CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: March 10, 2025

TO: David Ruller, City Manager

FROM: Bridget Susel, Community Development Director BAS.

Subject: Kent-Brimfield Township JEDD Appointment

The Ohio Revised Code (ORC) specifies the composition of the board of directors for joint economic development districts (JEDDs). The ORC requires the board to have "one member representing the owners of businesses located within the district."

Kline & Kavali Mechanical Contractors operates within the Kent-Brimfield Township JEDD District boundaries and Scott Ridenour, Co-owner of the company, has agreed to join the Board as the employer representative.

I am respectfully requesting that the appointment of Scott Ridenour be added as an unauthorized item for the March 19, 2025 Council meeting. If you need any additional information in order to add this to the agenda, please let me know.

Thank you.

Cc: Hope Jones, Law Director
Kathy Coleman, Clerk of Council
Eric Helmstedter, Economic Development Director

CITY OF KENT, OHIO
DEPARTMENT OF BUDGET AND FINANCE
Rhonda C. Hall, CPA, Director

To: Dave Ruller, City Manager

From: Rhonda C. Hall, CPA, Director of Budget and Finance

Date: March 11, 2025

Re: Then and Now Purchase Order Approval Request

In accordance with Section 5705.41 (D) of the Ohio Revised Code the City must receive approval from Council for all Then and Now purchase orders of more than $3,000 on a monthly basis. Attached is a list of Then and Now P.O.'s in excess of $3,000 through March 10, 2025.

Thank you.

Rhonda Hall

930 OVERHOLT RD., KENT, OH 44240
(330) 678-8102 – Director and General Accounting
(330) 678-8103 Income Tax (330) 678-8104 Utility Billing FAX (330) 676-7584

City of Kent

Exhibit A

Purchase Order Report

G/L Date Range 02/12/25 - 03/10/25
Sort by Department - Purchase Order Number
Detail Listing

Department **05.503 Public Services Department,Water Reclamation Plant**

Purchase Order	2025-00000852	G/L Date	02/12/2025	Amount	3,040.52
Description	WRF: 2024 invoice	Deliver by Date		Voided	.00
Department	05.503 Public Services Department,Water Reclamation Plant	Printed Date	02/17/2025	Discounted	.00
Vendor	1549 - Republic Svcs, Inc./Republic Svcs of Ohio	Completed Date	02/17/2025	Expensed	3,040.52
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Item 1	*Description*	Misc Contractual	*Status*	Complete	*Amount*	3,040.52
	Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
	U/M	Each	*Contract Number*		*Discounted*	.00
	Price per Unit	3,040.52	*Discount*	0%	*Expensed*	3,040.52
					Remaining	.00
					Encumbered	.00

G/L Account	*Project*	*Amount*
202-05-550-503.7390 (Sewer-Service Department-Basic Utility Services-Water Reclamation Plant.Misc Contractual)		3,040.52

Purchase Order	2025-00000846	G/L Date	02/12/2025	Amount	3,227.59
Description	CM120 Parts	Deliver by Date		Voided	.00
Department	05.560 Public Services Department,Central Maintenance Division	Printed Date	02/17/2025	Discounted	.00
Vendor	3427 - Kimco USA, Inc.	Completed Date		Expensed	.00
Type	Then/Now	Expiration Date		Remaining	3,227.59
Status	Open			Encumbered	3,227.59

Item 1	*Description*	Operating Materials	*Status*	Open	*Amount*	3,227.59
	Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
	U/M	Each	*Contract Number*		*Discounted*	.00

Price per Unit	3,227.59	*Discount*	0%	*Expensed*	.00
				Remaining	3,227.59
				Encumbered	3,227.59

G/L Account	*Project*	*Amount*
102-05-560-601.7420 (SCMR-Service Department-Central Maintenance-Transportation - Central Maint..Operating Materials)		3,227.59

Purchase Order	2025-00000893	G/L Date	02/19/2025	Amount	10,045.00
Description	FIN- Parking Fines for Jan 2025	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	02/19/2025	Discounted	.00
Vendor	1495 - Portage County Municipal Court	Completed Date	02/20/2025	Expensed	10,045.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Item 1	*Description*	Trust and Agency	*Status*	Complete	*Amount*	10,045.00
	Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
	U/M	Each	*Contract Number*		*Discounted*	.00
	Price per Unit	10,045.00	*Discount*	0%	*Expensed*	10,045.00
					Remaining	.00
					Encumbered	.00

G/L Account	*Project*	*Amount*
804-07-580-908.7710 (T&A Escrow-Budget & Finance-Non Programs-Trust and Agency Other.Refunds)		10,045.00

Purchase Order	2025-00000939	G/L Date	02/25/2025	Amount	110,026.36
Description	FIn- US Specialty Ins 10/24-10/2025	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	02/26/2025	Discounted	.00

Purchase Order Report

G/L Date Range 02/12/25 - 03/10/25
Sort by Department - Purchase Order Number
Detail Listing

Vendor	1317 - Insurance Specialists Group, Inc./Love Ins.	Completed Date	02/27/2025	Expensed	110,026.36
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Item 1

Description	Insurance & Bonding - health-general	*Status*	Complete	*Amount*	2,662.23
Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
U/M	Each	*Contract Number*		*Discounted*	.00
Price per Unit	2,662.23	*Discount*	0%	*Expensed*	2,662.23
				Remaining	.00
				Encumbered	.00

G/L Account	*Project*	*Amount*
110-02-520-201.7360 (Health Department-Health Department-Public Health & Welfare-Health Admin.Insurance & Bonding)		2,662.23

Item 2

Description	Insurance & Bonding - CD	*Status*	Complete	*Amount*	1,838.45
Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
U/M	Each	*Contract Number*		*Discounted*	.00
Price per Unit	1,838.45	*Discount*	0%	*Expensed*	1,838.45
				Remaining	.00
				Encumbered	.00

G/L Account	*Project*	*Amount*
001-04-540-401.7360 (General Government-Community Development-Community Development-Community Development.Insurance &		1,838.45

Item 3

Description	Insurance & Bonding - Econ. Dev	*Status*	Complete	*Amount*	114.50
Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
U/M	Each	*Contract Number*		*Discounted*	.00
Price per Unit	114.50	*Discount*	0%	*Expensed*	114.50
				Remaining	.00
				Encumbered	.00

G/L Account	Project	Amount
001-04-540-410.7360 (General Government-Community Development-Community Development-Economic Development.Insurance & Bonding)		114.50

Item 4						
Description	Insurance & Bonding - bldg	*Status*	Complete	*Amount*	718.13
Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
U/M	Each	*Contract Number*		*Discounted*	.00
Price per Unit	718.13	*Discount*	0%	*Expensed*	718.13
				Remaining	.00
				Encumbered	.00

G/L Account	Project	Amount
001-04-540-402.7360 (General Government-Community Development-Community Development-Housing and Building Inspection.Insurance & Bonding)		718.13

Item 5						
Description	Insurance & Bonding - shade tree	*Status*	Complete	*Amount*	543.94
Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
U/M	Each	*Contract Number*		*Discounted*	.00
Price per Unit	543.94	*Discount*	0%	*Expensed*	543.94
				Remaining	.00
				Encumbered	.00

G/L Account	Project	Amount
001-05-560-405.7360 (General Government-Service Department-Central Maintenance-Shade Tree.Insurance & Bonding)		543.94

Item 6						
Description	Insurance & Bonding - service	*Status*	Complete	*Amount*	179.81
Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
U/M	Each	*Contract Number*		*Discounted*	.00
Price per Unit	179.81	*Discount*	0%	*Expensed*	179.81
				Remaining	.00

					Encumbered	.00

G/L Account	*Project*	*Amount*
001-05-570-710.7360 (General Government-Service Department-General Governement-Service Administration.Insurance & Bonding)		179.81

Item 7	*Description*	Insurance & Bonding - engrg dept	*Status*	Complete	*Amount*	2,455.20
	Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
	U/M	Each	*Contract Number*		*Discounted*	.00
	Price per Unit	2,455.20	*Discount*	0%	*Expensed*	2,455.20
					Remaining	.00
					Encumbered	.00

G/L Account	*Project*	*Amount*
001-05-570-711.7360 (General Government-Service Department-General Governement-Engineering.Insurance & Bonding)		2,455.20

Item 8	*Description*	Insurance & Bonding - IT General	*Status*	Complete	*Amount*	523.44
	Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
	U/M	Each	*Contract Number*		*Discounted*	.00
	Price per Unit	523.44	*Discount*	0%	*Expensed*	523.44
					Remaining	.00
					Encumbered	.00

G/L Account	*Project*	*Amount*
001-09-570-728.7360 (General Government-City Manager-General Governement-Information Technology.Insurance & Bonding)		523.44

Item 9	*Description*	Insurance & Bonding - central mnt SCMR	*Status*	Complete	*Amount*	27,294.89
	Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
	U/M	Each	*Contract Number*		*Discounted*	.00
	Price per Unit	27,294.89	*Discount*	0%	*Expensed*	27,294.89

						Remaining	.00
						Encumbered	.00

G/L Account	*Project*	*Amount*
102-05-560-601.7360 (SCMR-Service Department-Central Maintenance-Transportation - Central Maint..Insurance & Bonding)		27,294.89

Item 10	*Description*	Insurance & Bonding - vehicle mnt	*Status*	Complete	*Amount*	921.50
	Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
	U/M	Each	*Contract Number*		*Discounted*	.00
	Price per Unit	921.50	*Discount*	0%	*Expensed*	921.50
					Remaining	.00
					Encumbered	.00

G/L Account	*Project*	*Amount*
102-05-560-602.7360 (SCMR-Service Department-Central Maintenance-Vehicle Maintenance.Insurance & Bonding)		921.50

Item 11	*Description*	Insurance & Bonding - parks & rec	*Status*	Complete	*Amount*	8,260.42
	Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
	U/M	Each	*Contract Number*		*Discounted*	.00
	Price per Unit	8,260.42	*Discount*	0%	*Expensed*	8,260.42
					Remaining	.00
					Encumbered	.00

G/L Account	*Project*	*Amount*
106-03-530-301.7360 (Recreation-Parks & Rec-Parks & Recreation-Recreation Programs.Insurance & Bonding)		8,260.42

Item 12	*Description*	Insurance & Bonding - police support	*Status*	Complete	*Amount*	33,001.10
	Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
	U/M	Each	*Contract Number*		*Discounted*	.00

	Price per Unit	33,001.10	*Discount*	0%	*Expensed*	33,001.10
					Remaining	.00
					Encumbered	.00

G/L Account	*Project*	*Amount*
124-01-510-102.7360 (Income Tax Safety-Safety Department-Safety Services-Police Services.Insurance & Bonding)		33,001.10

Item 13	*Description*	Insurance & Bonding - Fire Services	*Status*	Complete	*Amount*	11,392.95
	Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
	U/M	Each	*Contract Number*		*Discounted*	.00
	Price per Unit	11,392.95	*Discount*	0%	*Expensed*	11,392.95
					Remaining	.00
					Encumbered	.00

G/L Account	*Project*	*Amount*
128-01-510-108.7360 (Fire & EMS-Safety Department-Safety Services-Fire Services.Insurance & Bonding)		11,392.95

Item 14	*Description*	Insurance & Bonding - fire - community services	*Status*	Complete	*Amount*	670.26
	Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
	U/M	Each	*Contract Number*		*Discounted*	.00
	Price per Unit	670.26	*Discount*	0%	*Expensed*	670.26
					Remaining	.00
					Encumbered	.00

G/L Account	*Project*	*Amount*
128-01-510-109.7360 (Fire & EMS-Safety Department-Safety Services-Fire - Community Services.Insurance & Bonding)		670.26

Item 15	*Description*	Insurance & Bonding - Fire- confined space	*Status*	Complete	*Amount*	363.80
	Quantity	1.0000	*Vendor Part Number*		*Voided*	.00

	U/M	Each	*Contract Number*		*Discounted*	.00
	Price per Unit	363.80	*Discount*	0%	*Expensed*	363.80
					Remaining	.00
					Encumbered	.00

G/L Account	*Project*	*Amount*
128-01-510-112.7360 (Fire & EMS-Safety Department-Safety Services-Confined Space.Insurance & Bonding)		363.80

Item 16	*Description*	Insurance & Bonding - water plant	*Status*	Complete	*Amount*	6,244.24
	Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
	U/M	Each	*Contract Number*		*Discounted*	.00
	Price per Unit	6,244.24	*Discount*	0%	*Expensed*	6,244.24
					Remaining	.00
					Encumbered	.00

G/L Account	*Project*	*Amount*
201-05-550-501.7360 (Water-Service Department-Basic Utility Services-Water Plant.Insurance & Bonding)		6,244.24

Item 17	*Description*	Insurance & Bonding - water dist	*Status*	Complete	*Amount*	1,151.50
	Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
	U/M	Each	*Contract Number*		*Discounted*	.00
	Price per Unit	1,151.50	*Discount*	0%	*Expensed*	1,151.50
					Remaining	.00
					Encumbered	.00

G/L Account	*Project*	*Amount*
201-05-550-605.7360 (Water-Service Department-Basic Utility Services-Central Maintenance Distribution.Insurance & Bonding)		1,151.50

Item 18	*Description*	Insurance & Bonding - water - IT	*Status*	Complete	*Amount*	137.48
	Quantity	1.0000	*Vendor Part Number*		*Voided*	.00

	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	137.48	Discount	0%	Expensed	137.48
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
201-07-570-728.7360 (Water-Budget & Finance-General Governement-Information Technology.Insurance & Bonding)		137.48

Item 19	Description	Insurance & Bonding - sewer dist	Status	Complete	Amount	3,337.50
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	3,337.50	Discount	0%	Expensed	3,337.50
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
202-05-550-605.7360 (Sewer-Service Department-Basic Utility Services-Central Maintenance Distribution.Insurance & Bonding)		3,337.50

Item 20	Description	Insurance & Bonding - WRF Plant	Status	Complete	Amount	6,638.63
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	6,638.63	Discount	0%	Expensed	6,638.63
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
202-05-550-503.7360 (Sewer-Service Department-Basic Utility Services-Water Reclamation Plant.Insurance & Bonding)		6,638.63

Item 21	Description	Insurance & Bonding - sewer IT Dept	Status	Complete	Amount	137.49

	Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
	U/M	Each	*Contract Number*		*Discounted*	.00
	Price per Unit	137.49	*Discount*	0%	*Expensed*	137.49
					Remaining	.00
					Encumbered	.00

G/L Account	*Project*	*Amount*
202-07-570-728.7360 (Sewer-Budget & Finance-General Governement-Information Technology.Insurance & Bonding)		137.49

Item 22	*Description*	Insurance & Bonding - solid waste- admin	*Status*	Complete	*Amount*	229.06
	Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
	U/M	Each	*Contract Number*		*Discounted*	.00
	Price per Unit	229.06	*Discount*	0%	*Expensed*	229.06
					Remaining	.00
					Encumbered	.00

G/L Account	*Project*	*Amount*
205-07-550-724.7360 (Solid Waste (Recycling)-Budget & Finance-Basic Utility Services-Financial Administrative Support.Insurance & Bonding)		229.06

Item 23	*Description*	Insurance & Bonding - Law Dept	*Status*	Complete	*Amount*	229.00
	Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
	U/M	Each	*Contract Number*		*Discounted*	.00
	Price per Unit	229.00	*Discount*	0%	*Expensed*	229.00
					Remaining	.00
					Encumbered	.00

G/L Account	*Project*	*Amount*
001-06-570-707.7360 (General Government-Law Department-General Governement-Law.Insurance & Bonding)		229.00

Item 24	*Description*	Insurance & Bonding - Finance Dept	*Status*	Complete	*Amount*	490.24
	Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
	U/M	Each	*Contract Number*		*Discounted*	.00
	Price per Unit	490.24	*Discount*	0%	*Expensed*	490.24
					Remaining	.00
					Encumbered	.00

G/L Account	*Project*	*Amount*
001-07-570-708.7360 (General Government-Budget & Finance-General Governement-Financial Administration.Insurance & Bonding)		490.24

Item 25	*Description*	Insurance & Bonding - council	*Status*	Complete	*Amount*	229.00
	Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
	U/M	Each	*Contract Number*		*Discounted*	.00
	Price per Unit	229.00	*Discount*	0%	*Expensed*	229.00
					Remaining	.00
					Encumbered	.00

G/L Account	*Project*	*Amount*
001-08-570-701.7360 (General Government-Council-General Governement-City Council.Insurance & Bonding)		229.00

Item 26	*Description*	Insurance & Bonding - city mgr office	*Status*	Complete	*Amount*	147.16
	Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
	U/M	Each	*Contract Number*		*Discounted*	.00
	Price per Unit	147.16	*Discount*	0%	*Expensed*	147.16
					Remaining	.00
					Encumbered	.00

G/L Account	*Project*	*Amount*
001-09-570-704.7360 (General Government-City Manager-General Governement-City Manager.Insurance & Bonding)		147.16

Purchase Order Report

G/L Date Range 02/12/25 - 03/10/25
Sort by Department - Purchase Order Number
Detail Listing

Item 27	*Description*	Insurance & Bonding - HR Director	*Status*	Complete	*Amount*	114.44
	Quantity	1.0000	*Vendor Part Number*		*Voided*	.00
	U/M	Each	*Contract Number*		*Discounted*	.00
	Price per Unit	114.44	*Discount*	0%	*Expensed*	114.44
					Remaining	.00
					Encumbered	.00

G/L Account	*Project*	*Amount*
001-09-570-705.7360 (General Government-City Manager-General Governement-Human Resources.Insurance & Bonding)		114.44

CITY OF KENT, OHIO

DEPARTMENT OF PUBLIC SERVICE

MEMO

TO: Dave Ruller, City Manager
Council

FROM: Melanie A. Baker, Service Director

DATE: 3 / 10 / 2025

SUBJECT: NOPEC Community Event Sponsorship Grant 2025

The City of Kent is the recipient of the 2025 NOPEC Community Sponsorship Grant for $2,000.00. This is an annual grant that is available for communities to use to sponsor an event that is free and open to all residents of the community and can provide an engagement opportunity for NOPEC to connect with community residents. This year's allocation will be committed to the Kent Area Chamber of Commerce for the Festival of Lights which will be held in December.

I respectfully request that the acceptance of this award be added as an unauthorized item for the March 19, 2025, Council meeting.

Thank you for your time and consideration of this request.

Please find attached the email with the letter of award confirmation.

Greetings from NOPEC,

NOPEC is once again making funds available to member communities through our Community Event Sponsorship Program! This program is designed to provide financial support to deserving organizations within your community that host events for residents.

Your community's sponsorship award and registration code are provided below.

Community Name: Kent
Community Registration Code: 6034
2025 Sponsorship Award: $2000
Sponsorship Program Application: https://nopecsponsorships.org/

Your sponsorship funds were determined by the average number of enrolled residential/business accounts. We calculate this average based on 2nd and 3rd quarter gas and/or electric enrollment.

To complete your Sponsorship Request you will need to complete the following:

- Register: **Go to https://www.nopecsponsorships.org/ and use your community registration code (above) to register as a new user**. ***Please note that an employee of the community must register on behalf of your community. This can range from the Mayor, City Manager, Fiscal Officer, Executive Assistant, etc.***

- Part 1: Submit a Community Profile - **Upload a completed Community Acknowledgment Form**

- Part 2: Submit a Sponsorship Request - **Upload a completed Organization Acknowledgment Form packet**

Both of these forms can be downloaded under documents at https://nopecsponsorships.org/.

We define the 'organization' as the party receiving the sponsorship funds. This can be a non-profit organization, a for-profit organization or a department or committee within your community. If you wish to designate a department or committee within your community, you need to list the designated department/committee clearly on the Organization Acknowledgment Form.

You must complete **Part 1**, your Community Profile, **Part 2**, your Sponsorship Request(s) and all completed forms, by April 30, 2025. We strongly recommend submitting your request as early as possible to avoid any issues. **No extensions will be given, and no exceptions will be made. And remember, sponsorship dollars do not roll over.** If you need any assistance, please reach out to the Community Outreach Team.

All sponsorship funds will be distributed via Automated Clearing House (ACH) transfers directly to the designated account. **No paper checks will be issued.** Funds will be disbursed no later than the end of the Second Quarter— June 30, 2025.

Thank you and we look forward to supporting your events next year!

Lauren Vladyka and Courtney Freyhauf
Community Outreach Team
Sponsorships@nopec.org
440-772-0429

ORDINANCE NO. 2024 - 018

AN ORDINANCE AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO TAKE ALL ACTIONS NECESSARY TO ACCEPT THE NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) 2024 COMMUNITY EVENT SPONSORSHIP PROGRAM AWARD IN THE AMOUNT OF $2,000.00, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Kent, Ohio is a member of the Northeast Ohio Public Energy Council ("NOPEC") and is eligible for a NOPEC 2024 Community Event Sponsorship Award in the amount of $2,000.00; and

WHEREAS, the City would like to use the funds for the Kent Area Chamber of Commerce – Kent Total Eclipse.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That Kent City Council hereby authorizes the City Manager, or his designee, to accept the NOPEC 2024 Community Event Sponsorship Program Award in the amount of $2,000.00.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: February 21, 2024
Date

EFFECTIVE: February 21, 2024
Date

Jerry T. Fiala
Mayor and President of Council

ATTEST:
Amy Wilkens, CMC
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF ORDINANCE *No.* 2024-018, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON FEBRUARY 21, 2024.

(SEAL)

AMY WILKENS, CMC
CLERK OF COUNCIL

CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: March 10, 2025

TO: Dave Ruller, City Manager

FROM: Bridget Susel, Community Development Director BGS

RE: NOPEC Energized Community Grant

The City of Kent has received notification from NOPEC that it has been awarded $50,733 in NOPEC Energized Community (NEC) grant funding assistance for 2025. The NEC grant is provided annually to all NOPEC communities.

The 2025 funding will be utilized to hire a consultant to work with the Community Development Department on the various aspects of locating, financing and administering a solar array in the community.

I am respectfully requesting that the acceptance of the NEC grant be added as an unauthorized item for the March 19, 2025 Council meeting. If you need any additional information in order to add this to the agenda, please let me know.

Thank you.

Cc: Hope Jones, Law Director
Kathy Coleman, Clerk of Council

NOPEC[SM]

No one does more to lower your utility bills.[SM]

January 8, 2025

Jerry Fiala
Mayor
Kent
215 East Summit Street
Kent, OH 44240

Dear Mayor Fiala:

Congratulations! Kent has been awarded a NOPEC Energized Community (NEC) grant of $50733 for 2025. NOPEC* and our supply partner NextEra Energy value your community's membership and are awarding this grant to help your community to continue your energy efficiency projects to achieve future savings on your utility bills. Please accept your 2025 NEC Grant award by completing your community profile by June 30, 2025.

Please note important disbursement-related dates below:

2025 NEC Grant –Important Dates			
Year	**Amount**	**Available for Disbursement**	**Deadline to Disburse**
2023 Balance	$54794	Available Now	November 30, 2025
2024 Balance	$48800	Available Now	November 30, 2026
2025 Award	$50733	Available when 2025 Profile is approved	November 30, 2027

Later this month, you'll receive an e-mail with detailed instructions on how to access your community's grant information. NOPEC's Community Investment Manager, Jessica Renner, is available by email at grants@nopecinc.org or by phone at 440-249-7072.

We look forward to working with you!

Sincerely,

Chuck Keiper

Chuck Keiper
Executive Director

*The NEC grant program is funded and administered by NOPEC, Inc., under agreement with Northeast Ohio Public Energy Council (NOPEC).

NOPEC Energized Community (NEC) Grant

The **NOPEC Energized Community (NEC) Grant Program** provides grants to NOPEC member communities for energy-related projects. Established by NOPEC Inc. and NextEra Energy, the primary goal of providing funds is to help implement energy savings or energy infrastructure measures.

Ideas for 2025 Grant Projects

Grants can be used for **government**, **residential**, and **commercial properties**. Here are some examples of what you can do with your grant dollars:

- Lease or purchase of plug-electric vehicles
- Traffic signal upgrades
- Energy-efficient windows
- Solar-powered LED stop signs
- Energy-efficient air conditioner
- Tree canopy restoration
- Electrical upgrades
- Generators
- Door replacement
- LED lighting upgrades
- Service garage insulation
- Energy-efficient metal roof system
- Installation of radius ceiling fans
- Energy efficient kitchen appliances

Secure Your Grant Dollars

Step 1: Submit Profile at nopecgrants.org — Due by June 30th, 2025

A. Accept funds by passing community legislation

B. Complete grant agreement

Step 2: Draw Funds — Due by November 30th, 2027

A. Submit disbursement requests

Questions?

Contact Jessica Renner, Community Investment Manager, at grants@nopecinc.org

NOPEC