



## Unauthorized Items

### 1. Adopt a Spot Donation (Draft 12-18)

Request Council's consideration to accept a donation for the City's Adopt a Spot program from the Henry V. Frances W. Christenson Foundation in the amount of \$1,000. (attachment)

#### *Administrative Recommendation*

I recommend Council's acceptance of the donation.

#### *Council Action*

**Adopt the Ordinance to accept the donation.**

## Information Items

### 1. Monthly Permit and Zoning Reports

Bridget Susel has enclosed copies of the monthly zoning and permit violations report for January 2012. The total number of permits issued thru the end of January were up 9% (4 permits) from last year and the corresponding revenues were up 144% (\$10,364). Troy had 29 action items in January, including following up on nuisance materials/debris, snow shoveling and illegal rooming houses. (attachment)

### 2. Franklin Township Fire Service Rate Notice for 2012

Bill Lillich has provided a copy of the notice sent to the Franklin Township that outlines the fire service rate changes from 2011 to 2012. The rate is set based on a previously approved formula that includes a cap of \$35 for an increase in any given year. The cost per incident increased from \$1,121 to \$1,156. (attachment)

### 3. Fire Incident Report

Jim Williams has provided a copy of the fire and emergency medical services report for January 2012. In January 2012 calls for fire service are up 42% (26 calls); fire mutual aid assistance is up by 7 events in 2012; and EMS responses are up 21% (49 calls). (attachment)

### 4. Downtown Parking Update


I wanted to let you know that the change in the parking signage on Erie Street (from permit parking to 2 hour) went into effect on Monday and the change has definitely helped relieve some of the parking problems around the new businesses in Ron Burbick's latest redevelopment phase.

### 5. City/County Land Swap Agreement

Jim Silver has been working with the County's attorney this week to wrap up the details on the terms of the land swap agreement with the County. It appears that we have resolved all of the issues to our mutual satisfaction so now we can focus on the land acquisition with the current property owner and proceed to complete the transaction. We plan to discuss the land acquisition with Council in executive session in March.

CITY OF KENT  
DEPARTMENT OF PUBLIC SERVICE

TO: Jim Silver, Law Director

FROM: Gene Roberts, Director of Public Service 

DATE: January 30, 2012

SUBJECT: Christenson Foundation Donation for Adopt-a-Spot Program

Please find attached check number 1366 in the amount of \$1,000.00 from the Christenson Foundation intended for the City's Beautification Program.

Historically, the City has received a grant from the Christenson Foundation each year since 2007 for the Adopt-a-Spot program with the exception of last year (2011). The last donation from the Christenson Foundation was received by the City in 2010. The 2010 donation was forwarded onto Main Street Kent as part of the 2010 agreement with Main Street Kent to administer the Adopt-a-Spot Program. No donation was received by the City in 2011 from The Christenson Foundation. I spoke to Mr. James Krauss of the Christenson Foundation on January 26, 2012 regarding this matter and he would prefer that we not return the check.

The agreement for the administration of the 2012 Adopt-a-Spot program has not been finalized. I am requesting that the donation from the Christenson Foundation be accepted by Kent City Council at this time, with the understanding that the funds will be forwarded to Main Street Kent or other non profit organization that the City enters into an agreement with for administration of the Adopt-a-Spot Program.

cc: Dave Ruller, City Manager  
David Coffee, Finance Director




# CITY OF KENT, OHIO

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## DEPARTMENT OF COMMUNITY DEVELOPMENT Building Services Division

To: Dave Ruller  
City Manager

From: Bridget Susel  
Acting Community Development Director 

Date: February 8, 2012

RE: Monthly Permit and Zoning Complaint Report – January 2012

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Attached are the monthly reports per council's request. If you have questions or require further information, please let us know.

**BUILDING PERMIT REPORT SUMMARY (KCO 147-04) - JANUARY 2012**

<u>Permit Type</u>	<u># Approved</u>	<u>Current YTD</u>	<u>Previous YTD</u>
Building	12	12	9
Electric	12	12	9
HVAC	11	11	10
Plumbing	7	7	5
Engineering	1	1	2
Subdivisions	1	1	1
Zoning	3	3	7
<b>Total:</b>	<b>47</b>	<b>47</b>	<b>43</b>

<u>Permit Type</u>	<u>Account Code</u>	<u>Fees Collected</u>	<u>Current YTD</u>	<u>Previous YTD</u>
Park Fee	10633513	0.00	0.00	0.00
Building Reviews	00135201	412.50	412.50	1,556.25
Building	00135201	3,721.15	3,721.15	2,309.20
Electric	00135202	539.75	539.75	368.25
HVAC	00135204	455.00	455.00	320.00
Plumbing	20235203	403.00	403.00	245.00
	<b>Subtotal:</b>	<b>\$5,531.40</b>	<b>\$5,531.40</b>	<b>\$4,798.70</b>
State 1% Fee	80436362	8.83	8.83	9.80
State 3% Fee	80436362	127.10	127.10	67.88
Demolition Bond	80436313	1,440.00	1,440.00	0.00
Electrical Registration	00135206	550.00	550.00	450.00
Plumbing Registration	00135207	350.00	350.00	275.00
HVAC Registration	00135208	825.00	825.00	450.00
Zoning	00135301	75.00	75.00	438.28
Fence Permits	00135301	0.00	0.00	0.00
Signs	00135313	10.00	10.00	145.00
Civil Infraction Fines	00135106	0.00	0.00	200.00
Board Applications	00135302	300.00	300.00	150.00
Postage	10405400132	0.00	0.00	0.00
Miscellaneous	00135406	200.38	200.38	104.00
Sewer Permits	20235316	0.00	0.00	0.00
Sewer Utilization	20233604	0.00	0.00	0.00
Sewer Disconnect	20235406	0.00	0.00	0.00
Storm Sewer	20833604	0.00	0.00	0.00
Street Excavation	00135317	80.00	80.00	20.00
Water Meters	20133604	0.00	0.00	0.00
Water Permit	20133604	0.00	0.00	25.00
Water Utilization	20133604	0.00	0.00	0.00
Water Disconnect	20135406	0.00	0.00	0.00
Chlorination	20133604	0.00	0.00	0.00
Waterline Const/Frontage	20133604	0.00	0.00	0.00
Street Exc. Bond	80436341	8,000.00	8,000.00	0.00
Subdivision Bond	80436312	0.00	0.00	0.00
Fire Escrow Deposit	80436331	0.00	0.00	0.00
Site Plan Construction	00135317	0.00	0.00	0.00
Plan Review	00135317	0.00	0.00	0.00
Improvement Inspection	00135317	0.00	0.00	0.00
Grading Permits	00135317	0.00	0.00	0.00
Plat Review/Lot Split	00135317	25.00	25.00	25.00
	<b>Subtotal:</b>	<b>\$11,991.31</b>	<b>\$11,991.31</b>	<b>\$2,359.96</b>
	<b>Grand Total:</b>	<b>\$17,522.71</b>	<b>\$17,522.71</b>	<b>\$7,158.66</b>

# Monthly Building Report

Run Date: 2/6/2012 3:14:23 PM

## Board of Zoning Appeals (BZA) Case

Address	Permit Amount	Amount Paid	Amount Paid	Payment Date	Fee Type	BP_Construction Cost
1054 - 1056 Munroe Falls Road	\$50.00	\$50.00	\$50.00	1/9/2012	Board of Zoning Appeals Application	
1130 - 1132 Jessie Ave	\$50.00	\$50.00	\$50.00	1/9/2012	Board of Zoning Appeals Application	
830 West Main Street	\$50.00	\$50.00	\$50.00	1/26/2012	Board of Zoning Appeals Application	
950 CHERRY STREET	\$50.00	\$50.00	\$50.00	1/23/2012	Board of Zoning Appeals Application	
	<b>Total \$200</b>	<b>Total \$200</b>			<b>0</b>	

## Bonds - cash

Address	Permit Amount	Amount Paid	Amount Paid	Payment Date	Fee Type	BP_Construction Cost
	\$1,440.00	\$1,440.00	\$1,440.00	1/3/2012	Demolition deposit greater than 1,500 s.f.	
	\$8,000.00	\$8,000.00	\$8,000.00	1/3/2012	Engineering Cash Bond	
	<b>Total \$9440</b>	<b>Total \$9440</b>			<b>0</b>	

## Electrical Permit - Commercial

Address	Permit Amount	Amount Paid	Amount Paid	Payment Date	Fee Type	BP_Construction Cost
115 S WATER	\$0.75	\$0.75	\$0.75	1/18/2012	3% State Surcharge (commercial)	
115 S WATER	\$25.00	\$25.00	\$25.00	1/18/2012	EC Electric Service Only - Temporary or Permanent	
1393 MOGADORE	\$1.62	\$1.62	\$1.62	1/30/2012	3% State Surcharge (commercial)	
1393 MOGADORE	\$54.00	\$54.00	\$54.00	1/30/2012	EC Electrical Permit	
1494 Stratford Drive	\$1.73	\$1.73	\$1.73	1/12/2012	3% State Surcharge (commercial)	
1494 Stratford Drive	\$57.50	\$57.50	\$57.50	1/12/2012	EC Electrical Permit	
201 E ERIE	\$0.75	\$0.75	\$0.75	1/30/2012	3% State Surcharge (commercial)	
201 E ERIE	\$25.00	\$25.00	\$25.00	1/30/2012	EC Electric Service Only - Temporary or Permanent	

**Engineering Permit**

Address	Permit Amount	Amount Paid	Amount Paid	Payment Date	Fee Type	BP_Construction Cost
215 S DEPEYSTER	\$25.00	\$25.00	\$25.00	1/12/2012	Minor Subdivision Plat Fee	
FRANKLIN & W. SUMMIT	\$20.00	\$20.00	\$20.00	1/17/2012	Excavation Permit	
	<b>Total \$45</b>	<b>Total \$45</b>			<b>0</b>	

**Existing Commercial Building Permit**

Address	Permit Amount	Amount Paid	Amount Paid	Payment Date	Fee Type	BP_Construction Cost
122 W COLLEGE	\$5.64	\$5.64	\$5.64	1/6/2012	3% State Surcharge (commercial)	\$18,000
122 W COLLEGE	\$188.00	\$188.00	\$188.00	1/6/2012	EC Building Permit (sq. ft.)	\$18,000
1393 MOGADORE	\$2.05	\$2.05	\$2.05	1/18/2012	3% State Surcharge (commercial)	\$7,000
1393 MOGADORE	\$68.30	\$68.30	\$68.30	1/18/2012	EC Building Permit (sq. ft.)	\$7,000
1400 Fairchild Avenue	\$91.50	\$91.50	\$91.50	1/18/2012	3% State Surcharge (commercial)	\$353,786
1400 Fairchild Avenue	\$3,050.00	\$3,050.00	\$3,050.00	1/18/2012	EC Building Permit (sq. ft.)	\$353,786
760 W MAIN #103	\$1.50	\$1.50	\$1.50	1/18/2012	3% State Surcharge (commercial)	\$4,500
760 W MAIN #103	\$50.00	\$50.00	\$50.00	1/18/2012	EC Building Fee (base fee only)	\$4,500
	<b>Total \$3456.99</b>	<b>Total \$3456.99</b>			<b>0</b>	

**Existing Residential**

Address	Permit Amount	Amount Paid	Amount Paid	Payment Date	Fee Type	BP_Construction Cost
185 N CHESTNUT	\$0.51	\$0.51	\$0.51	1/26/2012	1% State Surcharge (residential)	\$70,000
185 N CHESTNUT	\$51.35	\$51.35	\$51.35	1/26/2012	ER Building Permit (sq. ft.)	\$70,000
185 N CHESTNUT	\$25.00	\$25.00	\$25.00	1/26/2012	Zoning - addition, residential	\$70,000
214 S WILLOW	\$20.00	\$20.00	\$20.00	1/3/2012	Excavation Permit	
214 S WILLOW	\$0.40	\$0.40	\$0.40	1/3/2012	1% State Surcharge (residential)	
214 S WILLOW	\$40.00	\$40.00	\$40.00	1/3/2012	Demolition permit for every 500 sq. ft.	
220 S WILLOW	\$20.00	\$20.00	\$20.00	1/3/2012	Excavation Permit	

Address	Permit Amount	Amount Paid	Amount Paid	Payment Date	Fee Type	BP_Construction Cost
1018 KEVIN	\$0.30	\$0.30	\$0.30	1/3/2012	1% State Surcharge (residential)	
1018 KEVIN	\$30.00	\$30.00	\$30.00	1/3/2012	ER HVAC, Replacement of htg or air conditioning	
1020 ELNO	\$0.30	\$0.30	\$0.30	1/30/2012	1% State Surcharge (residential)	
1020 ELNO	\$30.00	\$30.00	\$30.00	1/30/2012	ER HVAC, Replacement of htg or air conditioning	
1215 Vine Street	\$0.50	\$0.50	\$0.50	1/12/2012	1% State Surcharge (residential)	
1215 Vine Street	\$50.00	\$50.00	\$50.00	1/12/2012	NR HVAC, Combination heating and air system	
209 STANDING ROCK	\$0.30	\$0.30	\$0.30	1/19/2012	1% State Surcharge (residential)	
209 STANDING ROCK	\$30.00	\$30.00	\$30.00	1/19/2012	ER HVAC, Replacement of htg or air conditioning	
315 RELLIM	\$0.40	\$0.40	\$0.40	1/27/2012	1% State Surcharge (residential)	
315 RELLIM	\$40.00	\$40.00	\$40.00	1/27/2012	ER HVAC, Addition to existing system	
413 STINAFF	\$0.30	\$0.30	\$0.30	1/18/2012	1% State Surcharge (residential)	
413 STINAFF	\$30.00	\$30.00	\$30.00	1/18/2012	ER HVAC, Replacement of htg or air conditioning	
459 SUNRISE	\$0.60	\$0.60	\$0.60	1/18/2012	1% State Surcharge (residential)	
459 SUNRISE	\$60.00	\$60.00	\$60.00	1/18/2012	ER HVAC, Replacement of htg or air conditioning	
710 STINAFF	\$0.40	\$0.40	\$0.40	1/18/2012	1% State Surcharge (residential)	
710 STINAFF	\$40.00	\$40.00	\$40.00	1/18/2012	NR HVAC, Heating or air conditioning unit	
927 FIELDSTONE	\$0.30	\$0.30	\$0.30	1/20/2012	1% State Surcharge (residential)	

### Zoning Permit

Address	Permit Amount	Amount Paid	Amount Paid	Payment Date	Fee Type	BP_Construction Cost
1000 Mogadore Road	\$10.00	\$10.00	\$10.00	1/20/2012	Temporary Sign	
500 South Water Street	\$1.50	\$1.50	\$1.50	1/30/2012	3% State Surcharge (commercial)	
500 South Water Street	\$75.00	\$75.00	\$75.00	1/30/2012	Building Plan Review	
500 South Water Street	\$50.00	\$50.00	\$50.00	1/30/2012	EC Building Permit (sq. ft.)	
715 - 717 AKRON BLVD	\$25.00	\$25.00	\$25.00	1/17/2012	Shed/Detached Accessory Bldg, Residential	
	<b>Total \$161.5</b>	<b>Total \$161.5</b>			<b>0</b>	



# Permit Payments Listing by Jurisdiction

From: 12/30/11 To: 1/30/12

			Value	Fee	BBS	Total
<b>Existing Commercial</b>						
<b>Kent</b>						
EC-2011-08-1	FIRE ALARM	1/6/2012				
INSTALL FIRE ALARM			\$ .00	\$367.50	\$ .00	\$368.40
216 E MAIN ST						
	<u>Total for Kent</u>		\$ .00	\$367.50		\$368.40
	<u>Total for Existing Commercial Permits</u>		\$ .00	\$367.50		\$368.40
<b>Electric, Commercial</b>						
<b>Kent</b>						
ELC-2012-01-1	ELECT, REMODEL FOR THE	1/27/2012				
INSTALL ELECTRIC FOR THE BAECKEREI REMODEL			\$ .00	\$61.00	\$ .00	\$62.83
123 N WATER ST						
	<u>Total for Kent</u>		\$ .00	\$61.00		\$62.83
	<u>Total for Electric, Commercial Permits</u>		\$ .00	\$61.00		\$62.83
<b>Heating, Commercial</b>						
<b>Kent</b>						
HVACC-2012-01-1	HVAC, BUILDING D	1/18/2012				
INSTALL 2 GAS FURNACES WITH A.C., DUCTWORK			\$ .00	\$130.00	\$ .00	\$133.90
155 E ERIE ST						
	<u>Total for Kent</u>		\$ .00	\$130.00		\$133.90
	<u>Total for Heating, Commercial Permits</u>		\$ .00	\$130.00		\$133.90
<b>Plumbing, Commercial</b>						
<b>Kent</b>						
PC-2012-01-1	PLUMB, 3RD FLOOR COMMON AREAS	1/26/2012				
PLUMB 3RD FLOOR COMMON AREAS			\$ .00	\$114.00	\$ .00	\$117.42
135 E ERIE ST						
PC-2012-01-2	PLUMB, BUILDING D	1/27/2012				
PLUMB BUILDING D			\$ .00	\$78.00	\$ .00	\$80.34
155 E ERIE ST						
	<u>Total for Kent</u>		\$ .00	\$192.00		\$197.76
	<u>Total for Plumbing, Commercial Permits</u>		\$ .00	\$192.00		\$197.76
	Total for all permit types:		\$ .00	\$750.50		\$762.89

# Monthly Violation Report

Run Date: 2/6/2012 3:47:18 PM

Create Date	Address	Complaint Type	Last Name	Ward	Status	Additional Information/Comments
1/6/2012	804 South Depeyster	Illegal Boarding House	Brown		In Progress	Complainant states this house is being used illegally as a boarding house.
1/6/2012	809 S DEPEYSTER	Property Maintenance	J. & J. HUGHES	5	Resolved/Completed	Complaint was phoned in by Dee Zimmerman. She stated there are tree limbs piled in the backyard of this home after the homeowner trimmed the trees.
1/6/2012	Fairchild Avenue	Snow Violations		1	Resolved/Completed	Complaint was made for natural snow accumulations not being shoveled from the public right of way sidewalks.
1/6/2012	Majors Lane	Snow Violations			Resolved/Completed	Complaint was made for natural snow accumulations not being shoveled from the public right of way sidewalks.
1/6/2012	North Mantua Street	Snow Violations			Resolved/Completed	Complaint was made for natural snow accumulations not being shoveled from the public right of way sidewalks.
1/6/2012	North Prospect Street	Snow Violations		1	Resolved/Completed	Complaint was made for natural snow accumulations not being shoveled from the public right of way sidewalks.
1/6/2012	South Mantua Street	Snow Violations		1	Resolved/Completed	Complaint was made for natural snow accumulations not being shoveled from the public right of way sidewalks.
1/6/2012	South Prospect Street	Snow Violations			Resolved/Completed	Complaint was made for natural snow accumulations not being shoveled from the public right of way sidewalks.
1/6/2012	Bryce Road	Snow Violations			Resolved/Completed	Complaint was made for natural snow accumulations not being shoveled from the public right of way sidewalks.
1/6/2012	East Main Street	Snow Violations		5	Resolved/Completed	Complaint was made for natural snow accumulations not being shoveled from the public right of way sidewalks.
1/6/2012	West Main Street	Snow Violations			Resolved/Completed	Complaint was made for natural snow accumulations not being shoveled from the public right of way sidewalks.
1/6/2012	715-717 AKRON	Property Maintenance	RAYMOND & REBECCA RANKIN	2	In Progress	Received telephone complaint of unsheltered storage issues behind this duplex.
1/6/2012	723-725 AKRON	Property Maintenance	MABOBEH RAHMANI	2	Resolved/Completed	Received telephone complaint of unsheltered storage issues behind this duplex.



# CITY OF KENT, OHIO

## DEPARTMENT OF SAFETY

January 31, 2012

Franklin Township Trustees  
 217 Gougler Ave.  
 Kent OH 44240

Re. Calculation of Fire Service Incident Rates for 2012

Dear Trustees Beckwith, Benjamin and Falstad,

This letter and attached calculations will represent the City's notice regarding the fire service rates for Franklin Township for 2012. This rate analysis is based on the basic method that has been used for years. It is further modified by the adjustment to the rate cap per run from \$25 to \$35.

### Rate calculation

The preliminary calculation of rates for the year 2012, as determined by the basic contract process, are based on the following data:

A. The city's cost of operation of the Kent Fire Department for 2012 is budgeted as follows:

Fire Services	\$4,063,200
Community Services	\$235,411
Tech. Rescue	\$37,283
Hazmat	\$18,152
Confined Space	\$12,299
Proportional dispatch cost	\$115,960
Fire pension	\$112,000
Year 2009 total	\$4,594,305

B. The city's proportioned operation of the Kent Fire Department incident response activity for the year 2011, broken down by response area, was as follows:

	Total runs	Duplicate incidents	Adj total incidents
KENT	2,959	105	2,854
KSU	622	23	599
TWP	506	42	464
SBK	11	1	10
Total	4,098	171	3,927

Franklin Twp. 2011 rate  
Page 2

The cost per incident estimate for the Kent Fire Department, based on the above data, calculates to \$1,169.93 per incident. This compares to the cost per incident of \$1,121.50 that was charged to the Township during 2011. Due to the \$35 cap on the increase in the current agreement, your new rate will be \$1,156.50 per incident response.

If this new rate is acceptable, please forward an acknowledgement to my office to enable us to begin the billing process for this year.

Thank you very much for consideration in this matter.

Respectfully submitted,

William Lillich

2012015 75

c. Mr. Ruller

Mr. Coffee

Chief Williams



# KENT FIRE DEPARTMENT JANUARY 2012 MONTHLY INCIDENT REPORT

## FIRE RESPONSE INFORMATION

	CURRENT PERIOD			YEAR TO DATE		
	2012	2011	2010	2012	2011	2010
Summary of Fire Incident Alarms						
City Of Kent	54	29	43	55	29	43
Kent State University	20	22	9	20	22	9
Franklin Township	13	10	14	13	10	14
Sugar Bush Knolls	0	0	0	0	0	0
<b>RESPONSES</b>	<b>87</b>	<b>61</b>	<b>66</b>	<b>87</b>	<b>61</b>	<b>66</b>
Mutual Aid Received by Location						
City Of Kent	1	0	0	1	0	0
Kent State University	0	0	0	0	0	0
Franklin Township	0	0	0	0	0	0
Sugar Bush Knolls	0	0	0	0	0	0
<b>TOTAL</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>
Mutual Aid Given	7	0	3	7	0	3
<b>TOTAL FIRE INCIDENTS</b>	<b>94</b>	<b>61</b>	<b>69</b>	<b>94</b>	<b>61</b>	<b>69</b>

## EMERGENCY MEDICAL RESPONSE INFORMATION

Summary of Medical Responses						
City Of Kent	191	180	201	191	180	201
Franklin Township	47	19	26	47	19	26
Kent State University	36	26	24	36	26	24
Sugar Bush Knolls	2	3	4	2	3	4
Mutual Aid Given	2	1	1	2	1	1
<b>TOTAL MEDICAL INCIDENTS</b>	<b>278</b>	<b>229</b>	<b>256</b>	<b>278</b>	<b>229</b>	<b>256</b>
Mutual Aid Received by Location						
City Of Kent	0	0	1	0	0	1
Franklin Township	0	1	0	0	1	0
Kent State University	0	0	0	0	0	0
Sugar Bush Knolls	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>1</b>
<b>Total Fire and Emergency Medical Incidents</b>	<b>372</b>	<b>290</b>	<b>325</b>	<b>372</b>	<b>290</b>	<b>325</b>