

ORDINANCE NO. 2020-122

AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR, UPON THE ISSUANCE OF A CERTIFICATE OF AVAILABILITY OF FUNDS, TO PAY CERTAIN PURCHASE ORDERS MADE THAT EXCEED \$3000.00; AND DECLARING AN EMERGENCY.

**WHEREAS**, the Finance Director is required by ORC 5705.41(D) to certify the availability of funds to pay for goods or services upon all contracts and purchase orders; and,

**WHEREAS**, if the Certification of the Finance Director is not attached to the contract or purchase order over Three Thousand Dollars and No Cents (\$3,000.00) Council must pass an ordinance allowing for a warrant for payment to be issued upon the Finance Director's certification that at the time of making the contract or order and at the time of the certification there was sufficient funds necessary for the payment of such contract and orders; and,

**WHEREAS**, the Finance Director has indicated that such a certification described above can be executed.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Kent, Portage County, Ohio, that:

**SECTION 1.** That the Finance Director is authorized to make such warrants as are necessary to pay the due and owing amounts detailed in "Exhibit A", attached hereto and made an integral part hereof.

**SECTION 2.** That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formation action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

**SECTION 3.** That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reason manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: December 16, 2020  
Date

Jerry T. Fiala  
Jerry T. Fiala  
Mayor and President of Council

EFFECTIVE: December 16, 2020  
Date

ATTEST: Amy Wilkens  
Amy Wilkens  
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF ORDINANCE No. \_\_\_\_\_, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON \_\_\_\_\_, 20\_\_\_\_.

(SEAL)

\_\_\_\_\_  
AMY WILKENS  
CLERK OF COUNCIL

# Purchase Order Report

G/L Date Range 01/01/20 - 11/18/20

Sort by Department - Purchase Order Number

Summary Listing

Purchase Order	Description	Department	Vendor	Type	Status	G/L Date	Deliver by Date	Printed Date	Completed Date	Expiration Date	Amount	Voided	Discounted	Expensed	Remaining	Encumbered
2020-00002007	Service Agreement Dispatch Consoles 4/19 thru 3/20	01.102 Safety Department,Police Patrol/Investigation/Adm	2050 - Motorola Solutions, Inc.	Then/Now	Complete	09/28/2020		10/01/2020	10/02/2020		7,200.00	.00	.00	7,200.00	.00	.00
01.108 Safety Department, Fire Services/Prevention/EMS																
2020-00001082	FD boiler maint and filters	01.108 Safety Department,Fire Services/Prevention/EMS	1119 - Boiler Specialists Inc	Then/Now	Open	03/18/2020		03/19/2020			4,000.00	.00	.00	974.05	3,025.95	3,025.95
2020-00001335	FD 2020 support for PC Hazmat Team - City of Kent	01.108 Safety Department,Fire Services/Prevention/EMS	1487 - Portage County Hazmat Team	Then/Now	Complete	05/12/2020		05/18/2020	05/22/2020		6,069.84	.00	.00	6,069.84	.00	.00
2020-00001764	FD parts and repairs to 2016 Ford ambulance - filter	01.108 Safety Department,Fire Services/Prevention/EMS	1289 - Klaben Ford Lincoln, Inc	Then/Now	Complete	08/10/2020		08/13/2020	08/21/2020		4,963.39	.00	.00	4,963.39	.00	.00
2020-00002092	2020 HVAC system for KPR Fitness Center	03.301 Park & Recreation Board,Recreation Services	1849 - Wright Heating and Air Conditioning Inc.	Then/Now	Complete	10/16/2020		10/19/2020	10/30/2020		6,657.54	.00	.00	6,657.54	.00	.00

2020-122 Exhibit A

# Purchase Order Report

G/L Date Range 01/01/20 - 11/18/20

Sort by Department - Purchase Order Number  
Summary Listing

Purchase Order Description	Department	Vendor	Type	Status	G/L Date	Deliver by Date	Printed Date	Completed Date	Expiration Date	Amount
2020-00001339	ED - 2019-20 KSU Business College - CEBI Program				05/12/2020					5,000.00
04.402 Community Development Department,Zoning & Building Inspection		1100 - Beder, Michael J.	Then/Now	Complete	05/18/2020					.00
					05/22/2020					5,000.00
										.00
										.00
05.560 Public Services Department,Central Maintenance Division					03/23/2020					6,721.15
2020-00001124	CM Street Sweeper Rental				03/24/2020					.00
					07/10/2020					6,721.15
										.00
										.00
										.00
										4,650.00
2020-00001178	CM Purchase of Protective RainSuits for COVID19				04/03/2020					.00
					04/06/2020					.00
					04/17/2020					4,650.00
										.00
										.00
										4,500.00
2020-00001405	CM Concrete for Street & Sidewalk Repair				05/29/2020					.00
					06/04/2020					.00
										2,588.75
										1,911.25
										1,911.25
										6,000.00
										.00
										.00
										5,591.59
										408.41
										408.41

# Purchase Order Report

G/L Date Range 01/01/20 - 11/18/20  
 Sort by Department - Purchase Order Number  
 Summary Listing

Purchase Order	2020-00002188	G/L Date	11/03/2020	Amount	10,392.00
Description	CM Water Metering Equipment	Deliver by Date		Voided	.00
Department	05-560 Public Services Department, Central Maintenance Division	Printed Date	11/05/2020	Discounted	.00
Vendor	1380 - Neptune Equipment/NECO	Completed Date	11/13/2020	Expensed	10,392.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2020-00001427	G/L Date	06/03/2020	Amount	3,452.14
Description	Codified Ordinance Update Replacement Pages	Deliver by Date		Voided	.00
Department	08 Council	Printed Date	06/05/2020	Discounted	.00
Vendor	4353 - American Legal Publ. Corp/Walter Drane Co.	Completed Date	06/12/2020	Expensed	3,452.14
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

2020-122 Exhibit A