



# CITY OF KENT, OHIO

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## Information Technologies Department Memorandum

To: Dave Ruller, City Manager  
From: Nicholas Cecil, IT & Communications Manager  
Date: 3/25/2024  
Re: Server Recycling

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Mr. Ruller,

I am requesting approval for recycling old Dell servers. The servers listed below have reached the end of their useful life and have been decommissioned.

CATMFS1 – Powerededge R610  
CATCCTV1 – Powerededge R710  
CATMFS2 – Powerededge R730  
CATCCTV2 – Powerededge R730

Thank you,  
Nicholas Cecil

CITY OF KENT  
DEPARTMENT OF PUBLIC SERVICE  
DIVISION OF ENGINEERING

MEMO

TO: Dave Ruller  
Amy Wilkens

FROM: Jon Giaquinto

DATE: 4/4/24

RE: East Main Street Improvement Project – Right of Way Purchase – Packet C

The Service Department is requesting council time for approval to purchase temporary and permanent right of way from two owners within the referenced project limits. All purchases follow the Federal Uniform Relocation Act that is required when using Federal Funding. To determine the Fair Market Value Estimate (FMVE), an appraisal is completed from an ODOT pre-qualified appraisers. That appraisal is also reviewed by a separate ODOT pre-qualified appraisal.

All right of way must be cleared by November 2024 to start construction in 2025.

Attached to this memo is the property map for the project highlighting the two parcels included in this request. The Service Department is requesting payments be approved for the following four owners.

Property Owner	R/W Plan Number	Description	Amount
Debra Paisley	26T	Temporary	\$1,890
United Church of Christ of Kent, Ohio	31WD	Permanent	\$102,320
	31U	Utility Easement	\$1,800
	31 T, T1	Temporary	\$28,590

The City will be reimbursed 90% by ODOT and 5% by KSU for these purchases. Thus far, 8 of 32 owners have agreed to compensation for the temporary/permanent right-of-way required to complete the project.

c: Melanie Baker, Service Director  
Jim Bowling, City Engineer  
Patti Long, Executive Assistant  
Hope Jones, Law Director  
Rhonda Hall, Budget and Finance Director  
Sandy Lance



## KENT FIRE DEPARTMENT MONTHLY INCIDENT REPORT MARCH 2024

### FIRE INCIDENT RESPONSE INFORMATION

	CURRENT PERIOD			YEAR TO DATE		
	2024	2023	2022	2024	2023	2022
<b>Summary of Fire Incident Alarms</b>						
City of Kent	68	82	71	190	191	188
Kent State University	25	25	29	81	95	101
Franklin Township	14	29	12	47	54	47
Sugar Bush Knolls	1	3	0	1	3	0
Mutual Aid Given	10	5	4	25	15	14
<b>Total Fire Incident Alarms</b>	<b>118</b>	<b>144</b>	<b>116</b>	<b>344</b>	<b>358</b>	<b>350</b>

### Summary of Mutual Aid Received by Location

City of Kent	2	1	2	2	1	4
Kent State University	0	0	0	2	0	0
Franklin Township	0	0	0	0	0	1
Sugar Bush Knolls	0	0	0	0	0	0
<b>Total Mutual Aid</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>4</b>	<b>1</b>	<b>5</b>

### EMERGENCY MEDICAL SERVICE RESPONSE INFORMATION

	CURRENT PERIOD			YEAR TO DATE		
	2024	2023	2022	2024	2023	2022
<b>Summary of Emergency Medical Service Responses</b>						
City of Kent	241	250	237	724	699	728
Kent State University	39	19	33	136	67	84
Franklin Township	48	49	47	118	128	133
Sugar Bush Knolls	1	2	0	4	7	2
Mutual Aid Given	8	10	1	29	13	3
<b>Emergency Medical Service Responses</b>	<b>337</b>	<b>330</b>	<b>318</b>	<b>1011</b>	<b>914</b>	<b>950</b>

### Summary of Mutual Aid Received by Location

City of Kent	0	0	4	7	2	6
Kent State University	1	0	0	3	0	0
Franklin Township	0	1	0	2	1	0
Sugar Bush Knolls	0	0	0	0	0	0
<b>Total Mutual Aid</b>	<b>1</b>	<b>1</b>	<b>4</b>	<b>12</b>	<b>3</b>	<b>6</b>

**TOTAL FIRE AND EMERGENCY MEDICAL SERVICE RESPONSE INCIDENTS**      455    474    434      1355    1272    1300

**TOTAL ALL RESPONSES , INCLUDING MUTUAL AID**      458    476    440      1371    1276    1311

**TOTAL ALL RESPONSES , INCLUDING MUTUAL AID**      458    476    440      1371    1276    1311

**PARAMEDICINE PROGRAM RESPONSES\***      6    11      30    47

**TOTAL ALL RESPONSES**      464    487      1401    1323

**City of Kent  
Income Tax Division**

**March 31, 2024  
Income Tax Receipts Comparison - ( Excluding 0.25% Police Facility Receipts )**

**Monthly Cash Basis Receipts**

Total receipts for the month of March, 2024	\$	1,248,335
Total receipts for the month of March, 2023	\$	1,262,958
Total receipts for the month of March, 2022	\$	1,133,750

**Year-to-date Receipts and Percent of Total Annual Receipts Collected**

		<u>Year-to-date Actual</u>	<u>Percent of Annual</u>
Total receipts January 1 through March 31, 2024	\$	4,209,324	23.44%
Total receipts January 1 through March 31, 2023	\$	4,473,807	25.81%
Total receipts January 1 through March 31, 2022	\$	3,859,476	26.00%

**Year-to-date Receipts Through March 31, 2024 - Budget vs. Actual**

<u>Year</u>	<u>Annual Budgeted Receipts</u>	<u>Revised Budgeted Receipts</u>	<u>Year-to-date Actual Receipts</u>	<u>Percent Collected</u>	<u>Percent Remaining</u>
2024	\$ 17,955,556	\$ 17,955,556	\$ 4,209,324	23.44%	76.56%

**Comparisons of Total Annual Receipts for Previous Ten Years**

<u>Year</u>	<u>Total Cash Basis Receipts*</u>	<u>Change From Prior Year</u>	
2014	12,733,226	-0.48%	* - Changed from accrual basis of accounting to a cash basis of accounting for RITA Income Tax in December, 2020. All years have been restated to be on a cash basis for RITA receipts to make this report comparable from year to year.
2015	14,579,500	14.50%	
2016	14,192,888	-2.65%	
2017	14,525,574	2.34%	
2018	14,297,948	-1.57%	
2019	14,855,372	3.90%	
2020	14,592,066	-1.77%	
2021	14,929,900	2.32%	
2022	16,645,865	11.49%	
2023	17,533,848	5.33%	

Submitted by



, Director of Budget and Finance

**2024 CITY OF KENT, OHIO**  
**Comparison of Income Tax Receipts**  
**(Excluding 0.25% Police Facility Receipts)**  
**as of Month Ended March 31, 2024**

**Monthly Cash Basis Receipts**

<b>Month</b>	<b>Monthly Cash Basis Receipts</b>			<b>Comparisons</b>	
	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Amount</b>	<b>Percent Change</b>
January	\$ 1,388,381	\$ 1,601,454	\$ 1,361,101	\$ (240,353)	-15.01%
February	1,337,345	1,609,396	1,599,888	(9,508)	-0.59%
March	1,133,750	1,262,958	1,248,335	(14,622)	-1.16%
April	1,389,808	1,419,192			
May	1,616,141	1,772,580			
June	1,481,074	1,661,424			
July	1,455,656	1,382,337			
August	1,138,884	1,377,077			
September	1,359,525	1,241,696			
October	1,588,594	1,395,902			
November	1,461,247	1,557,120			
December	1,295,459	1,252,714			
<b>Totals</b>	<b>\$ 16,645,865</b>	<b>\$ 17,533,848</b>	<b>\$ 4,209,324</b>	<b>\$ (264,484)</b>	

**Year-to-Date Receipts**

<b>Month</b>	<b>Year-to-Date Receipts</b>			<b>Comparisons</b>	
	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Amount</b>	<b>Percent Change</b>
January	\$ 1,388,381	\$ 1,601,454	\$ 1,361,101	\$ (240,353)	-15.01%
February	2,725,726	3,210,850	2,960,988	(249,861)	-7.78%
March	3,859,476	4,473,807	4,209,324	(264,484)	-5.91%
April	5,249,284	5,892,999			
May	6,865,425	7,665,579			
June	8,346,499	9,327,003			
July	9,802,156	10,709,340			
August	10,941,040	12,086,416			
September	12,300,565	13,328,112			
October	13,889,159	14,724,015			
November	15,350,406	16,281,134			
December	16,645,865	17,533,848			
<b>Totals</b>	<b>\$ 16,645,865</b>	<b>\$ 17,533,848</b>			

**2024 CITY OF KENT, OHIO**  
**Comparison of Income Tax Receipts from Kent State University**  
**(Excluding 0.25% Police Facility Receipts)**  
**as of Month Ended March 31, 2024**

<b>Monthly Receipts</b>				<b>Comparisons</b>	
<b>Month</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Amount</b>	<b>Percent Change</b>
January	\$ 447,488	\$ 461,437	\$ 478,415	\$ 16,978	3.68%
February	377,930	386,098	395,210	9,112	2.36%
March	414,055	423,517	436,511	12,994	3.07%
April	411,929	419,985	-		
May	409,234	420,801	-		
June	398,782	411,739	-		
July	372,753	419,770	-		
August	412,061	383,705	-		
September	337,710	373,412	-		
October	418,381	431,227	-		
November	423,977	443,752	-		
December	437,540	439,024	-		
<b>Totals</b>	<b>\$ 4,861,839</b>	<b>\$ 5,014,467</b>	<b>\$ 1,310,136</b>	<b>\$ 39,085</b>	
	29.21%	28.60%	31.12%		

<b>Year-to-Date Receipts</b>				<b>Comparisons</b>	
<b>Month</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Amount</b>	<b>Percent Change</b>
January	\$ 447,488	\$ 461,437	\$ 478,415	\$ 16,978	3.68%
February	825,418	847,535	873,625	26,090	3.08%
March	1,239,472	1,271,052	1,310,136	39,085	3.07%
April	1,651,401	1,691,036			
May	2,060,635	2,111,837			
June	2,459,417	2,523,575			
July	2,832,170	2,943,345			
August	3,244,231	3,327,051			
September	3,581,941	3,700,463			
October	4,000,322	4,131,690			
November	4,424,299	4,575,443			
December	4,861,839	5,014,467			
<b>Totals</b>	<b>\$ 4,861,839</b>	<b>\$ 5,014,467</b>			

**2024 CITY OF KENT, OHIO**  
**Comparison of Income Tax Receipts from Kent State University**  
**(Excluding 0.25% Police Facility Receipts)**

**Comparisons of Total Annual Receipts for Previous Ten Years**  
**Restated**

<b>Year</b>	<b>Total Cash Basis Receipts</b>	<b>Percent Change</b>
2014	4,707,945	2.67%
2015	4,910,519	4.30%
2016	5,042,140	2.68%
2017	5,137,920	1.90%
2018	5,167,455	0.57%
2019	5,150,394	-0.33%
2020	5,159,334	0.17%
2021	4,813,413	-6.70%
2022	4,861,839	1.01%
2023	5,014,467	3.14%

**2024 CITY OF KENT, OHIO**  
**Comparison of Income Tax Receipts**  
**Police Facility Dedicated Income Tax Receipts - 1/9 of Total ( 0.25% )**  
**as of Month Ended March 31, 2024**

**Monthly Receipts**

**Comparisons**

<b>Month</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Amount</b>	<b>Percent Change</b>
January	\$ 173,548	\$ 200,182	\$ 170,138	\$ (30,044)	-15.01%
February	167,168	201,174	199,986	(1,189)	-0.59%
March	141,719	157,870	156,042	(1,828)	-1.16%
April	173,726	177,399	-		
May	202,018	221,572	-		
June	185,134	207,678	-		
July	181,957	172,792	-		
August	142,361	172,135	-		
September	169,941	155,212	-		
October	198,574	174,488	-		
November	182,656	194,640	-		
December	161,932	156,589	-		
<b>Totals</b>	<b>\$ 2,080,733</b>	<b>\$ 2,191,731</b>	<b>\$ 526,165</b>	<b>\$ (33,060)</b>	

**Year-to-Date Receipts**

**Comparisons**

<b>Month</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Amount</b>	<b>Percent Change</b>
January	\$ 173,548	\$ 200,182	\$ 170,138	\$ (30,044)	-15.01%
February	340,716	401,356	370,124	(31,233)	-7.78%
March	482,435	559,226	526,165	(33,060)	-5.91%
April	656,161	736,625			
May	858,178	958,197			
June	1,043,312	1,165,875			
July	1,225,269	1,338,667			
August	1,367,630	1,510,802			
September	1,537,571	1,666,014			
October	1,736,145	1,840,502			
November	1,918,801	2,035,142			
December	2,080,733	2,191,731			
<b>Totals</b>	<b>\$ 2,080,733</b>	<b>\$ 2,191,731</b>			



**2024 CITY OF KENT, OHIO**  
**Comparison of Total Income Tax Receipts - Including Police Facility Receipts**  
**as of Month Ended March 31, 2024**

<b>Monthly Receipts</b>				<b>Comparisons</b>	
<b>Month</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Amount</b>	<b>Percent Change</b>
January	\$ 1,561,928	\$ 1,801,636	\$ 1,531,238	\$ (270,397)	-15.01%
February	1,504,514	1,810,570	1,799,874	(10,697)	-0.59%
March	1,275,469	1,420,827	1,404,377	(16,450)	-1.16%
April	1,563,534	1,596,591	-		
May	1,818,159	1,994,152	-		
June	1,666,208	1,869,102	-		
July	1,637,613	1,555,129	-		
August	1,281,245	1,549,211	-		
September	1,529,465	1,396,908	-		
October	1,787,168	1,570,390	-		
November	1,643,903	1,751,759	-		
December	1,457,392	1,409,303	-		
<b>Totals</b>	<b>\$ 18,726,598</b>	<b>\$ 19,725,579</b>	<b>\$ 4,735,489</b>	<b>\$ (297,544)</b>	

<b>Year-to-Date Receipts</b>				<b>Comparisons</b>	
<b>Month</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Amount</b>	<b>Percent Change</b>
January	\$ 1,561,928	\$ 1,801,636	\$ 1,531,238	\$ (270,397)	-15.01%
February	3,066,442	3,612,206	3,331,112	(281,094)	-7.78%
March	4,341,911	5,033,033	4,735,489	(297,544)	-5.91%
April	5,905,445	6,629,624			
May	7,723,604	8,623,776			
June	9,389,812	10,492,879			
July	11,027,425	12,048,007			
August	12,308,670	13,597,218			
September	13,838,136	14,994,127			
October	15,625,304	16,564,517			
November	17,269,206	18,316,276			
December	18,726,598	19,725,579			
<b>Totals</b>	<b>\$ 18,726,598</b>	<b>\$ 19,725,579</b>			

**City of Kent**  
**RITA Income Tax Analysis by Month compared to the Prior Year**  
**By Category Collected**

**2024 with change from 2023 - Cash Basis**

Calendar Month	Withholding	Change	% Change	Individual	Change	% Change	Net Profit	Change	% Change	Total	Change	% Change
Jan	\$ 1,249,521.25	\$ (61,522.09)	-4.69%	\$ 90,327.55	\$ (10,747.90)	-10.63%	\$ 157,412.17	\$ (196,314.22)	-55.50%	\$ 1,497,260.97	\$ (268,584.21)	-15.21%
Feb	1,574,592.92	136,458.35	9.49%	122,416.87	(21,552.21)	-14.97%	53,917.41	(120,106.01)	-69.02%	1,750,927.20	(5,199.87)	-0.30%
March	1,237,320.32	27,841.69	2.30%	57,455.76	(42,162.68)	-42.32%	51,691.61	(8,931.98)	-14.73%	1,346,467.69	(23,252.97)	-1.70%
April		(1,187,774.32)	-100.00%		(168,508.87)	-100.00%		(208,140.11)	-100.00%	-	(1,564,423.30)	-100.00%
May		(1,467,698.08)	-100.00%		(357,830.68)	-100.00%		(131,769.05)	-100.00%	-	(1,957,297.81)	-100.00%
June		(1,260,721.20)	-100.00%		(179,346.96)	-100.00%		(320,612.58)	-100.00%	-	(1,760,680.74)	-100.00%
July		(1,123,055.37)	-100.00%		(189,503.74)	-100.00%		(211,169.49)	-100.00%	-	(1,523,728.60)	-100.00%
August		(1,367,817.98)	-100.00%		(92,740.87)	-100.00%		(24,138.78)	-100.00%	-	(1,484,697.63)	-100.00%
Sept		(1,196,953.11)	-100.00%		(54,548.13)	-100.00%		(83,308.00)	-100.00%	-	(1,334,809.24)	-100.00%
Oct		(1,212,566.02)	-100.00%		(190,210.17)	-100.00%		(138,146.99)	-100.00%	-	(1,540,923.18)	-100.00%
Nov		(1,400,122.71)	-100.00%		(103,350.13)	-100.00%		(214,663.81)	-100.00%	-	(1,718,136.65)	-100.00%
Dec		(1,256,019.80)	-100.00%		(42,307.95)	-100.00%		(60,246.44)	-100.00%	-	(1,358,574.19)	-100.00%
	<u>\$ 4,061,434.49</u>	<u>\$ (11,369,950.64)</u>	<u>-73.68%</u>	<u>\$ 270,200.18</u>	<u>\$ (1,452,810.29)</u>	<u>-84.32%</u>	<u>\$ 263,021.19</u>	<u>\$ (1,717,547.46)</u>	<u>-86.72%</u>	<u>\$ 4,594,655.86</u>	<u>\$ (14,540,308.39)</u>	<u>-75.99%</u>
							Check			<u>\$ 4,594,655.86</u>	<u>\$ (14,540,308.39)</u>	

**RITA Income Tax Analysis by Month compared to the Prior Year**  
**By Category Collected**

**2023 with change from 2022 - Cash Basis**

Jan	\$ 1,311,043.34	\$ 29,240.04	2.28%	\$ 101,075.45	\$ (24,712.82)	-19.65%	\$ 353,726.39	\$ 232,683.43	192.23%	\$ 1,765,845.18	\$ 237,210.65	15.52%
Feb	1,438,134.57	205,937.66	16.71%	143,969.08	16,025.88	12.53%	174,023.42	98,290.66	129.79%	1,756,127.07	320,254.20	22.30%
March	1,209,478.63	40,753.58	3.49%	99,618.44	41,325.78	70.89%	60,623.59	46,756.36	337.17%	1,369,720.66	128,835.72	10.38%
April	1,187,774.32	1,162.07	0.10%	168,508.87	33,295.66	24.62%	208,140.11	8,359.14	4.18%	1,564,423.30	42,816.87	2.81%
May	1,467,698.08	291,841.91	24.82%	357,830.68	10,971.61	3.16%	131,769.05	(131,343.19)	-49.92%	1,957,297.81	171,470.33	9.60%
June	1,260,721.20	16,906.03	1.36%	179,346.96	57,861.09	47.63%	320,612.58	149,640.04	87.52%	1,760,680.74	224,407.16	14.61%
July	1,123,055.37	(159,603.75)	-12.44%	189,503.74	(2,625.49)	-1.37%	211,169.49	76,603.60	56.93%	1,523,728.60	(85,625.64)	-5.32%
August	1,367,817.98	277,123.05	25.41%	92,740.87	(3,849.37)	-3.99%	24,138.78	(24,833.44)	-50.71%	1,484,697.63	248,440.24	20.10%
Sept	1,196,953.11	(65,644.05)	-5.20%	54,548.13	(63,135.32)	-53.65%	83,308.00	(11,580.12)	-12.20%	1,334,809.24	(140,359.49)	-9.51%
Oct	1,212,566.02	24,524.03	2.06%	190,210.17	5,542.48	3.00%	138,146.99	(248,731.24)	-64.29%	1,540,923.18	(218,664.73)	-12.43%
Nov	1,400,122.71	121,232.59	9.48%	103,350.13	(52,360.68)	-33.63%	214,663.81	45,981.46	27.26%	1,718,136.65	114,853.37	7.16%
Dec	1,256,019.80	12,064.40	0.97%	42,307.95	(32,729.19)	-43.62%	60,246.44	(33,067.12)	-35.44%	1,358,574.19	(53,731.91)	-3.80%
	<u>\$ 15,431,385.13</u>	<u>\$ 795,537.56</u>	<u>5.44%</u>	<u>\$ 1,723,010.47</u>	<u>\$ (14,390.37)</u>	<u>-0.83%</u>	<u>\$ 1,980,568.65</u>	<u>\$ 208,759.58</u>	<u>11.78%</u>	<u>\$ 19,134,964.25</u>	<u>\$ 989,906.77</u>	<u>5.46%</u>
							Check			<u>\$ 19,134,964.25</u>	<u>\$ 989,906.77</u>	