



# CITY OF KENT, OHIO

CITY COUNCIL

## NOTICE OF PUBLIC HEARING

In accordance with O.R.C. §5705.28, notice is hereby given that on Wednesday, July 1, 2020, at 6:50 p.m., a Public Hearing will be held on the City of Kent Annual Tax Budget for the fiscal year ending December 31, 2021. In accordance with the recent amendments to Ohio Revised Code Section 121.22 in light of the COVID-19 declared emergency, this public hearing will be conducted remotely via videoconference and will be broadcast via public live-stream on the City of Kent's YouTube page, and an archived video will be made available for the record. A link to the City's YouTube channel can be found in the calendar on the City's website at [www.kentohio.org](http://www.kentohio.org).

Anyone wishing to participate in the public hearing may do so as follows: 1.) email comments to [councilclerk@kent-ohio.org](mailto:councilclerk@kent-ohio.org) by 4:30 p.m. on July 1, 2020, and comments will be read into the record; or 2.) request to speak live by contacting the Clerk of Council at same email address by 3:30 p.m. on July 1, 2020, and information will be provided for joining the virtual public hearing.

Copies of the City of Kent 2021 Tax Budget are available at the office of the Director of Budget and Finance, 930 Overholt Road, Kent, during the hours of 8:00 a.m. to 5:00 p.m. Monday through Friday.

**Amy Wilkens**  
Clerk of Council



# CITY OF KENT, OHIO

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## DEPARTMENT OF COMMUNITY DEVELOPMENT

### PUBLIC NOTICE

**CITY OF KENT  
2019 COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM  
SUBSTANTIAL AMENDMENT**

**WEDNESDAY, July 1, 2020  
7:00P.M.**

The City of Kent will hold its second public hearing on Wednesday, July 1, 2020, at 7:00 P.M. The public hearing will provide an opportunity to present information on a proposed Substantial Amendment that will reallocate \$50,000 in Community Housing Impact and Preservation (CHIP) Owner-Occupied Housing Rehabilitation funds to create the Emergency Housing Assistance Payment (EHAP) Program. The EHAP program will provide up to three (3) consecutive months of mortgage or rent payments in order to prevent foreclosure or evictions that are due to financial hardship as a result of the COVID-19 virus. The proposed amendment will utilize up to 10% of the funds designated for the Emergency Housing Assistance Program for administrative costs.

The **Public Hearing** will be held virtually online on **Wednesday, July 1, 2020 at 7:00 p.m.** and will be broadcast live on the City of Kent's YouTube Channel. A link to view this meeting can be found on the City of Kent's calendar located at [www.kentohio.org](http://www.kentohio.org). Any person interested in being heard on the subject matter shall be afforded the opportunity at the time and place set forth above. Please contact the Clerk of Council if you wish to participate in this public hearing by calling (330) 676-7555 or by emailing [councilclerk@kent-ohio.org](mailto:councilclerk@kent-ohio.org) by no later than 10:00 a.m. on Tuesday, June 30, 2020.

All citizens are encouraged to participate in the public hearing and time will be afforded to any person interested in being heard. Written comments or questions should be directed to Kathy Petsko, Grants and Neighborhood Programs Coordinator, via email at: [PetskoK@kent-ohio.org](mailto:PetskoK@kent-ohio.org) or mailed to: City of Kent, Community Development Department 930 Overholt Road, Kent, Ohio 44240 by no later than 10:00 a.m. on Tuesday, June 30, 2020.

**AN ORDINANCE TO APPROVE CURRENT REPLACEMENT PAGES TO THE CITY OF KENT CODIFIED ORDINANCES AND DECLARING AN EMERGENCY.**

**WHEREAS**, certain provisions within the Codified Ordinances should be amended to conform with current State law as required by the Ohio Constitution; and

**WHEREAS**, various ordinances of a general and permanent nature have been passed by Council which should be included in the Codified Ordinances; and

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Kent, Portage County, Ohio, at least two-thirds (2/3) of all members elected thereto concurring

**SECTION 1.** That the ordinances of the City of Kent, Ohio, of a general and permanent nature, as revised, recodified, rearranged and consolidated into component codes, titles, chapters and sections within the 2018 Replacement Pages to the City of Kent Codified Ordinances are hereby approved and adopted.

**SECTION 2.** That the following sections and chapters are hereby added, amended or repealed as respectively indicated in order to comply with current State law:

Traffic Code

- |        |  |
|--------|--|
| 303.04 | Road Workers, Motor Vehicles and Equipment Excepted. (Amended)             |
| 313.09 | Driver's Duties Upon Approaching Ambiguous Traffic Signal. (Amended)       |
| 333.01 | Driving Under the Influence. (Amended)                                     |
| 335.09 | Display of License Plates. (Amended)                                       |
| 337.28 | Use of Sunscreening, Nontransparent and Reflectorized Materials. (Amended) |
| 351.08 | Unattended Vehicles: Duties. (Amended)                                     |

General Offenses Code

- |        |   |
|--------|---|
| 513.09 | Controlled Substance or Prescription Labels. (Amended)      |
| 529.07 | Open Container Prohibited. (Amended)                        |
| 529.08 | Hours of Sale or Consumption. (Amended)                     |
| 537.15 | Temporary Protection Order. (Amended)                       |
| 549.04 | Improperly Handling a Firearm in a Motor Vehicle. (Amended) |

**SECTION 3.** The complete text of the Traffic and General Offenses Code sections listed above are set forth in full in the current replacement pages to the Codified Ordinances which are hereby attached to this ordinance as Exhibit A. Any summary publication of this ordinance shall include a complete listing of these sections. Notice of adoption of each new section by reference to its title shall constitute sufficient publication of new matter contained therein.

**SECTION 4.** That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

**SECTION 5.** That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: \_\_\_\_\_  
DATE

\_\_\_\_\_  
MAYOR AND PRESIDENT OF COUNCIL

ATTEST: \_\_\_\_\_  
CLERK OF COUNCIL

**MEMORANDUM**  
**DIVISION OF ENGINEERING**  
**City of Kent Department of Public Service**

**DATE:** June 23, 2020  
**TO:** David Ruller, City Manager  
**FROM:** Rhonda Boyd, P.E., P.S., Senior Engineer *R. Boyd*  
**SUBJECT:** Water Service Outside the City  
5075 SR 43 and Meloy Road

Plans are currently under way to construct a 96 bed nursing home facility in Brimfield at the south-west corner of the intersection of SR43 and Meloy Road. The property is in the JEDD and just outside the City of Kent corporation limits. The property owner has requested water service from the city. The Kent water service area stops at the intersection, but Portage County has agreed verbally to allow the City to serve this property as Kent is the only public water source in the area.

The proposed facility will require the extension of a 12 inch watermain south along SR43 from a waterline that currently terminates at the Meloy / SR43 intersection.

KCO 913.09 Water Service Outside the City and the JEDD agreement outline the fees for properties in Brimfield Township. The Utilization fee is estimated to be \$12,650. KCO also requires the waterline be extended across the total frontage. Since extending the waterline will create a dead end which the City has to maintain and be in conflict with sanitary isolation requirements, we are requesting council approval to assess the remaining frontage. The assessment fee would be \$14,452.63. A copy of the preliminary site plan is attached.

We are requesting water service approval pending the agreement modification with Portage County.

The City has adequate facilities to provide for the demand generated by the development.

**C:** James Bowling, P.E., City Engineer  
File





BRENNER KAPROSY  
MITCHELL, L.L.P.

ATTORNEYS AT LAW

30050 CHAGRIN BLVD., SUITE 100  
PEPPER PIKE, OHIO 44124-5704  
PHONE: 216-292-5555  
FAX: 216-292-5511

E-MAIL: [TDMITCHELL@BRENNER-LAW.COM](mailto:TDMITCHELL@BRENNER-LAW.COM)

June 10, 2020

**VIA EMAIL**

City of Kent  
c/o Rhonda E. Boyd, Senior Engineer  
Division of Engineering  
930 Overholt Road  
Kent, OH 44240

**Re: Request for water service at 5075 State Rte. 43 (the "Property") for a new 96-bed skilled nursing facility (the "Project")**

Dear Ms. Boyd:

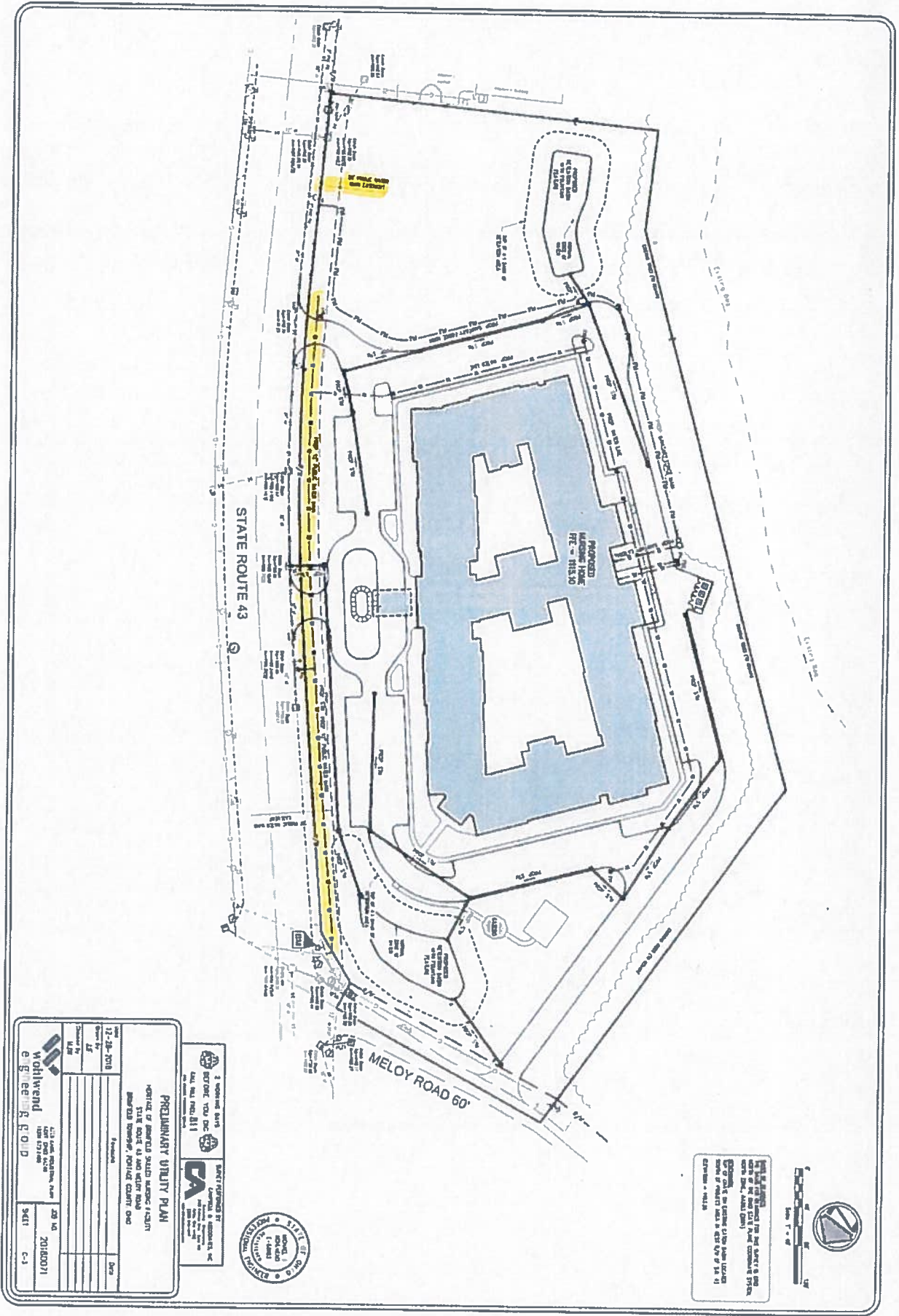
As discussed during our meeting at your offices yesterday, please allow this letter to serve as a formal request on behalf of LTC Brimfield, LLC, owner of the above-referenced Property, to extend water service to the Property for the Project. As further discussed during our meeting, we are simultaneously submitting a request to Portage County Water Resources for extension of County sanitary sewer service to the Property.

Your anticipated consideration of this request is appreciated. Please feel free to contact Mike Wohlwend or the undersigned should you have any questions or require further information.

Very truly yours,

T. David Mitchell

cc: R. Chad Brenner (via email)  
M. Wohlwend (via email)  
T. Rutledge (via email)



<b>MWH</b> WATER SOLUTIONS CONSULTANTS ENGINEERS ARCHITECTS ENVIRONMENTAL SCIENTISTS PLANNERS PROJECT MANAGERS PROGRAM MANAGERS	
11-28-2018 Prepared by LT Checked by MBR	4218 W. 13th Avenue, Suite 1000 Golden, CO 80401 303.440.8300 www.mwh.com
PRELIMINARY UTILITY PLAN SERVICE OF PROPOSED SOUTH WADING POND STATE ROUTE 43 AND MELOY ROAD PARKING GARAGE / WADING POND CONSTRUCTION	201800071 C-1

ENGINEER  
 STATE OF COLORADO  
 No. 11311  
 EXPIRES 12/31/2019



Scale: 1" = 20'  
 Date: 11-28-2018  
 Project: 201800071

# The president's Task Force on 21<sup>st</sup> Century Policing

## Final Report

May 2015

### Six Pillars

#### Pillar 1: Building Trust and Legitimacy

1. Embrace guardian rather than warrior mindset to build trust and legitimacy.
  - a. KPD officers have received training in topics such as crisis intervention team, de-escalation, community-oriented policing, interacting with the special needs population, autism awareness, and trauma informed policing.
2. Adopt procedural justice as guiding principle for internal and external policies.
  - a. Procedural justice is defined as fairness in the processes, transparency in actions, opportunities for voice, impartiality in decision making. KPD officers have received training in the above topics. Additionally, officers are trained in cultural diversity, bias free policing, and prohibited profiling. KPD has a comprehensive personnel complaint procedure in which we accept citizen complaints in all forms. We prefer the complainant come to KPD and fill out a written statement, however, if the complainant is not comfortable doing this, we will take a telephone complaint, email complaint, or a complaint via social media. Additionally, we will allow the complainant to be anonymous. Our policy requires that we respond to the complainant within 30 days unless the investigation is too complex to complete in that amount of time. Additionally, we will be posting our complaint policy on our social media accounts. Complaints may also be initiated within the department by an employee complaining about another employee, or a supervisor initiating an inquiry. Lastly, each and every use of force requires a supervisor respond to the scene and conduct and on scene investigation to include photos of the scene, interviews with witnesses, and photos of any injuries sustained by either the officer or any member of the community. We give the community an opportunity for a voice in various ways. The most utilized method is via our social media accounts. We utilize Facebook, Twitter, and Instagram platforms to communicate and receive information from the public. Additionally, we recently purchased a program called Tip411 that allows community members to submit anonymous tips. KPD has no way to determine the source of the tip other than asking the complainant so if the complainant wishes to submit information to KPD anonymously, this is a secure platform to do so. The last phase of procedural justice is impartiality in decision making. Although KPD allows some officer discretion, we limit discretion with comprehensive policies and procedures that set guidelines for the use of discretion. For example, we



enforce traffic laws with the intent to prevent traffic crashes. Because of this, we believe that when someone is the cause of a traffic crash, they should receive a citation. Our policy requires officers to issue a citation anytime we are able to determine fault in a traffic crash. This ensures we are handling all of these situations in an impartial manner.

3. Establish a culture of transparency and accountability to build public trust and legitimacy.
  - a. The Kent Police Department has been very open with our community through programs like the citizens police academy where we teach community members about a variety of topics such as police tactics, law, and KPD policy and procedure. We sustain this transparency after the CPA with the Kent Citizen Ambassadors program. We also have a great relationship with the media which helps promote openness and transparency. Our personnel complaint procedure is another example of transparency in that we will accept all complaints, even anonymous, fully investigate them, and produce the results of our investigation to the complainant. Additionally, our department publishes an annual report every year and consistent with Ohio Collaborative recommendations, we will be including the demographic data of the driver of every car we stop. Aside from these programs, we offer the opportunity for community members to come ride with our officers for a shift one time per year per person. This gives community members the opportunity to interact, ask questions, and observe the way officers perform their jobs.
4. Proactively promote public trust by initiating positive non-enforcement activities to engage communities that have high rates of investigative and enforcement involvement with government agencies.
  - a. The best example of this is our efforts through the community development block grant program. This grant program funds community policing in areas of lower socioeconomic status. Officers working through this program are expected to get out of their cars, walk around, and interact with members of the community. We have been active in attending all block parties in the city and all downtown events open to the community. These events give community members an opportunity to interact with officers in a friendly, positive, and non-confrontational manner. Another program we have is the school resource officer. Our school resource officer works with both the school staff and students to create a positive environment in the schools. When out in the community, it is very common for people to greet us and speak of our SRO by name. Lastly, the citizens police academy and the Kent Safety Ambassadors are other examples of this.
5. Track and analyze level of trust community has in police similar to measuring changes in crime. Annual community survey is the recommendation to accomplish this.

- a. We do not currently meet this recommendation. We have had some internal discussion and believe the best way to accomplish this is to create a short survey that will be dispensed to community members by the captain of operations. The thought is that the captain will randomly select five or ten people that each officer has interacted with on a monthly basis to send the surveys. They will be sent with a postage paid return envelope and not require the community members to provide their name.
6. Diverse workforce including race, gender, language, life experience, and cultural background to improve understanding and effectiveness dealing with the community.
  - a. This is an area we have struggled with. Although we have always been well represented with female officers, we only currently have one non-white officer and one non-white dispatcher. We have undertaken significant effort to recruit minority candidates by attending job fairs, universities, police academies, meeting with Black United Students, social media initiatives, and posting fliers and recruiting cards. The minority applicant numbers for our last two police tests have risen. In 2017, we had 15 non-white applicants and 19 female applicants to our police test out of 103 total applicants and in 2019 we had 12 non-white applicants and 15 female applicants out of 102 total applicants. Additionally, we have a policy on this that is in compliance with the Ohio Collaborative standards for hiring and recruiting. I understand this is an area that we must continue our effort and I am committed to improve.

## **Pillar 2: Policy and Oversight**

1. Clear and comprehensive policies on use of force (including de-escalation training), mass demonstrations, consent before searches, gender identification, racial profiling, and performance measures-external and independent investigations of OIS, in custody death and other use of force.
  - a. The Kent Police Department has comprehensive policies in all these areas. The Kent Police Department is in compliance with the Ohio Collaborative which mandates comprehensive policies on use of force, profiling, and use of deadly force. We have training in de-escalation through CIT and other courses mentioned above. Additionally, we have a four hour de-escalation schedule for August for all of our CIT trained officers. This training was originally schedule for May, however, was rescheduled due to the COVID-19 pandemic.
2. Collection of demographic data on parties involved in the above incidents.
  - a. We collect demographic data on every police report we wright and also on every single traffic stop made by our officers. Our computer aided dispatch system will not even allow officers to clear their call on a traffic stop without entering this data.
3. Policies made available to the public for transparency.

- a. Consistent with Ohio Sunshine Laws, our policies are public record and can be requested at any time. It is also my intent to post our policy and procedure manual on the City of Kent website.
4. Periodic review of policy and procedure.
  - a. This is defined in policy as the responsibility of the Chief of Police. Chief Lee did a great job of policy renewal and I will do the same.
5. Non-punitive peer review of critical incidents separate from criminal and internal invest.
  - a. When critical incidents occur, it is the responsibility of the shift supervisors to sit down with the officers involved and conduct a critical incident debriefing to include positive and negative feedback from the entire group.
6. Establish civilian oversight within community.
  - a. The Kent Safety Ambassadors is a group that exists to provide input about KPD policies and initiatives.

### **Pillar 3: Technology & Social Media**

1. Model policies and best practice for technology-based community engagement that increases community trust.
  - a. KPD is engaged in various social media outlets. The use of department social media and personal social media by officers is regulated by policy. KPD has a large following of nearly 13,000 on Facebook. We also use Tip411 to assist in building trust as it is a source for anonymous feedback to the police department. Not on is KPD well followed on social media, we get a great deal of positive community support.
2. Leaders need to ID, assess, and eval new technology for adoption in ways that improve their effectiveness, efficiency, and evolution without infringing on individual rights.
  - a. Over the last year, KPD has adopted the use of demographic software to record demographic information related to traffic stops, purchased Tip411 to allow for anonymous reporting to the department, and moved to require the use of our cruiser cameras on all calls. Although the video component is limited to interaction that occurs directly in front of the cruiser, audio is much more far reaching. Additionally, we have researched body cameras to include cost analysis and participated in a free body camera trial with Axon.

### **Pillar 4: Community Policing & Crime Reduction**

1. Work with community residents to ID problems and collaborate on implementing solutions that produce meaningful results for the community.
  - a. KPD attends community meetings with various community groups from apartment complex residents to citizen crime watch groups. Additionally, this is accomplished with the use of community development block grant funds, through the citizens police academy, and through the Kent Safety Ambassadors.

2. Develop and fund youth leadership training and life skills through positive youth/police collaboration and interactions.
  - a. KPD has committed to youth engagement through the school resource officer position. TRHS conducts a leadership retreat that we have been part of. Also, we have worked with Kent Parks and Rec to interact with youth during their summer day camp program. We have also taken part in activities with free lunch programs that occur throughout the summer in lower socioeconomic areas of the city. Lastly, this is a passion of mine. I strongly believe that youth engagement is one of the most meaningful ways to promote change. KPD has started the process to get involved with the Explorers program. This is a program through the Scouts of America that involves police officers teaching youth about police work. It culminates on a yearly basis with a state and federal competition. I have many other ideas and goals related to youth engagement.

#### **Pillar 5: Training & Education**

1. Mandatory CIT training
  - a. We currently have fifteen officers who are CIT trained officers. We will continue to send more officers for this training. Training is conducted through the Mental Health and Recovery Board one time per year. We will send several officer per year as staffing allows to continue increasing the number of CIT officers.
2. Training in disease of addiction
  - a. Officers have been provided training through Townhall II on the services they offer on a wide range of topics to include addiction. We have also received training and in the use of Naloxone which is a drug used to counter the effects of an opioid overdose. Lastly, we are fortunate to have a counselor on staff who is certified in the area of addiction.
3. Training on implicit bias and cultural responsiveness
  - a. Officers have been trained through the Ohio Peace Officer Training Academy in these topics. We have also taught cultural diversity through our community policing training.
4. Training on policing in a democratic society
  - a. The role of a police officer is trained through our field training program. It is an integral part of our values as the first listed value is that we derive our authority as police officer from the community in which we serve.
5. Training on procedural justice
  - a. This was accomplished as required training by the State of Ohio through online courses and a course called Policing in the 21<sup>st</sup> Century.
6. Training in effective social interaction
  - a. This is taught in field training and additional training is provided via CIT training.
7. Training in tactical skills

- a. We train, usually annually in defensive tactics, firearms, scenario training to include shoot/don't shoot decision making, active threat, and less lethal munitions.

#### **Pillar 6: Officer Wellness & Safety**

1. Officer wellness and safety as a multi-partner effort.
  - a. Our department has partnered with the PTSD Institute at Summa to provide officer wellness talks to our officers. They took an anonymous poll of our officers and developed a list of topics to present to department members. The topics range from PTSD, to stress management, to sleeping problems, to more general officer wellness topics like diet and exercise.
2. All officers provided with tactical first aid kit and training
  - a. Every police cruiser has a first aid kit that includes combat gauze with clotting agent, wound packing material, and a tourniquet. Additionally, each officer is provided with a tourniquet to keep on their person. Our firearms instructors are provided full medical kits to include all the above equipment that they carry with them at all times during firearms training.
3. All officers provided with ballistic vest
  - a. All officers are provided with a vest that is replaced every five years consistent with the expiration of the vest. This is a contractual obligation of the city.
4. Policy to require officers wear seat belts and ballistic vests
  - a. Officers are required by policy to comply with these recommendations.
5. Training about failure to wear seat belts and ballistic vests
  - a. Several officers have attended training called Below 100. It is an initiative with the goal of limiting the number of officers killed in the line of duty during each year to below 100. It speaks about the importance of wearing a seat belt and ballistic vest. I would like to have more officers trained in this.





# Ohio Collaborative Community-Police Advisory Board

[#changestartshereohio](https://twitter.com/search?q=%23changestartshereohio&src=typd) (<https://twitter.com/search?q=%23changestartshereohio&src=typd>) | [#beheardohio](https://twitter.com/search?q=%23beheardohio&src=typd)  
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[Meetings \(meetings.html\)](#) [Media \(media.html\)](#) [Public Awareness \(http://changestartshere.ohio.gov/\)](http://changestartshere.ohio.gov/)

## About the Ohio Collaborative

In December 2014, Gov. John R. Kasich signed Executive Order 2014-06K ([https://www.ocjs.ohio.gov/otfcpr/links/Exec\\_Order\\_2014-06K.pdf](https://www.ocjs.ohio.gov/otfcpr/links/Exec_Order_2014-06K.pdf)), announcing the Ohio Task Force on Community-Police Relations after a series of incidents in Ohio and around the nation highlighted the challenges between the community and police. The task force included 24 members representing the governor, legislature, attorney general, the Supreme Court of Ohio, local law enforcement, organized labor, local community leaders, the faith-based community, business, municipalities and prosecuting attorneys.

On April 29, 2015, after a series of public forums held around the state, the task force delivered its final report ([https://ocjs.ohio.gov/otfcpr/links/ohtfcpr\\_final\\_report.pdf](https://ocjs.ohio.gov/otfcpr/links/ohtfcpr_final_report.pdf)) to the Governor, who in turn signed Executive Order 2015-04K ([https://ocjs.ohio.gov/links/Executive\\_Order\\_2015-04k.pdf](https://ocjs.ohio.gov/links/Executive_Order_2015-04k.pdf)), established the Ohio Collaborative Community-Police Advisory Board (Ohio Collaborative) to oversee implementation of recommendations from the Ohio Task Force on Community-Police Relations.

The Ohio Collaborative, a 12-person panel of law enforcement experts and community leaders from throughout the state, established state standards – for the first time in Ohio’s history – on August 28, 2015, for use of force including use of deadly force and agency employee recruitment and hiring that can help guide law enforcement agencies in Ohio. These new standards will hold everyone accountable and instill a greater confidence with the public. The Collaborative works closely with partners, including the community and law enforcement agencies, to implement the new standards. All law enforcement agencies are expected to meet or exceed these new standards as they develop policies and procedures to meet these new expectations. The Ohio Office of Criminal Justice Services (OCJS), a division of the Ohio Department of Public Safety, communicated those new standards to Ohio’s nearly 960 law enforcement agencies. The Ohio Collaborative also provided model policies as a resource for agencies, and OCJS serves as a contact and is available to assist agencies with implementation. OCJS published a report on March 31, 2017, listing which state and local law enforcement agencies have adopted and fully implemented the new minimum standards. More than 500 agencies employing over 27,000 officers (in all 88 counties, representing 79 percent of all law enforcement officers in Ohio and most of Ohio’s metropolitan departments) are participating in the certification process.

Task Force Web site (<http://ocjs.ohio.gov/otfcpr/index.html>)

Standards (<standards.html>)

## Members

**Chair, Karen Huey**

Assistant Director Ohio Department of Public Safety

**Comm. Lori Barreras**

Ohio Civil Rights Commission

**Rep. Juanita Brent**

Ohio Representative

**Dr. Ronnie Dunn**

Associate professor, Cleveland State University

**Dr. Robin S. Engel**

Professor, University of Cincinnati

**Anthony L. Johnson**

Officer, Columbus Police Department

**Tom Miller**

Sheriff, Medina County

**BCI Supt. Joe Morbitzer**

Ohio Attorney General's Office

**Rev. Walter S. Moss**

Pastor and CIRV Project Director,  
Stark County Prosecutor's Office

**Michael J. Navarre**

Chief, Oregon PD

**Ronald J. O'Brien**

Franklin County Prosecutor

**Ex Officio Members****Sen. Sandra Williams**

Ohio Senator

**Rep. Phil Plummer**

Ohio Representative

**The Hon. Tom Roberts**

Former Ohio Senator

**The Late Hon. Louis Stokes**

Former Member of Congress

**The Late Hon. George V. Voinovich**

Former U.S. Senator, Governor of Ohio and Mayor of Cleveland

## Frequently Asked Questions

### What is the Ohio Collaborative?

Gov. John R. Kasich established the Ohio Collaborative Community-Police Advisory board to oversee implementation of recommendations from the Ohio Task Force on Community-Police Relations. The creation of a community law enforcement advisory panel will begin developing – for the first time in Ohio history – state standards that can help guide law enforcement agencies in Ohio.

### What are the elements of a standard?

For the first time, Ohio's law enforcement agencies now have a set of minimum standards for the use of deadly force and for recruitment and hiring. A standard must consist of four elements:

- Policy/procedure
- Knowledge/Awareness (read and sign)
- Proficiency (Roll-call training/quizzes)
- Compliance (agency activity and accountability)

### What are the policy statements?

See policy statements approved by the Ohio Collaborative by clicking [HERE](#) (standards.html).

### In the policy statement for the Agency Employee Recruitment and Hiring standard it reads “Law enforcement agencies shall provide equal terms and conditions of employment regardless of... veterans status, military status...” Does that mean I cannot reward an applicant for their military service and experience?

This policy statement is not meant to remove rewards for any service or experience that can help demonstrate an applicant's qualifications. This policy statement is meant to describe how an applicant cannot be disqualified based on their veteran or military status, as well as any other opportunities during employment. And this policy statement does not supersede any equal employment opportunity laws.

### How will agencies know about the standards?

The Ohio Office of Criminal Justice Services (OCJS), a division of the Ohio Department of Public Safety, have begun communicating these new standards to Ohio's nearly 1,000 law enforcement agencies and the Ohio Collaborative has sent a letter to police departments and sheriffs' offices. OCJS will be available to assist with implementation and will publish a report by March 31, 2017, listing which state and local law enforcement departments have adopted and fully implemented the new minimum standards.

### How will agencies implement these standards?

Most agencies in Ohio already have standards in place; it is our expectation that all agencies in Ohio will meet or exceed these standards. The Ohio Collaborative will develop model policies as a resource for agencies, and OCJS will serve as a contact for them as well. OCJS can be reached at (888) 448-4842.

### What happens next?

This is just the first milestone for the Ohio Collaborative, who will continue to work to implement recommendations from the Ohio Task Force on Community-Police Relations and strengthening the

bond between police and the communities they serve. The Collaborative plans to meet on a regular basis to discuss additional standards as well as a public awareness campaign.

Ohio Department of Public Safety (<http://www.publicsafety.ohio.gov>)

62

% Law Enforcement Agencies in any Phase of Certification

382

# Law Enforcement Officers in County

203

# Officers in County in any Phase of Certification

53

% Officers in County in any Phase of Certification

Agency	Agency Size	Group 1 In Process	Group 1 Certified	Group 2 In Process	Group 2 Certified	Group 3 In Process	Group 3 Certified	Re-Certification Group
Aurora Police Department	34		✓		✓		✓	✓
Brimfield Twp. Police Department	22		✓		✓		✓	
Hiram Police Department	17		✓		✓			
Kent Police Department	43		✓		✓		✓	
Kent State University Police Department	31		✓		✓		✓	✓
Mogadore Police Department	11		✓		✓		✓	
Northeast Ohio Medical University Police Department	13		✓		✓		✓	
Streetsboro Police Department	32		✓		✓		✓	✓



## **INVESTIGATION OF EMPLOYEE MISCONDUCT**

### **PURPOSE:**

Law enforcement agencies, and the public at large, will benefit from the establishment, enhancement and the promotion of a genuine and comprehensive employee misconduct investigation process, to include both administrative and citizen complaints.

### **STANDARD:**

Law enforcement agencies shall establish a written policy which outlines the process for accepting, processing and investigating complaints concerning allegations of employee misconduct. The policy, at a minimum, shall address the following:

- Describe the formal complaint process, outlining how and where to file a complaint;
- Outline the procedures for accepting, processing and investigating the complaint;
- Define timelines for the resolution of complaints;
- Include safeguards to protect the legal and contractual rights of the employees during internal investigations; and
- Ensure that procedures to register complaints and/or commendations are made available to the public through social media or the agency's community relations programs.

### **COMMENTARY:**

A well-constructed complaint process is an integral tool in community-police relations. There is a significant impact when a community knows and understands its concerns can be legitimately addressed in a proper setting. Further, officers can be better served when they can refer aggrieved individuals to a trusted process. Neither officers nor community members benefit from attempts to have concerns addressed and redressed during a traffic stop or in the midst of an incident. It may prove beneficial for law enforcement agencies to reach out to community members in an effort to publicize, promote and develop processes that are mutually beneficial to all.

## **Ohio Collaborative Community-Police Advisory Board**

### **Bias Free Policing**

#### **Purpose**

Law enforcement agencies must prohibit the use of any bias based profiling in its enforcement programs.

#### **Standard**

Agencies shall establish a written policy governing biased based profiling that includes the following provisions:

- A prohibition against biased based profiling in traffic contacts, field contacts, and in asset seizure and forfeiture efforts.
- Training all agency enforcement personnel in biased based profiling issues and the relevant legal aspects.
- Corrective measures if biased based profiling occurs.
- The collection of data on all self-initiated traffic contacts to include, at a minimum, the race and gender of the driver of the vehicle stopped. For agencies that employ fewer than 35 sworn full time police officers, the collection of data does not have to occur until the year 2020.
- A documented annual administrative review of agency practices, data collected, and citizens' concerns. This review shall be made available to the public.

#### **Commentary**

Criminal Profiling, in itself, can be a useful tool to assist law enforcement officers in carrying out their duties. Officers shall not consider race/ethnicity to establish reasonable suspicion or probable cause, except that officers may take into account the reported race/ethnicity of a potential suspect(s) based on trustworthy, locally relevant information that links a person or persons of a specific race/ethnicity to a particular unlawful incident(s).

Law enforcement agencies should prohibit the use of any bias based profiling in its enforcement programs, as it may lead to violations of the constitutional rights of the citizens served, undermine legitimate law enforcement efforts and may lead to claims of civil rights violations. Additionally, bias based profiling alienates citizens, fosters distrust of law enforcement by the community and may result in media scrutiny, legislative action and judicial intervention.

Law enforcement personnel should focus on a person's conduct or other specific suspect information. Annually, the agency should include profiling related training that should include field contacts, traffic stops, search issues, asset seizure and forfeiture, interview techniques, cultural diversity, discrimination and community support.

# Law Enforcement Telecommunicator Training Standard

## **Purpose:**

Law Enforcement call taking and dispatching are critical elements to ensuring a proper and safe response to reported incidents affecting public safety. Ensuring proper training and performance by tele-communicators performing these functions is essential.

## **Standard:**

Law Enforcement agencies must ensure a training program and policy directives exist to allow for tele-communicators to be proficient in:

- Obtaining complete and accurate information from callers requesting law enforcement assistance
- Accurately classifying and prioritizing requests for assistance
- Obtaining and accurately relaying information which may affect responder and/or citizen safety

## **Commentary:**

This standard and the training applies only to those Law Enforcement Agencies that operate a tele-communications center or performs that function.

Training shall meet and support minimum standards as established by legislation for 911 call centers and public-safety answering points (PSAPs).

Acceptable training may include:

- class room or equivalent
- utilization of nationally recognized dispatcher training
- training developed by individual agencies to meet the specific needs of their communities

# Body Worn Cameras Standard

## **Purpose:**

Law enforcement agencies and the community will benefit from clear guidelines involving the use of body-worn cameras and related privacy issues.

## **Standard:**

Law enforcement agencies that use body worn cameras must establish a written policy for their use. The policy shall address the following areas:

- the purpose and organizational philosophy regarding use
- requirements and restrictions for activation and deactivation of the device
- criminal and administrative use of the camera captured data
- data storage, retention, and disclosure requirements reflective of public records law and privacy concerns
- accountability and training requirements for users and supervisors; and requirements for a documented review of camera captured data

## **Commentary:**

Agencies who utilize body worn cameras must develop strong and consistent policies that provide guidance to their personnel as to the appropriate use of body worn cameras. Policies need to address, at a minimum, activation and deactivation, auditing, storage, retention, public records and the release of video related to victims, especially child victims, injured victims, victims of sexual assault and other privacy concerns. It is recognized that audio and video data is valuable recorded evidence that may provide a means of accountability for both officers and the public. It is also recognized that audio and video data may not be an accurate reflection of all that is involved with an incident. Audio and video data cannot reflect the human and cognitive conditions associated with officer and public contact. Additionally, audio and video shall not supersede the principles established by *Graham vs. Connor*.



**Policy statement for the State of Ohio standard for Use of Force**

Employees may only use the force which is reasonably necessary to effect lawful objectives including: effecting a lawful arrest or overcoming resistance to a lawful arrest, preventing the escape of an offender, or protecting or defending others or themselves from physical harm.



## Law Enforcement Vehicular Pursuit Standard

### **Purpose:**

Vehicle pursuits are dangerous and pose a high risk for officers and the community. Both law enforcement personnel and the general public will benefit from a Law Enforcement Vehicular Pursuit Standard.

### **Standard:**

Law enforcement agencies shall establish a written policy that governs the pursuit of motor vehicles. The policy, at a minimum, shall include the following:

- Definition of a motor vehicle pursuit;
- Defining the criteria under which a pursuit can be initiated;
- Evaluating the circumstances (seriousness of the alleged offense, conditions of the road and location of the pursuit, time of day and weather conditions);
- A provision that prohibits or discourages pursuits when the suspect is known to the officers or easily identifiable, unless the officers have probable cause to believe the suspect's escape poses a significant threat of death or serious physical injury to officers or others;
- Responsibilities of the initiating unit and secondary units;
- Specifying the roles and restrictions pertinent to marked, unmarked, or other types of police vehicle involvement in the pursuit;
- Provide communication protocols addressing responsibilities for officers and telecommunicators;
- Describing supervisors' responsibilities;
- Specifying when and who has the authority to terminate pursuit;
- Engaging in inter and intra-jurisdictional pursuits involving personnel from the agency and/or other jurisdictions;
- A requirement that agencies provide training to officers prior to the utilization of pursuit termination tactics and intervention techniques (e.g. PIT maneuver, tire deflation devices, road blocks, etc.);
- Requiring a written report and an administrative review of each pursuit; and
- Conducting a documented annual analysis of pursuit reports, to include a review of policy and reporting procedures, approved by the head of the agency.

### **Commentary:**

Law enforcement agencies have historically engaged in vehicular pursuits. Due to the extreme danger that these pursuits present, many agencies have limited the circumstances in which they will allow their officers to engage in pursuits. Additionally, some agencies have outright prohibited the practice or limited them to the rarest of circumstances when deemed necessary based upon a variety of factors.

The agency should have explicit policies and procedures for pursuits. All sworn personnel should be provided with this written directive. Agencies may wish to consider frequent discussions and reviews of the policies/procedures during shift briefings and/or in-service training sessions.

Because of the inherent risk and the real possibility of injury and loss of life, agencies should seek to limit the use of vehicular pursuits. A vehicle pursuit should be terminated whenever the level of danger created by the pursuit outweighs the immediate consequences of the suspect's escape.



### **Policy statement for the State of Ohio standard for Use of Deadly Force**

The preservation of human life is of the highest value in the State of Ohio. Therefore, employees must have an objectively reasonable belief deadly force is necessary to protect life before the use of deadly force. Deadly force may be used only under the following circumstances:

1. To defend themselves from serious physical injury or death; or
2. To defend another person from serious physical injury or death; or
3. In accordance with U.S. and Ohio Supreme Court decisions, specifically, *Tennessee v. Garner* and *Graham v. Connor*.



### **Policy statement for the State of Ohio standard for Agency Employee Recruitment and Hiring**

The goal of every Ohio law enforcement agency is to recruit and hire qualified individuals while providing equal employment opportunity. Ohio law enforcement agencies should consist of a diverse workforce. Communities with diverse populations should strive to have a diverse work force that reflects the citizens served.

Non-discrimination and equal employment opportunity is the policy. Law enforcement agencies shall provide equal terms and conditions of employment regardless of race, color, religion, sex, sexual orientation, gender identity, age, national origin, veteran status, military status, or disability. This applies to all terms or conditions associated with the employment process, including hiring, promotions, terminations, discipline, performance evaluations, and interviews.

Agencies should utilize due diligence in ensuring that their prospective employees have the proper temperament, knowledge and attitude to handle this very difficult job. Agencies should have appropriate mechanisms in place in order to achieve this mission. Further, agencies should ensure their employment requirements are related to the skills that are necessary to be a successful employee.



## **Policy statement for the State of Ohio standard for Community Engagement**

### **Purpose**

It is the shared responsibility of law enforcement agencies and the communities they serve to work together to build relationships based upon trust and mutual respect. A strong relationship between law enforcement agencies and the community will improve public safety and allow communities to thrive and prosper.

### **Standard**

Agencies must adopt a community engagement strategy with a primary focus on improving Police – Community relations.

### **Commentary**

Agencies shall utilize proven strategies or develop their own strategies that are focused on community engagement. Strategies may address any or all of the following or other related areas: youth programs, educating the community on police policy and procedures, understanding the communities agencies serve, sharing, receiving and providing information to the public, jointly identifying areas of concern, and communicating, when appropriate, significant changes in agency operations.

The intent of this standard is to establish agency accountability for the community involvement function in writing. The function should be developed and operated to effectively meet the needs of the agency, with consideration of the department size and budget, as well as the community it serves.

Group	Standard/ Bullet	Standard Requirements	Proof of Compliance Examples (Where applicable, one sample from current year is required)	Meets
1	8.2015.1/A	Use of Force Policy in support of Ohio Collaborative guiding principles.	Agency Use of Force/Deadly Force policy.	
	8.2015.1/B	Policy language indicating when a use of force report shall be completed.	Completed agency use of force reports demonstrating compliance.	
	8.2015.1/C	Conduct investigation/report review for use of force policy compliance.	Completed agency use of force reports indicating report reviews are being conducted.	
	8.2015.1/D	Annual read and sign and testing of applicable agency personnel over agency use of force content.	Read and sign and testing reports for current year.	
Standard 2 Recruitment and Hiring	8.2015.2/A	Recruitment and Hiring policy in support of Ohio Collaborative guiding principles.	Agency Recruitment and Hiring policy.	
	8.2015.2/B	Establishment of an agency recruitment plan.	Copy of agency recruitment plan, photos of personnel engaged in recruitment activities, career fair correspondence, calendar entries showing officers assigned recruitment details.	
	8.2015.2/C	Establishment of an EEO plan.	Copy of agency (or city) EEO Plan, correspondence advertising agency as EEO employer.	
	8.2015.2/D	Identify sworn officer applicant qualifications.	Brochures, handouts, correspondence detailing applicant qualifications as provided to the applicant during the recruitment and hiring process.	
	8.2015.2/E	Detailing the sworn officer application and selection process.	Brochures, handouts, correspondence to the applicant during the recruitment and hiring process detailing process expectations, i.e. exam details, appt for background, medical/psych testing, etc.	
	8.2015.2/F	Annual review of hiring and recruitment activities.	Documented annual review of agencies hiring and recruitment process. Comparison of sworn personnel demographics vs. agency service area demographics.	
	8.2015.2/G	Initial read and sign for applicable agency personnel over agency recruitment and hiring directives.	Read and sign reports.	

To show agency policy is being followed, each agency must show compliance within a standard. Supported examples used within your department to prove compliance should be provided. At least one example per bullet is required, however, additional examples may be submitted to validate your policy is being adhered to.

Group	Standard/ Bullet	Standard Requirements	Proof of Compliance Examples (Where applicable, one sample from current year is required)	Meets
Standard 3 Community Engagement	8.2016.3/A	Community engagement policy in support of Ohio Collaborative guiding principles.	Agency Community Engagement policy.	
	8.2016.3/B	Identification of agency specific programs.	Photos of agency personnel engaged in activities, public service announcements of activities, Internet postings, calendar entries showing agency personnel assigned to activities.	
	8.2016.3/C	Methods for sharing, providing and receiving information from agency service area.	Photos of agency personnel engaged in information exchanges, public service announcements to the agency's service area, Internet postings, calendar entries showing information sharing events.	
	8.2016.3/D	Initial read and sign of applicable agency personnel over agency community engagement directives.	Read and sign report.	
Standard 4 Body Worn Cameras	12.2016.4/A	Body worn camera policy in support of the Ohio Collaborative guiding principles.	Agency Body Worn Camera policy	
	12.2016.4/B	Requirements and restrictions for activation and deactivation of the device.	Narrative by officer explaining why BWC was or was not used. This could be in narrative (written) or checkbox form.	
	12.2016.4/C	Criminal and administrative use of the camera captured data.	Evidence log, receipt to/from prosecutor's office or defense.	
	12.2016.4/D	Data storage, retention and disclosure requirements reflective of public records law.	Public records request, media release, websites, social media.	
	12.2016.4/E	Documented reviews of camera capture data.	Supervisor checklist, internal memo, email showing what incidents were reviewed by the supervisor (not details of the review).	
	12.2016.4/F	Accountability and training requirements for users and supervisors.	Read and sign report.	
Standard 5 Telecommunicator Training	12.2016.5/A	Telecommunicator training and directive reflective of obtaining complete and accurate information from callers requesting LE assistance.	Completed training records for current year, training scenarios, completed training evaluations reflective of obtaining and transmitting relevant info.	
	12.2016.5/B	Telecommunicator training and directive reflective of accurately classifying and prioritizing requests for assistance.	Completed training records for current year, training scenarios, completed training evaluations reflective of requests for assistance being accurately classified and prioritized.	
	12.2016.5/C	Telecommunicator training and directive reflective of accurately relaying information which may affect responder and/or citizen safety.	Completed training records for current year, training scenarios, completed training evaluations reflective of accurately relaying information which may affect responder and/or citizen safety.	

Group	Standard/ Bullet	Standard Requirements	Proof of Compliance Examples	Meets
Group 3	3.2017.6/A	Bias Free Policing policy in support of Ohio Collaborative guiding principles.	Agency Bias Free Policing policy	
	3.2017.6/B	Training on Bias Based profiling issues and relevant legal aspects.	Training records, PowerPoint, read & sign, etc.	
	3.2017.6/C	Corrective Measures to address violations of this policy to include a supervisor's review and discipline on violations of this policy.	Memorandum documenting the corrective actions needed, or not needed. (Redacted/No officer or complainant specifics)	
	3.2017.6/D	Collection of data-regarding the race and gender of self-initiated traffic stops.	Demographics report of self-initiated traffic stops to include race and gender of the driver. Ex. Monthly, Quarterly or annual reports, Memorandum, annual review, any other method agency uses to collect this data.	
	3.2017.6/E	Annual Administrative Review.	Documented annual review of agency practices related to this policy, to include: agency practices, data collected, and any citizens concerns related to this policy. This review shall be made available to the public.	
Standard 6 Bias Free Policing	3.2018.7/A	Investigation of Employee Misconduct policy in support of the Ohio Collaborative guiding principles.	Agency policy	
	3.2018.7/B	Describe the formal complaint process, outlining how and where to file a complaint.	Web posting, standard complaint form, pamphlet, etc.	
	3.2018.7/C	Outline the procedures for accepting, processing and investigating the complaint.	Web posting, standard complaint form, pamphlet, etc.	
	3.2018.7/D	Define timelines for the resolution of complaints.	Web posting, social media, pamphlet, memorandum, redacted communication with complainant or officer, etc.	
	3.2018.7/E	Include safeguards to protect the legal and contractual rights of the employees during internal investigations.	Employee contract, memorandum, standard complaint form, etc.	
	3.2018.7/F	Ensure the procedures to register complaints and/or commendations are made available to the public through social media or the agency's community relations programs.	Website posting, social media post(s), annual report, other means of public release of information.	
	Standard 7 Investigation of Employee Misconduct			

Compliance Expectations Notes-

Standard 6: A thorough Annual review could include all required bullet points.

Standard 7: A detailed website posting or pamphlet, plus Union contract, plus Summary could cover all bullet points.

Standard/ Bullet	Standard Requirements	Proof of Compliance Examples	Meets
4.2020.1/A	Motor Vehicle Pursuit policy in support of Ohio Collaborative guiding principles.	Agency Vehicular Pursuit policy. Must include all bullet points from the approved Standard. View the complete Standard at <a href="https://www.ocjs.ohio.gov/ohiocollaborative/links/VehicularPursuitStandard.pdf">https://www.ocjs.ohio.gov/ohiocollaborative/links/VehicularPursuitStandard.pdf</a>	
4.2020.1/B	Require a written report and an administrative review of each pursuit.	Formal report of the pursuit and after action review by a supervisor.	
4.2020.1/C	A requirement that agencies provide training to officers prior to utilization of pursuit termination tactics and intervention techniques (e.g. PIT maneuver, tire deflation devices, road blocks, etc.)	Training records for pursuit termination techniques, if applicable.	
4.2020.1/D	Conducting a documented annual analysis of pursuit reports, to include a review of policy and reporting procedures, and approved by the head of the agency.	Annual analysis documented by the head of the agency.	
4.2020.1/E	Annual read & sign for applicable employees.	Read & sign documentation.	





**CITY OF KENT, OHIO**  
DEPARTMENT OF BUDGET AND FINANCE  
Rhonda C. Hall, CPA, Director

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**TO:** Dave Ruller, City Manager  
**FROM:** Rhonda C. Hall, CPA, Director of Budget and Finance  
**DATE:** 6/25/2020  
**SUBJECT:** 2021 Tax Budget and Public Hearing

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The 2021 Tax Budget has been prepared and is submitted as attached for public hearing, along with the request for City Council approval and adoption. The Tax Budget is required to be submitted and adopted annually for each political subdivision in accordance with Ohio Revised Code, Section 5705, by July 15<sup>th</sup> and subsequently must be filed with the County Auditor by July 20<sup>th</sup> each year. Failure to do so could result in the loss of the local government fund allocation, however, due to the current allocation of local government funds by the County, this would not affect us for fiscal year 2021. The requested Council approval does not appropriate any City of Kent funds for expenditure in the 2021 Fiscal Year.

Tax Budgets are reviewed by County Budget Commissions to certify the amount of monies to be collected and distributed from property taxes, levies and Local Government Funds (LGF) based upon demonstrated needs of the political subdivisions. In Portage County the political subdivisions have voted to adopt an alternative formula for the distribution of the Local Government Funds for the past 20 plus years, which was revised and reaffirmed in 2019.

While preparation of the annual Tax Budget for the City of Kent is largely a procedural formality, it also serves as the first official step in our Capital and Operating Budget processes. Although the required format and presentation of Tax Budget numbers differ considerably from our Annual Budget, they both start with the same basic data and assumptions. These format and presentation differences make direct comparisons between budget documents difficult and subject to misinterpretation. Overall, we continue to apply conservative budget preparation principals. The numbers in the Tax Budget reflect department requests that are consistent with our objective to hold Operating and Maintenance expenses to a decrease in expenditures compared to the 2020 budget, unless there is a substantiated and compelling reason for an increase. These decreases are due to the reduction of potential 2021 revenue from COVID-19.

Our revenue projections reflect mixed current trends based upon source categories, with little to no increase from 2020 to 2021. Income tax collections are projected to be less than what was originally anticipated to be a gradual growth rate in 2021. Due to COVID-19 we are anticipating a 10% reduction in income tax revenue for 2021. Expenses in Personnel Services have been budgeted to reflect actual expenses plus a contracted average increase of 1.00% for most positions (step increases only) with some adjustments for special payouts related to retirements and sell backs of earned time. Zero percent raises and a reduction of overtime has been projected to assist in the reduction of income tax revenue. Additionally, it should be noted that Tax Budget numbers reflect initial departmental requests for the most part. Further budget review and refinement will occur as departmental budget hearings take place and the annual budget process continues preceding presentation in the Fall to City Council for approval and final adoption.

*Rhonda Hall*

REVISED /88  
 Prepare in Triplicate  
 On or before July 20th, two copies of this Budget  
 must be submitted to the County Auditor

CITY OF KENT, PORTAGE COUNTY, OHIO

June 24, 2020

This Budget must be adopted by the Council or other legislative body on or before July 15th, and two copies must be submitted to the County Auditor on or before July 20th. FAILURE TO COMPLY WITH SEC. 5705.28 R.C. SHALL RESULT IN LOSS OF LOCAL GOVERNMENT FUND ALLOCATION.

To the Auditor of said County:  
 The following Budget for the budget year beginning January 1, 2020, has been adopted by Council and is herewith submitted for consideration of the County Budget Commission.

Signed: \_\_\_\_\_  
 Rhonda C. Hall, CPA  
 Title: Director of Budget and Finance

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION,  
 AND COUNTY AUDITOR'S ESTIMATED RATES

For Municipal Use FUND  (Include only those funds which are requesting general property tax revenue)	BUDGET YEAR AMOUNT REQUESTED OF BUDGET COMMISSION INSIDE/OUTSIDE  Column 1	For Budget Commission Use		For County Auditor Use	
		BUDGET YEAR AMOUNT APPROVED BY BUDGET COMMISSION INSIDE 10 MILL LIMITATION Column 2	BUDGET YEAR AMOUNT TO BE DERIVED FROM LEVIES OUTSIDE 10 MILL LIMITATION Column 3	COUNTY AUDITOR'S ESTIMATE OF TAX RATE TO BE LEVIED	
				INSIDE 10 M. LIMIT BUDGET YEAR 4	OUTSIDE 10 M. LIMIT BUDGET YEAR 5
GOVERNMENTAL FUNDS	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
GENERAL FUND, 001	\$1,785,873				
WESTSIDE FIRE, 101	\$256,250				
RECREATION, 106	\$1,179,475				
POLICE PENSION, 132	\$125,889				
FIRE PENSION, 133	\$125,889				
PROPRIETARY FUNDS	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
FIDUCIARY FUNDS	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
TOTAL ALL FUNDS	\$3,473,376				



FUND NAME: GENERAL FUND

EXHIBIT I

FUND TYPE/CLASSIFICATION: GOVERNMENTAL-GENERAL

This Exhibit is to be used for the General Fund Only

DESCRIPTION	FOR 2018	FOR 2019	CURRENT YEAR	BUDGET YEAR
(1)	ACTUAL	ACTUAL	ESTIMATED FOR 2020	ESTIMATED FOR 2021
(1)	(2)	(3)	(4)	(5)
<b>REVENUES</b>				
<b>Local Taxes</b>				
General Property Tax - Real Estate	1,500,975.71	1,634,656.29	1,625,000.00	1,625,000.00
Tangible Personal Property Tax	3,719.15	3,437.43	4,000.00	4,000.00
Other Local Taxes	359,583.26	355,392.97	300,000.00	340,000.00
<b>Total Local Taxes</b>	<b>1,864,278.12</b>	<b>1,993,486.69</b>	<b>1,929,000.00</b>	<b>1,969,000.00</b>
<b>State Shared Taxes and Permits</b>				
Local Government	744,889.61	672,656.26	630,000.00	650,000.00
Estate Tax	0.00	0.00	0.00	0.00
Cigarette Tax	943.98	921.37	900.00	900.00
Liquor and Beer Permits	41,319.60	41,643.70	40,000.00	40,000.00
Local Government Support Fund	0.00	52,489.55	90,000.00	100,000.00
Property Tax Allocation	154,535.42	162,990.21	156,874.00	156,874.00
Brimfield JEDD	77,054.48	97,416.82	90,000.00	90,000.00
Franklin JEDD	505,540.03	571,745.26	455,000.00	500,000.00
Other State Shared Taxes and Permits	0.00	0.00	0.00	0.00
<b>Total State Shared Taxes and Permits</b>	<b>1,524,283.12</b>	<b>1,599,863.17</b>	<b>1,462,774.00</b>	<b>1,537,774.00</b>
<b>Intergovernmental Revenues</b>				
Federal Grants or Aid	0.00	0.00	0.00	0.00
State Grants or Aid	83,661.46	114,185.02	83,000.00	83,000.00
Other Grants or Aid	123,058.10	9,176.00	0.00	0.00
<b>Total Intergovernmental Revenues</b>	<b>206,719.56</b>	<b>123,361.02</b>	<b>83,000.00</b>	<b>83,000.00</b>
<b>Special Assessments</b>				
Charges for Services	1,951,324.08	1,966,938.51	1,835,620.00	1,800,000.00
Fines, Licenses, and Permits	578,957.57	486,045.99	475,000.00	475,000.00
Interest and Miscellaneous	742,927.90	830,107.42	600,000.00	450,000.00
<b>Other Financing Sources:</b>				
Transfers	3,600,000.00	3,600,000.00	3,600,000.00	3,578,888.00
Advances	106,000.00	106,000.00	56,000.00	56,000.00
<b>Total Other Sources</b>	<b>3,706,000.00</b>	<b>3,706,000.00</b>	<b>3,656,000.00</b>	<b>3,634,888.00</b>
<b>TOTAL REVENUE</b>	<b>10,574,490.35</b>	<b>10,705,802.80</b>	<b>10,041,394.00</b>	<b>9,949,662.00</b>

FUND NAME: GENERAL FUND  
 FUND TYPE/CLASSIFICATION: GOVERNMENTAL-GENERAL  
 This Exhibit is to be used for the General Fund Only

EXHIBIT I

DESCRIPTION	2018	2019	CURRENT YEAR	BUDGET YEAR
(1)	ACTUAL	ACTUAL	ESTIMATED FOR 2020	ESTIMATED FOR 2021
(1)	(2)	(3)	(4)	(5)
EXPENDITURES				
Public Health Services				
Personal Services	399,507.13	393,441.22	462,327.00	466,950.00
Travel Transportation	6,388.87	4,823.04	4,500.00	3,250.00
Contractual Services	142,364.08	142,871.61	180,000.00	187,036.00
Supplies and Materials	2,243.79	18,510.82	17,038.00	3,150.00
Capital Outlay	0.00	0.00	0.00	0.00
Total Public Health Services	550,503.87	559,646.69	663,865.00	660,386.00
Total Leisure Time Activities	0.00	0.00	0.00	0.00
Community Environment				
Personal Services	901,228.04	945,877.03	960,800.00	970,408.00
Travel Transportation	7,581.25	5,966.31	5,000.00	5,500.00
Contractual Services	308,737.63	271,576.76	490,000.00	343,170.00
Supplies and Materials	5,396.22	5,008.74	7,000.00	4,600.00
Capital Outlay	0.00	0.00	0.00	0.00
Total Community Environment	1,222,943.14	1,228,428.84	1,462,800.00	1,323,678.00
General Government				
Personal Services	1,455,812.84	1,342,259.05	1,644,487.00	1,663,932.00
Travel Transportation	15,938.88	14,701.23	15,000.00	13,000.00
Contractual Services/Misc.	1,386,823.43	1,398,739.33	1,971,060.00	1,534,050.00
Supplies and Materials	49,856.81	34,321.34	70,000.00	46,710.00
Capital Outlay	89,077.00	100,723.00	148,254.00	10,000.00
Total General Government	2,997,508.96	2,890,743.95	3,848,801.00	3,267,692.00
Other Uses of Funds				
Transfers	5,306,640.00	5,331,943.36	7,306,400.00	5,950,000.00
Advances	0.00	0.00	0.00	0.00
Other Uses of Funds	0.00	0.00	0.00	0.00
Total Other Uses of Funds	5,306,640.00	5,331,943.36	7,306,400.00	5,950,000.00
TOTAL EXPENDITURES	10,077,595.97	10,010,762.84	13,281,866.00	11,201,756.00
Revenues over/(under) Expenditures	496,894.38	695,039.96	(3,240,472.00)	(1,252,094.00)
Beginning Unencumbered Balance*	5,046,212.39	5,543,106.77	5,817,361.48	2,576,889.48
Ending Cash Fund Balance	5,543,106.77	6,238,146.73	2,576,889.48	1,324,795.48
Estimated Encumbrances (outstanding at year end)	484,849.29	420,785.25	0.00	0.00
Estimated Ending Unencumbered Fund Balance	5,058,257.48	5,817,361.48	2,576,889.48	1,324,795.48

\* USE CASH BALANCE

FUND TYPE/CLASSIFICATION: GOVERNMENTAL - SPECIAL REVENUE

Reproduce as needed

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	CURRENT YEAR ESTIMATED FOR 2020 (4)	BUDGET YEAR ESTIMATED FOR 2021 (5)
<b>REVENUE</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Local Taxes				
General Property Tax - Real Estate	227,422.40	234,370.81	229,800.00	229,800.00
Tangible Personal Property Tax	593.06	504.39	646.00	646.00
Total Local Taxes	228,015.46	234,875.20	230,446.00	230,446.00
State Shared Taxes and Permits				
Property Tax Allocation	24,917.17	24,246.07	25,804.00	25,804.00
CAT Tax	0.00	0.00	0.00	0.00
Total Shared Taxes and Permits	24,917.17	24,246.07	25,804.00	25,804.00
Miscellaneous	0.00	0.00	0.00	0.00
<b>TOTAL REVENUE</b>	<b>252,932.63</b>	<b>259,121.27</b>	<b>256,250.00</b>	<b>256,250.00</b>
<b>EXPENDITURES</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(Identify each program and object code at the same level shown on Exhibit I) (PROGRAM) (OBJECT)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Security of Persons and Property				
Personal Services	250,245.72	257,184.18	278,104.00	245,000.00
Contractual Services	19,399.87	18,554.86	27,127.00	14,000.00
Supplies and Materials	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00
Total Security of Persons and Property	269,645.59	275,739.04	305,231.00	259,000.00
<b>TOTAL EXPENDITURES</b>	<b>269,645.59</b>	<b>275,739.04</b>	<b>305,231.00</b>	<b>259,000.00</b>
Revenues Over (Under) Expenditures	(16,712.96)	(16,617.77)	(48,981.00)	(2,750.00)
Beginning Unencumbered Fund Balance (Use actual cash balance in Col. 2 and 3)	90,406.70	73,693.74	53,786.22	4,805.22
Ending Cash Fund Balance	73,693.74	57,075.97	4,805.22	2,055.22
Estimated Encumbrances (outstanding at end of year)	2,606.21	3,289.75	0.00	0.00
Estimated Ending Unencumbered Fund Balance	71,087.53	53,786.22	4,805.22	2,055.22

FUND TYPE/CLASSIFICATION: GOVERNMENTAL - SPECIAL REVENUE

Reproduce as needed

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	CURRENT YEAR ESTIMATED FOR 2020 (4)	BUDGET YEAR ESTIMATED FOR 2021 (5)
<b>REVENUE</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Intergovernmental				
License Taxes	392,720.31	395,618.61	390,000.00	390,000.00
Gas Taxes	529,022.58	644,099.23	806,000.00	834,000.00
Total Intergovernmental	921,742.89	1,039,717.84	1,196,000.00	1,224,000.00
Vehicle Maintenance Charges	64,940.32	44,956.04	40,000.00	40,000.00
Special Assessments	62,798.11	65,153.21	63,000.00	63,000.00
Miscellaneous	65,200.44	50,987.20	5,000.00	5,000.00
Transfer In	867,500.00	1,000,000.00	1,000,000.00	600,000.00
<b>TOTAL REVENUE</b>	<b>1,982,181.76</b>	<b>2,200,814.29</b>	<b>2,304,000.00</b>	<b>1,932,000.00</b>
<b>EXPENDITURES</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(Identify each program and object code at the same level shown on Exhibit I)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(PROGRAM) (OBJECT)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Service Dept. - Transportation				
Personal Services	1,083,605.96	1,122,738.81	1,182,517.00	1,194,342.00
Contractual Services	400,386.31	470,614.70	408,400.00	408,400.00
Supplies and Materials	295,665.84	571,822.65	768,577.00	601,600.00
Travel/Transportation	66,126.02	43,133.98	67,450.00	67,450.00
Capital Outlay	0.00	0.00	0.00	0.00
Total Transportation	1,845,784.13	2,208,310.14	2,426,944.00	2,271,792.00
<b>TOTAL EXPENDITURES</b>	<b>1,845,784.13</b>	<b>2,208,310.14</b>	<b>2,426,944.00</b>	<b>2,271,792.00</b>
Revenues Over (Under) Expenditures	136,397.63	(7,495.85)	(122,944.00)	(339,792.00)
Beginning Unencumbered Fund Balance (Use actual cash balance in Col. 2 and 3)	1,006,102.68	1,142,500.31	1,034,933.04	911,989.04
Ending Cash Fund Balance	1,142,500.31	1,135,004.46	911,989.04	572,197.04
Estimated Encumbrances (outstanding at end of year)	212,792.79	100,071.42	0.00	0.00
Estimated Ending Unencumbered Fund Balance	929,707.52	1,034,933.04	911,989.04	572,197.04

FUND NAME: STATE HIGHWAY, 103

Exhibit II

FUND TYPE/CLASSIFICATION: GOVERNMENTAL - SPECIAL REVENUE

Reproduce as needed

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	CURRENT YEAR ESTIMATED FOR 2020 (4)	BUDGET YEAR ESTIMATED FOR 2021 (5)
<b>REVENUE</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Intergovernmental				
License Taxes	16,862.40	16,736.35	14,000.00	14,000.00
Gas Taxes	42,893.78	52,235.07	67,500.00	67,500.00
Total Intergovernmental	59,756.18	68,971.42	81,500.00	81,500.00
Interest/Miscellaneous	980.89	1,312.40	500.00	500.00
<b>TOTAL REVENUE</b>	<b>60,737.07</b>	<b>70,283.82</b>	<b>82,000.00</b>	<b>82,000.00</b>
<b>EXPENDITURES</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(Identify each program and object code at the same level shown on Exhibit I)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(PROGRAM) (OBJECT)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Service Dept. - Transportation				
Contractual Services	24,720.00	22,781.00	25,000.00	20,000.00
Supplies and Materials	45,000.00	45,000.00	45,000.00	40,000.00
Capital Outlay	0.00	0.00	0.00	0.00
Total Service Dept. - Transportation	69,720.00	67,781.00	70,000.00	60,000.00
<b>TOTAL EXPENDITURES</b>	<b>69,720.00</b>	<b>67,781.00</b>	<b>70,000.00</b>	<b>60,000.00</b>
Revenues Over (Under) Expenditures	(8,982.93)	2,502.82	12,000.00	22,000.00
Beginning Unencumbered Fund Balance (Use actual cash balance in Col. 2 and 3)	79,978.86	70,995.93	71,479.75	83,479.75
Ending Cash Fund Balance	70,995.93	73,498.75	83,479.75	105,479.75
Estimated Encumbrances (outstanding at end of year)	185.00	2,019.00	0.00	0.00
Estimated Ending Unencumbered Fund Balance	70,810.93	71,479.75	83,479.75	105,479.75



FUND TYPE/CLASSIFICATION: GOVERNMENTAL - SPECIAL REVENUE

Reproduce as needed

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	CURRENT YEAR ESTIMATED FOR 2020 (4)	BUDGET YEAR ESTIMATED FOR 2021 (5)
<b>REVENUE</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Local Taxes				
General Property Tax - Real Estate	1,047,986.78	1,080,470.71	1,063,975.00	1,063,975.00
Tangible Personal Property Tax	2,694.02	2,291.25	2,500.00	2,500.00
Total Local Taxes	1,050,680.80	1,082,761.96	1,066,475.00	1,066,475.00
State Shared Taxes and Permits				
Property Tax Allocation	113,195.50	110,150.14	113,000.00	113,000.00
CAT Tax	0.00	0.00	0.00	0.00
Total Shared Taxes and Permits	113,195.50	110,150.14	113,000.00	113,000.00
Intergovernmental Grants & Contracts	55,572.36	0.00	0.00	850,000.00
Fees, Licenses & Permits	121,406.00	3,060.00	1,000.00	1,000.00
Charges for Services	766,546.67	822,757.14	773,866.00	775,000.00
Miscellaneous	63,710.87	195,967.54	150,000.00	150,000.00
<b>TOTAL REVENUE</b>	<b>2,171,112.20</b>	<b>2,214,696.78</b>	<b>2,104,341.00</b>	<b>2,955,475.00</b>
<b>EXPENDITURES</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(Identify each program and object code at the same level shown on Exhibit I)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(PROGRAM) (OBJECT)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Leisure Time Activities				
Personal Services	1,304,207.99	1,362,721.09	1,427,466.00	1,371,000.00
Travel and Transportation	18,150.88	17,782.22	15,000.00	19,000.00
Contractual Services	383,398.21	412,943.05	490,000.00	421,450.00
Supplies and Materials	164,435.96	179,068.21	184,048.00	160,000.00
Capital Outlay	127,459.53	293,272.21	259,000.00	1,099,000.00
Total Leisure Time Activities	1,997,652.57	2,265,786.78	2,375,514.00	3,070,450.00
Repayment of Advance	50,000.00	50,000.00	0.00	0.00
<b>TOTAL EXPENDITURES</b>	<b>2,047,652.57</b>	<b>2,315,786.78</b>	<b>2,375,514.00</b>	<b>3,070,450.00</b>
Revenues Over (Under) Expenditures	123,459.63	(101,090.00)	(271,173.00)	(114,975.00)
Beginning Unencumbered Fund Balance (Use actual cash balance in Col. 2 and 3)	497,544.23	621,003.86	412,958.30	141,785.30
Ending Cash Fund Balance	621,003.86	519,913.86	141,785.30	26,810.30
Estimated Encumbrances (outstanding at end of year)	192,209.48	106,955.56	0.00	0.00
Estimated Ending Unencumbered Fund Balance	428,794.38	412,958.30	141,785.30	26,810.30

FUND NAME: FOOD SERVICE, 107

Exhibit II

FUND TYPE/CLASSIFICATION: GOVERNMENTAL - SPECIAL REVENUE

Reproduce as needed

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	CURRENT YEAR ESTIMATED FOR 2020 (4)	BUDGET YEAR ESTIMATED FOR 2021 (5)
REVENUE	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Fees, Licenses, and Permits				
Food Service Permits/Inspection	101,259.46	92,369.00	100,300.00	100,300.00
Food Service Bulk	42,485.12	22,263.75	40,500.00	40,500.00
Total Fees, Licenses, Permits	143,744.58	114,632.75	140,800.00	140,800.00
TOTAL REVENUE	143,744.58	114,632.75	140,800.00	140,800.00
EXPENDITURES	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(Identify each program and object code at the same level shown on Exhibit I)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(PROGRAM) (OBJECT)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Public Health and Welfare				
Personal Services	87,220.11	95,747.50	110,523.00	111,629.00
Travel/Transportation	40.00	0.00	1,250.00	1,750.00
Contractual Services	0.00	0.00	750.00	5,250.00
Supplies and Materials	6,689.26	2,142.82	6,000.00	4,500.00
Capital Outlay	0.00	0.00	0.00	0.00
Total Public Health and Welfare	93,949.37	97,890.32	118,523.00	123,129.00
TOTAL EXPENDITURES	93,949.37	97,890.32	118,523.00	123,129.00
Revenues Over (Under) Expenditures	49,795.21	16,742.43	22,277.00	17,671.00
Beginning Unencumbered Fund Balance (Use actual cash balance in Col. 2 and 3)	96,192.47	145,987.68	162,730.11	185,007.11
Ending Cash Fund Balance	145,987.68	162,730.11	185,007.11	202,678.11
Estimated Encumbrances (outstanding at end of year)	4.29	0.00	0.00	0.00
Estimated Ending Unencumbered Fund Balance	145,983.39	162,730.11	185,007.11	202,678.11

FUND TYPE/CLASSIFICATION: GOVERNMENTAL - SPECIAL REVENUE

Reproduce as needed

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	CURRENT YEAR ESTIMATED FOR 2020 (4)	BUDGET YEAR ESTIMATED FOR 2021 (5)
<b>REVENUE</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Income Taxes	16,182,651.35	16,573,683.97	16,365,000.00	14,728,500.00
Interest	7,920.00	5,460.00	2,137.00	0.00
Miscellaneous	250,606.00	267,120.00	286,863.00	265,000.00
Advances In	308,000.00	234,080.00	163,000.00	163,000.00
<b>TOTAL REVENUE</b>	<b>16,749,177.35</b>	<b>17,080,343.97</b>	<b>16,817,000.00</b>	<b>15,156,500.00</b>
<b>EXPENDITURES</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(Identify each program and object code at the same level shown on Exhibit I)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(PROGRAM) (OBJECT)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
General Government				
Personal Services	249,798.61	251,663.64	308,391.00	311,475.00
Contractual Services	465,720.88	439,431.51	567,173.00	500,000.00
Supplies and Materials	594.02	516.05	600.00	600.00
Transfers Out	17,141,225.66	16,644,998.45	17,070,449.00	16,070,449.00
Advances Out	425,000.00	400,000.00	0.00	0.00
Total General Government	18,282,339.17	17,736,609.65	17,946,613.00	16,882,524.00
<b>TOTAL EXPENDITURES</b>	<b>18,282,339.17</b>	<b>17,736,609.65</b>	<b>17,946,613.00</b>	<b>16,882,524.00</b>
Revenues Over (Under) Expenditures	(1,533,161.82)	(656,265.68)	(1,129,613.00)	(1,726,024.00)
Beginning Unencumbered Fund Balance (Use actual cash balance in Col. 2 and 3)	8,096,290.60	6,563,128.78	3,501,575.49	2,371,962.49
Ending Cash Fund Balance	6,563,128.78	5,906,863.10	2,371,962.49	645,938.49
Estimated Encumbrances (outstanding at end of year)	2,379,733.98	2,405,287.61	0.00	0.00
Estimated Ending Unencumbered Fund Balance	4,183,394.80	3,501,575.49	2,371,962.49	645,938.49

FUND TYPE/CLASSIFICATION: GOVERNMENTAL - SPECIAL REVENUE

Reproduce as needed

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	CURRENT YEAR ESTIMATED FOR 2020 (4)	BUDGET YEAR ESTIMATED FOR 2021 (5)
REVENUE	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Fees, Licenses, and Permits				
Building Inspections	119,350.75	132,649.25	130,370.00	130,370.00
TOTAL REVENUE	119,350.75	132,649.25	130,370.00	130,370.00
EXPENDITURES	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(Identify each program and object code at the same level shown on Exhibit I)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(PROGRAM) (OBJECT)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Public Health and Welfare				
Personal Services	115,748.81	111,689.65	157,979.00	130,000.00
Travel/Transportation	0.00	0.00	1,000.00	1,000.00
Contractual Services	132.70	376.08	6,500.00	4,500.00
Supplies and Materials	656.94	0.00	2,500.00	1,500.00
Capital Outlay	0.00	0.00	0.00	0.00
Total Public Health and Welfare	116,538.45	112,065.73	167,979.00	137,000.00
TOTAL EXPENDITURES	116,538.45	112,065.73	167,979.00	137,000.00
Revenues Over (Under) Expenditures	2,812.30	20,583.52	(37,609.00)	(6,630.00)
Beginning Unencumbered Fund Balance (Use actual cash balance in Col. 2 and 3)	34,366.74	37,179.04	57,762.56	20,153.56
Ending Cash Fund Balance	37,179.04	57,762.56	20,153.56	13,523.56
Estimated Encumbrances (outstanding at end of year)	4.29	0.00	0.00	0.00
Estimated Ending Unencumbered Fund Balance	37,174.75	57,762.56	20,153.56	13,523.56

FUND TYPE/CLASSIFICATION: GOVERNMENTAL - SPECIAL REVENUE

Reproduce as needed

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	CURRENT YEAR ESTIMATED FOR 2020 (4)	BUDGET YEAR ESTIMATED FOR 2021 (5)
<b>REVENUE</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Criminal Forfeit and Drug Fines	0.00	0.00	0.00	0.00
<b>TOTAL REVENUE</b>	0.00	0.00	0.00	0.00
<b>EXPENDITURES</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(Identify each program and object code at the same level shown on Exhibit I)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(PROGRAM) (OBJECT)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Security of Persons and Property				
Contractual Services	0.00	0.00	0.00	0.00
Supplies and Materials	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00
Total Security of Persons and Property	0.00	0.00	0.00	0.00
<b>TOTAL EXPENDITURES</b>	0.00	0.00	0.00	0.00
Revenues Over (Under) Expenditures	0.00	0.00	0.00	0.00
Beginning Unencumbered Fund Balance (Use actual cash balance in Col. 2 and 3)	4,767.07	4,767.07	4,767.07	4,767.07
Ending Cash Fund Balance	4,767.07	4,767.07	4,767.07	4,767.07
Estimated Encumbrances (outstanding at end of year)	0.00	0.00	0.00	0.00
Estimated Ending Unencumbered Fund Balance	4,767.07	4,767.07	4,767.07	4,767.07

FUND NAME: DRUG LAW ENFORCEMENT, 122

Exhibit II

FUND TYPE/CLASSIFICATION: GOVERNMENTAL - SPECIAL REVENUE

Reproduce as needed

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	CURRENT YEAR ESTIMATED FOR 2020 (4)	BUDGET YEAR ESTIMATED FOR 2021 (5)
<b>REVENUE</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Criminal Forfeit and Drug Fines	3,262.50	9,279.25	0.00	3,500.00
<b>TOTAL REVENUE</b>	3,262.50	9,279.25	0.00	3,500.00
<b>EXPENDITURES</b> (Identify each program and object code at the same level shown on Exhibit I) (PROGRAM)      (OBJECT)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Security of Persons and Property				
Contractual Services	0.00	0.00	2,000.00	0.00
Supplies and Materials	3,570.00	3,981.16	7,000.00	11,000.00
Capital Outlay	0.00	0.00	0.00	0.00
Total Security of Persons and Property	3,570.00	3,981.16	9,000.00	11,000.00
<b>TOTAL EXPENDITURES</b>	3,570.00	3,981.16	9,000.00	11,000.00
Revenues Over (Under) Expenditures	(307.50)	5,298.09	(9,000.00)	(7,500.00)
Beginning Unencumbered Fund Balance (Use actual cash balance in Col. 2 and 3)	22,102.49	21,794.99	27,093.08	18,093.08
Ending Cash Fund Balance	21,794.99	27,093.08	18,093.08	10,593.08
Estimated Encumbrances (outstanding at end of year)	0.00	0.00	0.00	0.00
Estimated Ending Unencumbered Fund Balance	21,794.99	27,093.08	18,093.08	10,593.08

FUND TYPE/CLASSIFICATION: GOVERNMENTAL - SPECIAL REVENUE

Reproduce as needed

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	CURRENT YEAR ESTIMATED FOR 2020 (4)	BUDGET YEAR ESTIMATED FOR 2021 (5)
<b>REVENUE</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Criminal Forfeit and Drug Fines	2,590.00	3,206.00	3,000.00	3,000.00
<b>TOTAL REVENUE</b>	<b>2,590.00</b>	<b>3,206.00</b>	<b>3,000.00</b>	<b>3,000.00</b>
<b>EXPENDITURES</b> (Identify each program and object code at the same level shown on Exhibit I) (PROGRAM)           (OBJECT)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Security of Persons and Property				
Contractual Services	0.00	0.00	2,000.00	3,000.00
Supplies and Materials	0.00	0.00	9,000.00	3,000.00
Capital Outlay	0.00	0.00	0.00	0.00
Total Security of Persons and Property	0.00	0.00	11,000.00	6,000.00
<b>TOTAL EXPENDITURES</b>	<b>0.00</b>	<b>0.00</b>	<b>11,000.00</b>	<b>6,000.00</b>
Revenues Over (Under) Expenditures	2,590.00	3,206.00	(8,000.00)	(3,000.00)
Beginning Unencumbered Fund Balance (Use actual cash balance in Col. 2 and 3)	16,574.81	19,164.81	22,370.81	14,370.81
Ending Cash Fund Balance	19,164.81	22,370.81	14,370.81	11,370.81
Estimated Encumbrances (outstanding at end of year)	0.00	0.00	0.00	0.00
Estimated Ending Unencumbered Fund Balance	19,164.81	22,370.81	14,370.81	11,370.81

FUND TYPE/CLASSIFICATION: GOVERNMENTAL - SPECIAL REVENUE

Reproduce as needed

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	CURRENT YEAR ESTIMATED FOR 2020 (4)	BUDGET YEAR ESTIMATED FOR 2021 (5)
<b>REVENUE</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Intergovernmental				
Federal Grants/Aid	0.00	0.00	0.00	0.00
State/Local Grants/Aid	28,035.41	0.00	0.00	0.00
Total Intergovernmental	28,035.41	0.00	0.00	0.00
Miscellaneous	77,894.18	116,951.92	128,556.00	5,000.00
Transfers In	6,732,228.00	6,723,933.00	7,281,444.00	7,750,000.00
<b>TOTAL REVENUE</b>	<b>6,838,157.59</b>	<b>6,840,884.92</b>	<b>7,410,000.00</b>	<b>7,755,000.00</b>
<b>EXPENDITURES</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(Identify each program and object code at the same level shown on Exhibit I)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(PROGRAM) (OBJECT)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Security of Persons and Property				
Personal Services	6,529,654.57	6,662,550.84	7,484,419.00	7,332,263.00
Travel/Transportation	85,455.82	74,593.12	95,000.00	70,000.00
Contractual Services	365,950.29	415,484.57	516,000.00	357,000.00
Supplies and Materials	75,861.09	55,542.29	80,110.00	58,000.00
Capital Outlay	0.00	0.00	0.00	0.00
Total Security of Persons and Property	7,056,921.77	7,208,170.82	8,175,529.00	7,817,263.00
<b>TOTAL EXPENDITURES</b>	<b>7,056,921.77</b>	<b>7,208,170.82</b>	<b>8,175,529.00</b>	<b>7,817,263.00</b>
Revenues Over (Under) Expenditures	(218,764.18)	(367,285.90)	(765,529.00)	(62,263.00)
Beginning Unencumbered Fund Balance (Use actual cash balance in Col. 2 and 3)	1,477,857.76	1,259,093.58	832,478.20	66,949.20
Ending Cash Fund Balance	1,259,093.58	891,807.68	66,949.20	4,686.20
Estimated Encumbrances (outstanding at end of year)	37,861.11	59,329.48	0.00	0.00
Estimated Ending Unencumbered Fund Balance	1,221,232.47	832,478.20	66,949.20	4,686.20



FUND TYPE/CLASSIFICATION: GOVERNMENTAL - SPECIAL REVENUE

Reproduce as needed

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	CURRENT YEAR ESTIMATED FOR 2020 (4)	BUDGET YEAR ESTIMATED FOR 2021 (5)
<b>REVENUE</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Criminal Forfeit and Drug Fines	0.00	0.00	0.00	0.00
<b>TOTAL REVENUE</b>	0.00	0.00	0.00	0.00
<b>EXPENDITURES</b> (Identify each program and object code at the same level shown on Exhibit I) (PROGRAM)      (OBJECT)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Security of Persons and Property				
Contractual Services	0.00	0.00	0.00	0.00
Supplies and Materials	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00
Total Security of Persons and Property	0.00	0.00	0.00	0.00
<b>TOTAL EXPENDITURES</b>	0.00	0.00	0.00	0.00
Revenues Over (Under) Expenditures	0.00	0.00	0.00	0.00
Beginning Unencumbered Fund Balance (Use actual cash balance in Col. 2 and 3)	2,076.98	2,076.98	2,076.98	2,076.98
Ending Cash Fund Balance	2,076.98	2,076.98	2,076.98	2,076.98
Estimated Encumbrances (outstanding at end of year)	0.00	0.00	0.00	0.00
Estimated Ending Unencumbered Fund Balance	2,076.98	2,076.98	2,076.98	2,076.98

FUND TYPE/CLASSIFICATION: GOVERNMENTAL - SPECIAL REVENUE

Reproduce as needed

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	CURRENT YEAR ESTIMATED FOR 2020 (4)	BUDGET YEAR ESTIMATED FOR 2021 (5)
<b>REVENUE</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Federal Grants/Aid	263,926.60	226,931.31	461,861.00	303,766.00
Miscellaneous	213,167.51	78,888.90	50,000.00	25,000.00
<b>TOTAL REVENUE</b>	<b>477,094.11</b>	<b>305,820.21</b>	<b>511,861.00</b>	<b>328,766.00</b>
<b>EXPENDITURES</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(Identify each program and object code at the same level shown on Exhibit I)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(PROGRAM) (OBJECT)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Community Development				
Personal Services	0.00	0.00	17,875.00	35,000.00
Travel/Transportation	250.00	475.00	1,000.00	300.00
Contractual Services/Miscellaneous	81,039.92	181,417.58	483,996.00	174,450.00
Supplies and Materials	0.00	0.00	0.00	0.00
Capital Outlay	523,149.27	52,803.16	145,165.00	0.00
Total Community Development	604,439.19	234,695.74	648,036.00	209,750.00
<b>TOTAL EXPENDITURES</b>	<b>604,439.19</b>	<b>234,695.74</b>	<b>648,036.00</b>	<b>209,750.00</b>
Revenues Over (Under) Expenditures	(127,345.08)	71,124.47	(136,175.00)	119,016.00
Beginning Unencumbered Fund Balance (Use actual cash balance in Col. 2 and 3)	420,220.05	292,874.97	165,205.73	29,030.73
Ending Cash Fund Balance	292,874.97	363,999.44	29,030.73	148,046.73
Estimated Encumbrances (outstanding at end of year)	177,070.65	198,793.71	0.00	0.00
Estimated Ending Unencumbered Fund Balance	115,804.32	165,205.73	29,030.73	148,046.73

FUND NAME: NEIGHBORHOOD STABILIZATION, 127

Exhibit II

FUND TYPE/CLASSIFICATION: GOVERNMENTAL - SPECIAL REVENUE

Reproduce as needed

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	CURRENT YEAR ESTIMATED FOR 2020 (4)	BUDGET YEAR ESTIMATED FOR 2021 (5)
<b>REVENUE</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Miscellaneous/Interest	279.43	12,335.82	300.00	0.00
<b>TOTAL REVENUE</b>	279.43	12,335.82	300.00	0.00
<b>EXPENDITURES</b> (Identify each program and object code at the same level shown on Exhibit I) (PROGRAM) (OBJECT)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Community Development				
Personal Services	0.00	0.00	400.00	0.00
Contractual Services	0.00	0.00	0.00	180.88
Supplies and Materials	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00
Total Community Development	0.00	0.00	400.00	180.88
<b>TOTAL EXPENDITURES</b>	0.00	0.00	400.00	180.88
Revenues Over (Under) Expenditures	279.43	12,335.82	(100.00)	(180.88)
Beginning Unencumbered Fund Balance (Use actual cash balance in Col. 2 and 3)	126,765.63	127,045.06	280.88	180.88
Ending Cash Fund Balance	127,045.06	139,380.88	180.88	0.00
Estimated Encumbrances (outstanding at end of year)	0.00	139,100.00	0.00	0.00
Estimated Ending Unencumbered Fund Balance	127,045.06	280.88	180.88	0.00

FUND TYPE/CLASSIFICATION: GOVERNMENTAL - SPECIAL REVENUE

Reproduce as needed

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	CURRENT YEAR ESTIMATED FOR 2020 (4)	BUDGET YEAR ESTIMATED FOR 2021 (5)
<b>REVENUE</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Intergovernmental				
Federal Grants/Aid	8,095.00	0.00	0.00	0.00
State/Local Grants/Aid	15,000.00	0.00	0.00	0.00
Total Intergovernmental	23,095.00	0.00	0.00	0.00
Miscellaneous	60,980.16	101,799.84	19,556.00	1,000.00
Transfers In	5,532,228.00	5,523,933.00	5,681,444.00	5,500,000.00
<b>TOTAL REVENUE</b>	<b>5,616,303.16</b>	<b>5,625,732.84</b>	<b>5,701,000.00</b>	<b>5,501,000.00</b>
<b>EXPENDITURES</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(Identify each program and object code at the same level shown on Exhibit I)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(PROGRAM) (OBJECT)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Security of Persons and Property				
Personal Services	4,468,380.31	4,503,702.92	4,925,538.00	5,074,794.00
Travel/Transportation	35,490.81	38,169.43	35,000.00	35,000.00
Contractual Services	292,538.65	298,547.71	355,000.00	305,000.00
Supplies and Materials	84,619.71	109,506.86	113,774.00	114,537.00
Capital Outlay	759,809.64	171,908.22	452,900.00	687,000.00
Total Security of Persons and Property	5,640,839.12	5,121,835.14	5,882,212.00	6,216,331.00
<b>TOTAL EXPENDITURES</b>	<b>5,640,839.12</b>	<b>5,121,835.14</b>	<b>5,882,212.00</b>	<b>6,216,331.00</b>
Revenues Over (Under) Expenditures	(24,535.96)	503,897.70	(181,212.00)	(715,331.00)
Beginning Unencumbered Fund Balance (Use actual cash balance in Col. 2 and 3)	2,138,975.06	2,114,439.10	1,903,468.23	1,722,256.23
Ending Cash Fund Balance	2,114,439.10	2,618,336.80	1,722,256.23	1,006,925.23
Estimated Encumbrances (outstanding at end of year)	334,219.23	714,868.57	0.00	0.00
Estimated Ending Unencumbered Fund Balance	1,780,219.87	1,903,468.23	1,722,256.23	1,006,925.23

FUND NAME: WIRELESS 911, 129

Exhibit II

FUND TYPE/CLASSIFICATION: GOVERNMENTAL - SPECIAL REVENUE

Reproduce as needed

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	CURRENT YEAR ESTIMATED FOR 2020 (4)	BUDGET YEAR ESTIMATED FOR 2021 (5)
REVENUE	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
State Grants/Aid	0.00	0.00	0.00	0.00
TOTAL REVENUE	0.00	0.00	0.00	0.00
EXPENDITURES (Identify each program and object code at the same level shown on Exhibit I) (PROGRAM) (OBJECT)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Security of Persons and Property				
Contractual Services	0.00	0.00	0.00	0.00
Supplies and Materials	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00
Total Security of Persons and Property	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00
Revenues Over (Under) Expenditures	0.00	0.00	0.00	0.00
Beginning Unencumbered Fund Balance (Use actual cash balance in Col. 2 and 3)	231,449.12	231,449.12	231,449.12	231,449.12
Ending Cash Fund Balance	231,449.12	231,449.12	231,449.12	231,449.12
Estimated Encumbrances (outstanding at end of year)	0.00	0.00	0.00	0.00
Estimated Ending Unencumbered Fund Balance	231,449.12	231,449.12	231,449.12	231,449.12

FUND TYPE/CLASSIFICATION: GOVERNMENTAL - SPECIAL REVENUE

Reproduce as needed

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	CURRENT YEAR ESTIMATED FOR 2020 (4)	BUDGET YEAR ESTIMATED FOR 2021 (5)
<b>REVENUE</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Fees, Licenses, and Permits				
Swimming Pool Inspections	7,650.00	8,552.00	7,000.00	7,000.00
<b>TOTAL REVENUE</b>	<b>7,650.00</b>	<b>8,552.00</b>	<b>7,000.00</b>	<b>7,000.00</b>
<b>EXPENDITURES</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(Identify each program and object code at the same level shown on Exhibit I)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(PROGRAM) (OBJECT)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Public Health and Welfare				
Personal Services	4,761.46	7,744.89	9,049.00	9,140.00
Contractual Services	0.00	0.00	0.00	0.00
Supplies and Materials	0.00	85.15	0.00	500.00
Capital Outlay	0.00	0.00	0.00	0.00
Total Public Health and Welfare	4,761.46	7,830.04	9,049.00	9,640.00
<b>TOTAL EXPENDITURES</b>	<b>4,761.46</b>	<b>7,830.04</b>	<b>9,049.00</b>	<b>9,640.00</b>
Revenues Over (Under) Expenditures	2,888.54	721.96	(2,049.00)	(2,640.00)
Beginning Unencumbered Fund Balance (Use actual cash balance in Col. 2 and 3)	8,916.14	11,804.68	12,526.64	10,477.64
Ending Cash Fund Balance	11,804.68	12,526.64	10,477.64	7,837.64
Estimated Encumbrances (outstanding at end of year)	0.00	0.00	0.00	0.00
Estimated Ending Unencumbered Fund Balance	11,804.68	12,526.64	10,477.64	7,837.64

FUND TYPE/CLASSIFICATION: GOVERNMENTAL - SPECIAL REVENUE

Reproduce as needed

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	CURRENT YEAR ESTIMATED FOR 2020 (4)	BUDGET YEAR ESTIMATED FOR 2021 (5)
REVENUE	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX
Local Taxes				
General Property Tax - Real Estate	104,393.36	115,272.74	114,500.00	114,500.00
Tangible Personal Property Tax	247.61	233.45	250.00	250.00
Total Local Taxes	104,640.97	115,506.19	114,750.00	114,750.00
State Shared Taxes and Permits				
Property Tax Allocation	10,407.30	11,224.23	11,139.00	11,139.00
CAT Tax	0.00	0.00	0.00	0.00
Total Shared Taxes and Permits	10,407.30	11,224.23	11,139.00	11,139.00
TOTAL REVENUE	115,048.27	126,730.42	125,889.00	125,889.00
EXPENDITURES	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX
(Identify each program and object code at the same level shown on Exhibit I)	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX
(PROGRAM) (OBJECT)	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX
Security of Persons and Property				
Personal Services	110,000.00	120,000.00	120,000.00	120,000.00
Contractual Services	0.00	0.00	0.00	0.00
Total Security of Persons and Property	110,000.00	120,000.00	120,000.00	120,000.00
TOTAL EXPENDITURES	110,000.00	120,000.00	120,000.00	120,000.00
Revenues Over (Under) Expenditures	5,048.27	6,730.42	5,889.00	5,889.00
Beginning Unencumbered Fund Balance (Use actual cash balance in Col. 2 and 3)	32,370.32	37,418.59	44,149.01	50,038.01
Ending Cash Fund Balance	37,418.59	44,149.01	50,038.01	55,927.01
Estimated Encumbrances (outstanding at end of year)	0.00	0.00	0.00	0.00
Estimated Ending Unencumbered Fund Balance	37,418.59	44,149.01	50,038.01	55,927.01

FUND TYPE/CLASSIFICATION: GOVERNMENTAL - SPECIAL REVENUE

Reproduce as needed

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	CURRENT YEAR ESTIMATED FOR 2020 (4)	BUDGET YEAR ESTIMATED FOR 2021 (5)
<b>REVENUE</b>	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX
Local Taxes				
General Property Tax - Real Estate	104,393.43	115,272.69	114,500.00	114,500.00
Tangible Personal Property Tax	247.61	233.45	250.00	250.00
Total Local Taxes	104,641.04	115,506.14	114,750.00	114,750.00
State Shared Taxes and Permits				
Property Tax Allocation	10,407.28	11,224.31	11,139.00	11,139.00
CAT Tax	0.00	0.00	0.00	0.00
Total Shared Taxes and Permits	10,407.28	11,224.31	11,139.00	11,139.00
<b>TOTAL REVENUE</b>	<b>115,048.32</b>	<b>126,730.45</b>	<b>125,889.00</b>	<b>125,889.00</b>
<b>EXPENDITURES</b>	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX
(Identify each program and object code at the same level shown on Exhibit I)	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX
(PROGRAM) (OBJECT)	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX
Security of Persons and Property				
Personal Services	110,000.00	120,000.00	120,000.00	120,000.00
Contractual Services	0.00	0.00	0.00	0.00
Total Security of Persons and Property	110,000.00	120,000.00	120,000.00	120,000.00
<b>TOTAL EXPENDITURES</b>	<b>110,000.00</b>	<b>120,000.00</b>	<b>120,000.00</b>	<b>120,000.00</b>
Revenues Over (Under) Expenditures	5,048.32	6,730.45	5,889.00	5,889.00
Beginning Unencumbered Fund Balance (Use actual cash balance in Col. 2 and 3)	32,374.15	37,422.47	44,152.92	50,041.92
Ending Cash Fund Balance	37,422.47	44,152.92	50,041.92	55,930.92
Estimated Encumbrances (outstanding at end of year)	0.00	0.00	0.00	0.00
Estimated Ending Unencumbered Fund Balance	37,422.47	44,152.92	50,041.92	55,930.92



FUND TYPE/CLASSIFICATION: GOVERNMENTAL - SPECIAL REVENUE

Reproduce as needed

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	CURRENT YEAR ESTIMATED FOR 2020 (4)	BUDGET YEAR ESTIMATED FOR 2021 (5)
<b>REVENUE</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Loan Repayments/Interest/Miscellaneous	76,448.38	119,487.75	60,000.00	60,000.00
<b>TOTAL REVENUE</b>	76,448.38	119,487.75	60,000.00	60,000.00
<b>EXPENDITURES</b> (Identify each program and object code at the same level shown on Exhibit I) (PROGRAM)      (OBJECT)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Community Development				
Contractual Services/Miscellaneous	400,519.35	101,351.64	50,000.00	50,000.00
Supplies and Materials	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00
Total Community Development	400,519.35	101,351.64	50,000.00	50,000.00
<b>TOTAL EXPENDITURES</b>	400,519.35	101,351.64	50,000.00	50,000.00
Revenues Over (Under) Expenditures	(324,070.97)	18,136.11	10,000.00	10,000.00
Beginning Unencumbered Fund Balance (Use actual cash balance in Col. 2 and 3)	849,555.19	525,484.22	543,620.33	553,620.33
Ending Cash Fund Balance	525,484.22	543,620.33	553,620.33	563,620.33
Estimated Encumbrances (outstanding at end of year)	0.00	0.00	0.00	0.00
Estimated Ending Unencumbered Fund Balance	525,484.22	543,620.33	553,620.33	563,620.33

FUND TYPE/CLASSIFICATION: GOVERNMENTAL - SPECIAL REVENUE

Reproduce as needed

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	CURRENT YEAR ESTIMATED FOR 2020 (4)	BUDGET YEAR ESTIMATED FOR 2021 (5)
<b>REVENUE</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Federal Grants/Aid	0.00	0.00	126,000.00	124,000.00
Miscellaneous	0.00	0.00	150,000.00	0.00
<b>TOTAL REVENUE</b>	0.00	0.00	276,000.00	124,000.00
<b>EXPENDITURES</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(Identify each program and object code at the same level shown on Exhibit I)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(PROGRAM) (OBJECT)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Community Development				
Personal Services	0.00	0.00	0.00	0.00
Travel/Transportation	0.00	0.00	0.00	0.00
Contractual Services/Miscellaneous	0.00	0.00	226,000.00	124,000.00
Supplies and Materials	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00
Total Community Development	0.00	0.00	226,000.00	124,000.00
<b>TOTAL EXPENDITURES</b>	0.00	0.00	226,000.00	124,000.00
Revenues Over (Under) Expenditures	0.00	0.00	50,000.00	0.00
Beginning Unencumbered Fund Balance (Use actual cash balance in Col. 2 and 3)	0.00	0.00	0.00	50,000.00
Ending Cash Fund Balance	0.00	0.00	50,000.00	50,000.00
Estimated Encumbrances (outstanding at end of year)	0.00	0.00	0.00	0.00
Estimated Ending Unencumbered Fund Balance	0.00	0.00	50,000.00	50,000.00

FUND NAME: Water, 201

Exhibit II

FUND TYPE/CLASSIFICATION: ENTERPRISE FUND

Reproduce as needed

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	CURRENT YEAR ESTIMATED FOR 2020 (4)	BUDGET YEAR ESTIMATED FOR 2021 (5)
<b>REVENUE</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Charges for Services				
Water	3,773,235.67	3,782,993.73	3,782,994.00	3,877,568.00
Tap-In Fees	54,584.69	22,247.51	20,000.00	20,000.00
<b>Total Charges for Services</b>	<b>3,827,820.36</b>	<b>3,805,241.24</b>	<b>3,802,994.00</b>	<b>3,897,568.00</b>
Intergovernmental Revenue				
State and Local Aid	0.00	547,683.14	200,000.00	0.00
Federal Grants or Aid	0.00	0.00	0.00	0.00
<b>Total Intergovernmental</b>	<b>0.00</b>	<b>547,683.14</b>	<b>200,000.00</b>	<b>0.00</b>
Special Assessments	39,903.31	44,319.04	40,000.00	40,000.00
Rentals	37,238.40	37,238.40	35,000.00	35,000.00
Debt Proceeds	0.00	0.00	1,764,440.00	0.00
Miscellaneous	27,771.54	38,569.61	20,000.00	20,000.00
<b>TOTAL REVENUE</b>	<b>3,932,733.61</b>	<b>4,473,051.43</b>	<b>5,862,434.00</b>	<b>3,992,568.00</b>
<b>EXPENDITURES</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(Identify each program and object code at the same level shown on Exhibit I)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(PROGRAM) (OBJECT)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Basic Utility Services				
Personal Services	2,190,855.73	2,245,359.74	2,460,036.00	2,484,636.00
Travel/Transportation	17,821.68	18,646.84	15,000.00	17,000.00
Contractual Services	420,947.22	432,973.60	567,945.00	433,000.00
Supplies and Materials	328,148.58	332,314.01	353,000.00	333,000.00
Debt Payments/Expenses	49,807.92	52,534.33	55,759.00	55,000.00
Transfers/Advances Out	124,543.00	78,030.00	47,000.00	50,000.00
Capital Outlay	1,267,625.59	1,730,249.29	1,555,474.00	1,474,700.00
<b>Total Basic Utility Services</b>	<b>4,399,749.72</b>	<b>4,890,107.81</b>	<b>5,054,214.00</b>	<b>4,847,336.00</b>
<b>TOTAL EXPENDITURES</b>	<b>4,399,749.72</b>	<b>4,890,107.81</b>	<b>5,054,214.00</b>	<b>4,847,336.00</b>
Revenues Over (Under) Expenditures	(467,016.11)	(417,056.38)	808,220.00	(854,768.00)
Beginning Unencumbered Fund Balance (Use actual cash balance in Col. 2 and 3)	2,596,530.42	2,129,514.31	1,319,312.92	2,127,532.92
Ending Cash Fund Balance	2,129,514.31	1,712,457.93	2,127,532.92	1,272,764.92
Estimated Encumbrances (outstanding at end of year)	693,007.02	393,145.01	0.00	0.00
Estimated Ending Unencumbered Fund Balance	1,436,507.29	1,319,312.92	2,127,532.92	1,272,764.92

FUND NAME: Sewer, 202

Exhibit II

FUND TYPE/CLASSIFICATION: ENTERPRISE FUND

Reproduce as needed

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	CURRENT YEAR ESTIMATED FOR 2020 (4)	BUDGET YEAR ESTIMATED FOR 2021 (5)
<b>REVENUE</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Charges for Services				
Sewer	4,004,669.04	3,876,159.34	3,986,520.00	3,973,063.00
Tap-In Fees	51,460.18	5,779.13	10,000.00	10,000.00
<b>Total Charges for Services</b>	<b>4,056,129.22</b>	<b>3,881,938.47</b>	<b>3,996,520.00</b>	<b>3,983,063.00</b>
Intergovernmental Revenue				
State and Local Aid	0.00	0.00	120,000.00	337,500.00
Federal Grants or Aid	0.00	0.00	450,000.00	0.00
<b>Total Intergovernmental</b>	<b>0.00</b>	<b>0.00</b>	<b>570,000.00</b>	<b>337,500.00</b>
Special Assessments	30,704.20	36,047.74	30,000.00	30,000.00
Permits	20,993.00	13,036.20	10,000.00	10,000.00
Debt Proceeds/Premium	318,071.40	257,312.85	200,000.00	0.00
Miscellaneous	30,348.59	55,475.50	20,000.00	20,000.00
<b>TOTAL REVENUE</b>	<b>4,456,246.41</b>	<b>4,243,810.76</b>	<b>4,826,520.00</b>	<b>4,380,563.00</b>
<b>EXPENDITURES</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(Identify each program and object code at the same level shown on Exhibit I)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(PROGRAM) (OBJECT)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Service - Basic Utility Services				
Personal Services	2,502,952.72	2,553,055.80	2,770,229.00	2,655,945.00
Travel/Transportation	16,690.64	22,252.84	15,000.00	18,000.00
Contractual Services	585,769.84	520,595.83	661,855.00	600,000.00
Supplies and Materials	215,015.18	205,240.64	220,000.00	220,000.00
Debt Payments/Expense	681,685.85	625,536.56	581,117.00	377,000.00
Transfers/Advances	109,543.00	84,910.00	47,000.00	50,000.00
Capital Outlay	984,384.66	391,021.74	1,100,401.00	519,700.00
<b>Total Basic Utility Services</b>	<b>5,096,041.89</b>	<b>4,402,613.41</b>	<b>5,395,602.00</b>	<b>4,440,645.00</b>
<b>TOTAL EXPENDITURES</b>	<b>5,096,041.89</b>	<b>4,402,613.41</b>	<b>5,395,602.00</b>	<b>4,440,645.00</b>
Revenues Over (Under) Expenditures	(639,795.48)	(158,802.65)	(569,082.00)	(60,082.00)
Beginning Unencumbered Fund Balance (Use actual cash balance in Col. 2 and 3)	2,849,179.99	2,209,384.51	1,388,250.95	819,168.95
Ending Cash Fund Balance	2,209,384.51	2,050,581.86	819,168.95	759,086.95
Estimated Encumbrances (outstanding at end of year)	705,458.58	662,330.91	0.00	0.00
Estimated Ending Unencumbered Fund Balance	1,503,925.93	1,388,250.95	819,168.95	759,086.95

FUND NAME: Utility Billing, 204

Exhibit II

FUND TYPE/CLASSIFICATION: ENTERPRISE FUND

Reproduce as needed

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	CURRENT YEAR ESTIMATED FOR 2020 (4)	BUDGET YEAR ESTIMATED FOR 2021 (5)
<b>REVENUE</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Transfers In	89,086.00	93,550.68	94,000.00	100,000.00
<b>TOTAL REVENUE</b>	89,086.00	93,550.68	94,000.00	100,000.00
<b>EXPENDITURES</b> (Identify each program and object code at the same level shown on Exhibit I) (PROGRAM)           (OBJECT)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Basic Utility Services				
Contractual Services	93,127.07	93,658.39	86,586.00	99,000.00
Supplies and Materials	3,372.33	5,580.95	6,000.00	6,000.00
Capital Outlay	0.00	0.00	0.00	0.00
Total Basic Utility Services	96,499.40	99,239.34	92,586.00	105,000.00
<b>TOTAL EXPENDITURES</b>	96,499.40	99,239.34	92,586.00	105,000.00
Revenues Over (Under) Expenditures	(7,413.40)	(5,688.66)	1,414.00	(5,000.00)
Beginning Unencumbered Fund Balance (Use actual cash balance in Col. 2 and 3)	36,630.81	29,217.41	22,115.25	23,529.25
Ending Cash Fund Balance	29,217.41	23,528.75	23,529.25	18,529.25
Estimated Encumbrances (outstanding at end of year)	1,153.01	1,413.50	0.00	0.00
Estimated Ending Unencumbered Fund Balance	28,064.40	22,115.25	23,529.25	18,529.25

FUND NAME: Solid Waste, 205

Exhibit II

FUND TYPE/CLASSIFICATION: ENTERPRISE FUND

Reproduce as needed

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	CURRENT YEAR ESTIMATED FOR 2020 (4)	BUDGET YEAR ESTIMATED FOR 2021 (5)
<b>REVENUE</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Charges for Services				
Solid Waste/Recycling Fee	502,581.84	392,025.83	371,800.00	371,800.00
Sale of Trash Bags	14,806.00	7,800.00	14,000.00	14,000.00
Miscellaneous	16,302.85	421.78	200.00	200.00
Total Charges for Services	533,690.69	400,247.61	386,000.00	386,000.00
<b>TOTAL REVENUE</b>	533,690.69	400,247.61	386,000.00	386,000.00
<b>EXPENDITURES</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(Identify each program and object code at the same level shown on Exhibit I)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(PROGRAM) (OBJECT)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Basic Utility Services				
Personal Services	82,408.35	86,572.32	91,128.00	92,039.00
Contractual Services	280,337.08	127,062.60	163,590.00	255,000.00
Supplies and Materials	80.04	100.00	3,200.00	3,200.00
Capital Outlay	0.00	0.00	0.00	5,000.00
Total Basic Utility Services	362,825.47	213,734.92	257,918.00	355,239.00
Advance Out	109,000.00	109,000.00	109,000.00	109,000.00
<b>TOTAL EXPENDITURES</b>	471,825.47	322,734.92	366,918.00	355,239.00
Revenues Over (Under) Expenditures	61,865.22	77,512.69	19,082.00	30,761.00
Beginning Unencumbered Fund Balance (Use actual cash balance in Col. 2 and 3)	898,191.98	960,057.20	1,013,727.76	1,032,809.76
Ending Cash Fund Balance	960,057.20	1,037,569.89	1,032,809.76	1,063,570.76
Estimated Encumbrances (outstanding at end of year)	27,099.49	23,842.13	0.00	0.00
Estimated Ending Unencumbered Fund Balance	932,957.71	1,013,727.76	1,032,809.76	1,063,570.76

FUND TYPE/CLASSIFICATION: ENTERPRISE FUND

Reproduce as needed

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	CURRENT YEAR ESTIMATED FOR 2020 (4)	BUDGET YEAR ESTIMATED FOR 2021 (5)
<b>REVENUE</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Charges for Services				
Storm Water	990,185.68	1,004,836.07	945,500.00	980,000.00
Tap-In Fees	1,600.00	800.00	1,000.00	1,000.00
Total Charges for Services	991,785.68	1,005,636.07	946,500.00	981,000.00
Intergovernmental Revenue				
State and Local Aid	0.00	149,818.88	0.00	0.00
Federal Grants or Aid	0.00	0.00	780,520.00	0.00
Total Intergovernmental	0.00	149,818.88	780,520.00	0.00
Special Assessments	26,929.99	26,431.00	26,000.00	26,000.00
Rentals	0.00	0.00	0.00	0.00
Miscellaneous	8.00	6,783.47	0.00	0.00
<b>TOTAL REVENUE</b>	<b>1,018,723.67</b>	<b>1,188,669.42</b>	<b>1,753,020.00</b>	<b>1,007,000.00</b>
<b>EXPENDITURES</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(Identify each program and object code at the same level shown on Exhibit I)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(PROGRAM) (OBJECT)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Service - Basic Utility Services				
Personal Services	524,132.64	535,747.93	582,376.00	588,200.00
Contractual Services	44,225.78	31,652.63	62,296.00	46,000.00
Supplies and Materials	0.00	0.00	0.00	1,500.00
Debt Payments/Expenses	9,967.20	9,967.20	9,968.00	9,968.00
Advance Out	110,000.00	110,000.00	16,000.00	0.00
Capital Outlay	261,041.10	419,153.65	1,222,318.00	277,500.00
Total Service	949,366.72	1,106,521.41	1,892,958.00	923,168.00
<b>TOTAL EXPENDITURES</b>	<b>949,366.72</b>	<b>1,106,521.41</b>	<b>1,892,958.00</b>	<b>923,168.00</b>
Revenues Over (Under) Expenditures	69,356.95	82,148.01	(139,938.00)	83,832.00
Beginning Unencumbered Fund Balance (Use actual cash balance in Col. 2 and 3)	1,282,866.31	1,352,223.26	1,216,327.40	1,076,389.40
Ending Cash Fund Balance	1,352,223.26	1,434,371.27	1,076,389.40	1,160,221.40
Estimated Encumbrances (outstanding at end of year)	62,101.19	218,043.87	0.00	0.00
Estimated Ending Unencumbered Fund Balance	1,290,122.07	1,216,327.40	1,076,389.40	1,160,221.40

FUND NAME: Guarantee Deposit, 230

Exhibit II

FUND TYPE/CLASSIFICATION: ENTERPRISE FUND

Reproduce as needed

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	CURRENT YEAR ESTIMATED FOR 2020 (4)	BUDGET YEAR ESTIMATED FOR 2021 (5)
REVENUE	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
	0.00	0.00	0.00	0.00
TOTAL REVENUE	0.00	0.00	0.00	0.00
EXPENDITURES (Identify each program and object code at the same level shown on Exhibit I) (PROGRAM) (OBJECT)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Basic Utility Services				
Refunds	35.00	105.00	1,000.00	1,000.00
Total Basic Utility Services	35.00	105.00	1,000.00	1,000.00
TOTAL EXPENDITURES	35.00	105.00	1,000.00	1,000.00
Revenues Over (Under) Expenditures	(35.00)	(105.00)	(1,000.00)	(1,000.00)
Beginning Unencumbered Fund Balance (Use actual cash balance in Col. 2 and 3)	40,084.25	40,049.25	39,944.25	38,944.25
Ending Cash Fund Balance	40,049.25	39,944.25	38,944.25	37,944.25
Estimated Encumbrances (outstanding at end of year)	0.00	0.00	0.00	0.00
Estimated Ending Unencumbered Fund Balance	40,049.25	39,944.25	38,944.25	37,944.25



FUND NAME: Capital Projects, 301

Exhibit II

FUND TYPE/CLASSIFICATION: CAPITAL PROJECTS FUND

Reproduce as needed

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	CURRENT YEAR ESTIMATED FOR 2020 (4)	BUDGET YEAR ESTIMATED FOR 2021 (5)
<b>REVENUE</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Intergovernmental				
State and Local Aid/Grants	1,378,809.83	406,999.34	182,500.00	370,000.00
ODOT and Other Federal Grants/Aid	3,483,274.15	1,478,027.13	9,875,590.00	238,500.00
Total Intergovernmental	4,862,083.98	1,885,026.47	10,058,090.00	608,500.00
Special Assessments	82,302.67	144,653.86	50,000.00	50,000.00
Debt Proceeds/Premium	510,000.00	257,312.85	0.00	6,000,000.00
Miscellaneous	8,469.76	119,441.00	0.00	0.00
Transfer in	3,528,057.44	3,237,674.00	3,358,065.00	2,691,398.00
<b>TOTAL REVENUE</b>	<b>8,990,913.85</b>	<b>5,644,108.18</b>	<b>13,466,155.00</b>	<b>9,349,898.00</b>
<b>EXPENDITURES</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(Identify each program and object code at the same level shown on Exhibit I)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
(PROGRAM) (OBJECT)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Capital Projects				
Contractual Services	421,741.27	421,879.13	25,000.00	0.00
Supplies and Materials	0.00	791.35	0.00	0.00
Debt Payments/Expenses	807,449.69	556,801.81	303,939.00	26,975.00
Capital Outlay	5,393,390.90	3,573,427.30	14,439,093.00	10,607,400.00
Total Capital Projects	6,622,581.86	4,552,899.59	14,768,032.00	10,634,375.00
<b>TOTAL EXPENDITURES</b>	<b>6,622,581.86</b>	<b>4,552,899.59</b>	<b>14,768,032.00</b>	<b>10,634,375.00</b>
Revenues Over (Under) Expenditures	2,368,331.99	1,091,208.59	(1,301,877.00)	(1,284,477.00)
Beginning Unencumbered Fund Balance (Use actual cash balance in Col. 2 and 3)	4,562,739.60	6,931,071.59	3,321,486.92	2,019,609.92
Ending Cash Fund Balance	6,931,071.59	8,022,280.18	2,019,609.92	735,132.92
Estimated Encumbrances (outstanding at end of year)	5,993,856.84	4,700,793.26	0.00	0.00
Estimated Ending Unencumbered Fund Balance	937,214.75	3,321,486.92	2,019,609.92	735,132.92

FUND NAME: MPITIE, 302

Exhibit II

FUND TYPE/CLASSIFICATION: CAPITAL PROJECTS FUND

Reproduce as needed

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	CURRENT YEAR ESTIMATED FOR 2020 (4)	BUDGET YEAR ESTIMATED FOR 2021 (5)
REVENUE	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
PILOTS	462,328.84	457,472.87	450,000.00	450,000.00
State and Local Grants/Aid	0.00	0.00	0.00	0.00
Debt Proceeds/Premium	1,070,000.00	998,979.30	930,000.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00
TOTAL REVENUE	1,532,328.84	1,456,452.17	1,380,000.00	450,000.00
EXPENDITURES (Identify each program and object code at the same level shown on Exhibit I) (PROGRAM) (OBJECT)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Community Development				
Contractual Services	7,978.31	5,935.24	0.00	0.00
Capital Outlay	14,276.25	0.00	0.00	0.00
Debt Payments and Issuances	1,517,150.67	1,449,602.07	1,391,175.00	100,000.00
Total Community Development	1,539,405.23	1,455,537.31	1,391,175.00	100,000.00
TOTAL EXPENDITURES	1,539,405.23	1,455,537.31	1,391,175.00	100,000.00
Revenues Over (Under) Expenditures	(7,076.39)	914.86	(11,175.00)	350,000.00
Beginning Unencumbered Fund Balance (Use actual cash balance in Col. 2 and 3)	585,644.35	578,567.96	569,307.82	558,132.82
Ending Cash Fund Balance	578,567.96	579,482.82	558,132.82	908,132.82
Estimated Encumbrances (outstanding at end of year)	10,175.00	10,175.00	0.00	0.00
Estimated Ending Unencumbered Fund Balance	568,392.96	569,307.82	558,132.82	908,132.82

FUND NAME: POLICE FACILITY, 303

Exhibit II

FUND TYPE/CLASSIFICATION: CAPITAL PROJECTS FUND

Reproduce as needed

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	CURRENT YEAR ESTIMATED FOR 2020 (4)	BUDGET YEAR ESTIMATED FOR 2021 (5)
REVENUE	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Miscellaneous	23,897.80	0.00	0.00	0.00
Debt Proceeds/Premium	3,250,000.00	2,421,768.00	2,145,000.00	0.00
Transfer In	1,812,504.22	1,689,458.45	1,889,496.00	1,556,163.00
<b>TOTAL REVENUE</b>	<b>5,086,402.02</b>	<b>4,111,226.45</b>	<b>4,034,496.00</b>	<b>1,556,163.00</b>
EXPENDITURES (Identify each program and object code at the same level shown on Exhibit I) (PROGRAM) (OBJECT)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Security of Persons and Property				
Contractual Services/Supplies	96,325.26	305,640.32	0.00	120,000.00
Capital Outlay	1,994,195.39	318,879.70	413,500.00	0.00
Debt Payments and Issuances	4,192,379.37	3,960,913.78	3,135,160.00	250,000.00
Total Security of Persons and Property	6,282,900.02	4,585,433.80	3,548,660.00	370,000.00
<b>TOTAL EXPENDITURES</b>	<b>6,282,900.02</b>	<b>4,585,433.80</b>	<b>3,548,660.00</b>	<b>370,000.00</b>
Revenues Over (Under) Expenditures	(1,196,498.00)	(474,207.35)	485,836.00	1,186,163.00
Beginning Unencumbered Fund Balance (Use actual cash balance in Col. 2 and 3)	2,666,171.24	1,469,673.24	970,637.67	1,456,473.67
Ending Cash Fund Balance	1,469,673.24	995,465.89	1,456,473.67	2,642,636.67
Estimated Encumbrances (outstanding at end of year)	188,223.89	24,828.22	0.00	0.00
Estimated Ending Unencumbered Fund Balance	1,281,449.35	970,637.67	1,456,473.67	2,642,636.67

FUND NAME: Debt Service, 402

Exhibit II

FUND TYPE/CLASSIFICATION: DEBT SERVICE FUND

Reproduce as needed

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	CURRENT YEAR ESTIMATED FOR 2020 (4)	BUDGET YEAR ESTIMATED FOR 2021 (5)
<b>REVENUE</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Special Assessments	50,481.69	50,481.69	0.00	0.00
Debt Proceeds/Premium	47,114.80	63.00	0.00	0.00
Transfer In	268,708.00	70,000.00	60,000.00	0.00
<b>TOTAL REVENUE</b>	<b>366,304.49</b>	<b>120,544.69</b>	<b>60,000.00</b>	<b>0.00</b>
<b>EXPENDITURES</b> (Identify each program and object code at the same level shown on Exhibit I) (PROGRAM)           (OBJECT)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
General Government				
Debt Payments and Fees	294,298.26	67,814.76	57,620.00	4,300.00
<b>TOTAL EXPENDITURES</b>	<b>294,298.26</b>	<b>67,814.76</b>	<b>57,620.00</b>	<b>4,300.00</b>
Revenues Over (Under) Expenditures	72,006.23	52,729.93	2,380.00	(4,300.00)
Beginning Unencumbered Fund Balance (Use actual cash balance in Col. 2 and 3)	219,990.11	291,996.34	344,726.27	347,106.27
Ending Cash Fund Balance	291,996.34	344,726.27	347,106.27	342,806.27
Estimated Encumbrances (outstanding at end of year)	0.00	0.00	0.00	0.00
Estimated Ending Unencumbered Fund Balance	291,996.34	344,726.27	347,106.27	342,806.27

FUND TYPE/CLASSIFICATION: INTERNAL SERVICE FUND

Reproduce as needed

DESCRIPTION (1)	FOR 2018 ACTUAL (2)	FOR 2019 ACTUAL (3)	CURRENT YEAR ESTIMATED FOR 2020 (4)	BUDGET YEAR ESTIMATED FOR 2021 (5)
<b>REVENUE</b>	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Flexible Spending	117,716.10	123,948.20	100,000.00	100,000.00
Insurance Proceeds	3,156,299.64	3,335,674.33	3,900,000.00	4,000,000.00
Advance In	350,000.00	400,000.00	0.00	0.00
<b>TOTAL REVENUE</b>	<b>3,624,015.74</b>	<b>3,859,622.53</b>	<b>4,000,000.00</b>	<b>4,100,000.00</b>
<b>EXPENDITURES</b> (Identify each program and object code at the same level shown on Exhibit I) (PROGRAM)           (OBJECT)	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
General Government				
Health/Other Insurance Payments	3,455,109.49	3,605,348.51	3,700,000.00	4,000,000.00
Total General Government	3,455,109.49	3,605,348.51	3,700,000.00	4,000,000.00
<b>TOTAL EXPENDITURES</b>	<b>3,455,109.49</b>	<b>3,605,348.51</b>	<b>3,700,000.00</b>	<b>4,000,000.00</b>
Revenues Over (Under) Expenditures	168,906.25	254,274.02	300,000.00	100,000.00
Beginning Unencumbered Fund Balance (Use actual cash balance in Col. 2 and 3)	396,505.24	565,411.49	496,536.02	796,536.02
Ending Cash Fund Balance	565,411.49	819,685.51	796,536.02	896,536.02
Estimated Encumbrances (outstanding at end of year)	313,565.18	323,149.49	0.00	0.00
Estimated Ending Unencumbered Fund Balance	251,846.31	496,536.02	796,536.02	896,536.02

STATEMENT OF PERMANENT IMPROVEMENTS  
 (Do not include expense to be paid from bond issues)  
 (Section 5705.29, Revised Code)

EXHIBIT IV

Description	Estimated Cost of Permanent Improvement	Amount to be Budgeted During Current Year	Name of Paying Fund
<u>Parks &amp; Recreation Fund</u>			
Building Renovations	15,000.00	15,000.00	Recreation Fund, 106
Park and Trail Paving and Sealing	15,000.00	15,000.00	Recreation Fund, 106
Master Plan	64,000.00	64,000.00	Recreation Fund, 106
Hike and Bike Trail Brady's Leap Segment Construction	1,000,000.00	1,000,000.00	Recreation Fund, 106
Playground Replacement	5,000.00	5,000.00	Recreation Fund, 106
Fund 106 Total	1,099,000.00	1,099,000.00	
<u>Fire &amp; EMS Fund</u>			
Turn Out Gear Replacement	32,000.00	32,000.00	Fire/EMS Fund, 128
Replace Air Packs	265,000.00	265,000.00	Fire/EMS Fund, 128
Fire Truck Replacement Fund	350,000.00	350,000.00	Fire/EMS Fund, 128
Fire Miscellaneous Equipment	40,000.00	40,000.00	Fire/EMS Fund, 128
Fund 128 Total	687,000.00	687,000.00	
<u>Water Fund</u>			
SAC Parking Lot	40,000.00	40,000.00	Water Fund, 201
Majors/Stinaff/Cuyahoga Waterline	785,000.00	785,000.00	Water Fund, 201
Walnut Street Phase I	98,700.00	98,700.00	Water Fund, 201
Fork lift	5,000.00	5,000.00	Water Fund, 201
Pickup Trucks Replacement	15,000.00	15,000.00	Water Fund, 201
Hoe/Excavator	50,000.00	50,000.00	Water Fund, 201
Carpentry Shop	5,000.00	5,000.00	Water Fund, 201
Engineering Vehicle Replacement	10,000.00	10,000.00	Water Fund, 201
SAC Roof Replacement	5,000.00	5,000.00	Water Fund, 201
Service Truck	16,000.00	16,000.00	Water Fund, 201
Misc. Plant Equipment	50,000.00	50,000.00	Water Fund, 201
Lime Slacker	130,000.00	130,000.00	Water Fund, 201
Clean Wells	35,000.00	35,000.00	Water Fund, 201
Dumptruck	180,000.00	180,000.00	Water Fund, 201
Well Field Development	50,000.00	50,000.00	Water Fund, 201
Fund 201 Total	1,474,700.00	1,474,700.00	
<u>Sewer Fund</u>			
SAC Parking Lot	40,000.00	40,000.00	Sewer Fund, 202
Sanitary Televising	70,000.00	70,000.00	Sewer Fund, 202
North-South Sewer Planning Study	50,000.00	50,000.00	Sewer Fund, 202
Dodge Street Sewer Lining	100,000.00	100,000.00	Sewer Fund, 202
Fork lift	5,000.00	5,000.00	Sewer Fund, 202
Pickup Truck Replacement	15,000.00	15,000.00	Sewer Fund, 202
Hoe/Excavator	50,000.00	50,000.00	Sewer Fund, 202
Carpentry Shop	5,000.00	5,000.00	Sewer Fund, 202
Engineering Vehicle Replacement	10,000.00	10,000.00	Sewer Fund, 202
SAC Roof Replacement	5,000.00	5,000.00	Sewer Fund, 202
Service Truck	16,000.00	16,000.00	Sewer Fund, 202
Misc. Plant Equipment	50,000.00	50,000.00	Sewer Fund, 202
Concrete Repair Project	5,000.00	5,000.00	Sewer Fund, 202
Waterfall/Dam Upkeep	10,000.00	10,000.00	Sewer Fund, 202
Motor Control Replacements	83,700.00	83,700.00	Sewer Fund, 202
Diffuser	5,000.00	5,000.00	Sewer Fund, 202
Fund 202 Total	519,700.00	519,700.00	

(Section 5705.29. Revised Code)	(continued)		EXHIBIT IV
Description	Estimated Cost of Permanent Improvement	Amount to be Budgeted During Current Year	Name of Paying Fund
<b>Storm Water Fund</b>			
SAC Parking Lot	40,000.00	40,000.00	Storm Water Utility Fund, 208
Annual Sidewalk/Street Program	20,000.00	20,000.00	Storm Water Utility Fund, 208
Majors/Stinaff/Cuyahoga Waterline	50,000.00	50,000.00	Storm Water Utility Fund, 208
Walnut Street Phase I	77,500.00	77,500.00	Storm Water Utility Fund, 208
Storm Sewer Design Standards Update	25,000.00	25,000.00	Storm Water Utility Fund, 208
Hoe/Excavator	50,000.00	50,000.00	Storm Water Utility Fund, 208
Engineering Vehicle Replacement	10,000.00	10,000.00	Storm Water Utility Fund, 208
SAC Roof Replacement	5,000.00	5,000.00	Storm Water Utility Fund, 208
<b>Fund 208 Total</b>	<b>277,500.00</b>	<b>277,500.00</b>	
<b>Capital Projects Fund</b>			
SAC Parking Lot	280,000.00	280,000.00	Capital Projects Fund, 301
Annual Sidewalk/Street Program	1,670,000.00	1,670,000.00	Capital Projects Fund, 301
Sidewalk/Street/Tree Damage Repairs	5,000.00	5,000.00	Capital Projects Fund, 301
Miscellaneous Active Improvements	20,000.00	20,000.00	Capital Projects Fund, 301
East Main Pedestrian Lighting	100,000.00	100,000.00	Capital Projects Fund, 301
Walnut Street Phase I	202,000.00	202,000.00	Capital Projects Fund, 301
ADA Transition Plan	50,000.00	50,000.00	Capital Projects Fund, 301
Central Maintenance Misc. Equipment	40,000.00	40,000.00	Capital Projects Fund, 301
Fork Lift	20,000.00	20,000.00	Capital Projects Fund, 301
Leaf Collector Chassie	90,000.00	90,000.00	Capital Projects Fund, 301
Hoe/Excavator	100,000.00	100,000.00	Capital Projects Fund, 301
Carpentry Shop	20,000.00	20,000.00	Capital Projects Fund, 301
Brush Chipper	80,000.00	80,000.00	Capital Projects Fund, 301
Paver	300,000.00	300,000.00	Capital Projects Fund, 301
Snowplow	200,000.00	200,000.00	Capital Projects Fund, 301
Salt Storage	110,000.00	110,000.00	Capital Projects Fund, 301
Engineering Vehicle Replacement	10,000.00	10,000.00	Capital Projects Fund, 301
Police Misc. Equipment	40,000.00	40,000.00	Capital Projects Fund, 301
Taser Program	7,400.00	7,400.00	Capital Projects Fund, 301
Police Vests	35,000.00	35,000.00	Capital Projects Fund, 301
K-9	15,000.00	15,000.00	Capital Projects Fund, 301
Unmarked Detective Cars	40,000.00	40,000.00	Capital Projects Fund, 301
SAC Roof Replacement	15,000.00	15,000.00	Capital Projects Fund, 301
Misc. Roadway Lighting	10,000.00	10,000.00	Capital Projects Fund, 301
Standing Rock Wall Replacement	100,000.00	100,000.00	Capital Projects Fund, 301
New City Hall	7,000,000.00	7,000,000.00	Capital Projects Fund, 302
Service Truck	48,000.00	48,000.00	Capital Projects Fund, 301
<b>Fund 301 Total</b>	<b>10,607,400.00</b>	<b>10,607,400.00</b>	
<b>TOTAL</b>	<b>14,665,300.00</b>	<b>14,665,300.00</b>	

For the year being budgeted, list each contemplated disbursement for permanent improvements, exclusive of any expense to be paid from bond issues, by the fund from which the expenditures are to be made. Examples for describing the permanent improvements are: window replacement, vehicle purchase, furnishing offices, appliances for fire department kitchen.





EXHIBIT VI

PURPOSE OF BONDS AND NOTES	Authority for Levy Outside 10 Mill Limit *	Date of Issue	Date Due	Rate of Interest	Amounts of Bonds and Notes Outstanding at beginning of budgeted year Jan 1, 2021	BUDGET YEAR	
						Amount Required for Principal and Interest 1/1/2021 to 12/31/2021	Amount Receivable from Other Sources to Meet Debt Payments 1/1/2021 to 12/31/2021
Payable from Bond Retirement Fund:	XXXXXXXXXX	XXXXXX	XXXXXX	XXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
INSIDE 10 MILL LIMIT:	XXXXXXXXXX	XXXXXX	XXXXXX	XXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX
Streets (Alley 5, Erie&Depeyster) LTGO Bonds, Series 2020		Aug. 2020	Dec. 21	Unknown	\$930,000	\$100,000	budgeted in Fund 302
Police/Safety Center LTGO Bonds, Series 2020		Aug. 2020	Dec. 21	Unknown	\$2,145,000	\$250,000	budgeted in Fund 303
Parking Facility - LTGO Bond, Series 2013		Oct. 13	Dec. 21	2.50%	\$3,780,000	\$244,775	budgeted in Fund 302
Streets (Alley 4, Erie&Depeyster) - LTGO Bond, Series 2013		Oct. 13	Dec. 21	2.50%	\$960,000	\$94,850	budgeted in Fund 302
Safety Center Construction - LTGO Bonds, Series 2014		Dec. 14	Dec. 21	2.00%	\$3,765,000	\$300,625	budgeted in Fund 303
Safety Center Construction - LTGO Bonds, Series 2015		Dec. 15	Dec. 21	2.50%	\$3,825,000	\$305,800	budgeted in Fund 303
Note: All other City of Kent debt is supported by Special Assessments or Enterprise Revenues.							
TOTAL	XXXXXXXXXX	XXXXXX	XXXXXX	XXXXXXXXXX	\$15,405,000	\$1,296,050	XXXXXXXXXXXXXXXXXXXX
OUTSIDE 10 MILL LIMIT:	XXXXXXXXXX	XXXXXX	XXXXXX	XXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX

\* If the levy is outside the 10 mill limit by vote enter the words "by vote" and the date of election. If outside the 10 mill limit without a vote, enter the reference to the statute under which the levy is exempt from the 10 mill limit.



CITY OF KENT, OHIO  
DEPARTMENT OF BUDGET AND FINANCE  
Rhonda C. Hall, CPA, Director

**TO:** Dave Ruller, City Manager  
**FROM:** Rhonda C. Hall, CPA, Director of Budget and Finance  
**DATE:** 6/24/2020  
**SUBJECT:** West Side Fire Station Renewal Tax Levy

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I am respectfully requesting City Council Committee agenda time at the July 1, 2020 meeting for the purpose of requesting approval to renew/replace the City's current 0.73 mil West Side Fire Station Operating Expense Tax Levy – the resolution to proceed. The requested action from Council is to authorize placing a 0.73 mil Renewal/Replacement Tax Levy for West Side Fire Station Operating Expenses on the upcoming November 3, 2020 general election ballot.

The Portage County Auditor has certified on June 18, 2020, that the City of Kent will receive \$256,250 in estimated property tax revenue for the life of the levy as long as tax valuations stay constant.

If Council passes the resolution to proceed, a certified copy of the resolution/ordinance will be delivered to the Portage County Board of Elections, along with other materials, before the close of business on August 5<sup>th</sup>.

Should you desire any additional detail concerning this proposed policy, please do not hesitate to let me know and I will be happy to provide whatever I can.

Thank you in advance for your time and assistance in this matter.

A handwritten signature in black ink that reads "Rhonda Hall". The signature is written in a cursive, flowing style.

June 24, 2020

**BY OVERNIGHT DELIVERY AND E-MAIL**

Rhonda Hall  
Director of Budget and Finance  
City of Kent  
930 Overholt Road  
Kent, Ohio 44240

**Re: City of Kent, Ohio  
0.73-Mill Fire Levy (Renewal) – Election Proceedings**

Dear Rhonda:

In accordance with your request and the information you and the County Auditor have provided, I have prepared and am enclosing the remaining proceedings necessary to submit to the electors of the City at an election on November 3, 2020, the question of renewing the City's existing 0.73-mill tax levy for the purpose of providing sufficient funds for the current expense of maintaining and operating a fire station in the City of Kent west of the Erie Railroad. Those materials include forms of resolution determining to proceed to submit the question of the renewal levy (the resolution to proceed), receipt of Director of Elections and suggested forms of notice of election and ballot language. If approved, the levy will be first placed on the tax list and duplicate for tax year 2021 for first collection in calendar year 2022 and will run for a period of five years.

I understand that the resolution determining to proceed will be considered by the Council at its regular meeting on Wednesday, July 15, and all of the enclosed materials have been prepared accordingly. **The affirmative votes of at least five Council members will be necessary to adopt this resolution.** The Council minutes should reflect for this resolution the separate votes on suspension of the rules and adoption. After its adoption, the resolution to proceed should be published by title only in the *Record-Courier* in the usual manner.

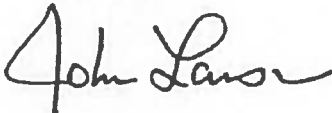
In addition, in order to submit the issue at an election on November 3, 2020, Ms. Wilkens must deliver a certified copy of the resolution to proceed to the Portage County Board of Elections **before the close of business on Wednesday, August 5**. She should also deliver copies of Resolution No. 2020-53, the related County Auditor's certificate (dated June 18) and the enclosed suggested forms of notice of election and ballot language at that time and ask that the Director of Elections complete and sign the Director of Elections receipt.

For the transcript of election proceedings, please return certified copies of the enclosed resolution to proceed and the minutes of the Council's meetings on June 17 and July 15 supporting the adoption of that resolution and Resolution No. 2020-53, together with one completed copy of the Director of Elections receipt.

If you will forward them to us as they become available, we would be pleased to review a galley proof or clipping of the first publication of the notice of election and a galley proof of the ballot form so that any errors that might occur in the printing process may be corrected.

Should you or other City officials have any questions regarding the enclosed materials or their processing in the meantime, please call me.

Very truly yours,

A handwritten signature in black ink that reads "John Larson". The signature is written in a cursive, flowing style.

John S. Larson/bw  
Enclosures

Copy: David Ruller, City Manager (via email)  
Hope Jones, Law Director (w/encl. via email)  
Brian Huff, Controller (w/encl. via email)  
Amy Wilkens, Clerk of Council (w/encl. via email)

RESOLUTION NO. 2020-\_\_\_\_\_

A RESOLUTION DETERMINING TO PROCEED TO SUBMIT TO THE ELECTORS OF THE CITY OF KENT THE QUESTION OF THE RENEWAL OF THE CITY'S EXISTING 0.73-MILL TAX LEVY FOR THE PURPOSE OF PROVIDING SUFFICIENT FUNDS FOR THE CURRENT EXPENSE OF MAINTAINING AND OPERATING A FIRE STATION IN THE CITY OF KENT WEST OF THE ERIE RAILROAD PURSUANT TO SECTIONS 5705.19(I) AND 5705.191 OF THE OHIO REVISED CODE, AND DECLARING AN EMERGENCY.

WHEREAS, on June 17, 2020, this Council adopted Resolution No. 2020-53 pursuant to Section 5705.03 of the Revised Code declaring it necessary to renew the City's existing 0.73-mill tax levy for the purpose of providing sufficient funds for the current expense of maintaining and operating a fire station in the City of Kent west of the Erie Railroad and requesting the Portage County Auditor to certify the total current tax valuation of the City and the dollar amount of revenue that would be generated by that renewal tax levy; and

WHEREAS, on June 18, 2020, the County Auditor certified that the total current tax valuation of the City is \$419,629,880 and the dollar amount of revenue that would be generated by that 0.73-mill renewal levy would be \$256,250 annually during the life of the levy, assuming that the total current tax valuation remains the same throughout the life of the levy;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, not less than two-thirds of all the members elected thereto concurring:

SECTION 1. That this Council finds, determines and declares that the amount of taxes which may be raised by the City of Kent within the ten-mill limitation by levies on the current tax list and duplicate will be insufficient to provide an adequate amount for the necessary requirements of the City, and that it is necessary to levy a tax in excess of that limitation for the purpose of providing sufficient funds for the current expense of maintaining and operating a fire station in the City of Kent west of the Erie Railroad, and specifically that it is necessary to renew in its entirety for a period of five years the existing 0.73-mill tax levy approved by the voters of the City at an election on November 3, 2015, for that purpose.

SECTION 2. That the question of renewing the City's existing 0.73-mill ad valorem tax levy outside the ten-mill limitation for the purpose of providing sufficient funds for the current expense of maintaining and operating a fire station in the City of Kent west of the Erie Railroad for a period of five years, commencing with tax year 2021, the proceeds of which levy first would be due and collected and made available to this City in calendar year 2022, shall be submitted under the provisions of Sections 5705.19(I) and 5705.191 of the Ohio Revised Code to the electors of the City of Kent at an election to be held therein on November 3, 2020, as authorized by law. That election shall be held at the regular places of voting in this City as established by the Board of Elections of Portage County, or otherwise, within the times provided by law and shall be conducted, canvassed and certified in the manner provided by law. A majority vote is required for passage.

SECTION 3. That the Clerk of Council is hereby authorized and directed to give or cause to be given notice of that election as provided by law.

SECTION 4. That the Clerk of Council is hereby further directed to deliver or cause to be delivered to the Board of Elections of Portage County, Ohio, before the close of business on Wednesday, August 5, 2020: (i) a copy of this Resolution, (ii) a copy of Resolution No. 2020-53 adopted by this Council on June 17, 2020, and referred to in the first preamble to this resolution and (iii) a copy of the related County Auditor's certification of current tax valuation and revenue referred to in the second preamble to this Resolution.

SECTION 5. That this Council finds and determines that all formal actions of this Council and of any of its committees concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Council and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

SECTION 6. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City and for the further reason that it is necessary that this Resolution be effective immediately so that it can be timely filed with the Board of Elections in order to submit the question of the levy to the electors at an election on November 3, 2020; for which reason and other reasons manifest to this Council this Resolution shall take effect and be in force immediately upon its adoption.

ADOPTED: \_\_\_\_\_  
Date

\_\_\_\_\_  
Jerry T. Fiala  
Mayor and President of Council

EFFECTIVE: \_\_\_\_\_  
Date

ATTEST: \_\_\_\_\_  
Amy Wilkens  
Clerk of Council

**I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF RESOLUTION No. 2020-\_\_\_, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON JULY 15, 2020.**

(SEAL)

\_\_\_\_\_  
AMY WILKENS  
CLERK OF COUNCIL

## RECEIPT OF DIRECTOR OF ELECTIONS

As Director of Elections of Portage County, Ohio, I acknowledge receipt on this \_\_\_\_\_ day of July, 2020, from the Council of the City of Kent, Ohio, of (i) a certified copy of Resolution No. 2020-53 adopted on June 17, 2020, declaring the necessity of submitting to the electors of that City the question of the renewal of an existing 0.73-mill tax for the purpose of providing sufficient funds for the current expense of maintaining and operating a fire station in the City of Kent west of the Erie Railroad for a period of five years, (ii) a certificate of the Portage County Auditor dated June 18, 2020, as to the total current tax valuation of the City and the dollar amount of revenue that would be generated annually by that renewal levy, (iii) a certified copy of a resolution adopted on July 15, 2020, determining to proceed to submit the question of that renewal levy to the electors at an election on November 3, 2020, and (iv) suggested forms of notice of election and ballot language.

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Director of Elections  
Portage County, Ohio

Dated: July \_\_\_\_, 2020

**NOTICE OF ELECTION ON TAX LEVY  
IN EXCESS OF THE TENMILL LIMITATION**

Notice is hereby given that in pursuance of resolutions of the Council of the City of Kent, Ohio, adopted on June 17, 2020 and July 15, 2020, respectively, there will be submitted to the electors of the City of Kent at an election to be held in the City at the regular places of voting therein, on Tuesday, November 3, 2020, the question of levying a tax in excess of the tenmill limitation for the benefit of the City of Kent for the purpose of providing sufficient funds for the current expense of maintaining and operating a fire station in the City of Kent west of the Erie Railroad at a rate not exceeding 0.73 of a mill for each one dollar of valuation, which amounts to 7.3 cents for each one hundred dollars of valuation, for a period of five years. That tax constitutes the renewal of an existing 0.73-mill levy. If a majority of the voters voting thereon vote in favor thereof, that levy will be first placed on the tax list and duplicate in December 2021, for collection in the calendar year 2022.

The polls for said election will be open at 6:30 o'clock, a.m., and will remain open until 7:30 o'clock, p.m., of said day.

By order of the Board of Elections of Portage County, Ohio.

\_\_\_\_\_  
Director of Elections  
County of Portage, Ohio

Dated: \_\_\_\_\_, 2022

**INSTRUCTIONS TO BOARD OF ELECTIONS AND PRINTER:**

Publish in a newspaper of general circulation in Portage County and in the City of Kent once a week for **two** consecutive weeks on the same day of each week, the first insertion being on or before October 20, 2020. Such newspaper or newspapers must be of general circulation within the meaning of Section 7.12, Revised Code, as amended.

**SPECIAL NOTE TO BOARD OF ELECTIONS:** If the Board of Elections operates and maintains a website, it is required to post this notice on that website for thirty days prior to the election. The thirtieth day prior to the November 3, 2020 election is October 4, 2020.



**PROPOSED TAX LEVY (RENEWAL)**

**CITY OF KENT**

A majority affirmative vote is necessary for passage.

A renewal of a tax for the benefit of the City of Kent for the purpose of providing sufficient funds for the current expense of maintaining and operating a fire station in the City of Kent west of the Erie Railroad at a rate not exceeding 0.73 mill for each one dollar of valuation, which amounts to 7.3 cents for each one hundred dollars of valuation, for five years, commencing in 2021, first due in calendar year 2022.

	FOR THE TAX LEVY
	AGAINST THE TAX LEVY

CITY OF KENT  
DEPARTMENT OF PUBLIC SERVICE  
DIVISION OF ENGINEERING

MEMO

To: Dave Ruller  
Amy Wilkens

From: Cori Finney

Date: June 9, 2020

RE: Southwest Sanitary Pump Station  
Temporary Work Agreements and Permanent Sanitary Easements

Engineering is requesting Council time for the approval of payments to four property owners of four parcels needed for the construction of the Southwest Sanitary Pump Station Project. The project is anticipated to start construction in 2021.

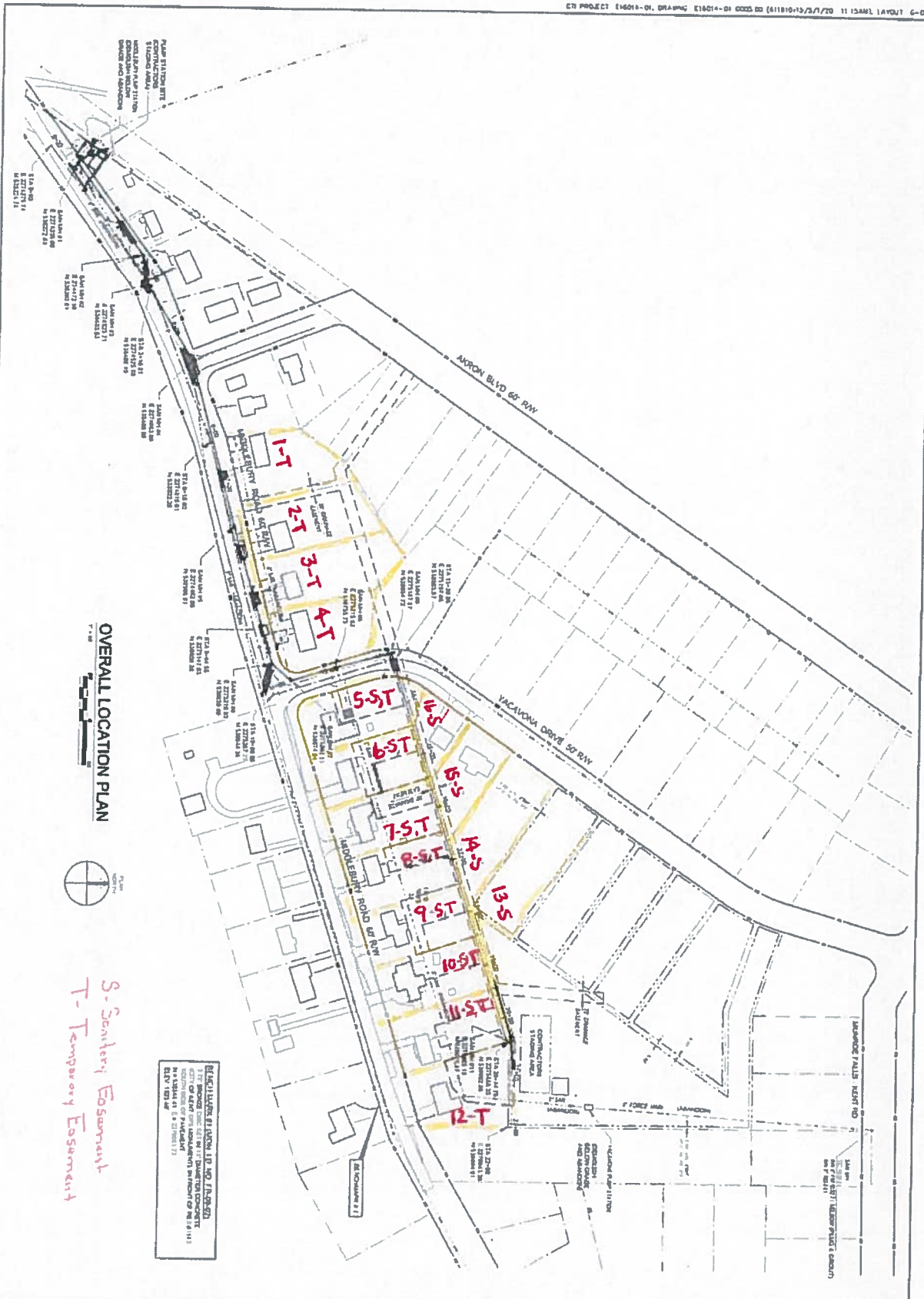
Portions of the existing sanitary sewer upstream of the Middlebury Pump Station and Yacavona Pump Station are located on private property. The new sanitary sewer that will be constructed with the Southwest Sanitary Pump Station project will be either located in the City's right-of-way or in a new sanitary sewer easement. In order to tie the existing laterals into the new sanitary sewer, some temporary work agreements are required. There is also a new sanitary sewer easement that will overlay an existing drainage easement along the rear properties of the east of Yacavona. A total of 11 temporary and 11 permanent easements will be required from 16 parcels. Please see attached map.

The following is a list of parcels and their perspective values included in this request:

<u>Property Owner</u>	<u>Take Number</u>	<u>Take Description</u>	<u>Amount</u>
John N. Reeves II	1-T	Temporary	\$360
Gail Neubert	2-T	Temporary	\$300
Jeffrey W. Kuno	3-T	Temporary	\$300
Mark F. Collins	12-T	Temporary	\$1,310

The above values were obtained according to the federal right-of-way acquisition process. This process is required for the City to use Federal funds. Negotiation with the remaining twelve property owners is ongoing.

Cc: Melanie A. Baker, Service Director  
James Bowling, P.E., City Engineer  
Harrison Wicks, Executive Assistant  
Hope Jones, Law Director  
Rhonda Hall, Budget & Finance Director  
file




OVERALL LOCATION PLAN



S-Sanitary Essamant  
T-Temporary Essamant

REVISIONS  
1. THE PROPOSED PUMP STATION IS TO BE CONSTRUCTED IN THE EXISTING SANITARY TRENCH LOCATED AT THE INTERSECTION OF HUDSON EQUITY ROAD AND VACAVON DRIVE.  
2. THE PROPOSED PUMP STATION IS TO BE CONSTRUCTED IN THE EXISTING SANITARY TRENCH LOCATED AT THE INTERSECTION OF HUDSON EQUITY ROAD AND VACAVON DRIVE.  
3. THE PROPOSED PUMP STATION IS TO BE CONSTRUCTED IN THE EXISTING SANITARY TRENCH LOCATED AT THE INTERSECTION OF HUDSON EQUITY ROAD AND VACAVON DRIVE.

 ENGINEERS, INC. 600 CARROLL PLACE, SUITE 100 CLEVELAND, OHIO 44115 TEL: 216-763-1100	CITY OF KENT, OHIO SOUTHWEST SANITARY PUMP STATION		DATE: 11/20/10 BY: DLS APPD: DLS	THIS DRAWING IS AN INSTRUMENT OF SERVICE COVERED BY THE PROFESSIONAL LIABILITY POLICY OF THE ENGINEER. THE USER SHALL BE RESPONSIBLE FOR THE ACCURACY AND RELIABILITY OF THE INFORMATION PROVIDED HEREON. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY INFORMATION FROM THE APPROPRIATE AGENCIES. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY INFORMATION FROM THE APPROPRIATE AGENCIES.
	OVERALL LOCATION AND CONTROL PLAN		NO. 1 DESCRIPTION: CITY REVIEW DATE: 11/20/10 BY: DLS APPD: DLS	

Parcel	Owner Name	Address	Parcel Number	Take
1-T	John N. Reeves II	1250 Middlebury Road	17-009-20-00-034-000	T
2-T	Gail Neubert	1240 Middlebury Road	17-009-20-00-035-000	T
3-T	Tomu Kuno	1234 Middlebury Road	17-009-20-00-036-000	T
4-T	KYLE D. and Lauren N. Veon	1230 Middlebury Road	17-009-20-00-037-000	T
5-S,T	Stephen W. Ryan	1224 Middlebury Road	17-009-20-00-057-000	S,T
6-S,T	Stephen J. Smith	1228 Middlebury Road	17-009-20-00-058-000	S,T
7-S,T	William Jacob Krul and Lucille Catherine Krul	1214 Middlebury Road	17-009-20-00-059-000	S,T
8-S,T	Bonnie M. Droder	1208 Middlebury Road	17-009-20-00-060-000	S,T
9-S,T	Henry Ailes	1204 Middlebury Road	17-009-20-00-061-000	S,T
10-S,T	William Lewis	1198 Middlebury Road	17-009-20-00-062-000	S,T
11-S,T	Jozef Neuzil	1184 Middlebury Road	17-009-20-00-063-000	S,T
12-T	Mark F. Collins	1178 Middlebury Road	17-009-20-00-064-000	T
13-S	Aaron E. Coggin	626 Yacavona	17-009-20-00-053-000	S
14-S	John M. and Jo Marie Gonos	636 Yacavona	17-009-20-00-054-000	S
15-S	Steven and Erica Kellhofer	642 Yacavona	17-009-20-00-055-000	S
16-S	Patrick C. Madonio	644/646 Yacavona	17-009-20-00-056-000	S

LPA RE 807  
Rev. 10/2017

TE  
LPA

### **TEMPORARY EASEMENT**

John N. Reeves II, Single, the Grantor(s), in consideration of the sum of \$360.00, to be paid by City of Kent, the Grantee, does grant to Grantee the temporary easement(s) to exclusively occupy and use for the purposes mentioned in Exhibit A the following described real estate:

PARCEL(S): 17-009-20-00-034-000 T

CITY OF KENT – SOUTHWEST SANITARY PUMP STATION

SEE EXHIBIT A ATTACHED

Portage County Current Tax Parcel No. 17-009-20-00-034-000


Prior Instrument Reference: Instrument No. 201311734, Portage County Recorder's Office.

To have and to hold the temporary easement(s), for the aforesaid purposes and for the anticipated period of time described below, unto the Grantee, its successors and assigns.

The duration of the temporary easement(s) granted to the Grantee is 12 months immediately following the date on which the work described above is first commenced by the Grantee, or its duly authorized employees, agents, and contractors.

The temporary easement(s) interest granted is being acquired by Grantee for a public purpose, namely the construction and maintenance of a sewer and utilities in the name of and for the use of the City of Kent.

IN WITNESS WHEREOF John N. Reeves II have hereunto set his hand on the 11th  
day of April, 2020.

  
JOHN N. REEVES II

STATE OF OHIO, COUNTY OF Portage ss:

BE IT REMEMBERED that on the 11th day of April, 2020, before me  
the subscriber, a Notary Public in and for said state and county, personally came the above  
named John N. Reeves II, who acknowledged the foregoing instrument to be his voluntary act  
and deed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my official  
seal on the day and year last aforesaid.



NOTARY PUBLIC

My Commission expires: No Expiration

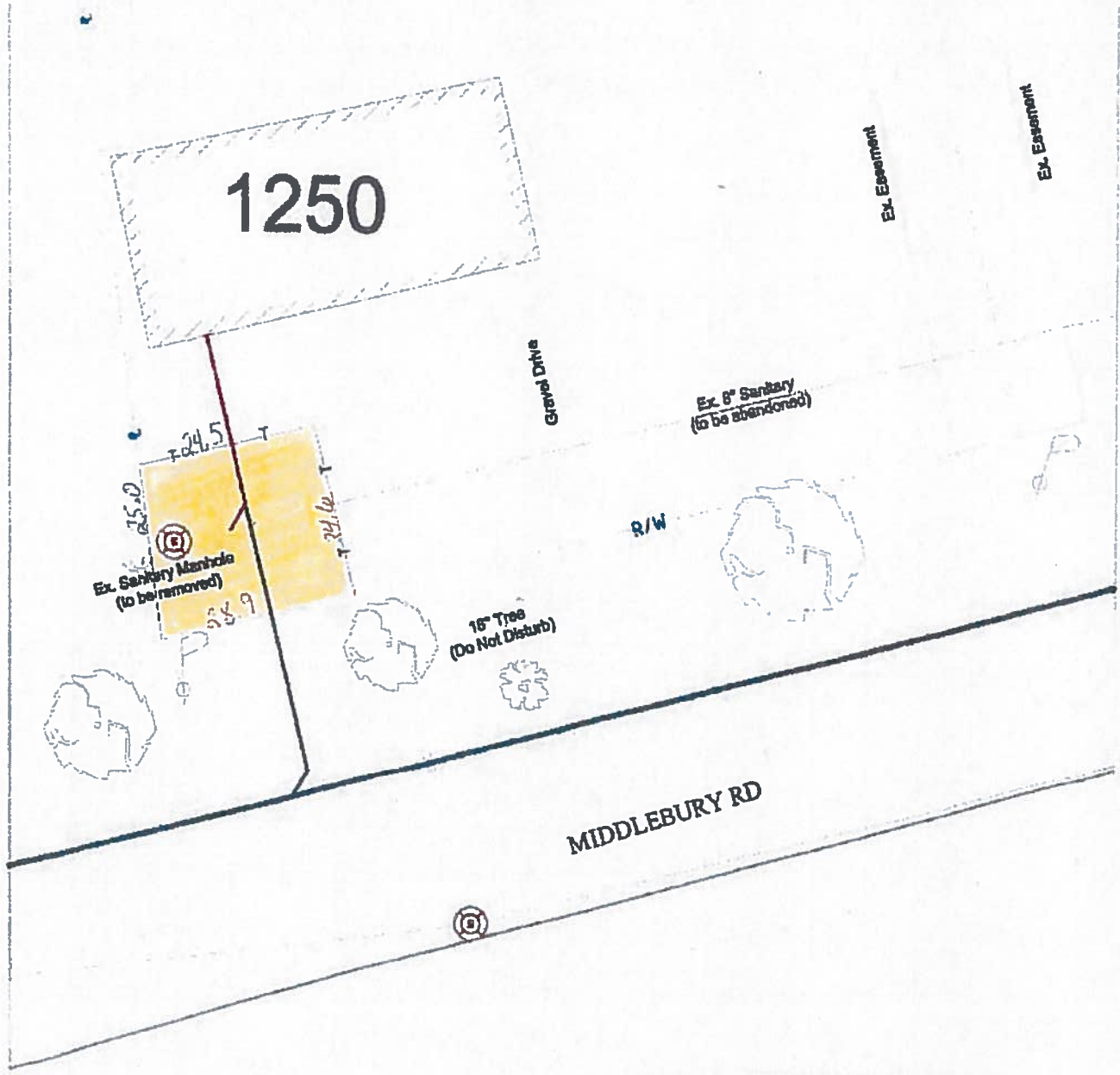
MICHAEL R. LYONS, ATTY.  
NOTARY PUBLIC in STATE OF OHIO  
My commission has no expiration date  
Section 147.03 O.R.C.

This document was prepared by: The City of Kent, Ohio on forms approved by the Ohio  
Attorney General

01-T

034.000

Temporary Easement = .0156 acres



- EXISTING SANITARY
- PROPOSED SANITARY
- PROPERTY LINE

DATE 1/1/20	1250 MIDDLEBURY RD KENT, OHIO	NOTE: PROPERTY LINES ARE APPROXIMATE. A SURVEY MUST BE PERFORMED FOR ACCURATE PROPERTY LINE LOCATION.	SCALE 1" = 20'	
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LPA RE 807  
Rev. 10/2017

TE  
LPA

### TEMPORARY EASEMENT

Gail A. Neubert NKA Gail A. Tuttle, Divorced and not remarried, the Grantor(s), in consideration of the sum of \$300.00, to be paid by City of Kent, the Grantee, does grant to Grantee the temporary easement(s) to exclusively occupy and use for the purposes mentioned in Exhibit A the following described real estate:

PARCEL(S): 17-009-20-00-035-000 T

CITY OF KENT – SOUTHWEST SANITARY PUMP STATION

SEE EXHIBIT A ATTACHED

Portage County Current Tax Parcel No. 17-009-20-00-035-000

Prior Instrument Reference: Instrument No. 201802772, Portageage County Recorder's Office.

To have and to hold the temporary easement(s), for the aforesaid purposes and for the anticipated period of time described below, unto the Grantee, its successors and assigns.

The duration of the temporary easement(s) granted to the Grantee is 12 months immediately following the date on which the work described above is first commenced by the Grantee, or its duly authorized employees, agents, and contractors.

The temporary easement(s) interest granted is being acquired by Grantee for a public purpose, namely the construction and maintenance of a sewer and utilities in the name of and for the use of the City of Kent.



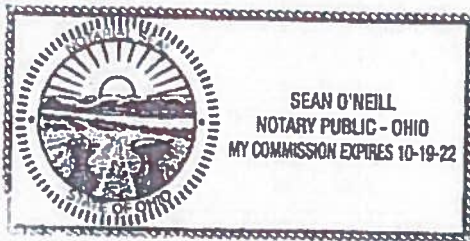
IN WITNESS WHEREOF Gail A. Neubert NKA Gail A. Tuttle have hereunto set her hand  
on the 2<sup>nd</sup> day of April, 2020

Gail A. Tuttle  
GAIL A. NEUBERT NKA GAIL  
A. TUTTLE

STATE OF OHIO, COUNTY OF Portage ss:

BE IT REMEMBERED that on the 2<sup>nd</sup> day of April, 2020, before me  
the subscriber, a Notary Public in and for said state and county, personally came the above  
named Gail A. Neubert NKA Gail A. Tuttle, who acknowledged the foregoing instrument to be  
her voluntary act and deed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my official  
seal on the day and year last aforesaid.



Sean O'Neill  
NOTARY PUBLIC  
My Commission expires: 10-19-22

This document was prepared by: The City of Kent, Ohio on forms approved by the Ohio  
Attorney General

02-T

035.000

Temporary Easement = .0133 acres



DATE 12/10	1240 MIDDLEBURY RD KENT, OHIO	NOTE: PROPERTY LINES ARE APPROXIMATE. A SURVEY MUST BE PERFORMED FOR ACCURATE PROPERTY LINE LOCATION.	SCALE 1" = 40'
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LPA RE 807  
Rev. 10/2017

TE  
LPA

### TEMPORARY EASEMENT

Toni Kuno, Widow, the Grantor(s), in consideration of the sum of \$300.00, to be paid by City of Kent, the Grantee, does grant to Grantee the temporary easement(s) to exclusively occupy and use for the purposes mentioned in Exhibit A the following described real estate:

PARCEL(S): 17-009-20-00-036-000 T

CITY OF KENT – SOUTHWEST SANITARY PUMP STATION

SEE EXHIBIT A ATTACHED

Portage County Current Tax Parcel No. 17-009-20-00-036-000

Prior Instrument Reference: Instrument No. 202000922 and Instrument No. 202001345, Portage County Recorder's Office.

To have and to hold the temporary easement(s), for the aforesaid purposes and for the anticipated period of time described below, unto the Grantee, its successors and assigns.

The duration of the temporary easement(s) granted to the Grantee is 12 months immediately following the date on which the work described above is first commenced by the Grantee, or its duly authorized employees, agents, and contractors.

The temporary easement(s) interest granted is being acquired by Grantee for a public purpose, namely the construction and maintenance of a sewer and utilities in the name of and for the use of the City of Kent.

IN WITNESS WHEREOF Toni Kuno have hereunto set her hand on the 5<sup>th</sup> day of May, 2020.

Toni Kuno  
TONI KUNO

*Signed by Toni Kuno  
Portage, Ohio*

STATE OF OHIO, COUNTY OF Portage ss:

BE IT REMEMBERED that on the 5<sup>th</sup> day of May, 2020, before me the subscriber, a Notary Public in and for said state and county, personally came the above named Toni Kuno, who acknowledged the foregoing instrument to be her voluntary act and deed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year last aforesaid.



AMY F INCORVATI  
NOTARY PUBLIC  
STATE OF OHIO  
Comm. Expires  
06-17-2024  
Recorded in  
Summit County

Amy F. Incorvati  
NOTARY PUBLIC  
My Commission expires: 06/17/2024

This document was prepared by: The City of Kent, Ohio on forms approved by the Ohio Attorney General

LPA RE 807  
Rev. 10/2017

TE  
LPA

### **TEMPORARY EASEMENT**

Mark F. Collins, Single, the Grantor(s), in consideration of the sum of \$1,310.00, to be paid by City of Kent, the Grantee, does grant to Grantee the temporary easement(s) to exclusively occupy and use for the purposes mentioned in Exhibit A the following described real estate:

PARCEL(S): 17-009-20-00-064-000 T

CITY OF KENT – SOUTHWEST SANITARY PUMP STATION

SEE EXHIBIT A ATTACHED

Portage County Current Tax Parcel No. 17-009-20-00-064-000

Prior Instrument Reference: Instrument No. 200410261, Portage County Recorder's Office.

To have and to hold the temporary easement(s), for the aforesaid purposes and for the anticipated period of time described below, unto the Grantee, its successors and assigns.

The duration of the temporary easement(s) granted to the Grantee is 12 months immediately following the date on which the work described above is first commenced by the Grantee, or its duly authorized employees, agents, and contractors.

The temporary easement(s) interest granted is being acquired by Grantee for a public purpose, namely the construction and maintenance of a sewer and utilities in the name of and for the use of the City of Kent.

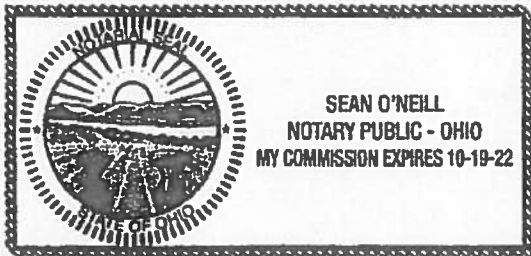
IN WITNESS WHEREOF Mark F. Collins have hereunto set his hand on the 14<sup>th</sup>  
day of May, 2020.

Mark F. Collins  
MARK F. COLLINS

STATE OF OHIO, COUNTY OF Portage ss:

BE IT REMEMBERED that on the 14<sup>th</sup> day of May, 2020, before me  
the subscriber, a Notary Public in and for said state and county, personally came the above  
named Mark F. Collins, who acknowledged the foregoing instrument to be his voluntary act and  
deed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my official  
seal on the day and year last aforesaid.



Sean O'Neill  
NOTARY PUBLIC  
My Commission expires: 10-19-22

This document was prepared by: The City of Kent, Ohio on forms approved by the Ohio  
Attorney General

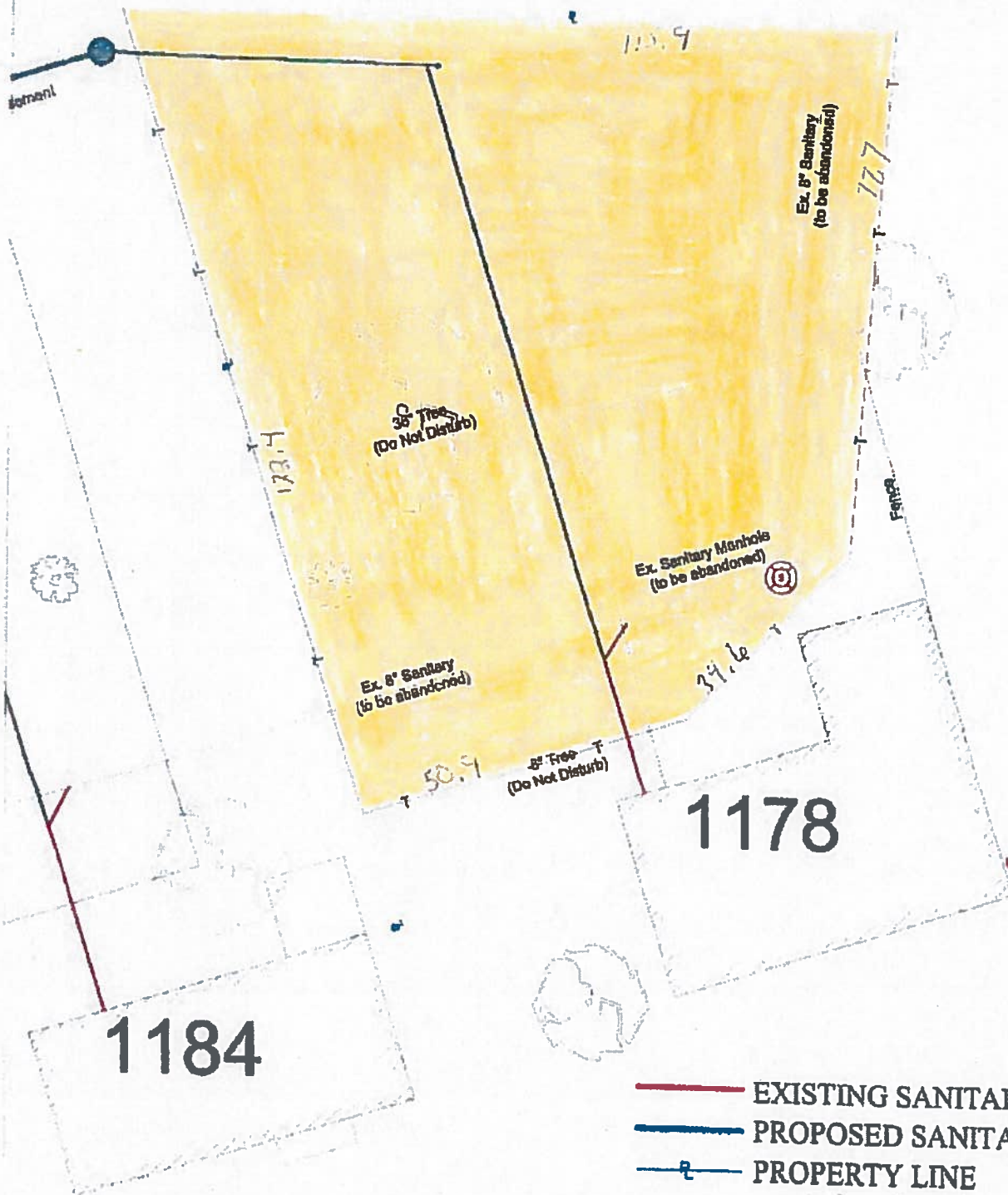


12-T

064.000

Temporary Easement = 0.2267 acres

Ex. Easement



- EXISTING SANITARY
- PROPOSED SANITARY
- PROPERTY LINE

DATE 12/20	1178 MIDDLEBURY RD KENT, OHIO	NOTE: PROPERTY LINES ARE APPROXIMATE. A SURVEY MUST BE PERFORMED FOR ACCURATE PROPERTY LINE LOCATION.	SCALE: 1"=30'
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CITY OF KENT, OHIO  
DEPARTMENT OF BUDGET AND FINANCE  
Rhonda C. Hall, CPA, Director

**To:** Dave Ruller, City Manager  
**From:** Rhonda C. Hall, CPA, Director of Budget and Finance  
**Date:** June 23, 2020  
**Re:** FY2020 Appropriation Amendments, Transfers, and Advances

---

The following appropriation amendments for the July Council Committee Agenda are hereby requested:

**Fund 106 – Parks & Recreation Fund**

Increase	\$ 10,000	Parks & Rec/ Other (O&M) – Increase appropriations for O&M related to gazebo repairs, per K. Schwartzhoff 5/28/20 memo.
Decrease	(10,000)	Parks & Rec/ Capital – Decrease appropriations for Capital (Moved to O&M) – reclassified to O&M per K. Schwartzhoff 5/28/20 memo.

**Fund 137 – Local Coronavirus Relief Distribution Fund (New)**

Increase	\$ 500,000	Local Coronavirus Relief Dist Fund/ Other (O&M) – Additional funding to be received from the County for COVID-19, per R. Hall 6/23/20 memo.
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**Fund 202 – Sewer Fund**

Decrease	\$ (45,000)	Sewer/ Capital – Decrease appropriations related to the Emergency Rehabilitation of #2 Primary Clarifier, per J. Bowling 6/9/20 memo.
Increase	45,000	Sewer/ Capital – Increase appropriations related to the Southwest Sanitary Pump Station, per J. Bowling 6/9/20 memo.
Increase	6,020	Sewer/ Other (O&M) – Increase appropriations for costs related to the issuance of bonds and paying off notes, per B. Huff 6/19/20 memo.

**Fund 301 – Capital Improvement Fund**

Increase	\$ 28,500	Capital Improvement/ Other (O&M) – Increase appropriations for costs related to the issuance of bonds and paying off notes, per B. Huff 6/19/20 memo.
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CITY OF KENT, OHIO  
DEPARTMENT OF BUDGET AND FINANCE  
Rhonda C. Hall, CPA, Director

**The following appropriation amendments for the July Council Committee Agenda are hereby requested (Continued):**

**Fund 302 – MPITIE Fund**

Increase       \$   24,525   MPITIE/ Other (O&M) – Increase appropriations for costs related to the issuance of bonds and paying off notes, per B. Huff 6/19/20 memo.

**Fund 303 – Police Station Levy Fund**

Increase       \$   55,025   Police Station Levy/ Other (O&M) – Increase appropriations for costs related to the issuance of bonds and paying off notes, per B. Huff 6/19/20 memo.

# Memo

TO: Rhonda Hall  
FROM: Kevin Schwartzhoff  
DATE: May 28, 2020  
RE: Budget Transfer

Transfer \$10,000 from 106 530 301 7680 Contracts – Building Renovations to  
106 530 301 7350 Maintenance of Equipment & Facility.

PC: Budget & Finance



## BUDGET & FINANCE DEPARTMENT MEMORANDUM KENT, OHIO

To: Dave Ruller, City Manager  
From: Rhonda C. Hall, CPA, Budget & Finance Director  
Date: June 23, 2020  
Re: CARES Act Appropriations

---

Mr. Ruller,

I would like to add appropriations in the amount of \$500,000 to the newly created Local Coronavirus Relief Fund #137.

In order to spend the funding to be received from Portage County in relation to the CARES Act, the appropriations will be necessary to be in compliance with all Budgetary requirements. Additional appropriations may be requested at a future date, depending on the total dollars received from the County and the costs allowable for reimbursement.

*Rhonda Hall*

CITY OF KENT  
DEPARTMENT OF PUBLIC SERVICE  
DIVISION OF ENGINEERING

MEMO

TO: Rhonda Hall  
Dave Ruller

FROM: Jim Bowling *JSB*

DATE: June 9, 2020

RE: Sewer Fund – Appropriations Modification

The Service Department is requesting to modify the 2020 Appropriations for the Sewer Fund to better align with the current status of sewer projects related to the Water Reclamation Facility and pump stations. The requested modifications include the following:

- **Emergency Rehabilitation of #2 Primary Clarifier (2019WRF005)** – Requesting an appropriation reduction of \$45,000. The bids for the construction of this project were less than the engineer's estimate. Therefore, some of the appropriations can be reduced at this time.
- **Southwest Sanitary Pump Station (2008CIP012)** – Requesting additional appropriations of \$45,000 to complete the right-of-way acquisition phase of the project. This appropriation is required to accommodate the additional easements needed for the new sanitary sewer that will allow for the elimination of existing pump station in Yacavona Park.

The net appropriation change in this request is zero dollars to the sewer fund.

c: Melanie Baker  
Brian Huff  
Cori Finney  
Cathy Wilson



**CITY OF KENT, OHIO  
DEPARTMENT OF BUDGET AND FINANCE**

**To:** Rhonda Hall, Director of Budget and Finance  
**From:** Brian Huff, Controller  
**Date:** June 19, 2020  
**Re:** Appropriation Amendments Needed

---

**I am requesting an amendment to appropriations due to the re-financing of various debt issues to take advantage of historically low interest rates. This will cover the issuance costs of the bonds and the first interest payment that is scheduled for December 2020.**

**Please appropriate the following:**

**202-07-550-800-7540 \$5,020**

**202-07-550-800-7830 \$1,000**

**301-07-570-800-7810 \$28,500**

**302-07-570-800-7540 \$20,025**

**302-07-570-800-7833 \$4,500**

**303-07-570-800-7540 \$45,025**

**303-07-570-800-7833 \$10,000**

**Thank you!**

**Brian Huff, Controller**



## LAW DEPARTMENT MEMORANDUM KENT, OHIO

To: Dave Ruller, City Manager  
From: Hope L. Jones, Law Director  
Date: June 23, 2020  
Re: CARES Act Funding Compliance

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Mr. Ruller,

I request that a discussion for the attached proposed legislation be placed on the July 1, 2020 Agenda. I also request that a Special Council Meeting be called immediately following the Committee meetings so that Council can pass this legislation.

The Ohio General Assembly passed a bill that requires all municipalities to approve an ordinance indicating that any funds the city receives from the CARES Act will be spent in accordance with the mandates of the Act. The City will not receive any distribution until the County Auditor has received this legislation.

ORDINANCE NO. 2020 \_\_\_\_

**AN ORDINANCE AFFIRMING THAT FUNDS FROM THE COUNTY CORONAVIRUS RELIEF DISTRIBUTION FUND WILL BE EXPENDED ONLY TO COVER COSTS OF THE CITY OF KENT, OHIO CONSISTENT WITH THE REQUIREMENTS OF SECTION 5001 OF THE CARES ACT AS DESCRIBED IN 42 U.S.C. 601(D), AND ANY APPLICABLE REGULATIONS AS IS NECESSARY PURSUANT TO H.B. 481 BEFORE RECEIVING SAID FUNDS AND DECLARING AN EMERGENCY.**

**WHEREAS**, the Coronavirus Aid, Relief, and Economic Security Act, 116 Public Law 136, (the CARES Act) was signed into law by the President of the United States on March 27, 2020; and

**WHEREAS**, the Ohio General Assembly established a process for distributing funds provided by the "Coronavirus Aid, Relief, and Economic Security Act" in Senate Bill 310, now H.B. 481 of the 133<sup>rd</sup> General Assembly (S.B. 310); and

**WHEREAS**, S.B. 310, now H.B. 481 requires subdivisions receiving funds under Section 1 of the act, to pass an ordinance affirming that funds from the County Coronavirus Relief Distribution Fund may be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations before receiving said funds; and

**WHEREAS**, H.B. 481 requires subdivisions receiving funds under Section 1 to create a new fund to deposit such monies; and

**WHEREAS**, the City of Kent, Ohio is requesting its share of funds from the County Coronavirus Relief Distribution Fund.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

**SECTION 1.** The City Council of the City of Kent, Portage County, Ohio affirms that all funds received from the County Coronavirus Relief Distribution Fund pursuant to S.B. 310, now H.B. 481 be expended only to cover costs of the City of Kent, Ohio consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations and guidance only to cover expenses that:

- (1) Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- (2) Were not accounted for in the City of Kent's most recently approved budget as of March 27, 2020; and
- (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

**SECTION 2.** FURTHERMORE, in compliance with S.B. 310, now H.B. 481 the City Council of the City of Kent, Portage County, Ohio ordained it take all necessary action to:

1. On or before October 15, 2020, pay any unencumbered balance of money in the City of Kent, Ohio's local coronavirus relief fund to the County Treasurer;
2. On or before December 28, 2020, pay the balance of any money in the City of Kent, Ohio's local coronavirus relief fund to the state treasury in the manner prescribed by the Director of the Ohio Office of Budget and Management; and
3. Provide any information related to any payments received under S.B. 310, now H.B. 481 to the Director of the Ohio Office of Budget and Management as requested.

**SECTION 3.** That the Budget and Finance Director is directed to create a new fund called "local coronavirus relief fund" to deposit all monies received under H.B. 481.

**SECTION 4.** That the Clerk of Council is directed to file a certified copy of this Ordinance with the Ohio Office of Budget and Management's (OBM) and the Portage County Auditor.

**SECTION 4.** That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

**SECTION 5.** That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council, this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: \_\_\_\_\_  
Date

\_\_\_\_\_  
Jerry T. Fiala  
Mayor and President of Council

EFFECTIVE: \_\_\_\_\_  
Date

ATTEST: \_\_\_\_\_  
Amy Wilkens  
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF ORDINANCE No. \_\_\_\_\_, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON \_\_\_\_\_, 20\_\_\_\_\_.

(SEAL)

\_\_\_\_\_  
AMY WILKENS  
CLERK OF COUNCIL



**City of Kent  
Income Tax Division**

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**May 31, 2020**

**Income Tax Receipts Comparison - ( Excluding 0.25% Police Facility Receipts )**

**Monthly Receipts**

Total receipts for the month of May, 2020	\$ 1,061,691
Total receipts for the month of May, 2019	\$ 1,283,213
Total receipts for the month of May, 2018	\$ 1,229,804

**Year-to-date Receipts and Percent of Total Annual Receipts Collected**

	<u>Year-to-date Actual</u>	<u>Percent of Annual</u>
Total receipts January 1 through May 31, 2020	\$ 6,071,248	40.90%
Total receipts January 1 through May 31, 2019	\$ 6,346,864	44.07%
Total receipts January 1 through May 31, 2018	\$ 6,153,892	42.78%

**Year-to-date Receipts Through May 31, 2020 - Budget vs. Actual**

<u>Year</u>	<u>Annual Budgeted Receipts</u>	<u>Revised Budgeted Receipts</u>	<u>Year-to-date Actual Receipts</u>	<u>Percent Collected</u>	<u>Percent Remaining</u>
2020	\$ 14,844,630	\$ 14,844,630	\$ 6,071,248	40.90%	59.10%

**Comparisons of Total Annual Receipts for Previous Ten Years**

<u>Year</u>	<u>Total Receipts</u>	<u>Change From Prior Year</u>
2010	\$ 10,453,032	-0.28%
2011	10,711,766	2.48%
2012	12,063,299	12.62%
2013	12,397,812	2.77%
2014	13,099,836	5.66%
2015	14,592,491	11.39%
2016	14,133,033	-3.15%
2017	14,687,372	3.92%
2018	14,384,958	-2.06%
2019	14,731,654	2.41%

Submitted by



Director of Budget and Finance

**2020 CITY OF KENT, OHIO**  
**Comparison of Income Tax Receipts**  
**(Excluding 0.25% Police Facility Receipts)**  
**as of Month Ended May 31, 2020**

<b>Monthly Receipts</b>				<b>Comparisons</b>	
<b>Month</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>Amount</b>	<b>Percent Change</b>
January	\$ 1,153,204	\$ 1,146,434	\$1,268,783	\$ 122,350	10.67%
February	1,062,513	1,142,355	1,242,873	100,518	8.80%
March	1,051,604	1,125,424	1,190,224	64,800	5.76%
April	1,656,767	1,649,439	1,307,676	(341,762)	-20.72%
May	1,229,804	1,283,213	1,061,691	(221,521)	-17.26%
June	1,266,792	1,381,758			
July	1,054,319	1,047,029			
August	1,073,511	1,126,859			
September	1,290,237	1,256,730			
October	1,110,361	1,158,466			
November	1,010,080	1,070,525			
December	1,425,765	1,343,423			
<b>Totals</b>	<b>\$ 14,384,958</b>	<b>\$ 14,731,654</b>	<b>\$ 6,071,248</b>	<b>\$ (275,616)</b>	

<b>Year-to-Date Receipts</b>				<b>Comparisons</b>	
<b>Month</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>Amount</b>	<b>Percent Change</b>
January	\$ 1,153,204	\$ 1,146,434	\$1,268,783	\$ 122,350	10.67%
February	2,215,718	2,288,789	2,511,656	222,868	9.74%
March	3,267,321	3,414,213	3,701,881	287,668	8.43%
April	4,924,088	5,063,652	5,009,557	(54,095)	-1.07%
May	6,153,892	6,346,864	6,071,248	(275,616)	-4.34%
June	7,420,684	7,728,622			
July	8,475,003	8,775,651			
August	9,548,514	9,902,510			
September	10,838,752	11,159,240			
October	11,949,112	12,317,707			
November	12,959,193	13,388,231			
December	14,384,958	14,731,654			
<b>Totals</b>	<b>\$ 14,384,958</b>	<b>\$ 14,731,654</b>			

**2020 CITY OF KENT, OHIO**  
**Comparison of Income Tax Receipts from Kent State University**  
**(Excluding 0.25% Police Facility Receipts)**  
**as of Month Ended May 31, 2020**

<b>Monthly Receipts</b>				<b>Comparisons</b>	
<b>Month</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>Amount</b>	<b>Percent Change</b>
January	\$ 441,024	\$ 432,020	\$ 453,874	\$ 21,855	5.06%
February	408,429	402,645	443,892	41,247	10.24%
March	439,804	429,564	443,272	13,709	3.19%
April	475,808	463,208	437,024	(26,184)	-5.65%
May	434,264	426,386	422,147	(4,240)	-0.99%
June	437,151	421,609			
July	392,738	400,822			
August	417,869	427,280			
September	398,667	424,497			
October	425,598	444,044			
November	450,474	447,742			
December	430,640	449,522			
<b>Totals</b>	<b>\$ 5,152,467</b>	<b>\$ 5,169,340</b>	<b>\$ 2,200,210</b>	<b>\$ 46,387</b>	

<b>Year-to-Date Receipts</b>				<b>Comparisons</b>	
<b>Month</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>Amount</b>	<b>Percent Change</b>
January	\$ 441,024	\$ 432,020	\$ 453,874	\$ 21,855	5.06%
February	849,453	834,665	897,766	63,101	7.56%
March	1,289,257	1,264,228	1,341,039	76,810	6.08%
April	1,765,066	1,727,436	1,778,063	50,626	2.93%
May	2,199,330	2,153,823	2,200,210	46,387	2.15%
June	2,636,481	2,575,432			
July	3,029,218	2,976,254			
August	3,447,088	3,403,534			
September	3,845,755	3,828,031			
October	4,271,352	4,272,076			
November	4,721,826	4,719,818			
December	5,152,467	5,169,340			
<b>Totals</b>	<b>\$ 5,152,467</b>	<b>\$ 5,169,340</b>			

**2020 CITY OF KENT, OHIO**  
**Comparison of Income Tax Receipts from Kent State University**  
**(Excluding 0.25% Police Facility Receipts)**

**Comparisons of Total Annual Receipts for Previous Ten Years**

<b>Year</b>	<b>Total Receipts</b>	<b>Percent Change</b>
2009	\$ 4,090,788	4.37%
2010	4,267,465	4.32%
2011	4,246,372	-0.49%
2012	4,436,666	4.48%
2013	4,603,095	3.75%
2014	4,778,094	3.80%
2015	4,916,874	2.90%
2016	5,056,433	2.84%
2017	5,144,861	1.75%
2018	5,152,467	0.15%
2019	5,169,340	0.33%

**2020 CITY OF KENT, OHIO**  
**Comparison of Income Tax Receipts**  
**Police Facility Dedicated Income Tax Receipts - 1/9 of Total ( 0.25% )**  
**as of Month Ended May 31, 2020**

<b>Monthly Receipts</b>				<b>Comparisons</b>	
<b>Month</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>Amount</b>	<b>Percent Change</b>
January	\$ 144,134	\$ 143,288	\$ 158,582	\$ 15,294	10.67%
February	132,799	142,778	155,359	12,581	8.81%
March	131,436	140,662	148,778	8,116	5.77%
April	207,073	206,157	163,460	(42,697)	-20.71%
May	153,708	160,384	132,711	(27,672)	-17.25%
June	158,331	172,700			
July	131,775	130,864			
August	134,174	140,842			
September	161,261	157,074			
October	138,780	144,792			
November	126,246	133,801			
December	178,201	167,909			
<b>Totals</b>	<b>\$ 1,797,917</b>	<b>\$ 1,841,250</b>	<b>\$ 758,890</b>	<b>\$ (34,379)</b>	

<b>Year-to-Date Receipts</b>				<b>Comparisons</b>	
<b>Month</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>Amount</b>	<b>Percent Change</b>
January	\$ 144,134	\$ 143,288	\$ 158,582	\$ 15,294	10.67%
February	276,934	286,066	313,941	27,875	9.74%
March	408,369	426,729	462,719	35,991	8.43%
April	615,442	632,885	626,179	(6,706)	-1.06%
May	769,150	793,269	758,890	(34,379)	-4.33%
June	927,481	965,969			
July	1,059,256	1,096,833			
August	1,193,430	1,237,675			
September	1,354,691	1,394,748			
October	1,493,471	1,539,540			
November	1,619,717	1,673,341			
December	1,797,917	1,841,250			
<b>Totals</b>	<b>\$ 1,797,917</b>	<b>\$ 1,841,250</b>			

**2020 CITY OF KENT, OHIO**  
**Comparison of Total Income Tax Receipts - Including Police Facility Receipts**  
**as of Month Ended May 31, 2020**

<b>Monthly Receipts</b>				<b>Comparisons</b>	
<b>Month</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>Amount</b>	<b>Percent Change</b>
January	\$ 1,297,339	\$ 1,289,722	\$ 1,427,381	\$ 137,660	10.67%
February	1,195,312	1,285,134	1,398,232	113,099	8.80%
March	1,183,039	1,266,086	1,339,002	72,916	5.76%
April	1,863,839	1,855,595	1,471,136	(384,459)	-20.72%
May	1,383,512	1,443,596	1,194,403	(249,194)	-17.26%
June	1,425,124	1,554,458	-		
July	1,186,094	1,177,893	-		
August	1,207,685	1,267,700	-		
September	1,451,498	1,413,804	-		
October	1,249,141	1,303,258	-		
November	1,136,326	1,204,325	-		
December	1,603,965	1,511,332	-		
<b>Totals</b>	<b><u>\$ 16,182,875</u></b>	<b><u>\$ 16,572,904</u></b>	<b><u>\$ 6,830,154</u></b>	<b><u>\$ (309,979)</u></b>	

<b>Year-to-Date Receipts</b>				<b>Comparisons</b>	
<b>Month</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>Amount</b>	<b>Percent Change</b>
January	\$ 1,297,339	\$ 1,289,722	\$ 1,427,381	\$ 137,660	10.67%
February	2,492,651	2,574,855	2,825,614	250,758	9.74%
March	3,675,690	3,840,942	4,164,616	323,674	8.43%
April	5,539,530	5,696,537	5,635,752	(60,785)	-1.07%
May	6,923,042	7,140,133	6,830,154	(309,979)	-4.34%
June	8,348,165	8,694,591			
July	9,534,260	9,872,484			
August	10,741,944	11,140,185			
September	12,193,443	12,553,989			
October	13,442,583	13,857,247			
November	14,578,910	15,061,572			
December	16,182,875	16,572,904			
<b>Totals</b>	<b><u>\$ 16,182,875</u></b>	<b><u>\$ 16,572,904</u></b>			



# CITY OF KENT, OHIO

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## DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: June 22, 2020  
TO: Dave Ruller, City Manager  
FROM: Kathy Petsko, Grants & Neighborhood Programs Coordinator  
RE: 2020 Social Service Funding Recommendations

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The Community Development Department has completed its review of the grant applications it received from organizations seeking 2020 Social Service grant funding from the City. The recommended grant funding awards for each project are listed on the attached table and an outline of each project is also enclosed. The City received applications from seven (7) different nonprofit organizations seeking support for twelve (12) different programs or activities totaling \$98,101. The total amount of funding available is \$65,000. These projects provide a myriad of needed supportive services for Kent residents, including counseling, programs for the homeless, free legal assistance and home modifications for low income seniors.

Staff will draft 2020 Social Service agreements and submit any that require Board of Control approval under separate cover.

If you have any questions concerning the 2020 Social Service grant funding allocation amounts or need additional information about any of the programs, please let me know.

Cc: Rhonda Hall, Director of Budget and Finance (via e-mail)  
Bridget Susel, Community Development Director (via e-mail)  
Amy Wilkens, Clerk of Council (via e-mail)

## **2020 Social Service Program -- Outline of Proposals**

**Applicant: Coleman Professional Services**

**Program: Eviction Prevention/Housing Start-ups**

- Amount Recommended: \$9,000
- The Eviction Prevention/Housing Start-up program provides direct assistance (for rent, utility payments or security deposits) for persons with a severe and persistent mental illness to obtain housing or to avoid being evicted from housing. Once housing is obtained or stabilized, these individuals receive ongoing supportive services to maintain housing.

**Applicant: Coleman Professional Services**

**Program: Parenting & Pregnancy Support**

- Amount Recommended: \$3,000
- As part of the Coleman Pregnancy Center, this activity offers resources and education to non-TANF eligible low-to-moderate income families. The goal of the activity is ensuring stabilization of the family during and after pregnancy and better outcomes for children.

**Applicant: Community Legal Aid Services, Inc.**

**Program: Legal Assistance for Kent Residents**

- Amount Recommended: \$5,000
- This program administers legal counsel/representation for low-income clients who cannot afford private legal counsel. Many types of legal assistance are available including legal matters relating to: social security, housing, consumer matters, domestic violence, child abuse and general advice to avoid legal problems.

**Applicant: Family & Community Services**

**Program: Housing and Emergency Support Services (HESS)**

- Amount Recommended: \$10,000
- The HESS program supplies direct assistance (rent arrears or deposits) to obtain housing or to avoid being evicted from housing. If needed, once housing is secured or stabilized, individuals may receive ongoing supportive services/case management to maintain housing.

**Applicant: Family & Community Services**

**Program: Portage Area Recovery Center**

- Amount Recommended: \$4,000
- This program will reimburse costs associated with provision of supportive services and overall case management for women who are recovering from addiction at the Portage Area Recovery Center.



## **2020 Social Service Program -- Outline of Proposals (continued)**

**Applicant: Family & Community Services**

**Program: Safer Futures**

- Amount Recommended: \$5,000
- Safer Futures is a domestic violence shelter that assists women and children who are victims of domestic violence by providing safe shelter and taking measures to meet the basic needs of its residents. Shelter staff coordinates client intakes; provides support services, case management, goal planning, advocacy and connections for legal help.

**Applicant: Family & Community Services**

**Program: Kent Social Services**

- Amount Recommended: \$5,000
- Kent Social Services is the only hot meal site in Kent and provides meals at no cost five days a week. KSS serves 50-60 individuals a day, 25,000 nutritious meals annually and distributes 10,000 bags of groceries annually.

**Applicant: Lovelight, Inc.**

**Program: Building Community, Building Futures – Youth Component**

- Amount Recommended: \$7,500
- Provides activities and programming for youth after school and as part of the summer lunch program. It includes activities that promotes youth engagement with each other and the larger community, activities oriented towards the arts, healthy eating, drug awareness and personal development.

**Applicant: Portage Metropolitan Housing Authority**

**Program: Good Neighbor Program**

- Amount Recommended: \$3,500
- PMHA's Social Service Coordinator organizes the various aspects of the program. This includes encouraging public housing residents to be observant in their neighborhoods related to crime, nuisances or maintenance issues; there is outreach with the KPD public info officer related to crime and reporting. Other service provided to PMHA resident includes: employment, budgeting and self-improvement programming. Plans also include helping residents plan, plant, harvest and maintain community gardens.

**Applicant: Rebuilding Together, Inc.**

**Program: Safe at Home / Senior Service Day**

- Amount Recommended: \$6,000
- This program includes the provision of home modifications, accessibility improvements, micro-repairs and/or yard cleanups for low-to-moderate income elderly and/or disabled homeowners as part of a Senior Service Day in the fall. Examples of repairs includes: installation of handrails, grab bars or stair tread; minor plumbing, electrical, or carpentry work.

## **2020 Social Service Program -- Outline of Proposals (continued)**

**Applicant: Townhall II**

**Program: Outpatient Substance Abuse/Addiction Counseling Services**

- Amount Recommended: \$7,000
- Counseling is available to clients struggling with addiction or substance abuse problems related to alcohol or drugs. The service provides client specific servicing including: assessment, individual counseling, intensive outpatient treatment, integrated dual disorder treatment, family services, crisis intervention and case management.

**Applicant: Townhall II**

**Program: Helpline**

- Amount Recommended: \$0
- The helpline is a 24-hour crisis intervention, information and referral resource for persons in situational distress. This service addresses priority needs such as: drug and alcohol abuse prevention, emergency assistance, housing assistance and behavioral health.

2020 Social Service Program Funding (001-04-540-401-7560)

Agency	Attn	Address	Program	2020 Amount Requested	2020 Funding Amount Recommended	2019 Grant Award
Coleman Professional Services	Heldt Shaffer	5982 Rhodes Road, Kent, OH 44240	Eviction Prevention/Housing Start-Ups	\$9,000	\$9,000	\$8,000
Coleman Professional Services	Heldt Shaffer	5982 Rhodes Road, Kent, OH 44240	Parenting & Pregnancy Support	\$3,500	\$3,000	\$4,500
Community Legal Aid	Karen Duffy	50 South Main Street, Suite 800, Akron, OH 44308-1828	Legal Assistance for Kent Residents	\$5,000	\$5,000	\$5,000
Family & Community Services	Heather Laliberte	705 Oakwood St, #221, Ravenna, OH 44266	Housing and Emergency Support Services (BOC 7/15/20)	\$10,000	\$10,000	\$10,000
Family & Community Services	Heather Laliberte	705 Oakwood St, #221, Ravenna, OH 44266	Portage Area Recovery (BOC 7/15/20)	\$5,000	\$4,000	\$4,500
Family & Community Services	Heather Laliberte	705 Oakwood St, #221, Ravenna, OH 44266	Kent Social Services (BOC 7/15/20)	\$8,000	\$5,000	\$6,000
LoveLight, Inc.	Betsy Justice	PO Box 123, Kent, OH 44240	Safer Futures (BOC 7/15/20)	\$6,000	\$5,000	\$0
PMHA	Carolyn Budd	2832 Stale Route 59, Ravenna, OH 44266	Building Community, Building Futures - Youth Component	\$16,739	\$7,500	\$7,500
Rebuilding Together	Pam Schuelerman	788 Donald Ave, Akron, OH 44306	Good Neighbor Program	\$10,862	\$3,500	\$7,000
Townhall II	Sue Whitehurst	155 N Water St, Kent, OH 44240	Senior Service Day / Safe at Home	\$10,000	\$6,000	\$10,000
Townhall II	Sue Whitehurst	155 N Water St, Kent, OH 44240	Outpatient Addiction Treatment & Counseling Services	\$9,000	\$7,000	\$8,000
Totals			Helpline	\$5,000	\$0	\$4,500
				\$98,101	\$65,000	\$75,000



# Portage Development BOARD

*Locate. Stay. Grow.*

May 2020

Greetings to all:

According to the Ohio Job and Family Service's April 2020 labor force report there have been some major changes to Portage County's labor force.

- In March 2020, we had 86,200 people in the civilian labor force with 81,500 working and 4,700 "actively" looking for work for an unemployment rate of 5.5%.
- In April 2020, we had 81,800 people in the civilian labor force with 69,700 employed and 12,000 "actively" looking for work for an employment rate of 14.7% (which is the US average and we are below the state average of 16.8%).
- Between March and April 2020, 4,400 people dropped out of the labor force. The official response from ODJFS is "We think more people dropped out of the labor force in April because they did not think there were jobs to be had. Also, the temporary unemployment rules did not require them to look for work."

We also had two major layoff announcements during May. A company located in Franklin Township will potentially lay off 50 employees due to the decline of orders from airlines, and the other company, located in Windham Township, plans to lay off 84 employees.

The good news is that we are still hearing that companies are looking for workers. Companies like SimPlay3 and Berry Plastics are actively looking for workers. I spoke to Craig Sernik, the executive director of the Area 19 Workforce Development Board, about virtual job fairs. He told me that the state hopes to have secured software that will enable it and the local OhioMeansJobs offices to hold virtual jobs fairs this fall.

Additional good news, Davey Tree formally announced that it will add 38,000 square feet to its Kent corporate headquarters. This expansion will add 70 new jobs. PDB is working with the City of Kent on an Enterprise Zone property tax abatement agreement. Jobs Ohio will also provide assistance to the project.

We are working with the City of Ravenna, the Ravenna School District, and the county to provide an Enterprise Zone property tax abatement to help secure the proposed Menard's manufacturing and distribution facility. We are also coordinating with Jobs Ohio on this project.

We are still talking to companies about expansions and new locations in the county. During May, we added three new projects to our pipeline of active projects.

We will hold our next board meeting on July 23, 2020. We are looking at using ZOOM if the event will be virtual. We will have a final decision on the venue on July 1, 2020.

Again, if you have any questions, please give me a call on my cell phone at 330-389-8027.

Sincerely,

Bradford Ehrhart  
President, Portage Development Board



*Portage Development Board  
Team Meeting via ZOOM!*