



## Health & Safety Committee

### 1. Homeless Shelter Services Report (Bridget)

Bridget has requested Committee time to allow Ms. Anne Marie Noble, the Executive Director of Shepherd's House (formerly The Haven of Portage County) to discuss homeless shelter needs and options in the Kent area. (attachment)

#### *Administrative Recommendation*

Receive the staff report and direct staff accordingly.

#### *Council Action*

**Receive the staff report and direct staff accordingly.**

### 2. City of Kent Police / Kent State University Police Mutual Aid Contract (Chief Shearer)

Chief Shearer has requested Committee time to present an updated mutual aid contract between the Kent Police and Kent State University Police to share resources and police duties within designated areas of the City. (attachment)

#### *Administrative Recommendation*

Chief Shearer reports that the updated contract includes a modification to the joint patrol areas and he and I recommend Council's approval.

#### *Council Action*

**Approve the updated mutual aid contract between the Kent Police and Kent State University Police as presented, with the emergency clause.**



## Community Development Committee

### 1. West River Parking Lot Lease Agreement Update (Bridget)

Bridget has requested Committee time to ask for Council's approval to renew the parking lot agreement at 307 West Main Street (West River Medical parking lot) which allows for the use of the parking lot by the public during non-business hours. This Agreement has been in place since 2002 and is up for renewal. Bridget is recommending approval of the new lease with the addition of shared maintenance costs for landscaping and snowplowing, not to exceed \$5,000 annually. (attachment)

#### *Administrative Recommendation*

The West River Medical parking lot is routinely used by customers in downtown Kent and the staff and I believe the new maintenance fee increase is a fair arrangement for the shared lot. I recommend Council's approval.

#### *Council Action*

**Authorize the renewal of the parking lot use agreement for 307 West Main Street as presented, with the emergency clause.**



## Streets, Sidewalks & Utilities Committee

### 1. Update on the City's 2024 Capital Projects (Jim)

Jim Bowling has requested Committee time to provide Council with an overview of the progress of the City's capital improvement projects in 2024.

*Administration Recommendation*

I recommend Council receive the staff report.

*Council Action*

**No action is necessary.**



### 2. ODOT Director's Deed Property Transfer (Jim, Hope)

Jim is requesting Streets, Sidewalks & Utilities Committee time to present a property deed transfer for a portion of a cul-de-sac on Burnett Road from ODOT to the City. The property is a remnant parcel owned by ODOT from the original construction of SR 261. The parcel is located in the City of Kent. (attachment)

*Administrative Recommendation*

ODOT has no planned use for the remnant parcel and the transfer of the property to the City will allow us to legally maintain the cul-de-sac on Burnett Road, and I recommend Council's approval.

*Council Action*

**Authorize the ODOT property deed transfer to the City for a remnant parcel on Burnett Road as presented, with the emergency clause.**



## Finance Committee

### 1. Resolution Requesting the Transfer of Taxes from Portage County (Rhonda)

Rhonda has requested Committee time for Council's consideration of a resolution requesting the County Auditor to transfer the tax proceeds for 2024 in advance of the normal settlement date (February 2025). (attachment)

*Administration Recommendation*

Council must adopt an ordinance authorizing the transfer to be made from the County and I recommend Council's support for the proposed resolution.

*Council Action*

**Adopt the resolution authorizing the transfer of County tax proceeds as presented.**



### 2. Proposed 2025-29 Capital Plan Update (Rhonda, Jim)

Staff has prepared the draft 202-29 Capital Improvement Plan for Council review. The capital plan provides a schedule of projects and financing for 2025 through 2029 based on a prioritization of the most critical needs. The CIP project list is constrained in order to stay within available funding levels. (attachments: Capital Projects "book" is available for pick up at 930 Overholt or left at your chair the night of the meeting – it's too big to mail)

*Administrative Recommendation*

Review and approve the 5 Year Capital Improvement Plan as presented.

*Council Action*

**Approve the proposed 2025-2029 Capital Improvement Plan, with the emergency clause.**



## Finance Committee (continued)



### 3. Health Department Accreditation Funding (Joan)

Joan has requested Committee time to present a recommendation to accept \$50,000 from the CDC to the Health Department to be used in their continued accreditation efforts. (attachment)

#### *Administrative Recommendation*

The State of Ohio requires operating Health Departments to be accredited, and this \$50,000 in CDC funding is eligible to be used in maintaining accreditation so I recommend Council's support.

#### *Council Action*

**Authorize the acceptance and allocation of the \$50,000 in CDC funds for Health Department accreditation as presented, with the emergency clause.**

### 4. 2024 Budget Appropriations Amendment (Rhonda)



Rhonda has been working with the department heads to reconcile the approved 2024 budget line items and she has prepared the necessary appropriations amendments to reflect the changes needed to balance those line items. (attachments)

#### *Administration Recommendation*

I recommend Council's authorization of the 2024 appropriations amendments as presented.

#### *Council Actions*

**Approve the 2024 budget appropriations amendments, with the emergency clause.**

## Information Items

There are no information items at this time.