



Government Finance Officers Association  
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12/02/2008

NEWS RELEASE

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Stephen Gauthier (312) 977-9700

(Chicago)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **City of Kent** by the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s), department or agency designated by the government as primarily responsible for preparing the award-winning CAFR. This has been presented to:

**Barbara A. Rissland, Director of Budget & Finance**

The CAFR has been judged by an impartial panel to meet the high standards of the program including demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

The GFOA is a nonprofit professional association serving approximately 17,000 government finance professionals with offices in Chicago, IL, and Washington, D.C.





# Ohio Department of Rehabilitation and Correction

1050 Freeway Drive North  
Columbus, OH 43229

Ted Strickland, Governor

[www.drc.state.oh.us](http://www.drc.state.oh.us)

Terry Collins, Director

Monday, December 08, 2008

Chief James Peach  
Kent City Jail  
319 South Water Street  
Kent, Oh 44240



**RE: 2008 Annual Jail Inspection**

Dear Chief James Peach,

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Kent City Jail a 12-Day Jail, was inspected on Tuesday, November 25, 2008.

The inspection was restricted to assessing compliance with a group of standards selected from the Minimum Standards for Jails in Ohio promulgated by the Bureau of Adult Detention. Please note that this inspection does not reflect a comprehensive evaluation of the overall jail condition. The inspection consisted of the jail inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having a brief interview with selected jail personnel.

The enclosed report details the finding of the annual inspection and provides a snapshot of the jail's inmate population of facilities on the date of this inspection. If you have any questions regarding the content of this report you may contact the Regional Jail Inspector listed on the last page of this report. Thank you for your cooperation in this year's annual inspection process.

Sincerely,

Eugene "Butch" Hunyadi, Bureau Chief  
Bureau of Adult Detention  
1030 Alum Creek Drive  
Columbus, Ohio 43209  
PH: 614-752-1066

CC: **City Manager David Ruller**, Jail Administrator, Jail File

Kent City Jail

Annual Jail Inspection  
Ohio Department of Rehabilitation and Correction  
Bureau of Adult Detention

ANNUAL JAIL PROFILE

Facility: Kent City Jail 319 S. Water Street Kent, Ohio 44240	Portage County 12 Day Classification Eastern Region
Sheriff/Chief: Chief James Peach	Built 1970
Jail Administrator: Lt. John Altomare	Major Renovation Date: N/A

Inspection Date: 11-25-08

Jail Inspector: Coleman Connors

Housing Data:

Bureau Recommended Housing: 3 BAD Recommended Holding Capacity: 3

General Housing: 3 Special Housing: 0 Holding Cell: 3

Prisoner Data:

Average Count: 3.04

Population Demographic Breakdown:

A summary of the jail population on the date of the inspection

Total # of prisoners in holding cells: 0 Total # of prisoners being housed on date of inspection: 0

	Sentenced Felon	Un-Sentenced Felon	Sentenced Misd	Un-Sentenced Misd	APA Holder	Federal Agency	Other Agency	Total
Adult Male	0	0	0	0	0	0	0	0
Adult Female	0	0	0	0	0	0	0	0
Juvenile Male	0	0	0	0	0	0	0	0
Juvenile Female	0	0	0	0	0	0	0	0

Previous year end totals

All totals are based on the previous calendar year.

Total # of prisoners: 2195

Total # of juvenile prisoners: 244

Critical Incidents

Suicides(s): 0 Other death(s): 0 Fire(s): 0

Escape(s) from jail perimeter: 0

Sexual Misconduct between inmates: 0

Sexual misconduct between staff and inmate: 0

## OPERATIONAL

The following is a breakdown of the jail's compliance with the "Operational" Ohio Minimum Jail Standards assessed during this year's annual jail inspection.

**Total Number of OMJS in report section: 51**

Number of Standards the Jail is in Compliance 50

Number of Standards the Jail is in Non-Compliance 1

5120: 1-10-09 (B) Action must be taken as soon as possible to have a physician approve the written medical and health care plan regulating all aspects of medical treatment and services to prisoners.

## FACILITY

The following is a breakdown of the jail's compliance with the "Facility" Ohio Minimum Jail Standards assessed during this year's annual jail inspection.

**Total Number of OMJS in report section: 14**

Number of Standards the Jail is in Compliance 9

Number of Standards the Jail is in Non-Compliance 5

5120:1-10-04 (A)(02a-d) Steps must be taken to provide prisoners with sufficient space. Note: Housing cell space for each prisoner should be 50 square feet of floor space in a single cell. The jail currently has double bunks in a single size cell.

5120: 1-8-04 (B) Steps must be taken to provide seating in holding areas, holding cells, housing cells, dormitories, dayrooms and eating areas for each prisoner.

5120: 1-8-04 (E) Action must be taken as soon as practical to provide natural light in housing units, cells, and dayspaces.

5120: 1-8-05 (E1)(2) Action must be taken as soon as practical to expand Policy and Procedure that the jail maintain and document that the following standards are met with regard to interior lighting:

(1) At least twenty foot-candles, measured thirty inches above the floor, in prisoner accessible areas.

(2) At least fifteen foot-candles, measured thirty inches above the floor, in prisoner accessible areas.

Based on this Annual Jail Inspection these areas are recommended for further assessment.

- No Assessment Necessary
- New Construction / Renovation for Jail Beds
- Jail Assessment of Inmate Population

It is the responsibility of the jail to follow-up on any of these recommendations. If you are interested in one of these assessments, please contact your Regional Jail Inspector for additional details.

This report was completed and is submitted by the Regional Jail Inspector. Any questions about this report Can be directed to:

Coleman Connors, Eastern Region Jail Inspector  
Bureau of Adult Detention  
110 Central Plaza South, Room 301  
Canton, Ohio 44702-1426  
Phone: (330) 451-7985  
Mobile: (330) 352-2875  
Fax: (330) 451-7139  
Email: coleman.connors@odrc.state.oh.us

# AGENDA

CITY OF KENT  
BOARD OF ZONING APPEALS  
PUBLIC HEARINGS & BUSINESS MEETING  
DECEMBER 15, 2008  
7:00PM  
COUNCIL CHAMBERS – KENT CITY HALL  
325 SOUTH DEPEYSTER STREET

I. CALL TO ORDER

II. PLEDGE

III. ROLL CALL

IV. PREAMBLE

V. ADMINISTRATION OF THE OATH

VI. OLD BUSINESS

A. BZ08-018 FAISAL MIRZA  
1337 SOUTH WATER STREET

Section: 1169.05(1)

Request: The applicant is requesting variance from Section 1169.05(1) to allow a non-conforming use to increase the size of the existing structure 46.7 percent.

1. Public Comment

2. Board of Zoning Appeals Discussion / Action

VII. NEW BUSINESS

A. BZ08-019 OHIO BRITE SIGNS  
1209 WEST MAIN STREET

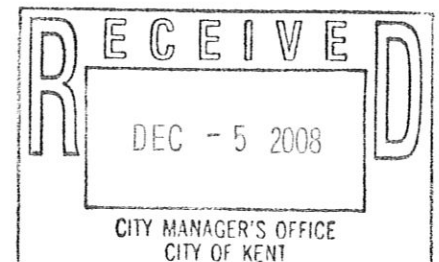
Section: 1165.11(b)

Request: The applicant is requesting a variance from Section 1165.11(b) to allow a temporary sign to be displayed up to 240 days instead of the 90 days that are allowed.

1. Public Comment

2. Board of Zoning Appeals Discussion / Action

B. BZ08-020 OHIO BRITE SIGNS  
1335 WEST MAIN STREET



Section: 1165.11(b)

Request: The applicant is requesting a variance from Section 1165.11(b) to allow a temporary sign to be displayed up to 240 days instead of the 90 days that are allowed.

1. Public Comment
2. Board of Zoning Appeals Discussion / Action

VIII. FINDINGS OF FACT APPROVAL

IX. MEETING MINUTES

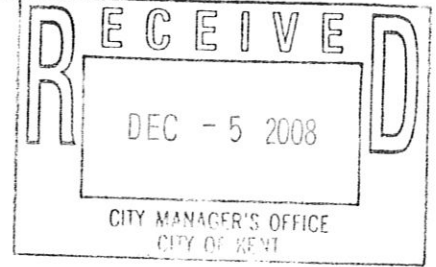
- A. Meeting Minutes from the July 21, 2008 meeting
- B. Meeting Minutes from the August 18, 2008 meeting
- C. Meeting Minutes from the September 15, 2008 meeting
- D. Meeting Minutes from the October 20, 2008 meeting

X. ADJOURNMENT



# CITY OF KENT, OHIO

## DEPARTMENT OF COMMUNITY DEVELOPMENT



**DATE:** DECEMBER 5, 2008  
**TO:** KENT CITY BOARD OF ZONING APPEALS  
**FROM:** HEATHER PHILE, DEVELOPMENT PLANNER *HP*  
**RE:** STAFF REPORT FOR THE DECEMBER 15, 2008 BOARD OF ZONING APPEALS MEETING

The following cases appear on the agenda for the December 15, 2008 Board of Zoning Appeals meeting:

### OLD BUSINESS

**CASE NO.:** BZ08-018  
**APPLICANT:** Faisal Mirza  
**SITE LOCATION:** 1337 South Water Street  
**STATUS OF APPLICANT:** The applicant is the owner of the property.  
**REQUESTED ACTION:** The applicant is requesting a variance from Section 1169.05(1) to allow a non-conforming use to increase the size of the existing structure 46.7 percent.  
**ZONING:** This property is currently located in an R-C: High Density Residential – Commercial Zone District.  
**TRAFFIC:** The property is accessible from South Water Street.  
**SURROUNDING LAND USES:** The property is surrounded by other commercial uses on all sides.  
**APPLICABLE CODE SECTION:** 1169.05(1)

### ANALYSIS:

This case is continued from the November 17, 2008 meeting, as a quorum was not present to hear the case. The following is the same narrative as was written in the staff report from the November meeting.



**Page 2**  
**Staff Report to the Board of Zoning Appeals**  
**December 15, 2008 meeting**

This property at 1337 South Water Street is currently zoned R-C and is currently a gas station and convenience store. This location has been home to a gas service station since at least 1968, according to the City of Kent building department files. Currently, the gas station is a legal, non-conforming use in this zone district.

In October, the Board voted to approve the 20-foot rear yard setback variance to allow a 10-foot rear yard setback. The Board voted against the size increase of 48.5 percent.

The applicant is now requesting a variance from Section 1169.05(1) to allow his addition to be 46.7 percent larger than the existing structure. The existing building is 1480 square feet in size. Twenty-five percent of the existing building would be 370 square feet. The applicant is proposing to construct a 692 square foot addition onto the existing structure. An interior layout plan is enclosed with the applicant's submittal items.

Should the Board wish to approve this project, the following language may be used for the motions:

Move that in Case BZ08-018, the Board of Zoning Appeals approve the variance from Section 1169.05(1) to allow a non-conforming use to increase the size of the existing structure 46.7 percent for the property at 1337 South Water Street.

NEW BUSINESS

CASE NO.: **BZ08-019**

APPLICANT: **Ohio Brite Signs**

SITE LOCATION: 1209 West Main Street

STATUS OF APPLICANT: The applicant is the representative for the business.

REQUESTED ACTION: The applicant is requesting a variance from Section 1165.11(b) to allow a temporary sign to be displayed up to 240 days per calendar year instead of the 90 days per calendar year that are allowed.

ZONING: This property is currently located in an IC-R: Intensive Commercial – Residential Zone District.

TRAFFIC: The property is accessible from West Main Street.

SURROUNDING LAND USES: The property is surrounded by other commercial uses on all sides.

APPLICABLE CODE SECTION: 1165.11(b)

ANALYSIS:

This property is located at 1209 West Main Street and is within the IC-R zone district. The applicant is requesting to extend their days allowed to display a temporary sign. This property is currently home to Advantage Insurance Company.

The City of Kent Codified Ordinances states that temporary, special even signage may be displayed for no more than 90 days per calendar year. The applicant is requesting that the business at 1209 West Main Street be allowed to have a temporary, special even sign for a maximum of 8 months or 240 days per calendar year. The applicant states that their signs are 4 foot by 8-foot signs that have fluorescent lettering to display the messages. The applicant states that the signs will help give their clients a competitive edge and will help keep the company stay in business.

Should the Board wish to approve this request, the following language may be used for the motion:

Move that in Case BZ08-019, the Board of Zoning Appeals approves the variance from Section 1165.11(b) to allow a temporary sign to be displayed up to 240 days per calendar year instead of the 90 days per calendar year that are allowed. This variance request is for the address 1209 West Main Street, Kent, Ohio.

CASE NO.: **BZ08-020**

APPLICANT: **Ohio Brite Signs**

SITE LOCATION: 1335 West Main Street

STATUS OF APPLICANT: The applicant is the sign representative for the business.

REQUESTED ACTION: The applicant is requesting a variance from Section 1165.11(b) to allow a temporary sign to be displayed up to 240 days per calendar year instead of the 90 days per calendar year that are allowed.

ZONING: This property is currently located in an IC-R: Intensive Commercial – Residential Zone District.

TRAFFIC: The property is accessible from West Main Street.

SURROUNDING LAND USES: The property is surrounded by other commercial uses on all sides.

APPLICABLE CODE SECTION: 1165.11(b)

ANALYSIS:

This property is located at 1335 West Main Street and is within the IC-R zone district. The applicant is requesting to extend their days allowed to display a temporary sign. This property is currently home to Integrated Medical.

The City of Kent Codified Ordinances states that temporary, special even signage may be displayed for no more than 90 days per calendar year. The applicant is requesting that the business at 1335 West Main Street be allowed to have a temporary, special even sign for a maximum of 8 months or 240 days per calendar year. The applicant states that their signs are 4 foot by 8-foot signs that have fluorescent lettering to display the messages. The applicant states that the signs will help give their clients a competitive edge and will help keep the company stay in business.

**Page 4**  
**Staff Report to the Board of Zoning Appeals**  
**December 15, 2008 meeting**

Should the Board wish to approve this variance request, the following language may be used for the motion:

Move that in Case BZ08-019, the Board of Zoning Appeals approves the variance from Section 1165.11(b) to allow a temporary sign to be displayed up to 240 days per calendar year instead of the 90 days per calendar year that are allowed. This variance request is for the address 1335 West Main Street, Kent, Ohio

cc: Applicants  
Case file  
Gary Locke, Community Development Director  
Eric Fink, Asst. Law Director



## OCTOBER 2008 MONTHLY INCIDENT REPORT

CURRENT PERIOD			YEAR TO DATE		
2008	2007	2006	2008	2007	2006

### FIRE RESPONSE INFORMATION

#### Summary of Fire Incident Alarms

City Of Kent	69	59	64	596	469	477
Kent State University	36	24	26	211	194	184
Franklin Township	8	17	10	135	125	112
Sugar Bush Knolls	0	0	0	1	3	1
<b>RESPONSES</b>	<b>113</b>	<b>100</b>	<b>100</b>	<b>943</b>	<b>791</b>	<b>774</b>

#### Mutual Aid Received by Location

City Of Kent	5	0	0	19	11	5
Kent State University	0	1	0	3	3	2
Franklin Township	2	1	0	7	9	2
Sugar Bush Knolls	0	0	0	0	0	2
<b>TOTAL</b>	<b>7</b>	<b>2</b>	<b>0</b>	<b>29</b>	<b>23</b>	<b>11</b>

#### Mutual Aid Given

4	1	1	44	52	34
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#### **TOTAL FIRE INCIDENTS**

<b>117</b>	<b>101</b>	<b>101</b>	<b>987</b>	<b>843</b>	<b>808</b>
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### EMERGENCY MEDICAL RESPONSE INFORMATION

#### Summary of Medical Responses

City Of Kent	242	148	169	1983	1760	1752
Franklin Township	28	26	32	344	333	311
Kent State University	33	18	43	247	242	261
Sugar Bush Knolls	0	0	0	3	2	4
Mutual Aid Given	4	13	3	24	39	24
<b>TOTAL RESPONSES</b>	<b>307</b>	<b>205</b>	<b>247</b>	<b>2601</b>	<b>2376</b>	<b>2352</b>

#### Mutual Aid Received by Location

City Of Kent	28	7	7	41	23	23
Franklin Township	0	1	0	4	4	11
Kent State University	4	4	7	10	9	7
Sugar Bush Knolls	0	0	0	0	0	0
<b>TOTAL</b>	<b>32</b>	<b>12</b>	<b>14</b>	<b>53</b>	<b>34</b>	<b>41</b>

#### **TOTAL FIRE AND EMERGENCY MEDICAL INCIDENTS**

<b>424</b>	<b>306</b>	<b>348</b>	<b>3588</b>	<b>3219</b>	<b>3160</b>
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## NOVEMBER 2008 MONTHLY INCIDENT REPORT

### FIRE RESPONSE INFORMATION

	CURRENT PERIOD			YEAR TO DATE		
	2008	2007	2006	2008	2007	2006
Summary of Fire Incident Alarms						
City Of Kent	51	59	64	647	528	541
Kent State University	22	24	26	233	218	210
Franklin Township	9	17	10	144	142	122
Sugar Bush Knolls	1	0	0	2	3	1
<b>RESPONSES</b>	<b>83</b>	<b>100</b>	<b>100</b>	<b>1026</b>	<b>891</b>	<b>874</b>
Mutual Aid Received by Location						
City Of Kent	0	0	0	19	11	5
Kent State University	0	1	0	3	4	2
Franklin Township	2	1	0	9	10	2
Sugar Bush Knolls	0	0	0	0	0	2
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>31</b>	<b>25</b>	<b>11</b>
Mutual Aid Given	5	1	1	53	53	35
<b>TOTAL FIRE INCIDENTS</b>	<b>88</b>	<b>101</b>	<b>101</b>	<b>1079</b>	<b>944</b>	<b>909</b>

### EMERGENCY MEDICAL RESPONSE INFORMATION

Summary of Medical Responses						
City Of Kent	194	148	169	2177	1908	1921
Franklin Township	35	26	32	379	359	343
Kent State University	29	18	43	276	260	304
Sugar Bush Knolls	0	0	0	3	2	4
Mutual Aid Given	0	13	3	24	52	27
<b>TOTAL RESPONSES</b>	<b>258</b>	<b>205</b>	<b>247</b>	<b>2859</b>	<b>2581</b>	<b>2599</b>
Mutual Aid Received by Location						
City Of Kent	28	7	7	69	30	30
Franklin Township	0	1	0	4	5	11
Kent State University	4	4	7	14	13	14
Sugar Bush Knolls	0	0	0	0	0	0
<b>TOTAL</b>	<b>32</b>	<b>12</b>	<b>14</b>	<b>73</b>	<b>46</b>	<b>55</b>
<b>TOTAL FIRE AND EMERGENCY MEDICAL INCIDENTS</b>	<b>346</b>	<b>306</b>	<b>348</b>	<b>3938</b>	<b>3525</b>	<b>3508</b>