



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: August 12, 2009
TO: Dave Ruller, City Manager
FROM: Bridget Susel, Grants & Neighborhood Programs Administrator *B. Susel*
RE: Establishment of Special Revenue Fund: NSP Grant Fund

In February 2009, Kent City Council approved the City's participation in the Neighborhood Stabilization Program (NSP), which the Ohio Department of Development awarded as a regional collaborative grant to the City of Kent, the City of Ravenna, and Portage County. Portage County was designated as the Lead Entity among the three participating jurisdictions and is responsible for requesting and distributing funds on a reimbursement basis for eligible NSP activities.

The February 2009 resolution (2009-20) authorized the City to enter into a Subrecipient Agreement with Portage County in order for the City to be reimbursed for NSP eligible expenditures. Portage County signed/executed the Subrecipient Agreement on July 28, 2009, which formally committed \$350,000.00 of the available NSP grant funds to the City of Kent.

The NSP is a new grant source and revenue/expenditures will need to be accounted for in a manner that is separate from other grant funds so the City will need to establish a "special revenue fund" in the City budget for the NSP funds. In consultation with Ms. Copley, Mr. Coffee, and Mr. Mockler, I put together the attached ordinance to be presented to Council concerning the establishment of the "NSP Grant Fund" (fund #127).

Once the special revenue fund has been approved by Council, Mr. Coffee will be putting together the NSP appropriations request, which will be presented to Council in the near future.

If you have any questions or need additional information concerning this matter, please let me know.

Thank you.

Cc: David Coffee, Budget & Finance Director
John Mockler, Controller
Gary Locke, Community Development Director
NSP Legislation File

ORDINANCE NO. 2009- _____

AN ORDINANCE ESTABLISHING FUND 127, A SPECIAL REVENUE FUND WITHIN THE CITY BUDGET, TO BE ENTITLED "NSP GRANT FUND" AND DECLARING AN EMERGENCY.

WHEREAS, the City has entered into a Subrecipient Agreement with Portage County for the receipt of Neighborhood Stabilization Program (NSP) funds made available to the City as part of a regional grant designated by the State of Ohio Department of Development to be used to address the problem of vacant and blighted residential properties, and these funds must be accounted for in a separate, distinct fund, which the City will call the "NSP Grant Fund."

NOW, THEREFORE, BE IT ORDAINED by the City of Kent, Portage County, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That Council does hereby authorize and create Fund 127, a Special Revenue Fund within the City budget, entitled "NSP Grant Fund."

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
DATE

MAYOR AND PRESIDENT OF COUNCIL

ATTEST: _____
CLERK OF COUNCIL

I hereby certify that Ordinance No. 2009-____ was duly enacted this _____ day of _____, 2009, by the Council of the City of Kent, Ohio.

CLERK OF COUNCIL

DRAFT NO. 08-136

ORDINANCE NO. 2008-131

AN ORDINANCE DIRECTING THE NECESSITY AND INTENT OF THE CITY OF KENT TO APPROPRIATE ALL RIGHT, TITLE AND INTEREST IN FEE SIMPLE IN 1,962 SQUARE FEET OF CERTAIN REAL PROPERTY OWNED BY ROBERT A. HOSPODOR FOR THE PURPOSE OF CONSTRUCTING THE NEW FAIRCHILD/CRAIN AVENUE BRIDGE, STREET WIDENING, CHANGING THE GRADE, DRIVEWAY, WALK CONSTRUCTION, AND GRADING IN FURTHERANCE OF PUBLIC ROADWAY RECONSTRUCTION OF SR 43, FAIRCHLD AVENUE, CRAIN AVENUE AND NORTH WATER STREET WHICH IS SITUATED ON BOTH SIDES OF THE CUYAHOGA RIVER, NEAR THE INTERSECTIONS OF FAIRCHILD AVENUE AND SR 43; CRAIN AVENUE AND SR 43; AND THE NEW INTERSECTION NEAR NORTH WATER STREET AND CRAIN AVENUE, IN THE CITY OF KENT, OHIO AND DECLARING AN EMERGENCY.

WHEREAS, on the 16th day of July, 2008, the Council of the City of Kent adopted Resolution No. 2008-103 declaring the necessity and intent to appropriate all right, title and interest in fee simple in 1,962 square feet of certain real property hereinafter described, notice of adoption of which Resolution has been served on each owner of, each person in possession of, and each person having an interest of record in this real property, referred to as being premises located and known as 851 North Mantua Street, Robert A. Hospodor being the owner of record in the premises.

NOW, THEREFORE, BE IT ORDAINED by the Council of The City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That Council hereby determines and directs the appropriation of all right, title and interest in fee simple in 1,962 square feet of certain real property owned by Robert A. Hospodor, for the purpose of making, repairing, opening, widening, straightening, changing the grade of, and extending streets or roads and building the new Fairchild/Crain Avenue Bridge or other public places. The parcel to be appropriated is situated at 851 North Mantua Street and is more fully described as follows:

PARCEL 38-WDV

Grantor/Owner, for himself and his heirs, executors, administrators, successors and assigns, reserves all existing rights of ingress and egress to and from any residual area (as used herein, the expression "Grantor/Owner" includes the plural, and words in the masculine include the feminine or neuter).

Situated in the City of Kent, County of Portage and State of Ohio, being part of Lot 30 of Original Franklin Township, T-3-N, R-9-W, being a parcel of land lying on the right side of the centerline of right-of-way of S.R. 43 (N. Mantua Street) (R/W 66 feet), as shown on the POR-CRA1N AVENUE plans made for the City of Kent, Ohio by ARCADIS G & M of Ohio, Inc. and as recorded in Reception Number _____ of the records of Portage County, Ohio and being located within the following described points in the boundary thereof:

Commencing at a 1" bar in a monument box found at the intersection of the centerline of right-of-way of S.R. 43 (N. Mantua Street) (66 feet) and the centerline of right-of-way of S.R. 43 (Gougler Avenue) (60 feet), said monument box at Station 636+07.11, on the centerline of right-of-way of S.R. 43 (N. Mantua Street);

Thence North 21° 39' 39" East 791.79' along the centerline of right-of-way of S.R. 43 (N. Mantua Street) to Station 643+98.90 on said centerline;

Thence South 68° 20' 21" East 33.00' perpendicular from the centerline of right-of-way of S.R. 43 (N. Mantua Street) to an iron pin set at the southwest corner of a parcel of land now or formerly owned by Robert A. Hospodor (Grantor) recorded in Volume 25, Page 712, at Station 643+98.90, 33.00' right of the centerline of right-of-way of S.R. 43 (N. Mantua Street); also being the TRUE PLACE OF BEGINNING of the parcel herein described:

1. Thence North 21° 39' 39" East 157.07' continuing along the easterly right-of-way line of S.R. 43 (N. Mantua Street) to an iron pin set at Station 645+55.98, 33.00' right of the centerline of S.R. 43 (N. Mantua Street);

- 2.
2. Thence **South 68° 20' 21" East 2.41'** leaving said easterly right-of-way line to an iron pin set at Station 645+55.98, 35.41' right of the centerline of S.R. 43 (N. Mantua Street);
3. Thence **South 16° 08' 52" West 86.93'** through said Hospodor parcel to an iron pin set at Station 644+69.44, 43.76' right of the centerline of S.R. 43 (N. Mantua Street);
4. Thence **South 71° 07' 28" East 10.92'** through said Hospodor parcel to an iron pin set at Station 644+69.97, 54.67' right of the centerline of S.R. 43 (N. Mantua Street);
5. Thence **South 18° 52' 32" West 23.94'** through said Hospodor parcel to an iron pin set at Station 644+46.06, 55.83' right of the centerline of S.R. 43 (N. Mantua Street);
6. Thence **South 36° 04' 05" West 34.93'** through said Hospodor parcel to an iron pin set at Station 644+10.79, 47.71' right of the centerline of S.R. 43 (N. Mantua Street);
7. Thence **South 09° 59' 43" East 15.65'** through said Hospodor parcel to an iron pin set at Station 643+98.90, 55.35' right of the centerline of S.R. 43 (N. Mantua Street);
8. Thence **North 68° 20' 21" West 22.36'** along the southerly property line of said Hospodor parcel to the TRUE PLACE OF BEGINNING.

The above described parcel contains 1962 square feet of land, which includes 0 square feet in the present road occupied, resulting in a net take of 1962 square feet of land of which is contained within Portage County Auditor's Permanent Parcel Number 170302000283 and subject to all legal highways and easements of record.

This description was prepared by Angela M. Metz, E.I. in December 2006 under the direct supervision of Charles A. Hauber, Registered Surveyor Number 8034 and is based on a field survey performed by Finkbeiner, Pettis & Strout, Inc. (now known as ARCADIS G & M of Ohio, Inc.) in 2004 under the direction and supervision of Michael E. Durbin, Registered Surveyor Number 7528.

Bearings in this description are based on the Ohio Coordinate System, NAD83(86), North Zone.

Grantor claims title by instrument(s) of record in Volume 25, Page 712 of the records of Portage County.

Grantor conveys all of the property described above, except they reserve the right of ingress and egress to and from S.R. 43 (N. Mantua Street) for himself and his heirs, executors, administrators and assigns.

The stations referred to herein are from the centerline of right-of-way of S.R. 43 (N. Mantua Street) as found on the City of Kent Right-of-Way Plan POR-CRAIN AVENUE.

Iron pins set in the above description are 5/8 inch diameter by 30 inch long rebars with a plastic cap stamped "HAUBER 8034" or a drill hole depending upon the nature of the material that is present at each corner after construction.

Grantor, for himself and his heirs, executors, administrators and assigns, reserves the right of ingress and egress to and from any residual area.

SECTION 2. That the Director of Law, or his designee, be and he is hereby authorized and directed to make application to a Court of competent jurisdiction by filing therewith a petition for appropriation to have the above described real property appropriated and to have a jury impaneled to make inquiry into and assess the compensation to be paid for the real property so described.

SECTION 3. That the Director of Law, or his designee, be and is hereby authorized to make application to a Court of competent jurisdiction and file with said Court a declaration of intent dealing with the acquisition of the real property and further deposit with the Clerk of the Common Pleas Court of Portage County, Ohio, the value of the property interest to be appropriated as determined by the City of Kent.

SECTION 4. That the Council of the City of Kent hereby fixes the value of the real property as follows: \$9,990⁰⁰

Purchase Price: ~~Three Thousand Eight Hundred Forty Five Dollars 00/100 (\$3,845.00).~~ *Nine thousand nine hundred and ninety.*

SECTION 5. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 6. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: 08/20/08
DATE

MAYOR AND PRESIDENT OF COUNCIL

ATTEST: _____
CLERK OF COUNCIL

I hereby certify that Resolution No. 2008- 131 was duly enacted this 20 day of August, 2008, by the Council of the City of Kent, Ohio.

CLERK OF COUNCIL

DRAFT NO. 08-135

ORDINANCE NO. 2008-130

AN ORDINANCE DIRECTING THE NECESSITY AND INTENT OF THE CITY OF KENT TO APPROPRIATE A TEMPORARY EASEMENT IN 604 SQUARE FEET OF CERTAIN REAL PROPERTY OWNED BY ROBERT A. HOSPODOR FOR THE PURPOSE OF CONSTRUCTING THE NEW FAIRCHILD/CRAIN AVENUE BRIDGE, STREET WIDENING, CHANGING THE GRADE, DRIVEWAY, WALK CONSTRUCTION, AND GRADING IN FURTHERANCE OF PUBLIC ROADWAY RECONSTRUCTION OF SR 43, FAIRCHLD AVENUE, CRAIN AVENUE AND NORTH WATER STREET WHICH IS SITUATED ON BOTH SIDES OF THE CUYAHOGA RIVER, NEAR THE INTERSECTIONS OF FAIRCHILD AVENUE AND SR 43; CRAIN AVENUE AND SR 43; AND THE NEW INTERSECTION NEAR NORTH WATER STREET AND CRAIN AVENUE, IN THE CITY OF KENT, OHIO AND DECLARING AN EMERGENCY,

WHEREAS, on the 16th day of July, 2008, the Council of the City of Kent adopted Resolution No. 2008-104 declaring the necessity and intent to appropriate a temporary easement in 604 square feet of certain real property hereinafter described, notice of adoption of which Resolution has been served on each owner of, each person in possession of, and each person having an interest of record in this real property, referred to as being premises located and known as 851 North Mantua Street, Robert A. Hospodor being the owner of record in the premises.

NOW, THEREFORE, BE IT ORDAINED by the Council of The City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That Council hereby determines and directs the appropriation of a temporary easement of 604 square feet of certain property hereinafter described to proceed for the purpose of making, repairing, opening, widening, straightening, changing the grade of, and extending streets or roads and building the new Fairchild/Crain Avenue Bridge or other public places. The parcel to be appropriated is situated at 851 North Mantua Street and is more fully described as follows:

PARCEL 38-T

Situated in the City of Kent, County of Portage and State of Ohio, being part of Lot 30 of Original Franklin Township, T-3-N, R-9-W, being a parcel of land lying on the right side of the centerline of right-of-way of S.R. 43 (N. Mantua Street) (66 feet), as shown on the POR-CRAIN AVENUE plans made for the City of Kent, Ohio by ARCADIS G & M of Ohio, Inc. and as recorded in Reception Number _____ of the records of Portage County, Ohio and being located within the following described points in the boundary thereof:

Commencing at a 1" bar in a monument box found at the intersection of the centerline of right-of-way of S.R. 43 (N. Mantua Street) (66 feet) and the centerline of right-of-way of S.R. 43 (Gougler Avenue) (60 feet), said monument box at Station 636+07.11, on the centerline of right-of-way of S.R. 43 (N. Mantua Street);

Thence **North 21° 39' 39" East 948.87'** along the centerline of right-of-way of S.R. 43 (N. Mantua Street) to Station 645+55.98 on said centerline;

Thence **South 68° 20' 21" East 33.00'** perpendicular from the centerline of right-of-way of S.R. 43 (N. Mantua Street) to an iron pin set at Station 645+55.98, 33.00' right of the centerline of right-of-way of S.R. 43 (N. Mantua Street); also being the TRUE PLACE OF BEGINNING of the temporary easement herein described:

1. Thence **North 21° 39' 39" East 4.75'** along the easterly right-of-way line of S.R. 43 (N. Mantua Street) to Station 645+60.73, 33.00' right of the centerline of right-of-way of S.R. 43 (N. Mantua Street);
2. Thence **South 68° 20' 21" East 6.91'** through said Hospodor parcel to Station 645+60.73, 39.91' right of the centerline of right-of-way of S.R. 43 (N. Mantua Street);
3. Thence **South 18° 52' 32" West 55.00'** through said Hospodor parcel to Station 645+05.79, 42.59 feet right of the centerline of right-of-way of S.R. 43 (N. Mantua Street);

4. Thence **South 03° 39' 03" West 28.23'** through said Hospodor parcel to Station 644+78.95, 51.31 feet right of the centerline of right-of-way of S.R. 43 (N. Mantua Street);
5. Thence **South 53° 55' 55" East 12.56'** through said Hospodor parcel to an point on the easterly property line of said parcel at Station 644+75.82, 63.48 feet right of the centerline of right-ofway of S.R. 43 (N. Mantua Street);
6. Thence **South 36° 04' 05" West 30.73'** along the easterly property line of said Hospodor parcel to Station 644+46.06, 55.83 feet right of the centerline of right-of-way of S.R. 43 (N. Mantua Street);
7. Thence **North 18° 52' 32" East 23.94'** through said Hospodor parcel to an iron pin set at Station 644+69.97, 54.67' right of the centerline of right-of-way of S.R. 43 (N. Mantua Street);
8. Thence **North 71° 07' 28" West 10.92'** through said Hospodor parcel to an iron pin set at Station 644+78.95, 51.31' right of the centerline of right-of-way of S.R. 43 (N. Mantua Street);
9. Thence **North 16° 08' 52" East 86.93'** through said Hospodor parcel to an iron pin set at Station 645+55.98, 35.41' right of the centerline of right-of-way of S.R. 43 (N. Mantua Street);
10. Thence **North 68° 20' 21" West 2.41'** through said Hospodor parcel to the TRUE PLACE OF BEGINNING.

The above described parcel contains 604 square feet of land, which includes 0 square feet in the present road occupied, resulting in a net take of 604 square feet of land of which is contained within Portage County Auditor's Permanent Parcel Number 170302000283 and subject to all legal highways and easements of record.

This description was prepared by Angela M. Metz, E.I. in December 2006 under the direct supervision of Charles A. Hauber, Registered Surveyor Number 8034 and is based on a field survey performed by Finkbeiner, Pettis & Strout, Inc. (now known as ARCADIS G & M of Ohio, Inc.) in 2004 under the direction and supervision of Michael E. Durbin, Registered Surveyor Number 75712.

Bearings in this description are based on the Ohio Coordinate System, NAD83(86), North Zone.

The stations referred to herein are from the centerline of right-of-way of S.R. 43 (N. Mantua Street) as found on the City of Kent Right-of-Way Plan POR-CRAIN AVENUE.

Iron pins set in the above description are 5/8 inch diameter by 30 inch long rebars with a plastic cap stamped "HAUBER 8034" or a drill hole set depending upon the nature of the material that is present at each corner after construction.

It is understood the area of land above described contains 604 square feet, more or less.

Grantor claims title by instrument(s) of record in Volume 25, Page 712 of the records of Portage County.

SECTION 2. That the Director of Law, or his designee, be and he is hereby authorized and directed to make application to a Court of competent jurisdiction by filing therewith a petition for appropriation to have the above described real property appropriated and to have a jury impaneled to make inquiry into and assess the compensation to be paid for the real property so described.

SECTION 3. That the Director of Law, or his designee, be and is hereby authorized to make application to a Court of competent jurisdiction and file with said Court a declaration of intent dealing with the acquisition of the real property and further deposit with the Clerk of the Common Pleas Court of Portage County, Ohio, the value of the property interest to be appropriated as determined by the City of Kent.

SECTION 4. That the Council of the City of Kent hereby fixes the value of the real property as follows: **\$604.00**

Purchase Price: ~~One Thousand Forty Five Dollars 00/100 (\$1,045.00)~~ **Six hundred four dollars**

SECTION 5. That it is found and determined that all formal actions of this Council concerning and relating to the

adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 6. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: 8/20/08
DATE

MAYOR AND PRESIDENT OF COUNCIL

ATTEST: _____
CLERK OF COUNCIL

I hereby certify that Resolution No. 2008- 130 was duly enacted this 20 day of August, 2008, by the Council of the City of Kent, Ohio.

CLERK OF COUNCIL



NORTHEAST OHIO PUBLIC ENERGY COUNCIL

**IMPORTANT NOTICE
FOR NOPEC CUSTOMERS AND MEMBER COMMUNITIES:**

GEXA IS NOPEC'S SUPPLIER

For those residential and small business customers who want to be in NOPEC's electric program, we wanted to make certain that you are aware that GEXA Energy Ohio LLC (GEXA) is our supplier.

NOPEC and member communities are receiving numerous telephone calls because of a letter required by law that First Energy Service Company must send to all customers who wish to switch to a new electric supplier. The purpose of this letter is to confirm your switch to NOPEC's supplier, GEXA. Unfortunately, the letter does not identify GEXA as NOPEC's supplier and many people have indicated that they are very confused by the letter.

To clarify: If you want to be in the NOPEC program, you should do nothing with this letter and you will be enrolled in our program. If you call the number in the letter you will remain with First Energy and you will not be enrolled in the NOPEC program and you will not receive the NOPEC discount.

If you have any further questions, please contact NOPEC's call center at 1.800.292.9284 and the NOPEC representatives should be able to answer your questions about the intent of the letter and any other matters dealing with NOPEC.

Thank you.

Leigh



NORTHEAST OHIO PUBLIC ENERGY COUNCIL

**ELECTRIC PROGRAM
NOPEC/GEXA
CUSTOMER SERVICE**

1.800.292.9284

**GAS PROGRAM
CUSTOMER SERVICE**

1.888.848.7914



CIVIL SERVICE COMMISSION

CITY OF KENT
221 EAST SUMMIT STREET
KENT, OHIO 44240

TELEPHONE: (330) 678-8101
OR (330) 676-7556
FAX: (330) 676-7580

CIVIL SERVICE COMMISSION MEETING MINUTES JULY 20, 2009 3:07 P.M.

Present: Ronald F. Heineking, Chairperson
Jacqueline W. Loomis, Co-Chairperson
Robert Bossar, Member
Anna J. Lucas, Civil Service Coordinator

Elizabeth L. Zorc, Human Resources Manager

Chairperson Heineking called the meeting to order and took a voice roll call of those in attendance. Then, the June 8, 2009 Civil Service Commission Regular Meeting Minutes were approved as were the Minutes of the June 26, 2009 Commission Special Meeting.

It was announced that on July 13, 2009, the City appointed Mr. David Coffee to the position of Director of the Department of Budget and Finance.

The Commission reviewed the results of the three promotional examinations administered by the Ohio Association of Chiefs of Police and certified the following eligibility lists: Police Sergeant, Police Lieutenant, and Police Captain. All three lists shall be in effect from July 20, 2009 through July 20, 2011, unless otherwise specified by the Civil Service Commission. The rank order on each list is as follows.

Police Sergeant

- #1 – Jennifer K. Ennemoser
- #2 – Michael T. Lewis
- #3 – Richard L. Soika
- #4 – Norman L. Jacobs
- #5 – John P. Gormsen

Police Lieutenant

- #1 – James T. Prusha
- #2 – Robert J. Treharn
- #3 – George E. Wheeler

Police Captain

- #1 – James W. Cole
- #2 – Donald Brown
- #3 – Paul G. Canfield

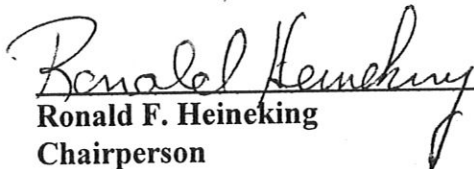
A request from Chief Peach to establish a Clerk-Dispatcher Eligibility List was granted and a proposal from Ramsey and Associates to administer the Clerk-Dispatcher written and audio examination was unanimously approved by the Commission.

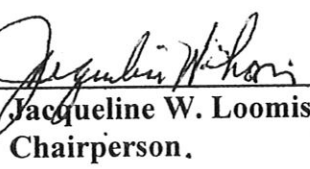
It was announced that the Plant Mechanic Eligibility List was posted on June 16, 2009 and that Mr. Dale Housley was appointed from that list. His appointment is effective on August 3, 2009. It was noted that the Laborer Eligibility List was posted on July 13, 2009. Also, noted for the record, was the appointment of Mr. Stephen Mako to the position of Plant Operator at the Water Reclamation Facility. Mr. Mako's appointment is also effective on August 3, 2009.

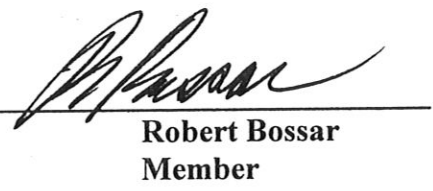
A request from Service Director Roberts to establish a Water Reclamation Facility Operator Eligibility List was granted and the Commission entered into an agreement with Ramsey and Associates to administer the Water Reclamation Facility Operator Written Examination.

There was no need for an executive session and the meeting was adjourned.

MINUTES APPROVED:


Ronald F. Heineking
Chairperson


Jacqueline W. Loomis
Chairperson.


Robert Bossar
Member



CIVIL SERVICE COMMISSION

CITY OF KENT
221 EAST SUMMIT STREET
KENT, OHIO 44240

TELEPHONE: (330) 678-8101
OR (330) 676-7556
FAX: (330) 676-7580

THE KENT CIVIL SERVICE COMMISSION WILL HOLD ITS REGULAR MEETING ON MONDAY, AUGUST 10, 2009 AT 3:00 P.M. IN THE COMMISSION OFFICE

Agenda

- (1) Civil Service Commission
July 20, 2009 Commission Meeting Minutes
- (2) Kent City School District
Staff Retirement
Mr. Adam Stamper – Head Custodian at Longcoy Elementary School
Disability Retirement effective May 1, 2009
- (3) Safety Administration
Staff Appointment
Ms. Dena Campbell appointed to the position of Part-Time
Clerk-Dispatcher on July 27, 2009
Clerk-Dispatcher Written Examination Announcement
posted on July 27, 2009
Written Examination to be administered
on August 22, 2009
- (4) Service Administration
Staff Appointment
Mr. Gil DuPlaga appointed to the position of Laborer
at the Water Treatment Plant effective August 3, 2009
- (5) Executive Session

posted: August 6, 2009 – 8:15 a.m.



Route Restructuring 2009

PARTA is adding two new routes to our existing service starting August 24th, 2009.

The first is the Black Squirrel fixed route. This route will service East Main Street in Kent and Franklin Township, starting at Wal-Mart and Pebblebrook, through Campus Pointe, and ending at the C-Midway transfer point at Kent State University with one bus every twenty minutes. This route will run during the KSU school year to pick up the residents of these two new housing complexes.

The second new route is the Ravenna Raven fixed route. This route will service the neighborhoods of Ravenna every half hour with two buses going in opposite directions. This route will replace the current Ravenna Circulator which runs every ninety minutes with one bus. The route will run from 6:30 AM to 10:00 PM Monday through Friday and from 8:00 AM to 6:00 PM on Saturdays. This will bring Saturday service to the Ravenna neighborhoods for the first time ever.

Since PARTA has not had an increase in funding, we have needed to examine our entire route structure to find places to trim in order to support these new routes. It is important to note that with these reallocations, we are still going to cover the same geographic area and time period.

The first reallocation is with the Interurban route service from Kent to Ravenna. Currently, it runs every half hour. Starting August 24th, it will run every hour.

The second reallocation is with the Kent Circulator route. This route follows the Suburban route very closely and currently runs from 7:30 AM until 6:30 PM. In order to reduce the duplication of service in Kent and focus the time to when it's used most, PARTA will run this route from 11:00 AM until 5:00 PM.

The door to door service that runs from 7:00 AM to 5:00 PM will remain unchanged, and passengers in Kent will be able to use that service for trips that used to be taken on the Kent Circulator in the morning.

PARTA will be taking public comment until August 7th, 2009. Please direct any comments, questions, or concerns to Bryan D. Smith, Director of Planning, 330-678-7745 ext 113, or bsmith@partaonline.org



KENT POLICE DEPARTMENT
JULY 2009

	JULY 2008	JULY 2009	TOTAL 2008	TOTAL 2009
CALLS FOR SERVICE	1606	2023	12791	12960
FIRE CALLS	305	307	2334	2268
ARRESTS, TOTAL	154	180	1472	1438
JUVENILE ARRESTS	9	9	119	113
O.V.I. ARRESTS	14	22	160	192
TRAFFIC CITATIONS	218	262	2163	2192
PARKING TICKETS	164	316	2081	2457
ACCIDENT REPORTS				
ACCIDENT REPORTS	51	52	403	454
Property Damage	32	34	216	268
Injury	2	7	67	57
Private Property	13	10	92	108
Hit-Skip	4	1	28	21
OVI Related	4	5	12	10
Pedestrians	0	0	7	3
Fatals	0	0	0	0
U.C.R. STATISTICS				
Homicide	0	0	0	0
Rape	0	0	6	5
Robbery	0	1	10	8
Assault Total	20	21	129	143
Serious	1	3	11	22
Simple	19	18	118	121
Burglary	15	13	90	63
Larceny	38	31	234	235
Auto Theft	0	2	22	18
Arson	5	4	25	26
TOTAL	78	72	516	498
CRIME CLEARANCES				
Homicide	0	0	0	0
Rape	0	0	1	0
Robbery	0	0	6	4
Assault Total	12	18	61	88
Serious	0	3	3	14
Simple	12	16	58	75
Burglary	2	0	7	6
Larceny	4	6	30	40
Auto Theft	0	1	6	4
Arson	0	0	1	5
TOTAL	18	25	112	147

AGENDA

CITY OF KENT
BOARD OF ZONING APPEALS
PUBLIC HEARINGS & BUSINESS MEETING
AUGUST 17, 2009
7:00PM
COUNCIL CHAMBERS – KENT CITY HALL
325 SOUTH DEPEYSTER STREET

I. CALL TO ORDER

II. PLEDGE

III. ROLL CALL

IV. PREAMBLE

V. ADMINISTRATION OF THE OATH

VI. NEW BUSINESS

A. BZ09-013 KENT UNITED CHURCH OF CHRIST
1400 EAST MAIN STREET

Sections: 1165.05(a)(1) and 1165.05(a)(3)

Request: The applicant is requesting the following:

- 1) A variance from the maximum number of one sign to allow a total of two free-standing signs (Section 1165.05(a)(1)), and
- 2) A 62.3 square foot variance from the 20 square foot maximum sign requirement in Section 1165.05(a) to allow a free-standing sign to be 82.3 square feet in size.

1. Public Comment

2. Board of Zoning Appeals Discussion / Action

VII. ADJOURNMENT



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: AUGUST 7, 2009
TO: KENT CITY BOARD OF ZONING APPEALS
FROM: HEATHER PHILE, DEVELOPMENT PLANNER *HP*
RE: STAFF REPORT FOR THE AUGUST 17, 2009 BOARD OF ZONING APPEALS MEETING

The following cases appear on the agenda for the August 17, 2009 Board of Zoning Appeals meeting:

NEW BUSINESS

CASE NO.: BZ09-013

APPLICANT: Kent United Church of Christ

SITE LOCATION: 1400 East Main Street

STATUS OF APPLICANT: The applicant is the owner of the property.

REQUESTED ACTION: The applicant is requesting the following:

- 1) A variance from the maximum number of one sign to allow a total of two free-standing signs (Section 1165.05(a)(1)), and
- 2) A 62.3 square foot variance from the 20 square foot maximum sign requirement in Section 1165.05(a) to allow a free-standing sign to be 82.3 square feet in size.

ZONING: This property is currently located in a C-R: Commercial – High Density Multi-family Residential Zone District.

TRAFFIC: The property is accessible from East Main Street and Horning Road.

SURROUNDING LAND USES: The property is surrounded by a church to the north of the property, commercial uses to the east of the property and the University on the south and west sides of the property.

APPLICABLE CODE SECTIONS: 1165.05(a)(1) and 1165.05(a)(3)

ANALYSIS:

The property at 1400 East Main Street is currently home to the United Church of Christ of Kent and is zoned C-R: Commercial – High Density Multi-family Residential.

This church currently has a total of three free-standing signs. The applicant proposes to remove two of the signs and replace them with the one, digital display sign. The other sign, which is at the entrance to the parking lot off of Horning Road, will be replaced with a sign that will be approximately 13.6 square feet in size.

The City of Kent Building Department files show that a permit is on file for only one of the signs. In 1987, the sign along the curve on Horning Road was replaced and a permit was issued for this signs replacement. When the other signs were constructed and installed is unknown. The City of Kent Zoning Code states that signs for churches, schools, and other public or quasi-public buildings can have no more than 1 building, ground or pole sign at a maximum of 20 square feet in size. The applicant is proposing to have a total of 2 free-standing (pole) signs. The sign at the parking lot entrance will be 13.6 square feet and the new free-standing sign along East Main Street will be approximately 82.3 square feet in size. The new sign total square footage was calculated to include the digital display and the identification display, as well the brick base both signs will sit on. The new sign will meet all other zoning codes related to setbacks and height restrictions.

Should the Board wish to approve this project, the following language may be used for the motions:

1. Move that in Case BZ09-013, the Board of Zoning Appeals approve the variance from the maximum number of one sign to allow a total of two free-standing signs (Section 1165.05(a)(1)).
2. Move that in Case BZ09-013, the Board of Zoning Appeals approve the 62.3 square foot variance from the 20 square foot maximum sign requirement in Section 1165.05(a)(3) to all ow a free-standing sign to be 82.3 square feet in size.

cc: Applicant
Case file
Gary Locke, Community Development Director
Jennifer Barone, Development Engineer
Eric Fink, Asst. Law Director