

CITY OF KENT
DEPARTMENT OF PUBLIC SERVICE
DIVISION OF ENGINEERING

MEMO

TO: Dave Ruller
Linda Copley

FROM: Jim Bowling

DATE: June 25, 2013

RE: Area Q - Phase V - Cooperative Agreement with the City of Stow

The Division of Engineering is requesting Council's consideration of the attached Cooperative Agreement with the City of Stow to complete the Area Q Phase V Project.

The Area Q project consists of five phases and is designed to improve storm water drainage in the southwest portion of Kent. The area to be served by the improvements has significant amounts and locations of standing water in roadside ditches, back yards and other areas with no available outlet. Standing water causes damages to the streets, reduces the usefulness of the properties and affects property values in the area. The Area Q projects are designed to provide storm sewers with adequate outlets to drain the low areas. The first phase was constructed in 2004-2005.

We are currently completing the fifth and final phase of the improvements. The fifth phase requires a new storm sewer outlet to be constructed to Fish Creek in the City of Stow. Therefore in order to cost effectively drain the areas in Kent, a storm sewer is required to be built in the City of Stow. The Division of Engineering has been working with the City of Stow to determine the best project to be constructed, costs distributions for the project and ownership of the facilities constructed. These terms are defined in the proposed Cooperative Agreement and includes the following concepts:

- The project includes construction of a storm sewer outlet adequately sized to serve the entire watershed (areas in Kent and Stow)
- The project will provide local storm sewers to serve the residents in Kent
- The project will be managed and led by the City of Kent
- The City of Kent will fund all portions of the project that serve Kent residents
- The City of Stow will provide \$50,000 towards the completion of the project. This amount is greater than the construction cost for items included that serve only Stow residents and streets.
- The City of Stow will own and maintain all storm sewers built in the City of Stow
- The City of Kent will own and maintain all storm sewers built in the City of Kent
- Neither Stow or Kent will charge storm related fees to residents of the other City as part of this project.

c: Cori Finney
Gene Roberts
Jim Silver
File

AREA Q – PHASE V STORM SEWER IMPROVEMENT

COOPERATIVE AGREEMENT

**CITY OF STOW
AND
CITY OF KENT**

This Cooperative Agreement, dated _____ 2013, is an agreement made and entered into between the City of Stow, Ohio (“Stow”) located in Summit County and the City of Kent, Ohio (“Kent”) located in Portage County, both entities being duly formed under the laws of the State of Ohio.

WITNESSETH:

WHEREAS, Kent has been working on providing better storm water drainage to an area located in the west end of Kent generally bordered by Deidrick Road, East Main Street, Monroe Falls-Kent Road and Francis Street, shown in Exhibit A. This watershed area is generally known as Area Q in Kent and the project to provide better storm water drainage and adequate outlets to the area is known as the Area Q – Storm Improvement Project; and

WHEREAS, Kent has completed four of five phases of the Area Q – Storm Improvement Project; and

WHEREAS, Kent desires to complete the fifth and final phase of the improvements. The fifth phase is called the **Area Q – Phase V Storm Sewer Improvement Project**, hereinafter called the “PROJECT”; and

WHEREAS, the PROJECT requires a new storm sewer outlet be built to Fish Creek in Stow and associated new storm sewers be built in Stow to serve Kent residents; and

WHEREAS, Kent and Stow both desire to design and construct the new storm outlet and associated storm sewers in general conformance to Exhibit B to serve the overall watershed; and

WHEREAS, Stow desires to provide better drainage to Stow residents in the areas to have storm sewers constructed as part of the PROJECT; and

WHEREAS, Kent has obtained \$545,500 in grant funding and \$100,000 in loans from the Ohio Public Works Commission (OPWC) for the PROJECT.

THEREFORE, Kent and Stow agree to cooperate in the design, right-of-way acquisition, construction funding and maintenance of the PROJECT. Each party agrees to the following in connection with the PROJECT:

Kent:

1. Kent shall act as the lead agent in the design, right-of-way acquisition and construction phases of the PROJECT;
2. As the lead agency, Kent shall execute all contracts for the design, right-of-way acquisition (not including eminent domain action if required in the City of Stow), construction and construction inspection of the PROJECT;
3. Kent shall assign an engineer to manage the PROJECT through design, right-of-way acquisition and construction and act as an agent to represent Kent with all matters dealing with the PROJECT;
4. Kent shall be the primary funding agency for the PROJECT. The maximum amount of out of pocket costs for Kent per this agreement is \$1,911,000;
5. Kent shall invoice Stow for their share of the PROJECT, as defined further in this agreement, once the PROJECT is awarded to a contractor for construction;
6. Kent will own, maintain and be responsible for the eventual replacement of all public storm sewer infrastructure constructed in the City of Kent as part of the PROJECT as applicable per Kent Codified Ordinances; and
7. Kent currently charge storm water utility fees to the properties located in Kent, including those properties served by the PROJECT. In no instance shall Kent charge tap-in fees, utility fees or others related costs to property owners in the City of Stow.

Stow:

1. Stow shall fully and timely cooperate with Kent on the preparation of the plans and specifications. This includes providing existing information pertinent to the PROJECT and standard construction details requested by Stow to be used for the PROJECT as well as reviewing the project within reasonable time frames;
2. Stow shall maintain all right of inspection and final approval authority for all work complete within the corporate boundaries of the City of Stow as allowed by City of Stow Ordinance;
3. Stow shall assign a contact person authorized to act as an agent to represent Stow with all matters dealing with the PROJECT as it pertains to Stow;
4. Permit construction of the PROJECT within Stow right-of-way and easements. Including and owning all easements acquired for the project within Stow;
5. Stow shall contribute \$50,000 for the design, right-of-way acquisition and construction of the PROJECT upon receipt of invoice from Kent;
6. Stow will own, maintain and be responsible for the eventual replacement of all public storm sewer infrastructure constructed in the City of Stow as part of the PROJECT as applicable per Stow Codified Ordinances; and
7. Stow currently charges storm water utility fees to the properties located in Stow, including those properties served by the PROJECT. In no instance shall Stow charge tap-in fees, utility fees or others related costs to property owners in the City of Kent.

Kent and Stow:

1. Collaboratively pursue the acquisition of easements in the City of Stow; and
2. Collaboratively pursue Federal, State or other funding for the PROJECT.
3. If the total out of pocket costs for the project exceed the contributions listed above, Kent and Stow shall negotiate in good faith to amend the agreement in order to complete the project.

Schedule:

Kent and Stow will diligently pursue the completion of the PROJECT to meet the timeframes required by the outside funding agency, OPWC. Construction shall be completed in 2014 unless otherwise modified by both parties.

Severability:

In the event anyone or more of the provisions contained in the Agreement shall be determined to be invalid and the remaining provisions can be given effect, then in such event the remaining provisions shall remain in full force and effect.

Non-Assignment:

The rights, duties and responsibilities of parties under this agreement shall not be assignable by either party without written consent of the other party.

Non-Waiver of Breach:

The waiver of a breach of any one or more of the terms, provisions and conditions set forth and included in this Agreement shall not constitute, nor be construed to represent or constitute, the waiver in whole or in part of any subsequent breach of any term, provision or condition contained in this Agreement.

Integrated Agreement:

This Agreement, including exhibits, represents the entire, complete and exclusive understanding and agreement of the parties hereto and reduces to writing all oral negotiations and agreements of the parties and shall not be changed, varied or otherwise amended except in writing, signed by each of the parties hereto.

Notices:

Unless and until otherwise advised in writing in accordance herewith, all notices required to be given under this Agreement shall be in writing sent by certified mail, postage prepaid, as follows:

To Kent: City of Kent
 215 East Summit Street
 Kent, Ohio 44240

To Stow: City of Stow
 3760 Darrow Road
 Stow, Ohio 44224

Governing Law:

This Agreement is being executed in the state of Ohio and the laws of Ohio shall govern its validity, effect and performance.

In witness whereof, the Parties hereto have offered their hands and seals:

CITY OF KENT

Approved and Accepted by:

Dave Ruller
City of Kent, City Manager

Witness: _____

Witness: _____

Date: _____

Approved as to Form:

Jim Silver
City of Kent, Law Director

Date: _____

Certificate of Director of Budget and Finance - Kent, Ohio

It is hereby certified that the amount One Million Nine Hundred Eleven Thousand Dollars (\$1,911,000) required to meet the contract, agreement, obligation, payment or expenditure, for the above, has been lawfully appropriated or authorized or directed for such purpose and is in the City Treasury or in the process of collection to the credit of the Storm Fund free from any obligation or certificates now outstanding.

Dave Coffee, Director of Budget and Finance

Date

CITY OF STOW

Approved and Accepted by:

Sara Drew
City of Stow, Mayor

Date: _____

Witness: _____

Witness: _____

Approved as to Form:

Brian Reali
City of Stow, Law Director

Date: _____

Approved by City of Stow Board of Control:

on _____ P. O. _____

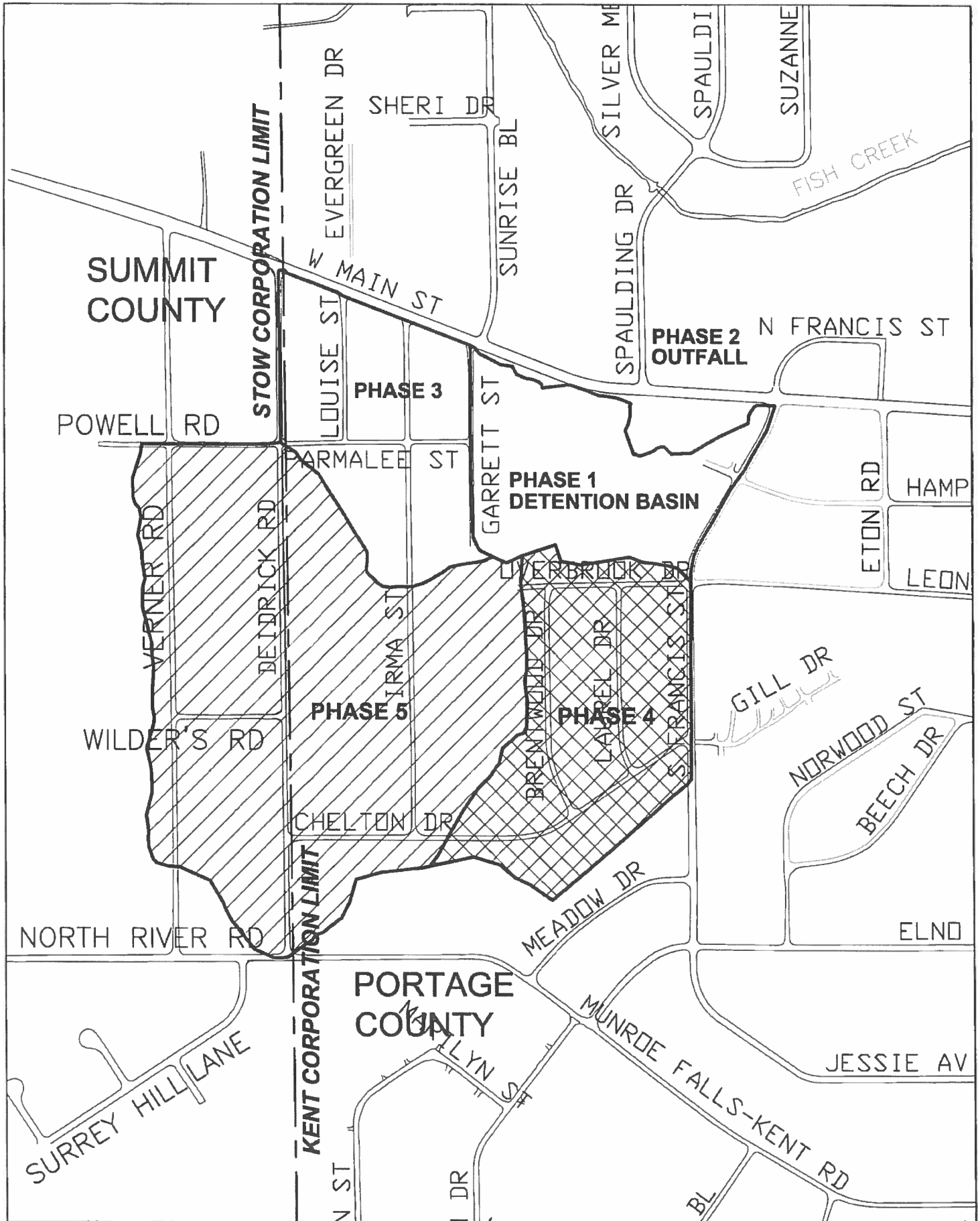
Certificate of Finance Director – Stow, Ohio

It is hereby certified that the amount Fifty Thousand Dollars (\$50,000) required to meet the contract, agreement, obligation, payment or expenditure, for the above, has been lawfully appropriated or authorized or directed for such purpose and is in the City Treasury or in the process of collection to the credit of the Storm Fund free from any obligation or certificates now outstanding.

John Baranek, Finance Director

Date

Exhibit A



CITY OF KENT

AREA Q PHASE V
STORM WATER IMPROVEMENTS

SCALE: 1" = 500'



Exhibit B

AREA Q - PHASE 5 STORM SEWER IMPROVEMENTS CITY OF KENT, COUNTY OF PORTAGE, OHIO CITY OF STOW, COUNTY OF SUMMIT, OHIO

MAY 2013

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APPROVALS

CITY ENGINEER - KENT, OHIO CITY ENGINEER - STOW, OHIO	DATE _____ DATE _____
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UNDERGROUND UTILITIES
CONTACT BOTH SERVICES
CALL TWO WORKING DAYS
BEFORE YOU DIG

CALL 1-800-362-2764 (TOLL FREE)
OHIO UTILITIES PROTECTION SERVICE
MUST BE CALLED DIRECTLY
OIL & GAS PRODUCERS PROTECTIVE
SERVICE CALL 1-800-925-0988

KENT CITY OFFICIALS

MAYOR JERRY T. FIALA
CITY MANAGER DAVE RULLER
DIRECTOR OF PUBLIC SERVICE EUGENE ROBERTS, P.E.
CITY ENGINEER JAMES BOWLING, P.E.

COUNCIL

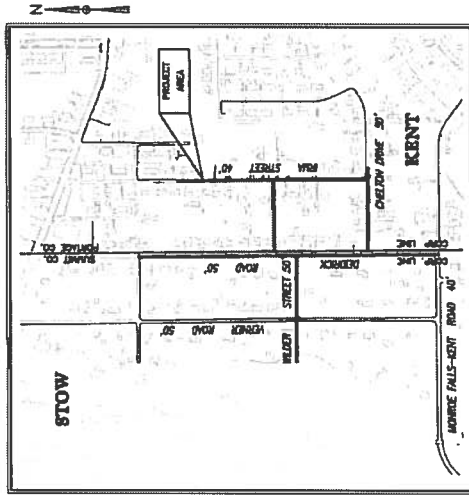
GARRET M. FERRARA WARD 1
JACK AMRHEIN WARD 2
WAYNE A. WILSON WARD 3
JOHN M. KUHAR WARD 4
HEIDI L. SHAFFER WARD 5
TRACY WALLACH WARD 6
MICHAEL DELEONE AT-LARGE
SCOTT J. FLYNN AT-LARGE
ROGER B. SIDOTI AT-LARGE
LINDA JORDAN CLERK OF COUNCIL

STOW CITY OFFICIALS

MAYOR SARA DREW
DIRECTOR OF PUBLIC SERVICE MIKE MILLER
CITY ENGINEER JIM MCCLARY P.E.

COUNCIL

MATT RIEHL WARD 1
JIM COSTELLO, PRESIDENT WARD 2
BRIAN LOWDERMILK WARD 3
MARY BEDNAR WARD 4
JOHN D'ANTONIO AT LARGE
JOHN PRIBONIC, VICE PRESIDENT, AT LARGE
MIKE RASOR AT-LARGE



LOCATION MAP

NOTE: ALL CITY OF KENT AND CITY OF STOW CONSTRUCTION STANDARD DRAWINGS FOR THE PROJECT ARE PROVIDED IN THE ACCOMPANYING CD. ALL PROJECTS MUST BE IN ACCORDANCE WITH THE CITY OF KENT AND CITY OF STOW CONSTRUCTION SPECIFICATIONS.

CITY OF KENT	STANDARD DRAWING INDEX
SD-1	DRAWING BILL
SD-2	STANDARD SPECIFICATIONS
SD-3	STANDARD SPECIFICATIONS FOR SEWERS 36" & UNDER
SD-4	STANDARD SPECIFICATIONS FOR SEWERS 36" & UNDER
SD-5	STANDARD SPECIFICATIONS FOR SEWERS 36" & UNDER
SD-6	STANDARD SPECIFICATIONS FOR SEWERS 36" & UNDER
SD-7	STANDARD SPECIFICATIONS FOR SEWERS 36" & UNDER
SD-8	STANDARD SPECIFICATIONS FOR SEWERS 36" & UNDER
SD-9	STANDARD SPECIFICATIONS FOR SEWERS 36" & UNDER
SD-10	STANDARD SPECIFICATIONS FOR SEWERS 36" & UNDER
SD-11	STANDARD SPECIFICATIONS FOR SEWERS 36" & UNDER
SD-12	STANDARD SPECIFICATIONS FOR SEWERS 36" & UNDER

PREPARED BY:



BY: _____ DATE _____
 PROJECT: SCOTT WOOD, P.E. NO. 58310 DATE _____

OWNER:
 CITY OF KENT
 930 OVERHOLT DRIVE
 KENT, OHIO 44240

NOTE:
 THE SEWER SYSTEM ON THESE PLANS WAS DESIGNED BY
 THE CITY OF KENT. THE CITY OF KENT IS NOT RESPONSIBLE FOR ANY
 DAMAGE TO PROPERTY OR PERSONS OR ANY
 OTHER LIABILITY.

GENERAL NOTES CITY OF STOW

1. THE CITY OF STOW ENGINEER IN APPROVING THESE PLANS DOES NOT IN ANY WAY RELIEVE THE ENGINEER OF HIS RESPONSIBILITY FOR ACCURATE AND COMPLETE ENGINEERING DESIGN RELATIVE TO THE PLANS AND THE PRESENT AND FUTURE ENVIRONMENTAL EFFECTS OF THE PROPOSED WORK. THE ENGINEER WILL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND FOR DAMAGES OF ANY TYPE WHICH MAY OCCUR AS A RESULT OF ERROR AND/OR DESIGN DATA PRESENTED BY THE ENGINEER. NEITHER SHALL HE BE LIABLE FOR DAMAGES RESULTING FROM THE CONSTRUCTION OF THE WORK NOR FOR DAMAGES TO PERSONS OR PROPERTY CAUSED BY THE METHODS OR MATERIALS NOT APPROVED BY THE CITY OF STOW ENGINEER OR BY THE CONTRACTOR NOT COMPLYING TO THE LATEST O.S.H.A. CONSTRUCTION GUIDELINES.
2. A PRE CONSTRUCTION MEETING MUST BE HELD BY THE CITY OF KENT PRIOR TO STARTING ANY CONSTRUCTION ACTIVITY.
3. THE OWNER (CONTRACTOR) MUST ALERT THE UTILITIES PROTECTION DEPARTMENT AT 1-800-342-2784 AT LEAST 48 HOURS PRIOR TO BEGINNING EXCAVATION. NON-MEMBER UTILITIES MUST BE CONTACTED DIRECTLY. (NOTE: ONCE UTILITIES HAVE BEEN MARKED IN THE FIELD, THE CONTRACTOR IS RESPONSIBLE FOR PROTECTING THEM.) IT IS THE CONTRACTOR'S RESPONSIBILITY TO RECEIPT WITH O.U.P.S.
4. NO CONSTRUCTION EQUIPMENT SHALL BE PARKED WITHIN CITY STREETS OR ALLEYS. ALL EQUIPMENT SHALL BE CLEANED, MAINTAINED AND MAINTAINED FOR WORKERS TRANSPORTATION.
5. IF ANY IS DRAGGED ONTO ANY CITY STREET, THE CONTRACTOR SHALL REMOVE IT FROM THE STREET AS DIRECTED BY THE CITY OF STOW ENGINEER OR THE CONTRACTOR MAY BE FINED AS PER CITY ORDINANCE 311.01.
6. ALL EXCAVATIONS WITHIN THE RIGHT-OF-WAY OR EASEMENT SHALL REQUIRE AT LEAST 24 HOURS NOTICE TO THE CITY ENGINEER'S OFFICE (689-2719). FAILURE TO DO SO MAY RESULT IN A SHUT DOWN OF THE WORK AND/OR A FINE OF \$1000.00 AS PER CITY ORDINANCE 1123.08.
7. BEFORE ANY WORK MAY BEGAIN IN THE RIGHT-OF-WAY A TRAFFIC CONTROL PLAN MUST BE SUBMITTED TO THE CITY ENGINEER FOR REVIEW AND APPROVAL. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE ERECTED AND MAINTAINED BY THE CONTRACTOR AND WILL COMPLY TO THE STATE OF OHIO CONTROL FOR CONSTRUCTION AND MAINTENANCE OF HIGHWAYS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE ENFORCEMENT OFFICERS MAY BE REQUIRED AS DIRECTED BY THE CITY OF STOW ENGINEER.
8. ALL IMPROVEMENTS SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE CITY OF STOW SPECIFICATIONS SUPPLEMENTED BY THE STATE OF OHIO DEPARTMENT OF TRANSPORTATION CONSTRUCTION AND MATERIAL SPECIFICATIONS (LATEST EDITION). ANY DISCREPANCIES WITH THE CITY OF STOW SPECIFICATIONS WILL BE RESOLVED BY THE CITY OF STOW ENGINEER.
9. PROPOSED NEW PAVED AREAS MUST BE PROVIDED DURING CONSTRUCTION AND SHALL BE CONFORM TO THE CITY OF STOW SPECIFICATIONS AND/OR AS DIRECTED BY THE CITY OF STOW ENGINEER. A LETTER OF APPROVAL FROM THE SUMMIT SOIL AND WATER CONSERVATION DISTRICT MUST BE SUBMITTED TO THE CITY OF STOW ENGINEER PRIOR TO ANY CONSTRUCTION. ALL DISTURBED AREAS SHALL BE SEEDING AND MULCHED AS PER O.O.T. SPECIFICATION 639.
10. THE INSTALLATION AND COMPACTION OF ALL UNDERGROUND CONSTRUCTION WITHIN THE RIGHT-OF-WAY SHALL CONFORM TO THE CITY OF STOW SPECIFICATIONS AND/OR AS DIRECTED BY THE CITY OF STOW ENGINEER. THE TESTING AND MATERIAL SPECIFICATIONS LATEST EDITION. THE TESTING COMPANY AND COMPACTION METHODS MUST BE SUBMITTED IN WRITING TO THE CITY OF STOW ENGINEER PRIOR TO ANY CONSTRUCTION. INSPECTION ARE THE RESPONSIBILITY OF THE CONTRACTOR.
11. ALL ROAD SURFACES, EASEMENTS OR RIGHT-OF-WAY DISTURBED BY CONSTRUCTION OF ANY PART OF THIS IMPROVEMENT ARE TO BE RESTORED COMPLETELY TO THE BEFORE CONSTRUCTION CONDITION OR BETTER WHEN ORDERED BY THE CITY OF STOW. ALL DISTURBED AREAS SHALL BE SEEDING AND MULCHED AS PER O.O.T. SPECIFICATION 639.
12. ALL ROUGH GRADING SHALL BE CONSTRUCTED TO WITHIN 6" OF FINISHED GRADE PRIOR TO ANY UNDERGROUND CONSTRUCTION.
13. NO TOPSOIL IS TO BE REMOVED FROM THE SITE AS PER COMPTON UNDRINACE 1123.02.
14. ENGINEER PER O.O.T. SPECIFICATION 616.
15. ALL STORM SEWER CONDUIT SHALL BE PRECIPITATION JOINT TYPE B (REINFORCED CONCRETE PPC CLASS IV UNDER PAVEMENT AND CLASS B EVERYWHERE ELSE IN THE RIGHT-OF-WAY) CONFORMING TO THE STATE SPECIFICATIONS (CURRENT EDITION), EXCEPT BEDDING AND BACKFILL WHICH SHALL BE CLASS B FOR ALL CONDUIT IN RIGHT-OF-WAY. PVC PIPE, A.S.T.M. D-3034 TYPE PSU, SDR 35 WILL BE USED FOR 8" AND 10" CONDUIT. LINES MAY BE USED FOR STORM SEWER IN EASEMENTS OUTSIDE RIGHT-OF-WAY.
16. ALL STORM SEWER RUN DISTANCES ARE FROM CENTERLINE TO CENTERLINE OF MANHOLE. ALL MANHOLES ARE AT CENTERLINE OF MANHOLE. ELEVATIONS GIVEN AT MANHOLES ARE AT CENTERLINE OF MANHOLE. ALL STORM SEWER BUILTS AND MANHOLES ARE TO HAVE TOP ELEVATIONS.
17. ALL FOUNDATION DRAIN SUMP PUMPS AND DOWN SPOUTS SHALL BE CONNECTED TO STORM SEWER OR COLLECTOR DRAINS TO STORM SEWER BUILTS.
18. ADDITIONAL STORM SEWERS, CATCH BASINS, COLLECTOR LINES, SWALES OR YARD DRAINS MAY BE REQUIRED AS DIRECTED BY THE CITY OF STOW ENGINEER.
19. ALL O.D.O.T. ITEM 601.08 - ROCK CHANNEL PROTECTION - SHALL BE LINED WITH FABRIC.
20. ALL WATER TAPS AND CONDUIT FOR ALL UTILITIES (I.E. GAS, ELECTRIC, TELEPHONE, CTV ETC.) MUST BE INSTALLED AND BACK FILLED AS PER GENERAL NOTE #10 PRIOR TO SCHEDULING PROOF ROLL.
21. BEFORE ACCEPTANCE OF THE SUB-GRADE BY THE CITY OF STOW ENGINEER, PROOF ROLLING SHALL BE REQUIRED ON ALL AREAS TO BE PAVED. PER SECTIONS 201.13 AND 204.11 IN THE O.D.O.T. MANUAL. THE PROOF ROLLING SHALL BE IN ACCORDANCE WITH THE AREA OF FILL IN EXCESS OF TWO (2) FEET. NUCLEAR COMPACTION TEST SHALL BE PERFORMED BY AN APPROVED TESTING COMPANY. THESE TESTS SHALL BE SUBMITTED ON EACH LIFT AND APPROVED BY THE CITY OF STOW ENGINEER.
22. SIDEWALK SHALL BE RAMMED AT ALL STREET INTERSECTIONS, RAMPS SHALL BE CONSTRUCTED SIMILAR TO THAT OF THE SIDEWALK. SIDEWALK SHALL BE O.D.O.T. TYPE 1 AS DIRECTED BY THE CITY OF STOW ENGINEER.
23. DRIVEWAYS AND ROADWAY REPAIRS SHALL BE INSTALLED AS PER CITY OF STOW STANDARD DRAWING SDR-1 AND SDR-5. JOI MIX FORMULA MUST BE SUBMITTED AND APPROVED BY THE CITY OF STOW ENGINEER PRIOR TO PLACEMENT.
24. THE CITY OF STOW INSPECTOR MUST BE NOTIFIED 24 HOURS IN ADVANCE OF ANY WORK (689-2719). FAILURE TO DO SO WILL RESULT IN A FINE.
25. ALL DISTURBED SIGNS, GUARD RAIL, MAIL AND/OR PAPER BOXES, DRIVES AND DRIVE CHALVERTS SHALL BE REPAIRED AND/OR REPLACED AS DIRECTED BY THE CITY OF STOW ENGINEER.
26. BURYING OF TREES, STUMPS AND DEBRIS IS PROHIBITED.
27. ALL HEADWALLS SHALL BE O.O.T. HW-1, EXCEPT AS SHOWN ON PLANS.
28. THE CONTRACTOR IS RESPONSIBLE FOR COORDINATION AND CONSTRUCTION OF ALL UNDERGROUND UTILITY WORK WITHIN ANY MAIN STREETS AND SUBDIVISION INTERSECTIONS.



CT Consultants
engineers | architects | planners
44111 10th Ave. - Independence, Ohio 44131
441.331.1000

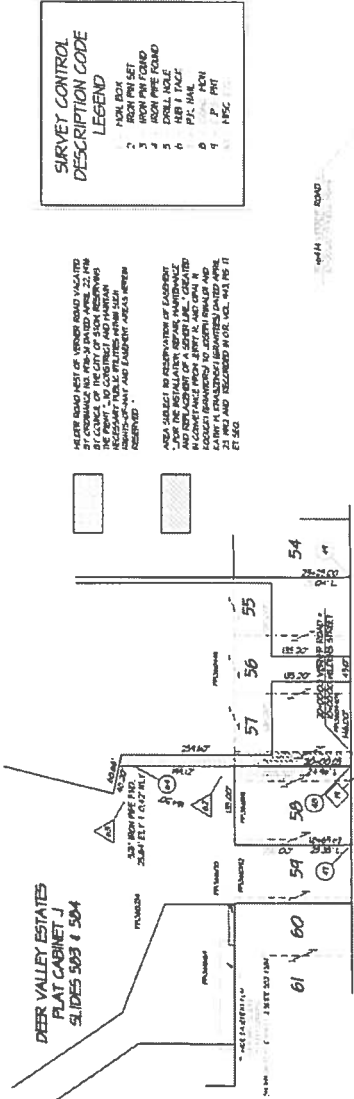
**AREA Q - PHASE 5
STORM SEWER IMPROVEMENTS
CONTRACT NO.**
CITY OF KENT, COUNTY OF PORTAGE, OHIO

**GENERAL NOTES
CITY OF STOW**

08385
3
22



DEER VALLEY ESTATES
FLAT CABINET J
SLIDES 503 & 504



HEREIN IS A PART OF VERNER ROAD VACATED
BY ORDINANCE NO. 178-21 DATED APRIL 22, 1988
AND IRVING STREET VACATED BY ORDINANCE
NO. 178-21 DATED APRIL 22, 1988. THE
REMAINING PUBLIC UTILITIES ARE NOT
RESERVED. THE PUBLIC UTILITIES ARE NOT
RESERVED.

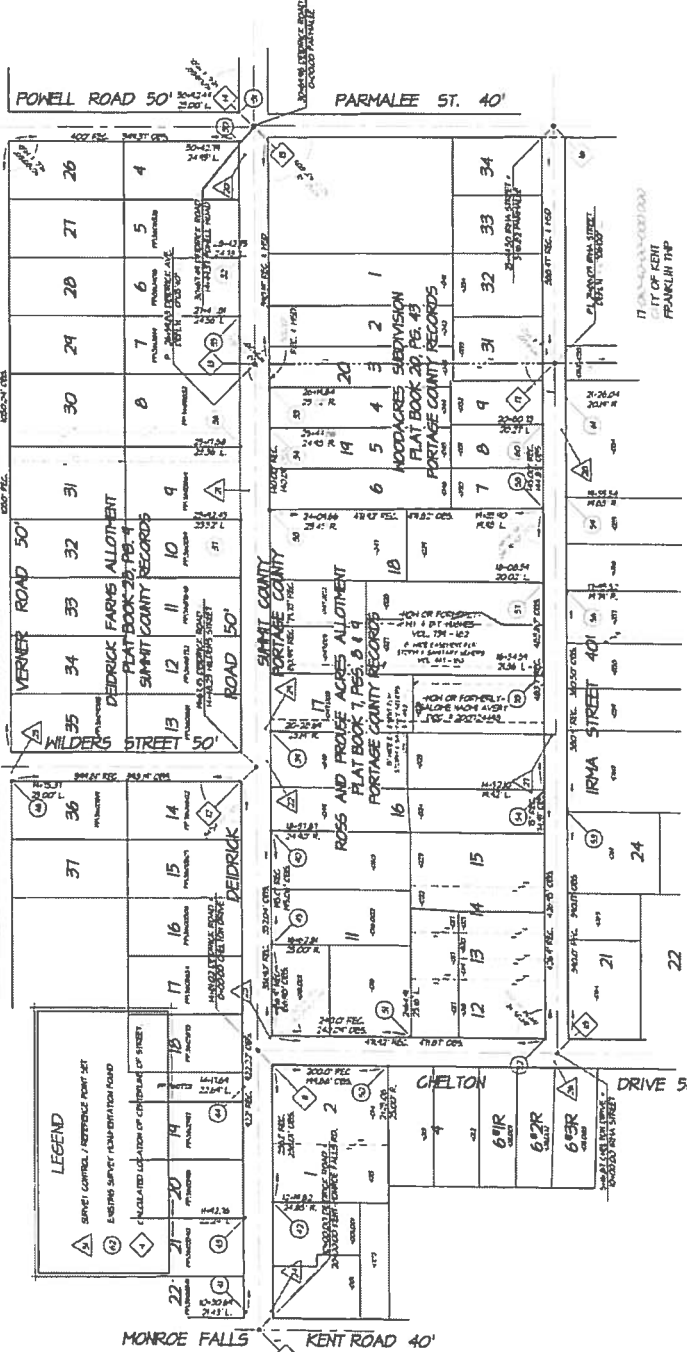
AREA SUBJECT TO DISCRETIONARY OF EASEMENT
AND EASEMENT OF A STREET LINE, CREATED
BY ORDINANCE NO. 178-21, DATED APRIL 22,
1988. THE PUBLIC UTILITIES ARE NOT
RESERVED. THE PUBLIC UTILITIES ARE NOT
RESERVED.

**SURVEY CONTROL
DESCRIPTION CODE
LEGEND**

1	IRON BOLT
2	IRON PIPE SET
3	WOOD POST
4	IRON PIPE ROAD
5	IRON PIPE
6	IRON PIPE
7	IRON PIPE
8	IRON PIPE
9	IRON PIPE
10	IRON PIPE

LEGEND

(A)	Survey Control / Reference Point Set
(B)	Existing Survey / Reference Point
(C)	Calculated Location of Original of Street
(D)	Calculated Location of Original of Street
(E)	Calculated Location of Original of Street
(F)	Calculated Location of Original of Street
(G)	Calculated Location of Original of Street
(H)	Calculated Location of Original of Street
(I)	Calculated Location of Original of Street
(J)	Calculated Location of Original of Street
(K)	Calculated Location of Original of Street
(L)	Calculated Location of Original of Street
(M)	Calculated Location of Original of Street
(N)	Calculated Location of Original of Street
(O)	Calculated Location of Original of Street
(P)	Calculated Location of Original of Street
(Q)	Calculated Location of Original of Street
(R)	Calculated Location of Original of Street
(S)	Calculated Location of Original of Street
(T)	Calculated Location of Original of Street
(U)	Calculated Location of Original of Street
(V)	Calculated Location of Original of Street
(W)	Calculated Location of Original of Street
(X)	Calculated Location of Original of Street
(Y)	Calculated Location of Original of Street
(Z)	Calculated Location of Original of Street



NOTE

THE PROJECT CONTROL COORDINATE SYSTEM IS
BASED UPON THE FOLLOWING:

- HORIZONTAL DATUM - PROJECT COORDINATES
- VERTICAL DATUM - NORTH AMERICAN DATUM
- HORIZONTAL DATUM - NORTH AMERICAN DATUM
- ADJUSTMENT FACTOR OF 0.9999940
- VERTICAL DATUM - NORTH AMERICAN DATUM

PROJECT CONTROL COORDINATES

NO.	NORTH	EAST	ELEV.	CODE
1	1111111.11	1111111.11	1111.11	1
2	1111111.11	1111111.11	1111.11	2
3	1111111.11	1111111.11	1111.11	3
4	1111111.11	1111111.11	1111.11	4
5	1111111.11	1111111.11	1111.11	5
6	1111111.11	1111111.11	1111.11	6
7	1111111.11	1111111.11	1111.11	7
8	1111111.11	1111111.11	1111.11	8
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53	1111111.11	1111111.11	1111.11	53
54	1111111.11	1111111.11	1111.11	54
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CT Consultants
engineers architects planners
2800 East Kent Street, Portage, Ohio 44882
419.925.1111

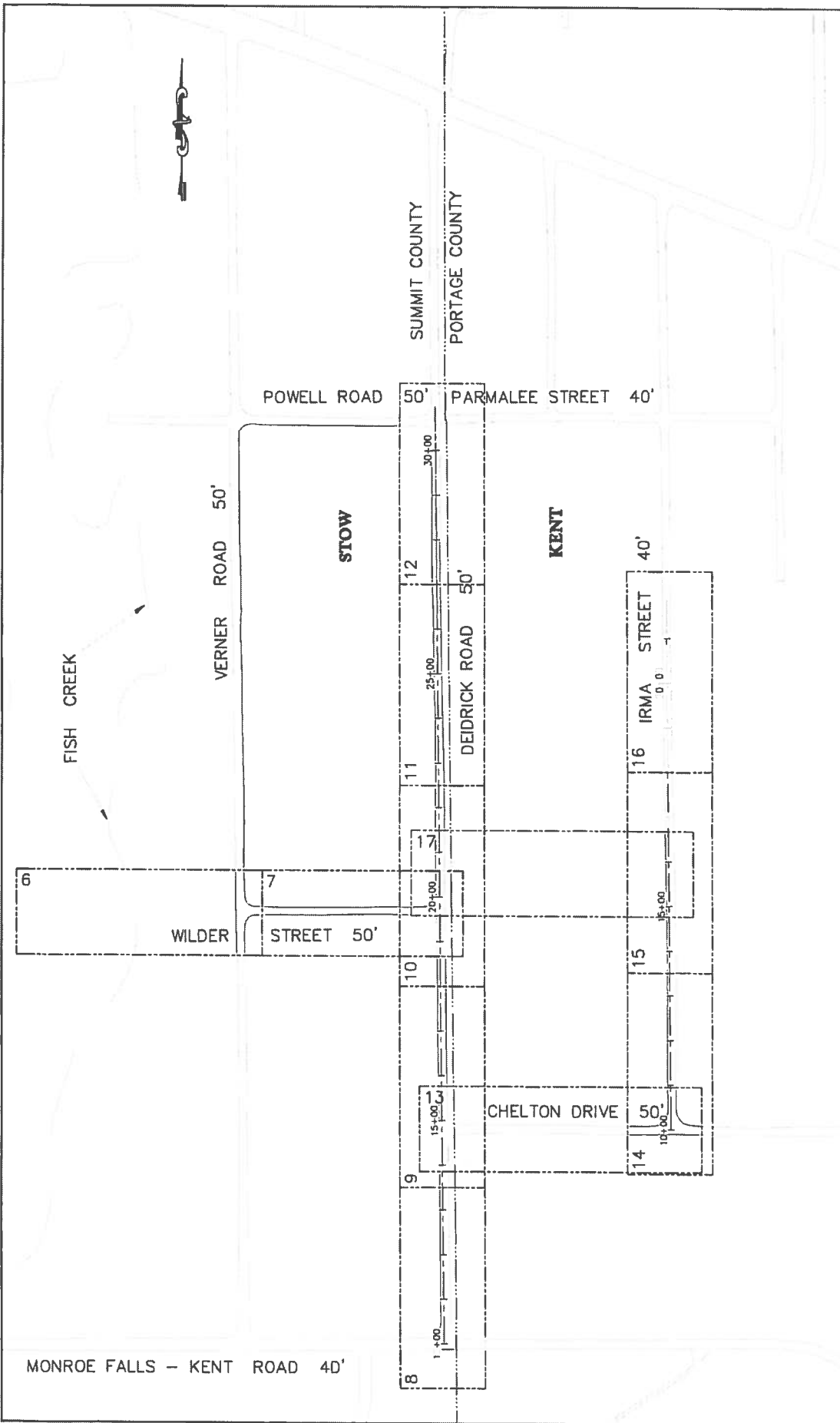
**AREA Q - PHASE 5
STORM SEWER IMPROVEMENTS
CONTRACT NO.**


CITY OF KENT, COUNTY OF PORTAGE, OHIO

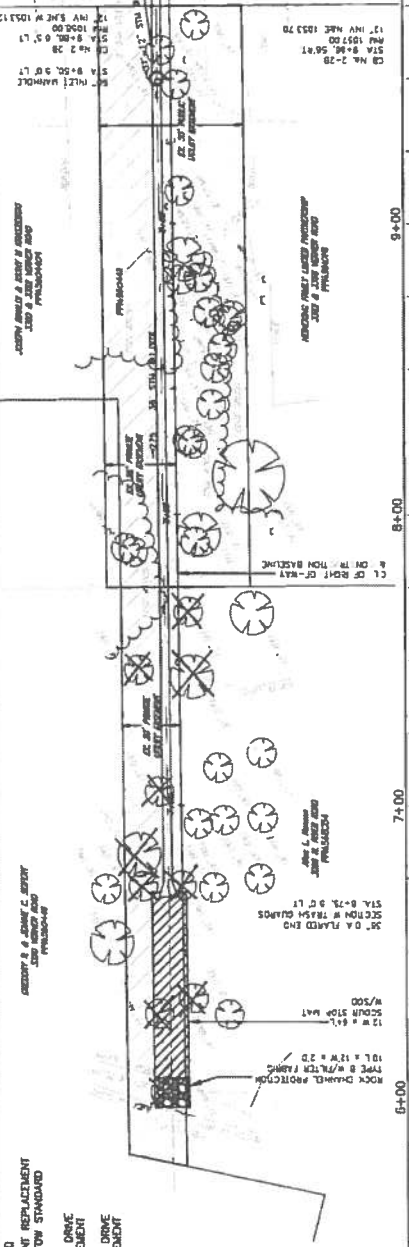
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CHECKED BY: [Name]

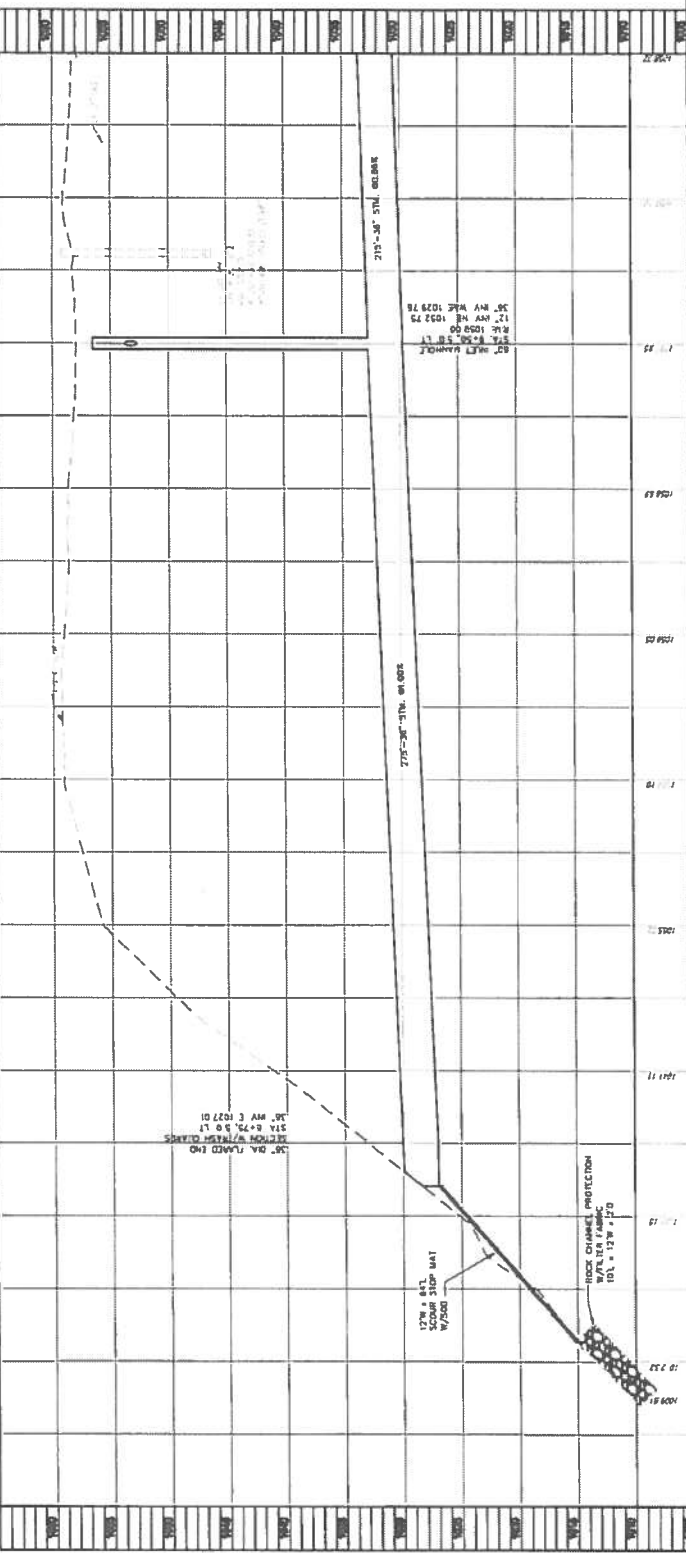
08385
4
22



 CT Consultants engineers architects planners <small>12800 Kenton Drive, Independence, Ohio 44131 216.845.1100 Fax 216.845.1101</small>	AREA Q - PHASE 5 STORM SEWER IMPROVEMENTS CONTRACT NO.		08385																																												
	CITY OF KENT, COUNTY OF PORTAGE, OHIO		5 22																																												
SCHEMATIC PLAN		<table border="1"> <tr> <td>DATE</td> <td>NO. 1</td> </tr> <tr> <td>DATE</td> <td>NO. 2</td> </tr> <tr> <td>DATE</td> <td>NO. 3</td> </tr> <tr> <td>DATE</td> <td>NO. 4</td> </tr> <tr> <td>DATE</td> <td>NO. 5</td> </tr> <tr> <td>DATE</td> <td>NO. 6</td> </tr> <tr> <td>DATE</td> <td>NO. 7</td> </tr> <tr> <td>DATE</td> <td>NO. 8</td> </tr> <tr> <td>DATE</td> <td>NO. 9</td> </tr> <tr> <td>DATE</td> <td>NO. 10</td> </tr> <tr> <td>DATE</td> <td>NO. 11</td> </tr> <tr> <td>DATE</td> <td>NO. 12</td> </tr> <tr> <td>DATE</td> <td>NO. 13</td> </tr> <tr> <td>DATE</td> <td>NO. 14</td> </tr> <tr> <td>DATE</td> <td>NO. 15</td> </tr> <tr> <td>DATE</td> <td>NO. 16</td> </tr> <tr> <td>DATE</td> <td>NO. 17</td> </tr> <tr> <td>DATE</td> <td>NO. 18</td> </tr> <tr> <td>DATE</td> <td>NO. 19</td> </tr> <tr> <td>DATE</td> <td>NO. 20</td> </tr> <tr> <td>DATE</td> <td>NO. 21</td> </tr> <tr> <td>DATE</td> <td>NO. 22</td> </tr> </table>		DATE	NO. 1	DATE	NO. 2	DATE	NO. 3	DATE	NO. 4	DATE	NO. 5	DATE	NO. 6	DATE	NO. 7	DATE	NO. 8	DATE	NO. 9	DATE	NO. 10	DATE	NO. 11	DATE	NO. 12	DATE	NO. 13	DATE	NO. 14	DATE	NO. 15	DATE	NO. 16	DATE	NO. 17	DATE	NO. 18	DATE	NO. 19	DATE	NO. 20	DATE	NO. 21	DATE	NO. 22
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- LEGEND**
- PAVEMENT REPLACEMENT (PER STOW STANDARD)
 - CATCH BASIN REPLACEMENT
 - TYPE A MANHOLE REPLACEMENT

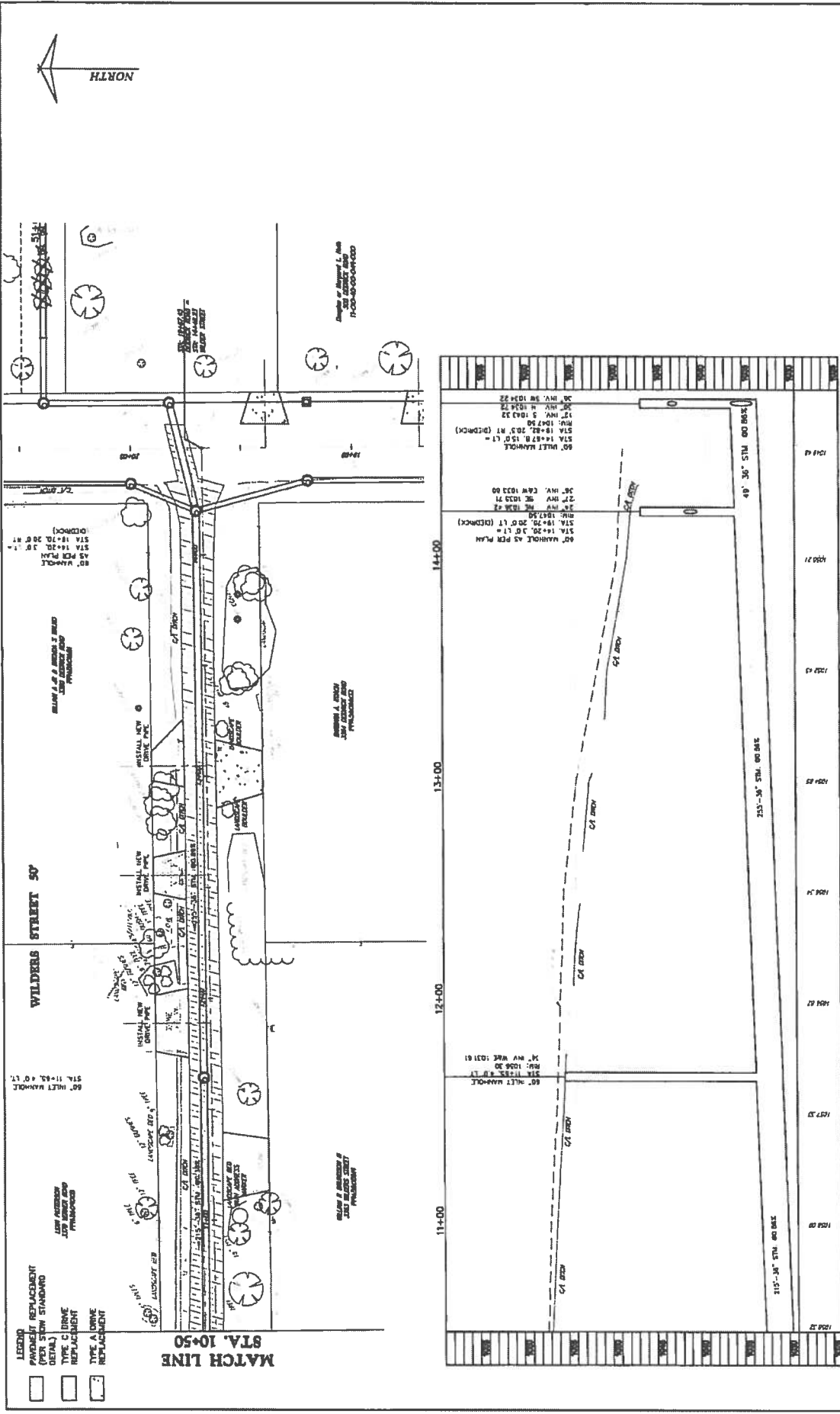


08385
6 22

PLAN AND PROFILE
WILDERS STREET EXT.
STA. 5+75 TO STA. 10+50

AREA Q - PHASE 5
STORM SEWER IMPROVEMENTS
CONTRACT NO.
CITY OF KENT, COUNTY OF PORTAGE, OHIO

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engineers | architects | planners
23000 Lorain Court, Mentor, Ohio 44130
440.331.0000



- LEGEND**
- PAVEMENT REPLACEMENT (FOR STW STANDARD)
 - DETAIL
 - TYPE C DRIVE REPLACEMENT
 - TYPE A DRIVE REPLACEMENT

MATCH LINE
STA. 10+50

CT Consultants
engineers | architects | planners

1400 East 12th Street, Columbus, Ohio 43219
614.291.1100

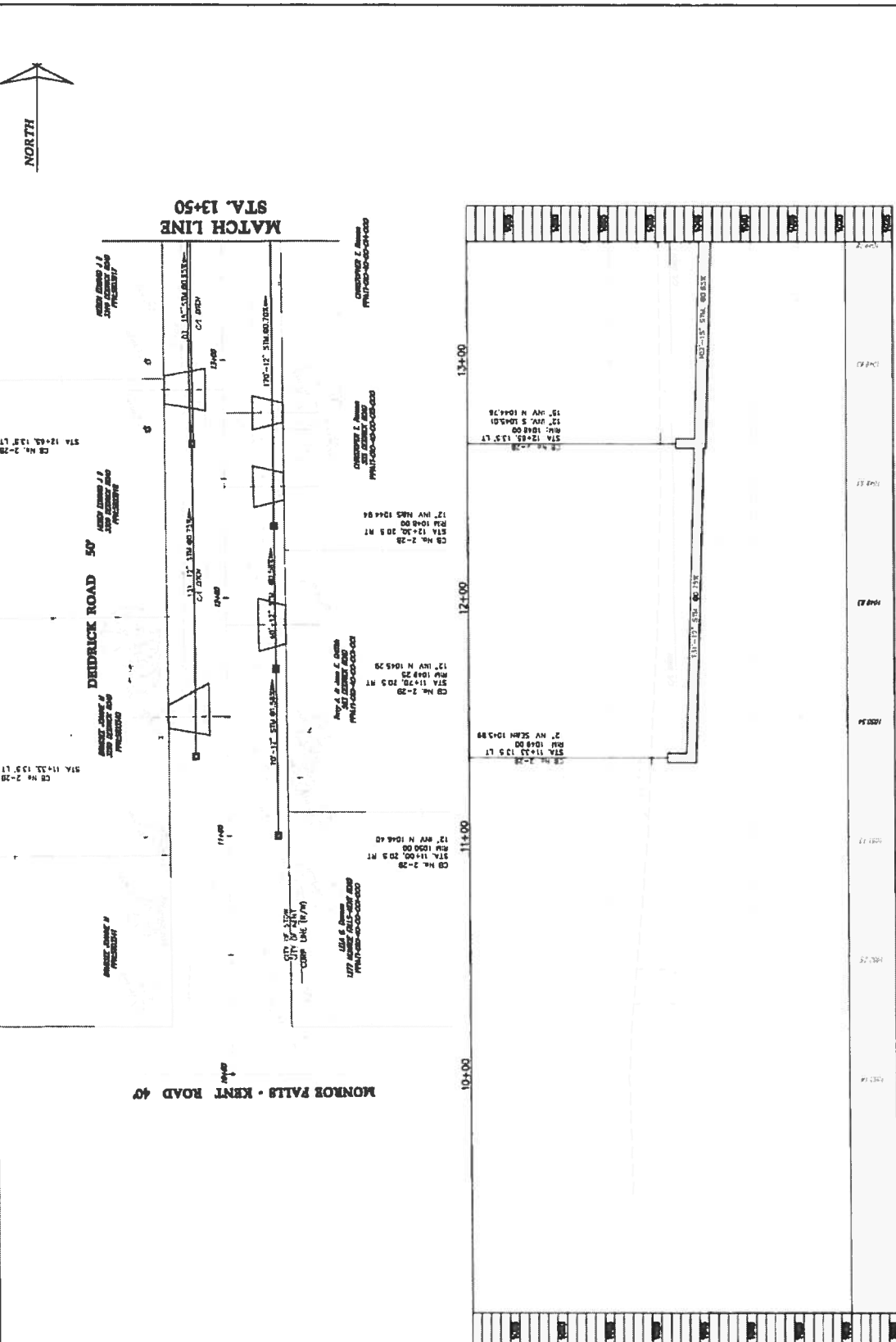
AREA Q - PHASE 5
STORM SEWER IMPROVEMENTS
CONTRACT NO.

CITY OF KENT, COUNTY OF PORTAGE, OHIO

PLAN AND PROFILE
WILDERS STREET
STA. 10+50 TO STA. 14+50

DATE: MAY 2, 2013
DRAWN BY: LHL
CHECKED BY: JLD
SCALE: AS SHOWN
PROJECT NO.: 11133-000-0000

- LEGEND**
- PAVEMENT REPAIR (AS PER KENT STANDARD DETAIL PR-1)
 - TYPE C CURVE REPLACEMENT
 - TYPE A CURVE REPLACEMENT



CT Consultants
engineers | architects | planners

10000 East 10th Avenue, Suite 100
Denver, CO 80231
303.751.1000

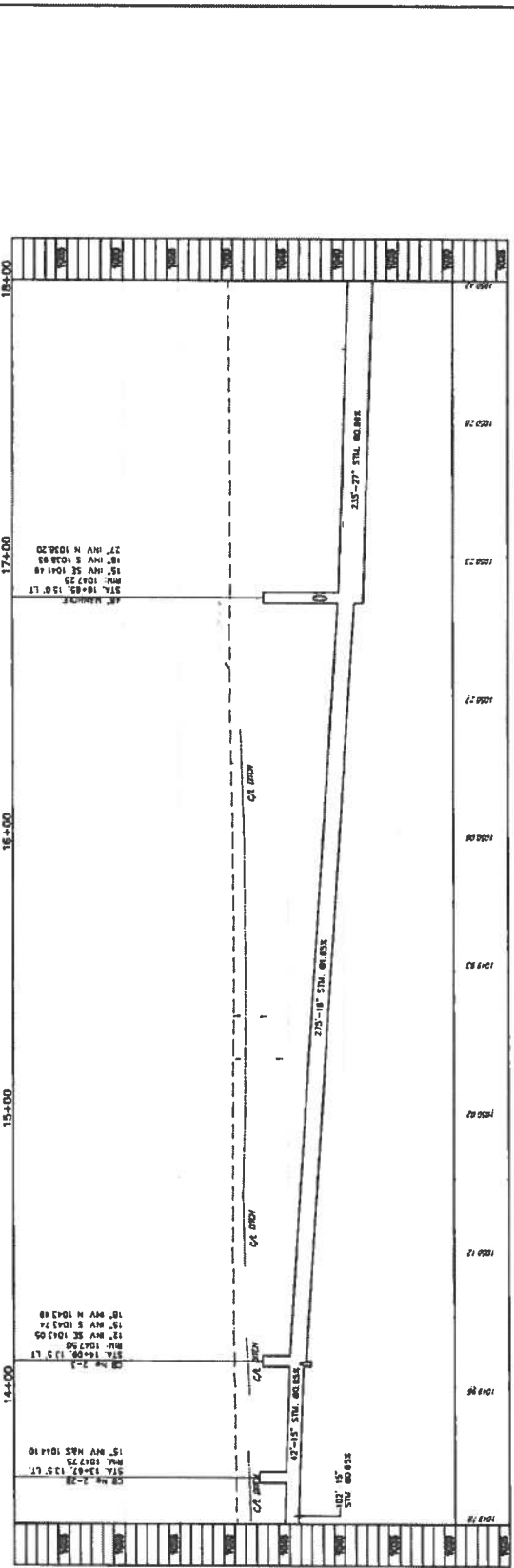
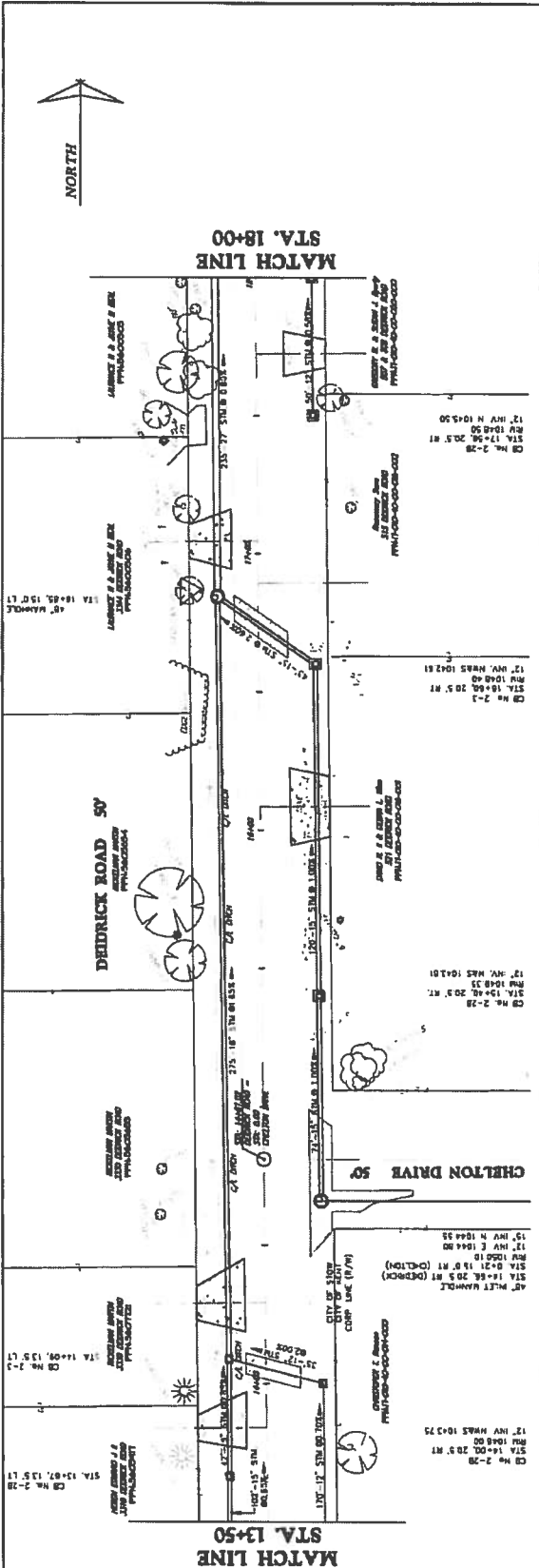
AREA Q - PHASE 5
STORM SEWER IMPROVEMENTS
CONTRACT NO.

CITY OF KENT, COUNTY OF PORTAGE, OHIO

PLAN AND PROFILE
DEIDRICK ROAD
STA. 10+00 TO STA. 13+50

08385
8 22

- LEGEND**
- PAVEMENT REPAIR (AS PER KENT STANDARD DETAIL PR-1)
 - TYPE C DRIVE REPLACEMENT
 - TYPE A DRIVE REPLACEMENT



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16000 Cedar Creek, Westport, Ohio 44091
440.351.8800 | www.ctconsultants.com

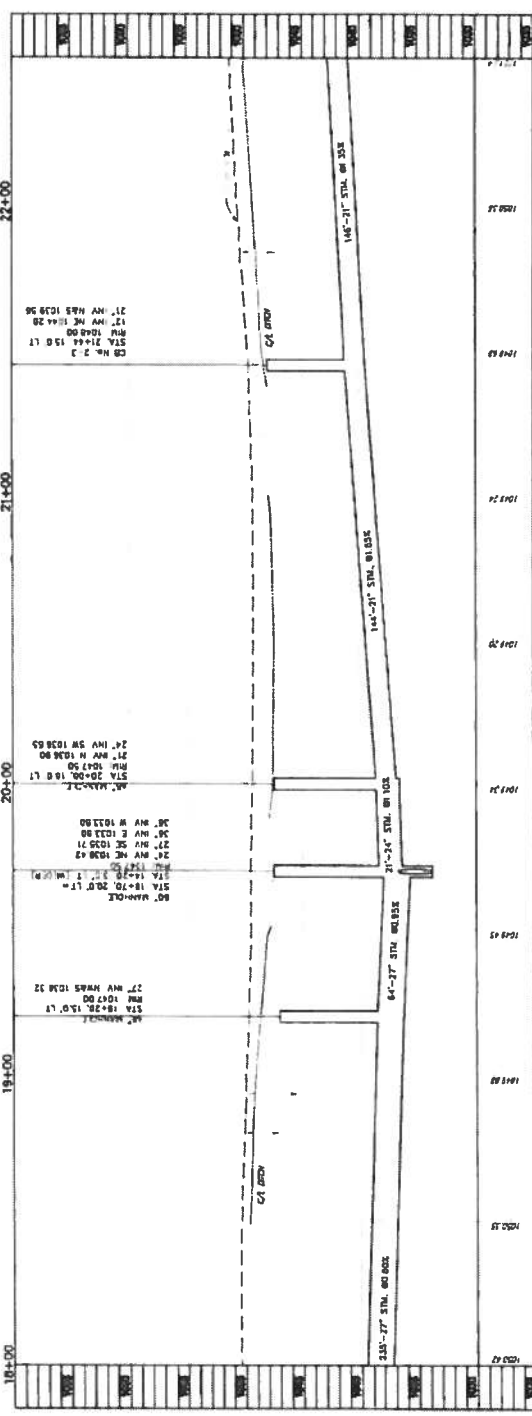
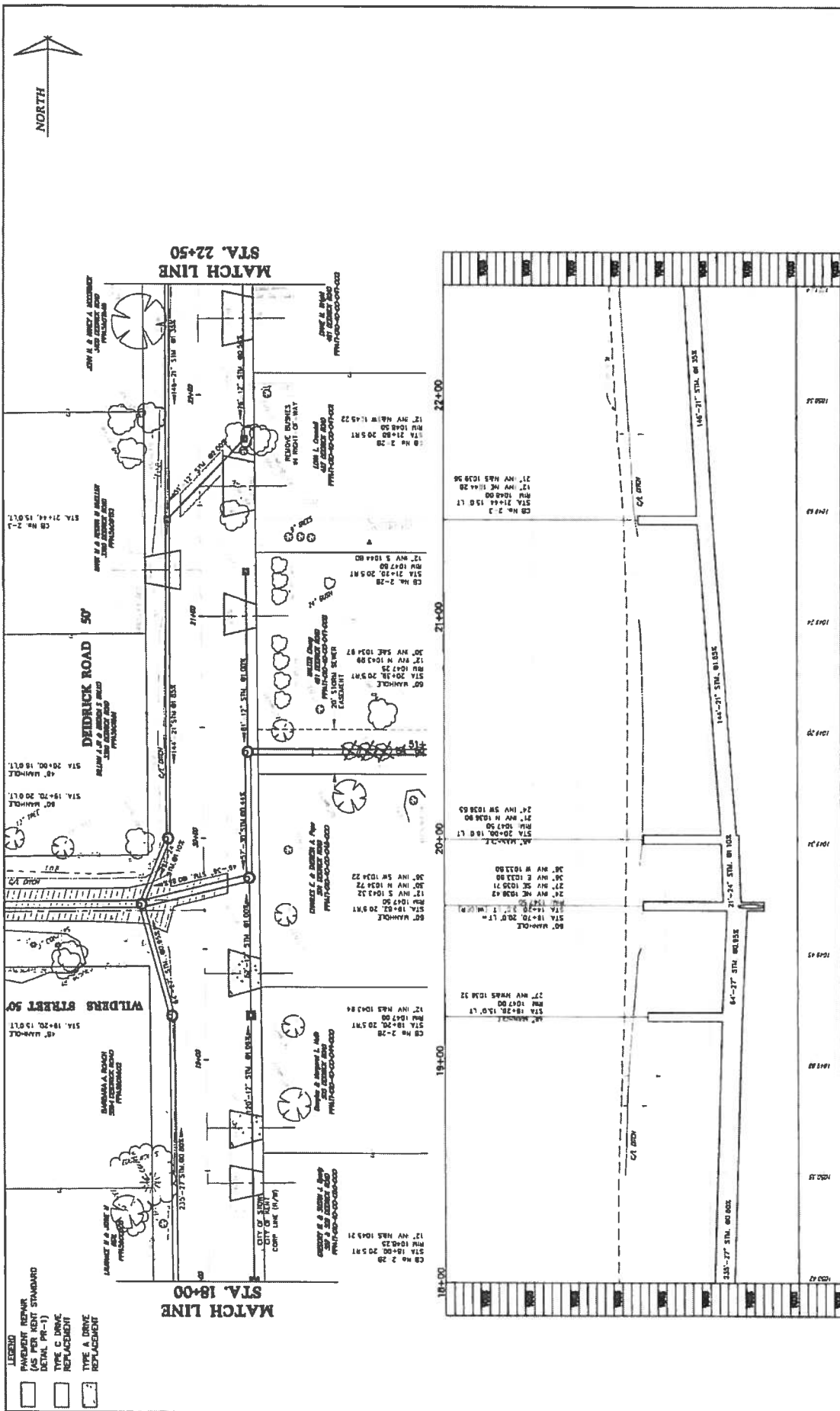
PLAN AND PROFILE
DEDRICK ROAD
STA. 13+50 TO STA. 18+00

AREA Q - PHASE 5
STORM SEWER IMPROVEMENTS
CONTRACT NO.

CITY OF KENT, COUNTY OF PORTAGE, OHIO

DATE: 08/13/2013
DRAWN: [Name]
CHECKED: [Name]
SCALE: [Scale]

08385
9
22



- LEGEND**
- PAVEMENT REPAIR
(AS PER KENT STANDARD
DETAIL PR-1)
 - TYPE C DRIVE
REPLACEMENT
 - TYPE A DRIVE
REPLACEMENT

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3000 Kenton Court, Marietta, Ohio 45750
419.375.4400

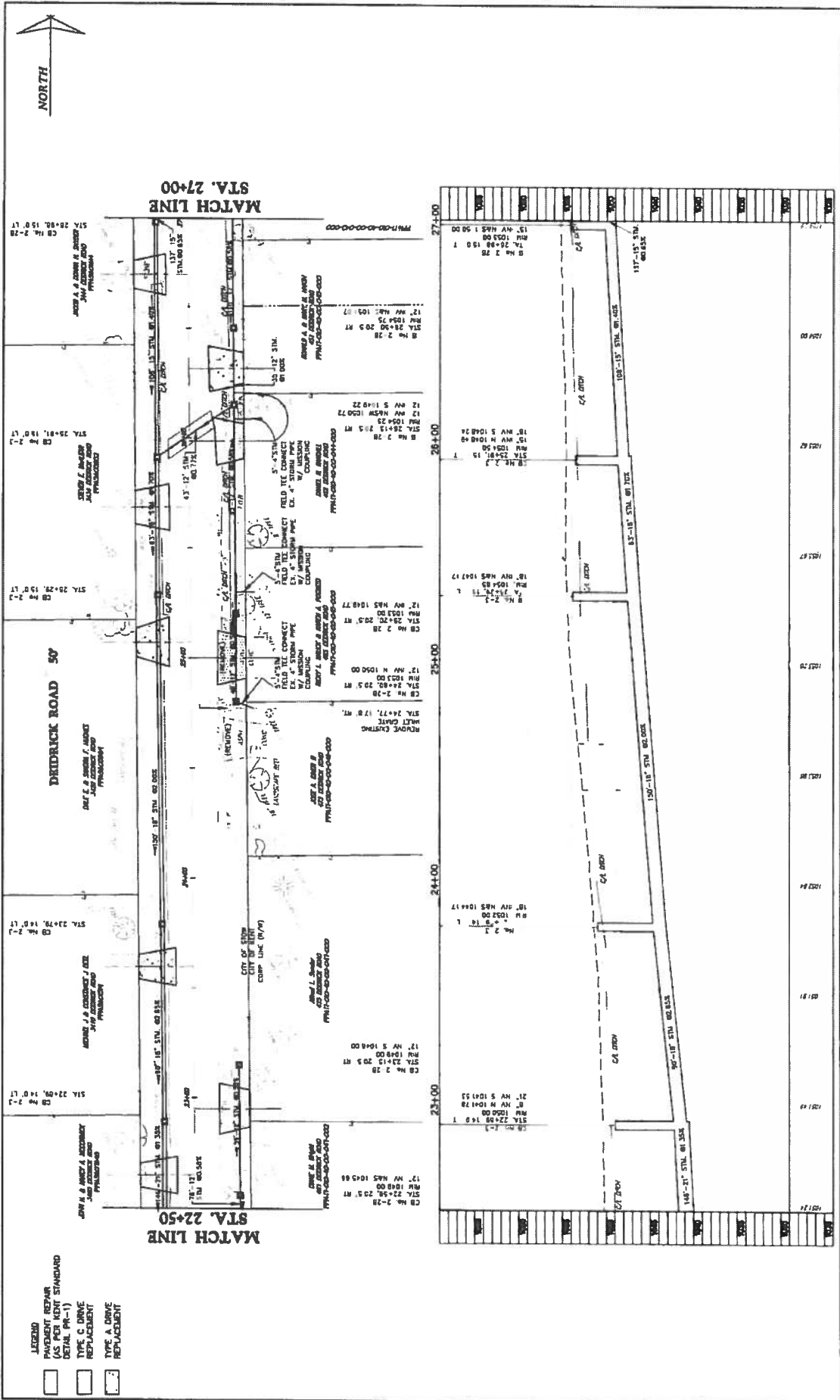
PLAN AND PROFILE
DEDRICK ROAD
STA. 18+00 TO STA. 22+50

08385

10 22

AREA Q - PHASE 5
STORM SEWER IMPROVEMENTS
CONTRACT NO.

CITY OF KENT, COUNTY OF PORTAGE, OHIO



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4251 E. 12th Street, Columbus, Ohio 43219
614.291.8888

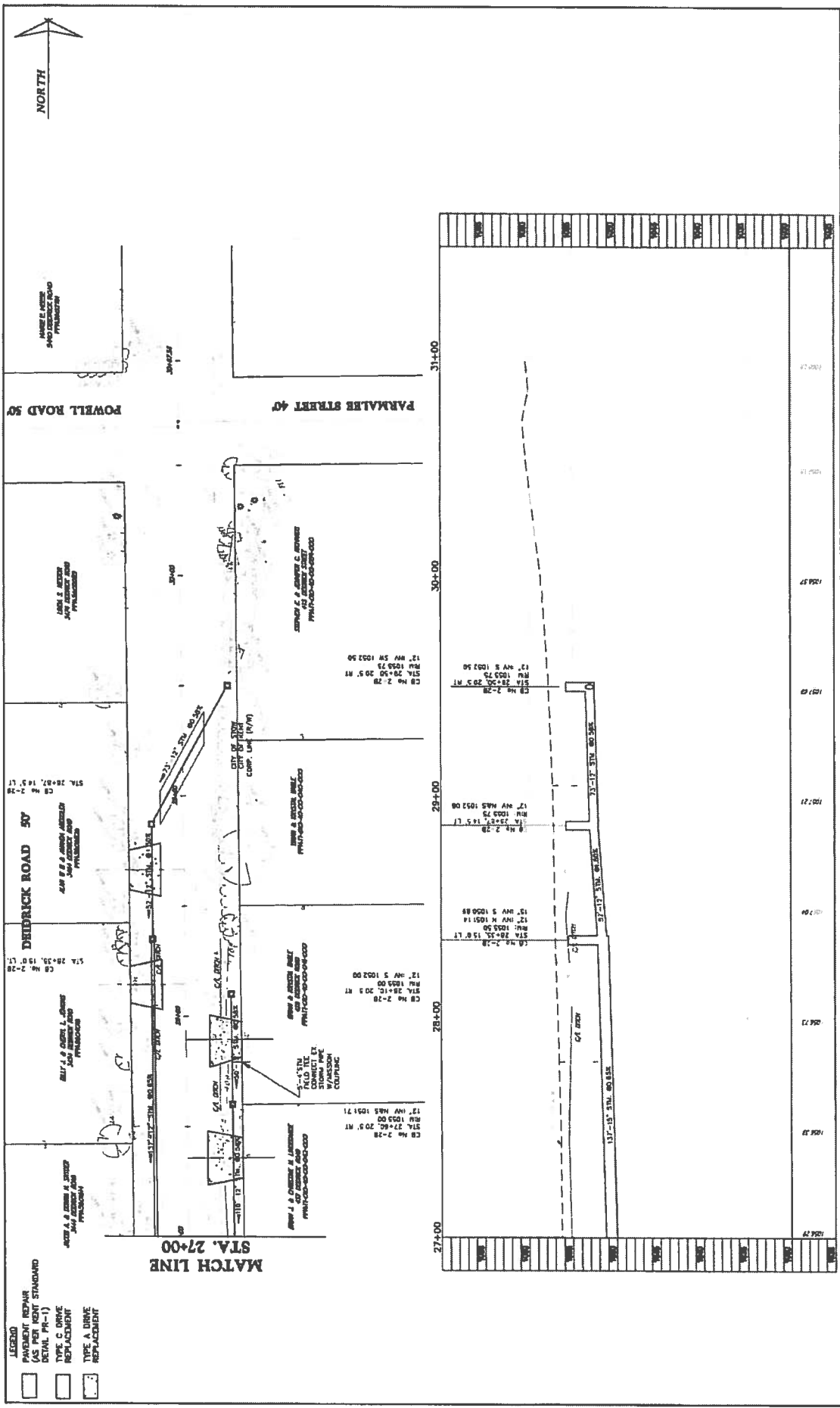
AREA Q - PHASE 5
STORM SEWER IMPROVEMENTS
CONTRACT NO.

CITY OF KENT, COUNTY OF PORTAGE, OHIO

PLAN AND PROFILE
DEDRICK ROAD
STA. 22+50 TO STA. 27+00

08385

11 22



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Engineers / Architects / Planners

3400 Kenton Drive, Westerville, Ohio 43081
614.885.1122

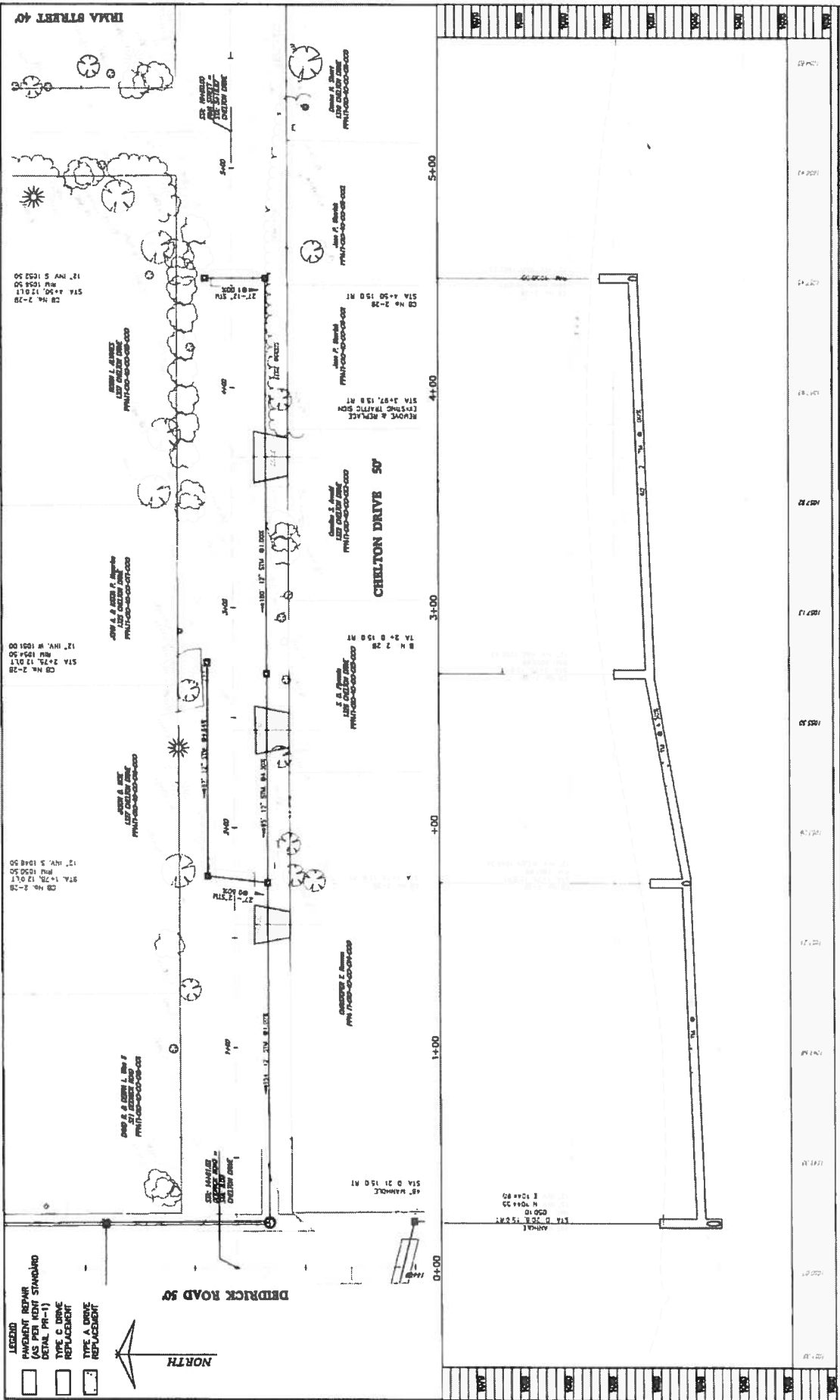
AREA Q - PHASE 5
STORM SEWER IMPROVEMENTS
CONTRACT NO. _____

CITY OF KENT, COUNTY OF PORTAGE, OHIO

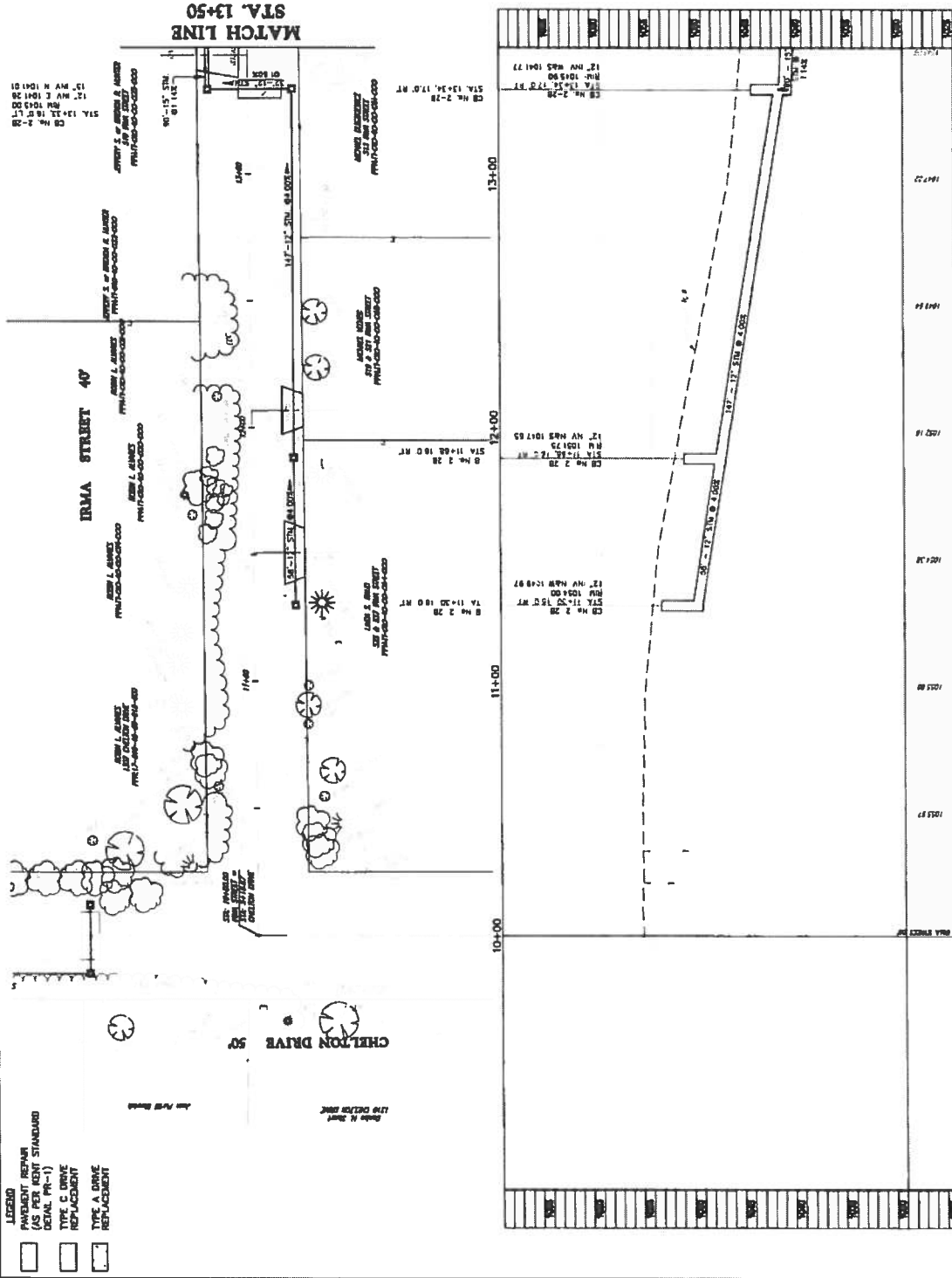
PLAN AND PROFILE
DEIDRICK ROAD
STA. 27+00 TO STA. 31+00

DATE: 11/17/2011
DRAWN BY: JLD
CHECKED BY: JLD
SCALE: AS SHOWN
PROJECT NO.: 08385

12 22



<p>CT Consultants engineers architects planners</p> <p>12000 South Chelton Road, Suite 100 Cincinnati, OH 45241</p>	<p>AREA Q - PHASE 5 STORM SEWER IMPROVEMENTS CONTRACT NO.</p>		<p>PLAN AND PROFILE CHELTON DRIVE STA. 0+00 TO STA. 6+00</p>	
	<p>DATE: 11/11/11</p> <p>SCALE: AS SHOWN</p> <p>PROJECT NO.: 11-001</p> <p>CONTRACT NO.: 08385</p>	<p>13</p>	<p>22</p>	<p>08385</p>



- LEGEND**
- PROPOSED SEWER
 - EXISTING SEWER
 - TYPE C DRIVE REPLACEMENT
 - TYPE A DRIVE REPLACEMENT

PLAN AND PROFILE
 IRMA STREET
 STA. 10+00 TO STA. 13+50

AREA Q - PHASE 5
 STORM SEWER IMPROVEMENTS
 CONTRACT NO.
 CITY OF KENT, COUNTY OF PORTAGE, OHIO

CT Consultants
 engineers | architects | planners
 2500 Grand View, Kent, Ohio 44240
 440.922.8888

081385

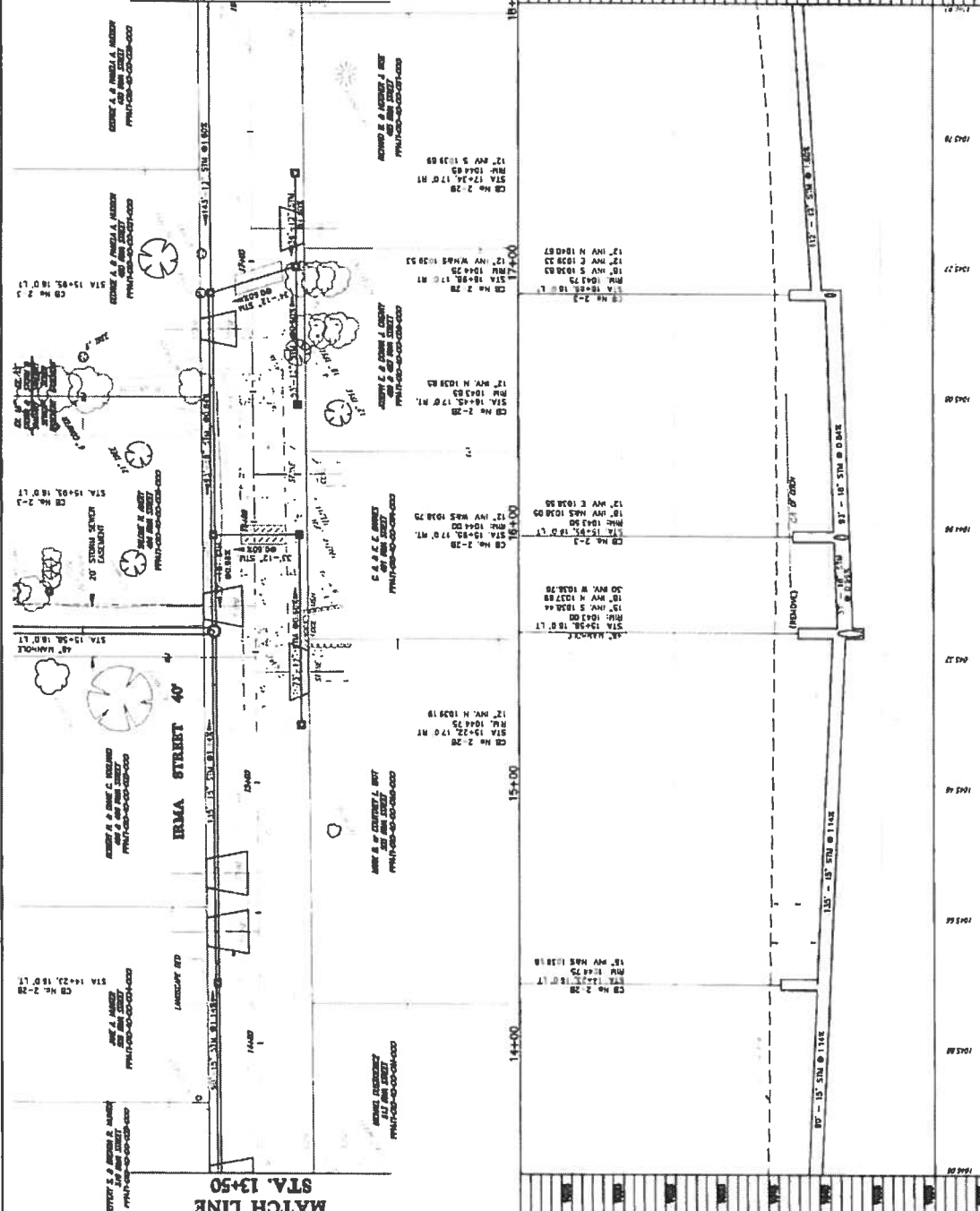
14 22

- LEGEND**
- REPAIRS
 - STANDARD
 - REPLACEMENT
 - TYPE A DRIVE
 - REPLACEMENT



MATCH LINE
STA. 13+50

MATCH LINE
STA. 18+00



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14000 State Street, Columbus, Ohio 43240
614.291.8800 | www.ctconsultants.com

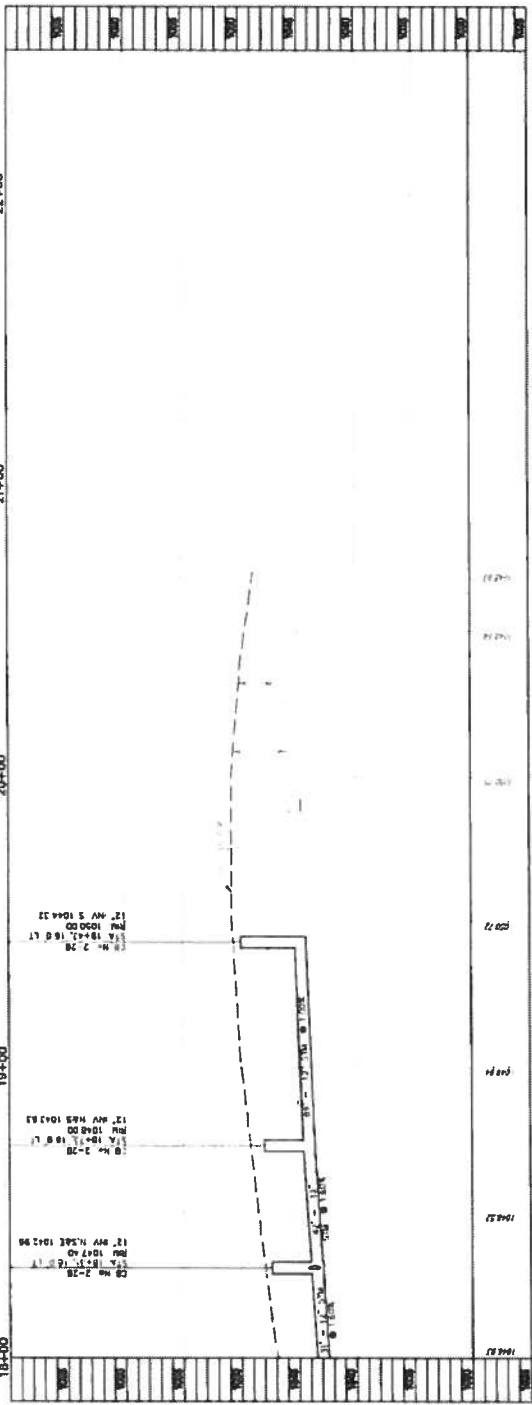
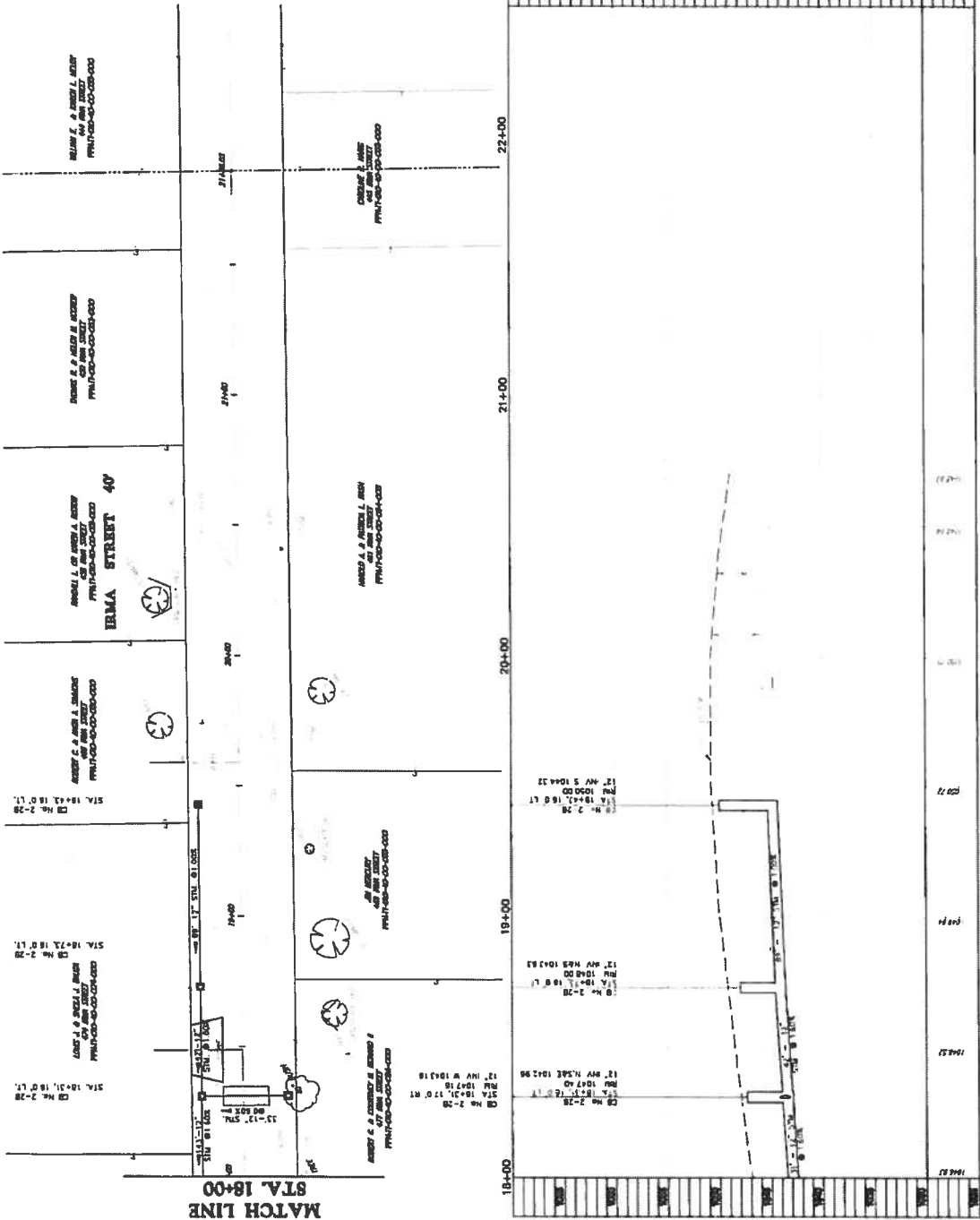
AREA Q - PHASE 5
STORM SEWER IMPROVEMENTS
CONTRACT NO.

PLAN AND PROFILE
IRMA STREET
STA. 13+50 TO STA. 18+00

- LEGEND**
- PAVEMENT REPAIR (AS PER IGH STANDARD)
 - DRIVE REPLACEMENT
 - DRIVE REPLACEMENT
 - DRIVE REPLACEMENT



MATCH LINE
STA. 18+00



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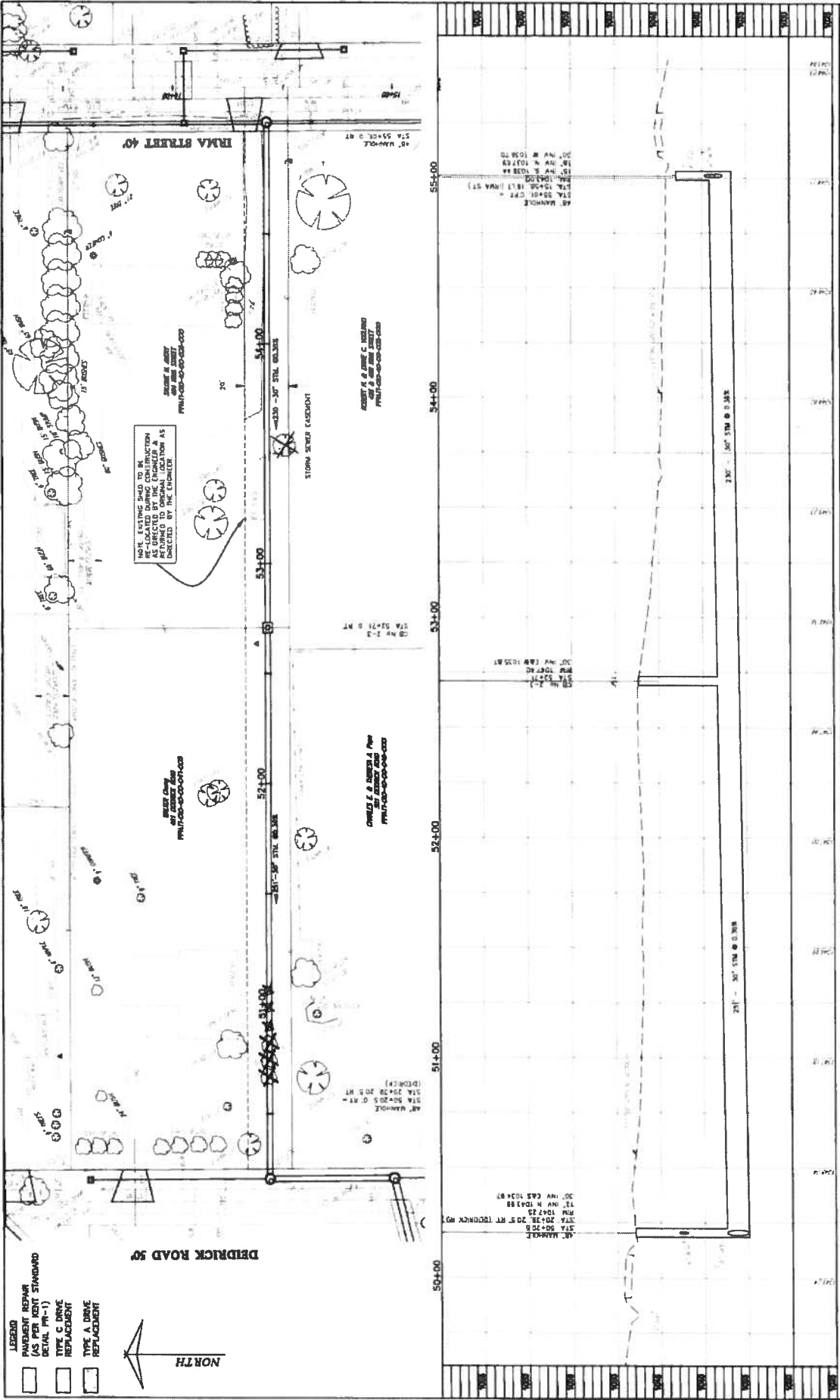
3200 Cedar Court, Pittsburgh, PA 15201
412.371.9900

AREA Q - PHASE 5
STORM SEWER IMPROVEMENTS
CONTRACT NO. _____

CITY OF KENT, COUNTY OF PORTAGE, OHIO

PLAN AND PROFILE
IRMA STREET
STA. 18+00 TO STA. 22+00

DATE	REV.	BY	CHKD.	APP.	DATE
MAY 2011	1A	AW	AW	AW	5-11-11
	1B	AW	AW	AW	5-11-11
	1C	AW	AW	AW	5-11-11
	1D	AW	AW	AW	5-11-11
	1E	AW	AW	AW	5-11-11
	1F	AW	AW	AW	5-11-11
	1G	AW	AW	AW	5-11-11
	1H	AW	AW	AW	5-11-11
	1I	AW	AW	AW	5-11-11
	1J	AW	AW	AW	5-11-11
	1K	AW	AW	AW	5-11-11
	1L	AW	AW	AW	5-11-11
	1M	AW	AW	AW	5-11-11
	1N	AW	AW	AW	5-11-11
	1O	AW	AW	AW	5-11-11
	1P	AW	AW	AW	5-11-11
	1Q	AW	AW	AW	5-11-11
	1R	AW	AW	AW	5-11-11
	1S	AW	AW	AW	5-11-11
	1T	AW	AW	AW	5-11-11
	1U	AW	AW	AW	5-11-11
	1V	AW	AW	AW	5-11-11
	1W	AW	AW	AW	5-11-11
	1X	AW	AW	AW	5-11-11
	1Y	AW	AW	AW	5-11-11
	1Z	AW	AW	AW	5-11-11



- LEGEND**
- PAVEMENT REPAIR (AS PER KENT STANDARD DETAIL PM-1)
 - TYPE A DRIVE REPLACEMENT
 - TYPE B DRIVE REPLACEMENT



NOTE: EXISTING ROAD TO BE RE-LOCATED DURING CONSTRUCTION TO BE LOCATED TO ORIGINAL LOCATION AS DIRECTED BY THE ENGINEER.

BRIDGICK ROAD AT CORNER 200' FROM IRMA STREET

IRMA STREET 40'

STORM SEWER EASEMENT

30' STORM SEWER

2% SLOPE

3% SLOPE


MANHOLE

CATCH BASIN

STATIONING: 50+00, 51+00, 52+00, 53+00, 54+00, 55+00

 <p>CT Consultants engineers architects planners</p>	<p>AREA Q - PHASE 5 STORM SEWER IMPROVEMENTS CONTRACT NO. _____</p> <p>CITY OF KENT, COUNTY OF PORTAGE, OHIO</p>	<p>PLAN AND PROFILE EASEMENT STA. 50+00 TO STA. 55+50</p>						
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DATE: _____	SCALE: _____							
DRAWN BY: _____	CHECKED BY: _____							
APPROVED BY: _____	DATE: _____							
<p>08385</p>		<p>17</p>						
<p>22</p>		<p>22</p>						

Item No.	Item Description	Qty	Sheet 6	Sheet 7	Sheet 8	Sheet 9	Sheet 10	Sheet 11	Sheet 12	Sheet 13	Sheet 14	Sheet 15	Sheet 16	Sheet 17	Sheet 20	Total Quantity	Unit
201	Reinforcement	1														1.00	U/M
202	Preconstruction Photography	1														1.00	U/M
203	Cleaning and Grubbing, As Per Plan	1														1.00	U/M
204	Sanitation And Churns	1	240.00													240.00	L.F.
205	Maintenance Traffic	1														1.00	U/M
206	Construction Layout Stakes, Including As-Built Plan	1														1.00	U/M
207	Mobilization	1														1.00	U/M
208	Median Removal And Reset	1	4.00													4.00	EA
209	Median Support Post-Installation, As Detailed	1														1.00	U/M
210	Median-Appurtenance, As Detailed	1														1.00	U/M
211	Peak Channel Protection, Type B with Filter	8.00														8.00	C.Y.
212	Peak Channel Protection, Type C with Filter	8.00														8.00	C.Y.
213	4" Curbside, As Per Plan, CL 63 DP															4.00	L.F.
214	6" PVC Curbside, Storm Sewer Layout Including Paving															6.00	L.F.
215	6" PVC Curbside, Storm Sewer Layout Including Paving		41.00													41.00	L.F.
216	6" PVC Curbside, Storm Sewer															4.00	L.F.
217	12" NCP Storm Sewer, Type "A" Road		167.00													167.00	L.F.
218	12" NCP Storm Sewer, Type "B" Road															237.00	L.F.
219	12" NCP Storm Sewer, Type "C" Road															16.00	L.F.
220	12" NCP Storm Sewer, Type "D" Road															203.00	L.F.
221	12" NCP Storm Sewer, Type "E" Road															130.00	L.F.
222	12" NCP Storm Sewer, Type "F" Road															21.00	L.F.
223	12" NCP Storm Sewer, Type "G" Road															208.00	L.F.
224	12" NCP Storm Sewer, Type "H" Road															518.00	L.F.
225	12" NCP Storm Sewer, Type "I" Road															278.00	L.F.
226	12" NCP Storm Sewer, Type "J" Road															1.00	EA
227	12" Curbside NCP (Peak) Road Sewer/Trash Street		1.00													1.00	EA
228	Curbside, 6" x 6" x 6"		4.00													4.00	EA
229	Curbside, 6" x 6" x 6"															2.00	EA
230	Manhole, (6")															1.00	EA
231	Manhole, (6")		1.00													1.00	EA
232	Prevention Treatment															0.00	S.Y.
233	Pipe (6" Diameter, 30' and Under)															24.00	L.F.
234	Manhole, (6")															1.00	EA
235	Pre-treatment (Pre-pipe, 6" x 6" Pipe)															40.00	S.Y.
236	Pre-treatment (Pre-pipe, 6" x 6" Pipe)															514.00	S.Y.
237	Type "A" Treatment (Pre-pipe, 6" x 6" Pipe)															328.00	S.Y.
238	Type "B" Treatment (Pre-pipe, 6" x 6" Pipe)															1120.00	S.Y.
239	Sanitary and Utility															780.00	S.Y.
240	Storm Water Pollution Prevention Plan	1														1.00	U/M
241	Erosion Control	1														1.00	EA
242	Catch Basins, 6" x 6" x 6", As Detailed	6														6.00	EA
243	6" PVC Curbside, Storm Sewer Layout Including Paving	100														100.00	L.F.
244	12" NCP Storm Sewer, Type "A" Road, As Detailed	100														100.00	L.F.
245	6" D.I.P. Catch Basins (Including Lining)	2														2.00	EA
246	12" Type "A" Catch Basins	100														100.00	L.F.
247	12" Type "B" Catch Basins	100														100.00	L.F.
248	Pre-treatment (Pre-pipe, 6" x 6" Pipe)	4														4.00	EA
249	6" Sanitary Lateral, As Detailed	100														100.00	L.F.
250	6" Sanitary Lateral, As Detailed	100														100.00	L.F.
251	Sanitary Lateral, As Detailed	100														100.00	L.F.
252	Sanitary Lateral, As Detailed	60														60.00	EA



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2280 East Case Rd., Columbus, Ohio 43219
614.881.9888

AREA Q - PHASE 5
STORM SEWER IMPROVEMENTS
CONTRACT NO.

CITY OF KENT, COUNTY OF PORTAGE, OHIO

GENERAL SUMMARY

18 22

08385

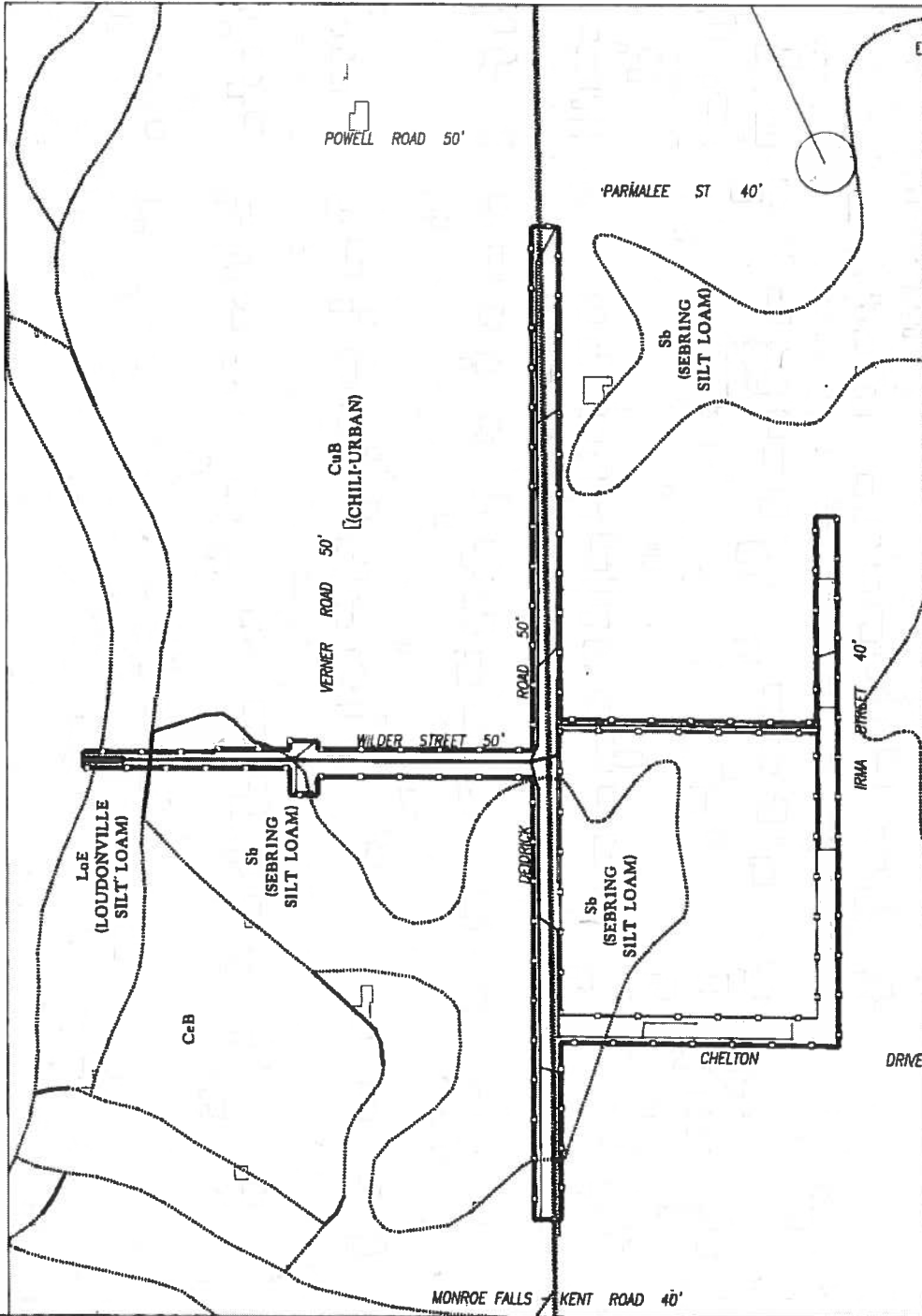
LEGEND

- CuB SOILS TYPE BOUNDARY
- DISTURBED AREAS/AREAS
- CONSTRUCTION LIMITS
- PROPOSED SEWERS, LATERALS & DISTURBED AREAS
- EXISTING BUILDINGS

PROJECT DATA	
TOTAL AREA (CONSTRUCTION LIMITS)	4.63 AC.
AREA TO UNDERGO EXCAVATION, FILLING OR GRADING	2.53 AC
RUNOFF COEFFICIENT FOR PRE-CONSTRUCTION SITE	0.54
RUNOFF COEFFICIENT FOR POST-CONSTRUCTION SITE	0.54
SOIL DATA	CuB, CHIL-URBAN LAND COMPLEX
	Sb, SEBRING SILT LOAM
IMMEDIATE RECEIVING WATERS	FISH CREEK
SUBSEQUENT RECEIVING WATERS	CUYAHOGA RIVER

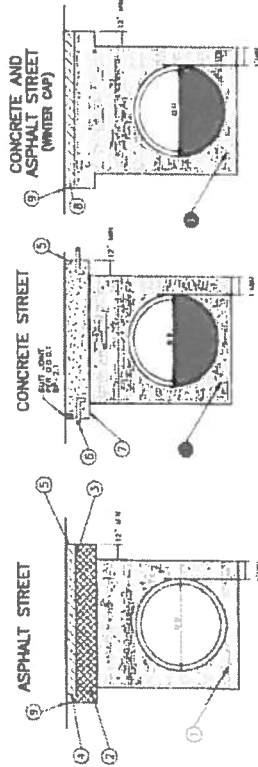
PROJECT DESCRIPTION
 THE PROJECT WILL CONSIST OF THE CONSTRUCTION OF STORM SEWERS INCLUDING SERVICE CONNECTIONS AND REVISION/RENEWAL APPROX REPLACEMENT ON IRMA STREET, CHELTON DRIVE AND REDRICK ROAD IN THE CITY OF KENT AND MONROE FALLS, WILDER STREET AND VERNER ROAD IN THE CITY OF STOW

USGS QUADRANT:
 410819A, 11-024
 PORTAGE & SUBARH COUNTY
 LATITUDE: N. 41°08'55"
 LONGITUDE: W. 81°23'33"

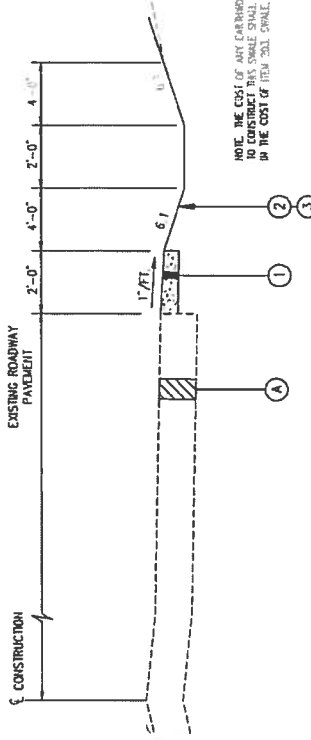


<p>CT Consultants engineers architects planners 12000 Center Court, Westerville, Ohio 43081 614.885.8888</p>	<p>AREA Q - PHASE 5 STORM SEWER IMPROVEMENTS CONTRACT NO.</p>	<p>DATE: 2/20/15 DRAWN BY: LJA CHECKED BY: JPB PROJECT NO. 1515-08015</p>	<p>AS NOTED 08385 19 22</p>
	<p>STORM WATER POLLUTION PREVENTION PLAN - BASE DRAWING</p>	<p>CITY OF KENT, COUNTY OF PORTAGE, OHIO</p>	

STREET RESTORATION



- 1 - ASPHALT TO BE LAYED DIRECTLY OVER THE EXISTING ASPHALT
 - 2 - 1" MINIMUM THICKNESS OF ASPHALT TO BE LAYED OVER THE EXISTING ASPHALT
 - 3 - 1" MINIMUM THICKNESS OF ASPHALT TO BE LAYED OVER THE EXISTING ASPHALT
 - 4 - 1" MINIMUM THICKNESS OF ASPHALT TO BE LAYED OVER THE EXISTING ASPHALT
 - 5 - 1" MINIMUM THICKNESS OF ASPHALT TO BE LAYED OVER THE EXISTING ASPHALT
 - 6 - 1" MINIMUM THICKNESS OF ASPHALT TO BE LAYED OVER THE EXISTING ASPHALT
 - 7 - 1" MINIMUM THICKNESS OF ASPHALT TO BE LAYED OVER THE EXISTING ASPHALT
- CITY OF STOW, OHIO
ENGINEERING DEPT.
CONSTRUCTION STANDARD
DRAWING # 208K
DATE 11/26/10




NOTE: THE COST OF ANY CURBWORK REQUIRED TO CONSTRUCT THIS SWALE SHALL BE INCLUDED IN THE COST OF ITEM 203, SMALL DITCH & GRADE

TYPICAL ROADSIDE SWALE DETAIL

PROPOSED LEGEND

- ① 100 #3 - 2000, LINEAR GRADING W/ ASPHALT GRANULES
- ② 100 #3 - LINEAR GRADING, AS PER PLAN
- ③ 100 #3 - RESTORATION (SEEDING & MULCHING)
- ④ EXISTING - I.E.C.F.M.P.
- ⑤ EXISTING BRIDGE APPROX (PNEUMATIC WHEELS)

 CT Consultants engineers architects planners 2300 Cedar Street, Columbus, Ohio 43201 614.263.6200	AREA Q - PHASE 5 STORM SEWER IMPROVEMENTS CONTRACT NO.	MISCELLANEOUS DETAILS CITY OF KENT	
		08385	22 22



CITY OF KENT, OHIO

DEPARTMENT OF FINANCE

To: Dave Ruller, City Manager

From: David A. Coffee, Director of Budget and Finance

Date: June 27, 2013

Re: FY2013 Appropriation Amendments, Transfers, and Advances

The following appropriation amendments for the July Council Agenda are hereby requested:

Fund 001 – General

Increase	\$ 2,000	Service Admin. - General / Capital – Addt'l appropriation for replacement Street Lighting inventory, per G. Roberts 6/17/13 memo and S. Chestnutwood 6/12/12 memo.
Increase	\$ 5,000	Community Dev. - General / Other (O&M) – Addt'l appropriation for Tree City Bulletin production and mailing, per B. Susel 6/24/13 memo.
Increase	\$ 15,000	Community Dev. – Building Div. / Other (O&M) – Addt'l appropriation to provide projected remaining 2013 contracted plan reviews, per B. Susel 6/21/13 memo.
Increase	\$ 50,000	Community & Environment. – Urban Renewal / Other (O&M) – New appropriation to utilize grant funds provided by Moving Ohio Forward program – demolition of blighted structures, per B. Susel 6/24/13 memo.

Fund 301 – Capital

Decrease	\$ 1,084,403	Capital Projects / Service(Capital Facilities) – CORF grant funding for Ametek property environmental remediation deferred to 2014 budget year per G. Roberts
Decrease	\$ 341,467	Capital Projects / Service(Capital Facilities) – Uncommitted/remaining portion of 2013 budgeted City spend on Ametek property environmental remediation deferred to 2014 budget year per G. Roberts.

CITY OF KENT
DEPARTMENT OF PUBLIC SERVICE

MEMO

June 17, 2013

To: Dave Ruller, City Manager
✓David Coffee, Budget & Finance Director

From: Gene Roberts, Service Director

RE: Street Light Funding

RECEIVED

JUN 18 2013

BY 
CITY OF KENT
BUDGET & FINANCE

Sheri's memo attached outlines accurately the need for additional funds in 001-050-570-0664 for Street Light Repairs. The funding is required to replace inventory of poles and parts necessary to maintain the decorative street lights downtown. In some years the funds are not used but this year they are required to be spent due to a motor vehicle accident involving the pole located at the southeast corner of the intersection of Main Street and Water Street.

Please consider Sheri's request and increase the line 001-050-570-0664 by \$2,000.

Attachment: Memo from Sheri Chesnutwood, dated June 12, 2013 reference Funding of Street Light Repairs 001-050-570-0664.

Cc: file

**CITY OF KENT
DEPARTMENT OF PUBLIC SERVICE**

Date: June 12, 2013

To: Gene Roberts, Service Director

From: Sheri Chestnutwood, Administrative Assistant

RE: Funding of Street Light Repairs
001-050-570-0664

On April 27th 2013 a street light at the intersection of Water Street and Main Street was damaged in an automobile accident. The cost for the parts to repair this light pole including fixtures totals \$7,767.20. The City has invoiced the party responsible for the damage and may be reimbursed by their insurance company in the future.

The 2013 approved budget includes \$6,000.00 for downtown decorative street lights. The contractor responsible for the repairs of the downtown street lights has indicated that in addition to restocking the pole, fixtures, arm, and outlet that two additional outlets should also be purchased to keep in stock for anticipated needed repairs on existing downtown light poles. The attached quote #217929521 from Graybar dated June 7, 2013 in the amount of \$7,970.84 includes the two additional outlets.

Additional funds in the amount of \$2,000.00 need to be appropriated in order for the Service Department to proceed with the purchase of the decorative downtown street light replacement pole and parts.



3805 HIGHLAND PARK STREET NW
 NORTH CANTON OH 44720-4537
 Phone: 330-526-2813
 Fax: 330-526-2888

To: CITY OF KENT
 BUDGET & FINANCE DEP
 325 S DEPEYSTER STREET
 KENT OH 44240-3607
 Attn: SHERRI
 Phone: 330-678-8109
 Fax: 000-000-2082
 Email: chestnutwood@kent-ohio.org

Date: 06/07/2013
 Proj Name: ANTIQUE STREET LIGHTS
 GB Quote #: 217929521
 Valid From: 05/30/2013
 Valid To: 06/29/2013
 Contact: DAN ARMSTEAD
 Email: daniel.armstead@graybar.com

Proposal

We Appreciate Your Request and Take Pleasure in Responding As Follows

Item	Quantity	Supplier	Catalog Nbr	Description	Price	Unit	Ext.Price
Notes: ATTN: SHERRI CHESTNUTWOOD							
100	2 EA	ANTIQU	STRE	LT30 W 150S MOG PCS GR3 TB HS ANBK	\$1,583.27	1	\$3,166.54
200	1 EA	ANTIQU	STRE	PI C20 12 AB3/15 3T3 ANBK	\$3,659.71	1	\$3,659.71
300	1 EA	ANTIQU	STRE	OM30 3CT3 ANBK	\$839.13	1	\$839.13
400	3 EA	ANTIQU	STRE	FGIUL-S ANBK	\$101.82	1	\$305.46

Total in USD (Tax not included): \$7,970.84

This equipment and associated installation charges may be financed for a low monthly payment through Graybar Financial Services (subject to credit approval). For more information call 1-800-241-7408 to speak with a leasing specialist.

To learn more about Graybar, visit our website at www.graybar.com 24-Hour Emergency Phone#: 1-800-GRAYBAR

Subject to the standard terms and conditions set forth in this document. Unless otherwise noted, freight terms are F.O.B. shipping point prepaid and bill. Unless noted the estimated ship date will be determined at the time of order placement.

To: CITY OF KENT
BUDGET & FINANCE DEP
325 S DEPEYSTER STREET
KENT OH 44240-3607
Attn: SHERRI

Date: 06/07/2013
Proj Name: ANTIQUE STREET LIGHTS
GB Quote #: 217929521

Proposal

We Appreciate Your Request and Take Pleasure in Responding As Follows

Item	Quantity	Supplier	Catalog Nbr	Description	Price	Unit	Ext.Price
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**GRAYBAR ELECTRIC COMPANY, INC.
TERMS AND CONDITIONS OF SALE**

1. ACCEPTANCE OF ORDER, TERMINATION - Acceptance of any order is subject to credit approval and acceptance of order by Graybar Electric Company, Inc. ("Graybar") and, when applicable, Graybar's suppliers. If credit of the buyer of the goods ("Buyer") becomes unsatisfactory to Graybar, Graybar reserves the right to terminate upon notice to Buyer and without liability to Graybar.
2. PRICES AND SHIPMENTS - Unless otherwise quoted, prices shall be those in effect at time of shipment, which shall be made F.O.B. shipping point, prepaid and bill.
3. RETURN OF GOODS - Credit may be allowed for goods returned with prior approval. A deduction may be made from credits issued to cover cost of handling.
4. TAXES - Prices shown do not include sales or other taxes imposed on the sale of goods. Taxes now or hereafter imposed upon sales or shipments will be added to the purchase price. Buyer agrees to reimburse Graybar for any such tax or provide Graybar with acceptable tax exemption certificate.
5. DELAY IN DELIVERY - Graybar is not to be accountable for delays in delivery occasioned by acts of God, failure of its suppliers to ship or deliver on time, or other circumstances beyond Graybar's reasonable control. Factory shipment or delivery dates are the best estimates of our suppliers, and in no case shall Graybar be liable for any consequential or special damages arising from any delay in shipment or delivery.
6. LIMITED WARRANTIES - Graybar warrants that all goods sold are free of any security interest and will make available to Buyer all transferable warranties (including without limitation warranties with respect to intellectual property infringement) made to Graybar by the manufacturer of the goods. GRAYBAR MAKES NO OTHER EXPRESS OR IMPLIED WARRANTIES, AND SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR PURPOSE. UNLESS OTHERWISE AGREED IN WRITING BY AN AUTHORIZED REPRESENTATIVE OF GRAYBAR, PRODUCTS SOLD HEREUNDER ARE NOT INTENDED FOR USE IN OR IN CONNECTION WITH (1) ANY SAFETY APPLICATION OR THE CONTAINMENT AREA OF A NUCLEAR FACILITY, OR (2) IN A HEALTHCARE APPLICATION, WHERE THE GOODS HAVE POTENTIAL FOR DIRECT PATIENT CONTACT OR WHERE A SIX (6) FOOT CLEARANCE FROM A PATIENT CANNOT BE MAINTAINED AT ALL TIMES.
7. LIMITATION OF LIABILITY - Buyer's remedies under this agreement are subject to any limitations contained in manufacturer's terms and conditions to Graybar, a copy of which will be furnished upon written request. Furthermore, Graybar's liability shall be limited to either repair or replacement of the goods or refund of the purchase price, all at Graybar's option, and IN NO CASE SHALL GRAYBAR BE LIABLE FOR INCIDENTAL, SPECIAL, OR CONSEQUENTIAL DAMAGES. In addition, claims for shortages, other than loss in transit, must be made in writing not more than five (5) days after receipt of shipment.
8. WAIVER - The failure of Graybar to insist upon the performance of any of the terms or conditions of this agreement or to exercise any right hereunder shall not be deemed to be a waiver of such terms, conditions, or rights in the future, nor shall it be deemed to be a waiver of any other term, condition, or right under this agreement.
9. MODIFICATION OF TERMS AND CONDITIONS - These terms and conditions supersede all other communications, negotiations, and prior oral or written statements regarding the subject matter of these terms and conditions. No change, modification, rescission, discharge, abandonment, or waiver of these terms and conditions shall be binding upon Graybar unless made in writing and signed on its behalf by a duly authorized representative of Graybar. No conditions, usage of trade, course of dealing or performance, understanding or agreement, purporting to modify, vary, explain, or supplement these terms and conditions shall be binding unless hereafter made in writing and signed by the party to be bound. Any proposed modifications or additional terms are specifically rejected and deemed a material alteration hereof. If this document shall be deemed an acceptance of a prior offer by Buyer, such acceptance is expressly conditional upon Buyer's assent to any additional or different terms set forth herein.
10. REELS - When Graybar ships returnable reels, a reel deposit may be included in the invoice. The Buyer should contact the nearest Graybar service location to return reels.
11. CERTIFICATION - Graybar hereby certifies that these goods were produced in compliance with all applicable requirements of Sections 6, 7, and 12 of the Fair Labor Standards Act, as amended, and of regulations and orders of the United States Department of Labor issued under Section 14 thereof. This agreement is subject to Executive Order 11246, as amended, the Rehabilitation Act of 1973, as amended, the Vietnam Veterans Readjustment Assistance Act of 1974, as amended, E.O. 13496, 29 CFR Part 471, Appendix A to Subpart A, and the corresponding regulations, to the extent required by law. 41 CFR 60-1.4, 60-741.5, and 60-250.5 are incorporated herein by reference, to the extent legally required.
12. FOREIGN CORRUPT PRACTICES ACT - Buyer shall comply with applicable laws and regulations relating to anti-corruption, including, without limitation, (i) the United States Foreign Corrupt Practices Act (FCPA) (15 U.S.C. §§78dd-1, et. seq.) irrespective of the place of performance, and (ii) laws and regulations implementing the Organization for Economic Cooperation and Development's Convention on Combating Bribery of Foreign Public Officials in International Business Transactions, the U.N. Convention Against Corruption, and the Inter-American Convention Against Corruption in Buyer's country or any country where performance of this agreement or delivery of goods will occur.
13. ASSIGNMENT - Buyer shall not assign its rights or delegate its duties hereunder or any interest herein without the prior written consent of Graybar, and any such assignment, without such consent, shall be void.
14. GENERAL PROVISIONS - All typographical or clerical errors made by Graybar in any quotation, acknowledgment or publication are subject to correction. This agreement shall be governed by the laws of the State of Missouri applicable to contracts to be formed and fully performed within the State of Missouri, without giving effect to the choice or conflicts of law provisions thereof. All suits arising from or concerning this agreement shall be filed in the Circuit Court of St. Louis County, Missouri, or the United States District Court for the Eastern District of Missouri, and no other place unless otherwise determined in Graybar's sole discretion. Buyer hereby irrevocably consents to the jurisdiction of such court or courts and agrees to appear in any such action upon written notice thereof.
15. PAYMENT TERMS - Payment terms shall be as stated on Graybar's invoice or as otherwise mutually agreed. As a condition of the sales agreement, a monthly service charge of the lesser of 1-1/2% or the maximum permitted by law may be added to all accounts not paid by net due date. Visa, MasterCard, American Express, and Discover credit cards are accepted at point of purchase only.
16. EXPORTING - Buyer acknowledges that this order and the performance thereof are subject to compliance with any and all applicable United States laws, regulations, or orders. Buyer agrees to comply with all such laws, regulations, and orders, including, if applicable, all requirements of the International Traffic in Arms Regulations and/or the Export Administration Act, as may be amended. Buyer further agrees that if the export laws are applicable, it will not disclose or re-export any technical data received under this order to any countries for which the United States government requires an export license or other supporting documentation at the time of export or transfer, unless Buyer has obtained prior written authorization from the United States Office of Export Control or other authority responsible for such matters.

Signed: _____

This equipment and associated installation charges may be financed for a low monthly payment through Graybar Financial Services (subject to credit approval). For more information call 1-800-241-7408 to speak with a leasing specialist.

To learn more about Graybar, visit our website at www.graybar.com

24-Hour Emergency Phone#: 1-800-GRAYBAR

Subject to the standard terms and conditions set forth in this document. Unless otherwise noted, freight terms are F.O.B. shipping point prepaid and bill.
Unless noted the estimated ship date will be determined at the time of order placement.



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: June 24, 2013
TO: David Coffee, Budget & Finance Director
FROM: Bridget Susel, Community Development Director *B.S.*
RE: Appropriations Request: Postage for Tree City Bulletin

The printing and postage charges associated with the development and distribution of the Tree City Bulletin (TCB) is included in the Community Development Department budget. During a recent review of the fund balances, it was noted that budget line 32 for "Communication/Postage" does not have adequate funding to cover the remaining two TCB mailings that will occur by the end of 2013.

The Community Development Department is requesting that an additional \$5,000 be appropriated to the "Communication/Postage" line to ensure the timely mailing of the fall 2013 and winter 2014 editions of the Tree City Bulletin.

I am respectfully requesting that this appropriations request be presented to Council for consideration at the July 10, 2013 Committee session.

Please let me know if you need any additional information in order to process this request.

Thank you.



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: June 21, 2013
TO: David Coffee, Budget & Finance Director
FROM: Bridget Susel, Community Development Director *B.S.*
RE: Appropriations Request: Plan Review Services

The Building Department is experiencing another year of accelerated activity as the final phases of construction are completed on the downtown redevelopment projects and the new available space is sublet to various commercial interests. All of the "build-outs" for the different retail, office and food establishment tenants require technical plan review to ensure the various projects are constructed in compliance with the Ohio Building Code.

The Community Development Department is requesting that an additional \$15,000 be appropriated to the Building Department professional services line in order to adequately cover the costs associated with this continued heightened need for technical plan review services.

I am respectfully requesting that this appropriations request be presented to Council for consideration at the July 10, 2013 Committee session.

Please let me know if you need any additional information in order to process this request.

Thank you.



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: June 24, 2013
TO: David Coffee, Budget & Finance Director
FROM: Bridget Susel, Community Development Director *BCD*
RE: Appropriations Request: Moving Ohio Forward Grant

The City of Kent received Council authorization in June 2012 to collaborate with the Portage County Land Reutilization Corporation (PCLRC) on the implementation of the State Attorney General's Moving Ohio Forward program, which provides grant funding for the demolition of vacant and blighted residential structures. Community Development Department staff have identified several vacant and blighted structures throughout the community that are viable options for demolition and the Law Department has filed the appropriate paperwork to secure the necessary court orders to allow for the demolition of the blighted structures. Staff anticipates some of the needed court orders may be issued by the end of July, which will allow for some of the anticipated demolition activities to begin in August.

The grant funding for the demolition activities is provided to the participating communities on a reimbursement basis, which requires that the City incur costs for the demolition prior to receipt of the grant funds. In preparation for the implementation of demolition activities in the coming weeks, I am requesting that \$50,000 be appropriated to the City's Moving Ohio Forward program to allow for the completion of demolition activities through December 31, 2013.

I am respectfully requesting that this appropriations request be presented to Council for consideration at the July 10, 2013 Committee session.

Please let me know if you need any additional information in order to process this request.

Thank you.



CITY OF KENT, OHIO

DEPARTMENT OF LAW

TO: KENT CITY COUNCIL, THE MAYOR & CITY MANAGER
FROM: JAMES R. SILVER *JRS*
DATE: JUNE 26, 2013
RE: GUN REGULATIONS

It has been brought to our attention that the State of Ohio has taken over most of the regulations for the sale and purchase of firearms in Ohio.

This was done in Section 9.68 of the Ohio Revised Code (see copy attached). This includes controlling the licensing to sell firearms, reporting the sale of firearms and controlling licenses to purchase firearms.

The result of the State Legislature's adoption of ORC Section 9.68 is that Kent Codified sections 549.13, 549.14, 549.15, 549.16, 549.17 and 549.18 (copies attached) are no longer appropriate or effective. Consequently, they should be repealed to prevent conflicts with the Ohio Revised Code.

Therefore, it is my recommendation that City Council repeal Sections 549.13 through 549.18 of the City Code, by emergency.

Please let me know if you have any questions.

9.68 Right of individual to possess firearm

(A) The individual right to keep and bear arms, being a fundamental individual right that predates the United States Constitution and Ohio Constitution, and being a constitutionally protected right in every part of Ohio, the general assembly finds the need to provide uniform laws throughout the state regulating the ownership, possession, purchase, other acquisition, transport, storage, carrying, sale, or other transfer of firearms, their components, and their ammunition. Except as specifically provided by the United States Constitution, Ohio Constitution, state law, or federal law, a person, without further license, permission, restriction, delay, or process, may own, possess, purchase, sell, transfer, transport, store, or keep any firearm, part of a firearm, its components, and its ammunition.

(B) In addition to any other relief provided, the court shall award costs and reasonable attorney fees to any person, group, or entity that prevails in a challenge to an ordinance, rule, or regulation as being in conflict with this section.

(C) As used in this section:

(1) The possession, transporting, or carrying of firearms, their components, or their ammunition include, but are not limited to, the possession, transporting, or carrying, openly or concealed on a person's person or concealed ready at hand, of firearms, their components, or their ammunition.

(2) "Firearm" has the same meaning as in section 2923.11 of the Revised Code.

(D) This section does not apply to either of the following:

(1) A zoning ordinance that regulates or prohibits the commercial sale of firearms, firearm components, or ammunition for firearms in areas zoned for residential or agricultural uses;

(2) A zoning ordinance that specifies the hours of operation or the geographic areas where the commercial sale of firearms, firearm components, or ammunition for firearms may occur, provided that the zoning ordinance is consistent with zoning ordinances for other retail establishments in the same geographic area and does not result in a de facto prohibition of the commercial sale of firearms, firearm components, or ammunition for firearms in areas zoned for commercial, retail, or industrial uses.

549.12 DISCHARGING FIREARMS.

(a) No person shall discharge any air gun rifle, shotgun, B-B gun or spring loaded gun, revolver, pistol or other firearm, or other device or mechanism capable of discharging or expelling a projectile by force of compressed gas, or combustible power source, within the corporate limits of the Municipality except as provided in Section 505.11 of the Kent Codified Ordinances.

(b) The provisions of this section do not prohibit or render it unlawful to possess, use or furnish for use, the above-described weapons for the purpose of receiving and being given instructions and training in marksmanship, or the proper handling and use of such weapon, on any suitable and properly approved range or educational facility, which, at the time of such instruction and use, is under the supervision and control of a qualified instructor eighteen years of age or older.

(c) Whoever violates this section is guilty of a misdemeanor of the fourth degree for the first violation, and a misdemeanor of the third degree for each subsequent violation.
(Ord. 2004-58. Passed 04-21-04)

549.13 LICENSE TO SELL WEAPONS.

(a) No person shall engage in the business of selling, or sell or give away to any person within the City, any pistol, revolver, derringer, bowie knife, dirk or other weapon of like character, which can be concealed on the person, without securing a license to do so as provided in Section 549.14 and no person having secured such a license, shall sell or give away any such weapon to any person within this City who has not secured a permit from the Chief of Police to purchase such weapon in the manner hereinafter provided.

(b) No licensed or unlicensed commercial enterprise or individual engaged in the sale of weapons described in subsection (a) hereof shall make available for purchase handguns unless such handgun complies with the following three requirements:

- (1) The barrel length shall exceed three inches or the handgun is sold at a price exceeding eighty dollars (\$80.00);
- (2) The barrel, cylinder, slide and frame of the handgun shall be entirely machined and/or investment cast;
- (3) The barrel, cylinder, slide and frame of the handgun shall neither melt nor deform at a temperature of less than 800 Fahrenheit.

(c) Whoever violates this section is guilty of a misdemeanor of the first degree. A fine of at least five hundred dollars (\$500.00) is mandatory for a violation of this section. Each sale of a handgun in violation of this section is a distinct and separate offense.
(Ord. 1975-62. Passed 4-2-75.)

549.14 APPLICATION FOR SALES LICENSE.

Any person desiring a license authorizing the sale of any of the deadly weapons mentioned in Section 549.13 shall make application in writing to the Police Chief, setting out in such application the full name and residence of the applicant, if an individual, and if a firm or corporation, the name and residence of each of its members or officers. Such applicant shall also set out the location at which it is intended or desired to conduct such business. Upon the receipt of such application it shall be the duty of the Police Chief to issue a license to the applicant.
(1925 Code §76.)

549.15 REPORT OF SALES OF WEAPONS.

(a) Every person who is licensed to deal in the deadly weapons described in Section 549.13 shall prepare and deliver to the Chief of Police or officer in charge, at least every seven days, a legible and correct report of every sale or gift made under authority of the license during the preceding seven days, which report shall include, but not be limited to the following:

- (1) The date of such sale or gift;
- (2) The name of the purchaser or donee;
- (3) His/her address and age;
- (4) The number;
- (5) Kind;
- (6) Description;
- (7) Price of such weapon;
- (8) The number of the purchaser's permit;
- (9) The purpose given by such person for the purchase of such weapon.

(b) Whoever violates this section is guilty of a misdemeanor of the fourth degree. (Ord. 1975-62. Passed 4-2-75.)

549.16 REVOCATION OF LICENSE.

In case the Police Chief is satisfied that the licensee has violated any of the provisions of this chapter, he/she may and shall revoke the license to such person for the selling of such weapons, and no other such license shall be issued to such licensee for a period of three years thereafter. (1925 Code §78.)

549.17 APPLICATION FOR PERMIT TO BUY WEAPONS.

(a) No person shall purchase any deadly weapon, which can be concealed on the person, without first securing from the Chief of Police or officer in charge a permit to do so.

Before any such permit is granted an application in writing shall be made there for, setting forth in such application the name, address, age, height, weight, complexion, nationality and other elements of identification of the person desiring such permit. Such application shall also contain a recommendation that the permit shall issue from two persons, who shall be known to the Chief of Police as persons of good reputation and residents of the City for at least one year, or who shall appear to be taxpayers residing within the City.

(b) This section does not apply to persons showing proof that they are officers, agents or employees of this or any other state or the United States, or to any other law enforcement officers authorized to carry deadly weapons capable of being concealed on the person, and acting within the scope of their duties, or federally licensed firearms dealers.

(c) Whoever violates subsection (a) hereof is guilty of a misdemeanor of the fourth degree. (Ord. 1975-62. Passed 4-2-75.)

549.18 ISSUANCE OF PERMIT TO BUY WEAPON.

The Chief of Police or officer in charge shall refuse to issue a permit to purchase any deadly weapon which can be concealed on the person to minors and to all persons convicted of any:

- (a) Crime of violence;
- (b) Felony;
- (c) Violation of this chapter.

(Ord. 1975-62. Passed 4-2-75.)



City of Kent, Ohio

Office of the City Manager

To: Mayor and Members of Council
From: ^{DRR} Suzanne Robertson, Executive Assistant
Date: July 2, 2013
RE: New Event Road Closure

The City Manager's Office has obtained an application for a special event that requires a street closure not previously approved by Council. The application is for the event, "Kent Central Gateway Grand Opening" sponsored by PARTA on August 5, 2013. This will be for the official grand opening of the Kent Gateway Transit Center.

Staff is respectfully requesting Council time to discuss the proposed road closures and seek Council's approval.

Thank you.

APPLICATION FOR SPECIAL EVENT
PARADES, FESTIVALS, CARNIVALS, PUBLIC ASSEMBLIES, ETC.
City of Kent, 215 E. Summit Street, Kent, OH 44240

NAME OF EVENT Kent Central Gateway Grand Opening Event

ORGANIZATION SPONSORING EVENT PARTA

APPLICANT NAME Bryen Smith PHONE 330-351-3981

ADDRESS 2000 Summit Road, Kent, OH

NAMES AND PHONE NUMBERS OF ALL PERSONS WHO ARE IN CHARGE AND/OR WILL BE IN A RESPONSIBLE POSITION DURING THE EVENT:

Dede Mulligan 330-472-7673

Bryen Smith 330-351-3981

DATE OF EVENT 8/5/13 NO. OF PARTICIPANTS ~500

REQUESTED PERMIT TIME: Start Set up 8 AM Start Event 1 PM

End Event 4 PM End Cleanup 5 PM

IF PARADE: STARTING POINT — ENDING POINT —

In addition to the application please submit the following information:

- Attach map to application showing proposed streets to be blocked off for event, and route of parade or race. (May be hand drawn.)
- Proof of Insurance is required before permit can be issued.
- Please attach list of possible vendors/booths to be part of event (food, retail, etc.).

Please submit application for permit at least 30 days in advance, but no sooner than one year in advance. For additional requirements please review Chapter 316 of The Codified Ordinance of the City of Kent.

By signing this application, I am certifying that I have received a copy of the rules and regulations of Chapter 316 of the Codified Ordinances of the City of Kent, and I fully understand that should the permit be approved, it can be revoked if any of the provisions of this Chapter are violated.

Hotel → John H. Drew, Jr. x John H. Drew, Jr. GM
Name of Applicant Signature of Applicant
Under separate cover x

Office Use. Do not write below this line.

Sent to: Safety, Service, Fire, Police, and Health Departments for review and approval via email on 7/1/13.

MEMORANDUM AGREEMENT YES NO
APPLICATION APPROVED APPLICATION DISAPPROVED

PROOF OF INSURANCE REQUIRED BY ORDINANCE 316.04 HAS BEEN REVIEWED AND APPROVED.

James R. Sed 7-2-13
Law Director Date

IF APPLICATION IS APPROVED, PERMIT WILL BE ISSUED BY THE CITY MANAGER.

Road Closing/Special Event Petition

Kent Central Gateway Grand Opening

Monday, August 5, 2013 from 8 a.m. to 5 PM

Signature of Affected Party (PARTA will be under separate cover):

Kent State University Hotel & Conference Center

Name MICHAEL RICCIO Title GM

Address 215 S Depeystr St Kent OH

Signature M Riccio Date 6/27/13

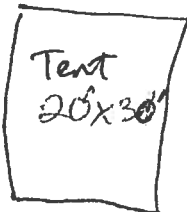
Please sign and scan back to Bryan Smith, bsmith@parta.org

Thank you!

SR 59

closed

GR1E



KSU
Hotel

Kent
Central
Gateway

closed

Depeyster



CERTIFICATE OF COVERAGE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE COVERAGE DOCUMENT BELOW

COMPANY AFFORDING COVERAGE:

Ohio Transit Risk Pool
 One Park Centre Dr., #300
 Wadsworth, OH 44281
 Phone: 330-334-6877 Fax: 330-336-7130

MEMBER:

Portage Area Regional Transportation Authority
 2000 Summit Rd.
 Kent, OH 44240

KEN-2013-05

THE COVERAGE DOCUMENTS LISTED BELOW HAVE BEEN ISSUED TO THE MEMBER NAMED ABOVE FOR THE COVERAGE PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM, OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT, WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE COVERAGE AFFORDED BY THE DOCUMENTS DESCRIBED HEREIN ARE SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH DOCUMENTS.
 LIMITS OF COVERAGE: OTRP WILL NOT PAY MORE THAN THE APPLICABLE LIMITS OF COVERAGE SHOWN IN THE DECLARATIONS THAT RESULT FROM ANY ONE OCCURRENCE IN THE EVENT OF A MULTIPLE LINES LOSS OTRP'S OCCURRENCE LIMIT STATED IN THE DECLARATION PAGE SHALL APPLY.

TYPE OF COVERAGE	COVERAGE DOCUMENT #	EFFECTIVE DATE	EXPIRATION DATE	LIMITS
GENERAL LIABILITY Commercial General Liability	2013-MOC[L]	12/01/12	11/30/13	Each Occurrence \$1,000,000.00
AUTOMOBILE LIABILITY				
PROPERTY <input type="checkbox"/> A/PD <input type="checkbox"/> Commercial	OTRP-MOC[P]-2013	12/01/12	11/30/13	Each Occurrence \$1,000,000.00 Various Sub Limits Apply
EMPLOYER'S LIABILITY ANY PROPRIETOR/PARTNER/ EXECUTIVE/OFFICER/MEMBER EXCLUDED? _____ If yes, describe below.				
EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> Occurrence <input type="checkbox"/> Deductible <input type="checkbox"/> Retention				
OTHER				

DESCRIPTION:

Kent Central Gateway Opening Event 8-5-13

CERTIFICATE HOLDER:

City of Kent
 215 E. Summit Street
 Kent, OH 44240

AUTHORIZED SIGNATURE:

Rebecca Guretski

 6-24-13
 (Date)