

Dave Fuller

CITY OF KENT
HEALTH BOARD MEETING
July 8, 2008
KENT CITY HEALTH DEPARTMENT OFFICES
325 S. DEPEYSTER STREET
KENT, OH 44240
Phone (330) 678-8109 Fax (330) 678-2082



AGENDA

- I. MINUTES June 10, 2008 Meeting

- II. REPORTS
 - A. Statistical Report for June 2008
 - B. Expenditures & Encumbrances for June 2008
 - C. Commissioner's Report for June 2008

- III. OLD BUSINESS
 - A. Epidemiological Report Chipotle Outbreak Kent Ohio April 2008

- IV. NEW BUSINESS
 - A. Draft Performance improvement Standards

- V. EXECUTIVE SESSION

- VI. ADJOURN MEETING

If you require assistance to attend this meeting, please contact the Health Department at (330) 678-8109.

JBF/trr

- cc: Health Board
- City Manager
- Clerk of Council
- Health Staff
- Chairman of Health & Public Safety
- Mayor
- News Media
- Post
- File

Kent City Health Department
 325 S. Depeyster Street
 Kent, Ohio 44240
 HEALTH BOARD MINUTES
 June 10, 2008

Members Present

John Gwinn
 Chris Woolverton
 Tom Bialke
 Pam Freeman
 Susan Roxburgh
 Jack Amrhein

Absent

Pam Freeman

Others Present

John Ferlito
 John Bradshaw

John Gwinn called to order the Health Board meeting of June 10, 2008 at 5:35 p.m.

The minutes from the May 2008, meeting were distributed and reviewed by the Health Board Members prior to the meeting.

Motion: A motion was made by Tom Bialke and seconded by Susan Roxburgh to approve the minutes of the May 20, 2008. The motion passed.

Statistical Report for May 2008 - No Issues

Expenditures and Encumbrances for May 2008:

VENDOR	ITEM DESCRIPTION	AMOUNT
Uline	Insulated Shipping kits	\$100.14
Clarke Mosquito	150 day Altosid	\$620.40
Treasurer, State of Ohio	Retail Food Service Transmittal Fees for April 08	\$28.00
Treasurer, State of Ohio	Food Service Operation Transmittal Fees for April 08	\$28.00
R & R Sanitation	Reimbursement for overpayment of Solid Waste Collector's License	\$15.00
Robinson Memorial Hospital	Lab Services for Kent Resident	\$14.50
A.O.H.C.	On Site registration fees for John Gwinn to attend conference	\$185.00
Clarke Mosquito	Leco Adulticide	\$3437.50
Dave Helmling Excavating	Demolition of the dilapidated abandoned and foreclosed structure at 1331 Pine.	\$6150.00
	TOTAL	\$10,578.54

Travel & Reimbursements		
John Bradshaw	Wellness Reimbursement	\$146.50
John Ferlito	Travel Reimbursement for attending A.O.H.C. Conference 5/13 & 5/14/2008	\$143.41
John Gwinn	Reimbursement for expenses incurred while attending A.O.H.C Conference	\$72.50
Dr. Anthony Bartholomew	Reimbursement for expenses incurred while attending A.O.H.C Conference	\$397.41
		\$759.82

Motion: A motion was made by Chris Woolverton and seconded by Susan Roxburgh to approve the expenditures and encumbrances for May 2008. The motion passed.

Commissioner's Report

Enclosed is the Proposed 2009 Health Department Operating Budget. The budget is broken into five funds: General, Sewer, Revolving Housing, Food Service, & Swimming Pools. Please review for discussion and approval under New Business.

Enclosed is Annual Kent Health Department Newsletter for review.

Since May 1, 2007, there have been 27 complaints of the Smoke-Free Workplace Law. The Kent Health Department has investigated or is in the process of investigating all of them. 26 of the complaints were anonymously filed & one signed. 24 complaints were dismissed insufficient evidence. Two cases a letter of warning will be issued, one is still under investigation.

Enclosed is a written request to transfer food license FSO 08-129 of the Wild Goats Café from the previous owner J&J Grimm, Inc. to a new owner, CEC Foods, LLC. Charles Ciborek. The Food Service Operation is in good standing and the Health Commissioner recommends the transfer.

John Gwinn and I meet with Kent City School Superintendent Joe Giancola and school administrators on May 19, 2008 to discuss a draft Pandemic Flu Plan for Kent City School District.

Old Business

Annual Health Department Newsletter, comments on the revision include: Insert the year 2008 on front page of the Newsletter; relocate address information of the Health Department from back page to the front; the Five Year Expenditure Trend Graph should either be removed, or explained somehow what you expect the reader to learn from the graph; the useful telephone numbers on page 3 should list the Kent City Health Dept. and Portage Co. 211; the program summary on Mosquito Control, 2nd paragraph should begin with a capital; last sentence should be rewritten as: Testing on one bird for West Nile Virus was found to be negative.

Chris Woolverton asked about the trash hauling issue in Kent. John Ferlito stated that it would be on Council Agenda for July.

New Business

2009 Proposed Budget Review: reviews of each fund and account lines of proposed expenditures for next year took place. John Gwinn noticed that John Bradshaw is requesting a replacement van for the lab, and Mr. Gwinn asked that he look into a type of hybrid vehicle to see if it would be feasible or more cost effective. Tom Bialke asked John Ferlito if there is enough money budgeted for Housing Demolitions and if there is any pay back of the costs incurred by the Health Dept.. John explained that there is a lien placed on the property for the cost of razing, if the lot would be sold, we could recoup if not all, part of the costs during the sale. John Gwinn asked, besides the State mandated programs, where are the other programs funded from? John Ferlito stated that they are funded through the General Fund (ie., mosquito control, rabies, nuisance complaints, etc.). John Gwinn asked if subcategories could be added so that we are aware where money is being spent. John Ferlito stated that he does not see Finance adding more lines to the City budget. The information the Board wants, will need to be tracked by Health Dept. staff.

Motion: A motion was made by Susan Roxburgh and seconded by Jack Amrhein to approve the proposed 2009 Budget. The motion passed.

A request to transfer food license FSO 08-129 of the Wild Goats Café from J&J Grimm, Inc. to a new owner, CEC Foods, LLC. Charles Ciborek.

Motion: A motion was made by Chris Woolverton and seconded by Tom Bialke to approve the transfer of the Food License of the Wild Goats Café to CEC Foods, LLC, Charles Ciborek. The motion passed.

Motion: A motion was made by Chris Woolverton and seconded by Tom Bialke to move into executive session for the purpose of discussing the Health Commissioner Review, by roll call, Roxburgh, aye; Bialke, aye; Amrhein, aye; Woolverton, aye; Gwinn, aye.

Motion: A motion was made by Tom Bialke and seconded by Jack Amrhein to adjourn the meeting of June 10, 2008. The motion passed

Approved:

John Gwinn, President

John Ferlito, Secretary

KENT HEALTH DEPARTMENT STATISTICAL REPORT 2008

	Jun 08	YTD 2008	June 2007	YTD 2007
HEALTH DEPT. \$ COLLECTED				
FamAbuse fund	\$ 295.50	\$ 2,290.50	\$ 306.00	\$ 2,379.00
Vit Stats	\$ 1,477.50	\$ 11,452.50	\$ 1,530.00	\$ 11,895.00
Ch Abuse	\$ 591.00	\$ 4,581.00	\$ 612.00	\$ 4,758.00
State VS	\$ 985.00	\$ 7,635.00	\$ 1,020.00	\$ 7,930.00
B Perm Rev	\$ 11.00	\$ 75.00	\$ 12.00	\$ 73.00
B Perm State	\$ 55.00	\$ 375.00	\$ 60.00	\$ 365.00
Fd.Estab.	\$ 0.00	\$ 9,892.80	\$ 0.00	\$ 8,627.40
Food Serv.	\$ 280.00	\$ 36,100.00	\$ 175.00	\$ 35,560.00
FSO Vending	\$ 28.00	\$ 1,036.00	\$ 0.00	\$ 1,092.00
Home Sewage	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Housing	\$ 12,405.00	\$ 31,110.00	\$ 5,150.00	\$ 26,646.00
Swim Pls	\$ 1,075.00	\$ 3,225.00	\$ 645.00	\$ 3,225.00
SolWst(Trks)	\$ 120.00	\$ 810.00	\$ 195.00	\$ 645.00
Tattoo Parlors	\$ 0.00	\$ 300.00	\$ 0.00	\$ 400.00
*Misc(Xerox, etc.)	\$ 55.00	\$ 60.50	\$ 10.10	\$ 197.95
Septic Service	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
ST Subsidy	\$ 8,466.76	\$ 9,009.76	\$ 9,785.80	\$ 9,785.80
TOTAL COLLECTED	\$ 25,844.76	\$ 117,953.06	\$ 19,500.90	\$ 113,579.15
 TO STATE				
FamAbuse fund	\$ 286.65	\$ 2,221.77	\$ 296.82	\$ 2,307.61
Food Estabs	\$ 0.00	\$ 140.00	\$ 0.00	\$ 952.00
Bur.Permits	\$ 55.00	\$ 375.00	\$ 60.00	\$ 365.00
Child Abuse	\$ 573.27	\$ 4,469.49	\$ 593.64	\$ 4,615.26
State VS	\$ 985.00	\$ 7,635.00	\$ 1,020.00	\$ 7,650.00
Food Service	\$ 0.00	\$ 4,004.00	\$ 0.00	\$ 2,968.00
Food Vendors	\$ 6.00	\$ 210.00	\$ 0.00	\$ 262.00
Swim Pools	\$ 990.00	\$ 990.00	\$ 860.00	\$ 860.00
Wells	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL	\$ 2,895.92	\$ 20,045.26	\$ 2,830.46	\$ 19,979.87
 TOTAL ASSETS				
	\$ 22,948.84	\$ 97,907.80	\$ 16,670.44	\$ 93,599.28
+Admin fee to Vital Stats	\$ 26.60	\$ 206.16	\$ 27.54	\$ 214.13
-3% FamAbuse	\$ 8.87	\$ 68.73	\$ 9.18	\$ 71.39
-3% ChildAbuse	\$ 17.73	\$ 137.43	\$ 18.36	\$ 142.74

STATISTICAL REPORT Cont.

Jun 08

YTD 2008

June 2007

YTD 2007

INSPECTIONS

Animal Bites	7	19	6	25
Complaints	56	380	34	208
Fd. Estabs	9	93	13	73
Food Service	60	403	42	249
FSO Vending	6	42	3	44
Home Sewage	0	0	0	0
Housing	164	692	109	511
Schools	1	5	0	23
Solid Waste	6	40	7	28
Swimming Pls	25	58	11	44
Septic Haul.	0	0	0	0
Tattoo Parlors	0	4	0	4
Other (Tattoo)	0	0	0	0
TOTAL	334	1,736	225	1,209

PERMIT/lic.

Fd.Estab.	0	34	0	35
Food Serv.	8	121	5	111
FS Vend.	1	38	0	40
Hme Sew.	0	0	0	0
Housing	70	221	35	189
Sol Waste	6	40	8	36
Swim Pls	5	15	4	15
Sep Haul.	0	0	0	0
Tattoo Parlors	0	4	0	4
Other	0	0	0	0
TOTAL	90	473	52	430

MOSQ.CONT.

Sites Treat.	11	35	0	11
Adulticide	3	3	2	3
Tot Man Hrs	47.5	57.5	20	30

COMPLAINTS

Received	15	115	18	102
Abated	14	104	17	90

LEGAL.COMPL.

Filed	0	0	0	0
Pre-trials	0	1	0	0
Trials	0	0	0	0

COMM.DISEASE

	40	559	38	470
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VNA CLINICS IMMUNIZATIONS

	13	48	6	28
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BIRTH/DEATH CERTS. ISSUED

	197	1527	204	1530
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City Manager

**KENT HEALTH DEPARTMENT
STATISTICAL REPORT 2008
2ND QUARTER REPORT**

	Apr 08	May 08	Jun 08	YTD
HEALTH DEPT. \$ COLLECTED				
FamAbuse fund	\$417.00	\$328.50	\$295.50	\$1,041.00
Vital Stats	\$2,085.00	\$1,642.50	\$1,477.50	\$5,205.00
Child Abuse	\$834.00	\$657.00	\$591.00	\$2,082.00
State VS	\$1,390.00	\$1,095.00	\$985.00	\$3,470.00
B Perm Rev	\$9.00	\$12.50	\$11.00	\$32.50
B Perm State	\$45.00	\$62.50	\$55.00	\$162.50
Food Estab.	\$372.40	\$0.00	\$0.00	\$372.40
Food Service	\$526.00	\$105.00	\$280.00	\$911.00
FSO Vending	\$0.00	\$28.00	\$28.00	\$56.00
Home Sewage	\$0.00	\$0.00	\$0.00	\$0.00
Housing	\$5,195.00	\$2,085.00	\$12,405.00	\$19,685.00
Swim Pools	\$0.00	\$2,150.00	\$1,075.00	\$3,225.00
SolWst(Trks)	\$300.00	\$375.00	\$120.00	\$795.00
Tattoo Parlors	\$0.00	\$0.00	\$0.00	\$0.00
*Misc(Xerox, etc.)	\$0.00	\$2.50	\$55.00	\$57.50
Septic Service	\$0.00	\$0.00	\$0.00	\$0.00
**ST Subsidy	\$0.00	\$523.00	\$8,466.76	\$8,989.76
TOTAL COLLECTED	\$11,173.40	\$9,066.50	\$25,844.76	\$46,084.66
TO STATE				
FamAbuse fund	\$404.49	\$318.64	\$286.65	\$1,009.78
Food Estabs	\$28.00	\$0.00	\$0.00	\$28.00
Bur.Permits	\$45.00	\$62.50	\$55.00	\$162.50
Child Abuse	\$808.98	\$637.29	\$573.27	\$2,019.54
State VS	\$1,390.00	\$1,095.00	\$985.00	\$3,470.00
Food Service	\$28.00	\$0.00	\$0.00	\$28.00
Food Vendors	\$0.00	\$6.00	\$6.00	\$12.00
Swim Pools	\$0.00	\$0.00	\$990.00	\$990.00
Wells	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$2,704.47	\$2,119.43	\$2,895.92	\$7,719.82
TOTAL ASSETS	\$8,468.93	\$6,947.07	\$22,948.84	\$38,364.84
+Admin fee to Vital Stats	\$37.53	\$29.57	\$26.60	\$93.70
-3% FamAbuse	\$12.51	\$9.86	\$8.87	\$31.24
-3% ChildAbuse	\$25.02	\$19.71	\$17.73	\$62.46



	Apr 08	May 08	Jun 08	YTD
STATISTICAL REPORT CONTINUED				
INSPECTIONS				
Animal Bites	2	5	7	14
Complaints	100	74	56	230
Food Estabs	18	11	9	38
Food Service	101	57	60	218
FSO Vending	3	13	6	22
Home Sewage	0	0	0	0
Housing	110	131	164	405
Schools	0	3	1	4
Solid Waste	16	18	6	40
Swimming Pls	5	12	25	42
Septic Haul.	0	0	0	0
Tattoo Parlors	0	0	0	0
Other	0	0	0	0
TOTAL	355	324	334	1013
PERMIT/lic.				
Food Estabs	1	0	0	1
Food Service	1	0	8	9
FS Vending	0	1	1	2
Home Sewage	0	0	0	0
Housing	47	24	70	141
Solid Waste	16	18	6	40
Swim Pools	0	10	5	15
Septic Haul.	0	0	0	0
Tattoo Parlors	0	0	0	0
Other	0	0	0	0
TOTAL	65	53	90	208
MOSQ.CONT.				
Sites Treat.	0	24	11	35
Adulticide	0	0	3	3
Tot Man Hrs	0	10	48	57.5
COMPLAINTS				
Received	31	12	15	58
Abated	31	11	14	56
LEGAL.COMPL.				
Filed	0	0	0	0
Pre-trials	0	0	0	0
Trials	0	0	0	0
COMM.DISEASE	75	53	40	168
IMMUNIZATIONS	0	18	13	31
BIRTH/DEATH CERTS. ISSUED	278	219	197	694



Black squirrel to fly at Kent fireworks

Iconic creature's image to be projected on silo and smoke at festival

By Jim Carney
Beacon Journal staff writer

Published on Thursday, Jul 03, 2008

KENT: Black squirrels are running through Michael Pritt's backyard.

Black squirrels are climbing a tree in his side yard.

Black squirrels are on his mind.

So it doesn't seem that strange that the 50-year-old owner of MP Productions plans to flash the image of the critter 150 feet off the ground during the fireworks display Saturday evening at the Kent Heritage Festival. The image will be on the top of the Star of the West Milling Co. silo on North Water Street.

If the weather conditions are right, Pritt plans to use a second light downtown to project the image on leftover smoke from the fireworks.

"If it's not too windy and if the smoke hangs," he said, "I will do the symbol on the fireworks."

Pritt said people will relate to image because everybody has a story to tell about the Kent black squirrel.

"They are everywhere," he said.

According to the registrar's office at Kent State University, black squirrels arrived in the city from Canada in 1961, when 10 of the animals were introduced to the campus by Larry Woodell, superintendent of grounds, and M.W. Staples, a retired executive of the Davey Tree Expert Co.

The squirrel has become so associated with the university that the on-campus station is known as Black Squirrel Radio.

Dan McMillen, private lands biologist for the Portage Lakes office of the Ohio Division of Wildlife, said black squirrels now can be found all over Northeast Ohio and in other parts of the state.

"It is a recessive gene that pops up irregularly," McMillen said. "I live in rural Harrison County and I've seen them."

Pritt got his image of the squirrel from McKay Bricker Gallery & Framing in Kent.

Cass McKay Mayfield, who owns the business with her husband, Bob, said Kent artist Larry McFarland designed the image.

"We asked Larry to create a profile of a running squirrel," she said, "and the three of us, sitting in front of his computer, tweaked it."

The image has been used on items sold in their store, including T-shirts, caps and bumper stickers, for the past four years, Mayfield said. It's also found on the fence at the gallery on North Mantua Street.

Pritt then contacted another company by mail and had it use the squirrel image to create a gobo, a piece of metal that is placed in front of a light source so that the shape can be displayed on a surface.

He was so excited when he received his black squirrel gobo, that he took some of his lighting equipment and went to downtown Kent to see what it would look like if he projected the image on the side of a few buildings at night.

People saw the image and got excited about it, said Pritt, a Tallmadge High School graduate.

After that, he came up with the idea of shining the squirrel image during the Jeff Graham Memorial Fireworks display at the Kent Heritage Festival.

Pritt made a test run last weekend, shining the squirrel image on the Kent water tower.

Steve "Red" Michel, plant manager of West Star Milling Co., said he hopes the squirrel image on his silo Saturday will "shine a little light on downtown."

Jim Carney can be reached at 330-996-3576 or jcarney@thebeaconjournal.com.

Find this article at:
<http://www.ohio.com/news/22851599.html>