

CITY OF KENT  
DEPARTMENT OF PUBLIC SERVICE  
DIVISION OF ENGINEERING

MEMO

TO: Dave Ruller  
Linda Jordan

FROM: Corinne Finney

DATE: August 8, 2013

RE: Area Q Phase 5 Storm Sewer Improvements  
Easement Agreements

The Engineering Division is requesting Council's approval to enter into 2 easement agreements to construct and maintain the proposed storm sewer improvements for the Area Q Phase 5 Storm Sewer Improvement project. Area Q Phase 5 is the final phase of the Area Q project.

The first easement agreement is with Mr. Walter Chung at 491 Deidrick Road. The storm sewer easement area is 0.113 acres. Based on the cost of the land from the Portage County Auditor's website, and additional damages for the removal of 6 existing trees the total offer to Mr. Chung will be \$6,220.00. Exhibit "A" includes the easement description and figure, and is included in this package.

The second easement agreement is with Ms. Salome Naomi Avery for her property at 482 Irma Street. The storm sewer easement area for the Area Q Phase 5 Storm Sewer Improvement project is 0.104 acres. Based on the cost of the land from the Portage County Auditor's website and additional damages the total offer to Ms. Avery will be \$5,120.

The easement agreements are necessary for the construction of Area Q Phase 5 Storm Sewer Improvement project. The Engineering Division is requesting Council to authorize the City Manager to enter into the easement agreements with Mr. Chung and Ms. Avery.

C: Gene Roberts, Service Director  
James Bowling, Deputy Service Director/Superintendent of Engineering  
file

EASEMENT AND RIGHT-OF-WAY AGREEMENT

GRANTING EASEMENT FOR STORM SEWER CONSTRUCTION

FOR AND IN CONSIDERATION of the sum of four thousand seven hundred twenty dollars (\$4,520), the receipt of which is acknowledged, and such other consideration as is herein below set forth, the undersigned Salome Naomi Avery, hereinafter referred to as "Grantor(s)", who claim title to certain real estate by deed recorded in File 200724498 of the Portage County records, does for her heirs, successors, and assigns, hereby give, devise, grant and convey to the City of Kent, Ohio, a municipal corporation, which is hereinafter referred to as "Grantee," its successors and assigns, the perpetual right to a permanent exclusive easement and right-of-way to lay, maintain, operate, repair, remove and replace storm sewer improvements and related necessary appurtenances over and through said real estate situated in the City of Kent, County of Portage, State of Ohio and known as being a part of Lot 10 of original Franklin Township, said easement being more fully described as follows:

Beginning in the westerly line of Irma Street, 40 feet in width, at its intersection with the northerly line of land conveyed to (Permanent Parcel No. 17-010-40-00-025-000) Robert H. and Diann C. Vogliano by instrument dated November 26, 2008 and recorded in File 200820688 of the Portage County Records;

- COURSE I      Thence north 89°19'00" west along said northerly line of land of Vogliano, a distance of 225.96 feet to the westerly line of land conveyed to (Permanent Parcel No. 17-010-40-00-026-000) Salome Naomi Avery by instrument dated November 7, 2007 and recorded in File 200724498 of the Portage County Records;
- COURSE II      Thence north 00°16'00" east along said westerly line of land of Avery a distance of 20.00 feet to a point;
- COURSE III     Thence south 89°19'00" east by a line which is parallel with said northerly line of land of Vogliano and distant 20 feet northerly there from, a distance of 225.96 feet to the said westerly line of Irma Street;
- COURSE IV      Thence south 00°16'00" west a distance of 20.00 feet to the principal point of beginning and containing 0.104 of an acre (4,519 square feet) of land as calculated and described in March, 2010 under the direction of Timothy P. Hadden, P.S., No. 6786, CT Consultants, Inc.;

SALOME NAOMI AVERY, grantor(s) herein, claim(s) title by or through instrument dated November 7, 2007 and recorded in File 200724498 of the Portage County Records;

Bearings contained herein are based upon general warranty deed dated November 7, 2007 and recorded in File 200724498 of the Portage County Records;

The above described easement burdens a portion of property designated as Portage County Auditor's Permanent Parcel No. 17-010-40-00-026-000.

And grantor(s) do agree to keep said easement free of all permanent structures, providing that the City of Kent, Portage County, Ohio shall operate and maintain said improvement as a public facility in accordance with the standards, policies and procedures of other similar public facilities within the City of Kent and shall properly backfill and restore the ground surface and ground cover vegetation to the condition existing immediately prior to such construction, reconstruction, maintenance or repair; except that said City shall not be required to repair any structures (such as buildings, light poles and appurtenances, catch basins, storm sewers, utility service lines, pavement, curbing or landscape islands belonging to Grantor and located within the easement and right-of-way, unless such damage was caused by an intentional act of negligence of the City of Kent, its agents, employees, contractors, licensees, or invitees.

IN WITNESS WHEREOF, the Grantor has hereunto set its signature this 14 day of April, 2010.

WITNESS:  
Michael Peoples  
Rhonda Boyd

GRANTOR:  
By: Salome Naomi Avery  
Salome Naomi Avery

STATE OF OHIO, COUNTY OF PORTAGE, ss.:

This day, before me, a Notary Public of the, City of Kent before me personally appeared Salome Naomi Avery, to me known to be the person described in and who executed the foregoing instrument and acknowledged that she executed the same as her free act and deed, for the purposes therein set forth.

Witness my hand and official seal this 14th day of April, 2010.

My Commission Expires: Catherine R. Wilson  
Notary Public, State of Ohio  
My Commission Expires Aug. 18, 2008 2013  
Catherine R. Wilson  
(Notary Public)

Accepted by Kent City Council, \_\_\_\_\_, 2010

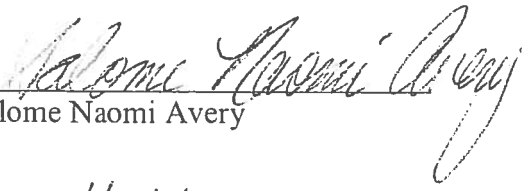
THIS INSTRUMENT PREPARED BY: Rhonda Boyd, P.E., P.S., City of Kent

**EASEMENT PURCHASE AGREEMENT**  
Area Q Storm Sewer Improvement, Phase 5

THIS AGREEMENT is between Salome Naomi Avery (collectively "Seller") and THE CITY OF KENT, OHIO, a municipal corporation ("Buyer"). Seller and Buyer agree as follows:

1. **Purchase of Easement.** Seller agrees to grant a Storm Sewer easement to the Buyer and Buyer agrees to purchase said easement with respect to certain real property located at 482 Irma Street Road Kent, Ohio, and as described in Exhibit "A", attached hereto and made a part hereof.
2. **Purchase Price.** The total land needed is 0.104 acre for the new right of way (the "Easement"). The Seller agrees to grant to Buyer an easement as follows:
  - a) A Storm Sewer easement for the consideration of \$ 4,520 ;
  - b) Damages in the amount of \$ 600 .
3. **Conditions of Sale.** Seller shall execute the easement in the form attached hereto as Exhibit "A".
4. **Closing.** Buyer and Seller agree that the Buyer shall open an escrow once the City of Kent, as Buyer, has approved this agreement. Buyer shall be responsible for all closing fees. Buyer and Seller agree to close escrow as soon as possible. Seller represents that it has marketable title to the property identified in the attached Exhibit "A". Seller shall be responsible for clearing any discrepancies in title and obtaining ratifications and/or partial releases from any/all lien holders, if required.
5. **General Provisions.**
  - a) **Entire Agreement, Amendments and Assignments.** This Agreement contains the entire agreement between Seller and Buyer. This Agreement including the attached exhibits which are incorporated herein by reference may not be amended or modified except in writing signed by both parties.
  - b) **Time of the Essence.** Time is of the essence in the performance of this Agreement.
  - c) **Partial Invalidity.** The validity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability for the remainder of this Agreement.

**SELLER**

  
\_\_\_\_\_  
Salome Naomi Avery

Date: 4-14-10

**BUYER**

**THE CITY OF KENT, OHIO**

By: \_\_\_\_\_  
David Ruller, City Manager

Date: \_\_\_\_\_

**EXHIBIT "A"**  
**STORM SEWER EASEMENT**  
**FROM**  
**SALOME NAOMI AVERY**  
**(PPN: 17-010-40-00-026-000)**

GEORGE A. & PAMELA A. HUDSON  
 PPN: 17-010-40-00-027-000  
 5-5-89  
 VOL. 1079 PG 246

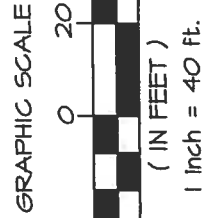
EXISTING 15' WIDE EASEMENT FOR STORM & SANITARY SEWERS  
 VOL. 947 - 180  
 EXISTING 15' WIDE EASEMENT FOR STORM & SANITARY SEWERS  
 VOL. 865 - 490

SALOME NAOMI AVERY  
 PPN: 17-010-40-00-026-000  
 11-07-07  
 FILE # 200724498

WALTER CHUNG  
 PPN: 17-010-40-00-047-003  
 7-18-88  
 VOL. 1067, PG. 713

225.96' S 89°19'00" E  
 225.96' N 89°19'00" W  
 STORM SEWER EASEMENT  
 4,519 sq.ft.  
 0.104 acres

ROBERT H. & DIANN C. VOGLIANO  
 PPN: 17-010-40-00-025-000  
 11-26-08  
 FILE # 200820688



500°16'00"W  
 20.00'

UMA STREET (40')

EASEMENT AND RIGHT-OF-WAY AGREEMENT

GRANTING EASEMENT FOR STORM SEWER CONSTRUCTION

FOR AND IN CONSIDERATION of the sum of six thousand two hundred twenty dollars (\$6,220), for the right to use the owner's property for the construction, repair, maintenance and the replacement of the storm sewer in the easement and the replacement of Arborvitae trees and Lilac bushes , the receipt of which is acknowledged, and such other consideration as is herein below set forth, the undersigned Walter Chung, hereinafter referred to as "Grantor(s)", who claim title to certain real estate by deed recorded in File 200724498 of the Portage County records, does for her heirs, successors, and assigns, hereby give, devise, grant and convey to the City of Kent, Ohio, a municipal corporation, which is hereinafter referred to as "Grantee," its successors and assigns, the perpetual right to a permanent exclusive easement and right-of-way to lay, maintain, operate, repair, remove and replace storm sewer improvements and related necessary appurtenances over and through said real estate situated in the City of Kent, County of Portage, State of Ohio and known as being a part of Lot 10 of original Franklin Township, said easement being more fully described as follows:

Beginning in the easterly line of Deidrick Road, 50 feet in width, at its intersection with the northerly line of land conveyed to (Permanent Parcel No. 17-010-40-00-048-000) Charles E. and Theresa A. Pope by instrument dated December 11, 2001 and recorded in File 200134865 of the Portage County Records;

- COURSE I      Thence north 00°16'00" east along said easterly line of Deidrick Road, a distance of 20.00 feet to a point;
- COURSE II     Thence south 89°19'00" east by a line which is parallel with said northerly line of land of Pope and distant 20 feet northerly therefrom, a distance of 245.96 feet to the westerly line of land conveyed to (Permanent Parcel No. 17-010-40-00-026-000) Salome Naomi Avery by instrument dated November 7, 2007 and recorded in File 200724498 of the Portage County Records;
- COURSE III    Thence south 00°16'00" west along said westerly line of land of Avery, a distance of 20.00 feet to the southwest corner of said land of Avery;
- COURSE IV    Thence north 89°19'00" west along said northerly line of land of Pope, a distance of 245.96 feet to the principal point of beginning and containing 0.113 of an acre (4,919 square feet) of land as calculated and described in March, 2010, under the direction of Timothy P. Hadden, P.S., No. 6786, CT Consultants, Inc.;

WALTER CHUNG, grantor(s) herein, claim(s) title by or through instrument dated July 18, 1988 and recorded in volume 1067, page 713 of the Portage County Records;

Bearings contained herein are based upon general warranty deed dated July 18, 1988 and recorded in volume 1067, page 713 of the Portage County Records;

The above described easement burdens a portion of property designated as Portage County Auditor's Permanent Parcel No. 17-010-40-00-047-003.

And grantor(s) do agree to keep said easement free of all permanent structures, providing that the City of Kent, Portage County, Ohio shall operate and maintain said improvement as a public facility in accordance with the standards, policies and procedures of other similar public facilities within the City of Kent and shall properly backfill and restore the ground surface and ground cover vegetation to the condition existing immediately prior to such construction, reconstruction, maintenance or repair; except that said City shall not be required to repair any structures (such as buildings, light poles and appurtenances, catch basins, storm sewers, utility service lines, pavement, curbing or landscape islands belonging to Grantor and located within the easement and right-of-way, unless such damage was caused by an intentional act of negligence of the City of Kent, its agents, employees, contractors, licensees, or invitees.

IN WITNESS WHEREOF, the Grantor has hereunto set its signature this 5th day of August, 2013.

WITNESS:

Robert S. Nyerger  
Robert S. Nyerger

GRANTOR:

By: Walter Chung  
Walter Chung

STATE OF OHIO, COUNTY OF PORTAGE, ss.:

This day, before me, a Notary Public of the, City of Kent before me personally appeared Walter Chung, to me known to be the person described in and who executed the foregoing instrument and acknowledged that she executed the same as her free act and deed, for the purposes therein set forth.

Witness my hand and official seal this 5th day of August, 2013.

My Commission Expires May 23rd 2016

[Signature]  
(Notary Public)



Danielle Kline  
Resident Summit County  
Notary Public, State of Ohio  
My Commission Expires: 05/23/2016

Accepted by Kent City Council, \_\_\_\_\_, 2013

THIS INSTRUMENT PREPARED BY: Rhonda Boyd, P.E., P.S., City of Kent



CITY OF KENT  
DEPARTMENT OF PUBLIC SERVICE  
DIVISION OF ENGINEERING

MEMO

TO: Dave Ruller  
Linda Jordan

FROM: Corinne Finney

DATE: August 14, 2013

RE: Area Q Phase 5 Storm Sewer Improvements  
Resolution of Necessity

The Engineering Division is requesting Council to declare, by resolution, the necessity of the Area Q Phase 5 Storm Sewer Improvement project. Area Q Phase 5 is the final phase of the Area Q Storm Sewer Improvement Project. The storm sewer improvements include the construction of a new storm trunk sewer, swales and catch basins along:

- Deidrick Road - From 130 feet south of Parmalee Street south to Munroe Falls-Kent Road
- Irma Street - From 540 feet south of Parmalee Street to Chelton Drive
- Chelton Drive - Beginning at the intersection with Deidrick Road and ending at the intersection with Irma Street.

The storm sewer will outlet into Fish Creek through the City of Stow.

The project meets the assessment criteria as defined in Kent's Codified Ordinance (KCO) Chapter 925 - Special Assessments, and the Ohio Revised Code Chapter 727. Residents benefiting from the adjacent and abutting improvements are to be assessed for the following items:

- Roadside Ditch/Swale
- Restoration, Seeding and Mulching
- Roof Drains (Laterals)
- Storm Sewer (new)
- Drive Approaches - As necessary, to be improved to a hard surface as per KCO Section 901.04 - Construction Standards.

The Assessment Rates can be found in Table A - Applicable Special Assessment Rates, last updated in 1996.

The Division of Engineering is requested Council to adopt a Resolution of Necessity for the Area Q Phase 5 Storm Sewer Improvement Project, so the assessment portion of the project can move forward.

C: Gene Roberts, Service Director  
James Bowling, Deputy Service Director/Superintendent of Engineering  
file

August 14, 2013

Dr. Joseph Giancola, Superintendent  
Kent City School District  
321 North DePeyster Street  
Kent, OH 44240-2592

**Re: Calculation of Tax Increment Financing Payments**

Dear Dr. Giancola:

Reference is hereby made to that certain Compensation Agreement between the City of Kent and the Board of Education of the Kent City School District dated \_\_\_\_\_, 2010 (the "Agreement") related to a tax increment financing project undertaken by the City. All capitalized terms used in this letter and not otherwise defined in this letter shall have the meanings ascribed to such terms in the Agreement.

Under Section 2 of the Agreement, the City is required to pay the School District a portion of the PILOTs received by the City. The City and the School District, by signing this letter, hereby request the County Auditor to calculate (consistent with the terms of Agreement) and directly distribute the portion of the PILOTs due the School District and the City under the Agreement, and agree to that payment procedure to the extent the County Auditor continues to be willing to undertake those responsibilities.

We would appreciate it if the School District would confirm its agreement to the payment arrangement set forth above by signing where indicated below and returning a signed counterpart of this letter to the undersigned at your earliest convenience.

Thank you very much for your assistance.

Sincerely,

CITY OF KENT, OHIO

By: \_\_\_\_\_  
City Manager

**ACKNOWLEDGED AND AGREED TO:**

KENT CITY SCHOOL DISTRICT

By: \_\_\_\_\_  
President of the Board of Education

And: \_\_\_\_\_  
Superintendent

And: \_\_\_\_\_  
Treasurer

CITY OF KENT HEALTH BOARD MEETING  
August 13, 2013 5:30 PM  
325 S. DEPEYSTER STREET  
KENT, OH 44240  
Phone (330) 678-8109 Fax (330) 678-2082

AGENDA

1. MINUTES July 9, 2013 Meeting
2. OPEN COMMENTS/GUEST COMMENTS
3. REPORTS
  - A. Statistical Reports
  - B. Expenditures & Encumbrances
  - C. Health Commissioner's Report
    - a. Vital Stats Letter to ODH
    - b. Change in Mosquito Control
  - D. Public Health Emergency Preparedness Reports
  - E. Communicable Disease Annual Report
4. ACTION ITEMS
  - A. EH and Housing Maintenance Code (Recommendation to Council)
  - B. Smoke Free Ohio Contract with ODH
  - C. Resolution 2013-005 (Immediate Danger to the Public's Health)
5. INFORMATION ITEMS
  - A. RWJF Workgroups (Evaluation and Strategy Workgroups)
  - B. ODH Food Audit
  - C. Website Development
  - D. Mold Handout
  - E. Quarantine handout
6. EXECUTIVE SESSION
7. ADJOURN MEETING

If you require assistance to attend this meeting, please contact the Health Department at (330) 678-8109.

JN/trr

cc: Health Board  
City Manager  
Clerk of Council  
Health Staff  
Mayor  
News Media  
Post  
File

Kent City Health Department  
 325 S. Depeyster Street  
 Kent, Ohio 44240  
 HEALTH BOARD MINUTES  
 July 9, 2013

**Board Members Present**

Doug Wagener  
 John Gwinn  
 Jack Amrhein  
 Chris Woolverton  
 Susan Roxburgh

**Staff Present**

Jeff Neistadt  
 Kyle Kelly, Sanitarian

**Guests**

John Blanar - Landlord  
 Terry Hronek - Landlord  
 Jim Hauch - Landlord  
 Bill Arthur - Landlord  
 Douglas Guska - Landlord  
 Mal Jarem – Observer  
 Melinda Jackson - Observer

Doug Wagener called to order the Health Board Meeting of July 9, 2013 at 5:30 pm.

The minutes from the May 14, 2013 meeting were distributed and reviewed by the Health Board members prior to the meeting.

**Motion:** A motion to approve the minutes from the May 2013 meeting was made by Chris Woolverton and seconded by Jack Amrhein. With no objections, the motion passed.

**Open Comments**

Five landlords attended the meeting of July 9, 2013 to discuss their concerns with the housing code changes and how they affect them as property owners.

John Blanar introduced himself. He stated that he has 2 rental units in the City and has a lot of concerns about changes to the housing code and how several of the changes will significantly affect him and his rentals. Mr. Blanar stated that one concern was a requirement for all rentals to have carbon monoxide detectors. Mr. Blanar stated he has an all electric home, no gas. If you require all multi-use rentals to have carbon monoxide detectors then he would have also have to install them. Mr. Blanar did not understand the solid waste container changes and does not agree with the change in the requirement for additional smoke detectors. The way the code reads now, his rental needs 11 smoke detectors. With the new requirement, he would need 52. Mr. Blanar does not like having to be forced to schedule an inspection 30 days before his license expires or be fined. Mr. Blanar does not agree with the housing license fees going up 50%.

Terry Hronek stated that all the gas appliances in his rental on S. Lincoln are on the first floor. The carbon monoxide detectors should be near those appliances not on the second floor too. As for the adding more smoke detectors; can you just enforce the use of the sealed 15 year battery life detectors, instead adding more?

Jim Hauch stated that the problem with the sealed detectors is they come up missing or are broken. Mr. Hauch questioned the solid waste issue, will landlords be required to carry unlimited trash service for each rental? He also questioned what areas the carbon monoxide detectors will have to be placed. Jim asked about the costs of rentals and raising the base fee per structure from \$65 plus \$5 dollars per person; to \$100 base fee and \$5 per bedroom. Jim asked if the increase could be done gradually over the next couple years instead of the increase all at once.

Bill Arthur introduced himself and wanted to comment on the Carbon Monoxide detector issue. He asked if all houses in the City of Kent will be required to have Carbon Monoxide detectors?

Douglas Guska stated that he has read through the code changes. He likes most of what the changes are except the issue of Screening and Screen Doors. He asked if all the landlords were going to be required to install screen doors on all units.

Kyle Kelly stated that the Health Department will take into consideration all the issues and concerns discussed. Smoke detectors is one issue that the Department feels strongly about it's a safety issue and it puts us in line with national standards. Kyle stated the Health Department will reconsider the location of carbon monoxide detectors. He also commented on the solid waste changes. He stated that the Health Department believes that 95% of the landlords do a great job with solid waste issues, it's the 5% that do not supply proper containment or services that need to be placed under more stringent rules. By the Health Department instituting the solid waste update, it gives inspectors a little more control over the trash issues in Kent. There will more than likely be a stipulation placed in the code that if we are called out to the same address for trash issues more than one or two times during close spans of time, then we can force the owner to supply trash totes and/or require them to have unlimited service. Regarding the screen door issue, we will not be requiring landlords to install screen doors. Kyle also addressed Mr. Blonar's comments on enforcing an original inspection date 30 days prior licensing expiration or face a \$75 fine. Kyle stated that the purpose for this section in the code is for those who wait until a couple days before their license expires to schedule an inspection and then it takes two or three reinspections before they are actually licensed because they are not getting the repairs done in a timely fashion. For the Health Department to focus on other state mandated programs like food inspections, pool inspections, etc. we need to enforce a limit on how much time we spend at properties doing reinspection after reinspection. When we have to return to properties 3 or more times, that is burden on our time when we could be inspecting in other health programs. Finally, Kyle addressed the issue with the housing fee changes brought up by Mr. Hauch. Jim would like to see a gradual increase fees in the next couple years. Kyle stated that if you actually

go back and calculate the fees for your rentals, most of you won't see much of difference compared to what you paid for this year for maximum occupancy.

Jeff Neistadt stated that the changes being made to Housing Maintenance Code are minor. These changes are needed 1) for safety, 2) to be in line with other city standards and 3) the current code has not been updated since the 70's.

Doug Wagner thanked the guests for attending the meeting and voicing their concerns, if something else comes to mind please contact the Health Department Staff.

**Statistical Report for May and June 2013**

No Issues.

**Expenditures and Encumbrances Report for May and June 2013**

**May 2013**

<b>VENDOR</b>	<b>ITEM DESCRIPTION</b>	<b>AMOUNT</b>
Ohio Div. of Real Estate	Burial Permit fees for the month of April 2013	\$80.00
Treasurer, State of Ohio	RFE fee transmittal for the month of April 2013	\$112.00
Treasurer, State of Ohio	FSO fee transmittal for the month of April 2013	\$56.00
Global Industrial	Drum containment basin	\$229.27
Kent office Supply	2 Cartons of copy paper & 2 reams of cardstock	\$119.56
U.S. Cargo	Shipping packages to ODH Lab for rabies testing.	\$150.00
Uline	Insulated shipping boxes – for shipping bats and raccoons for rabies testing.	\$193.07
Flynn's Auto	4 Tires for the Mosquito Truck	\$316.40
	<b>TOTAL</b>	<b>\$1,256.30</b>

<b><u>Travel &amp; Reimbursements</u></b>		
Kyle Kelly	Reimbursement for fees associated with R.S. exam prep and study material as part of the OEHA Conference	\$35.00
Trevor Jones	Reimbursement for R.S. Exam fees	\$165.00
Justin Smith	Reimbursement for travel expenses incurred while attending mandatory training on Health-space 5/6 to 5/9	\$404.31
Jeff Neistadt	Reimbursement for expenses incurred while traveling to Columbus for the PHCC from 5/22 to 5/24	\$219.50
		<b>\$823.81</b>

<b>VENDOR</b>	<b>ITEM DESCRIPTION</b>	<b>AMOUNT</b>
Treasurer, State of Ohio	Registered Sanitarian License renewal for J. Neistadt	\$80.00
Lowe's	Construction Material for Health Lab Clinic	\$346.17
Gehm & Sons	Open order for dry ice for mosquito traps	\$300.00
Univar Env. Sciences	Spheratax SPH & Teknar CG for mosquito spraying	\$325.04
Bissler & Sons	Indigent services for Nancy Stropkey.	\$1,000.00
	<b>TOTAL</b>	<b>\$2,051.21</b>

<b>Travel &amp; Reimbursements</b>		
		\$0.00
		\$0.00

**June 2013**

**Motion:** A motion to approve the expenditures and encumbrances from May and June 2013 was made by Susan Roxburgh and seconded by John Gwinn. The motion passed.

**Commissioner's Report**

Jeff stated that the new inspection program Healthspace through the EHDSI project is now operational. The Health Department is currently using it for our swimming pool inspections and soon enough for our food service inspections. All of our licenses will be printed through this program and will be able to eventually take online payment for services as well. Once the "bugs" have been worked out the system and the staff feels proficient in its use, in the future we will approach the board regarding using this same software system for housing inspections. Chris Woolverton asked that the GIS component of the software be activated as well.

Several items were included in your packets this month including a letter sent to all multi-unit housing property owners and their agents regarding the draft code revisions as well as comments received on the code revisions, the evaluation results for our food safety basics class we held here at the health department, and the student housing survey data produced through peer to peer interviews from the KSU built environment class. Just from the small data sample, there are possibly 49 illegal rooming/boardng houses in the blocks that the surveys were conducted.

The health staff attended an all hazards annual training at the EOC conducted by Annette Petranic who is now the interim EMA Director as Jon Barber is no longer with the Portage County Emergency Management Agency.



Health Department staff have started spraying for mosquitos after several setbacks with the mosquito truck sprayer. We are using the Swift911 (reverse 911) system to notify residents that we are spraying. Chris Woolverton stated that he is very pleased that the Health Department activated the reverse 911 system notifying people of Mosquito spraying.

Due to the expansion of Job and Family Services in Portage County, the Portage County Health Department is moving to the Family and Community Services building on Oakwood Drive in Ravenna. The location is slightly smaller in total space but it will be much more convenient for the public, especially being housed with the Help me Grow program through family and Community Services.

Chip Porter and I have been meeting regarding staffing needs of both agencies and accreditation. Chip and I are planning on sharing an accreditation coordinator as many of the PHAB measures are related to disease surveillance and nursing services which are provided to this agency through contract with Portage County. We are looking to start the interview process at the beginning of next year.

The Summit County Public Health Department was recently awarded accreditation status by the Public Health Accreditation Board making it the first and only Ohio health department to become accredited. There are now a total of 14 accredited health departments across the U.S. Mahoning County, who was also a beta test site location for accreditation, did not get accredited and now must submit an accreditation action plan.

The contract between Ravenna and the Portage County Health Department for complete merge have been put off for a couple months, currently the shared services agreement has been extended.

The Health Department food service operation had an audit conducted by the Ohio Department of Health. Jeff stated that it was the first audit he had since starting here. In the exit interview, we were told we met all of the requirements. Once the report is available it will be shared with the board.

### **Public Health Emergency Preparedness Reports**

Annette Petranic is now interim EMA Director as Jon Barber is no longer with the Portage County Emergency Management Agency.

Kyle Kelly, committee member of Portage Prepares, stated that the group is making headway. Their website is up and they are working out the details on the Facebook and Twitter accounts. Chris Woolverton volunteered to be a subject matter expert if need be.

### **Infectious Disease Reports**

Communicable Disease Report for June was not available for distribution, however an item of note is that there was 2 cases of lyme disease in the county (none in Kent) during the month of June. Ticks have been very bad. Jeff stated that the spray we are using for mosquitoes kills ticks as well.

Chris Woolverton stated that he has a student that is interested in a project identifying West Nile Virus. He would like the student to spend some time learning how to identify mosquitos and count them. They will order the reagents required to run the testing. August is the target time to begin testing.

### **Old Business**

Academic Health Department discussions have been ongoing. Jeff stated that he has met with Dan Smith regarding vacant buildings and office space that could potentially be used for an Academic Health Department. We need to be specific with shared services when we begin to put together a MOU.

RWJF Workgroup – Susan Roxburgh attended June 24th meeting, it was a data collection and discussion meeting.

### **New Business**

NECO Mutual Aid Agreement with other communities to come into Kent to work together during a disaster.

**Motion:** A motion was made by Chris Woolverton and seconded by Jack Amrhein to approve the NECO Mutual Aid Agreement. With no objections, the motion passed.

Temporary Food Service Operation Packets were in need of updating. The previous packet was 16 pages, the new packet has been reduced to 8 pages. There is the checklist, a page for the setup drawing, and a signature page.

**Motion:** A motion was made by Jack Amrhein and seconded by Chris Woolverton to approve the Temporary Food Service Operation Packet as amended. With no objections, the motion passed.

Disposal of Insecticide. Jeff stated that a container of Durzban from the year 2000 was found in a shed where we house mosquito chemicals. It was quite difficult finding anyone who had MSDS sheets on this chemical but we did manage to get copies from Dow Chemical. We requested quotes for the disposal of the chemical from two companies. One quote was for \$4,000 the other was for \$1,200. We would like to dispose of this as soon as possible.

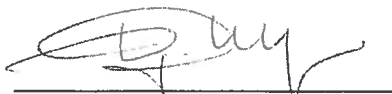
**Motion:** A motion was made by Susan Roxburgh and seconded by Jack Amrhein to approve the expenditure of \$1,200 to dispose of the Durzban insecticide. With no objections, the motion passed.

Website – Jeff stated that several quotes for the Health Department's website was received. The quotes are for website design and contact management. We have looked over the quotes and have chosen the company called Revize. They are giving us a 50% discount on services. Their normal charge for startup is \$4,800. They are only going to charge us \$2,400. They offer templates and design usability, free training for staff, the use of their servers, and backup servers, as well as on line tech support, etc.

**Motion:** A motion was made by Chris Woolverton and seconded by Jack Amrhein. to approve the expenditure of \$2400 for startup of a new website design. With no objections, the motion passed.

**Motion:** A motion to adjourn the meeting of July 9, 2013 was made by Chris Woolverton and seconded by Jack Amrhein. With no objection, the motion passed, the meeting adjourned.

Approved:

  
\_\_\_\_\_  
Doug Wagener, President

  
\_\_\_\_\_  
Jeff Neistadt, Secretary

## KENT HEALTH DEPARTMENT STATISTICAL REPORT 2013

	July 2013	YTD 2013	July 2012	YTD 2012
<b>HEALTH DEPT. \$ COLLECTED</b>				
FamAbuse fund	\$ 453.00	\$ 3,324.00	\$ 441.00	\$ 2,865.00
Vital Stats Rev.	\$ 2,567.00	\$ 19,005.50	\$ 2,499.00	\$ 16,235.00
Child Abuse	\$ 906.00	\$ 6,648.00	\$ 882.00	\$ 5,730.00
State VS	\$ 2,718.00	\$ 19,774.50	\$ 2,646.00	\$ 17,190.00
B Perm Rev	\$ 15.50	\$ 104.50	\$ 17.00	\$ 106.00
B Perm State	\$ 77.50	\$ 522.50	\$ 85.00	\$ 530.00
Food Estab.	\$ 0.00	\$ 16,949.00	\$ 198.00	\$ 10,385.25
Food Service	\$ 916.89	\$ 58,665.79	\$ 839.90	\$ 39,944.70
FSO Vending	\$ 0.00	\$ 476.00	\$ 0.00	\$ 655.00
Home Sewage	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Housing	\$ 17,445.00	\$ 43,230.00	\$ 18,175.00	\$ 42,505.00
Swim Pools	\$ 0.00	\$ 6,445.00	\$ 259.50	\$ 3,522.00
SolWst(Trks)	\$ 0.00	\$ 1,055.00	\$ 0.00	\$ 570.00
Tattoo Parlors	\$ 0.00	\$ 400.00	\$ 0.00	\$ 300.00
*Misc(Xerox, etc.)	\$ 1.00	\$ 1,346.30	\$ 0.00	\$ 34.90
Funeral home overpay	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
**ST Subsidy	\$ 0.00	\$ 7,700.09	\$ 0.00	\$ 4,886.82
<b>TOTAL COLLECTED</b>	<b>\$ 25,099.89</b>	<b>\$ 185,646.18</b>	<b>\$ 26,042.40</b>	<b>\$ 145,459.67</b>
<b>TO STATE</b>				
FamAbuse fund	\$ 439.39	\$ 3,224.32	\$ 427.80	\$ 3,097.80
Food Estabs	\$ 0.00	\$ 1,400.00	\$ 28.00	\$ 1,204.00
Bur.Permits	\$ 77.50	\$ 522.50	\$ 85.00	\$ 567.50
Child Abuse	\$ 878.82	\$ 5,687.16	\$ 855.54	\$ 6,195.39
State VS QTRLY	\$ 2,718.00	\$ 19,944.00	\$ 2,646.00	\$ 19,161.00
Food Service	\$ 0.00	\$ 3,824.00	\$ 28.00	\$ 3,360.00
Food Vendors	\$ 0.00	\$ 66.00	\$ 0.00	\$ 150.00
Swim Pools	\$ 0.00	\$ 1,435.00	\$ 72.00	\$ 216.00
Wells	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>TOTAL</b>	<b>\$ 4,113.71</b>	<b>\$ 36,102.98</b>	<b>\$ 4,142.34</b>	<b>\$ 33,951.69</b>
<b>TOTAL ASSETS</b>	<b>\$ 20,986.18</b>	<b>\$ 149,543.20</b>	<b>\$ 21,900.06</b>	<b>\$ 111,507.98</b>
+Admin fee to Vital Stats	\$ 40.79	\$ 299.12	\$ 39.69	\$ 281.11
-3% FamAbuse	\$ 13.61	\$ 99.68	\$ 13.23	\$ 93.73
-3% ChildAbuse	\$ 27.18	\$ 199.44	\$ 26.46	\$ 187.38

STATISTICAL REPORT Cont.	July 2013	YTD 2013	July 2012	YTD 2012
<b>PERMIT/lic.</b>				
Food Estabs	0	51	1	32
Food Service (10 Temps)	10	168	9	122
FS Vending	0	21	0	47
Home Sewage	0	0	0	1
Housing	34	184	136	343
Solid Waste	0	48	0	50
Swim Pools	0	19	0	16
Septic Haul.	0	0	0	0
Tattoo Parlors	0	4	0	1
Other	0	0	0	0
<b>TOTAL</b>	<b>44</b>	<b>495</b>	<b>146</b>	<b>612</b>
<b>MOSQ.CONT.</b>				
Larvacide Hrs.	25.0	50.0	8.0	10.0
Adulticide Hrs.	64.8	130.0	0.0	0.0
Tot Man Hrs	89.8	216.0	24.0	35.1
<b>COMPLAINTS</b>				
Received	27	151	14	96
Abated	25	140	18	92
<b>LEGAL.COMPL.</b>				
Filed (animal bite)	1	1	0	2
Pre-trials	0	0	0	0
Trials	0	0	0	0
<b>COMM.DISEASE (not available)</b>	<b>0</b>	<b>153</b>	<b>10</b>	<b>188</b>
<b>VNA CLINICS IMMUNIZATIONS</b>	<b>11</b>	<b>112</b>	<b>9</b>	<b>39</b>
<b>BIRTH Copies issued</b>	<b>53</b>	<b>325</b>	<b>30</b>	<b>182</b>
<b>DEATH Copies issued</b>	<b>249</b>	<b>1891</b>	<b>259</b>	<b>1844</b>

# **A G E N D A**

## **CITY OF KENT BOARD OF ZONING APPEALS**

**RECONVENED MEETING OF JULY 15, 2013  
PUBLIC HEARINGS & BUSINESS MEETING  
AUGUST 19, 2013  
7:00PM  
COUNCIL CHAMBERS – KENT CITY HALL  
325 SOUTH DEPEYSTER STREET**

**(THIS MEETING WAS RECESSED ON JULY 15, 2013 AND IS BEING RECONVENED TO  
CONCLUDE DISCUSSION ON ONE ITEM ONLY)**

### **I. CALL TO ORDER**

### **II. OLD BUSINESS**

**A. BZ13-008      CHO-OYU, LTD. / DIANA PREHN, ATTORNEY  
509 FRANKLIN AVENUE**

Section:      ORC 1.08(B)(2g-h)

Request:      The applicants are requesting an appeal of the City of  
Kent Building Official's decision to condemn the property  
and schedule the building for demolition, as per Ohio  
Revised Code Section 1.08(B)(2g-h).

#### **1. Board of Zoning Appeals Discussion / Action**

### **III. ADJOURNMENT**



**VII. MEETING MINUTES**

**A. MINUTES FROM MARCH 18, 2013 MEETING**

**B. MINUTES FROM JUNE 17, 2013 MEETING**

**VIII. OTHER BUSINESS**

**IX. ADJOURNMENT**





# CITY OF KENT, OHIO

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## DEPARTMENT OF COMMUNITY DEVELOPMENT

**DATE:** AUGUST 9, 2013  
**TO:** KENT CITY BOARD OF ZONING APPEALS  
**FROM:** HEATHER PHILE, DEVELOPMENT PLANNER  
**RE:** STAFF REPORT FOR THE AUGUST 19, 2013 BOARD OF ZONING APPEALS MEETING

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The following cases appear on the agenda for the August 19, 2013 Board of Zoning Appeals meeting:

### OLD BUSINESS

**CASE NO.:** BZ13-008

**APPLICANT:** CHO-OYU, LTD. / DIANA PREHN, ATTORNEY

**SITE LOCATION:** 509 Franklin Avenue

**STATUS OF APPLICANT:** The applicant is the owner of the property and his attorney.

**REQUESTED ACTION:** The applicants are requesting an appeal of the City of Kent Building Official's decision to condemn the property and schedule the building for demolition, as per Ohio Revised Code Section 1.08(B)(2g-h).

**ZONING:** This property is currently located in the R-C: High Density Multi-family Residential – Commercial Zone District.

**TRAFFIC:** The property is accessible from Franklin Avenue and Alley No. 11 behind the property.

**SURROUNDING LAND USES:** The property is surrounded by commercial uses on the north, and other residential uses on the east, south, and west.

**APPLICABLE CODE SECTION:** ORC 1.08(B)(2g-h)

**ANALYSIS:**

This property is located at 509 Franklin Avenue and is currently a vacant single family dwelling. This property is currently zoned R-C: High Density Multi-family Residential – Commercial.

The applicant explains that a lawsuit for this property is in court with the neighboring property owners due to their trespassing onto the property. The neighbors have changed the locks on 930 Overholt Rd., Kent, Ohio 44240 • (330) 678-8108 fax (330) 678-8030 • [www.KentOhio.org](http://www.KentOhio.org)

the doors and have used the property as storage for their retail store, without permission from the owner of the property. The applicants are asking for an extension to the adjudication order to settle the court case and to begin eviction of the neighbors. The extension will enable the property owner to start cleaning and renovating the property in order to get the utilities turned back on and to be able to use the property as a rental unit.

The applicant is appealing the adjudication order by the Building Official deeming this property as blighted. The Building Official determined that this property should be condemned and demolished based on two violations from the Ohio Revised Code. A letter by the Building Official was sent to the owner of the property on February 12, 2013 that explained the violations: the property contains a vacant or abandoned structure and the water service has been disconnected since at least August of 2011.

A fire was reported at this property on April 18, 2007. The owner of the property was sent numerous letters explaining that this home was open to the elements and needs to be repaired. A permit was given on December 19, 2008 to repair the fire damage and the property was given 180 days to complete the repairs. The Building Official sent a letter in September of 2009 that stated the property was to be condemned and will be put in the process for demolition. The applicant requested another permit for repairs in 2011. A framing inspection was performed and approved in March 2011. No other activity occurred on the property until the Building Official sent the adjudication order letter in February of 2013.

UPDATE SINCE APRIL 15, 2013 MEETING

An event timeline has been compiled, using the information in the Community Development address file. This timeline is included with the Board's information packets.

UPDATE SINCE MAY 20, 2013 MEETING

No new information has been submitted since the previous hearing.

UPDATE SINCE JULY 15, 2013 MEETING

No new information has been submitted since the previous hearing.

NEW BUSINESS

<u>CASE NO.:</u>	<b>BZ13-015</b>
<u>APPLICANT:</u>	<b>ROGER &amp; CHRISTINA GILPIN</b>
<u>SITE LOCATION:</u>	492 Laurel Drive
<u>STATUS OF APPLICANT:</u>	The applicants are the owners of the property.
<u>REQUESTED ACTION:</u>	The applicants are requesting an appeal of the City of Kent Building Official's decision to condemn the property and schedule the building for demolition, as per Ohio Revised Code 1.08(B)(2g-h).

ZONING: This property is currently located in the R-2: Medium Density Residential Zone District.

TRAFFIC: The property is accessible from Laurel Drive.

SURROUNDING LAND USES: The property is surrounded by other residential uses on all sides.

APPLICABLE CODE SECTION: ORC 1.08(B)(2g-h)

ANALYSIS:

This property is located at 492 Laurel Drive and is currently zoned R-2: Medium Density Residential. This property is currently a vacant, single family home.

The property owner is requesting an appeal to the Building Official's order to demolish the house due to blighted conditions. The applicant objects to this order stating this order is in violation of their constitutional rights. The applicant states that the order is not consistent with the Ohio Revised Code, that this property is not in violation with the ORC or the City of Kent Municipal Code, and that this property can be repaired. The applicant explains that they intend to repair the structure and remedy any violations on the property.

A fire occurred at this property on November 24, 2009. The only permit issued after the fire has been for a plumbing permit for a hose bib connection in September of 2011. No other permits have been issued for any repairs of the structure. A letter by the Building Official was sent to the owner of the property on May 31, 2013 that explained two violations, based on the Ohio Revised Code: The property contains a vacant or abandoned structure and the water service has been disconnected since at least May of 2008. There are letters in the file for high grass and weed violations and a letter dated August of 2010 from a neighbor complaining about the condition of the house and property. The following is a timeline of events for the property, based on information in the Building Department address files:

5/22/08	Water Service disconnected
6/12/09	High grass and weeds violation letter sent to property owners
11/24/09	Fire occurred at property
4/9/10	Unsafe structure placard posted on property
8/5/10	Letter to the Health Department from a neighbor complaining about the condition of the property - fire damage, graffiti on house, and animal infestations.
9/14/11	Plumbing permit issued for hose bib connection
5/29/13	High grass and weeds violation letter sent to property owners
6/11/13	Civil Infraction fine letter sent to property owners regarding the high grass and weeds
6/31/13	Letter sent to home owner stating the adjudication order #13-12 for demolition

CASE NO.: BZ13-016

APPLICANT: ALALAWI ALTAHER / MILLER GARAGE DOOR CO.

SITE LOCATION: 1256 Denise Drive

STATUS OF APPLICANT: The applicant is the owner of the property and the contractor for the owner.

REQUESTED ACTION: The applicant is requesting a 16-foot variance from the 28-foot minimum rear yard setback for a non-conforming lot in order to construct an addition to the main structure 12 feet from the rear property line (Section 1161.09(b)(2)).

ZONING: This property is currently located in the R-2: Medium Density Residential Zone District.

TRAFFIC: The property is accessible from Denise Drive.

SURROUNDING LAND USES: The property is surrounded by single family residential uses on all sides.

APPLICABLE CODE SECTION: 1161.09(b)(2)

ANALYSIS:

This property is located at 1256 Denise Drive and is currently a single family dwelling. This property is currently zoned R-2: Medium Density Residential. The lot is considered non-conforming, as it does not meet the minimum lot size for the R-2 zoning district. This lot is 8520 square feet in size, where 11,000 square feet is the minimum.

The applicant would like to construct a new garage addition onto the existing house. They are converting the existing garage into living area and would like to build a new two car garage on the west side of the house. The applicant is requesting a variance to be able to construct the new addition 12 feet from the rear property line.

This house is located on a corner lot, which means there are two front yards. The rear yard is opposite (parallel to) the shorter of the two frontages. Since this lot is a non-conforming lot, the minimum rear yard setback is 20 percent of the depth of the entire lot, making the setback of this lot 28 feet. The existing house is approximately 33 feet from the rear property line. The applicant has looked at other locations on the lot, and has concluded that this is the most logical place for the garage addition.

cc: Applicants  
Case files  
Jennifer Barone, Development Engineer  
Bridget Susel, Community Development Director  
Eric Fink, Asst. Law Director



## KENT FIRE DEPARTMENT MONTHLY INCIDENT REPORT JUNE 2013

### FIRE INCIDENT RESPONSE INFORMATION

#### Summary of Fire Incident Alarms

	CURRENT PERIOD			YEAR TO DATE		
	2013	2012	2011	2013	2012	2011
City of Kent	38	53	41	278	325	254
Kent State University	3	10	15	39	104	109
Franklin Township	12	16	16	62	98	68
Sugar Bush Knolls	0	0	0	3	0	0
Mutual Aid Given	7	4	4	30	24	25
<b>Total Fire Incident Alarms</b>	<b>60</b>	<b>83</b>	<b>76</b>	<b>412</b>	<b>551</b>	<b>456</b>

#### Summary of Mutual Aid Received by Location

City of Kent	1	1	1	5	10	3
Kent State University	0	0	0	1	2	0
Franklin Township	0	1	0	1	4	0
Sugar Bush Knolls	0	0	0	0	0	0
<b>Total Mutual Aid</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>7</b>	<b>16</b>	<b>3</b>

### EMERGENCY MEDICAL SERVICE RESPONSE INFORMATION

#### Summary of Emergency Medical Service Responses

	CURRENT PERIOD			YEAR TO DATE		
	2013	2012	2011	2013	2012	2011
City of Kent	168	156	166	1125	1078	1166
Kent State University	12	14	23	149	200	152
Franklin Township	31	51	28	212	225	150
Sugar Bush Knolls	3	1	0	7	7	5
Mutual Aid Given	4	2	4	25	18	12
<b>Total Emergency Medical Service Responses</b>	<b>218</b>	<b>224</b>	<b>221</b>	<b>1518</b>	<b>1528</b>	<b>1485</b>

#### Summary of Mutual Aid Received by Location

City of Kent	0	2	2	17	7	9
Kent State University	0	0	0	0	2	2
Franklin Township	0	0	0	2	7	2
Sugar Bush Knolls	0	0	0	0	0	0
<b>Total Mutual Aid</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>19</b>	<b>16</b>	<b>13</b>

### TOTAL FIRE AND EMERGENCY MEDICAL SERVICE RESPONSE INCIDENTS

<b>2013</b>	<b>278</b>	<b>307</b>	<b>297</b>	<b>1930</b>	<b>2079</b>	<b>1941</b>
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# CITY OF KENT, OHIO

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## DEPARTMENT OF COMMUNITY DEVELOPMENT Building Services Division

To: Dave Ruller  
City Manager

From: Bridget Susel  
Community Development Director *B.S.*

Date: July 26, 2013

RE: Monthly Permit and Zoning Complaint Report – June 2013

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Attached is the monthly report per Council's request.

If you have questions or require further information, please let us know.

**BUILDING PERMIT REPORT SUMMARY (KCO 147-04) - JUNE 2013**

<u>Permit Type</u>	<u># Approved</u>	<u>Current YTD</u>	<u>Previous YTD</u>
Building	26	102	120
Electric	14	85	101
HVAC	8	53	48
Plumbing	8	57	46
Engineering	7	27	31
Subdivisions	0	7	1
Zoning	9	49	68
<b>Total:</b>	<b>72</b>	<b>380</b>	<b>415</b>

<u>Permit Type</u>	<u>Account Code</u>	<u>Fees Collected</u>	<u>Current YTD</u>	<u>Previous YTD</u>
Park Fee	10633513	0.00	540.00	1,440.00
Fire Dept Review/Inspect	00135201	600.00	2,700.00	n/a
Building Reviews	00135201	3,356.25	24,037.50	24,768.75
Building	00135201	6,071.05	21,144.50	25,517.45
Electric	00135202	770.25	18,804.34	8,653.25
HVAC	00135204	4,566.40	9,855.25	4,115.00
Plumbing	20235203	735.23	26,435.48	3,098.00
<b>Subtotal:</b>		<b>\$16,099.18</b>	<b>\$103,517.07</b>	<b>\$67,592.45</b>
State 1% Fee	80436362	19.71	74.25	74.28
State 3% Fee	80436362	310.36	2,069.73	1,017.90
Demolition Bond	80436313	0.00	100.00	1,900.00
Contractor Registrations	00135204-8	700.00	8,725.00	4,500.00
Zoning	00135301	521.50	3,816.47	1,770.00
Fence Permits	00135301	75.00	275.00	815.00
Signs	00135313	175.00	1,205.00	710.00
Civil Infraction Fines	00135106	100.00	400.00	260.00
Board Applications	00135302	100.00	950.00	1,800.00
Postage	10405400132	91.39	996.93	954.85
Miscellaneous	00135406	172.25	753.50	913.51
Sewer Permits	20235316	100.00	375.00	465.93
Sewer Utilization	20233604	1,310.00	24,104.00	18,072.00
Sewer Disconnect	20235406	0.00	0.00	2,620.00
Storm Sewer	20833604	100.00	500.00	2,600.00
Street Excavation	00135317	140.00	540.00	640.00
Water Meters	20133604	809.00	4,911.75	1,570.00
Water Permit	20133604	100.00	250.00	1,000.00
Water Utilization	20133604	550.00	10,120.00	8,947.00
Water Disconnect	20135406	0.00	3,000.00	1,100.00
Chlorination	20133604	0.00	450.00	600.00
Waterline Const/Frontage	20133604	0.00	0.00	0.00
Street Exc. Bond	80436341	2,240.50	30,040.50	2,000.00
Subdivision Bond	80436312	0.00	10,000.00	10,400.00
Fire Escrow Deposit	80436331	0.00	1,513.45	0.00
Site Plan Construction	00135317	124.05	3,470.05	11,434.12
Plan Review	00135317	124.05	3,470.05	3,547.15
Improvement Inspection	00135317	0.00	0.00	4,994.50
Grading Permits	00135317	57.00	191.00	4,781.50
Plat Review/Lot Split	00135317	0.00	240.00	30.00
<b>Subtotal:</b>		<b>\$7,919.81</b>	<b>\$112,541.68</b>	<b>\$89,517.74</b>
<b>Grand Total:</b>		<b>\$24,018.99</b>	<b>\$216,058.75</b>	<b>\$157,110.19</b>

# Permit Payments Listing by Jurisdiction

From: 5/30/13 To: 6/27/13

			Value	Fee	BBS	Total
<b>Existing Commercial</b>						
<b>Kent</b>						
EC-2013-02-3	WELLS SHERMAN HOUSE	6/25/2013				
	CONSTRUCT FOUNDATION AND RELOCATE AND 247 N WATER ST		\$0.00	\$1,287.00	\$0.00	\$1,295.70
EC-2013-05-3	TRUCK DOCK DOORS AND RAMP	6/5/2013				
	CONSTRUCT 3 NEW TRUCK DOCK DOORS AND RAMP 765 STOW ST		\$75,000.00	\$429.10	\$0.00	\$432.39
EC-2013-05-4	STATUE	6/4/2013				
	CONSTRUCT FOUNDATION AND ERECT STATUE 201 E ERIE ST		\$0.00	\$0.00	\$0.00	\$0.00
EC-2013-05-6	SECRET CELLAR TENANT BUILDOUT	6/3/2013				
	CONSTRUCT TENANT BUILDOUT FOR SECRET CELLAR 176 E MAIN ST		\$0.00	\$0.00	\$0.00	\$0.00
EC-2013-05-7	ONE LOVE YOGA STUDIO TENANT	6/6/2013				
	CONSTRUCT TENANT BUILDOUT FOR ONE LOVE YOGA 295 S WATER ST		\$0.00	\$833.40	\$0.00	\$843.03
EC-2013-05-8	HOTEL/CONFERENCE CENTER	6/6/2013				
	ERECT RADIUS SIGN ON CANOPY OF 215 S DEPEYSTER ST		\$0.00	\$174.50	\$0.00	\$176.00
EC-2013-06-3	BASEMENT WALL REPLACEMENT	6/26/2013				
	REPLACE 10' OF EAST BASEMENT WALL 624 VINE ST		\$3,500.00	\$50.00	\$0.00	\$51.50
	<u>Total for Kent</u>		\$78,500.00	\$2,774.00		\$2,798.62
	<u>Total for Existing Commercial Permits</u>		\$78,500.00	\$2,774.00		\$2,798.62

## Electric, Commercial

<b>Kent</b>						
ELC-2013-06-1	ELECT, METER RESET #701	6/14/2013				
	INSPECT FOR METER RESET FOR APT 701 540 S WATER ST		\$0.00	\$50.00	\$0.00	\$51.50
ELC-2013-06-2	ELECT, DOCK AREA	6/10/2013				
	INSTALL ELECTRIC FOR DOCK AREA 765 STOW ST		\$0.00	\$79.80	\$0.00	\$82.19
ELC-2013-06-3	ELECT, SECRET CELLAR	6/12/2013				
	INSTALL ELECTRIC FOR SECRET CELLAR 176 E MAIN ST		\$0.00	\$0.00	\$0.00	\$0.00
ELC-2013-06-4	ELECT, SERVICE & REMODEL FOR	6/21/2013				
	REPLACE MAIN PANEL AND WIRE RESTROOMS 1205 W MAIN ST		\$0.00	\$0.00	\$0.00	\$0.00



## Permit Payments Listing by Jurisdiction

From: 5/30/13 To: 6/27/13

			Value	Fee	BBS	Total
<b>Electric, Commercial</b>						
<b>Kent</b>						
ELC-2013-06-5	ELECT, ONE LOVE YOGA	6/24/2013				
INSTALL ELECTRIC FOR ONE LOVE YOGA TENANT 295 S WATER ST			\$0.00	\$185.45	\$0.00	\$191.01
ELC-2013-06-6	ELECT, 2 NEW SERVICES	6/27/2013				
REPLACE METERS AND PANELS FOR APTS #6 & #11 1537 W WATER ST			\$0.00	\$100.00	\$0.00	\$103.00
<u>Total for Kent</u>			\$0.00	\$415.25		\$427.70
<u>Total for Electric, Commercial Permits</u>			\$0.00	\$415.25		\$427.70

## Electric, Residential

<b>Kent</b>						
ELR-2013-05-10	METER RESET	5/31/2013				
INSPECTION FOR METER RESET 244 CHERRY ST			\$0.00	\$50.00	\$0.00	\$50.50
ELR-2013-05-11	ELECT, PANEL UPGRADE	5/31/2013				
UPGRADE SERVICE PANEL 299 S CHESTNUT ST			\$0.00	\$35.00	\$0.00	\$35.35
ELR-2013-05-8	ELECT, BASEMENT BEDROOM &	6/3/2013				
INSTALL ELECTRIC FOR BASEMENT BEDROOM & 404 E SUMMIT ST			\$0.00	\$50.00	\$0.00	\$50.50
ELR-2013-05-9	ELECT, SERVICE	6/4/2013				
REPLACE FROM OVERHEAD SERVICE TO PANEL AND 1227 FAIRVIEW			\$0.00	\$35.00	\$0.00	\$35.35
ELR-2013-06-1	ELECT, SWIMMING POOL	6/14/2013				
INSTALL ELECTRIC FOR SWIMMING POOL 1440 RIVER EDGE DR			\$0.00	\$50.00	\$0.00	\$50.50
ELR-2013-06-2	ELECT, METER RESET	6/10/2013				
INSPECT FOR METER RESET 459 NEEDHAM			\$0.00	\$50.00	\$0.00	\$50.50
ELR-2013-06-3	ELECT, SERVICE REPLACEMENT	6/24/2013				
REPLACE ELECTRIC SERVICE 492 S FRANCIS			\$0.00	\$35.00	\$0.00	\$35.35
ELR-2013-06-4	ELECT, METER RESET	6/25/2013				
INSPECT FOR METER RESET 606 WALTER ST			\$0.00	\$50.00	\$0.00	\$50.50
<u>Total for Kent</u>			\$0.00	\$355.00		\$358.55
<u>Total for Electric, Residential Permits</u>			\$0.00	\$355.00		\$358.55

## Engineering, Commercial

# Permit Payments Listing by Jurisdiction

From: 5/30/13 To: 6/27/13

		Value	Fee	BBS	Total
<b>Kent</b>					
ENGC-2013-05-4	GAS SERVICE	6/3/2013			
	REPLACE/RELOCATE GAS SERVICE	\$40,725.00	\$20.00	\$ .00	\$20.00
	250 RIVER ST				
ENGC-2013-06-1	AT&T CONDUIT INSTALLATION	6/20/2013			
	INSTALL 9 LF OF CONDUIT	\$10,000.00	\$20.00	\$ .00	\$20.00
	331 E MAIN ST				
	<u>Total for Kent</u>	\$50,725.00	\$40.00		\$40.00
	<u>Total for Engineering, Commercial Permits</u>	\$50,725.00	\$40.00		\$40.00

## Engineering, Residential

<b>Kent</b>					
ENGR-2013-06-1	WATER SERVICE REPLACEMENT	6/20/2013			
	WATER SERVICE REPLACEMENT	\$ .00	\$1,045.00	\$ .00	\$1,045.00
	139 S PEARL ST				
ENGR-2013-06-2	WATER SERVICE REPLACEMENT	6/24/2013			
	REPLACE WATER SERVICE	\$ .00	\$45.00	\$ .00	\$45.00
	218 N LINCOLN ST				
ENGR-2013-06-3	DRIVE APRON REPLACEMENT	6/26/2013			
	REPLACE DRIVE APRON	\$ .00	\$20.00	\$ .00	\$20.00
	1256 DENISE DR				
ENGR-2013-06-4	WATERLINE REPLACEMENT	6/26/2013			
	REPLACE WATERLINE	\$ .00	\$25.00	\$ .00	\$25.00
	500 ALLEN DR				
ENGR-2013-07-2	WATER METER ADDITIONAL FEE	6/6/2013			
	INSTALL 3/4" METER INSTEAD OF 1" METER AS	\$ .00	\$50.00	\$ .00	\$50.00
	1351 NICHOLAS				
	<u>Total for Kent</u>	\$ .00	\$1,185.00		\$1,185.00
	<u>Total for Engineering, Residential Permits</u>	\$ .00	\$1,185.00		\$1,185.00

## Existing Residential

<b>Kent</b>					
ER-2013-05-10	DECK	6/6/2013			
	CONSTRUCT REAR YARD DECK 10' x 12'	\$2,000.00	\$75.00	\$ .00	\$75.50
	531 SUZANNE DR				
ER-2013-05-3	ADD OUTSIDE DOOR AND	6/3/2013			
	ADD OUTSIDE DOOR AND BASEMENT BEDROOM	\$1,600.00	\$50.00	\$ .00	\$50.50
	404 E SUMMIT ST				
ER-2013-05-4	DECKS	6/3/2013			
	CONSTRUCT 2 DECKS - BASEMENT & MAIN FLOOR	\$10,000.00	\$106.00	\$ .00	\$106.81
	1401 RUSTIC BRIDGE				

# Permit Payments Listing by Jurisdiction

From: 5/30/13 To: 6/27/13

			Value	Fee	BBS	Total
<b>Existing Residential</b>						
<b>Kent</b>						
ER-2013-05-5	WATERPROOF	6/5/2013				
REPLACE FOOTER DRAINS AND WATERPROOF			\$ .00	\$50.00	\$ .00	\$50.50
617 EDGEWOOD DR						
ER-2013-05-6	DECK	6/7/2013				
CONSTRUCT 16' X 21' DECK			\$5,000.00	\$91.80	\$ .00	\$92.47
522 EDGEWOOD DR						
ER-2013-05-7	SUNROOM	6/6/2013				
CONVERT SCREENED ROOM TO SUNROOM			\$8,939.00	\$50.00	\$ .00	\$50.50
322 VALLEY VIEW ST						
ER-2013-05-8	DECK	6/6/2013				
CONSTRUCT REAR YARD DECK			\$2,700.00	\$84.60	\$ .00	\$85.20
792 ADMORE DR						
ER-2013-05-9	DECK	6/6/2013				
CONSTRUCT REAR YARD DECK 16' X 12'			\$2,000.00	\$84.60	\$ .00	\$85.20
1020 ELNO AVE						
ER-2013-06-1	BASEMENT BLOCK WALL	6/10/2013				
REPLACE BASEMENT BLOCK WALL			\$15,000.00	\$50.00	\$ .00	\$50.50
1504 S LINCOLN ST						
ER-2013-06-2	DECK	6/11/2013				
CONSTRUCT COMPOSITE DECK			\$ .00	\$84.60	\$ .00	\$85.20
1431 RUSTIC BRIDGE DR						
ER-2013-06-3	SCREENED PORCH	6/12/2013				
CONSTRUCT SCREENED PORCH			\$29,000.00	\$83.40	\$ .00	\$83.98
431 BURR OAK DR						
ER-2013-06-4	DECK	6/17/2013				
CONSTRUCT DECK IN BACKYARD			\$2,480.00	\$90.85	\$ .00	\$91.51
1010 NATUREWOOD						
	<u>Total for Kent</u>		\$78,719.00	\$900.85		\$907.87
	<u>Total for Existing Residential Permits</u>		\$78,719.00	\$900.85		\$907.87

## Fire Suppression/Alarm

### Kent

FSA-2013-01-6	BELLERIA'S TYPE I HOOD	6/11/2013				
INSTALL TYPE I HOOD FOR BELLERIA'S			\$ .00	\$350.00	\$ .00	\$353.00
135 E ERIE ST						
FSA-2013-02-3	BELLERIA'S HOOD SUPPRESSION	6/4/2013				
INSTALL HOOD SUPPRESSION			\$ .00	\$312.50	\$ .00	\$315.50
135 E ERIE ST						

# Permit Payments Listing by Jurisdiction

From: 5/30/13 To: 6/27/13

			Value	Fee	BBS	Total
<b>Fire Suppression/Alarm</b>						
<b>Kent</b>						
FSA-2013-05-10	FIRE SPRINKLER SYSTEM	6/21/2013				
INSTALL FIRE SPRINKLER SYSTEM FOR MAPLEBROOK 5231 SUNNYBROOK RD			\$80,000.00	\$4,145.95	\$0.00	\$4,258.33
FSA-2013-05-13	FIRE ALARM FOR BAR 145 PATIO	6/4/2013				
INSTALL FIRE ALARM FOR BAR 145 PATIO 100 E ERIE ST			\$0.00	\$304.90	\$0.00	\$308.80
FSA-2013-05-6	FIRE SUPPRESSION FOR AMETEK	6/13/2013				
INSTALL FIRE SUPPRESSION FOR AMETEK STORAGE 800 STOW ST			\$6,000.00	\$425.00	\$0.00	\$428.00
	<u>Total for Kent</u>		\$86,000.00	\$5,538.35		\$5,663.63
	<u>Total for Fire Suppression/Alarm Permits</u>		\$86,000.00	\$5,538.35		\$5,663.63

## Heating, Commercial

<b>Kent</b>						
HVACC-2013-06-1	HVAC FOR YOGA STUDIO	6/12/2013				
HVAC INSTALLATION FOR YOGA STUDIO 295 S WATER ST			\$0.00	\$285.45	\$0.00	\$294.01
HVACC-2013-06-2	HVAC, MAPLEBROOK	6/14/2013				
INSTALL HVAC FOR MAPLEBROOK 5231 SUNNYBROOK RD			\$0.00	\$3,895.95	\$0.00	\$4,012.83
	<u>Total for Kent</u>		\$0.00	\$4,181.40		\$4,306.84
	<u>Total for Heating, Commercial Permits</u>		\$0.00	\$4,181.40		\$4,306.84

## Heating, Residential

<b>Kent</b>						
HVACR-2013-06-1	HVAC, A.C. REPLACEMENT	6/6/2013				
REPLACE A.C. 404 CRAIN AVE			\$0.00	\$50.00	\$0.00	\$50.50
HVACR-2013-06-2	HVAC, NEW RESIDENCE	6/6/2013				
INSTALL HVAC IN NEW RESIDENCE 1596 ELIZABETH CIR			\$0.00	\$100.00	\$0.00	\$101.00
HVACR-2013-06-3	HVAC, A.C. REPLACEMENT	6/6/2013				
REPLACE A.C. 1098 HOLLISTER DR			\$0.00	\$35.00	\$0.00	\$35.35
HVACR-2013-06-4	HVAC, FURNACE & A.C.	6/14/2013				
REPLACE FURNACE & A.C. 335 OVERLOOK DR			\$0.00	\$35.00	\$0.00	\$35.35

# Permit Payments Listing by Jurisdiction

From: 5/30/13 To: 6/27/13

			Value	Fee	BBS	Total
<b>Heating, Residential</b>						
<b>Kent</b>						
HVACR-2013-06-5	HVAC, A.C. REPLACEMENT	6/14/2013				
REPLACE A.C.			\$ .00	\$35.00	\$ .00	\$35.35
217 ROBERT DR						
HVACR-2013-06-7	HVAC, NEW RESIDENCE	6/27/2013				
INSTALL HVAC SYSTEM IN NEW RESIDENCE			\$ .00	\$100.00	\$ .00	\$101.00
1064 ADRIAN DR						
	<u>Total for Kent</u>		\$ .00	\$355.00		\$358.55
	<u>Total for Heating, Residential Permits</u>		\$ .00	\$355.00		\$358.55

## New Commercial

<b>Kent</b>						
NC-2012-12-3	KENT WELLS SHERMAN HOUSE	6/25/2013				
BUILDING & SITE WORK TO RELOCATION THE KENT			\$ .00	\$2,042.60	\$ .00	\$2,042.60
247 N WATER ST						
	<u>Total for Kent</u>		\$ .00	\$2,042.60		\$2,042.60
	<u>Total for New Commercial Permits</u>		\$ .00	\$2,042.60		\$2,042.60

## New Residential

<b>Kent</b>						
NR-2013-05-1	NEW RESIDENCE	6/5/2013				
CONSTRUCT NEW SINGLE FAMILY RESIDENCE			\$244,025.75	\$2,779.10	\$ .00	\$2,782.84
1411 LAKEWOOD						
	<u>Total for Kent</u>		\$244,025.75	\$2,779.10		\$2,782.84
	<u>Total for New Residential Permits</u>		\$244,025.75	\$2,779.10		\$2,782.84

## Plumbing, Commercial

<b>Kent</b>						
PC-2013-06-1	PLUMB, BATHROOMS	6/6/2013				
INSTALL PLUMBING FOR 2 BATHROOMS			\$ .00	\$54.20	\$ .00	\$55.83
107 S DEPEYSTER ST						
PC-2013-06-2	PLUMB, BATHROOM ROUGH IN	6/6/2013				
PLUMB BATHROOM ROUGH IN - NO CONNECTION TO			\$ .00	\$152.28	\$ .00	\$156.85
948 CHERRY ST						
PC-2013-06-3	PLUMB, ONE LOVE YOGA	6/7/2013				
PLUMB ONE LOVE YOGA			\$ .00	\$147.30	\$ .00	\$151.72
295 S WATER ST						
PC-2013-06-4	PLUMB., WATER HEATER	6/12/2013				
REPLACE WATER HEATER			\$ .00	\$50.50	\$ .00	\$50.50

# Permit Payments Listing by Jurisdiction

From: 5/30/13 To: 6/27/13

		Value	Fee	BBS	Total
<b>Plumbing, Commercial</b>					
<b>Kent</b>					
369 N MANTUA ST					
PC-2013-06-5	PLUMB, KENT KARATE RENOVATIONS	6/21/2013			
PLUMB RENOVATIONS FOR KENT KARATE					
		\$0.00	\$226.45	\$0.00	\$233.24
122 W COLLEGE ST					
	<u>Total for Kent</u>	\$0.00	\$630.73		\$648.14
	<u>Total for Plumbing, Commercial Permits</u>	\$0.00	\$630.73		\$648.14

## Plumbing, Residential

<b>Kent</b>					
PR-2013-05-6	PLUMB, WATER HEATER	6/6/2013			
REPLACE WATER HEATER & SHOWER DRAIN					
		\$0.00	\$35.00	\$0.00	\$35.35
215 E OAK ST					
PR-2013-06-1	PLUMB, WATER HEATER	6/6/2013			
REPLACE WATER HEATER					
		\$0.00	\$35.00	\$0.00	\$35.35
443 CARTHAGE AVE					
PR-2013-06-4	PLUMB, WATER HEATER	6/14/2013			
REPLACE WATER HEATER					
		\$0.00	\$35.00	\$0.00	\$35.35
844 MANCHESTER AVE					
	<u>Total for Kent</u>	\$0.00	\$105.00		\$106.05
	<u>Total for Plumbing, Residential Permits</u>	\$0.00	\$105.00		\$106.05

## Review Fees

<b>Kent</b>					
REV-2013-03-2	REVIEW FEES #8 & #9 W/ MEETINGS	6/11/2013			
		\$0.00	\$862.50	\$0.00	\$862.50
215 S DEPEYSTER ST					
REV-2013-07-2	REVIEW FEES RE: COOLERS	6/14/2013			
		\$0.00	\$56.25	\$0.00	\$56.25
295 S WATER ST					
	<u>Total for Kent</u>	\$0.00	\$918.75		\$918.75
	<u>Total for Review Fees Permits</u>	\$0.00	\$918.75		\$918.75

## Zoning

<b>Kent</b>					
Z-2013-05-16	TEMPORARY TENT PERMIT	6/3/2013			
INSTALL TEMPORARY TENT FROM 7/2/13 UNTIL					
		\$0.00	\$25.00	\$0.00	\$25.00
1532 S WATER ST					

# Permit Payments Listing by Jurisdiction

From: 5/30/13 To: 6/27/13

		Value	Fee	BBS	Total
<b>Zoning</b>					
<b>Kent</b>					
Z-2013-05-21	TEMPORARY SIGN PERMIT	6/3/2013			
INSTALL TEMPORARY SIGN FROM 6/3/13 UNTIL 7/3/13. 1541 S WATER ST		\$ .00	\$25.00	\$ .00	\$25.00
Z-2013-05-22	TEMPORARY SIGN	6/3/2013			
INSTALL TEMPORARY BANNER FROM 6/10/13 UNTIL 136 N WATER ST		\$ .00	\$25.00	\$ .00	\$25.00
Z-2013-05-23	FENCE	6/5/2013			
INSTALL SPLIT RAIL FENCE PER PLAN 1468 RIVER PARK DR		\$ .00	\$25.00	\$ .00	\$25.00
Z-2013-05-24	NEW BUILDING SIGN	6/7/2013			
INSTALL NEW 18.5 SQ. FT. BUILDING SIGN 164 CHERRY ST		\$ .00	\$50.00	\$ .00	\$50.00
Z-2013-06-1	FENCE	6/7/2013			
INSTALL FENCE PER PLAN 523 BOWMAN DR		\$ .00	\$25.00	\$ .00	\$25.00
Z-2013-06-2	INGROUND POOL	6/7/2013			
INSTALL INGROUND POOL PER PLAN 1440 RIVER EDGE DR		\$ .00	\$25.00	\$ .00	\$25.00
Z-2013-06-3	FENCE	6/24/2013			
INSTALL NEW FENCE PER PLAN 844 MANCHESTER AVE		\$ .00	\$25.00	\$ .00	\$25.00
Z-2013-06-4	NEW GROUND SIGN	6/24/2013			
INSTALL NEW 24 SQ. FT. GROUND SIGN PER PLAN 802 N MANTUA ST		\$ .00	\$50.00	\$ .00	\$50.00
	<u>Total for Kent</u>	\$ .00	\$275.00		\$275.00
	<u>Total for Zoning Permits</u>	\$ .00	\$275.00		\$275.00
	Total for all permit types:	\$537,969.75	\$22,496.03		\$22,820.14

# *Monthly Report* 6/1/13 to 6/30/13

<i>Date</i>	<i>Complaint Type</i>	<i>Street</i>	<i>Owner or Company</i>	<i>Ward</i>
6/1/2013	Overgrown Vegetation	1720 Main, East	WEC 2000a-36 LLC 3352-0	6
6/1/2013	Overgrown Vegetation	500 Harvey	Lander	6
6/1/2013	Overgrown Vegetation	737 Allerton	Levashina	3
6/5/2013	Overgrown Vegetation	1263 Carol	Eckard	2
6/5/2013	Overgrown Vegetation	1266 Carol	Hawkins	2
6/5/2013	Overgrown Vegetation	202 College, East	Kent Co-operative Housing	5
6/5/2013	Overgrown Vegetation	336 Silver Meadows	Sullivan, Sr.	2
6/6/2013	Overgrown Vegetation	1631 St. Clair	Rivers	3
6/6/2013	Overgrown Vegetation	0 Rustic Knoll	Crooked River Land Co.	1
6/10/2013	Overgrown Vegetation	227 Franklin	BEBS Ltd., an Ohio LLC	5
6/12/2013	Overgrown Vegetation	1316 Water, South	Family Dollar of Ohio Inc.	3
6/13/2013	Overgrown Vegetation	1005 Main, East	DuBois Book Store	6
6/13/2013	Overgrown Vegetation	402 Irma	Gilpin	2
6/13/2013	Overgrown Vegetation	609 Lincoln, South	University Residences Kent	5
6/14/2013	Overgrown Vegetation	1312 Denise	Montecalvo	2
6/17/2013	Overgrown Vegetation	1130 Middlebury	US Bank Nat'l. Association	2
6/19/2013	Overgrown Vegetation	549 Depeyster, South	Hillebrecht	5
6/19/2013	Overgrown Vegetation	539 DePeyster, South	Rader III	5
6/19/2013	Overgrown Vegetation	315 Willow, North	Peck	5
6/21/2013	Overgrown Vegetation	330 Pleasant	Arthur	1
6/21/2013	Overgrown Vegetation	1116 Munroe Falls	Markham	2
6/24/2013	Overgrown Vegetation	609 Vine	Sealholts	5
6/24/2013	Overgrown Vegetation	603 Vine	Seaholts	5
6/24/2013	Overgrown Vegetation	218 College, East	Transohio Properties	5
6/24/2013	Overgrown Vegetation	336 Silver Meadows	Sullivan	2
6/25/2013	Overgrown Vegetation	309 University	Smith (Trustee)	6
6/27/2013	Overgrown Vegetation	849 Main, West	Klaassen	2
6/28/2013	Overgrown Vegetation	0 Davey	Linger	6
6/28/2013	Overgrown Vegetation	851 Admore	Bucher	2



<i>Date</i>	<i>Complaint Type</i>	<i>Street</i>	<i>Owner or Company</i>	<i>Ward</i>
6/6/2013	Nuisance Material	239 Elm, East	Jacobs	3
6/5/2013	Property Maintenance	535 Bowman	Rennecker	3
6/5/2013	Property Maintenance	336 Silver Meadows	Sullivan, Sr.	2
6/7/2013	Property Maintenance	132 Linden	Yost	6
6/18/2013	Property Maintenance	211 Mantua, North	Dorow	1
6/18/2013	Property Maintenance	417 Wolcott	Clow	1
6/25/2013	Property Maintenance	634 Lake	Crock	6
6/26/2013	Property Maintenance	348 Dodge	Cho Oyu Ltd.	3
6/26/2013	Property Maintenance	402 Dodge	Lee	3
6/26/2013	Property Maintenance	319 Elm, West	Brewster	3
6/26/2013	Property Maintenance	302 Elm, West	McBride	3
6/26/2013	Property Maintenance	313 Elm, West	Pozderac	3
6/26/2013	Property Maintenance	349 Elm, West	Turner	3
6/26/2013	Property Maintenance	325 Elm, West	Born Free MC Toy Run Inc.	3
6/27/2013	Property Maintenance	220 School, East	White	3
6/24/2013	Zoning Code Violation	302 Oak, West	McBride	3
6/27/2013	Zoning Code Violation	540 DePeyster, South	Adams	5
6/25/2013	Building Code Violation	1537 Water, South	Knieriem	3
6/6/2013	Stormwater/Drainage	120 Elm, East	Lanari	3



# CITY OF KENT, OHIO

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## DEPARTMENT OF COMMUNITY DEVELOPMENT Building Services Division

To: Dave Ruller  
City Manager

From: Bridget Susel  
Community Development Director *B.S.*

Date: August 8, 2013

RE: Monthly Permit and Zoning Complaint Report – July 2013

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Attached is the monthly report per Council's request.

If you have questions or require further information, please let us know.

**BUILDING PERMIT REPORT SUMMARY (KCO 147-04) - JULY 2013**

<u>Permit Type</u>	<u># Approved</u>	<u>Current YTD</u>	<u>Previous YTD</u>
Building	21	123	136
Electric	13	98	110
HVAC	10	63	64
Plumbing	14	71	54
Engineering	6	33	38
Subdivisions	0	7	1
Zoning	11	60	75
<b>Total:</b>	<b>75</b>	<b>455</b>	<b>478</b>

<u>Permit Type</u>	<u>Account Code</u>	<u>Fees Collected</u>	<u>Current YTD</u>	<u>Previous YTD</u>
Park Fee	10633513	720.00	1,260.00	1,440.00
Fire Dept Review/Inspect	00135201	500.00	3,200.00	n/a
Building Reviews	00135201	1,818.75	25,856.25	27,600.00
Building	00135201	6,972.60	28,117.10	27,137.75
Electric	00135202	1,032.40	19,836.74	9,202.25
HVAC	00135204	395.00	10,250.25	5,605.00
Plumbing	20235203	666.55	27,102.03	3,837.00
<b>Subtotal:</b>		<b>\$12,105.30</b>	<b>\$115,622.37</b>	<b>\$74,822.00</b>
State 1% Fee	80436362	18.28	92.53	89.28
State 3% Fee	80436362	217.16	2,286.89	1,104.87
Demolition Bond	80436313	0.00	100.00	2,188.00
Contractor Registrations	00135206 - 8	1,000.00	9,725.00	5,000.00
Zoning	00135301	375.00	4,191.47	2,015.00
Fence Permits	00135301	75.00	350.00	890.00
Signs	00135313	100.00	1,305.00	795.00
Civil Infraction Fines	00135106	100.00	500.00	660.00
Board Applications	00135302	100.00	1,050.00	2,495.80
Postage	10405400132	0.00	996.93	1,032.20
Miscellaneous	00135406	182.00	935.50	1,087.51
Sewer Permits	20235316	100.00	475.00	515.93
Sewer Utilization	20233604	1,310.00	25,414.00	19,382.00
Sewer Disconnect	20235406	0.00	0.00	2,620.00
Storm Sewer	20833604	100.00	600.00	2,800.00
Street Excavation	00135317	100.00	640.00	760.00
Water Meters	20133604	4,359.75	9,271.50	2,445.00
Water Permit	20133604	50.00	300.00	1,075.00
Water Utilization	20133604	550.00	10,670.00	9,497.00
Water Disconnect	20135406	0.00	3,000.00	2,600.00
Chlorination	20133604	0.00	450.00	2,150.00
Waterline Const/Frontage	20133604	0.00	0.00	0.00
Street Exc. Bond	80436341	1,000.00	31,040.50	3,000.00
Subdivision Bond	80436312	0.00	10,000.00	20,400.00
Fire Escrow Deposit	80436331	0.00	1,513.45	0.00
Site Plan Construction	00135317	0.00	3,470.05	16,295.87
Plan Review	00135317	0.00	3,470.05	8,408.90
Improvement Inspection	00135317	0.00	0.00	4,994.50
Grading Permits	00135317	0.00	191.00	4,781.50
Plat Review/Lot Split	00135317	0.00	240.00	85.00
<b>Subtotal:</b>		<b>\$9,737.19</b>	<b>\$122,278.87</b>	<b>\$119,168.36</b>
<b>Grand Total:</b>		<b>\$21,842.49</b>	<b>\$237,901.24</b>	<b>\$193,990.36</b>

# Permit Payments Listing by Jurisdiction

From: 6/28/13 To: 7/30/13

			Value	Fee	BBS	Total
<b>Existing Commercial</b>						
<b>Kent</b>						
EC-2013-06-1	OFFICE IMPROVEMENTS	7/24/2013				
	CONSTRUCT OFFICE IMPROVEMENTS		\$ .00	\$636.00	\$ .00	\$644.21
	777 STOW ST					
EC-2013-07-1	DEMOLITION OF STORAGE SHED	7/24/2013				
	DEMOLISH STORAGE SHED		\$ .00	\$200.00	\$ .00	\$206.00
	849 W MAIN ST					
EC-2013-07-2	INSULATE FOUNDATIONS FOR ALL	7/15/2013				
	INSULATE OUTSIDE PERIMETER WALLS OF ALL		\$ .00	\$700.00	\$ .00	\$721.00
	500 GOLDEN OAKS DR					
EC-2013-07-6	SMITHERS OASIS TENANT BUILDOUT	7/23/2013				
	CONSTRUCT TENANT BUILDOUT FOR SMITHER OASIS		\$ .00	\$1,201.05	\$ .00	\$1,223.39
	295 S WATER ST					
EC-2013-07-7	HOTEL/CONFERENCE CNTR WEST	7/23/2013				
	ERECT WEST ENTRY SIGN FOR THE		\$ .00	\$250.00	\$ .00	\$251.50
	215 S DEPEYSTER ST					
	<u>Total for Kent</u>		\$ .00	\$2,987.05		\$3,046.10
	<u>Total for Existing Commercial Permits</u>		\$ .00	\$2,987.05		\$3,046.10

## Electric, Commercial

### Kent

ELC-2013-06-7	ELECT, ADD 2 CEILING FANS FOR	6/28/2013				
	ADD 2 CEILING FANS FOR KENT YOGA STUDIO, SUITE		\$ .00	\$50.00	\$ .00	\$51.50
	145 S RIVER ST					
ELC-2013-08-1	ELECT, METER RESET	7/29/2013				
	INSPECT FOR METER RESET		\$ .00	\$50.00	\$ .00	\$51.50
	1368 ATHENA DR					
ELC-2013-08-2	ELECT, SMITHERS OASIS SUITE 200	7/25/2013				
	INSTALL ELECTRIC FOR TENANT BUILDOUT FOR		\$ .00	\$397.40	\$ .00	\$409.32
	295 S WATER ST					
	<u>Total for Kent</u>		\$ .00	\$497.40		\$512.32
	<u>Total for Electric, Commercial Permits</u>		\$ .00	\$497.40		\$512.32

## Electric, Residential

### Kent

ELR-2013-06-5	ELECT, WIRING REPAIR & UPGRADE	6/28/2013				
	REPAIR WIRING, ADD OUTLETS, AND UPGRADE		\$ .00	\$50.00	\$ .00	\$50.50
	1275 CAROL ST					

## Permit Payments Listing by Jurisdiction

From: 6/28/13 To: 7/30/13

			Value	Fee	BBS	Total
<b>Electric, Residential</b>						
<b>Kent</b>						
ELR-2013-06-6	ELECT, A.C.	6/28/2013				
INSTALL WIRING FOR A.C. 524 LONGMERE			\$ .00	\$50.00	\$ .00	\$50.50
ELR-2013-07-1	ELECT, SHED	7/5/2013				
INSTALL ELECTRIC FOR SHED 325 OVERLOOK			\$ .00	\$50.00	\$ .00	\$50.50
ELR-2013-07-2	ELECT, NEW RESIDENCE	7/12/2013				
INSTALL ELECTRIC FOR NEW RESIDENCE 1064 ADRIAN DR			\$ .00	\$100.00	\$ .00	\$101.00
ELR-2013-07-3	ELECT, ADDITION	7/12/2013				
INSTALL ELECTRIC FOR ADDITION 514 SPAULDING DR			\$ .00	\$50.00	\$ .00	\$50.50
ELR-2013-07-4	ELECT, SCREENED PORCH	7/12/2013				
INSTALL ELECTRIC FOR SCREENED PORCH 431 BURR OAK DR			\$ .00	\$50.00	\$ .00	\$50.50
ELR-2013-07-5	ELECT, SERVICE CHANGE	7/15/2013				
CHANGE SERVICE TO 100 AMP 455 DANSEL ST			\$ .00	\$35.00	\$ .00	\$35.35
ELR-2013-07-6	ELECT, ADDITION	7/24/2013				
INSTALL ELECTRIC FOR ADDITION 609 EDGEWOOD			\$ .00	\$50.00	\$ .00	\$50.50
ELR-2013-07-7	ELECT, KITCHEN & BATH REMODEL	7/23/2013				
INSTALL ELECTRIC FOR KITCHEN & BATH REMODEL 236 E WILLIAMS ST			\$ .00	\$50.00	\$ .00	\$50.50
ELR-2013-08-1	ELECT, THREE SEASON ROOM	7/30/2013				
INSTALL ELECTRIC FOR THREE SEASON ROOM 847 STONEWATER DR			\$ .00	\$50.00	\$ .00	\$50.50
	<u>Total for Kent</u>		\$ .00	\$535.00		\$540.35
	<u>Total for Electric, Residential Permits</u>		\$ .00	\$535.00		\$540.35

## Existing Multi-Family

### Kent

EM-2013-07-2	PORCH REPAIR	7/9/2013				
REPLACE PORCH JOIST AND FLOORING 573 VINE ST			\$4,000.00	\$50.00	\$ .00	\$51.50
	<u>Total for Kent</u>		\$4,000.00	\$50.00		\$51.50
	<u>Total for Existing Multi-Family Permits</u>		\$4,000.00	\$50.00		\$51.50

## Engineering, Commercial

## Permit Payments Listing by Jurisdiction

From: 6/28/13 To: 7/30/13

			Value	Fee	BBS	Total
<b>Kent</b>						
ENGC-2013-06-2	KSU - MAE PRENTICE HOUSE	7/2/2013				
	UTILITY CONNECTIONS FOR RELOCATION OF THE 126 S LINCOLN ST		\$ .00	\$532.00	\$ .00	\$532.00
ENGC-2013-07-2	AT&T CABINET	7/2/2013				
	CONSTRUCT AT&T CABINET 201 E ERIE ST		\$ .00	\$20.00	\$ .00	\$20.00
ENGC-2013-07-3	DRIVE APRON REPLACEMENT	7/10/2013				
	REPLACEMENT OF DRIVEWAY APRON 123 CHERRY ST		\$ .00	\$20.00	\$ .00	\$20.00
ENGC-2013-07-4	4" WATER METER & STRAINER	7/19/2013				
	4" WATER METER & STRAINER 5231 SUNNYBROOK RD		\$ .00	\$3,647.75	\$ .00	\$3,647.75
ENGC-2013-07-5	GAS SERVICE FOR MAPLEBROOK	7/22/2013				
	INSTALLATION OF THE GAS SERVICE FOR 5231 SUNNYBROOK RD		\$25,500.00	\$ .00	\$ .00	\$ .00
	<u>Total for Kent</u>		\$25,500.00	\$4,219.75		\$4,219.75
	<u>Total for Engineering, Commercial Permits</u>		\$25,500.00	\$4,219.75		\$4,219.75

## Engineering, Residential

<b>Kent</b>						
ENGR-2013-07-1	SIDEWALK REPLACEMENT	7/23/2013				
	REPLACE SIDEWALK 562 RELLIM DR		\$1,260.00	\$20.00	\$ .00	\$20.00
	<u>Total for Kent</u>		\$1,260.00	\$20.00		\$20.00
	<u>Total for Engineering, Residential Permits</u>		\$1,260.00	\$20.00		\$20.00

## Existing Residential

<b>Kent</b>						
ER-2013-06-5	ADDITION	7/1/2013				
	CONSTRUCT 12' X 22' ADDITION ON REAR OF HOUSE 514 SPAULDING DR		\$33,000.00	\$88.20	\$ .00	\$88.83
ER-2013-07-1	DECK	7/9/2013				
	CONSTRUCT DECK 989 NATHAN DR		\$2,300.00	\$89.00	\$ .00	\$89.64
ER-2013-07-10	REBUILD 3 SHED ROOFS	7/25/2013				
	REBUILD 3 SHED ROOFS 840 HUDSON DR		\$5,000.00	\$50.00	\$ .00	\$50.50
ER-2013-07-3	RENOVATE AND REPAIR	7/11/2013				
	RENOVATE AND REPAIR 645 MAE ST		\$8,000.00	\$50.00	\$ .00	\$50.50

# Permit Payments Listing by Jurisdiction

From: 6/28/13 To: 7/30/13

		Value	Fee	BBS	Total
<b>Existing Residential</b>					
<b>Kent</b>					
ER-2013-07-4	PORCH ADDITION	7/16/2013			
	CONSTRUCT PORCH ADDITION	\$1,100.00	\$77.70	\$ .00	\$78.23
	216 MAPLE ST				
ER-2013-07-5	KITCHEN & 1/2 BATH REMODEL	7/16/2013			
	REMODEL KITCHEN AND 1/2 BATH	\$35,000.00	\$50.00	\$ .00	\$50.50
	236 E WILLIAMS ST				
ER-2013-07-6	DETACHED GARAGE DEMOLITION	7/16/2013			
	DEMOLISH DETACHED GARAGE	\$ .00	\$25.00	\$ .00	\$25.25
	726 W MAIN ST				
ER-2013-07-7	DEMOLITION	7/16/2013			
	DEMOLISH STRUCTURE	\$ .00	\$50.00	\$ .00	\$50.50
	1609 ST. CLAIR AVE				
	1611 ST. CLAIR AVE				
ER-2013-07-8	THREE SEASON ROOM	7/19/2013			
	CONVERT SCREENED PORCH TO THREE SEASON	\$250.00	\$50.00	\$ .00	\$50.50
	847 STONEWATER DR				
ER-2013-07-9	CONVERT EXISTING GARAGE INTO	7/23/2013			
	CONVERT EXISTING GARAGE INTO SINGLE FAMILY	\$12,000.00	\$50.00	\$ .00	\$50.50
	1256 DENISE DR				
	<u>Total for Kent</u>	\$96,650.00	\$579.90		\$584.95
	<u>Total for Existing Residential Permits</u>	\$96,650.00	\$579.90		\$584.95

## Fire Suppression/Alarm

### Kent

FSA-2013-06-2	RESTROOM SPRINKLER RENOVATION	7/5/2013			
	INSTALL SPRINKLER CHANGES FOR RESTROOM	\$5,000.00	\$312.50	\$ .00	\$315.50
	919 MARVIN AVE				
FSA-2013-06-3	ONE LOVE YOGA SPRINKLERS	7/5/2013			
	INSTALL SPRINKLERS FOR ONE LOVE YOGA TENANT	\$3,600.00	\$360.45	\$ .00	\$366.01
	295 S WATER ST				
FSA-2013-07-1	FIRE ALARM FOR MAPLEBROOK	7/18/2013			
	INSTALL FIRE ALARM FOR MAPLEBROOK	\$ .00	\$4,220.95	\$ .00	\$4,337.83
	5231 SUNNYBROOK RD				
FSA-2013-07-2	SECRET CELLAR SUPPRESSION	7/19/2013			
	INSTALL SUPPRESSION FOR SECRET CELLAR	\$2,450.00	\$ .00	\$ .00	\$ .00
	176 E MAIN ST				
	<u>Total for Kent</u>	\$11,050.00	\$4,893.90		\$5,019.34
	<u>Total for Fire Suppression/Alarm Permits</u>	\$11,050.00	\$4,893.90		\$5,019.34

## Permit Payments Listing by Jurisdiction

From: 6/28/13 To: 7/30/13

			Value	Fee	BBS	Total
<b>Heating, Commercial</b>						
<b>Kent</b>						
HVACC-2013-07-1	HVAC, REWORK DUCTWORK & ADD	7/9/2013				
	REWORK DUCTWORK & ADD BATHROOM EXHAUST		\$ .00	\$50.00	\$ .00	\$51.50
	118 E MAIN ST					
HVACC-2013-07-2	HVAC, A.C. & AIR HANDLER	7/10/2013				
	REPLACE A.C. & AIR HANDLER		\$ .00	\$50.00	\$ .00	\$51.50
	1667 OLYMPUS DR					
HVACC-2013-07-3	HVAC, AIR CONDITIONING	7/16/2013				
	REPLACE AIR CONDITIONING		\$ .00	\$50.00	\$ .00	\$51.50
	163 FRANKLIN AVE					
HVACC-2013-07-4	HVAC, A.C. REPLACEMENT	7/17/2013				
	REPLACE AIR CONDITIONING		\$ .00	\$50.00	\$ .00	\$51.50
	331 E MAIN ST					
	<u>Total for Kent</u>		\$ .00	\$200.00		\$206.00
	<u>Total for Heating, Commercial Permits</u>		\$ .00	\$200.00		\$206.00

## Heating, Residential

<b>Kent</b>						
HVACR-2013-06-6	HVAC, A.C. REPLACEMENT	7/15/2013				
	REPLACE A.C.		\$ .00	\$35.00	\$ .00	\$35.35
	1410 RIVER EDGE DR					
HVACR-2013-07-1	HVAC, FURNACE & A.C.	7/10/2013				
	REPLACE FURNACE & A.C.		\$ .00	\$35.00	\$ .00	\$35.35
	1061 HOLLISTER DR					
HVACR-2013-07-2	HVAC, FURNACE & A.C.	7/12/2013				
	REPLACE FURNACE & A.C.		\$ .00	\$35.00	\$ .00	\$35.35
	1273 W MAIN ST					
HVACR-2013-07-3	HVAC, A.C. REPLACEMENT	7/15/2013				
	REPLACE A.C.		\$ .00	\$35.00	\$ .00	\$35.35
	227 OVERLOOK DR					
HVACR-2013-07-4	HVAC, FURNACE REPLACEMENT	7/15/2013				
	REPLACE FURNACE		\$ .00	\$35.00	\$ .00	\$35.35
	1133 LEONARD BLVD					
HVACR-2013-07-5	HVAC, DUCTWORK FOR ADDITION	7/24/2013				
	CHANGE/ADD DUCTWORK		\$ .00	\$50.00	\$ .00	\$50.50
	609 EDGEWOOD					
	<u>Total for Kent</u>		\$ .00	\$225.00		\$227.25
	<u>Total for Heating, Residential Permits</u>		\$ .00	\$225.00		\$227.25

## New Residential



# Permit Payments Listing by Jurisdiction

From: 6/28/13 To: 7/30/13

			Value	Fee	BBS	Total
<b>Kent</b>						
NR-2013-06-2	NEW RESIDENCE	7/18/2013				
CONSTRUCT NEW SINGLE FAMILY RESIDENCE			\$135,000.00	\$4,393.00	\$ .00	\$4,395.68
1064 ADRIAN DR						
	<u>Total for Kent</u>		\$135,000.00	\$4,393.00		\$4,395.68
	<u>Total for New Residential Permits</u>		\$135,000.00	\$4,393.00		\$4,395.68

## Plumbing, Commercial

<b>Kent</b>						
PC-2013-07-1	PLUMB, 3 COMP SINK/HAND SINK	7/9/2013				
INSTALL UPGRADES FOR 3 COMPARTMENT SINKS			\$ .00	\$50.00	\$ .00	\$51.50
1069 ELNO AVE						
PC-2013-07-2	PLUMB, 3 COMP SINK/HAND SINK	7/9/2013				
PLUMB UPGRADES FOR 3 COMPARTMENT SINK AND			\$ .00	\$50.00	\$ .00	\$51.50
132 W SCHOOL ST						
PC-2013-07-3	PLUMB, 3 COMP SINK/HAND SINK	7/9/2013				
PLUMB UPGRADES FOR 3 COMPARTMENT SINK AND			\$ .00	\$50.00	\$ .00	\$51.50
900 DORAMOR ST						
PC-2013-07-4	PLUMB, 3RD FLOOR METIS OFFICE	7/9/2013				
PLUMB KITCHEN SINK FOR 3RD FLOOR METIS OFFICE			\$ .00	\$50.00	\$ .00	\$51.50
195 E ERIE ST						
PC-2013-07-5	PLUMB, NEW YORK TO CHICAGO	7/3/2013				
FINISH SETTING FIXTURES			\$ .00	\$50.00	\$ .00	\$51.50
164 CHERRY ST						
PC-2013-08-1	PLUMB, SMITHERS OASIS SUITE 200	7/29/2013				
PLUMB TENANT BUILDOUT FOR SMITHERS OASIS			\$ .00	\$91.55	\$ .00	\$94.30
295 S WATER ST						
	<u>Total for Kent</u>		\$ .00	\$341.55		\$351.80
	<u>Total for Plumbing, Commercial Permits</u>		\$ .00	\$341.55		\$351.80

## Plumbing, Residential

<b>Kent</b>						
PR-2013-06-5	PLUMB, WATER HEATER	6/28/2013				
REPLACE WATER HEATER			\$ .00	\$35.00	\$ .00	\$35.35
1276 MUNROE FALLS						
PR-2013-06-6	PLUMB, WATER HEATER	6/28/2013				
REPLACE WATER HEATER			\$ .00	\$35.00	\$ .00	\$35.35
867 STONEWATER DR						
PR-2013-07-1	PLUMB, ROUGH PLUMBING ONLY	7/1/2013				
ROUGH PLUMBING ONLY			\$ .00	\$50.00	\$ .00	\$50.50
236 E WILLIAMS ST						

# Permit Payments Listing by Jurisdiction

From: 6/28/13 To: 7/30/13

		Value	Fee	BBS	Total	
<b>Plumbing, Residential</b>						
<b>Kent</b>						
PR-2013-07-2	PLUMB, ADDITION	7/12/2013				
	PLUMB 2ND STORY & GARAGE ADDITION		\$0.00	\$50.00	\$0.00	\$50.50
	609 EDGEWOOD					
PR-2013-07-3	PLUMB, WATER HEATER	7/10/2013				
	REPLACE WATER HEATER		\$0.00	\$35.00	\$0.00	\$35.35
	718 ALLERTON					
PR-2013-07-4	PLUMB, WATER HEATER	7/10/2013				
	REPLACE WATER HEATER		\$0.00	\$35.00	\$0.00	\$35.35
	620 E CRAIN ALY					
PR-2013-07-5	PLUMB, WATER HEATER	7/12/2013				
	REPLACE WATER HEATER		\$0.00	\$35.00	\$0.00	\$35.35
	433 S FRANCIS ST					
PR-2013-07-6	PLUMB, FINISH WORK FOR REMODEL	7/16/2013				
	PLUMB FINISH WORK FOR REMODEL		\$0.00	\$50.00	\$0.00	\$50.50
	236 E WILLIAMS ST					
	<u>Total for Kent</u>		\$0.00	\$325.00		\$328.25
	<u>Total for Plumbing, Residential Permits</u>		\$0.00	\$325.00		\$328.25

## Review Fees

<b>Kent</b>						
REV-2012-12-3	MISC OUTSTANDING REVIEW FEES	7/24/2013				
	BLDG A REVIEW 6, 8, 9, & 10. BLDG B REVIEW 4		\$0.00	\$637.50	\$0.00	\$637.50
	100 E ERIE ST					
	295 S WATER ST					
	<u>Total for Kent</u>		\$0.00	\$637.50		\$637.50
	<u>Total for Review Fees Permits</u>		\$0.00	\$637.50		\$637.50

## Zoning

<b>Kent</b>						
Z-2013-07-1	ABOVE GROUND POOL	7/1/2013				
	INSTALL ABOVE GROUND POOL PER PLAN		\$0.00	\$25.00	\$0.00	\$25.00
	1459 MOGADORE RD					
Z-2013-07-11	ENTRY SIGNAGE	7/30/2013				
	INSTALL SIGNAGE AT ENTRANCE		\$0.00	\$50.00	\$0.00	\$50.00
	5231 SUNNYBROOK RD					
Z-2013-07-12	SHED	7/29/2013				
	INSTALL 10' X 8' SHED IN REAR YARD PER PLAN		\$0.00	\$25.00	\$0.00	\$25.00
	600 SILVER MEADOWS BLVD					

# Permit Payments Listing by Jurisdiction

From: 6/28/13 To: 7/30/13

		Value	Fee	BBS	Total
<b>Zoning</b>					
<b>Kent</b>					
Z-2013-07-13	INGROUND POOL & FENCE	7/30/2013			
INSTALL INGROUND POOL AND 4' FENCE IN REAR 1265 WINDWARD LN		\$ .00	\$50.00	\$ .00	\$50.00
Z-2013-07-2	TEMPORARY SIGN PERMIT	7/5/2013			
INSTALL TEMPORARY SIGN FROM 7/5/13 UNTIL 8/5/13. 1321 W MAIN ST		\$ .00	\$25.00	\$ .00	\$25.00
Z-2013-07-3	FENCE PERMIT	7/9/2013			
INSTALL FENCE PER PLAN 401 OAKWOOD DR		\$ .00	\$25.00	\$ .00	\$25.00
Z-2013-07-5	TEMPORARY SIGN PERMIT	7/16/2013			
INSTALL TEMPORARY SIGN FROM 7/15/13 UNTIL 405 E MAIN ST		\$ .00	\$25.00	\$ .00	\$25.00
Z-2013-07-6	SHED	7/16/2013			
INSTALL SHED IN REAR YARD PER PLAN 605 CRAIN AVE		\$ .00	\$25.00	\$ .00	\$25.00
Z-2013-07-7	FENCE	7/19/2013			
REPLACE CHAIN LINK FENCE WITH 6' WOOD FENCE 900 MANCHESTER AVE		\$ .00	\$25.00	\$ .00	\$25.00
Z-2013-07-8	TEMPORARY TENT	7/19/2013			
ERECT TEMPORARY TENT FOR EVENT ON 8/3/13 AS 201 E ERIE ST		\$ .00	\$50.00	\$ .00	\$50.00
Z-2013-07-9	FENCE PERMIT	7/22/2013			
INSTALL FENCE PER PLAN 425 FRANKLIN AVE		\$ .00	\$25.00	\$ .00	\$25.00
	<u>Total for Kent</u>	\$ .00	\$350.00		\$350.00
	<u>Total for Zoning Permits</u>	\$ .00	\$350.00		\$350.00
	Total for all permit types:	\$273,460.00	\$20,255.05		\$20,490.79

# Monthly Report

7/1/13 to 7/31/13

<i>Date</i>	<i>Complaint Type</i>	<i>Street</i>	<i>Owner or Company</i>	<i>Ward</i>
7/8/2013	Overgrown Vegetation	1316 Water, South	Family Dollar of Ohio Inc.	3
7/8/2013	Overgrown Vegetation	1337 Water, South	IFR Petroleum Inc.	3
7/8/2013	Overgrown Vegetation	1330 Water, South	Nemer Properties Ltd.	3
7/8/2013	Overgrown Vegetation	535 Bowman	Rennecker	3
7/9/2013	Overgrown Vegetation	220 Willow, South	KSU	5
7/16/2013	Overgrown Vegetation	615 Crain	Meduri	6
7/18/2013	Overgrown Vegetation	932 Water, South	Hultgren	3
7/18/2013	Overgrown Vegetation	0 Dodge/Pine lot	CAC of Portage County	3
7/18/2013	Overgrown Vegetation	1005 Main, East	DuBois Bookstore Inc.	6
7/18/2013	Overgrown Vegetation	1720 Main, East	CVS	6
7/18/2013	Overgrown Vegetation	1631 St. Clair	Rivers	3
7/19/2013	Overgrown Vegetation	234 Lake	Richards	6
7/19/2013	Overgrown Vegetation	0 Water, South Kimco lot	Kimco Realty	3
7/19/2013	Overgrown Vegetation	0 Water, South Kimco lot	Kimco Realty	3
7/23/2013	Overgrown Vegetation	540 Water, South	SP University Inn LLC	3
7/23/2013	Overgrown Vegetation	410 Depeyster, North	Transohio Properties, Inc.	6
7/24/2013	Overgrown Vegetation	1180 Main, West	City Bank Investment Comp	2
7/25/2013	Overgrown Vegetation	809 DePeyster, South	Hughes	5
7/26/2013	Overgrown Vegetation	1216 Munroe Falls	Clegg	2
7/29/2013	Overgrown Vegetation	114 Crain	Thurman	5
7/29/2013	Overgrown Vegetation	1088 Silver Meadows	Hostetler	2
7/29/2013	Overgrown Vegetation	227 Crain	Caplinger	6
7/29/2013	Overgrown Vegetation	200 Crain	Mason	5
7/29/2013	Overgrown Vegetation	131 Crain	Smith	6
7/15/2013	Nuisance Material	603 Water, South	Bachtel	5
7/15/2013	Nuisance Material	967 Fieldstone	Fhaner	2
7/16/2013	Nuisance Material	832 Harold	Fontaine	2
7/17/2013	Nuisance Material	300 Lake		6
7/30/2013	Nuisance Material	1015 Leonard	SM Templeton Ltd.	2

<i>Date</i>	<i>Complaint Type</i>	<i>Street</i>	<i>Owner or Company</i>	<i>Ward</i>
7/15/2013	Property Maintenance	347 High	JR Acquisitions LLC	5
7/24/2013	Property Maintenance	415 Robert	Lewis	1
7/25/2013	Property Maintenance	809 DePeyster, South	Hughes	5
7/25/2013	Property Maintenance	815 DePeyster, South	Marchant	5
7/26/2013	Property Maintenance	578 Francis, South	Bank of America	2
7/26/2013	Property Maintenance	214 Summit, East	Fisher	5
7/30/2013	Property Maintenance	3 Costley	Seguin	6
7/31/2013	Property Maintenance	648 Longmere	Johnston	2
7/19/2013	Illegal Use	1637 Lincoln, South	Engleman	3
7/8/2013	Other (see comments)	0 High		5

**KENT CITY PLANNING COMMISSION  
BUSINESS MEETING  
AUGUST 20, 2013**

**COUNCIL CHAMBERS  
KENT CITY HALL  
325 S. DEPEYSTER STREET  
7:00 P.M.**

***A G E N D A***

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. READING OF PREAMBLE**

**IV. ADMINISTRATION OF OATH**

**V. CORRESPONDENCE**

**VI. OLD BUSINESS**

**VII. NEW BUSINESS**

- A. PC13-012 CITY OF KENT  
Zoning Code Text Amendment  
Chapter 1167-Site Access, Parking & Loading**

**The applicant is seeking review of the proposed zoning code text amendment to Chapter 1167 to amend the number of required parking spaces and to clarify other elements of this chapter.**

- 1) Public Hearing**
- 2) Planning Commission Discussion/Action**

- B. PC13-013 CITY OF KENT  
Zoning Code Text Amendment  
Proposed Chapter 1168-Landscape, Buffering  
and Screening**

**The applicant is seeking review of the proposed language to add Chapter 1168 entitled Landscaping, Buffering and Screening to City of Kent Zoning Code.**

- 1) Public Hearing**
- 2) Planning Commission Discussion/Action**

**VIII. OTHER BUSINESS**

**IX. ADJOURNMENT**



# CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

**DATE:** August 14, 2013  
**TO:** Kent City Planning Commission  
**FROM:** Jennifer Barone, PE, Development Engineer  
**RE:** Staff Report for the August 20, 2013 Planning Commission Meeting

The following items appear on the agenda for the August 20, 2013 Planning Commission meeting:

## **NEW BUSINESS**

CASE NO: PC13-012

APPLICANT: CITY OF KENT

REQUESTED ACTION: The proposed Zoning Code Text Amendment is being forwarded to the Commission for review and comment.

APPLICABLE CODE SECTIONS: Chapter 1167 of the Kent Codified Ordinances.

### *UPDATE:*

At the August 6, 2013 meeting, the Commission requested that staff compare the parking requirements for auto repair and gas stations with code requirements from neighboring communities and to consider adding gas station/convenience store to the list. The Commission also requested staff to review the possibility of requiring bicycle racks.

For auto repair facilities, staff is recommending a change to: Two spaces (2) per service bay plus one space (1) for each employee.

For gas stations, staff offers two possibilities:

One (1) space for each ~~two~~ (2) gasoline pumps and two (2) spaces for each service bay.

--- OR ---

One (1) space per employee, plus 1 space per 300 sq. ft. of floor area.

For gas station/convenience store, staff is suggesting the following: Gasoline Station with Convenience Stores - One (1) space for each gasoline pump plus one (1) space for each 300 square feet, or fraction thereof, of retail floor space.

Example of how the gas station/convenience store addition would impact a project: Sheetz is 5000 SF with 6 gas pumps and was required to have a minimum 20 parking spaces (33 spaces were actually installed). The new requirement will be 23 spaces.

Bicycle rack requirements were found in Aurora's code which states: Bike storage racks and other bike friendly facilities shall be required where a site abuts or in proximity to a bike route. The Bicycle Coalition website has a proposal for bike rack requirements based on building use and size as follows:

Commercial

Professional services

10,000 - 20,000 SF	3 bicycle spaces
20,000 - 50,000 SF	6 bicycle spaces
50,000 - 100,000 SF	12 bicycle spaces

Retail

25,000-50,000 SF	3 bicycle spaces
50,000-100,000 SF	6 bicycle spaces
100,000+	12 bicycle spaces

MultiFamily

50 dwelling unit	1 for every 2 units
over 50 dwelling units	25 plus 1 for every 4 units over 50
Group housing	1 for every 3 bedrooms
senior or physically disable	zero

Office

1-40 employees	2 bicycle spaces
41-50 employees	4 bicycle spaces
51-100 employees	6 bicycle spaces
100+	8 bicycle spaces

This chart seem excessive for Kent's needs. Staff suggests the following:

Bike storage racks and other bike friendly facilities shall be required in accordance with the following chart.

Professional services	One (1) for every 10,000 SF
Retail	One (1) for every 25,000 SF
MultiFamily	
50 dwelling unit	1 for every 5 units
over 50 dwelling units	10 plus 1 for every 10 units over 50
Group housing	1 for every 5 bedrooms
Senior/disabled housing	zero



Office	
1-50 employees	2
51-100 employees	4
100+	6

A change to the rooming and boarding house parking section is also being requested. The intent was for the 1.25 parking spaces per bed to apply to residential houses that were converted to rooming and boarding houses not situations like Silver Oaks converting to student housing.

***UPDATE:***

This item was tabled at the July 16, 2013 meeting because staff had not provided the proposed language.

**ANALYSIS:**

***PROJECT DESCRIPTION:***

In continuation of the Zoning Code update, Section 1167 - Site Access, Parking and Loading is being presented for review. Staff compared the parking space requirements with other local communities and found that our current numbers are fairly consistent with others. A chart is being added to more easily identify the requirements.

**RECOMMENDATION:**

The Planning Commission may forward a favorable recommendation to Kent City Council that the zoning code signage language be amended. The following language may be used:

I move that in Case PC13-012, the Planning Commission recommends to Council to amend zoning code Chapters 1167 Site Access, Parking and Loading to modify the required number of parking spaces and to clarify other elements in regard to this chapter.

**List of Enclosures for this Project:**

1. The proposed code language amendments for Chapters 1167.

**CASE NO:**

**PC13-013**

**APPLICANT:**

**CITY OF KENT**

**REQUESTED ACTION:**

The proposed Zoning Code Text Amendment is being forwarded to the Commission for review and comment.

**APPLICABLE CODE SECTIONS:**

Proposed Chapter 1168 of the Kent Codified Ordinances.

ANALYSIS:

*UPDATE:*

At the July 16, 2013 meeting, the Commission requested staff to compare the impacts of the proposed code versus the existing code for a couple recent projects. The following comparisons were performed:

<u>Project</u>	<u>Existing Code</u>	<u>Proposed Code</u>	<u>What was approved</u>
Dunkin Donuts	None	10 trees	1 tree & 67 shrubs

During the comparison process we realized that vegetation other than trees is not specified as to where and/or quantity to install. Staff is asking this item be tabled in order to provide more time to address this.

*PROJECT DESCRIPTION:*

Kent Codified Ordinances (KCO) includes very little language dealing with landscaping. Staff is proposing Chapter 1168 - Landscaping, Buffering and Screening be added. This code refers to Chapter 169 - Trees. Chapter 169 refers to the Urban Forestry Management Plan (UFMP) which is a fluid document that can be updated and changed as needed. The UFMP covers the important aspects of planting and maintaining trees including tree selection. Staff feels that referring to this fluid document is preferable to having to change the zoning code periodically.

RECOMMENDATION:

The Planning Commission may forward a favorable recommendation to Kent City Council that the proposed zoning code landscaping language. The following language may be used:

I move that in Case PC13-013, the Planning Commission table the discussion of the proposed zoning code Chapter 1168 Landscaping, Buffering and Screening until the September 20, 2013 meeting.

cc: Bridget Susel, Community Development Director  
Jim Bowling, City Engineer  
Eric Fink, Assistant Law Director  
Heather Phile, Development Planner  
Applicant  
PC Case File

**City of Kent  
Income Tax Division**

**July 31, 2013**

***Income Tax Receipts Comparison - RESTATED - (NET of Refunds)***

**Monthly Receipts**

Total receipts for the month of July, 2013	\$967,424
Total receipts for the month of July, 2012	\$961,433
Total receipts for the month of July, 2011	\$848,105

**Year-to-date Receipts and Percent of Total Annual Receipts Collected**

	<u>Year-to-date Actual</u>	<u>Percent of Annual</u>
Total receipts January 1 through July 31, 2013	\$7,184,634	63.02%
Total receipts January 1 through July 31, 2012	\$6,840,415	56.70%
Total receipts January 1 through July 31, 2011	\$6,395,429	59.70%

**Year-to-date Receipts Through July 31, 2013 - Budget vs. Actual**

<u>Year</u>	<u>Annual Budgeted Receipts</u>	<u>Revised Budgeted Receipts</u>	<u>Year-to-date Actual Receipts</u>	<u>Percent Collected</u>	<u>Percent Remaining</u>
2013	\$ 11,400,000	\$ 11,400,000	\$7,184,634	63.02%	36.98%

**Comparisons of Total Annual Receipts for Previous Seven Years**

<u>Year</u>	<u>Total Receipts</u>	<u>Percent Change From Prior Year</u>
2006	\$ 10,151,202	-0.36%
2007	\$ 10,540,992	3.84%
2008	\$ 10,712,803	1.63%
2009	\$ 10,482,215	-2.15%
2010	\$ 10,453,032	-0.28%
2011	\$ 10,711,766	2.48%
2012	\$ 12,063,299	12.62%

Submitted by



Director of Budget and Finance

**2013 CITY OF KENT, OHIO**  
**Comparison of Income Tax Receipts**  
**as of Month Ended July 31, 2013**

Month	Monthly Receipts			Comparisons	
	2011	2012	2013	Amount	Percent Change
January	\$ 1,026,357	\$ 1,085,253	\$ 897,977	\$ (187,277)	-17.26%
February	788,986	806,227	919,060	112,832	14.00%
March	823,680	860,826	988,906	128,080	14.88%
April	1,057,137	1,239,488	1,330,732	91,244	7.36%
May	1,006,438	972,050	1,021,364	49,314	5.07%
June	844,726	915,138	1,059,172	144,034	15.74%
July	848,105	961,433	967,424	5,991	0.62%
August	873,559	942,880			
September	825,343	980,892			
October	939,121	1,076,141			
November	843,533	890,325			
December	834,781	1,332,645			
Totals	\$ 10,711,766	\$ 12,063,299	\$ 7,184,634		

Month	Year-to-Date Receipts			Comparisons	
	2011	2012	2013	Amount	Percent Change
January	\$ 1,026,357	\$ 1,085,253	\$ 897,977	\$ (187,277)	-17.26%
February	1,815,343	1,891,480	1,817,036	(74,444)	-3.94%
March	2,639,023	2,752,306	2,805,942	53,636	1.95%
April	3,696,160	3,991,794	4,136,674	144,880	3.63%
May	4,702,598	4,963,844	5,158,038	194,194	3.91%
June	5,547,324	5,878,982	6,217,210	338,228	5.75%
July	6,395,429	6,840,415	7,184,634	344,219	5.03%
August	7,268,988	7,783,295			
September	8,094,331	8,764,187			
October	9,033,453	9,840,328			
November	9,876,985	10,730,653			
December	10,711,766	12,063,299			
Totals	\$ 10,711,766	\$ 12,063,299			

**2013 CITY OF KENT, OHIO**  
**Comparison of Income Tax Receipts from Kent State University**  
**as of Month Ended July 31, 2013**

Month	Monthly Receipts			Comparisons	
	2011	2012	2013	Amount	Percent Change
January	\$ 406,862	\$ 403,606	\$ 383,688	\$ (19,919)	-4.94%
February	336,710	335,895	353,861	17,966	5.35%
March	362,390	360,114	384,674	24,560	6.82%
April	357,231	362,957	396,905	33,947	9.35%
May	354,925	360,026	379,202	19,176	5.33%
June	349,038	362,330	413,558	51,227	14.14%
July	337,910	379,316	359,357	(19,959)	-5.26%
August	370,933	359,550			
September	298,038	328,283			
October	352,815	376,474			
November	358,685	384,179			
December	360,837	423,935			
Totals	\$ 4,246,372	\$ 4,436,666	\$ 2,671,244		

Month	Year-to-Date Receipts			Comparisons	
	2011	2012	2013	Amount	Percent Change
January	\$ 406,862	\$ 403,606	\$ 383,688	\$ (19,919)	-4.94%
February	743,572	739,501	737,549	(1,952)	-0.26%
March	1,105,962	1,099,615	1,122,223	22,607	2.06%
April	1,463,193	1,462,573	1,519,127	56,554	3.87%
May	1,818,117	1,822,598	1,898,329	75,731	4.16%
June	2,167,155	2,184,929	2,311,886	126,958	5.81%
July	2,505,065	2,564,245	2,671,244	106,999	4.17%
August	2,875,997	2,923,795			
September	3,174,035	3,252,078			
October	3,526,851	3,628,552			
November	3,885,535	4,012,731			
December	4,246,372	4,436,666			
Totals	\$ 4,246,372	\$ 4,436,666			

**2013 CITY OF KENT, OHIO**  
**Comparison of Income Tax Receipts from Kent State University**  
**as of Month Ended July 31, 2013**

**Comparisons of Total Annual Receipts for Previous Seven Years**

<u>Year</u>	<u>Total Receipts</u>	<u>Percent Change</u>
2006	\$ 3,542,080	2.59%
2007	\$ 3,707,931	4.68%
2008	\$ 3,919,539	5.71%
2009	\$ 4,090,788	4.37%
2010	\$ 4,267,465	4.32%
2011	\$ 4,246,372	-0.49%
2012	\$ 4,436,666	4.48%