

88517  
PID NUMBER

24269  
AGREEMENT NUMBER

## Attachment 2

### DIRECT PAYMENT OF CONTRACTOR

At the direction of the LPA and upon approval of ODOT, payments for work performed under the terms of the Agreement by the LPA's contractor shall be paid directly to the contractor in the prorata share of Federal/State participation. The invoice package shall be prepared by the LPA as previously defined in this agreement, and shall indicate that the payment is to be made to the contractor. In addition, the invoice must state the contractor's name, mailing address and Federal tax ID. Separate invoices shall be submitted for payments that are to be made to the contractor and those that are to be made to the LPA.

We the City of Kent request that all payments for the Federal/State share of the construction costs of this agreement performed by \_\_\_\_\_

(CONTRACTOR'S NAME)

be paid directly to \_\_\_\_\_  
(CONTRACTOR'S NAME)

Contractor Name:  
Oaks Vendor ID:  
Mailing Address:

\_\_\_\_\_  
LPA signature

LPA Name:  
Oaks Vendor ID:  
Mailing Address:

\_\_\_\_\_  
Approved, ODOT signature

# LPA Local-let Participation Requirement Review Form

City of Kent

POR-Portage Hike and Bike Trail: KSU Gateway

Local Public Agency (LPA)

Project Name

Upon receipt of an LPA's initial project programming package, the District Office shall thoroughly review and evaluate the content with regard to the following requirements for Local-let Program participation. Failure by the LPA to demonstrate a satisfactory status for any of these prerequisites shall result in the District denying the LPA the privilege of administering the delivery of a Local-let project.

1. The LPA agrees to adhere to the Ohio Department of Transportation (ODOT) Locally Administered Transportation Projects Manual of Procedures.
2. The LPA's Person in Responsible Charge accepts the following responsibilities:
  - a. Ensure that all applicable Federal and State regulations are followed on the project and have the responsibility, authority and resources to manage it effectively.
  - b. Serve as agency contact for issues or inquiries concerning the project.
  - c. Be familiar with project progress, involved in decisions that require change orders, and visit the project on a frequency that is commensurate with the magnitude and complexity of the project.

Person in Responsible Charge:

Rhonda Boyd, P.E., P.S.

Current Roles and Responsibilities within LPA:

Senior Engineer

Statement of Qualifications:

Twenty years experience in design and management of municipal, private development and federally funded projects.

3. Identify the LPA Designee to serve as the Construction Project Engineer (CPE), or if the CPE will be provided through contracted consultant services:

Contracted Consultant Services

4. The LPA must have previously delivered and maintained successful capital improvement projects of a similar size, nature and complexity.

Project Name:	ODOT PID:	Letting Agency	Amount::	Funding Sources:
Portage Bike and Hike	80660	Kent	\$1.6 Million	City, TEP
Scope: Construction of 7000 feet of multiuse trail and a bridge crossing over the Cuyahoga River.				
Issues / Comments:				

Project Name:	ODOT PID:	Letting Agency	Amount::	Funding Sources:
Spaulding Drive Bridge	80549	Kent	\$0.5 Million	City, Municipal Bridge Funds
Scope: Replacement of a 500 foot section of Spaulding Drive including the existing bridge over Fish Creek.				
issues / Comments:				

Project Name:	ODOT PID:	Letting Agency	Amount::	Funding Sources:	Complete Date:
S.R. 59 Signalization	31651	Kent	\$3.1 Million	City, CM/AQ	
Scope: Reconstruction of eleven traffic signals, signing, markings and central system to be housed in City Fire Station.					
Issues/ Comments: Currently out to bid.					

5. Indicate for what project phases the LPA expects to contract consultant services. If function is performed by LPA staff, indicate the LPA Designee(s) responsible:

Environmental:	Consultant / City
Design:	Consultant
PS&E (Including Bid Document)	Consultant
Right-of-Way	None
Construction Administration & Inspection	City/ Consultant
Sampling and Testing	Consultant

6. The LPA has established and documented practices for each of the following project administration responsibilities. The LPA must indicate LPA support staff responsible for the management of these processes. Written processes should be attached separately to this form, or documented in the space provided (field will expand).

7.

- a. Consultant Services Evaluation and Selection:

<u>LPA Designee(s):</u> Rhonda E. Boyd, PE, PS, Tom Euclide, Associate VP of Facilities at Kent State University
<u>Process Description:</u> Qualifications Based Selection Process. 1. Advertise for Qualifications. 2. Rate and evaluate responses. 3. Shortlist and possibly interview top three consultants. 4. Select consultant. 5. Determine project scope, schedule and negotiate fee.

- b. Consultant Services Management:

<u>LPA Designee(s):</u> Rhonda E. Boyd, PE, PS
<u>Process Description:</u> 1. Kickoff project with ODOT and consultant. 2. Establish schedule of submittals. 3. Review submittals for adherence to scope and standards. 4. Submit to ODOT as required. 5. Attend periodic project update meetings with AMATS and ODOT. 6. Review consultant invoicing. 7. Monitor project budget from both a design and construction perspective. 8. Monitor project schedule.

- c. Change Order Process

<u>LPA Designee(s):</u> James S. Bowling, PE, Rhonda E. Boyd, PE, PS
<u>Process Description:</u> 1. Review change order request. 2. Prepare change order documents. 3. Submit to O.D.O.T, and City of Kent Board of Control if over contingency amount for authorization to modify contract. 4. Modify contract.

- d. Dispute Resolution / Claims Management Process

<u>LPA Designee(s):</u> James S. Bowling, PE, Rhonda E. Boyd, PE, PS, Jim Silver, Law Director
<u>Process Description:</u> 1. The parties shall confer and negotiate in good faith within ten (10) days after the dispute arises to attempt to resolve the dispute. 2. If a party fails to negotiate, or if the parties are unable to resolve the dispute themselves, the parties shall, upon mutual agreement of the parties, submit any and all unsettled claims, counterclaims, disputes and other matters in question to mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association. 3. If the parties are unable to resolve the dispute through Mediation, then all claims, disputes and other matters in question between parties may be submitted to arbitration upon mutual agreement of the parties. In such event, the dispute shall be decided by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association then in effect unless the parties mutually agree otherwise. 4. Notice of the demand for arbitration shall be filed in writing with the other party and with the American Arbitration Association. The demand shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for arbitration be made after the date when institution or legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations. 5. The award rendered by the arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction.

- e. Finance, Accounting and Record Keeping:

<u>LPA Designee(s):</u> James S. Bowling, PE, Rhonda E. Boyd, PE, PS, David Coffee, Finance Director
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Process Description: 1. Project Manager reviews/approves invoices.  
2. City Engineer approves payment. 3. Finance Director pays invoice and performs accounting and record keeping duties.

f. Disadvantaged Business Enterprise (DBE) compliance:

LPA Designee(s): Robert Climes, Engineering Technician

Process Description: Follow ODOT guidelines. Completed DBE training with ODOT in 2008.

g. Davis-Bacon and/or State Prevailing Wages Compliance:

LPA Designee(s): Bridget Susel, Grants and Neighborhood Programs Coordinator

Process Description:

1. Prime contractor to complete Contractor/Subcontractor Information Form prior to start of work.
2. City provides prime contractor with Prevailing Wage-Contractor Responsibilities information sheet. This information sheet should be distributed by the prime contractor to their subcontractors.
3. Contractor completes a Prevailing Wage Notification to Employees form for each employee that may work on the subject job site and distributes a copy to each employee.
4. Contractor submits payroll reports to the City following one of the two options below:

- Submit payroll reports that are certified and clearly show the hourly rate and fringe amount for each employee on the job or,
- Submit a copy of the Notification to Employee form for each employee along with a copy of the payroll which at least shows the hourly / overtime rate of pay. The Notification to Employees form must be completed and signed by both the employee and the prime contractor's representative. Failure to provide the form may result in the delay or partial or final payments by the City to the prime contractor.

The prime contractor is required to submit two copies of every payroll report for each week that the job is open.

5. The Affidavit of Contractor Compliance form is completed, signed and notarized by each subcontractor working on a prevailing wage job as well as the prime contractor and submitted prior to final payment. Failure to make a complete submission of these forms will cause delay in final payment for the work performed. The forms must be notarized and submitted to the PWC with their original signatures.

6. In the event of noncompliance with the requirements set forth by the State of Ohio, U.S. Department of Labor or with the local requirements set forth by the City of Kent, in-progress payments will be withheld from the prime contractor and final payment will not be made until all prevailing wage issues are resolved. The City will notify verbally and/or in writing the nature of the alleged violation and attempt to verify whether noncompliance has actually occurred. In situations where the City cannot facilitate compliance, or the prime contractor or a subcontractor does not comply, the City reserves the right to request intervention by the U.S Department of Labor or the Ohio Department of Commerce, Wage and Hour Division. When such intervention is requested, the City will not release the final payment to the prime contractor until authorized to do so by the intervening entity.

h. Maintenance of Project Files:

LPA Designee(s): Rhonda E. Boyd, PE, PS

Process Description: 1. Project Manager holds hard copy project files until project is completed.  
2. Electronic copies of files are stored on the City's file server.  
3. Hard copy files are archived after project completion.

8. The LPA must not be under fiscal watch or fiscal emergency for its most recently completed fiscal year. In the event the entity is emerging from fiscal watch or fiscal emergency, the entity must be able to clearly demonstrate that it has adequate financial resources to fund matching and/or cost overruns on the project. The LPA must submit a copy of its most recently completed audit and management letter. Both documents must support the entity's ability to fiscally handle and administer the project. There should be no material or significant issues related to prior or current ODOT projects, by the entity as a whole, which would provide doubt regarding the LPA's ability to administer an LPA project

9. The LPA has established authority in place for executing the project, and must be willing to provide a copy of approved legislation that provides the mayor, county engineer or other designated local official with clear authority to enter into a project agreement with ODOT.

Signature:

Rhonda Boyd  
(LPA Person in Responsible Charge)

3/30/10  
Date

(Attach to project programming package; include copies of all materials used in completing this evaluation.)

### ODOT District Use Only:

The District LPA review team has evaluated the completed statement of qualifications provided by the requesting LPA and recommends the following:

	<p>Approval of full administration of all project work types by the LPA, subject to satisfactory performance and no change in stated qualifications.</p> <p>Comment:</p>
	<p>Approval of limited LPA administration on a project-by-project basis. Primary Work Type(s) approved: <i>Bike path</i></p> <p>Comment::</p>
	<p>Approval / Denial pending the provision of supplemental information. The LPA qualification package was lacking the following information necessary to make a determination:</p> <p>Comment:</p>
	<p>Denial of LPA administration request.</p> <p>Comment:</p>

District Review Team:

Name / Title:	<i>Artley Ho / LPA Coordinator</i>
Name / Title:	<i>Jack A. Noble / Planning Admin</i>
Name / Title:	<i>Anne Powell / Dist. Constr. Eng.</i>
Name / Title:	<i>Daniel Hill</i>

**Disclosure Statement**  
**40 C.F.R. 1506.5 (c)**

The consultant , (insert name), hereby certifies that it has no financial or other interest in the execution or outcome of the Ohio Department of Transportation Local-let project described as (brief description of project).

Date

Signature



# CITY OF KENT, OHIO

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CITY COUNCIL

**COMMITTEE SCHEDULE  
WED., SEPT. 7, 2011  
ADDENDUM #1**

The following item has been added to the agenda:

**STREETS, SIDEWALKS, & UTILITIES COMMITTEE (DeLEONE/wALLACH)**  
- Street closure, International Festival, Main Street, Sept. 17, 2011



# CITY OF KENT, OHIO

## OFFICE OF THE CITY MANAGER

To: Mayor and Members of Council  
From: <sup>dr</sup>Suzanne Robertson, Executive Assistant  
Date: August 19, 2011  
RE: New Event Road Closure

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The City Manager's Office has obtained an application for a special event that requires a street closure not previously approved by Council. The application is for the event, "International Festival" sponsored by Main Street Kent. This event is a celebration of cultures from all around the world which will include music, vendors, food, and various other activities. The road closure is for Main Street between DePeyster and Water Streets.

Staff is respectfully requesting Council time to discuss the proposed road closures and seek Council's approval.

Thank you.



New

original  
to KPD 8/19

APPLICATION FOR SPECIAL EVENT  
PARADES, FESTIVALS, CARNIVALS, PUBLIC ASSEMBLIES, ETC.  
City of Kent, 215 E. Summit Street, Kent, OH 44240

NAME OF EVENT International Festival  
ORGANIZATION SPONSORING EVENT Main Street Kent  
APPLICANT NAME Mary Gilbert PHONE 330-618-5188  
ADDRESS 138 East Main St, Suite #201B, Kent, OH 44240

NAMES AND ADDRESSES OF ALL PERSONS WHO ARE IN CHARGE AND/OR WILL BE IN A RESPONSIBLE POSITION DURING THE EVENT:

Mary Gilbert - same as above

DATE OF EVENT Sept. 17, 2011 NO. OF PARTICIPANTS 500-1000  
REQUESTED PERMIT START TIME (INCLUDES SET-UP) 10:00am END TIME (INCLUDES CLEAN-UP) midnight  
ACTUAL EVENT START TIME 1:00pm EVENT END TIME 10:00pm  
IF PARADE: STARTING POINT \_\_\_\_\_ ENDING POINT \_\_\_\_\_

ATTACH MAP TO APPLICATION SHOWING PROPOSED STREETS TO BE BLOCKED OFF FOR EVENT, AND ROUTE OF PARADE OR RACE. (May be hand drawn.)

PROOF OF INSURANCE MAY BE REQUIRED BEFORE PERMIT CAN BE ISSUED. REVIEW CHAPTER 316 OF THE CODIFIED ORDINANCES OF THE CITY OF KENT.

By signing this application, I am certifying that I have received a copy of the rules and regulations of Chapter 316 of the Codified Ordinances of the City of Kent, and I fully understand that should the permit be approved, it can be revoked if any of the provisions of this Chapter are violated.

Mary Gilbert  
Signature of Applicant

SUBMIT APPLICATION FOR PERMIT AT LEAST 30 DAYS IN ADVANCE, BUT NO SOONER THAN ONE YEAR IN ADVANCE.

Do not write below this line.

FOR POLICE DEPARTMENT USE

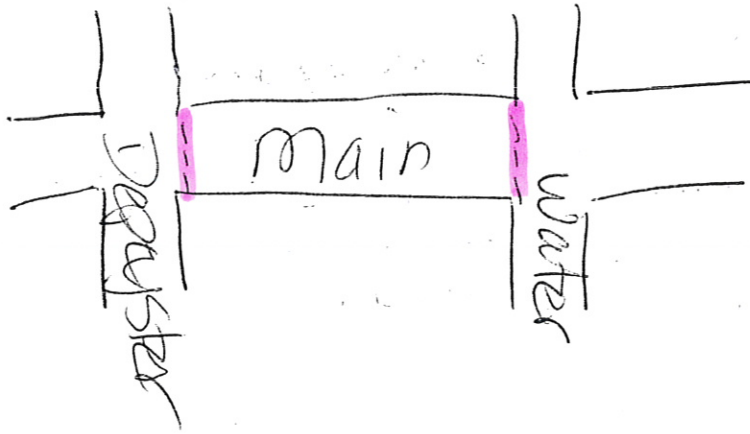
MEMORANDUM AGREEMENT \_\_\_\_\_ YES \_\_\_\_\_ NO APPLICATION APPROVED \_\_\_\_\_

APPLICATION DISAPPROVED \_\_\_\_\_  
Name \_\_\_\_\_ Date \_\_\_\_\_

PROOF OF INSURANCE REQUIRED BY ORDINANCE 316.04 HAS BEEN REVIEWED AND APPROVED.

\_\_\_\_\_  
Law Director Date

IF APPLICATION IS APPROVED, PERMIT WILL BE ISSUED BY THE CITY MANAGER.  
H:\Documents\Manager\Misc.Forms\appspeialevent.doc





[www.mainstreetkent.org](http://www.mainstreetkent.org)

**DOWNTOWN KENT OHIO**  
**1PM-10PM**

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**SKY LANTERN RELEASE**  
**INTERNATIONAL FLAVORS**  
**DANCERS CRAFTS**  
**MERCHANDISE GAMES**  
**DEMONSTRATIONS**  
**ENTERTAINMENT**

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**GET INVOLVED IN THE FESTIVAL!**

To participate in the festival, please send an e-mail to [mary@mainstreetkent.org](mailto:mary@mainstreetkent.org) or stop in the International HOME Markets KSU (located at 154 East Main St, Ste D Kent, OH 44240)


**HOMEMARKETS**  
  
*It feels like home*



MEMO

August 23, 2011

To: Dave Ruller, City Manager

From: Gene Roberts, Service Director 

RE: Carter Lumber Company, 816 W. Main St.  
Sanitary & Storm Sewer Easements

The City of Kent has both a sanitary sewer and storm sewer crossing the property of Carter Lumber Company (CLC) at 816 West Main Street. The storm sewer is constructed under lumber storage sheds along the west of the CLC property and the storm sewer depth of bury is 15-feet. The condition of the southern most lumber shed requires replacement of the shed. (See attached Site Schematic)

Currently both the sanitary and storm sewer are crossing private property that was once owned by Wheeling & Lake Erie Railroad and as such both are covered by separate Memorandum of Agreements (MOA).

Sanitary Sewer MOA dated August 15, 1916  
Storm Sewer MOA dated September 30, 1942

Both MOAs have similar language the key pieces being:

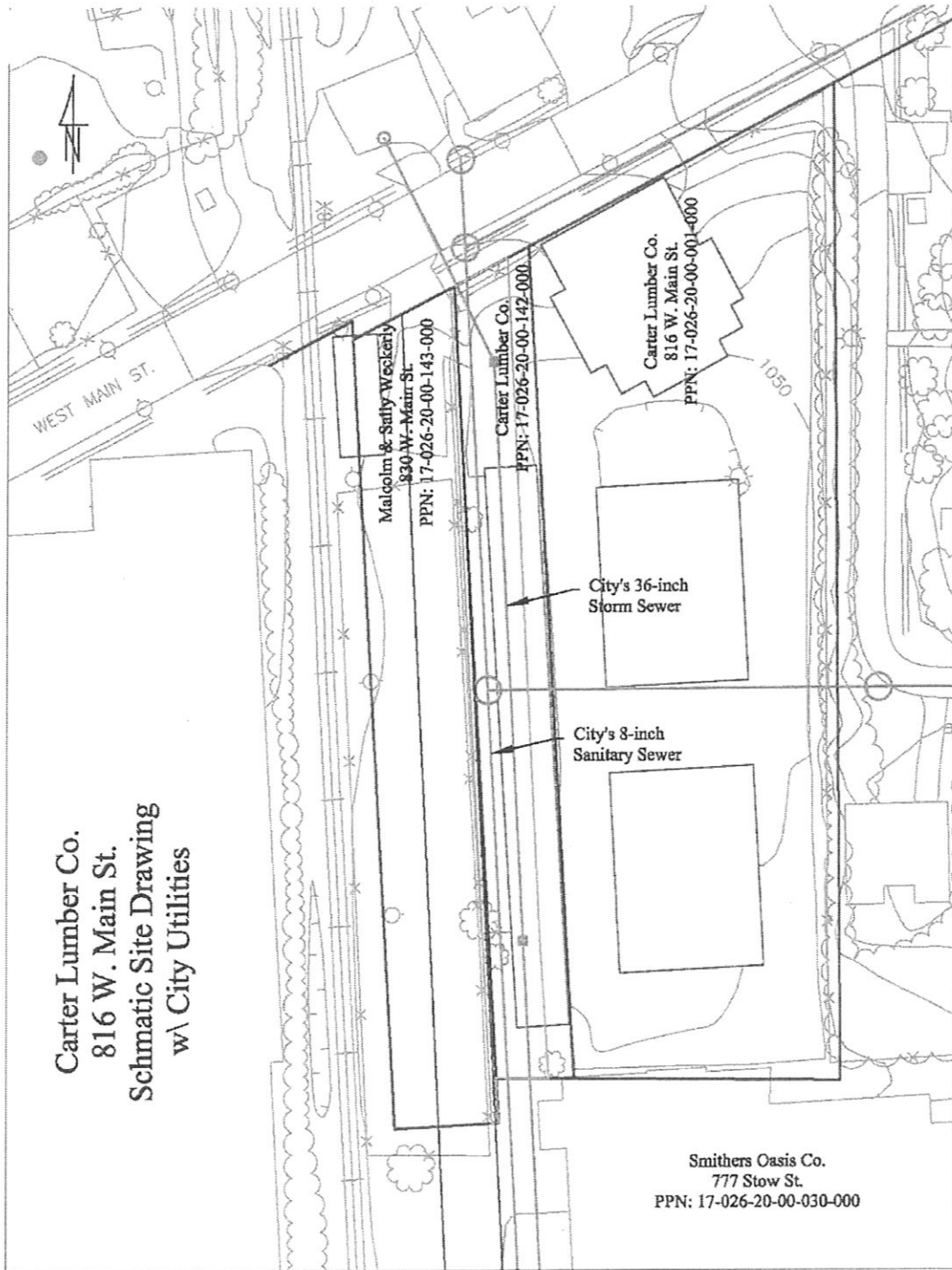
1. The City could be requested to remove it's sewers with a 90-day written notice
2. The MOAs have language that assigns the MOA to future property owner

I have discussed this issue with Jim Silver and he is of the preliminary opinion that currently the City would find itself being bound to the MOA language.

Carter Lumber Company is aware of the MOA language but currently does not want to impact the City's ability to operate its sewers crossing their property. However, they do need to replace their storage sheds and to that end have considered additional property acquisition which would provide an area for construction of their needed facilities and once their new shed is constructed they would remove the old shed that currently is located over the City's storm sewer. Carter Lumber Company equally recognizes that the language in the current MOA is not beneficial to the City and as such has offered to provide new perpetual easements for both the sanitary and storm sewer to the City. In consideration of new perpetual easements Carter would ask the City to offset the cost of the new land purchase.

To that end I respectfully request Kent City Council time at their September 7<sup>th</sup> meeting in order to present the details of potential new easements for the City's sewers.

Cc: Jim Silver, Law Director  
David Coffee, Budget & Finance Director  
James Bowling, P.E., City Engineer  
Cori Finney, Senior Engineer  
File



Carter Lumber Co.  
816 W. Main St.  
Schematic Site Drawing  
w\ City Utilities



# CITY OF KENT, OHIO

## DEPARTMENT OF FINANCE

**To:** Dave Ruller, City Manager

**From:** David A. Coffee, Director of Budget and Finance

A handwritten signature in blue ink that reads "David Coffee".

**Date:** August 30, 2011

**Re:** FY2011 Appropriation Amendments, Transfers, and Advances

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**The following appropriation amendments are hereby requested:**

### Fund 001 – General

Increase     \$   50,000     Law / Other (O&M) – Supplemental funding for outside legal expenses related to Downtown Development projects (Development Agreements, Lease Agreements, Loan Agreement, and Escrow Agreement)

### Fund 126 – Community Development Block Grant

Increase     \$   10,982     CDBG / Personnel & Benefits – Previously authorized with inclusion in City of Kent Ordinance No. 2011-34, Approval of CDBG 2011 Program Year Request , Annual Action Plan, and Award Acceptance.

Increase     \$   170,100     CDBG / Other (O&M) – Previously authorized with inclusion in City of Kent Ordinance No. 2011-34, Approval of CDBG 2011 Program Year Request , Annual Action Plan, and Award Acceptance.

Increase     \$   90,000     CDBG / Capital – Previously authorized with inclusion in City of Kent Ordinance No. 2011-34, Approval of CDBG 2011 Program Year Request , Annual Action Plan, and Award Acceptance.



# CITY OF KENT, OHIO

## DEPARTMENT OF FINANCE

TO: Dave Ruller, City Manager  
FROM: Dave Coffee, Director of Budget and Finance  
DATE: September 2, 2011  
SUBJECT: Refunding Various Purpose Notes (BANs)

A handwritten signature in blue ink, appearing to read "D. Coffee", is positioned to the right of the "FROM:" line.

I am respectfully requesting Finance Committee agenda time to seek their approval of four separate ordinances for the refunding of our existing Bond Anticipation Notes for the Main Fire Station, Administrative Office Building, Sanitary Sewer Trunk Lines, and revised funding for Streets (Alley 4 related). The existing notes totaling \$4,420,000 will mature on October 12, 2011. In accordance with our budget plan we will reduce the principal balance (\$3,520,000) for the three non-TIF notes by an aggregate amount of \$300,000 in the replacement note issuances, resulting in a new total of \$3,220,000 for the those notes.

There are two existing TIF related notes which make up the remaining \$900,000 principal balance coming due on October 12, 2011. We plan to payoff in full the note for Surface Parking in the amount of \$272,000 as those funds were not used. The other note was issued for \$628,000 for Streets (restricted to Alley 4, Erie St., Depeyster St. & adjoining streets and property). We are seeking to refund this amount and add \$602,000 in additional funding based on revised estimates for the same purpose from City Engineering. The resulting new total for this TIF related note will become \$1,230,000, bringing the total October note issuances for the City to \$4,450,000.

We have evaluated current and projected bond market conditions and determined that it is in the City's best interest to refund this debt in the form of Notes (BANs) rather than convert to Bonds. We anticipate a coupon rate around 1.50% for renewal of the one year notes while bond rates would likely be in the vicinity of an additional 300 basis points or higher at this point in time. On a principal balance of \$4.45 million the interest differential equates to over \$133,500 in reduced debt expense to the City which we believe adequately mitigates the interest rate risk by not bonding at this time.

Thank you in advance for your support of this request and the actions being recommended.

**City of Kent  
Income Tax Division**

July 31, 2011

***Income Tax Receipts Comparisons - RESTATED - (NET of Refunds)***

**Monthly Receipts**

Total receipts for the month of July, 2011	\$848,105
Total receipts for the month of July, 2010	\$828,960
Total receipts for the month of July, 2009	\$824,083

**Year-to-date Receipts and Percent of Total Annual Receipts Collected**

	<u>Year-to-date Actual</u>	<u>Percent of Annual</u>
Total receipts January 1 through July 31, 2011	\$6,395,429	60.91%
Total receipts January 1 through July 31, 2010	\$6,078,788	58.15%
Total receipts January 1 through July 31, 2009	\$6,334,168	60.43%

**Year-to-date Receipts Through July 31, 2011 - Budget vs. Actual**

<u>Year</u>	<u>Annual Budgeted Receipts</u>	<u>Revised Budgeted Receipts</u>	<u>Year-to-date Actual Receipts</u>	<u>Percent Collected</u>	<u>Percent Remaining</u>
2011	\$ 10,500,000	\$ 10,500,000	\$ 6,395,429	60.91%	39.09%

**Comparisons of Total Annual Receipts for Previous Five Years**

<u>Year</u>	<u>Total Receipts</u>	<u>Percent Change From Prior Year</u>
2006	\$ 10,151,202	-0.36%
2007	\$ 10,540,992	3.84%
2008	\$ 10,712,803	1.63%
2009	\$ 10,482,215	-2.15%
2010	\$ 10,453,032	-0.28%

Submitted by           *David A. Coffey*          , Director of Budget and Finance



**2011 CITY OF KENT, OHIO**  
**Comparison of Income Tax Receipts**  
**as of Month Ended July 31, 2011**

Monthly Receipts				Comparisons	
Month	2009	2010	2011	Amount	Percent Change
January	\$ 731,968	\$ 952,296	\$ 1,026,357	\$ 74,061	7.78%
February	1,083,705	785,233	788,986	3,753	0.48%
March	845,720	809,613	823,680	14,067	1.74%
April	993,055	1,026,687	1,057,137	30,450	2.97%
May	988,003	877,364	1,006,438	129,074	14.71%
June	867,634	798,635	844,726	46,091	5.77%
July	824,083	828,960	848,105	19,145	2.31%
August	858,853	865,224			
September	729,239	762,176			
October	886,840	961,274			
November	820,876	880,655			
December	852,239	904,915			
Totals	\$ 10,482,215	\$ 10,453,032	\$ 6,395,429		

Year-to-Date Receipts				Comparisons	
Month	2009	2010	2011	Amount	Percent Change
January	\$ 731,968	\$ 952,296	\$ 1,026,357	\$ 74,061	7.78%
February	1,815,673	1,737,529	1,815,343	77,814	4.48%
March	2,661,393	2,547,142	2,639,023	91,881	3.61%
April	3,654,448	3,573,829	3,696,160	122,331	3.42%
May	4,642,451	4,451,193	4,702,598	251,405	5.65%
June	5,510,085	5,249,828	5,547,324	297,496	5.67%
July	6,334,168	6,078,788	6,395,429	316,641	5.21%
August	7,193,021	6,944,012			
September	7,922,260	7,706,188			
October	8,809,100	8,667,462			
November	9,629,976	9,548,117			
December	10,482,215	10,453,032			
Totals	\$ 10,482,215	\$ 10,453,032			

**2011 CITY OF KENT, OHIO**  
**Comparison of Income Tax Receipts from Kent State University**  
**as of Month Ended July 31, 2011**

Month	Monthly Receipts			Comparisons	
	2009	2010	2011	Amount	Percent Change
January	\$ 344,562	\$ 422,779	\$ 406,862	\$ (15,917)	-3.76%
February	346,921	328,502	336,710	8,208	2.50%
March	344,275	349,936	362,390	12,454	3.56%
April	346,865	350,591	357,231	6,640	1.89%
May	340,901	348,819	354,925	6,106	1.75%
June	335,596	345,261	349,038	3,777	1.09%
July	320,155	334,650	337,910	3,260	0.97%
August	366,601	381,241			
September	287,150	291,775			
October	348,108	370,956			
November	353,917	370,551			
December	355,737	372,404			
Totals	\$ 4,090,788	\$ 4,267,465	\$ 2,505,065		

Month	Year-to-Date Receipts			Comparisons	
	2009	2010	2011	Amount	Percent Change
January	\$ 344,562	\$ 422,779	\$ 406,862	\$ (15,917)	-3.76%
February	691,483	751,281	743,572	(7,709)	-1.03%
March	1,035,758	1,101,217	1,105,962	4,745	0.43%
April	1,382,623	1,451,808	1,463,193	11,385	0.78%
May	1,723,524	1,800,627	1,818,117	17,490	0.97%
June	2,059,120	2,145,888	2,167,155	21,267	0.99%
July	2,379,275	2,480,538	2,505,065	24,527	0.99%
August	2,745,876	2,861,779			
September	3,033,026	3,153,554			
October	3,381,134	3,524,510			
November	3,735,051	3,895,061			
December	4,090,788	4,267,465			
Totals	\$ 4,090,788	\$ 4,267,465			

2011 CITY OF KENT, OHIO  
Comparison of Income Tax Receipts from Kent State University  
as of Month Ended July 31, 2011


Comparisons of Total Annual Receipts for Previous Five Years

Year	Total Receipts	Percent Change
2006	\$ 3,542,080	2.59%
2007	\$ 3,707,931	4.68%
2008	\$ 3,919,539	5.71%
2009	\$ 4,090,788	4.37%
2010	\$ 4,267,465	4.32%



## Kent Parks & Recreation Department

497 Middlebury Road Kent, Ohio 44240 (330) 673-8897 FAX: (330) 673-8898

TO: Wayne Wilson, Council Liaison  
FROM: John Idone   
DATE: August 17, 2011  
RE: Naming of The Portage Hike & Bike Trail

As you know, the Parks & Recreation Board discussed the request for naming of the new pedestrian bridge and a section of the trail from Crain Avenue (Riveredge Trail) heading south (on the west side of the river) in honor of military who died serving our country. The naming of the pedestrian bridge is a great idea and would be recommended. However, the section of the trail proposed might be confusing because there are already several names on this section i.e. Brady's Leap, Riveredge, Heritage Park and where this designation starts and stops is awkward.

The naming of the new pedestrian offers a distinct memorial. If City Council desires to have a section of trail in addition to the bridge I would recommend that the Crain Avenue Segment (from Crain Avenue to River Bend) be dedicated for military wounded or killed in action.

Please forward this recommendation to Council and let me know how you would like us to proceed with this dedication. Your assistance in this matter is sincerely appreciated.

PC: Kent Parks & Recreation Board  
Kent City Council  
Mayor Fiala  
Linda Copley  
Dave Ruller