGAINST MASS GATHERING; EXECPTIONS.

(a) All individuals within the City of Kent are prohibited from hosting, maintaining or participating in mass gatherings in accordance with the following:

(1) "Mass gatherings" for purposes of this Ordinance, means any social gathering, event or convening that brings together greater than ten (10) non-household persons at the same time, to include both indoor and outdoor gatherings.

(2) "Non-household" for purposes of this Ordinance, means any individuals who do not reside within the same housing unit or dwelling.

(b) The mandatory prohibition on mass gatherings through this Ordinance does not apply in the following situations:

(1) Normal operations at bus stops or hubs, medical facilities, libraries, shopping malls and centers, or other spaces where more than ten (10) persons may be in transit.

(2) Typical office environments.

(3) Schools and University classes or officially sanctioned functions.

(4) Factories, warehouses and distribution centers.

(5) Retail, grocery stores, restaurants and bars where large numbers of people are present, but it is unusual for them to be within arm's length of one another.

(6) Athletic and sporting events, including recreational and club sports.

(c) Notwithstanding this Ordinance, buildings and venues that traditionally host mass gatherings, whether indoors or outdoors, may continue to be used for sanctioned community events.

(d) This Ordinance does not apply to and/or excludes members of the media.

(1) This Ordinance does not apply to and/or excludes religious gatherings, gatherings for the purpose of the expression of First Amendment protected speech, weddings and funerals.

511.02 HEALTH DEPARTMENT CIVIL CITATION FINE.

The civil fines for violations of Section Mass Gatherings Prohibited During COVID pandemic:

Initial Civil Fine	If Delinquent	If Sent for Collection
(500)	(750)	(1000)

511.03 NOTICE OF HEALTH DEPARTMENT CIVIL OFFENSE AND CIVIL FINE; PROCEDURES.

(a) The City of Kent Health Commissioner or his/her designee may issue a notice of civil offense and civil fine to a person found to have committed a civil offense.

(b) A notice of a civil offense and civil fine must advise the person served:

- (1) Unless a written answer is filed or the civil fine paid within 10 days from the date of the notice, fine will double;
 - (2) That a hearing will be held if requested;
 - (3) That failure to appear at a requested hearing will be considered an admission of the civil offense;
 - (4) That all available collection remedies and costs of collection will be pursued in the event the civil fine and delinquent charges are not paid;
- (c) A notice of civil citation and civil fine:
- (1) Must state the date that the notice is issued;
 - (2) Must identify the person being charged if known to the issuing employee, or alternatively describe the vehicle, object or property that is the location or object giving rise to the civil citation;
 - (3) Must indicate the offense charged, the civil fine for the offense and the date, time and location of the offense charges;
 - (4) Must be signed and attested to by the issuing employee;
 - (5) If the person charged is present, the issuing officer or employee shall personally serve the person charged with a copy of the notice;
- (d) The following shall apply to all residential property to be used as rental property in the City of Kent:
- (1) Rental property owners shall designate an individual to be contacted by the City in the event of civil citation. This may be the property owner or a designated local agent; and,
 - (2) Rental property owners who desire to designate an agent must record the agent's telephone number and email (if any) with the City. If no agent is designated the rental property owner shall be the designated contact person.
- (e) The issuing employee must serve the notice of civil offense and civil fine in one of the following manners:
- (1) Notice may be served personally on the offender;
 - (2) If the notice involves a civil citation which occurred on or immediately adjacent to the real property owned, occupied or controlled by the person being charged, the notice may be constructively served by posting a copy of the notice in a conspicuous location on the real property and by mailing a copy of the notice to said person by First Class U.S. Mail; or

511.04 ANSWER TO NOTICE OF HEALTH DEPARTMENT CIVIL OFFENSE.

A person served with a notice of a Health Department civil offense may file a request for a hearing. The request may be delivered in person or mailed to the City. A request for a hearing must be filed within ten (10) days from the date of the notice.

511.05 HEARINGS.

(a) A person who denies the commission of a Health Department civil offense may request a hearing before a hearing examiner. The request shall be filed with City Manager's Office, which shall set a date for the hearing and notify the person, in writing, of the date, time and location of the hearing. The hearing will be informal, but all testimony shall be under oath. The City Manager or his/her designee will act as the hearing examiner.

(b) All hearings shall be scheduled within ten (10) days and will be held at the next regularly scheduled hearing date not less than 10 days after the date scheduled. Any hearing date may be modified if such modification is requested by the person charged and approved by the hearing examiner. The request can be made at the onset of the hearing, or prior to the hearing by submitting a Request for Hearing Continuance to the City Manager's Office.

(c) The hearing examiner shall enter into the record of the proceedings the notice of the Health Department civil offense and civil fine, the filing of or failure to file an answer, the substance of the answer, a finding of liability, the civil fine due, payments, delinquency and collection charges, and other relevant information.

(d) The hearing examiner shall issue a decision and make findings of fact from the record and conclusions of law in support of the decision at the conclusion of the hearing. The findings and conclusions shall demonstrate that the decision is consistent with applicable laws, ordinances, regulations and the interest of justice. Any unpaid civil fine is due and must be paid within ten (10) days after the date of the hearing examiner's decision.

511.06 DEFAULT.

A person who is personally or constructively served with notice of a police or fire civil offense and civil fine and fails to answer within the time provided by this Chapter, or fails to attend a requested hearing, the person is in default, and the civil fine deemed delinquent. The amount due is as specified by this Chapter for the offense charged.

511.07 CIVIL PROCEEDINGS.

Whenever an officer charged with the enforcement of the Kent Codified Ordinances is satisfied that a provision that officer is charged to enforce, or a law in force in the City applicable to the same subject matter, has been violated or is about to be violated, or that an order or direction made in pursuance of the enforcement of this Chapter has not been complied with, or is being disregarded, and whenever that officer is satisfied that civil proceedings are necessary for the enforcement of the Kent Codified Ordinances or

laws, to restrain violations thereof, that officer may apply to the Law Director, who is authorized to institute civil proceedings. Civil proceedings may be brought in the name of the City, and may include, among other things, claims for injunction, mandatory relief, restraining orders, damages, the appointment of a receiver, and such other relief as may be allowed in law or equity. Institution of civil proceedings does not exclude criminal proceedings as authorized by the Kent Codified Ordinances or charging a person with a civil offense as authorized by this Chapter.

511.08 ADMINISTRATIVE REGULATIONS.

The City Manager may adopt administrative regulations for the conduct of hearings and for the enforcement of the Kent Codified Ordinances through the issuance of notices of civil offenses.

ORDINANCE NO. 2020 -

AN ORDINANCE ENACTING THE PROHIBITION OF MASS GATHERINGS OF MORE THAN TEN (10) NON-HOUSEHOLD MEMBERS WITHIN THE CITY OF KENT, OHIO, IN ORDER TO LIMIT THE SPREAD OF COVID-19, ALLOWING FOR CIVIL PENALTIES, AND DECLARING AN EMERGENCY.

WHEREAS, the Constitution of the State of Ohio, in Article XVIII, Section 3, grants municipalities the authority to exercise all powers of local self-government and to enforce local police, sanitary, and other similar regulations as are not in conflict with the general laws; and

WHEREAS, pursuant to this constitutional home rule authority, the people of the City of Kent have adopted a Charter and Codified Ordinances to exercise the powers of local self-government and enforce local police power regulations; and

WHEREAS, the City has substantial, legitimate interests in preserving and maintaining the health of Kent residents, members of the university community, including students, and guests by stopping the spread of COVID-19; and

WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death and can be easily spread from person to person; and

WHEREAS, the Centers for Disease Control and Prevention (CDC) reported over 4 million cases of COVID-19 in the United States, resulting in over 156,000 deaths; and

WHEREAS, on March 9, 2020, the Ohio Department of Health announced confirmed cases of COVID-19 in the State of Ohio, creating a dangerous condition that may affect the health, safety, and welfare of the citizens of Ohio; and

WHEREAS, on that same date Governor Mike DeWine declared a state of emergency for the entire State of Ohio to protect the well-being of the citizens of Ohio from the dangerous effects of COVID-19; and

WHEREAS, COVID-19 endangers the lives of the citizens and residents of Kent, creating an emergency to life and public safety and disrupting commerce; and

WHEREAS, the CDC reports that people are most contagious when they are most symptomatic, but the virus is also spread by people who are infected, but asymptomatic; and

WHEREAS, on March 15, 2020, the CDC issued Interim Guidance for mass gatherings or large community events, stating that such events that consist of fifty (50) or more people should be cancelled or postponed; and

WHEREAS, on March 17, 2020, the Ohio Department of Health issued an Amended Director's Order to limit and/or prohibit mass gatherings and the closure of venues in the State of Ohio; and

WHEREAS, on March 22, 2020, under the direction of Ohio Governor, Mike DeWine, Ohio Department of Health Director, Amy Acton, M.D. issued an Order requiring all Ohioans to stay in their homes to prevent the further spread of COVID-19 until April 6, 2020 and the Order was extended until May 1, 2020 and has been since amended on April 30, May 20 and May 22, 2020 to allow businesses to open with the recommendation that facial coverings be worn except in certain circumstances; and

WHEREAS, the Governor and the Ohio Department of Health have issued amended Director's Orders to both protect citizens, residents, and guests of the State of Ohio, all of which are incorporated herein by reference; and

WHEREAS, as businesses have re-opened, more people are traveling throughout the state, and within the City of Kent; and

WHEREAS, a local and statewide state of emergency continues to exist with limits on mass gatherings and recommendations of social distancing; and

WHEREAS, Kent State University (the "University") announced it will allow students on campus for the Fall semester, which shall include both in person and virtual classes; and

WHEREAS, the return of students to the University will result in a large influx of people from across the country and international students; and

WHEREAS, due to the above described statewide emergency there is a continuing need to protect all citizens and residents and guests of the City of Kent from the risks relating to the COVID-19 pandemic; and

WHEREAS, the CDC recommends wearing facial coverings in public where other physical distancing measures are difficult to maintain to help prevent the spread of COVID- 19 from asymptomatic or unknowing carriers to others; and

WHEREAS, on July 14, 2020, the City of Kent issued an ordinance requiring facial coverings in any public space within the City of Kent, Ohio, to limit the spread of COVID-19, and declaring an emergency; and

WHEREAS, on July 23, 2020, the Ohio Department of Health issued a facial covering Order mandating that individuals be required to wear facial coverings throughout the State of Ohio; and

WHEREAS, multiple areas of the United States are experiencing "community spread" of the virus that causes COVID-19. Community spread, defined as the transmission of an illness for which the source is unknown, means that isolation of known areas of infection is no longer enough to control the spread; and

WHEREAS, SARS-CoV-2, the virus that causes COVID-19, has been demonstrated to transmit infection from infected persons when symptomatic, asymptomatic, and pre-symptomatic; and

WHEREAS, mass gatherings, defined as non-household gatherings of greater than ten (10) people, increase the risk of community transmission of the virus COVID-19; and

WHEREAS, after weighing the known information from the COVID-19 virus and considering the guidance and orders from the Ohio Department of Health and Kent Health Department, City Council concludes that the safety of City of Kent citizens, residents and guests is best protected by implementing a requirement prohibiting mass gatherings of non-household members, both indoors and outdoors, with mass gatherings defined to mean more than ten (10) individuals, as set forth herein; and

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That Council hereby enacts Chapter 511; attached here to as Exhibit "A" and made an integral part hereof, which will prohibit mass gatherings of more than ten (10) non-household members, and will mandate civil penalties for violation thereof.

SECTION 2. Regardless of whether an event or gathering falls within the definition of mass gathering, all persons are urged to maintain social distancing (approximately six feet away from other people) whenever possible and to continue to wash hands, utilize hand sanitizer and practice proper respiratory etiquette (coughing into elbow, etc.).

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council, this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF ORDINANCE No. _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20_____.

(SEAL)

AMY WILKENS
CLERK OF COUNCIL
(SEAL)



LAW DEPARTMENT MEMORANDUM KENT, OHIO

To: Dave Ruller, City Manager
From: Hope L. Jones, Law Director
Date: September 29, 2020
Re: Vacation of Whitewood Drive

Mr. Ruller,

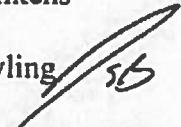
I request Committee time on the October 7, 2020 agenda for the purpose of discussing with Council the possibility of vacating a parcel of City owned land. All property owners (2 parcels) adjacent to the land have signed a petition asking that it be vacated. The requested property to be vacated is a "paper" street known as Whitewood Drive off of Adrian Avenue.

If the property is vacated, the adjacent property owners would get possession of the land to the center of the paper road.

CITY OF KENT
DEPARTMENT OF PUBLIC SERVICE
DIVISION OF ENGINEERING

MEMO

TO: Dave Ruller
Amy Wilkens

FROM: Jim Bowling 

DATE: September 15, 2020

RE: OPWC Application - Grant and No Interest Loan Requests

The Service Department is requesting council's approval to submit two funding applications and to execute the subsequent agreements with the Ohio Public Works Commission (OPWC), if successful, for the following projects.

WRF Final Clarifier Rehabilitation - Phase 1 - This project includes the rehabilitation of two of the four final clarifiers at the Water Reclamation Facility (WRF). The final clarifiers are used to settle out microorganisms from the activated sludge process prior to discharging the effluent to the Cuyahoga River. The clarifiers were constructed in 1964 and their rehabilitation are part of the significant long term improvements required at the water reclamation facility.

The total cost of construction and design is estimated at \$2,294,300. We are requesting \$650,000 in grant funds and \$150,000 in no interest loans from OPWC. The remaining \$1,494,300 will need to be funded through Sewer funds.

Major's, Stinaff & Cuyahoga Waterline Improvements - This project includes the construction of approximately a half mile of waterline on residential streets north of Fairchild Avenue and east of Major's Lane. The existing waterlines in this area are old and undersized. There have been numerous breaks in the existing waterlines, with 16 breaks in the last ten years. The completion of this project will not only eliminate a failing waterline, but it will also provide an increase in fire flows up to 138% and increase the redundancy in the water service to the area.

The total cost of construction and design is estimated at \$1,124,400 and we are requesting \$245,000 in grant funds and \$150,000 in no interest loans from OPWC. The total funding for this project is included in the approved 2019 Capital Improvement Plan.

c: Melanie Baker
Bill Schesventer
Hope Jones
Sandy Lance
Rhonda Hall
Brian Huff
Rhonda Boyd
Cori Finney

CITY COUNCIL AGENDA TIME REQUEST FORM

See 9-18-20 for 10-7-20

THIS FORM MUST ACCOMPANY ANY REQUEST TO THE CITY MANAGER AND/OR CLERK OF COUNCIL seeking either agenda time with one of the Committees of City Council or unauthorized action of the City Council at a regular (or special) Council meeting. ANY REQUESTS EMAILED TO THE CITY MANAGER MUST ALSO BE COPIED TO THE EXECUTIVE ASSISTANT. DEADLINE FOR AGENDA REQUESTS IS 4 P.M. ON THURSDAY.

Agenda title: OPWC Grant Applications

Description (also attach a cover memorandum): The Engineering Division is requesting council's approval to submit two projects for OPWC funding. These projects are the WRF Final Clarifier Rehabilitation - Phase 1 and the Majors, Stinaff and Cuyahoga Waterline Improvements Projects

Name and title of Staff Person making request: Jim Bowling (Deputy Service Director/Superintendent of Engineering)

Has this request been verbally discussed with the City Manager? Yes No

Has this request been scheduled through the Clerk of Council? Yes No

If yes, give date(s) for meeting(s): October 7, 2020 (committee); October 21, 2020 (Council)

If no, please explain: _____

If contract or other similar exhibits are attached, have they been reviewed by the Law Director? Yes No N/A

Does this action require an emergency declaration (needs to become effective immediately)?

Yes No

If yes, give explanation of emergency: The grant application schedule requires council approval as soon as possible to verify that the application is supported.

Does this action require public hearing(s)? Yes No
If yes, attach details and dates requested.

Staff person assigned to give presentation to City Council:

Name: Jim Bowling

Title: Deputy Service Director/Superintendent of Engineering

Signature of Person Making Request

Date

Department Head Acknowledgment

Date

Reviewed by Clerk of Council

Date

Approved by City Manager

Date



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: September 29, 2020
TO: Dave Ruller, City Manager
FROM: Bridget Susel, Community Development Director *BSD*
RE: Ohio EPA Electric Vehicle Charging Station Grant

The City of Kent has submitted an application in response to a "Request for Applications (RFA)" from the Ohio Environmental Protection Agency (OEPA) for grant funds made available for the installation of electric vehicle charging stations. The OEPA funding for the program is available through the Volkswagen (VW) Mitigation Trust Fund which is part of a court-ordered settlement "to offset the excess air pollution emitted by some VW vehicles that violated the Clean Air Act, (OEPA RFA, July 1, 2020)."

The City is seeking the grant to assist with the costs associated with the installation of two (2) dual port electric vehicle (EV) charging stations at the new City administration building that will be located at 319 S. Water Street. The grant request is for \$30,000.00, with the City providing \$10,366.00 in match through its capital fund investment for the project.

I am respectfully requesting time at the October 7th Council Committee session to discuss the Ohio EPA "Level 2 Electric Vehicle Charging Station Grant" in greater detail and to request Council authorization, with emergency, for the submission of the grant application and if funding is approved, to execute the grant agreement and appropriate the grant funding award.

Please let me know if you need any additional information in order to add this item to the agenda.

Thank you.

Cc: Kathy Petsko, Grants & Neighborhood Programs Coordinator
Melanie Baker, Service Director



CITY OF KENT, OHIO

DEPARTMENT OF PUBLIC SERVICE

MEMO

TO: Dave Ruller, City Manager
Presentation to Council

FROM: Melanie A. Baker, Service Director

DATE: 9/29/2020

SUBJECT: City property for auction / disposal.

Please find attached a list of items that need to be approved for auction and disposal.

These items consist of vehicles, large equipment, chairs, cabinets, desks, tables, stands and various items no longer in use. The items are from various departments. The majority of office furniture came from the Health Department in their recent move to the PARTA building.

The vehicles and equipment have been replaced by new equipment as per our capital planning over the last 2 years.

We will be utilizing the Edinburg Auctions (currently work with them with on line sales) for disposal of these items.

I would respectfully request approval of the sale of the attached items list.

Auction / Disposal List - City of Kent - All Departments

9/29/2020

10/2/2020 Updated

Tag #	Dept/Div	Description	Qty.	Year	Manufacture	Model No.	Serial No.	Storage Location	Known Defects	Why Taken Out of Service
2017.000	Example	18 hp Lawn Tractor, 48 inch cut with snow plow with skids, electric start	1	1985	Kubota	ABC123	XYZ567	1220 Mog. Rd.	Missing key, dead battery & plow pins	Unable to obtain parts & Unit replaced in 2009
	Vehicles									
2020.001	CD101	2002 Chevrolet Tahoe	1	2002	Chevrolet	Tahoe	IGNEK13V42JG2120	890 Plum Street		Beyond useful life. Handed down from the FD.
2020.002	ED123	1998 Ford F-150 Pick up truck	1	1998	Ford	F-150	IFZF1826WNB36906	890 Plum Street	Does not run	Beyond useful life.
2020.003	CM221	2002 Freightliner F170 - dump truck	1	2002	Freightliner	F170	1FVABPBW62HJ83003	890 Plum Street	Multiple issues	Beyond useful life.
2020.004	CM170	1995 Freightliner F170 - dump truck	1	1995	Freightliner	F170	1FV6HFAA4SL724387	890 Plum Street		Beyond useful life. Parts no longer available.
2020.005	CM101	2003 Ford F-150 Pick up truck	1	2003	Ford	F-150	1FTRX17W93NB91671	890 Plum Street	Multiple issues	Beyond useful life.
2020.006	CM196	2003 Ford F-250 Pick up truck	1	2003	Ford	F-250	3FTNF20L93MB39961	890 Plum Street	Multiple issues	Beyond useful life.
	Large Equipment									
2020.007	CM119	1978 Sullair 185 Air compressor	1	1978	Sullair	185	474322T-4219DF01	890 Plum Street	up	Beyond useful life. Parts no longer available.
2020.008	CM071	1960 Galion 440 Grader	1	1960	Galion	440	44C4429	890 Plum Street		Beyond useful life.
2020.009	CM094	2000 Briggs & Stratton Generator	1	2000	Brigs	NTE4000V	92134	890 Plum Street	Not running.	Beyond useful life.
	Small Equipment									
2020.010	CD	Troy-Bilt 21" push mower	1		Troy-Bilt	Push Mower	1E288LA0303	930 Overholt	Bent crank shaft	Bag included
2020.011	CD	Troy-Bilt 21" push mower	1		Troy-Bilt	Push Mower	1C174K92365	930 Overholt	Bent crank shaft	Bag included
	Misc.									
2020.012	Health	Metal Folding Chairs	11					930 Overholt		Old / damaged / No longer needed
2020.013	Health	Metal Chairs - Stationary	25					930 Overholt		Old / damaged / No longer needed
2020.014	CD	Small drawing cabinet	1					930 Overholt		No longer needed or used
2020.015	CD	Small card file	1					930 Overholt		No longer needed or used
	Scrap									
2020.016	Health	Filing cabinets	9					930 Overholt		Old / damaged
2020.017	Health	Large map cabinets	7					930 Overholt		Old / damaged
2020.018	Health	Office desks - metal	7					930 Overholt		Old / damaged
2020.019	Health	5' Folding table	1					930 Overholt		Old / damaged
2020.020	CD	Small metal shelf	1					930 Overholt		Old / damaged
	Disposal									
2020.021	Health	Office Desks - wood	3					930 Overholt		Damaged / no value
2020.022	Health	Office Chairs - with wheels	24					930 Overholt		Old / damaged
2020.023	Health	Coffee tables	2					930 Overholt		Old / damaged
2020.024	Health	Magazine rack	1					930 Overholt		Old / damaged
2020.025	Health	End tables	6					930 Overholt		Old / damaged
2020.026	Health	Refrigerator	1					930 Overholt	Does not run.	Damaged
2020.027	Health	Plastic ficus tree	1					930 Overholt		Dirty / old / no value



CITY OF KENT, OHIO
DEPARTMENT OF BUDGET AND FINANCE
Rhonda C. Hall, CPA, Director

To: Dave Ruller, City Manager
From: Rhonda C. Hall, CPA, Director of Budget and Finance
Date: September 29, 2020
Re: FY2020 Appropriation Amendments, Transfers, and Advances

The following appropriation amendments for the October Council Committee Agenda are hereby requested:

Fund 127 – Neighborhood Stabilization Fund

Increase \$ 139,115 NSP, Other (O&M) – Increase appropriations for O&M related to program income activity from the prior year, per B. Huff 7/27/20 memo.

Fund 137 – Local CARES Act Fund

Increase \$ 693,645.18 Local CARES Act, Other (O&M) – Increase appropriations for O&M related to additional funding received, per R. Hall 9/22/20 memo.

Fund 201 – Water Fund

Decrease \$ (23,000) Water/ Capital – Decrease appropriations related to projects being put on hold in 2020, per J. Bowling 9/28/20 memo.

Fund 202 – Sewer Fund

Decrease \$ (93,000) Sewer/ Capital – Decrease appropriations related to projects being put on hold in 2020, per J. Bowling 9/28/20 memo.

Increase \$ 20,000 Sewer/Capital – Increase appropriations related to the Water Reclamation Facility, per J. Bowling 9/23/20 memo.

Fund 208 – Storm Fund

Decrease \$ (18,000) Storm/ Capital – Decrease appropriations related to projects being put on hold in 2020, per J. Bowling 9/28/20 memo.

Fund 301 – Capital Fund

Decrease \$ (38,000) Capital/ Capital – Decrease appropriations related to projects being put on hold in 2020, per J. Bowling 9/28/20 memo.

Fund 303 – Police Facility Fund

Increase \$ 130,000 Police Facility/ Capital – Increase appropriations related to landscaping, walkways, grading, lighting etc. on Police building property, per J. Bowling 9/23/20 memo.



CITY OF KENT, OHIO
DEPARTMENT OF BUDGET AND FINANCE

To: Rhonda Hall, Director of Budget and Finance
From: Brian Huff, Controller
Date: July 27, 2020
Re: Appropriation Amendment Needed

We are requesting an amendment to fund 127 appropriations in the O+M line 127-04-540-401-7992 due to the activity in this account being booked to a separate restricted bank account that does not automatically link to the general ledger, and requires journal entries to be booked to the system. Because of this unlinked process, purchase orders from a prior year do not feed into the current year budget correctly. We are requesting an O+M increase in fund 127 of \$139,115.

Thanks for your attention to this matter.


Brian Huff, Controller



CITY OF KENT, OHIO
DEPARTMENT OF BUDGET AND FINANCE
Rhonda C. Hall, CPA, Director

To: Dave Ruller, City Manager
From: Rhonda C. Hall, CPA, Budget & Finance Director
Date: September 22, 2020
Re: CARES Act Appropriations

Mr. Ruller,

I would like to add appropriations in the amount of \$693,645.18 to the Local Coronavirus Relief Fund #137.

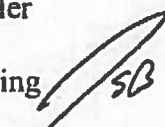
In order to spend the funding we received from Portage County in relation to the CARES Act, the appropriations will be necessary to be in compliance with all Budgetary requirements. Additional appropriations may be requested at a future date, depending on the total dollars received from the County and the costs allowable for reimbursement.

Rhonda Hall

CITY OF KENT
DEPARTMENT OF PUBLIC SERVICE
DIVISION OF ENGINEERING

MEMO

TO: Rhonda Hall
Dave Ruller

FROM: Jim Bowling  SB

DATE: September 23, 2020

RE: Appropriations Requests

The Service Department is requesting additional appropriations for the following two projects:

Digester Heat Exchangers (2011WRF010): We're requesting \$20,000 from the Sewer Fund (202) to complete the design for this project. The project includes constructing a new building at the Water Reclamation Facility to separate the Heat Exchangers from their motor controls center to meet current Fire codes. Due to the significant elevation differences at the facility, additional analysis is required to ensure the new facility will function properly when the pumps turn on after an unscheduled power outage.

New Police Facility (2013KPD001): We're requesting \$130,000 from the Police Facility Fund (303) to complete additional landscaping, grading, walkways, lighting and other amenities on the police building property. The work will be located in the area between the police building parking lot and the parking lot for Flats 345 off of Tonkin Street.

c: Melanie Baker
Brian Huff
Cori Finney
Bill Schesventer
Rhonda Boyd
Cathy Wilson

**CITY OF KENT
DEPARTMENT OF PUBLIC SERVICE
DIVISION OF ENGINEERING**

MEMO

TO: Rhonda Hall
Dave Ruller

FROM: Jim Bowling 

DATE: September 28, 2020

RE: COVID-19 Sewer Fund Related Appropriation Reductions - **REVISED**

Due to the emergence of the COVID-19 pandemic budget restrictions, several capital expenditures were delayed. The following capital expenditures, which required sewer funds, were delayed and will be programmed in the upcoming capital plan for completion in the future:

Project No.	Project Name	Total Appropriation	Capital Fund Appropriation	Water Fund Appropriation	Sewer Fund Appropriation	Storm Fund Appropriation
2018WRF010	SCADA Updates	\$20,000	\$0	\$0	\$20,000	\$0
2020WRF007	Install Plant Emergency Generator Hookup	\$20,000	\$0	\$0	\$20,000	\$0
2020WRF008	Installation of Generator into Pretreatment Area	\$30,000	\$0	\$0	\$30,000	\$0
2020CMD002	CM Pickup Trucks (2)	\$72,000	\$18,000	\$18,000	\$18,000	\$18,000
2020KVM001	VM Pickup Truck	\$30,000	\$20,000	\$5,000	\$5,000	\$0
Total		\$172,000	\$38,000	\$23,000	\$93,000	\$18,000

Therefore, the Service Department is requesting to reduce the appropriations in the following funds to reflect the delays.

201 Water Fund - \$23,000
208 Storm Fund - \$18,000

202 Sewer Fund - \$93,000
301 Capital Fund - \$38,000

c: Melanie Baker
Brian Huff
Bill Schesventer
Cori Finney
Gary Labajetta
Brad McKay
Cathy Wilson



KENT FIRE DEPARTMENT MONTHLY INCIDENT REPORT AUGUST 2020

FIRE INCIDENT RESPONSE INFORMATION

Summary of Fire Incident Alarms

	CURRENT PERIOD			YEAR TO DATE		
	2020	2019	2018	2020	2019	2018
City of Kent	59	109	71	445	491	419
Kent State University	4	14	7	70	78	74
Franklin Township	14	17	13	114	136	113
Sugar Bush Knolls	1	0	0	4	3	3
Mutual Aid Given	3	2	1	29	30	19
Total Fire Incident Alarms	81	142	92	662	738	628

Summary of Mutual Aid Received by Location

City of Kent	4	2	0	7	2	4
Kent State University	0	0	0	0	0	1
Franklin Township	0	0	0	0	0	1
Sugar Bush Knolls	0	0	0	0	0	0
Total Mutual Aid	4	2	0	7	2	6

EMERGENCY MEDICAL SERVICE RESPONSE INFORMATION

Summary of Emergency Medical Service Responses

	CURRENT PERIOD			YEAR TO DATE		
	2020	2019	2018	2020	2019	2018
City of Kent	236	193	243	1626	1708	1739
Kent State University	12	22	33	89	163	198
Franklin Township	41	62	53	337	373	372
Sugar Bush Knolls	3	1	4	8	5	12
Mutual Aid Given	5	0	0	20	22	24
Total Emergency Medical Service Responses	297	278	333	2080	2271	2345

Summary of Mutual Aid Received by Location

City of Kent	5	3	2	13	17	17
Kent State University	0	0	0	0	3	1
Franklin Township	1	0	0	2	4	1
Sugar Bush Knolls	0	0	0	0	0	0
Total Mutual Aid	6	3	2	15	24	19

TOTAL FIRE AND EMERGENCY MEDICAL SERVICE RESPONSE INCIDENTS

	378	420	425	2742	3009	2973
--	------------	------------	------------	-------------	-------------	-------------

TOTAL ALL RESPONSES, INCLUDING MUTUAL AID

	388	425	427	2764	3035	2998
--	------------	------------	------------	-------------	-------------	-------------



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT Building Services Division

To: Dave Ruller
City Manager

From: Bridget Susel
Community Development Director *B.S.*

Date: September 17, 2020

RE: Monthly Permit and Zoning Complaint Report – August, 2020

Attached are the monthly reports per Council's request. If you have questions or require further information, please let us know.

Thank you.

Sue Lynch

Sue Lynch – Building Dept.

Permit Revenue Report

Payment Date Range 07/31/20 - 08/30/20

Summary Listing

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type BZA-BOARD OF ZONING APPEALS						
BZA - BOARD OF BUILDING APPEALS		2	0	100.00	.00	100.00
Permit Type BZA-BOARD OF ZONING APPEALS Totals						
		2	0	\$100.00	\$0.00	\$100.00
Permit Type CODE VIOLATION-CODE VIOLATION						
NUISANCE FINE - NUISANCE FINE		1	0	200.00	.00	200.00
Permit Type CODE VIOLATION-CODE VIOLATION Totals						
		1	0	\$200.00	\$0.00	\$200.00
Permit Type ELECTRICAL COMM-ELECTRICAL COMMERCIAL						
3% BBS - 3% BBS		5	0	26.82	.00	26.82
COM-ELEC REPAIR - Commercial Electric Repair/Remodel		2	0	218.90	.00	218.90
COM-ELEC SERVICE - Commercial Electric Service Replacement		1	0	50.00	.00	50.00
COM-ELEC TEMP - Commercial Electric Temporary		1	0	25.00	.00	25.00
CRES-ELECT RPAIR - Commercial Residential Electric Repair/Remodel		2	0	600.00	.00	600.00
Permit Type ELECTRICAL COMM-ELECTRICAL COMMERCIAL Totals						
		11	0	\$920.72	\$0.00	\$920.72
Permit Type ELECTRICAL RES-ELECTRICAL RESIDENTIAL						
1% BBS - 1% BBS		6	0	3.00	.00	3.00
RES-ELEC REPAIR - Residential Electric Remodel/Repair		6	0	300.00	.00	300.00
Permit Type ELECTRICAL RES-ELECTRICAL RESIDENTIAL Totals						
		12	0	\$303.00	\$0.00	\$303.00
Permit Type ENGINEERING COM-ENGINEERING COMMERCIAL						
BOND-CONST PERF - CONSTRUCTION GUARANTEE		1	0	2,980.00	.00	2,980.00
PERFORMANCE BOND		6	0	120.00	.00	120.00
EXCAVATION - EXCAVATION		3	0	10,999.62	.00	10,999.62
PLAN REV / INSP - ENGINEERING PLAN REVIEW / INSPECTION		1	0	75.00	.00	75.00
SEWER COMM - SEWER COMMERCIAL		1	0	1,310.00	.00	1,310.00
SEWER UTILIZE - SEWER UTILIZATION		1	0	75.00	.00	75.00
STORM COM PERMIT - STORM SEWER COMMERCIAL PERMIT		1	0	100.00	.00	100.00
STORM CONNECTION - STORM SEWER CONNECTION		1	0	1,735.00	.00	1,735.00
W-METR 2" - WATER METER 2"		1	0	1,045.00	.00	1,045.00
W-TAP 2"+PRTS - WATER TAP 2" + MISC PARTS NO METER		1	0	300.00	.00	300.00
W-TAP ONLY 6" - WATER TAP 6"		1	0	50.00	.00	50.00
WATER FEE - WATER FEE		2	0	50.00	.00	50.00
Permit Type ENGINEERING COM-ENGINEERING COMMERCIAL Totals						
		19	0	\$18,789.62	\$0.00	\$18,789.62
Permit Type ENGINEERING RES-ENGINEERING RESIDENTIAL						
BOND-EXCAVATION - EXCAVATION BOND		2	0	2,000.00	.00	2,000.00
EXCAVATION - EXCAVATION		7	0	140.00	.00	140.00
SEWER RES - SEWER RESIDENTIAL		2	0	50.00	.00	50.00
SEWER UTILIZE - SEWER UTILIZATION		1	0	1,310.00	.00	1,310.00
STORM CONNECTION - STORM SEWER CONNECTION		1	0	100.00	.00	100.00
STORM RES PERMIT - STORM SEWER RESIDENTIAL PERMIT		1	0	25.00	.00	25.00
W-METR (3/4"W/BF - WATER METER (5/8-3/4)"		1	0	366.00	.00	366.00

Permit Revenue Report

Payment Date Range 07/31/20 - 08/30/20

Summary Listing

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type ENGINEERING RES-ENGINEERING RESIDENTIAL						
W-TAP (3/4"+PRTS - WATER TAP (5/8-3/4)" +MISC PARTS NO METER		1	0	352.00	.00	352.00
WATER FEE - WATER FEE		1	0	25.00	.00	25.00
WATER UTILIZED - WATER UTILIZATION		1	0	550.00	.00	550.00
Permit Type ENGINEERING RES-ENGINEERING RESIDENTIAL Totals						
		18	0	\$4,918.00	\$0.00	\$4,918.00
Permit Type EXISTING COMM-EXISTING COMMERCIAL						
3% BBS - 3% BBS		1	0	8.70	.00	8.70
COM-BUILD REPAIR - Commercial Building Repair/Remodel		1	0	290.00	.00	290.00
FIRE-REVIEW INSP - FIRE DEPT REVIEW & INSPECTION		2	0	200.00	.00	200.00
PLAN REVIEW <=3 - Plan Review for 3 or Less Reviews		10	0	1,893.75	.00	1,893.75
Permit Type EXISTING COMM-EXISTING COMMERCIAL Totals						
		14	0	\$2,392.45	\$0.00	\$2,392.45
Permit Type EXISTING MULTIFM-EXISTING MULTIFAMILY						
3% BBS - 3% BBS		8	0	72.00	.00	72.00
CRES-BLDG REPAIR - Commercial Residential Building Repair/Remodel		8	0	2,400.00	.00	2,400.00
Permit Type EXISTING MULTIFM-EXISTING MULTIFAMILY Totals						
		16	0	\$2,472.00	\$0.00	\$2,472.00
Permit Type EXISTING RES-EXISTING RESIDENTIAL						
1% BBS - 1% BBS		5	0	2.50	.00	2.50
RES-BUILD REPAIR - Residential Building Remodel/Repair		5	0	250.00	.00	250.00
Permit Type EXISTING RES-EXISTING RESIDENTIAL Totals						
		10	0	\$252.50	\$0.00	\$252.50
Permit Type HVAC COMM-HVAC COMMERCIAL						
3% BBS - 3% BBS		4	0	28.17	.00	28.17
COM-HVAC REPAIR - Commercial HVAC Repair/Remodel		3	0	889.00	.00	889.00
COM-HVAC REPLACE - Commercial HVAC Replacement		1	0	50.00	.00	50.00
Permit Type HVAC COMM-HVAC COMMERCIAL Totals						
		8	0	\$967.17	\$0.00	\$967.17
Permit Type HVAC RES-HVAC RESIDENTIAL						
1% BBS - 1% BBS		19	0	7.10	.00	7.10
PENALTY - PENALTY		1	0	35.00	.00	35.00
RES-HVAC OWN RPL - Residential HVAC Owner Occupied Replacement		16	0	560.00	.00	560.00
RES-HVAC REPAIR - Residential HVAC Repair/Remodel		3	0	150.00	.00	150.00
Permit Type HVAC RES-HVAC RESIDENTIAL Totals						
		39	0	\$752.10	\$0.00	\$752.10
Permit Type NEW COMM-NEW COMMERCIAL						
3% BBS - 3% BBS		1	0	21.22	.00	21.22
COM-BUILD NEW - Commercial Building New		1	0	707.20	.00	707.20
FIRE-REVIEW INSP - FIRE DEPT REVIEW & INSPECTION		2	0	200.00	.00	200.00
PLAN REVIEW <=3 - Plan Review for 3 or Less Reviews		4	0	2,793.75	.00	2,793.75
Permit Type NEW COMM-NEW COMMERCIAL Totals						
		8	0	\$3,722.17	\$0.00	\$3,722.17
Permit Type NEW RES-NEW RESIDENTIAL						
1% BBS - 1% BBS		1	0	3.46	.00	3.46
PARKS & REC - PARKS & REC		1	0	1,080.00	.00	1,080.00

Permit Revenue Report

Payment Date Range 07/31/20 - 08/30/20

Summary Listing

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type NEW RES-NEW RESIDENTIAL						
RES- BUILD NEW 1 - Residential Building New Construction- Single Family		1	0	346.20	.00	346.20
Permit Type NEW RES-NEW RESIDENTIAL Totals						
Permit Type PLUMB COMM-PLUMBING COMMERCIAL		3	0	\$1,429.66	\$0.00	\$1,429.66
3% BBS - 3% BBS		2	0	9.71	.00	9.71
3% BBS OVERRIDE - 3% BBS OVERRIDE		1	0	.01	.00	.01
COM-PLUMB REPAIR - Commercial Plumbing Repair/Remodel		1	0	123.75	.00	123.75
CRES-PLUMB RPAIR - Commercial Residential Plumbing Repair/Remodel		1	0	200.00	.00	200.00
Permit Type PLUMB COMM-PLUMBING COMMERCIAL Totals						
Permit Type PLUMB RES-PLUMBING RESIDENTIAL		5	0	\$333.47	\$0.00	\$333.47
1% BBS - 1% BBS		9	0	4.55	.00	4.55
RES-PLUMB OWN RP - Residential Plumbing Owner Occupied Replacement		3	0	105.00	.00	105.00
RES-PLUMB REPAIR - Residential Plumbing Repair/Remodel		5	0	250.00	.00	250.00
RES-PLUMBING NEW - Residential Plumbing New		1	0	100.00	.00	100.00
Permit Type PLUMB RES-PLUMBING RESIDENTIAL Totals						
Permit Type SIGN/AWNINGS-SIGN/AWNINGS		18	0	\$459.55	\$0.00	\$459.55
3% BBS - 3% BBS		1	0	1.50	.00	1.50
COM-SIGN/AWN/CAN - Commercial Signs Awnings Canopies		2	0	100.00	.00	100.00
COM-ZONING PSIGN - Commercial Zoning Permanent Signs		2	0	150.00	.00	150.00
PLAN REVIEW <=3 - Plan Review for 3 or Less Reviews		1	0	18.75	.00	18.75
Permit Type SIGN/AWNINGS-SIGN/AWNINGS Totals						
Permit Type SUBDIVISION-SUBDIVISION		6	0	\$270.25	\$0.00	\$270.25
MIN SUB PLAT - MINOR SUBDIVISION PLAT		2	0	55.00	.00	55.00
Permit Type SUBDIVISION-SUBDIVISION Totals						
Permit Type ZONING-ZONING		2	0	\$55.00	\$0.00	\$55.00
CHANGE IN USE - Change in Use		1	0	100.00	.00	100.00
COM-ZONING NEW - Commercial Zoning New		1	0	317.16	.00	317.16
COM-ZONING TSIGN - Commercial Zoning Temporary Signs		1	0	25.00	.00	25.00
RES-ZONING - Residential Zoning Fence Pool Etc		11	0	275.00	.00	275.00
RES-ZONING ADD - Residential Zoning Addition		2	0	50.00	.00	50.00
RES-ZONING NEW - Residential Zoning New		1	0	75.00	.00	75.00
Permit Type ZONING-ZONING Totals						
		17	0	\$842.16	\$0.00	\$842.16
		209	0	\$39,179.82	\$0.00	\$39,179.82
Grand Totals						

Permit Revenue Report

Payment Date Range 07/31/20 - 08/30/20

Detail Listing

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type BZA-BOARD OF ZONING APPEALS						
BZA - BOARD OF BUILDING APPEALS		2	0	100.00	.00	100.00
	Transaction Type	Permit Number	Issued To		Amount	
08/17/2020	Payment Monies Received	BZ20-023	DAVID & REBECCA BLACKWOOD		50.00	
08/17/2020	Payment Monies Received	bz20-024	SUMMIT PROPERTY RESTORATIONS LLC		50.00	
					\$100.00	
Permit Type BZA-BOARD OF ZONING APPEALS Totals						
		2	0	\$100.00	\$0.00	\$100.00
Permit Type CODE VIOLATION-CODE VIOLATION						
NUISANCE FINE - NUISANCE FINE		1	0	200.00	.00	200.00
	Transaction Type	Permit Number	Issued To		Amount	
08/25/2020	Payment Monies Received	2020-00000021	JANE A HUNTER		200.00	
					\$200.00	
Permit Type CODE VIOLATION-CODE VIOLATION Totals						
		1	0	\$200.00	\$0.00	\$200.00
Permit Type ELECTRICAL COMM-ELECTRICAL COMMERCIAL						
3% BBS - 3% BBS		5	0	26.82	.00	26.82
	Transaction Type	Permit Number	Issued To		Amount	
08/14/2020	Payment Monies Received	2020-00000588	DIES ELECTRIC LLC		1.50	
08/24/2020	Payment Monies Received	2020-00000627	EDWARDS ELECTRICAL SERVICES		9.00	
08/24/2020	Payment Monies Received	2020-00000628	EDWARDS ELECTRICAL SERVICES		9.00	
08/24/2020	Payment Monies Received	2020-00000629	ABBOTT ELECTRIC, INC.		2.25	
08/26/2020	Payment Monies Received	2020-00000640	KM ELECTRIC CO		5.07	
					\$26.82	
Permit Type ELECTRICAL COMM-ELECTRICAL COMMERCIAL Totals						
		5	0	26.82	.00	26.82
COM-ELEC REPAIR - Commercial Electric Repair/Remodel						
	Transaction Type	Permit Number	Issued To		Amount	
08/14/2020	Payment Monies Received	2020-00000588	DIES ELECTRIC LLC		50.00	
08/26/2020	Payment Monies Received	2020-00000640	KM ELECTRIC CO		168.90	
					\$218.90	
COM-ELEC SERVICE - Commercial Electric Service Replacement						
	Transaction Type	Permit Number	Issued To		Amount	
08/24/2020	Payment Monies Received	2020-00000629	ABBOTT ELECTRIC, INC.		50.00	
					\$50.00	
COM-ELEC TEMP - Commercial Electric Temporary						
	Transaction Type	Permit Number	Issued To		Amount	
08/24/2020	Payment Monies Received	2020-00000629	ABBOTT ELECTRIC, INC.		25.00	
					\$25.00	
GRES-ELECT REPAIR - Commercial Residential Electric Repair/Remodel						
	Transaction Type	Permit Number	Issued To		Amount	
08/24/2020	Payment Monies Received	2020-00000627	EDWARDS ELECTRICAL SERVICES		300.00	
					\$300.00	

Permit Revenue Report

Payment Date Range 07/31/20 - 08/30/20

Detail Listing

Fee Code	Permit Type	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
	ELECTRICAL COMM-ELECTRICAL COMMERCIAL						
	CRES-ELECT RPAIR - Commercial Residential Electric Repair/Remodel						
08/24/2020	Transaction Type Payment Monies Received		2	0	600.00	.00	600.00
	Permit Number 2020-00000628			Issued To EDWARDS ELECTRICAL SERVICES	Amount 300.00		
			11	0	\$920.72	\$0.00	\$920.72
	Permit Type ELECTRICAL COMM-ELECTRICAL COMMERCIAL	Totals					
	1% BBS - 1% BBS						
08/14/2020	Transaction Type Payment Monies Received		6	0	3.00	.00	3.00
08/14/2020	Transaction Type Payment Monies Received			Issued To C. BRELO ELECTRIC	Amount .50		
08/17/2020	Transaction Type Payment Monies Received			RON'S ELECTRICAL SERVICE LLC	.50		
08/25/2020	Transaction Type Payment Monies Received			JESSIE L & FELICIA D SCOTT	.50		
08/25/2020	Transaction Type Payment Monies Received			THOMPSON ELECTRIC	.50		
08/26/2020	Transaction Type Payment Monies Received			OTT ELECTRICAL SERVICES INC.	.50		
				EMERY ELECTRIC, INC.	.50		
					\$3.00		
			6	0	300.00	.00	300.00
	Permit Type RES-ELEC REPAIR - Residential Electric Remodel/Repair			Issued To C. BRELO ELECTRIC	Amount 50.00		
08/14/2020	Transaction Type Payment Monies Received			RON'S ELECTRICAL SERVICE LLC	50.00		
08/17/2020	Transaction Type Payment Monies Received			JESSIE L & FELICIA D SCOTT	50.00		
08/25/2020	Transaction Type Payment Monies Received			THOMPSON ELECTRIC	50.00		
08/25/2020	Transaction Type Payment Monies Received			OTT ELECTRICAL SERVICES INC.	50.00		
08/26/2020	Transaction Type Payment Monies Received			EMERY ELECTRIC, INC.	50.00		
					\$300.00		
			6	0	300.00	.00	300.00
	Permit Type ELECTRICAL RES-ELECTRICAL RESIDENTIAL	Totals					
	BOND-CONST PERF - CONSTRUCTION GUARANTEE PERFORMANCE BOND						
08/26/2020	Transaction Type Payment Monies Received		12	0	\$303.00	\$0.00	\$303.00
	Permit Type ENGINEERING COM-ENGINEERING COMMERCIAL			Issued To CJI CONSTRUCTION INC	Amount 2,980.00		
08/26/2020	Transaction Type Payment Monies Received		1	0	2,980.00	.00	2,980.00
					Amount 2,980.00		
			6	0	120.00	.00	120.00
	Permit Type EXCAVATION - EXCAVATION			Issued To METIS CONSTRUCTION SERVICES	Amount 20.00		
08/05/2020	Transaction Type Payment Monies Received			METIS CONSTRUCTION SERVICES	20.00		
08/05/2020	Transaction Type Payment Monies Received			ALLURE RESIDENTIAL & COMMERCIAL, INC	20.00		
08/05/2020	Transaction Type Payment Monies Received			DIES ELECTRIC LLC	20.00		
08/26/2020	Transaction Type Payment Monies Received			CJI CONSTRUCTION INC	20.00		

Permit Revenue Report

Payment Date Range 07/31/20 - 08/30/20

Detail Listing

Fee Code	Permit Type	Transaction Type	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
	EXCAVATION - EXCAVATION	Payment Monies Received	ENGINEERING COMMERCIAL	6	0	120.00	.00	120.00
08/26/2020				Permit Number 2020-00000108	Issued To J&J PLUMBING & DRAIN		Amount 20.00	
	PLAN REV / INSP - ENGINEERING PLAN REVIEW / INSPECTION	Payment Monies Received		3	0	10,999.62	.00	10,999.62
08/05/2020				Permit Number 2018-00000128	Issued To METIS CONSTRUCTION SERVICES		Amount 3,989.62	
08/05/2020				Permit Number 2020-00000091	ALLURE RESIDENTIAL & COMMERCIAL, INC		Amount 10.00	
08/26/2020				Permit Number 2020-00000084	CJI CONSTRUCTION INC		Amount 7,000.00	
	SEWER COMM - SEWER COMMERCIAL	Payment Monies Received		1	0	75.00	.00	75.00
08/05/2020				Permit Number 2018-00000128	Issued To METIS CONSTRUCTION SERVICES		Amount 75.00	
	SEWER UTILIZE - SEWER UTILIZATION	Payment Monies Received		1	0	1,310.00	.00	1,310.00
08/05/2020				Permit Number 2018-00000128	Issued To METIS CONSTRUCTION SERVICES		Amount 1,310.00	
	STORM COM PERMIT - STORM SEWER COMMERCIAL PERMIT	Payment Monies Received		1	0	75.00	.00	75.00
08/05/2020				Permit Number 2018-00000128	Issued To METIS CONSTRUCTION SERVICES		Amount 75.00	
	STORM CONNECTION - STORM SEWER CONNECTION	Payment Monies Received		1	0	100.00	.00	100.00
08/05/2020				Permit Number 2018-00000128	Issued To METIS CONSTRUCTION SERVICES		Amount 100.00	
	W-METR 2" - WATER METER 2"	Payment Monies Received		1	0	1,735.00	.00	1,735.00
08/05/2020				Permit Number 2018-00000128	Issued To METIS CONSTRUCTION SERVICES		Amount 1,735.00	
	W-TAP 2"+PRTS - WATER TAP 2" + MISC PARTS NO METER	Payment Monies Received		1	0	1,045.00	.00	1,045.00
08/05/2020				Permit Number 2018-00000128	Issued To METIS CONSTRUCTION SERVICES		Amount 1,045.00	
	W-TAP ONLY 6" - WATER TAP 6"	Payment Monies Received		1	0	300.00	.00	300.00
08/05/2020				Permit Number 2018-00000128	Issued To METIS CONSTRUCTION SERVICES		Amount 300.00	

Permit Revenue Report

Payment Date Range 07/31/20 - 08/30/20

Detail Listing

Fee Code	Permit Type	ENGINEERING COM-ENGINEERING COMMERCIAL	Fee Type	ENGINEERING COMMERCIAL	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
WATER FEE - WATER FEE									
Date	Transaction Type	Permit Number	Issued To	Amount	Adjustment	Amount	Adjustment	Net Billed	
08/05/2020	Payment Monies Received	2018-00000128	METIS CONSTRUCTION SERVICES	50.00	0	50.00	.00	50.00	50.00
08/26/2020	Payment Monies Received	2020-00000108	J&J PLUMBING & DRAIN				25.00	25.00	
							25.00	25.00	
							\$50.00	\$50.00	
Permit Type ENGINEERING COM-ENGINEERING COMMERCIAL Totals									
				\$18,789.62	0	\$18,789.62	\$0.00	\$18,789.62	\$18,789.62
Permit Type ENGINEERING RES-ENGINEERING RESIDENTIAL									
BOND-EXCAVATION - EXCAVATION BOND									
Date	Transaction Type	Permit Number	Issued To	Amount	Adjustment	Amount	Adjustment	Net Billed	
08/25/2020	Payment Monies Received	2020-00000103	MR. ROOTER PLUMBING CORP	2,000.00	0	2,000.00	.00	2,000.00	2,000.00
08/28/2020	Payment Monies Received	2020-00000104	WAYNE HOMES				1,000.00	1,000.00	
							1,000.00	1,000.00	
							\$2,000.00	\$2,000.00	
EXCAVATION - EXCAVATION									
Date	Transaction Type	Permit Number	Issued To	Amount	Adjustment	Amount	Adjustment	Net Billed	
08/04/2020	Payment Monies Received	2020-00000082	DOMINION ENERGY	20.00		20.00		20.00	
08/05/2020	Payment Monies Received	2020-00000092	DOMINION ENERGY	20.00		20.00		20.00	
08/12/2020	Payment Monies Received	2020-00000097	S M TEMPLETON LTD	20.00		20.00		20.00	
08/25/2020	Payment Monies Received	2020-00000103	MR. ROOTER PLUMBING CORP	20.00		20.00		20.00	
08/26/2020	Payment Monies Received	2020-00000107	JAMES & SHARON WESTOVER	20.00		20.00		20.00	
08/28/2020	Payment Monies Received	2020-00000104	WAYNE HOMES	20.00		20.00		20.00	
08/28/2020	Payment Monies Received	2020-00000109	GLENN N & JEANNETTE H THOMAS	20.00		20.00		20.00	
							\$140.00	\$140.00	
SEWER RES - SEWER RESIDENTIAL									
Date	Transaction Type	Permit Number	Issued To	Amount	Adjustment	Amount	Adjustment	Net Billed	
08/25/2020	Payment Monies Received	2020-00000103	MR. ROOTER PLUMBING CORP	50.00		50.00		50.00	50.00
08/28/2020	Payment Monies Received	2020-00000104	WAYNE HOMES				25.00	25.00	
							25.00	25.00	
							\$50.00	\$50.00	
SEWER UTILIZE - SEWER UTILIZATION									
Date	Transaction Type	Permit Number	Issued To	Amount	Adjustment	Amount	Adjustment	Net Billed	
08/28/2020	Payment Monies Received	2020-00000104	WAYNE HOMES	1,310.00		1,310.00		1,310.00	1,310.00
STORM CONNECTION - STORM SEWER CONNECTION									
Date	Transaction Type	Permit Number	Issued To	Amount	Adjustment	Amount	Adjustment	Net Billed	
08/28/2020	Payment Monies Received	2020-00000104	WAYNE HOMES	100.00		100.00		100.00	100.00
							100.00	100.00	
							\$100.00	\$100.00	

Permit Revenue Report

Payment Date Range 07/31/20 - 08/30/20

Detail Listing

Fee Code	Permit Type	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
	ENGINEERING RES-ENGINEERING RESIDENTIAL						
	STORM RES PERMIT - STORM SEWER RESIDENTIAL PERMIT						
08/28/2020	Transaction Type Payment Monies Received		1 Permit Number 2020-00000104 Issued To WAYNE HOMES	0	25.00	.00 Amount 25.00	25.00
	W-METR (3/4"W/BF - WATER METER (5/8-3/4")						
08/28/2020	Transaction Type Payment Monies Received		1 Permit Number 2020-00000104 Issued To WAYNE HOMES	0	366.00	.00 Amount 366.00	366.00
	W-TAP (3/4"+PRTS - WATER TAP (5/8-3/4") +MISC PARTS NO METER						
08/28/2020	Transaction Type Payment Monies Received		1 Permit Number 2020-00000104 Issued To WAYNE HOMES	0	352.00	.00 Amount \$366.00	352.00
	WATER FEE - WATER FEE						
08/28/2020	Transaction Type Payment Monies Received		1 Permit Number 2020-00000104 Issued To WAYNE HOMES	0	25.00	.00 Amount 25.00	25.00
	WATER UTILIZED - WATER UTILIZATION						
08/28/2020	Transaction Type Payment Monies Received		1 Permit Number 2020-00000104 Issued To WAYNE HOMES	0	550.00	.00 Amount 25.00 \$25.00	550.00
Permit Type ENGINEERING RES-ENGINEERING RESIDENTIAL Totals							
	EXISTING COMM-EXISTING COMMERCIAL		18	0	\$4,918.00	\$0.00	\$4,918.00
	3% BBS - 3% BBS						
08/05/2020	Transaction Type Payment Monies Received		1 Permit Number 2020-00000403 Issued To ALLURE RESIDENTIAL & COMMERCIAL, INC	0	8.70	.00 Amount 8.70	8.70
	COM-BUILD REPAIR - Commercial Building Repair/Remodel						
08/05/2020	Transaction Type Payment Monies Received		1 Permit Number 2020-00000403 Issued To ALLURE RESIDENTIAL & COMMERCIAL, INC	0	290.00	.00 Amount 290.00	290.00
	FIRE-REVIEW INSP - FIRE DEPT REVIEW & INSPECTION						
08/24/2020	Transaction Type Payment Monies Received		2 Permit Number 2019-00000004 Issued To ALLURE RESIDENTIAL & COMMERCIAL, INC TIMOTHY D & DIXIE LUDICK	0	200.00	.00 Amount 100.00 100.00 \$200.00	200.00

Permit Revenue Report

Payment Date Range 07/31/20 - 08/30/20

Detail Listing

Fee Code	Permit Type	Transaction Type	Date	Permit Number	Issued To	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
	PLAN REVIEW <=3 - Plan Review for 3 or Less Reviews								
		Payment Monies Received	08/05/2020	2020-00000403	ALLURE RESIDENTIAL & COMMERCIAL, INC		1,893.75	.00	1,893.75
		Payment Monies Received	08/05/2020	2020-00000403	ALLURE RESIDENTIAL & COMMERCIAL, INC			131.25	
		Payment Monies Received	08/05/2020	2020-00000403	ALLURE RESIDENTIAL & COMMERCIAL, INC			225.00	
		Payment Monies Received	08/13/2020	2020-00000565	CVS 3980 OH LLC			487.50	
		Payment Monies Received	08/24/2020	2018-00000685	TIMOTHY D & DIXIE LUDICK			112.50	
		Payment Monies Received	08/24/2020	2018-00000685	TIMOTHY D & DIXIE LUDICK			37.50	
		Payment Monies Received	08/24/2020	2018-00000685	TIMOTHY D & DIXIE LUDICK			75.00	
		Payment Monies Received	08/24/2020	2018-00000685	TIMOTHY D & DIXIE LUDICK			131.25	
		Payment Monies Received	08/24/2020	2019-00000004	TIMOTHY D & DIXIE LUDICK			187.50	
		Payment Monies Received	08/24/2020	2019-00000004	TIMOTHY D & DIXIE LUDICK			450.00	
		Payment Monies Received	08/24/2020	2019-00000004	TIMOTHY D & DIXIE LUDICK			56.25	
								\$1,893.75	
	3% BBS - 3% BBS						\$2,392.45	\$0.00	\$2,392.45
		Payment Monies Received	08/04/2020	2020-00000555	AMERICAN PRESERVATION BUILDERS		72.00	.00	72.00
		Payment Monies Received	08/04/2020	2020-00000556	AMERICAN PRESERVATION BUILDERS			9.00	
		Payment Monies Received	08/04/2020	2020-00000557	AMERICAN PRESERVATION BUILDERS			9.00	
		Payment Monies Received	08/04/2020	2020-00000558	AMERICAN PRESERVATION BUILDERS			9.00	
		Payment Monies Received	08/04/2020	2020-00000559	AMERICAN PRESERVATION BUILDERS			9.00	
		Payment Monies Received	08/04/2020	2020-00000560	AMERICAN PRESERVATION BUILDERS			9.00	
		Payment Monies Received	08/04/2020	2020-00000561	AMERICAN PRESERVATION BUILDERS			9.00	
		Payment Monies Received	08/04/2020	2020-00000562	AMERICAN PRESERVATION BUILDERS			9.00	
								\$72.00	
	CRES-BLDG REPAIR - Commercial Residential Building Repair/Remodel						2,400.00	.00	2,400.00
		Payment Monies Received	08/04/2020	2020-00000555	AMERICAN PRESERVATION BUILDERS			300.00	
		Payment Monies Received	08/04/2020	2020-00000556	AMERICAN PRESERVATION BUILDERS			300.00	
		Payment Monies Received	08/04/2020	2020-00000557	AMERICAN PRESERVATION BUILDERS			300.00	
		Payment Monies Received	08/04/2020	2020-00000558	AMERICAN PRESERVATION BUILDERS			300.00	
		Payment Monies Received	08/04/2020	2020-00000559	AMERICAN PRESERVATION BUILDERS			300.00	
		Payment Monies Received	08/04/2020	2020-00000560	AMERICAN PRESERVATION BUILDERS			300.00	
		Payment Monies Received	08/04/2020	2020-00000561	AMERICAN PRESERVATION BUILDERS			300.00	
		Payment Monies Received	08/04/2020	2020-00000562	AMERICAN PRESERVATION BUILDERS			300.00	
								\$2,400.00	
							\$2,472.00	\$0.00	\$2,472.00

Permit Revenue Report

Payment Date Range 07/31/20 - 08/30/20

Detail Listing

Fee Code	Permit Type	Transaction Type	Permit Number	Issued To	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
1% BBS - 1% BBS	HVAC RES-HVAC RESIDENTIAL								
08/12/2020	Payment Monies Received	2020-00000571	APOLLO HEATING & COOLING	19	0		7.10	.00	7.10
08/12/2020	Payment Monies Received	2020-00000572	APOLLO HEATING & COOLING					.35	
08/12/2020	Payment Monies Received	2020-00000573	APOLLO HEATING & COOLING					.35	
08/12/2020	Payment Monies Received	2020-00000574	APOLLO HEATING & COOLING					.50	
08/12/2020	Payment Monies Received	2020-00000575	SAL'S HEATING & COOLING					.35	
08/12/2020	Payment Monies Received	2020-00000577	BLIND & SONS					.50	
08/12/2020	Payment Monies Received	2020-00000578	A TO ZOFF CO					.35	
08/13/2020	Payment Monies Received	2020-00000579	THE K COMPANY					.35	
08/17/2020	Payment Monies Received	2020-00000592	A TO ZOFF CO					.35	
08/18/2020	Payment Monies Received	2020-00000601	APOLLO HEATING & COOLING					.35	
08/19/2020	Payment Monies Received	2020-00000605	APOLLO HEATING & COOLING					.35	
08/21/2020	Payment Monies Received	2020-00000608	JENNINGS HEATING CO INC					.35	
08/21/2020	Payment Monies Received	2020-00000616	BRANDON HEATING & AIR CONDITIONING					.35	
08/24/2020	Payment Monies Received	2020-00000617	APOLLO HEATING & COOLING					.35	
08/24/2020	Payment Monies Received	2020-00000618	APOLLO HEATING & COOLING					.35	
08/24/2020	Payment Monies Received	2020-00000619	APOLLO HEATING & COOLING					.35	
08/25/2020	Payment Monies Received	2020-00000631	BLIND & SONS					.35	
08/25/2020	Payment Monies Received	2020-00000632	BLIND & SONS					.35	
08/25/2020	Payment Monies Received	2020-00000634	BLIND & SONS					.50	
								\$7.10	
	PENALTY - PENALTY							.00	
08/18/2020	Payment Monies Received	2020-00000601	APOLLO HEATING & COOLING	1	0		35.00		35.00
								\$35.00	
									560.00
	RES-HVAC OWN RPL - Residential HVAC Owner Occupied Replacement							.00	560.00
08/12/2020	Payment Monies Received	2020-00000571	APOLLO HEATING & COOLING	16	0		560.00		560.00
08/12/2020	Payment Monies Received	2020-00000572	APOLLO HEATING & COOLING					35.00	
08/12/2020	Payment Monies Received	2020-00000573	APOLLO HEATING & COOLING					35.00	
08/12/2020	Payment Monies Received	2020-00000575	SAL'S HEATING & COOLING					35.00	
08/12/2020	Payment Monies Received	2020-00000578	A TO ZOFF CO					35.00	
08/13/2020	Payment Monies Received	2020-00000579	THE K COMPANY					35.00	
08/17/2020	Payment Monies Received	2020-00000592	A TO ZOFF CO					35.00	
08/18/2020	Payment Monies Received	2020-00000601	APOLLO HEATING & COOLING					35.00	
08/19/2020	Payment Monies Received	2020-00000605	APOLLO HEATING & COOLING					35.00	
08/21/2020	Payment Monies Received	2020-00000608	JENNINGS HEATING CO INC					35.00	
08/21/2020	Payment Monies Received	2020-00000616	BRANDON HEATING & AIR CONDITIONING					35.00	

Permit Revenue Report

Payment Date Range 07/31/20 - 08/30/20

Detail Listing

Fee Code	Permit Type	Transaction Type	Permit Number	Transaction Date	Transaction Type	Permit Number	Transaction Date	Permit Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
	RES-HVAC REPAIR - Residential HVAC Repair/Remodel								16	0	560.00	.00	560.00
		Transaction Type	Permit Number	Date	Transaction Type	Permit Number	Date		Issued To			Amount	
		Payment Monies Received	2020-00000617	08/24/2020	Payment Monies Received	2020-00000617	08/24/2020		APOLLO HEATING & COOLING			35.00	
		Payment Monies Received	2020-00000618	08/24/2020	Payment Monies Received	2020-00000618	08/24/2020		APOLLO HEATING & COOLING			35.00	
		Payment Monies Received	2020-00000619	08/24/2020	Payment Monies Received	2020-00000619	08/24/2020		APOLLO HEATING & COOLING			35.00	
		Payment Monies Received	2020-00000631	08/25/2020	Payment Monies Received	2020-00000631	08/25/2020		BLIND & SONS			35.00	
		Payment Monies Received	2020-00000632	08/25/2020	Payment Monies Received	2020-00000632	08/25/2020		BLIND & SONS			35.00	
												\$560.00	
	RES-HVAC REPAIR - Residential HVAC Repair/Remodel								3	0	150.00	.00	150.00
		Transaction Type	Permit Number	Date	Transaction Type	Permit Number	Date		Issued To			Amount	
		Payment Monies Received	2020-00000574	08/12/2020	Payment Monies Received	2020-00000574	08/12/2020		APOLLO HEATING & COOLING			50.00	
		Payment Monies Received	2020-00000577	08/12/2020	Payment Monies Received	2020-00000577	08/12/2020		BLIND & SONS			50.00	
		Payment Monies Received	2020-00000634	08/25/2020	Payment Monies Received	2020-00000634	08/25/2020		BLIND & SONS			50.00	
												\$150.00	
	Permit Type HVAC RES-HVAC RESIDENTIAL Totals								39	0	\$752.10	\$0.00	\$752.10
	3% BBS - 3% BBS								1	0	21.22	.00	21.22
		Transaction Type	Permit Number	Date	Transaction Type	Permit Number	Date		Issued To			Amount	
		Payment Monies Received	2020-00000338	08/05/2020	Payment Monies Received	2020-00000338	08/05/2020		METIS CONSTRUCTION SERVICES			21.22	
												\$21.22	
	COM-BUILD NEW - Commercial Building New								1	0	707.20	.00	707.20
		Transaction Type	Permit Number	Date	Transaction Type	Permit Number	Date		Issued To			Amount	
		Payment Monies Received	2020-00000338	08/05/2020	Payment Monies Received	2020-00000338	08/05/2020		METIS CONSTRUCTION SERVICES			707.20	
												\$707.20	
	FIRE-REVIEW INSP - FIRE DEPT REVIEW & INSPECTION								2	0	200.00	.00	200.00
		Transaction Type	Permit Number	Date	Transaction Type	Permit Number	Date		Issued To			Amount	
		Payment Monies Received	2020-00000338	08/05/2020	Payment Monies Received	2020-00000338	08/05/2020		METIS CONSTRUCTION SERVICES			100.00	
		Payment Monies Received	2019-00000386	08/11/2020	Payment Monies Received	2019-00000386	08/11/2020		TULIPS LLC			100.00	
												\$200.00	
	PLAN REVIEW <= 3 - Plan Review for 3 or Less Reviews								4	0	2,793.75	.00	2,793.75
		Transaction Type	Permit Number	Date	Transaction Type	Permit Number	Date		Issued To			Amount	
		Payment Monies Received	2020-00000338	08/05/2020	Payment Monies Received	2020-00000338	08/05/2020		METIS CONSTRUCTION SERVICES			300.00	
		Payment Monies Received	2020-00000338	08/05/2020	Payment Monies Received	2020-00000338	08/05/2020		METIS CONSTRUCTION SERVICES			562.50	
		Payment Monies Received	2019-00000386	08/11/2020	Payment Monies Received	2019-00000386	08/11/2020		TULIPS LLC			112.50	
		Payment Monies Received	2019-00000386	08/11/2020	Payment Monies Received	2019-00000386	08/11/2020		TULIPS LLC			1,818.75	
												\$2,793.75	
	Permit Type NEW COMM-NEW COMMERCIAL Totals								8	0	\$3,722.17	\$0.00	\$3,722.17

Permit Revenue Report

Payment Date Range 07/31/20 - 08/30/20

Detail Listing

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type 1% BBS - 1% BBS	NEW RES-NEW RESIDENTIAL					
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
08/28/2020	Payment Monies Received	2020-00000621	WAYNE HOMES	3.46	3.46	3.46
<hr/>						
Permit Type	PARKS & REC - PARKS & REC					
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
08/28/2020	Payment Monies Received	2020-00000621	WAYNE HOMES	1,080.00	1,080.00	1,080.00
<hr/>						
Permit Type	RES- BUILD NEW 1 - Residential Building New Construction- Single Family					
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
08/28/2020	Payment Monies Received	2020-00000621	WAYNE HOMES	346.20	346.20	346.20
<hr/>						
Permit Type	PLUMB COMM-PLUMBING COMMERCIAL					
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
08/11/2020	Payment Monies Received	2020-00000568	ALLIED PIPING SYSTEMS LLC	9.71	9.71	9.71
08/18/2020	Payment Monies Received	2020-00000598	FIVE STAR MECHANICAL LLC	3.71	3.71	3.71
				6.00	6.00	6.00
				9.71	9.71	9.71
<hr/>						
Permit Type	3% BBS OVERVERRIDE - 3% BBS OVERVERRIDE					
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
08/11/2020	Payment Monies Received	2020-00000568	ALLIED PIPING SYSTEMS LLC	.01	.01	.01
<hr/>						
Permit Type	COM-PLUMB REPAIR - Commercial Plumbing Repair/Remodel					
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
08/11/2020	Payment Monies Received	2020-00000568	ALLIED PIPING SYSTEMS LLC	123.75	123.75	123.75
<hr/>						
Permit Type	CRES-PLUMB RPAIR - Commercial Residential Plumbing Repair/Remodel					
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
08/18/2020	Payment Monies Received	2020-00000598	FIVE STAR MECHANICAL LLC	200.00	200.00	200.00
<hr/>						
Permit Type				Totals		
1% BBS - 1% BBS				\$333.47	\$0.00	\$333.47
08/03/2020				4.55	.00	4.55
Payment Monies Received				1.00	1.00	1.00
<hr/>						

Permit Revenue Report

Payment Date Range 07/31/20 - 08/30/20

Detail Listing

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type SIGN/AWNINGS-SIGN/AWNINGS						
COM-SIGN/AWN/CAN - Commercial Signs Awnings Canopies	Transaction Type	Permit Number	Issued To	Amount	Amount	
08/20/2020	Payment Monies Received	2020-00000600	A & B TENT RENTAL	100.00	50.00	100.00
					\$100.00	
COM-ZONING PSIGN - Commercial Zoning Permanent Signs						
07/31/2020	Payment Monies Received	2020-00000548	HUMP & HUSTLE BREWING CO LLC	150.00		150.00
08/05/2020	Payment Monies Received	2020-00000544	AMANDA BOYD		100.00	
					50.00	
					\$150.00	
PLAN REVIEW <=3 - Plan Review for 3 or Less Reviews						
08/05/2020	Payment Monies Received	2020-00000544	AMANDA BOYD	18.75	18.75	18.75
					18.75	
					\$18.75	
Permit Type SIGN/AWNINGS-SIGN/AWNINGS Totals						
		6	0	\$270.25	\$0.00	\$270.25
Permit Type SUBDIVISION-SUBDIVISION						
MIN SUB PLAT - MINOR SUBDIVISION PLAT	Transaction Type	Permit Number	Issued To	Amount	Amount	
08/13/2020	Payment Monies Received	2020-00000093	BRUCE CAUDILL	55.00		55.00
08/13/2020	Payment Monies Received	2020-00000094	CHRISTOPHER T RANSOM		25.00	
					30.00	
					\$55.00	
Permit Type SUBDIVISION-SUBDIVISION Totals						
		2	0	\$55.00	\$0.00	\$55.00
Permit Type ZONING-ZONING						
CHANGE IN USE - Change in Use	Transaction Type	Permit Number	Issued To	Amount	Amount	
08/05/2020	Payment Monies Received	2020-00000404	ALLURE RESIDENTIAL & COMMERCIAL, INC	100.00		100.00
					100.00	
					\$100.00	
COM-ZONING NEW - Commercial Zoning New						
08/05/2020	Payment Monies Received	2020-00000366	METIS CONSTRUCTION SERVICES	317.16		317.16
					317.16	
					\$317.16	
COM-ZONING TSIGN - Commercial Zoning Temporary Signs						
08/13/2020	Payment Monies Received	2020-00000585	LAWRENCE & KATHLEEN CONTI	25.00		25.00
					25.00	
					\$25.00	
RES-ZONING - Residential Zoning Fence Pool Etc						
08/10/2020	Payment Monies Received	2020-00000566	R & T FENCE CO.	275.00		275.00
08/10/2020	Payment Monies Received	2020-00000567	JACK E AMRHEIN		25.00	
					25.00	

Permit Revenue Report

Payment Date Range 07/31/20 - 08/30/20

Detail Listing

Permit Type	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
RES-ZONING - Residential Zoning Fence Pool Etc						
Date	Transaction Type	Permit Number	Issued To		Amount	
08/13/2020	Payment Monies Received	2020-00000584	ACME FENCE & LUMBER CO	275.00	25.00	275.00
08/17/2020	Payment Monies Received	2020-00000594	ALLWAYS VINYL		25.00	
08/21/2020	Payment Monies Received	2020-00000609	RANDY & AMY THOMAS		25.00	
08/21/2020	Payment Monies Received	2020-00000610	R & T FENCE CO.		25.00	
08/21/2020	Payment Monies Received	2020-00000611	ACME FENCE & LUMBER CO		25.00	
08/21/2020	Payment Monies Received	2020-00000612	ACME FENCE & LUMBER CO		25.00	
08/21/2020	Payment Monies Received	2020-00000613	ACME FENCE & LUMBER CO		25.00	
08/24/2020	Payment Monies Received	2020-00000623	SAUL & KATHLEEN K FLANNER		25.00	
08/24/2020	Payment Monies Received	2020-00000624	R & T FENCE CO.		25.00	
					\$275.00	
RES-ZONING ADD - Residential Zoning Addition						
Date	Transaction Type	Permit Number	Issued To		Amount	
07/31/2020	Payment Monies Received	2020-00000547	BUILT BY DELPHIA	50.00	25.00	50.00
08/10/2020	Payment Monies Received	2020-00000564	SUTCLIFFE		25.00	
					\$50.00	
RES-ZONING NEW - Residential Zoning New						
Date	Transaction Type	Permit Number	Issued To		Amount	
08/28/2020	Payment Monies Received	2020-00000622	WAYNE HOMES	75.00	75.00	75.00
					\$75.00	
Permit Type ZONING-ZONING Totals				\$842.16	\$0.00	\$842.16
Grand Totals				\$39,179.82	\$0.00	\$39,179.82

Case by Inspector Report

Date Type: Open Date

From Date: 07/31/2020 - To Date: 08/30/2020

Case Type	Case Number	Status/Priority	Description	Case Date	Resolution Date	Open Period In Days	Reported By	Location
Inspector:	Paul Bauer							
BUILDING CODE	2020-00000664	Active	failure to submit rental licence application	08/05/2020		43	Paul J. Bauer	541 E SCHOOL ST KENT, OH 44240
TRASH-DEBRIS	2020-00000687	Active	mattresses on tl	08/11/2020		37	Holly Taylor	145 S CHESTNUT ST KENT, OH 44240
VEGETATION	2020-00000697	Active	tall grass esp back yard	08/17/2020		31	Tom. Easterly	401 SILVER MEADOWS BLVD KENT, OH 44240
UPHOLSTERED FURNITURE OUTDOORS	2020-00000701	Active	couch and chair on porch; tall weeds	08/19/2020		29	Paul J. Bauer	316 E COLLEGE AVE KENT, OH 44240
BUILDING CODE	2020-00000709	Active	hw tank vent lacks hood and slope	08/24/2020		24	Paul J. Bauer	1253 ELNO AVE KENT, OH 44240
ZONING	2020-00000730	Active	failure to submit rental application	08/26/2020		22	Paul J. Bauer	326 E COLLEGE CT KENT, OH 44240
BUILDING CODE	2020-00000742	Active	failure to submit rental lic. app.	08/26/2020		22	Paul J. Bauer	333 COLLEGE CT KENT, OH 44240
Paul Bauer Totals:		7 Case(s)						
Inspector:	Eric Helmsstedler							
PROPERTY MAINTENANCE	2020-00000663	Active	Fence & garage	08/05/2020		43	Eric C. Helmsstedler	312 HIGH ST KENT, OH 44240
PROPERTY MAINTENANCE	2020-00000677	Active	Paint house	08/07/2020		41	Eric C. Helmsstedler	539 HARRIS ST KENT, OH 44240
UNSHeltered STORAGE- VEHICLE	2020-00000679	Active	Red Chevy Colorado FGV2962 expired & inoperable	08/07/2020		41	Eric C. Helmsstedler	361 MCKINNEY BLVD KENT, OH 44240
PROPERTY MAINTENANCE	2020-00000688	Active	Broken fence and ducks	08/10/2020		38	Nancy Heaton	1037 LAKE ST KENT, OH 44240
BUILDING CODE	2020-00000689	Active	Failure to submit rental app, payment, or schedule	08/12/2020		36	Eric C. Helmsstedler	500 S FRANCIS ST KENT, OH 44240

Case by Inspector Report

Date Type: Open Date

From Date: 07/31/2020 - To Date: 08/30/2020

Case Type	Case Number	Status/Priority	Description	Case Date	Resolution Date	Open Period In Days	Reported By	Location
PROPERTY MAINTENANCE	2020-00000695	Active	inspection Sump pump discharging into the front yard	08/13/2020		35	Eric C. Helmstedter	141 E WILLIAMS ST KENT, OH 44240
UNSHELTERED STORAGE-VEHICLE	2020-00000703	Active	Black Olds Bravada on blocks	08/18/2020		30	Steven Bauer	213 HIGHLAND AVE KENT, OH 44240
VEGETATION	2020-00000704	Active	Grass and hedges	08/19/2020		29	Steven Bauer	203 HIGHLAND AVE KENT, OH 44240
ZONING-ROOMING HOUSE	2020-00000712	Active	3 unrelated via rental licensing inspection	08/25/2020		23	Eric C. Helmstedter	1675 OLYMPUS DR KENT, OH 44240
PROPERTY MAINTENANCE	2020-00000715	Active	Driveway expansion	08/25/2020		23	Marla A. Dunn	414 E SCHOOL ST KENT, OH 44240
BUILDING CODE	2020-00000716	Active	Failure to submit rental app, payment or schedule inspection	08/26/2020		22	Eric C. Helmstedter	523 DANSEL ST KENT, OH 44240
BUILDING CODE	2020-00000718	Active	Failure to submit rental app, payment or schedule inspection	08/26/2020		22	Eric C. Helmstedter	5924 HORNING RD KENT, OH 44240
BUILDING CODE	2020-00000720	Active	Failure to submit rental app, payment or schedule inspection	08/26/2020		22	Eric C. Helmstedter	1155 LEONARD BLVD KENT, OH 44240
BUILDING CODE	2020-00000724	Active	Failure to submit rental app, payment or schedule inspection	08/26/2020		22	Eric C. Helmstedter	339 HIGH ST KENT, OH 44240
BUILDING CODE	2020-00000725	Active	Failure to submit rental app, payment or schedule inspection	08/26/2020		22	Eric C. Helmstedter	617 FAIRCHILD AVE KENT, OH 44240
			Failure to submit rental app, payment,					317 E COLLEGE

Case by Inspector Report

Date Type: Open Date

From Date: 07/31/2020 - To Date: 08/30/2020

Case Type	Case Number	Status/Priority	Description	Case Date	Resolution Date	Open Period In Days	Reported By	Location
BUILDING CODE	2020-00000726	Active	or schedule inspection	08/26/2020		22	Eric C. Helmstedter	AVE KENT, OH 44240
BUILDING CODE	2020-00000727	Active	Failure to submit rental app, payment or schedule inspection	08/26/2020		22	Eric C. Helmstedter	1004 FRANKLIN AVE KENT, OH 44240
BUILDING CODE	2020-00000729	Active	Failure to submit rental app, payment or schedule inspection	08/26/2020		22	Eric C. Helmstedter	333 N MANTUA ST
BUILDING CODE	2020-00000733	Active	Failure to submit rental app, payment or schedule inspection	08/26/2020		22	Eric C. Helmstedter	720 W MAIN ST KENT, OH 44240
BUILDING CODE	2020-00000735	Active	Failure to submit rental app, payment or schedule inspection	08/26/2020		22	Eric C. Helmstedter	1175 SILVER MEADOWS BLVD KENT, OH 44240
PROPERTY MAINTENANCE	2020-00000744	Active	Work in ROW w/o permit, bump out	08/28/2020		20	Marla A. Dunn	247 W OAK ST KENT, OH 44240
Eric Helmstedter Totals:		21 Case(s)						
Grand Totals :		28 Case(s)						