



Boards and Commissions January 2024 Candidates

For Your Consideration:

Sustainability (1 Vacancy)

- ❖ Julie Grant New Applicant
 - Resume and Application Attached

From: noreply@civicplus.com
To: [Council Clerk](#)
Subject: Online Form Submittal: Online Boards & Commissions Application
Date: Saturday, November 18, 2023 12:10:02 PM

Online Boards & Commissions Application

Note

Except as otherwise provided by law, all appointments to City Boards and Commissions shall be electors of the City, residing within Kent city limits. This section does not apply to the Board of Building Appeals.

First Name	Julie
Last Name	Grant
Address	549 Pioneer Ave
City	Kent
State	OH
Zip Code	44240
Home Phone Number	330-677-3231
Cell Phone Number	330-677-3231
Email Address	turnupradio@yahoo.com
# of years you have lived in Kent	20
Education	BS in communications, Miami University, OH, and graduate work in land ethics at Kent State University
Place of Employment	Pittsburgh Community Broadcasting, environment reporter (covering Ohio and PA)
Political Party	<i>Field not completed.</i>
Are you a registered voter?	Yes
Which boards, commissions and committees are you applying for:	Shade Tree Commission, Sustainability Commission

Please provide educational and professional background to assist Council in review of your application.

I studied political science and journalism in college, and did graduate work in environmental studies. Since then I have worked covering environmental issues in the region as a reporter and editor, and have come to understand the importance of the tree canopy to human health, and the trees themselves to wildlife. I also understand the importance of trees to the economic development of Kent.

Why are you interested in this appointment?

I've lived in Kent twenty years, and appreciate the trees here and understand the importance of them to the overall health of people and wildlife, and would like to serve the community.


Resume or other qualifications


[Julie_Grant_Resume-5.pdf](#)

Email not displaying correctly? [View it in your browser.](#)

Julie Grant

Writer Reporter Editor

 (330) 677-3231

 juliegrant365@gmail.com

CAREER OBJECTIVE

Experienced professional skilled at creating high-quality audio and online content. Expert at identifying and sourcing stories, writing and editing. Possesses a deep understanding of gas production, transport, petrochemicals, and how to show the human interest side of issue-oriented stories.

EXPERIENCE

MANAGING EDITOR/ REPORTER/ PRODUCER, Pittsburgh, Pennsylvania

WESA-FM, NPR Station, The Allegheny Front, September 2013–Present

- Cover energy, environment and health issues in Western Pennsylvania and the Ohio Valley region.
- Member NPR Climate Team, also partner with StateImpact Pennsylvania, public radio stations in Ohio, PA, Michigan and West Virginia, the Pittsburgh Media Partnership, Environmental Health News and others.
- Produce investigative, enterprise and news stories, issues include environmental justice, fracking, pipelines and petrochemicals/ plastics, wind and solar energy, agriculture, air and water pollution, and climate change.
- Lead grant-funded projects. Work with staff reporters and partner organizations to plan and produce special series, including audio, video and digital components.
- Edit weekly newsletter.
- Currently producing a narrative podcast about the energy transition in the “rust belt.”
- Co-host “Trump on Earth” podcast. Developed ideas, booked and interviewed guests for a podcast that followed changes to environmental policy under the Trump administration.

REPORTER/ PRODUCER/ MORNING NEWSCASTER, Canton, New York

North Country Public Radio, August 2011–August 2013

- Features reporter covered health, education and agriculture.
- Produced NCPR's Morning Edition on-air and online.
- Fill-in host for NCPR's Morning Edition.
- Created and produced The Dirt, a blog about food and farming.

OHIO BUREAU CHIEF, REPORTER AND PRODUCER, Kent, Ohio

Great Lakes Radio Consortium, Michigan Radio

- Produced four radio features per month, which included defining stories, identifying sources, travelling to interviews or arranging for top sound quality for long distance recordings.
- Wrote and edited issue-oriented stories told through the passions of people that include science, politics and legal aspects.
- Topics included energy, water, land use, business/ economy, food and farm production.
- Produced podcast versions of feature stories. Recorded two-way interviews with host.

- Created website content: photographs, audio, and text.

EDUCATION

BACHELOR OF SCIENCE (B.S.) IN COMMUNICATIONS/ JOURNALISM, Oxford, OHIO

Miami University

Relevant Coursework

Minor In Political Science

COMPLETED COURSEWORK TOWARDS MASTER OF ARTS (M.A.) IN PHILOSOPHY AND BIOLOGY, Kent, OHIO

Kent State University

Relevant Coursework

Wetlands

Plant Systematics

Environmental Ethics

Philosophy Of Science

CERTIFICATIONS

- Organic Crop Inspector, National Organic Program

AWARDS

- Keystone Media Awards, 2021 Enterprise Reporting, "Changing What It Means to Be a 'Strong Farmer' by Prioritizing Mental Health" "Why Frack Wastewater Injected Underground Doesn't Always Stay There"
- Golden Quill Awards, Western PA Press Club, 2021 "Wild PA series, Efforts to Save Wildlife and Habitats in Pennsylvania"
- Golden Quill Awards, 2020 Business/Technology/Consumer, "Want to Save the Planet? Experts Say Don't Sweat the Small Stuff" Science/Environment, "Unbuilding: What Might Happen if Dams are Removed in the Ohio River Watershed"
- Pennsylvania AP Awards, 2019 Enterprise Reporting, "Are Pipelines to Blame for Decline in Ancient Salamanders?" Documentary, "One Town's Saga of Few Jobs, Chronic Pollution and the Coming Chemical Boom."
- Edward R. Murrow Award, New York region, Best Hard News reporting, "School Food Gets Political"
- Society of Professional Journalists, Ohio Chapter, Best Documentary, "Class in America: The Unspoken Divide," Named Best Reporter in Ohio.
- Press Club of Western Pennsylvania, "Best in Show" and Science/Environment Winner, "Lawsuit Challenges Plan to Clearcut White Oak in Wayne National Forest," 2023
- Golden Quill Awards, Business/Technology/Consumer Winner: "How Extreme Winter Storms Are Connected to Climate Change and Hurting Businesses," 2023
- Golden Quill Awards, Enterprise/Investigative Winner: "The Opening of Shell's Ethane Cracker"
- Keystone Media Awards, Best Documentary, "The Startup of Shell's Ethane Cracker," 2023

FELLOWSHIPS, CONFERENCES AND CONTINUING ED

Fund for Investigative Journalism, Grantee, "Who's Listening?," a five part investigative series about Ohio regulators response to citizen complaints about fracking and petrochemical buildout.

Traditional Ecological Knowledge, Institutes for Journalism and Natural Resources, 2022

Beyond Plastics Conference, 2022

Physicians for Social Responsibility, PA, Panelist, Health Impacts of Pollution and Climate Change, 2021

Farm Aid, Host, Producer and Moderator, Burgettstown, PA, 2017

Society of Environmental Journalists, Pittsburgh conference committee, 2017

Knight Foundation Digital Reporting, 2013

NPR/ Kaiser Health News, Health Care Reporting in the States, 2012

Society of Environmental Journalists, annual conference fellow, 2006

Science Literacy Project, SoundVision Productions, 2006



COUNCIL MEMORANDUM

To: David Ruller, City Manager
From: Mayor Fiala
Date: January 3, 2024
Item: 1.1. - Organization of Council (Mayor Fiala)

Summary:

Per Section 5.10 of the Kent City Charter, Kent City Council shall meet on the first Wednesday in January of each even-numbered year, to organize Council. Council will vote on :

1. Appointing or re-appointing the Committee Chairperson
2. Appoint or Re-appoint liaisons to Board /Commissions
3. Discuss dates and times of regular meetings for 2024

Prepared by: Amy Wilkens, Clerk of Council

Attachments: None

Pending List Update

January 2024

ADMINISTRATION

1) Sustainability Commission to come up with 10 action items to fend off global warming (7/14, 2/16)

The Sustainability Commission included an article in the Summer 2019 edition of the Tree City Bulletin that included 10 action items for people to take to reduce the rate of global warming. The approval of the Climate Action Plan in 2023 creates a detailed plan to reduce the City's carbon footprint so this item is no longer needed.

Recommendation: This item was kept on the pending list pending the approval of the Climate Action Plan; now that the Plan is approved, I recommend removing this item.

2) Explore Senior Center Advisory Committee. (10/17)

Council has had a couple of presentations and discussions in Committee of the Whole regarding the availability of services/facilities/housing/etc., for seniors in Kent. In a work-session Council also brought in speakers that provide senior services in areas around Kent to share the types of services/facilities that they provide. Council referred the topic of a senior center to Kent Parks and Recreation for further review and recommendations. Individual Council members have made subsequent motions to resume the conversation on senior services in Committee but those motions failed to pass pending the future recommendations from Parks and Recreation.

Recommendation: The Parks Department has yet to share the findings of its P&R Master Plan with Council so I recommend retaining this item on the pending list.

3) Review and Discuss Unattended Vehicle Idling in the City (9/19, 2/20)

Staff has researched this issue and presented Council with the findings at the February 5, 2020 Committee meeting. Council revisited this item in October 2023 and voted to amend the current anti-idling Ordinance language.

Recommendation: Remove from the pending list.

4) Design Guidelines Reorganization (6/21)

The Design Guidelines review and update has been underway for the last 2 years. After revisions and numerous public meetings with the consultant team, the final design guideline recommendations were presented to Council and passed in December 2023.

Recommendation: Remove from the pending list.

5) Discussion with Franklin Township on Sidewalk Shoveling (9/21)

The staff have not had specific sidewalk shoveling conversations with the Franklin Township but we did collaborate with PARTA and the Township on a successful SR 59 corridor pedestrian safety planning grant application (approved by Council in June 2022) – and that project is moving forward. Staff believes it would be logical to raise the discussion of sidewalk shoveling during and after completion of the project. It's worth noting that the sidewalks on SR59 are ODOT sidewalks, not Franklin Township.

Recommendation: Retain on the pending list until the SR 59 pedestrian safety corridor project is complete.

6) Review of Planning Commission Timelines (4/23)

The staff provided Council with a written email follow up in Spring 2023 and then again in November 2023. The data provided by Community Development indicates that the City's plan review timelines are consistent with area cities and delays are typically a result of incomplete submissions from architects rather than City administrative delays. In 2024 Community Development is purchasing equipment that will allow plan submissions to be done online which should further streamline the review process.

Recommendation: Remove from the pending list.

7) Review of Roadwork Needed on Portage Street (5/23)

Jim and his staff have been reviewing the street condition and assessing short and long term repair options. Jim has coordinated with Central Maintenance to fill the potholes and he is researching options to smooth out the edge between the asphalt overlay and underlying brick street. Jim is coordinating his work with a street construction contractor to suggest methods for repair and to perform the work.

Recommendation: Retain on the pending list.

8) New Administration Building Dedication (5/23)

Melanie worked with the Mayor to obtain a dedication plaque for the new Administration building that was presented to Council on December 20, 2023.

Recommendation: Remove from the pending list.

9) Downtown Ice Rink (10/23)

Due to State funding reductions to higher education, Kent State University was no longer able to sponsor the downtown ice rink. With costs approaching \$400,000, and with KSU and other private sponsors withdrawing their support, the costs of the rink are beyond the capacity of the City.

Recommendation: Remove from the pending list.

10) Review Neighbor Complaint (11/23)

Hope and her staff reviewed Mrs. Weisman's concerns and I forwarded Hope's written summary of the facts of the incident to Council on December 4th 2023.

Recommendation: Remove from the pending list.

COUNCIL COMMITTEES

Health & Safety Committee

1) Parameters for Low Frequency Noises (1/21)

Following a complaint regarding low frequency noise emanating from a place of business on Lake Street staff and the Mayor made some follow up inquiries. No sources were determined beyond routine business/industrial noise. Outside legal representation was hired by the City to work with the neighbors and the company to try to resolve the complaint or if necessary, proceed with court action to compel the company to reduce/eliminate the disruptive low frequency noise. Low frequency noise was also discussed in Committee and was deemed to be beyond the expertise of City staff.

Recommendation: Remove from the pending list.

Committee of the Whole

1) Discussion on proactively dealing with racism, hatred and diversity in Kent (9/20, 12/20)

In 2022 Council had a series of Committee meetings to discuss options to advance efforts to proactively reduce racism and celebrate diversity in Kent. Those meetings included dialogues with members of the Portage County NAACP. The outcome of those discussions included the creation of a new part time position – the Civic Engagement Coordinator (approved in October 2022) and filled in 2023 (Dominique Bollenbacher).

Recommendation: Remove from the pending list.

2) City Flag Redesign (8/21)

Volunteers were selected to lead a flag redesign subcommittee and those members presented their preliminary flag recommendations in December 2022. Those recommendations were shared with the public and Council approved a new City flag design in 2023.

Recommendation: Remove from the Pending List.

Health and Public Safety Committee

1) Changes in Fireworks Law (7/22)

In August 2022 former Chief Myers provided Council, and the community, with an overview of the changes in the State fireworks law. Council discussed making the local fireworks laws more strict than the new State Law but ultimately chose not to make any changes at that time. The Chamber is looking to test a laser show as part of the 2024 eclipse and if that is successful perhaps that could eventually replace fireworks.

Recommendation: Remove from the pending list.

2) Vape Shops and Marijuana Dispensaries (6/23)

Bridget and Joan presented Council with recommendations to limit the number of Vape shops in Kent, and to restrict the type of lighting allowed in Vape shops. Council approved the new Vape shop regulations and notices were mailed to Vape stores in January 2024 advising them of the new requirements. The State has yet to issue their regulations for recreational marijuana dispensaries and the staff plans to recommend Council adopt a moratorium on new marijuana dispensaries in early 2024 until the State Regulations are issued.

Recommendation: Retain or remove from the pending list.

3) 24 Hour Parking Regulations Review (8/23)

Staff provided 2 Committee presentations related to the request to allow 24-hour parking on City streets. Staff suggested allowing individual streets to request 24 hour parking using a neighborhood petition but Council voted to not make any changes to the 24-hour parking restrictions.

Recommendation: Remove from the pending list.

Committee of the Whole

1) Land O'Lakes Neighborhood Noise Issue (10/23)

Staff and Council members have had multiple meetings with the residents and with Land O'Lakes staff to discuss the neighborhood noise concerns. A sound study was performed by Land O'Lakes but the results were deemed inconclusive. After exhausting collaborative solutions, staff announced the City's intentions to seek court action to remedy the noise. The staff hired an outside attorney to represent the City in the court action and the attorney has been meeting with a 3rd party sound engineer, the neighbors, and Land O'Lakes to seek a collaborative solution. This work is ongoing.

Recommendation: Retain on the pending list.

2) Safety Town Discussion (11/23)

Working with Roger Sidoti, a representative from Rotary attended the December 6th Council Committee meeting to provide Council with an overview of the proposed new Kent Safety Town.

Recommendation: Retain or remove from the pending list.

Health and Public Safety Committee

1) Noise Ordinance Review (11/23)


Staff has met internally to discuss the latest suggestion to amend the City's noise Ordinance but no recommendations are ready at this time.

Recommendation: Retain on the pending list.



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: December 21, 2023
TO: Dave Ruller, City Manager
FROM: Bridget Susel, Community Development Director 
RE: Temporary Moratorium: Adult Use Cannabis Industry

On November 7, 2023 voters in the State of Ohio approved Issue 2, which legalized the adult use of cannabis. The “Act to Control and Regulate Adult Use Cannabis (the Act)” took effect on December 7, 2023 and authorized the enactment of Ohio Revised Code (ORC) Chapter 3780, which designates a new Division within the Department of Commerce to regulate “adult use cannabis operators, adult use cannabis testing laboratories, and individuals required to be licensed.”

The Ohio Senate approved provisions to the new legislation, but the Ohio House has not taken action yet on the new issue so the establishment of the new Division, responsible for developing and implementing administrative rules and regulations for the “adult use cannabis industry,” will not occur until provisional changes are voted on and approved by the full Ohio General Assembly.

The “adult use cannabis industry” will be a new land use category that will need to be added to the City’s Zoning Code. The Community Development Department cannot, however, work on developing the proposed text amendments to the City’s Zoning Code to incorporate the new land use until it has the regulations and final administrative rules issued by the State of Ohio. While the City of Kent awaits the needed information from the State, it is advisable for the City to establish a temporary moratorium for all “adult use cannabis industry” related uses in the City.

I am respectfully requesting time at the January 3, 2024 Council Committee meeting to discuss the temporary moratorium on “adult use cannabis operators, adult use testing laboratories, and individuals required to be licensed (ORC Section 3780.03(C)(2))” in greater detail and to request Council’s authorization, with emergency, to establish the temporary moratorium until the rules, regulations and guidelines for the adult use cannabis industry are adopted and issued by the State of Ohio and the City can amend its Zoning Code regulations for the new land use.

If you need any additional information to add this item to the agenda, please let me know.

Thank you.

Attachment

Cc: Hope Jones, Law Director
Amy Wilkens, Clerk of Council

930 Overholt Rd., Kent, Ohio 44240 • (330) 678-8108 fax (330) 678-8030 •

www.KentOhio.org



Ohio Revised Code

Section 3780.03 Establishment and authority of division of cannabis control; adoption of rules.

Effective: December 7, 2023

Legislation: ENACTEDBYINITIATIVEPETITION,NOVEMBER7,2023

Establishment and authority of division of cannabis control; adoption of rules.

(A) There is hereby established a division of cannabis control within the department of commerce.

(B) To ensure the proper oversight and control of the adult use cannabis industry, the division of cannabis control shall have the authority to license, regulate, investigate, and penalize adult use cannabis operators, adult use testing laboratories and individuals required to be licensed under this chapter.

(C) The division of cannabis control shall adopt, and as advisable and necessary shall amend or repeal, rules on the following:

(1) Prevention of practices detrimental to the public interest consistent with this chapter, and also ways to educate the public about this chapter;

(2) Establishing application, licensure and renewal standards and procedures for license applicants or license holders related to adult use cannabis operators, adult use testing laboratories, and individuals required to be licensed, including any additional background check requirements, the disqualifying offenses under section 3780.01 of the Revised Code that prohibit licensure, and any exemption criteria from licensing requirements for institutional or private investors who do not have significant control or influence over a license applicant or license holder, and whose ownership in a license is for investment purposes only;

(3) Establishing reasonable application, licensure and renewal fees amounts to ensure license applicants and license holders under this chapter pay for the actual costs for administration and licensure for the division of cannabis control;



(4) Establishing standards for provisional licenses for an individual who is required to be licensed and who has exigent circumstances. Such standards for provisional licenses must include submission of a complete application and compliance with a required background check. A provisional license shall be valid not longer than three months. A provisional license may be renewed, at the division of cannabis control's discretion, for an additional three months. In establishing standards with regard to instant background checks the division of cannabis control may use all available resources ;

(5) Specifying the process and reasons for which a license holder may be fined, suspended either with or without a prior hearing, revoked, or not renewed or issued;

(6) The process and requirements for division of cannabis control approval of any requested change in ownership or transfer of control of an adult use cannabis operator or adult use testing laboratory;

(7) Establishing process and standards for expanding the size of the cultivation area for a cultivation facility;

(8) Establishing standards and procedures for the testing of adult use cannabis by an adult use testing laboratory licensed under this chapter. When establishing standards and procedures for the testing of cannabis, the division of cannabis control shall do all of the following:

(a) Specify when testing must be conducted;

(b) Determine the minimum amount of adult use cannabis that must be tested;

(c) Specify the manner in which testing is to be conducted in an effort to ensure uniformity of cannabis products processed for and dispensed; and

(d) Specify the manner in which test results are provided.

(9) The minimum amount of insurance or surety bond that must be maintained by an adult use cannabis operator and adult use testing laboratory;

(10) Requiring the division of cannabis control to adopt reasonable standards for any adult use



cannabis samples, and advertising as prescribed in section 3780.21 of the Revised Code;

(11) Requiring that the records, including financial statements, of an adult use cannabis operator or adult use testing laboratory be maintained in the manner up to two years as prescribed by the division of cannabis control and which shall be made available for inspection upon demand by the division of cannabis control, but shall be subject to section 3780.31 of the Revised Code;

(12) Prescribing technical standards and requirements consistent with industry standards that must be met for security and surveillance equipment necessary for the provision of security and surveillance of adult use cannabis operators and adult use testing laboratories;

(13) Prescribing requirements for a license holder's provision of security services for an adult use cannabis operator and adult use testing laboratories which shall include the license holder's option to use armed or unarmed services including through agents of the license holder;

(14) Prescribing standards according to which license holders shall keep accounts and standards according to which adult use cannabis operators and adult use testing laboratories accounts shall be audited, and establish guidance for assisting the department of taxation in levying and collecting the adult use tax levied under section 3780.22 of the Revised Code;

(15) Determining penalties for violation of division of cannabis control rules or this chapter, and a process for imposing such penalties;

(16) Training requirements for employees and agents of adult use cannabis operators and adult use laboratories;

(17) Prescribing standards and procedures to allow for adult use cannabis delivery to adult use consumers, and online and mobile ordering procedures, which may only be conducted by an adult use dispensary or their agent;

(18) Prescribing cannabis inventory requirements to be maintained in an electronic database consistent with section 3780.05 of the Revised Code;



(19) Prescribing standards and procedures for product packaging and labeling of adult use cannabis products;

(20) Prescribing standards and procedures in coordination with the department of development to administer and enforce the cannabis social equity and jobs program as prescribed under 3780.19 of the Revised Code;

(21) Establishing a tetrahydrocannabinol content limit for adult use cannabis, which for plant material the content limit shall be no less than thirty-five per cent and for extracts the content limit shall be no less than ninety per cent, but that such content limits may be increased or eliminated by the division of cannabis control; and

(22) Prescribing duty to update requirements for license holders.

(D) All rules adopted under this section and chapter shall be adopted in accordance with Chapter 119 of the Revised Code.

(E) In addition to the rules described in division (C) of this section, the division of cannabis control may adopt any other rules it considers necessary for the administration, implementation, and enforcement of this chapter consistent with this chapter.

(F) When adopting rules under this section, the division of cannabis control shall consider standards and procedures that have been found to be best practices relative to the use and regulation of adult use cannabis and shall harmonize any rules with the rules adopted pursuant to sections 3796.03 and 3796.04 of the Revised Code to minimize duplication of operational requirements and fees as much as possible. If there is a conflict with Chapter 3796 and related rules, and chapter 3780 of the Revised Code and related rules, then chapter 3780 and related rules shall govern.



KENT CITY HEALTH DEPARTMENT

201-G EAST ERIE STREET, KENT, OHIO 44240 (330) 678-8109 FAX (330) 678-2082



MEMO REQUESTING TIME TO UPDATE CITY COUNCIL MEMBERS ON 2024 ECLIPSE PLANNING EFFORTS

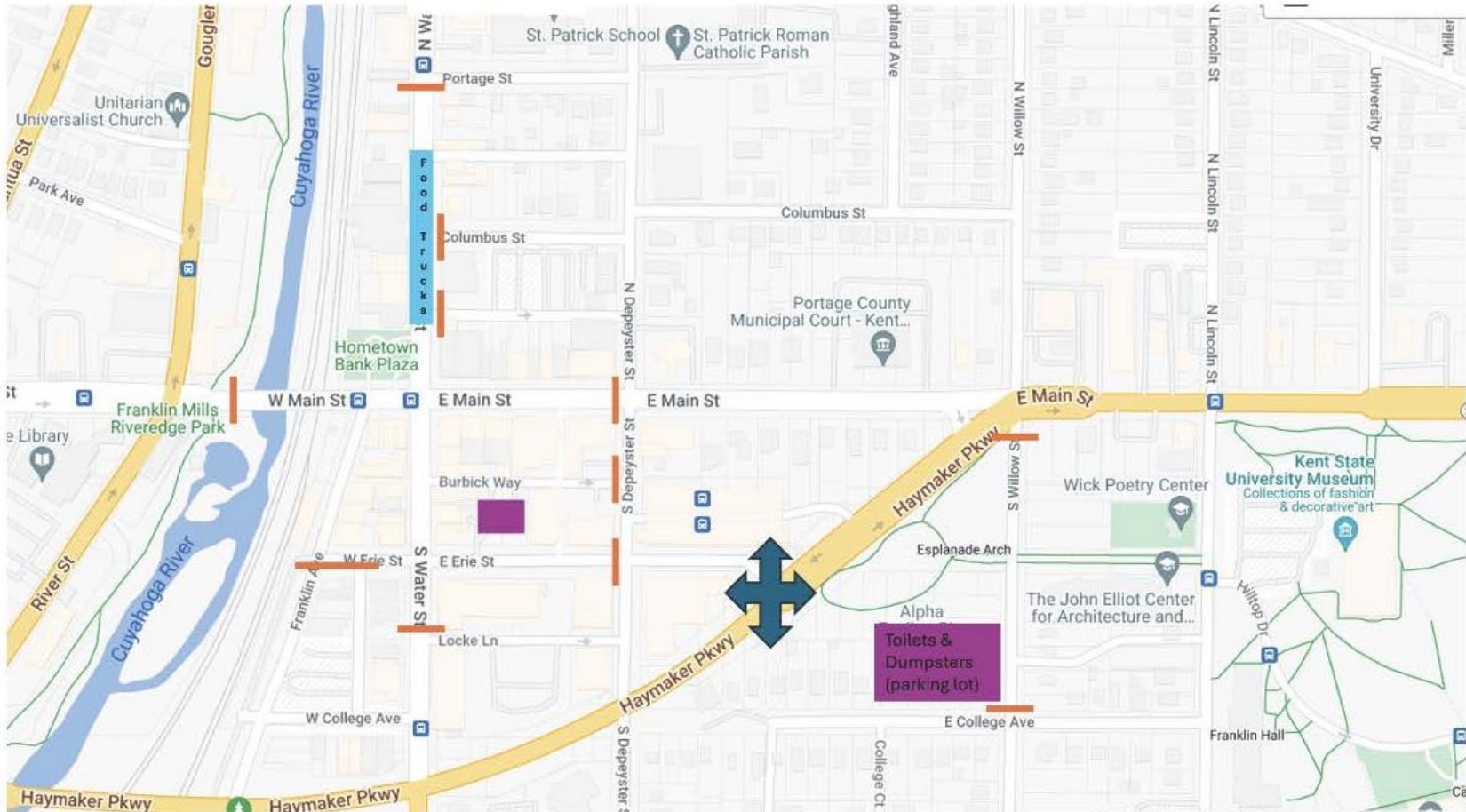
Kent Area Chamber of Commerce and Main Street Kent would like to provide information on plans for the April 8, 2024 eclipse. This will include plans and a request for road closures on two consecutive dates, (please see attached map). Representatives from Kent State University and Kent City Schools will also attend. In conjunction with their planning activities several city department heads would like to share their planning efforts to support these events. City department heads would also be available to clarify any questions with the information we currently know. Not all will need time to speak, but they will be present should their input be needed.

Thank you for this opportunity to share information at the January 3, 2024 Council Committee meeting..

Respectfully submitted,

Joan C. Seidel
Health Commissioner
12/18/23

Proposed Downtown Kent Road Closure Kent Total Eclipse April 7 & April 8, 2024



April 7, 2024 = Proposed Road Closure from 4 PM – 10 PM

April 8, 2024 = Proposed Road Closure from 3 AM – 10 PM

316.03 GENERAL CONSIDERATIONS FOR ISSUANCE OF SPECIAL EVENT PERMITS.

(a) Special event permits for periods of greater than three hours duration shall be reviewed and approved by the City Council, **but will not require City Council approval if the event has been conducted in previous years, and does not require a substantial dedication of city resources, equipment, or personnel.**

(b) Applications for special event permits shall be made not greater than one year in advance, nor less than **forty-five** ~~thirty~~ days in advance.

(c) Special event permit applicants shall meet with the City Manager or his/her designate to develop a plan which will comply with all mandatory provisions of this chapter. Said meeting shall be held sufficiently in advance to provide for review and approval by the City Council. Said plan will not be approved and binding until final City Council approval.

(d) The plan developed through said meeting shall consider all criteria identified in the provisions of this chapter, and shall be reduced to writing in the form of a Memorandum of understanding, to be forwarded with all other required documents for City Council review.

(e) Parades or events of less than three hours duration shall be similarly reduced to a memorandum of understanding, but will not require City Council approval if the event has been conducted in previous years, and does not require a substantial dedication of city resources, equipment, or personnel.

(f) Any event which is sponsored by a for-profit organization shall be presented for City Council approval, and all expenses of the city in support of the event shall be paid by the sponsor. City costs of for-profit events by non-profit organizations shall be paid by the sponsor. City costs of events which have a coordination of for-profit and non-profit vendors and/or booths, rides, or attractions may be split equally between the city and the sponsor. City costs of non-profit events by non-profit organizations with only non-profit vendors may be paid by the city. Non-profit status shall require provision of documentation and financial statements. A determination of the city's share of additional expenses brought about by the issuance of a special event permit shall be determined by City Council at the time the event is brought before it for approval.

(g) The City Council may require any other reasonable conditions beyond those provided for in any memorandum of understanding which it reasonably feels are necessary for the safe, efficient and proper use of city rights-of-way and other city resources.

Suggested changes:



KENT CITY HEALTH DEPARTMENT

414 E. MAIN ST., P.O. BOX 5192, KENT, OHIO 44240 (330) 678-8109 FAX (330) 678-2082

HEALTH DEPARTMENT TOBACCO USE GRANT 2025 (TU25); FOOD AND DRUG ADMINISTRATION (FDA); Ohio ENVIRONMENTAL PROTECTION AGENCY (EPA) GRANT; FARM TO SCHOOL GRANT, AND OFFICE OF MINORITY HEALTH GRANT

November 29, 2023

The Health Department has been notified that several of our reoccurring grants are scheduled for re-awarding. Tobacco Use Grant has been extended through 2025. I respectfully ask City Council to approve the acceptance of and appropriate the following amounts to lines:

\$20,000.00 to offset a portion of Jalessa Caple's salary 001-02-520-206-7001
\$97,000.00 toward meeting grant deliverables 001-02-520-206-7420

Total award not to exceed \$117,00.00.00

Continuation of the EPA Grant, used for vector control to prevent mosquito borne diseases will be allocated at \$25,000.00. We ask it be appropriated as:

\$15,000.00 to 001-02-520-201-7420 for equipment and supplies
\$10,000.00 to 001-02-520-201-7340 for Ryan Staffing

Total Award not to exceed \$25,000.00

The FDA Grant to assist with the continuation of standardization of Registered Environmental Health Specialists will be allocated at \$26,500.00 we ask that it Be appropriated as

\$5,000.00 for an intern to line 001-02-520-201-7340
\$14,000.00 for operations to line 001-02-520-202- 7420
\$7,500.00 for travel and training to line 001-02-520-202-7210

Total Award not to exceed \$26,500.00

We ask for permission to apply for the Farm to School Grant at \$50,000.00 and if awarded to be appropriated to line: 001-02-520-201-7420

Total Award not to exceed \$50,000.00

(Grant acceptance and appropriation continued)

And finally for permission to apply for the Office of Minority Health Grant which will augment services provided at the annual Historic Southend Health Fair in June of 2024 in the amount of \$15,000.00. And if awarded that it be appropriated to line: 001-02-520-201-7420

Total Award not to exceed \$15,000.00

Total amount if all are awarded \$233,500.00

Thank you for your consideration,

Joan Seidel MA, BSN, RN, FAPIC, CIC
Health Commissioner
November 29, 2023



KENT FIRE DEPARTMENT MONTHLY INCIDENT REPORT OCTOBER 2023

Summary of Fire Incident Alarms

	CURRENT PERIOD			YEAR TO DATE		
	2023	2022	2021	2023	2022	2021
City of Kent	48	61	64	899	803	730
Kent State University	34	43	39	297	345	193
Franklin Township	9	26	14	194	179	139
Sugar Bush Knolls	0	0	0	5	1	1
Mutual Aid Given	6	6	3	66	51	43
Total Fire Incident Alarms	97	136	120	1461	1379	1106

Summary of Mutual Aid Received by Location

	CURRENT PERIOD			YEAR TO DATE		
	2023	2022	2021	2023	2022	2021
City of Kent	1	0	1	11	10	7
Kent State University	2	0	0	3	0	0
Franklin Township	1	0	0	3	3	3
Sugar Bush Knolls	0	0	0	0	0	0
Total Mutual Aid	4	0	1	17	13	10

EMERGENCY MEDICAL SERVICE RESPONSE INFORMATION

Summary of Emergency Medical Service Responses

	CURRENT PERIOD			YEAR TO DATE		
	2023	2022	2021	2023	2022	2021
City of Kent	246	212	229	2632	2720	2595
Kent State University	35	24	26	300	277	202
Franklin Township	50	66	64	538	560	576
Sugar Bush Knolls	2	2	0	18	13	24
Mutual Aid Given	4	5	2	50	44	42
Total Emergency Medical Service Responses	337	309	321	3538	3614	3439

Summary of Mutual Aid Received by Location

	CURRENT PERIOD			YEAR TO DATE		
	2023	2022	2021	2023	2022	2021
City of Kent	0	5	2	3	35	17
Kent State University	0	0	1	0	2	2
Franklin Township	0	1	0	1	3	6
Sugar Bush Knolls	0	0	0	0	0	0
Total Mutual Aid	0	6	3	4	40	25

TOTAL FIRE AND EMERGENCY MEDICAL SERVICE RESPONSE INCIDENTS	434	445	441	4999	4993	4545
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TOTAL ALL RESPONSES , INCLUDING MUTUAL AID	438	451	445	5020	5046	4580
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TOTAL ALL RESPONSES , INCLUDING MUTUAL AID	438	451	445	5020	5046	4580
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PARAMEDICINE PROGRAM RESPONSES*	15	146
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TOTAL ALL RESPONSES	453	5166
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* The Paramedicine Program began responses in August 2022

**City of Kent
Income Tax Division**

**December 31, 2023
Income Tax Receipts Comparison - (Excluding 0.25% Police Facility Receipts)**

Monthly Cash Basis Receipts

Total receipts for the month of December, 2023	\$ 1,246,101
Total receipts for the month of December, 2022	\$ 1,295,459
Total receipts for the month of December, 2021	\$ 1,252,012

Year-to-date Receipts and Percent of Total Annual Receipts Collected

	<u>Year-to-date Actual</u>	<u>Percent of Annual</u>
Total receipts January 1 through December 31, 2023	\$ 17,527,235	101.12%
Total receipts January 1 through December 31, 2022	\$ 16,645,865	112.14%
Total receipts January 1 through December 31, 2021	\$ 14,929,900	108.36%

Year-to-date Receipts Through December 31, 2023 - Budget vs. Actual

<u>Year</u>	<u>Annual Budgeted Receipts</u>	<u>Revised Budgeted Receipts</u>	<u>Year-to-date Actual Receipts</u>	<u>Percent Collected</u>	<u>Percent Remaining</u>
2023	\$ 16,266,667	\$ 17,333,333	\$ 17,527,235	101.12%	-1.12%

Comparisons of Total Annual Receipts for Previous Ten Years

<u>Year</u>	<u>Total Cash Basis Receipts*</u>	<u>Change From Prior Year</u>	
2013	\$ 12,794,029	10.68%	* - Changed from accrual basis of accounting to a cash basis of accounting for RITA Income Tax in December, 2020. All years have been restated to be on a cash basis for RITA receipts to make this report comparable from year to year.
2014	12,733,226	-0.48%	
2015	14,579,500	14.50%	
2016	14,192,888	-2.65%	
2017	14,525,574	2.34%	
2018	14,297,948	-1.57%	
2019	14,855,372	3.90%	
2020	14,592,066	-1.77%	
2021	14,929,900	2.32%	
2022	16,645,865	11.49%	

Submitted by



, Director of Budget and Finance

2023 CITY OF KENT, OHIO
Comparison of Income Tax Receipts
(Excluding 0.25% Police Facility Receipts)
as of Month Ended December 31, 2023

Monthly Cash Basis Receipts

Month				Comparisons	
	2021	2022	2023	Amount	Percent Change
January	\$ 1,050,773	\$ 1,388,381	\$ 1,601,454	\$ 213,073	15.35%
February	1,274,642	1,337,345	1,609,396	272,051	20.34%
March	969,852	1,133,750	1,262,958	129,208	11.40%
April	1,165,005	1,389,808	1,419,192	29,384	2.11%
May	1,500,712	1,616,141	1,772,580	156,438	9.68%
June	1,483,710	1,481,074	1,661,424	180,350	12.18%
July	1,348,453	1,455,656	1,382,337	(73,320)	-5.04%
August	1,099,319	1,138,884	1,377,077	238,192	20.91%
September	1,252,593	1,359,525	1,241,696	(117,829)	-8.67%
October	1,220,898	1,588,594	1,395,902	(192,692)	-12.13%
November	1,311,931	1,461,247	1,557,120	95,873	6.56%
December	1,252,012	1,295,459	1,246,101	(49,359)	-3.81%
Totals	\$ 14,929,900	\$ 16,645,865	\$ 17,527,235	\$ 881,370	

Year-to-Date Receipts

Month				Comparisons	
	2021	2022	2023	Amount	Percent Change
January	\$ 1,050,773	\$ 1,388,381	\$ 1,601,454	\$ 213,073	15.35%
February	2,325,415	2,725,726	3,210,850	485,124	17.80%
March	3,295,267	3,859,476	4,473,807	614,331	15.92%
April	4,460,272	5,249,284	5,892,999	643,715	12.26%
May	5,960,984	6,865,425	7,665,579	800,153	11.65%
June	7,444,694	8,346,499	9,327,003	980,504	11.75%
July	8,793,147	9,802,156	10,709,340	907,184	9.25%
August	9,892,466	10,941,040	12,086,416	1,145,376	10.47%
September	11,145,059	12,300,565	13,328,112	1,027,548	8.35%
October	12,365,957	13,889,159	14,724,015	834,856	6.01%
November	13,677,888	15,350,406	16,281,134	930,729	6.06%
December	14,929,900	16,645,865	17,527,235	881,370	5.29%
Totals	\$ 14,929,900	\$ 16,645,865			

2023 CITY OF KENT, OHIO
Comparison of Income Tax Receipts from Kent State University
(Excluding 0.25% Police Facility Receipts)
as of Month Ended December 31, 2023

Monthly Receipts				Comparisons	
Month	2021	2022	2023	Amount	Percent Change
January	\$ 423,565	\$ 447,488	\$ 461,437	\$ 13,949	3.12%
February	356,633	377,930	386,098	8,168	2.16%
March	389,676	414,055	423,517	9,462	2.29%
April	426,355	411,929	419,985	8,056	1.96%
May	391,324	409,234	420,801	11,567	2.83%
June	380,512	398,782	411,739	12,957	3.25%
July	389,573	372,753	419,770	47,017	12.61%
August	426,169	412,061	383,705	(28,356)	-6.88%
September	347,881	337,710	373,412	35,702	10.57%
October	437,537	418,381	431,227	12,847	3.07%
November	424,833	423,977	443,752	19,775	4.66%
December	419,356	437,540	439,024	1,484	0.34%
Totals	<u>\$ 4,813,413</u>	<u>\$ 4,861,839</u>	<u>\$ 5,014,467</u>	<u>\$ 152,627</u>	
	32.24%	29.21%	28.61%		

Year-to-Date Receipts				Comparisons	
Month	2021	2022	2023	Amount	Percent Change
January	\$ 423,565	\$ 447,488	\$ 461,437	\$ 13,949	3.12%
February	780,198	825,418	847,535	22,117	2.68%
March	1,169,874	1,239,472	1,271,052	31,579	2.55%
April	1,596,229	1,651,401	1,691,036	39,635	2.40%
May	1,987,553	2,060,635	2,111,837	51,202	2.48%
June	2,368,064	2,459,417	2,523,575	64,159	2.61%
July	2,757,637	2,832,170	2,943,345	111,176	3.93%
August	3,183,806	3,244,231	3,327,051	82,819	2.55%
September	3,531,687	3,581,941	3,700,463	118,522	3.31%
October	3,969,224	4,000,322	4,131,690	131,368	3.28%
November	4,394,057	4,424,299	4,575,443	151,143	3.42%
December	4,813,413	4,861,839	5,014,467	152,627	3.14%
Totals	<u>\$ 4,813,413</u>	<u>\$ 4,861,839</u>			

2023 CITY OF KENT, OHIO
Comparison of Income Tax Receipts from Kent State University
(Excluding 0.25% Police Facility Receipts)

Comparisons of Total Annual Receipts for Previous Ten Years
Restated

Year	Total Cash Basis Receipts	Percent Change
2013	\$ 4,585,623	4.85%
2014	4,707,945	2.67%
2015	4,910,519	4.30%
2016	5,042,140	2.68%
2017	5,137,920	1.90%
2018	5,167,455	0.57%
2019	5,150,394	-0.33%
2020	5,159,334	0.17%
2021	4,813,413	-6.70%
2022	4,861,839	1.01%

2023 CITY OF KENT, OHIO
Comparison of Income Tax Receipts
Police Facility Dedicated Income Tax Receipts - 1/9 of Total (0.25%)
as of Month Ended December 31, 2023

Monthly Receipts				Comparisons	
Month	2021	2022	2023	Amount	Percent Change
January	\$ 131,347	\$ 173,548	\$ 200,182	\$ 26,634	15.35%
February	159,330	167,168	201,174	34,006	20.34%
March	121,232	141,719	157,870	16,151	11.40%
April	145,626	173,726	177,399	3,673	2.11%
May	187,589	202,018	221,572	19,555	9.68%
June	185,464	185,134	207,678	22,544	12.18%
July	168,557	181,957	172,792	(9,165)	-5.04%
August	137,415	142,361	172,135	29,774	20.91%
September	156,574	169,941	155,212	(14,729)	-8.67%
October	152,612	198,574	174,488	(24,086)	-12.13%
November	163,991	182,656	194,640	11,984	6.56%
December	156,501	161,932	155,763	(6,170)	-3.81%
Totals	\$ 1,866,237	\$ 2,080,733	\$ 2,190,904	\$ 110,171	

Year-to-Date Receipts				Comparisons	
Month	2021	2022	2023	Amount	Percent Change
January	\$ 131,347	\$ 173,548	\$ 200,182	\$ 26,634	15.35%
February	290,677	340,716	401,356	60,640	17.80%
March	411,908	482,435	559,226	76,791	15.92%
April	557,534	656,161	736,625	80,464	12.26%
May	745,123	858,178	958,197	100,019	11.65%
June	930,587	1,043,312	1,165,875	122,563	11.75%
July	1,099,143	1,225,269	1,338,667	113,398	9.25%
August	1,236,558	1,367,630	1,510,802	143,172	10.47%
September	1,393,132	1,537,571	1,666,014	128,443	8.35%
October	1,545,745	1,736,145	1,840,502	104,357	6.01%
November	1,709,736	1,918,801	2,035,142	116,341	6.06%
December	1,866,237	2,080,733	2,190,904	110,171	5.29%
Totals	\$ 1,866,237	\$ 2,080,733			

2023 CITY OF KENT, OHIO
Comparison of Total Income Tax Receipts - Including Police Facility Receipts
as of Month Ended December 31, 2023

Monthly Receipts				Comparisons	
Month	2021	2022	2023	Amount	Percent Change
January	\$ 1,182,119	\$ 1,561,928	\$ 1,801,636	\$ 239,707	15.35%
February	1,433,972	1,504,514	1,810,570	306,057	20.34%
March	1,091,084	1,275,469	1,420,827	145,359	11.40%
April	1,310,631	1,563,534	1,596,591	33,057	2.11%
May	1,688,301	1,818,159	1,994,152	175,993	9.68%
June	1,669,174	1,666,208	1,869,102	202,894	12.18%
July	1,517,010	1,637,613	1,555,129	(82,485)	-5.04%
August	1,236,734	1,281,245	1,549,211	267,966	20.91%
September	1,409,167	1,529,465	1,396,908	(132,557)	-8.67%
October	1,373,511	1,787,168	1,570,390	(216,778)	-12.13%
November	1,475,922	1,643,903	1,751,759	107,857	6.56%
December	1,408,513	1,457,392	1,401,863	(55,529)	-3.81%
Totals	\$ 16,796,137	\$ 18,726,598	\$ 19,718,139	\$ 991,541	

Year-to-Date Receipts				Comparisons	
Month	2021	2022	2023	Amount	Percent Change
January	\$ 1,182,119	\$ 1,561,928	\$ 1,801,636	\$ 239,707	15.35%
February	2,616,092	3,066,442	3,612,206	545,764	17.80%
March	3,707,175	4,341,911	5,033,033	691,123	15.92%
April	5,017,806	5,905,445	6,629,624	724,180	12.26%
May	6,706,107	7,723,604	8,623,776	900,173	11.65%
June	8,375,281	9,389,812	10,492,879	1,103,067	11.75%
July	9,892,291	11,027,425	12,048,007	1,020,582	9.25%
August	11,129,024	12,308,670	13,597,218	1,288,548	10.47%
September	12,538,191	13,838,136	14,994,127	1,155,991	8.35%
October	13,911,702	15,625,304	16,564,517	939,213	6.01%
November	15,387,624	17,269,206	18,316,276	1,047,070	6.06%
December	16,796,137	18,726,598	19,718,139	991,541	5.29%
Totals	\$ 16,796,137	\$ 18,726,598			