



Public Hearing

1. The City Clerk has scheduled a public hearing on the proposed 2025 City of Kent Tax Budget at 7:00 pm.
2. The City Clerk has scheduled a public hearing for comments on the proposed expansion of the DORA district.

Committee of the Whole

1. Board and Commission Interview Process (Amy)

The City Clerk has provided Committee time for Council to discuss the methods used by City Council to appoint members to vacancies on City Boards and Commissions.

Administrative Recommendation

Receive the staff update and discuss topic.

Council Action

Receive the staff report and discuss the topic.

2. Update on the City Hall Construction Project (Melanie)

Melanie has asked for Committee time to share an update on the status of the construction of the new City Administration building.

Administrative Recommendation

Receive the staff update, no action is necessary.

Council Action

Receive the staff update.

Community Development Committee

1. Decarbonization Planning for City Buildings (Bridget)

Bridget has requested Community Development Committee time to present a proposal to partner with NOPEC (and World Kinect) to perform a decarbonization study of City buildings. The study is free of charge and will result in a future presentation to Council for a possible solar array installation at City properties. (attachment)

Administration Recommendation

I recommend Council receive the report and authorize the staff to proceed with the decarbonization planning work as presented.

Council Action

Authorize the staff to proceed with the decarbonization planning study as presented, with the emergency clause.



Community Development Committee (continued)

2. Proposed Adult Use Business Operating Agreement (Bridget)

Bridget has requested Community Development Committee time to present an operating agreement between the City and the Bliss management company (331 East Main Street) authorizing the sale of adult use cannabis under the terms of the State dual use license for medical and adult use marijuana at their location at 331 E. Main Street. Comments will also be received by the public for Council's consideration. (attachment)

Administration Recommendation

I recommend Council review the terms of the operating agreement to sell adult use marijuana, receive public comment, and vote to authorize the staff to negotiate the final details of the agreement with the Bliss Dispensary owners.

Council Action

Receive the staff report and authorize staff to finalize the terms of the Operating Agreement for the sale adult use marijuana, with the emergency clause.



3. DORA Boundary Expansion Request (Bridget)

Bridget has requested Committee time to present a request received by the Community Development Department to expand the boundaries of the DORA to include the new Board & Bevy establishment located at 141 East Summit Street. (attachment)

Administrative Recommendation

Receive the staff report and authorize the DORA boundary expansion request.

Council Action

Receive the staff report, and authorize the DORA boundary expansion request as presented, with the emergency clause.



Finance Committee

1. Proposed 2025 County Tax Budget (Rhonda)

Rhonda has prepared the draft 2025 Tax Budget for Council's approval. This budget document is required by the County for notification of any changes to the tax rate in the next budget. Our draft County Tax Budget proposes no changes to the tax rates in the City. (attachment)

Administration Recommendation

With no proposed changes to the tax rates, approval of the County tax budget is primarily procedural and I encourage Council's authorization of the tax budget. We will get into our annual City budget deliberations in greater detail in October.

Council Action

Authorize submission of the City's 2025 Tax Budget, with the emergency clause.



2. City Insurance Coverage (Rhonda)

Rhonda has requested Committee time to present a recommendation to replace the City's use of individual fiduciary surety bonds to cover financial officers of the City with the City's insurance policy coverage instead. Rhonda reports that the City's insurance providers recommend making this change consistent with industry best practices. (attachment)

Administration Recommendation

The coverage available through the City's insurance policy is sufficient to provide liability protection and I recommend Council authorize the staff recommendation to replace fiduciary bonds with insurance coverage as presented.

Council Action

Authorize the use of insurance coverage for financial liability coverage as presented, with the emergency clause.





3. 2024 Budget Appropriations Amendment (Rhonda)

Rhonda has been working with the department heads to reconcile the approved 2024 budget line items and he has prepared the necessary appropriations amendments to reflect the changes needed to balance those line items. (attachments)

Administration Recommendation

I recommend Council's authorization of the 2024 appropriations amendments as presented.

Council Actions

Approve the 2024 budget appropriations amendments, with the emergency clause.

4. City OPWC Grant and Loan Request Authorization (Jim)

Jim has requested Committee time to ask for Council's approval to submit a funding application and to execute the subsequent agreements with the Ohio Public Works Commission (OPWC). The proposed project is the Sunrise Boulevard Rehabilitation Project which includes the removal and replacement of the asphalt pavement, repairs to the subgrade, replacement of sections of the concrete curb, gutter, sidewalks, driveway aprons and ADA ramps and related structural repairs as needed. We are requesting \$294,500 in grant funds and \$50,000 in no interest loans from OPWC. (attachment)

Administration Recommendation

The remaining funding (\$344,500) for this project is included in the approved 2024 Capital Improvement Plan. I recommend Council's approval for the OPWC grant submission.

Council Actions

Authorize the submission of the OPWC grant and loan requests as presented, with the emergency clause.

Information Items

1. Fire Incident Reports

Chief Samels has provided a copy of the fire and emergency medical services reports for June 2024. The MTD calls for fire service are up 12.5% (14 calls) compared with 2023. Calls for fire mutual aid assistance received MTD is unchanged at 1 call in 2024 as compared to 2023; and EMS responses are down 6.5% (by 21 calls) for 2024, compared to YTD 2023. (attachment)

2. Kent Police Statistics

Chief Shearer has provided a copy of the police statistics report for May 2024. In 2024, MTD calls for service are statistically unchanged (down 3 calls); traffic citations are down 3.2% (by 4 tickets); accident incidents are down 7.8% (by 4 incidents) for the month and serious crimes are up, at 12 incidents, compared to 2 in May of 2023. (attachment)

