



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: July 25, 2017
TO: Dave Ruller, City Manager
FROM: Bridget Susel, Community Development Director/CRA Housing Officer *BDS*
RE: CRA Agreement: Record Publishing Company, LLC

GateHouse Media, LLC acquired Record Publishing Company, LLC earlier this year and has taken over the daily operations at the 1050 West Main Street, Kent, Ohio location. The City of Kent entered into a Community Reinvestment Area (CRA) Agreement with Record Publishing Company on June 2, 2011 that granted an exemption of 75% of the annual real property taxes associated with a large renovation project that was completed in 2013. The agreement was to be effective for a twelve year period and required the company to create and retain eighty-two (82) full-time and five (5) part-time permanent positions resulting in a minimum annual payroll of \$2,675,000.

The terms of the CRA agreement do not automatically transfer when there is a change in ownership so a letter was sent to GateHouse Media requesting the company contact the City if it had an interest in negotiating a new CRA agreement. GateHouse Media was advised that the terms of a new agreement will be based on the employment levels and annual payroll amount GateHouse Media anticipates maintaining at the 1050 West Main Street, Kent, Ohio facility.

The City did not receive any response from GateHouse Media, LLC so a meeting of the Tax Incentive Review Council (TIRC) was held on July 25, 2017 and the members of the TIRC voted unanimously to make a recommendation to Kent City Council to terminate the agreement.

I am respectfully requesting time at the August 2, 2017 Committee session to discuss the Tax Incentive Review Council recommendation with the members of City Council and to seek authorization, with emergency, to terminate the CRA agreement between the City of Kent and the Record Publishing Company, LLC, effective as of the date of property transfer, which occurred on or about February 6, 2017.

Please let me know if you need any additional information in order to add this item to the agenda.

Thank you.

Cc: Tom Wilke, Economic Director
Jim Silver, Law Director
Tara Grimm, Clerk of Council



CITY OF KENT, OHIO

SUSTAINABILITY COMMISSION

MEMO

DATE: July 26, 2017
TO: Dave Ruller, City Manager
FROM: Harrison Wicks, Executive Assistant to the City Manager
RE: Draft Resolution of Support for the Paris Climate Agreement

During a special meeting on July 24, 2017, the Sustainability Commission approved a draft resolution of support for the Paris Climate Agreement. The commission believes that the City of Kent has a responsibility to protect and enhance the quality of life for all those who live, work, learn and play in our community, without compromising the ability of future generations to meet their own needs.

I would like to request time at the August 2, 2017 Council Committee session to discuss the resolution of support for the Paris Climate Agreement.

If you need any additional information in order to add this item to the Council Committee agenda, please let me know.

Thank you for your consideration of this request.

David Coffee, Budget & Finance Director
Tara Grimm, Clerk of Council

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KENT IN SUPPORT OF THE PARIS CLIMATE AGREEMENT.

WHEREAS, consensus exists among the world's leading climate scientists that global warming caused by emissions of greenhouse gases from human activities, which has led to climate change, is among the most significant problems facing the world today; and

WHEREAS, global climate change has led to increased occurrences of extreme weather events and to adverse impacts on ecosystems, demographic patterns and socio-economic activities; and

WHEREAS, responding to climate change provides communities an opportunity to be a leader in a green economy; developing products, services and knowledge that are required when transitioning to a climate-resilient future; and

WHEREAS, the City of Kent desires to protect and enhance the quality of life for all those who live, work, learn and play in our community, without compromising the ability of future generations to meet their own needs; and

WHEREAS, actions that reduce greenhouse gas emissions also have the potential to improve air and water quality, public health, energy security, social equity, our local economy and natural environment, and the quality of life in Kent; and

WHEREAS, the City of Kent has demonstrated its commitment to sustainability through a series of initiatives, including signing on to the U.S. Conference of Mayors' Climate Protection Agreement in 2007, the creation of a Sustainability Commission, energy efficiency improvements to existing city buildings, and a commitment to LEED certifications for new construction; and

WHEREAS, the City of Kent recognizes the important role that local communities will play in taking immediate action to significantly curb greenhouse gas emissions; and

WHEREAS, protecting our planet is of the utmost importance and requires a comprehensive effort at all levels-including government policies, industry standards, and household practices.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. The City of Kent commits to consider for adoption the climate action plan developed by the Sustainability Commission in response to the City's support of the Paris Climate Agreement and in accordance with this resolution.

SECTION 2. The City of Kent agrees to join the Compact of Mayors, and thereby stands in solidarity with communities across the nation and the world in support of the Paris Climate Agreement.



CITY OF KENT, OHIO

SUSTAINABILITY COMMISSION

MEMO

DATE: July 26, 2017

TO: Dave Ruller, City Manager

FROM: Harrison Wicks, Executive Assistant to the City Manager

RE: Simple Recycling - Curbside Clothing & Home Goods Recycling Program

During a regular meeting on July 10, 2017, the Sustainability Commission approved a motion to recommend the Simple Recycling - Curbside Clothing & Home Goods Recycling Program to City Council for consideration. The commission believes the recycling program will be a benefit to the City and its residents. Additionally, the program is administered by Simple Recycling which handles all aspects of the program from launch, to collection, to process and management. This will require little to no staff help.

I would like to request time at the August 2, 2017 Council Committee session to discuss the Simple Recycling - Curbside Clothing & Home Goods Recycling Program.

If you need any additional information in order to add this item to the Council Committee agenda, please let me know.

Thank you for your consideration of this request.

David Coffee, Budget & Finance Director
Tara Grimm, Clerk of Council



CITY OF KENT, OHIO

DEPARTMENT OF PUBLIC SERVICE

MEMO

DATE: July 25, 2017
TO: Dave Ruller, City Manager
FROM: Melanie A. Baker, Service Director
SUBJECT: Simple Recycling – Free Curbside Recycling.

The Sustainability Commission has been working hard on many different projects to help the City increase its recycling potential. One such example of this effort is that the Commission has been looking into the Simple Recycling program. This program promotes curbside recycling of household goods and clothing.

This program has been in business for over 50 years and is located in several states across the country. They collect:

Men's Clothing	Glasses
Women's Clothing	Sleeping Bags
Children's Clothing	Small Appliances
Coats and Jackets	Small Furniture
Jewelry	Irons
Shoes	Radios
Purses	Lamps
Hats	Hair Dryers
Toys	Tools
Pictures	Microwaves
Mirrors	Coffee Makers
Blankets	Silver Ware
Drapes/Curtains	Dishes
Pillows	Pots / Pans
Sleeping Bags	Back Packs
Small Appliances	

The average person throws away 70 pounds of clothing per year. That adds up to 3.8 billion pounds of unnecessary waste added to our landfills. The need for recycling these items out of our trash stream will help the environment in many ways. The recycling of these items decreases the

use of natural resources, such as water used in growing crops for clothing and petroleum used in creating textiles.

Nearly 100% of the clothing collected is recycled. The clothes are recycled in 3 different manners. The nicer clothes that can go for retail use are sent to Simple Recycling affiliate stores (similar to thrift stores.) More worn clothes go to developing countries. The unusable textiles go to manufactures that recycle them into car seat stuffing and automobile insulation, baseball and softball stuffing, wiping clothes, rug making, and stuffing for toys, just to name a few.

The best part of Simple Recycling is that they offer this program at zero cost to partner municipalities and its residents. In addition Simple Recycling handles all aspects of the program from launch, to collection, to process and management. This will require little to no staff help. The initial set up with address for the mailings and the occasional request for bags is about all the City will be involved in the program.

Residents will receive a letter / notice from Simple Recycling explaining the program and the process. Residents are asked to place their items into their green or orange bags and place at the curb the same day as trash pick-up. When the recycling is picked up the resident is left additional bags and so they can recycle again. If residents need more bags they can call Simple Recycling for more bags or go on line and request more bags. It is really as SIMPLE as that.

Simple Recycling does compensate the City for material diverted from the waste stream at a rate of \$0 .01 / pound or \$20.00 / ton.

I believe this program is beneficial to the City of Kent in pushing our idea of a recycling community. I have started this program in the last municipality from which I came. Once it caught on with the residents, the community did receive periodic checks for small dollar amounts. I currently have this program where I live and would recommend that the City of Kent pursue this alternative option for recycling clothing and small house hold items.

If you should have any questions or comments please free to contact me.



**FREE CURBSIDE
CLOTHING & HOME GOODS
RECYCLING PROGRAM**

FREE

**TURN
KEY**

**SIMPLE
& EASY**

**SAVE \$
MAKE \$**

Who is Simple Recycling?

We have over 50 years of experience in clothing & household discard collection

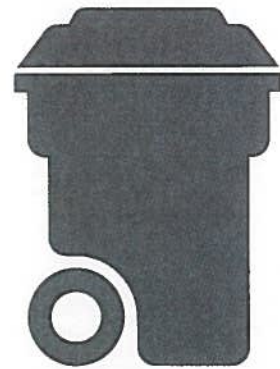
Our sister company manages clothing & household discard donation programs in partnership with non-profit organizations¹

Environmental Impact Facts

Clothing, Appliances, Durables, & Furniture account for 15% of local waste stream



**85% OF TEXTILES
ARE NOT RECYCLED
OR DONATED**



**EPA ESTIMATES
70 LBS./PERSON OF CLOTHING
ARE THROWN AWAY EACH YEAR**

(YOUR CITY'S POPULATION X 70LBS = MILLIONS OF LBS./YEAR)

Source
1. <http://www.wearonaterecycle.org>

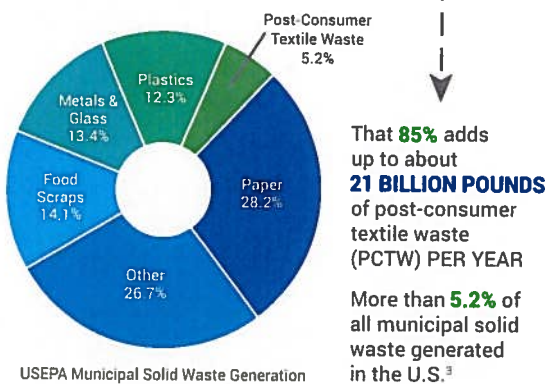
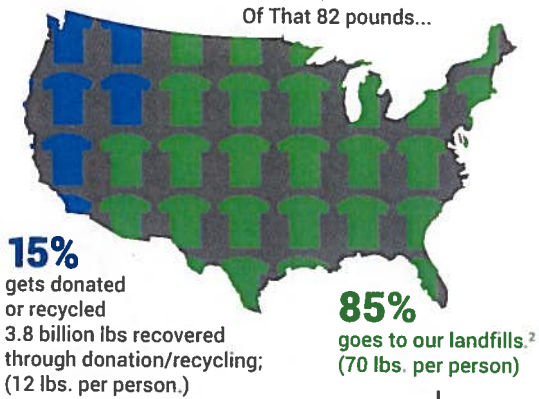
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THE FACTS ABOUT TEXTILE WASTE

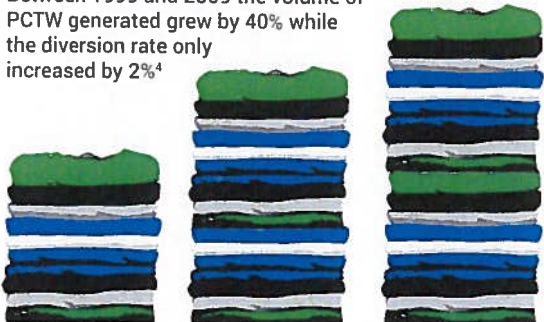
The U.S. generates an average of **25 BILLION POUNDS** of textiles* per year.¹ That's about **82 POUNDS** per U.S. resident.

* Textiles includes clothing, footwear, accessories, towels, bedding, drapery etc.



AND THIS AMOUNT IS GROWING

Between 1999 and 2009 the volume of PCTW generated grew by 40% while the diversion rate only increased by 2%⁴



This Model has been Tested & Proven

Excerpt from USA Today, April 23, 2013 -

"Clothes recycling is going curbside in more U.S. towns as global prices rise for the used apparel, shoes and linens that Americans often toss in the trash.

Since September, more than a dozen local governments -- in Arizona, Massachusetts, New Jersey, Pennsylvania and Washington State -- have begun curbside pickup of textiles, often in special bags next to bins containing paper and cans."²



Source
2 <http://www.usatoday.com/story/news/nation/2013/04/20/recycling-clothes-expands-curbside/2092351/>

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COST TO YOUR RESIDENTS = \$0
COST TO YOUR CITY = \$0



Details & Logistics

Simple Recycling provides:

- Free residential curbside pickup service
- Specially designed recycling collection bags
- All informational materials
- All trucking, pickup expenses & program management
- Local jobs
- All related insurance coverage
- Drop boxes in locations of city's choosing (if desired)

Your city provides:

- Supplemental notification & information to residents



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THE LIFE CYCLE OF SECONDHAND CLOTHING



WHAT HAPPENS TO YOUR RECYCLED USED CLOTHING?

Once a resident determines that their clothing, shoes, handbags, or household textiles have reached the end of their useful life, materials are collected by Simple Recycling and collected clothing is sorted and graded for condition.



45%

Reused and Repurposed
Majority exported as secondhand clothing.



10-20%

Top quality materials are sold to local thrift stores where they create access to low cost clothing and jobs for local residents.



30%

Recycled and Converted
Reclaimed wiping rags are used in various ways as industrial and residential absorbents.



80%

The vast majority of clothing collected is not resaleable in the U.S. so it is further sorted for international export or broken down for raw materials.



20%

Recycled into Fiber
Post-consumer fiber is used to make home insulation, carpet padding, and raw material for the automotive industry.



Only 5% ends up as waste.

Thrift industry employs nearly 100,000 workers in the U.S. with over \$1 billion wages paid. In addition, private sector recyclers create an additional 15,000 to 20,000 jobs nationally.¹

WE MAKE IT SIMPLE TO DRAMATICALLY REDUCE TEXTILE WASTE.

Source
1. "Textile Recycling in the U.S." Report submitted to SMART by Dr. Jana Hawley PhD. Univ. of Missouri 2009

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donate recycle don't throw away®



Textile Recycling Fact Sheet

You and your students are probably used to recycling aluminum, paper, glass, and other items. But did you know that clothing and other textiles can be recycled too? Here are some textile recycling facts to share with your class:

The basics

- The Environmental Protection Agency estimates that the average person throws away **70 pounds** of clothing per year. That adds up to **3.8 billion pounds of unnecessary waste added to our landfills**.
- Clothing and household textiles currently make up **5.2% of the waste in landfills**.
- A textile is any item made from cloth or an artificial fabric like vinyl. Textiles are used for clothing, linens, bedding, upholstery, curtains, carpets, and other items. **Any textile item, even if it's worn, torn, or stained, can be recycled.** You can even recycle a single shoe! Items simply need to be clean and dry.
- Recycling clothing and textiles **decreases the use of natural resources**, such as water used in growing crops and petroleum used in creating new clothing and textiles. It also decreases the need for chemicals used in manufacturing new textiles and the pollution caused by the manufacturing process.

How are recycled textiles used?

- Resold at charities' secondhand clothing stores
- Sent to developing countries
- Turned into wiping cloths, which are used in a variety of industries and businesses (everything from manufacturers to repair shops, construction industries, stores, and maintenance and custodial departments)
- Processed back into fibers and turned into paper, yarn, insulation, carpet padding, and other items

Where can clothing and textiles be recycled?

If your town doesn't accept textiles with other recyclables, donate your items to a local recycling center or charity. **Nearly 100% of donated items are recycled.** The recycling center or charity will determine which items are usable as clothing, which can be sold and turned into wiping rags, and which can be sold and processed back into fibers to make new products. Charities and recyclers generate revenue for their programs, and textiles get a second (or third or fourth) life. To locate a donation center near you, visit www.smartasn.org.

donate recycle don't throw away®



More Textile Recycling Facts

What are specific textiles recycled into?

Here are a few examples:

- Stuffed toys and pillows become car seat stuffing and automobile insulation.
- T-shirts, sheets, towels, and clothing become wiping cloths.
- Denim becomes home insulation.
- Shoe soles become paving material.
- Sweaters and coats become carpet padding.
- Curtains and drapes become stuffing for pillows, sleeping bags, and animal beds.
- Wool sweaters and materials become baseball and softball filling.
- Velvet materials become jewelry box lining.
- Leftover fabric scraps become paper money.

Additional resources

- *Something From Nothing* by Phoebe Gilman (Scholastic, 1992); geared for students from preschool to grade 3, this adaptation of a Yiddish folktale follows a piece of fabric as it goes from a baby blanket to a jacket to a vest to a tie, and so on.
- *The Travels of a T-Shirt in the Global Economy* by Pietra Rivoli (John Wiley, 2005); good source of background information about what happens to used clothing.
- *Salaula: The World of Secondhand Clothing and Zambia* by Karen Tranberg Hansen (University of Chicago Press, 2000); good source of information about the used clothing industry in Africa.



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: July 25, 2017

TO: Dave Ruller, City Manager

FROM: Bridget Susel, Community Development Director

RE: Ohio Arts Council Grant 2017

The City of Kent has received a \$3,457.00 award through the Ohio Arts Council (OAC) "ArtSTART" grant program. The grant will be used to support some of the costs associated with the 2nd annual Kent Creativity Festival which will be held on Saturday, September 30, 2017 from 11:00 a.m. to 5:00 p.m. The grant has a 1:1 match requirement which will be met through private donation funding managed by the KSU Foundation (not-for-profit).

I would like to request time at the August 2, 2017 Council Committee session to discuss the ArtSTART grant and to request, with emergency, the appropriation of the \$3,457.00 grant and authorization for the City to enter into an agreement with the Ohio Arts Council for the funding award.

If you need any additional information in order to add this item to the Council Committee agenda, please let me know.

Thank you for your consideration of this request.

Cc: Dan Morganti, Grants & Neighborhood Programs Coordinator
David Coffee, Budget & Finance Director
Tara Grimm, Clerk of Council



CITY OF KENT, OHIO

DEPARTMENT OF FINANCE

To: Dave Ruller, City Manager
From: David A. Coffee, Director of Budget and Finance
Date: July 24, 2017
Re: FY2017 Appropriation Amendments, Transfers, and Advances

The following appropriation amendments for the August Council Committee Agenda are hereby requested:

Fund 106 – Parks and Recreation

Decrease	\$ 25,000	Parks and Recreation / Capital – Deferment of 2017 Building Renovations Project in order to fund increase in Portage Hike & Bike Rt 59 Trail Segment Project also budgeted in 2017.
Decrease	\$ 10,000	Parks and Recreation / Capital – Deferment of 2017 Park & Trail Paving & Sealing Project in order to fund increase in Portage Hike & Bike Rt 59 Trail Segment Project also budgeted in 2017.
Increase	\$ 35,000	Parks and Recreation / Capital – Increase funding for Portage Hike & Bike Rt 59 Trail Segment Project budgeted in 2017.

Fund 127 – NSP – Neighborhood Stabilization Program

Increase	\$ 20,500	NSP / Other (O&M) – Funding for RLF (Revolving Loan Fund) for repayment to General Fund of prior year advance per B. Susel memo dated 7/17/2017.
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Fund 201 – Water

Decrease	\$ 20,000	Capital / SVC-Capital Facilities / Capital - Reduce funding related to Tonkin Court Reconstruction Project per J. Bowling 6/13/2017 memo.
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Fund 202 – Sewer

Increase	\$ 10,000	Capital / SVC-Capital Facilities / Capital - Addt'l funding related to Tonkin Court Reconstruction Project per J. Bowling 6/13/2017 memo.
Decrease	\$ 100,000	Capital / SVC-Capital Facilities / Capital - Reduce funding related to the River Street Sanitary Sewer Replacement Project per J. Bowling 7/7/2017 memo.

continued



Fund 208 – Storm Water

Increase	\$ 55,000	Capital / SVC-Capital Facilities / Capital - Addt'l funding related to Tonkin Court Reconstruction Project per J. Bowling 6/13/2017 memo.
Increase	\$ 40,000	Capital / SVC-Capital Facilities / Capital - Addt'l funding for emergency replacement of Linden Rd. Storm Sewer segment per J. Bowling 7/12/2017 memo.
Decrease	\$ 100,000	Capital / SVC-Capital Facilities / Capital - Reduce funding related to the River Street/Mill Race Storm Outfall Project per J. Bowling 7/7/2017 memo.

Fund 301 – Capital

Decrease	\$ 45,000	Capital / SVC-Capital Facilities / Capital - Reduce funding related to Tonkin Court Reconstruction Project per J. Bowling 6/13/2017 memo.
Decrease	\$ 195,750	Capital / SVC-Capital Facilities / Capital - Reduce funding related to 2017 Annual Street Program to facilitate ODOT POR-261 Resurfacing Project per J. Bowling 7/17/2017 memo.
Increase	\$ 195,750	Capital / SVC-Capital Facilities / Capital - Addt'l funding related to ODOT POR-261 Resurfacing Project per J. Bowling 7/17/2017 memo.

The following intra-fund transfers/advances are hereby requested:

Transfer	\$ 48,000	From: Fund 202 / Sewer Fund - Contingency
		To: Fund 202 / Sewer Fund – Capital / SVC-Capital Facilities / Capital - Transfer to fund emergency Sanitary Sewer Replacement for S. Chestnut Street needed in conjunction with S. Chestnut St./Middlebury Rd. Rehabilitation Project per J. Bowling 5/25/2017 memo.



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: July 17, 2017

TO: David Coffee, Budget & Finance Director

FROM: Bridget Susel, Community Development Director *BDS*

RE: Appropriations Request: NSP Repayment to General Fund

I am requesting that a total of \$20,478.05 in available Neighborhood Stabilization Program (NSP) Revolving Loan Funds (RLF) be appropriated to the City's General Fund.

The NSP grant was awarded to the City by the State of Ohio to assist with needed residential demolition and new construction activities. The grant funding was provided on a reimbursement basis and the \$20,478.05 is the balance of the NSP funds that need to be reimbursed to the City's General Fund in order to finalize the grant close-out process.

I am respectfully requesting that this item be presented to Council with your next appropriations request. Once the appropriation is approved, the Community Development staff will complete a withdrawal from the NSP RLF account and issue the re-payment to the City.

Please let me know if you need any additional information. Thank you in advance for your assistance.

CC: Dan Morganti, Grants & Neighborhood Programs Coordinator



David Coffee <coffeed@kent-ohio.org>

Re: Portage H&B - Contract

1 message

David Coffee <coffeed@kent-ohio.org>
To: James Bowling <bowlingj@kent-ohio.org>
Cc: John Idone <idone@kent-ohio.org>

Wed, Jul 12, 2017 at 11:10 AM

Thank you both. We will proceed accordingly.

On Wed, Jul 12, 2017 at 10:57 AM, James Bowling <bowlingj@kent-ohio.org> wrote:

Dave,

I spoke with John and he is planning on the following capital projects to be delayed to fund the bike trail contract.

1. Building Renovations - \$25,000 (entire amount shown in 2017 budget)
2. Park & Trail Paving & Sealing - \$10,000 (partial amount in 2017 budget)

Please let me know if you need any additional information.

Jim

--

David A. Coffee
Director of Budget and Finance
City of Kent, Ohio
(330) 678-8102



Kent Parks & Recreation Department

497 Middlebury Road Kent, Ohio 44240 (330) 673-8897 FAX: (330) 673-8898

TO: Dave Coffee

FROM: John Idone

DATE: July 8, 2017

RE: 2017 Capital Budget

As we discussed, all other P & R Line 62 capital projects will be frozen in order to fund the 59 Segment of The Portage. It is anticipated that change orders proposed could reduce the total contract. As the project progresses P & R will contact B & F to release some of the postponed projects as they come available.

Your cooperation and consideration in this matter is sincerely appreciated.

C: Jim Bowling

CITY OF KENT
DEPARTMENT OF PUBLIC SERVICE
DIVISION OF ENGINEERING

MEMO

TO: David Coffee
Dave Ruller

FROM: Jim Bowling *JLB*

DATE: July 12, 2017

RE: Linden Road Storm Sewer – Emergency Appropriations Request

The Engineering Division is requesting to appropriate \$40,000 from the Storm Fund (208) to perform an emergency replacement of approximately 220 feet of storm sewer on Linden Road. The issue was discovered during our concrete repair project on Linden Road when a home owner informed us of a potentially failed storm sewer on Linden Road. We commenced an investigation of the report and found that the existing clay storm sewer on Linden has failed in several locations including a complete blockage of the sewer in one location.

The storm sewer is required to be replaced before we replace the pavement on Linden Road, which is currently out to bid and scheduled to be paved prior to Kent State's fall semester commencing. To accomplish this, we have contacted three contractors for quotes, with the lowest quote being \$34,106. We are attempting to have this work completed in the next five weeks.



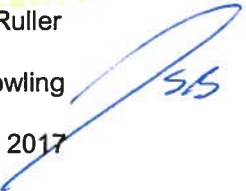
If there are any questions on the above request, please let me know.

c: Melanie Baker
Brian Huff
Cori Finney
Cathy Wilson
file

CITY OF KENT
DEPARTMENT OF PUBLIC SERVICE
DIVISION OF ENGINEERING

MEMO

TO: David Coffee
Dave Ruller

FROM: Jim Bowling 

DATE: July 7, 2017

RE: Appropriation Reduction Request

The Engineering Division is requesting to reduce the 2017 appropriations for two projects, the River Street/Mill Race Storm Outfall and the River Street Sanitary Sewer Replacement. The total reductions in appropriations for both projects are shown below:

- Fund 202 (Sanitary) - \$100,000
- Fund 208 (Storm) - \$100,000

The reductions are being provided due to constructions costs coming under the budget cost.


Please contact me if you have any questions on the above request.

cc: Melanie Baker
Cori Finney
Cathy Wilson
file

CITY OF KENT
DEPARTMENT OF PUBLIC SERVICE
DIVISION OF ENGINEERING

MEMO

TO: Dave Coffee
Dave Ruller

FROM: Jim Bowling 

DATE: June 13, 2017

RE: Tonkin Court Reconstruction Project - Appropriation Revision Request

We recently opened construction bids for the Tonkin Court Reconstruction Project. The bids were good and the overall cost of the project is within budget. However, the funds from which the appropriations were allocated need to be revised to align with the pricing of the individual items. This requires increases in appropriations from the Sanitary (202) and Storm (208) funds with corresponding decreases in the Capital (301) and Water (201) funds.

Therefore, the engineering division is requesting the following appropriation changes to complete the Tonkin Court Reconstruction Project:

Appropriation Increases:

- Sanitary Fund (202) - \$10,000
- Storm Fund (208) - \$55,000
- Total - \$65,000**

Appropriation Reductions:

- Water Fund (201) - \$20,000
- Capital Fund (301) - \$45,000
- Total - \$65,000**

c: Melanie Baker
Brian Huff
Rhonda Boyd
Cathy Wilson
file

CITY OF KENT
DEPARTMENT OF PUBLIC SERVICE
DIVISION OF ENGINEERING

MEMO

TO: Dave Ruller
Tara Grimm
David Coffee

FROM: Jim Bowling *JB*

DATE: July 17, 2017

RE: ODOT POR- 261 - 0.00; PID 98381
Final Legislation, Contract Approval and Appropriations Requests

The Ohio Department of Transportation (ODOT) has requested final legislation and approval to execute a contract for the resurfacing of SR 261 (attached). The project, which previously received Kent City Council approval under resolution 2016-76 has increased its project limits. The current project includes the resurfacing of SR 261 in Kent starting at the county line and continuing east for 3.51 miles. ODOT will be milling the existing pavement approximately 1 ½" thick, performing pavement repairs, adding a single chip seal layer and then paving with a fine graded asphalt polymer overlay (1 1/4" thick). They also will be revising the cross walk striping on SR 261 at Franklin and SR 43 to be more visible by using the ladder style cross walk design. This was done at our request as we have discussed the pedestrian crossings of SR 261 recently.

The project is scheduled to be sold in 2017 with construction to be completed in 2018, which is a year sooner than the original schedule presented to council in 2016. Therefore, the City's funding that was programmed to be paid in 2018 will need to be revised. ODOT currently estimates the City's share to be \$195,750. Therefore, we are requesting the following appropriation revisions so that the project can be accelerated:

- Appropriate \$195,750 for the ODOT POR- 261 Resurfacing (PID 98381)
- Appropriation Reduction of \$195,750 from the Annual Street and Sidewalk Program (2017CIP001)

The appropriation reduction from this year's street program will be put back into the street program in 2018 as part of the upcoming Capital Plan update.

The Service Department recommends approval to participate with ODOT on this project.

c: Melanie Baker
Pat Homan
file

CITY OF KENT
DEPARTMENT OF PUBLIC SERVICE
DIVISION OF ENGINEERING

MEMO

TO: Dave Coffee
Melanie Baker

FROM: Jim Bowling *JB*

DATE: May 25, 2017

RE: South Chestnut Street – Sanitary Sewer Replacement
Sanitary Contingency Funds Request

This memo is intended to memorialize our discussions on the need to use Sanitary Contingency Funds to replace a section of sanitary sewer on S. Chestnut Street. During the development of the S. Chestnut St/Middlebury Rd Street Rehabilitation Project it was discovered that a 300 ft section of the sanitary sewer on S. Chestnut was in poor condition. In addition, we also discovered that the pavement on S Chestnut has failed to the point that we need to perform a full depth pavement replacement on S. Chestnut. Both of the above issues, lead us to recommending the replacement of the sanitary sewer prior to the completion of the rehabilitation project. Our opinion of probable construction cost for the sanitary sewer replacement is \$48,000, with contingencies. We are currently obtaining quotes from up to three contractors to perform this work.

The rehabilitation project will be bidding next week, therefore the sanitary sewer will need to be replaced in June, so that the rehabilitation project can be started early in July. This does not leave enough time to make a separate appropriation request to council prior to entering into a contract to replace the sewer, thereby requiring the use of the sanitary contingency funds. If there are any questions on this request, please let us know.

C: Dave Ruller
Brian Huff
Pat Homan
Cori Finney
Cathy Wilson



CITY OF KENT, OHIO

DEPARTMENT OF FINANCE

TO: Dave Ruller, City Manager
Jim Silver, City Law Director

FROM: David Coffee, Director of Budget and Finance *David A. Coffee*

DATE: July 20, 2017

SUBJECT: Request for Ordinance Certifying Delinquent Non-Utility Debtors to Portage County

Annually Kent City Council receives listings of unpaid delinquent mowing bills, property maintenance violations-citations, zoning violations-citations, and other code enforcement violations to be placed as a tax lien on the real property that generated the delinquent charges.

In continuation of this annual "housekeeping practice" I am respectfully requesting City Council authorization for an ordinance certifying the attached list of delinquent and otherwise uncollectable fines/fees to the County Auditor in order to allow for the placement of the certified amount on the real property tax list and duplicate against the property served by the non-payment of various code enforcement actions, and declaring an emergency.

A request for City Council approval of a separate ordinance to provide certification of listings for Utility Billing outstanding delinquent debts is also being submitted under separate cover. The County has indicated that separate ordinances are required in order for us to distinguish their remittance of collected amounts in a way that will enable City revenue accounting entries to the appropriate funds.

Thank you in advance for your support and assistance in this matter.

City of Kent: Delinquent Fines/Unpaid Fees: Dept. Community Development 7/17/17

Owner Name	Address	Parcel Number	Amount	Date Incurred	Description
FISHER STEVEN R	214 E SUMMIT	17-013-10-00-052-000	10,800	10/7/16-1/30/17	1411.12, 1411.06, 1411.02, 1417.05 4 COs each
FISHER STEVEN R	214 E SUMMIT	17-013-10-00-052-000	300	8/23/16	1414.03 CO
IZALDINE DONNA M	224 COLUMBUS	17-024-34-00-073-000	900	7/13/16, 7/22/16	521.13 2 COs
ROBINSON ANGELA M & FRED L COOPER	542 LAKE	17-031-22-00-038-000	300	9/16/16	1410.04f CO
CLEGG PATRICK D	1216 MUNROE FALLS	17-010-70-00-046-000	1200	7/6/17	1411.05, 1410.04f, 1411.11, 1411.06 COs
RENNECKER TERRY L & CAROL J	535 BOWMAN	17-006-11-00-074-000	1530	8/25/16-6/8/17	mowing and fines
JACKOW JENNIFER M	245 CHERRY	17-007-10-00-080-000	340	7/22/16	mowing and fine
JONES NATALIE L	731 CUYAHOGA	17-030-20-00-278-000	570	5/14/17, 6/22/17	mowing and fines
MOYSEENKO MARY E	421 DODGE	17-012-20-00-116-000	335	6/8/17	mowing and fine
BILLITER ROBERT L	115 W ELM	17-012-20-00-053-000	1000	8/4/16-6/1/17	mowing and fines
WEST PAMELA D	464 S FRANCES	17-010-10-00-103-000	340	6/15/17	mowing and fine
LANDMAN LEASING LLC	1057 GRAHAM	17-041-10-00-050-000	315	2/2/17	trash pickup and fine
BOZEMAN TOM JR & DORIS ELAINE	521 W GRANT	17-043-30-00-019-000	675	7/21/16, 5/18/17	mowing and fines
MCCOURT OPAL M (TOD) (LEORA WOLFF)	222 HARRIS	17-007-10-00-019-000	970	5/14/17, 6/8/17	mowing and fines
ROBERTS JAMES F & ETHEL M	lot HARRIS	17-007-10-00-046-000	335	5/25/17	mowing and fine
POLEFKO THOMAS R	1144 HUDSON	17-043-00-00-002-000	580	7/21/16, 6/8/17	mowing and fines
CRAKER JANE E	222 LAKE	17-031-22-00-154-000	330	6/12/17	mowing and fine
DEGREGIO PATRICK M	249 1/2 LAKE ST	17-031-21-00-045-000	330	5/18/17	mowing and fine
THOMPSON JAMES V	554 LONGCOY	17-030-10-00-138-000	340	6/22/17	mowing and fine
CLEGG PATRICK D	1216 MUNROE FALLS	17-010-70-00-046-000	570	11/17/16, 6/8/17	mowing and fines
KORDINAK MARIE M	1070 NORWOOD	17-010-80-00-087-000	1925	7/28/16-7/3/17	mowing and fines
BECK HOWARD P	819 RANDALL	17-030-20-00-250-000	340	10/13/16	mowing and fine
BACHTEL ERICA T	121 W SCHOOL	17-012-20-00-174-000	335	6/29/17	mowing and fine
SULLIVAN NADINE HULBERT AKA NADINE H	336 SILVER MEADOWS	17-028-20-00-112-000	870	5/1/17, 6/8/17	mowing and fines
PHRENECON TRUST AUTHORITY LLC	216 UNIVERSITY	17-024-33-00-090-000	340	6/29/17	mowing and fine

FISHEL SHARON B	431 WOLCOTT	17-030-10-00-049-000	335	5/18/17	mowing and fine

Total for Dept. of Community Development : \$26,205

City of Kent: Delinquent Fines/Unpaid Fees: Dept. of Health 7/10/17

Owner Name	Address	Parcel Number	Amount	Date Incurred	Description
Paulus Drive LLC	714/716 Paulus Drive	17-011-20-00-026-000	\$20	07/28/2016	16-47
Patricia Smith	599 Woodside Drive	17-031-22-00-053-000	\$20	10/14/2016	16-71
John Heini	321 Park	17-025-10-00-070-000	\$140	10/18/2016	16-74
Michal Sittek	800 Franklin	17-012-20-00-012-000	\$20	10/31/2016	16-82
Vernon Bachtel	550 Franklin	17-030-20-00-118-000	\$20	12/19/2016	16-99
Robert McIntosh	326 Pleasant	17-031-10-00-008-000	\$20	12/21/2016	16-102
Arthur Property Management	330 Pleasant	17-031-10-00-009-000	\$20	02/14/2017	17-11
Plaso Properties	747/749 Akron Blvd.	17-009-20-00-017-000	\$20	03/17/2017	17-23
Plaso Properties	743/745 Akron Blvd.	17-009-20-00-016-000	\$20	03/17/2017	17-24
Eric Channell	436 Stinaff	17-030-20-00-192-000	\$120	05/25/2017	17-50

Total for Dept. of Health :

\$ 420.00



CITY OF KENT, OHIO

DEPARTMENT OF FINANCE

TO: Dave Ruller, City Manager
Jim Silver, City Law Director

FROM: David Coffee, Director of Budget and Finance *David A. Coffee*

DATE: July 20, 2017

SUBJECT: Request for Ordinance Certifying Delinquent City Utility Debtors to Portage County

In October of 2012 Kent City Council approved Ordinance 2012-110 amending Sections 913.07, 915.72, 921.24 and 935.14 of the Kent Codified Ordinances allowing for the certification of delinquent water use charges, wastewater use charges, storm water utility charges and recycling/solid waste collection charges to the County Auditor to be placed as a tax lien on the real property that generated the delinquent charges. This action aligned the City's possible enforcement remedies for the above listed "Utility Billing Charges" with already existing "housekeeping authority" for other City code enforcement violations and special assessments.

In continuation of this practice I am respectfully requesting City Council authorization for an ordinance certifying the attached list of delinquent and otherwise uncollectable Utility Billing Accounts to the County Auditor in order to allow for the placement of the certified amount on the real property tax list and duplicate against the property served by the non-payment of utility bills, and declaring an emergency.

A request for City Council approval of a separate ordinance to provide certification of listings for non-Utility Billing outstanding delinquent debts is also being submitted under separate cover. The County has indicated that separate ordinances are required in order to separate their remittance of collected amounts so that City revenue accounting entries can be made to the appropriate funds.

Thank you in advance for your support and assistance in this matter.

City of Kent: Delinquent Fines and Unpaid Fees				Dept: Utility Billing			
Owner Name	Address	Parcel Number	Amount	Date Delinquent or Cost Incurred	Description of Fine/Unpaid Fee	Owner Address if Different	
A & H Investments	318 E Summit St	17-013-10-00-057-000	\$51.82	8/22/2016	WATER/SEWER	314 S Lincoln St Kent, Ohio 44240	
Anderson, Amelie	418 Woodard	17-030-20-00-050-000	\$52.36	3/29/2017	WATER/SEWER		
Andexler, Gerald	1241 Overbrook	17-010-10-00-009-000	\$296.24	9/7/2016	WATER/SEWER	930 Dogwood LN Madison, WV 25130	
Barone, Rick	1320 Franklin	17-007-10-00-015-001	\$208.34	10/28/2016	WATER/SEWER	2584 Industry Rd Atwater, Ohio 44201	
Beck Eric	819 Randall	17-030-20-00-250-000	\$206.84	11/29/2016	WATER/SEWER	2720 Woodview Dr Broadview Hts, Ohio 44147	
Brown, Carolyn & Raenala	630 Tallmadge	17-011-20-00-089-006	\$22.14	3/31/2017	WATER/SEWER	Huntington Nat'l Bank 1 First American Way Roanoke, TX 76262	
Bukovac, Mike	471 Francis	17-010-10-00-020-002	\$22.70	8/31/2016	WATER/SEWER	710 Beryl Dr Kent Ohio 44240	
Cooper, Mark & Terrie	1528 Statesman	17-007-20-00-034-000	\$49.02	2/16/2016	WATER/SEWER	3788 Cook Rd Rootstown, Ohio 44272	
Daniels, Doria	322 Dodge	17-012-20-00-214-000	\$610.01	10/21/2016	WATER/SEWER	1200 Cedar St Kent, Ohio 44240	
Falstad, Gary	440 Stinaff	17-030-20-00-193-000	\$32.75	12/12/2016	WATER/SEWER	7427 Sylvan Dr Kent, Ohio 44240	
Family & Community Service	163 Currie Hall	17-007-20-00-041-000	\$15.35	7/27/2016	WATER/SEWER	705 Oakwood Suite 221 Ravenna, Ohio 44266	
Fazio, Vincent	211 Franklin	17-025-40-00-022-000	\$532.92	1/9/2017	WATER/SEWER	965 Edgewater Kent, Ohio 44240	
Fazio, Vincent	112 W Erie	17-025-40-00-021-000	\$2,360.05	4/14/2017	WATER/SEWER		
Garrett Townhomes	429 Garrett	17-027-10-00-086-000	\$62.31	1/5/2017	WATER/SEWER	2133 Greenway Dr Uniontown, Ohio 44685	
Garrett Townhomes	433 Garrett	17-027-10-00-088-000	\$148.06	1/2/2017	WATER/SEWER	2133 Greenway Dr Uniontown, Ohio 44685	
Hauch Housing	436 E Summit	17-013-10-00-093-000	\$200.90	8/19/2016	WATER/SEWER	314 S Lincoln Kent, Ohio 44240	
Hershiser, Scott	445 Burns	17-030-20-00-207-000	\$134.55	9/28/2016	WATER/SEWER	1223 Lake Martin Kent, Ohio 44240	
Hershiser, Scott	436 Burns	17-030-20-00-211-000	\$53.81	5/5/2017	WATER/SEWER	1223 Lake Martin Kent, Ohio 44240	
Hosteller, Larry	315 N Lincoln	17-024-33-00-061-000	\$29.55	8/8/2016	WATER/SEWER	1223 Lake Martin Kent, Ohio 44240	
Johnson, Angela	526 Vine	17-013-10-00-046-000	\$228.28	10/26/2016	WATER/SEWER	1221 Etter Rd Mogadore, Ohio 44260	
Jones, Natalie	731 Cuyahoga	17-030-20-00-278-000	\$191.50	3/28/2017	WATER/SEWER		
Kotum, George	432 Rellim	17-006-12-00-114-000	\$67.78	5/10/2017	WATER/SEWER		
Langston, Brian	1543 Statesman	17-007-20-00-039-000	\$103.55	8/23/2016	WATER/SEWER	2150 Glenwood Dr Twinsburg, Ohio 44087	
Langston, Peggy	1532 Statesman	17-007-20-00-033-000	\$94.00	1/13/2017	WATER/SEWER	3933 Klein Ave Stow, Ohio 44224	
Leasing Landman	1055 Graham	17-032-10-00-078-000	\$200.29	4/4/2017	WATER/SEWER	6252 Ohio St Kent, Ohio 44240	
Leasing Landman	1052 Graham	17-032-10-00-076-001	\$23.90	4/4/2017	WATER/SEWER	6252 Ohio St Kent, Ohio 44240	
Mercer, Sean	500 E School St	17-013-20-00-305-000	\$14.51	8/25/2016	WATER/SEWER	509 ValleyView Kent, Ohio 44240	
Milburn, Jason K	1056 Verona	17-029-10-00-033-000	\$23.03	10/10/2016	WATER/SEWER	1472 South Blvd Kent, Ohio 44240	
Mou, Xiaozhen	1078 Hollister	17-028-30-00-035-000	\$63.01	8/8/2016	WATER/SEWER	2146 Weston Dr. Hudson, Ohio 44236	
Moyseenko, Mary	421 Dodge	17-012-20-00-116-000	\$53.63	9/8/2016	WATER/SEWER	1115 Erin Dr Kent, Ohio 44240	
Namkrow, Annevar	1096 Graham	17-041-10-00-040-000	\$45.73	8/8/2016	WATER/SEWER	5200 Hayes Rd Ravenna, Ohio 44266	
Portage Housing Limited	1674 Olympus	17-004-00-00-018-004	\$82.00	3/30/2017	WATER/SEWER	231 W Main St Ravenna, Ohio 44266	
Property Group Mahramas	1823 Gemini	17-003-10-00-027-000	\$16.03	8/13/2016	WATER/SEWER	PO Box 8942 Warren, Ohio 44484	
Property Management Reed	769 Akron Blvd # A	17-009-20-00-024-000	\$51.10	2/24/2017	WATER/SEWER	2792 Santa Anita Dr Stow, Ohio 44224	
Rafferty, Matthew	987 Morris Rd	17-014-10-00-009-000	\$29.04	8/8/2016	WATER/SEWER	7363 Winsted Rd Hudson, Ohio 44236	
Rock, John	113 Overlook	17-023-10-00-088-000	\$20.33	2/1/2017	WATER/SEWER	6430 Peck Rd Ravenna, Ohio 44266	
Sega, Rudy	1132 Silver Meadows	17-028-10-00-117-000	\$327.63	3/28/2017	WATER/SEWER		
Sitek, Michael	800 Franklin	17-012-20-00-012-000	\$120.98	8/22/2016	WATER/SEWER	24185 Chardon Rd Mayfield Village, Ohio 44143	
Sizemore, Cody	829 Randall	17-000-20-00-249-000	\$56.18	11/1/2016	WATER/SEWER	1002 Naturewood Circle Kent, Ohio 44240	
Stanley, Dennis	234 W Elm	17-012-20-00-161-000	\$99.02	11/7/2016	WATER/SEWER		
Tipton, Chuck	1067 Hudson Rd	17-043-00-00-030-000	\$17.72	3/1/2017	WATER/SEWER	8113 Ferguson Rd Streetsboro, Ohio 44241	
Verma, Bipin B	1664 Olympus	17-004-00-00-019-000	\$47.23	9/22/2016	WATER/SEWER	1389 Berkshire Stow, Ohio 44224	
VFW-Captain Brady Post #3703	500 VFW Parkway	17-011-10-00-023-000	\$2,098.59	9/21/2016	WATER/SEWER		
TOTAL			\$9,164.78	43 Items	EXHIBIT A		



CITY OF KENT, OHIO

DEPARTMENT OF FINANCE

TO: Dave Ruller, City Manager
Jim Silver, City Law Director

FROM: David Coffee, Director of Budget and Finance

DATE: July 20, 2017

SUBJECT: Request for Ordinance Certifying Unpaid Concrete Sidewalk Repair Bills to Portage County

A handwritten signature in blue ink that reads "David A. Coffee".

City of Kent Codified Ordinance 521.06 allows for the certification of unpaid property owner billings for sidewalk repairs to the County Auditor to be placed as a lien on the real property that generated the unpaid expenses. This action aligns with the City's financial enforcement remedies for City code enforcement violations, unpaid utility bills, and special assessments. Unpaid Sidewalk Repair Bills, when applicable, are a part of these annual "housekeeping actions" to collect outstanding monies that are owed to the City.

In continuation of this practice I am respectfully requesting City Council authorization for an ordinance certifying the attached lists for the 2014 and 2016 Annual Concrete Repair Programs of Unpaid Concrete Sidewalk Repair Accounts to the County Auditor in order to allow for the placement of the certified amount on the real property tax list and duplicate against the property having had required sidewalk repairs, and declaring an emergency.

The County has indicated that separate ordinances are required in order to separate their remittance of collected amounts so that City revenue accounting entries can be made to the appropriate funds.

Thank you in advance for your support and assistance in this matter.

2014 ANNUAL CONCRETE REPAIR PROGRAM

Ohio Revised Code 715.261
 Kent Codified Ordinance 521.06

	<u>PARCEL I.D. #</u>	<u>ADDRESS</u>	<u>PROPERTY OWNER</u>	<u>AMOUNT</u>
1	17-005-00-00-002-000	1249 Morris Rd.	Mitchell V.Reed	\$648.66
2	17-005-10-00-038-000	1437 Morris Rd.	Barbara Bellamy	\$386.13
3	17-005-10-00-072-000	1519 Morris Rd.	Robert & Lou Anna Fisher	\$712.14
4	17-025-10-00-005-000	216 Lowell Dr.	James & Megan Geldhof	\$282.00
5	17-025-10-00-007-000	226 Lowell Dr.	Sean Ammon	\$117.50
6	17-006-20-00-001-000	1597 S. Water St.	Fifth Third Bank	\$2,148.30
7	17-006-20-00-044-000	1605 S. Water St.	Jonathan & Stacey LTD	\$816.97
8	17-025-10-00-071-000	315 Park Ave.	Sherry Cooper	\$94.00
			TOTAL	\$5,205.70

2016 Street Program; Rockwell/Whittier/Woodard Street Rehabilitation

Ohio Revised Code 715.261
Kent Codified Ordinance 521.06

	<u>PARCEL I.D.</u>	<u>ADDRESS</u>	<u>PROPERTY OWNER</u>	<u>AMOUNT</u>
1	17-030-20-00-139-000	427 Rockwell St.	Anderson R. Hawes	\$1,627.40
2	17-030-20-00-018-000	432 Rockwell St.	Holly Gwathney	\$1,325.65
3	17-030-20-00-019-000	440 Rockwell St.	John & Pamela Heini	\$1,757.00
4	17-030-20-00-136-000	445 Rockwell St.	Carmen Pirro	\$702.60
5	17-030-20-00-132-001	503 Rockwell St.	Stephen Boyles/Century 21 Mgmt	\$1,703.90
6	17-030-20-00-027-000	534 Rockwell St.	Daniel & Holly Schweitzer	\$646.40
7	17-025-10-00-030-000	301 Woodard Ave.	William E. Horning	\$1,600.52
8	17-030-20-00-033-000	302 Woodard Ave.	Lawrence & Kathryn Housel	\$474.50
9	17-030-20-00-029-000	335 Woodard Ave.	Charles & Karyn Giaimo	\$1,792.26
10	17-030-20-00-123-000	413 Woodard Ave.	Kevin & Christina Walter	\$1,026.00
11	17-030-20-00-117-000	554 Fairchild Ave.	Laura & David Hill	\$1,444.42
12	17-030-20-00-054-000	608 Fairchild Ave.	James & Lynda Best	\$385.20
13	17-025-10-00-015-000	223 Whittier Dr.	Kimberly Kaplan Quinn	\$1,253.00
14	17-025-10-00-009-000	241 Whittier Dr.	George & Michele Keith	\$465.00
15	17-030-20-00-040-000	247 Whittier Dr.	George & Michele Keith	\$558.00
				<u>\$16,761.85</u>



CITY OF KENT, OHIO

DEPARTMENT OF FINANCE

TO: Dave Ruller, City Manager
Jim Silver, City Law Director

FROM: David Coffee, Director of Budget and Finance *David A. Coffee*

DATE: July 20, 2017

SUBJECT: Request for Ordinance Certifying Special Assessments to Portage County

City of Kent Codified Ordinance Chapter 925 allows for special assessments related to costs associated with public improvements to Kent property. Property owners are provided with an opportunity to directly pay the proportional costs of those public improvements related to their specific properties. When those costs are not paid by the stated deadlines the City certifies the costs to the County Auditor to be placed as a lien on the real property that generated the unpaid expenses. This action aligns with the City's financial enforcement remedies for City code enforcement violations, unpaid utility bills, and sidewalk repair program. Special Assessments, when applicable, are a part of these annual "housekeeping actions" to collect outstanding monies that are owed to the City.

In continuation of this practice I am respectfully requesting City Council authorization for an ordinance certifying the attached list for Area Q Phase 5 Storm Sewer Improvement Accounts to the County Auditor in order to allow for the placement of the certified amount on the real property tax list and duplicate against the property having benefited from those improvements, and declaring an emergency.

The County has indicated that separate ordinances are required in order to separate their remittance of collected amounts so that City revenue accounting entries can be made to the appropriate funds.

Thank you in advance for your support and assistance in this matter.

**Area Q Phase 5 Storm Sewer Improvements
Final Assessments**

Parcel ID	Address	Tax Mailing Address - If Different	Current Owner	Final Assessment
17-010-40-00-042-000	437 Deidrick Road		Brian Lindegarde	\$2,140.00
17-010-40-00-044-000	451 Deidrick Road		Daniel Randall	\$2,124.25
17-010-40-00-045-000	459 Deidrick Road		Ricky Mauck and Karen Pogwizd	\$2,110.00
17-010-40-00-046-000	465 Deidrick Road		Jose Giner III	\$2,110.38
17-010-40-00-048-000	501 Deidrick Road		Charles and Theresa Pope	\$2,918.79
17-010-40-00-050-000	507/509 Deidrick Road	3044 Silverview Dr. Stow Ohio 44224	Gregory and Susan Byerly	\$2,850.25
17-010-40-00-016-001	521 Deidrick Road		James Stewart	\$3,405.48
17-010-40-00-018-000	1307 Chelton Drive		Robin Alvares	\$3,287.65
17-010-40-00-019-000	vacant Irma Street			
17-010-40-00-020-000	vacant Irma Street	1307 Chelton Drive	Robin Alvares	\$2,003.50
17-010-40-00-021-000	vacant Irma Street			
17-010-40-00-012-000	1322 Chelton Drive		Brenda Newkirk	\$2,877.99
17-010-40-00-017-000	1325 Chelton Drive		John and Katja Kagarise	\$2,428.00
17-010-40-00-013-000	1326 Chelton Drive	3690 Bassett Road, Rootstown, Ohio 44272	Shands Plymale	\$2,950.49
17-010-40-00-016-000	1327 Chelton Drive		Glenn and Lori Foldessy	\$4,664.35
17-010-40-00-011-002	vacant Chelton Drive	1567 Overlook Rd. Kent, Ohio 44240	Jean Wenrich	\$2,167.06
17-010-40-00-011-001	vacant Chelton Drive	1567 Overlook Rd. Kent, Ohio 44240	Jean Wenrich	\$2,179.51
17-010-40-00-054-003	461 Irma Street		Grant Galley	\$2,107.77
17-010-40-00-030-000	466 Irma Street		Robert and Anita Simmons	\$1,847.50
17-010-40-00-055-000	469 Irma Street		Jim Mercury	\$2,077.75
17-010-40-00-029-000	474 Irma Street		Louis and Sheila Bauza	\$4,304.88
17-010-40-00-056-000	477 Irma Street		Robert and Courtney Reinard II	\$2,344.75
17-010-40-00-027-000	480 Irma Street		George and Pamela Hudson	\$2,910.90
17-010-40-00-028-000	vacant Irma	480 Irma Street	George and Pamela Hudson	\$2,574.81
17-010-40-00-026-000	482/484 Irma Street	112 Frances St. Kent, Oh 44240	CLC Holdings LLC	\$3,426.25
17-010-40-00-057-000	485/487 Irma Street	7698 Diagonal Rd. Kent, Ohio 44240	Richard and Heather Wise	\$2,459.11
17-010-40-00-058-000	489 Irma Street		Joseph and Donna Creary Jr.	\$2,300.50
17-010-40-00-059-000	491 Irma Street		Charles and Kay Barnes	\$2,212.00
17-010-40-00-024-000	506 Irma Street		Jane Hunter	\$2,757.06
17-010-40-00-061-000	513 Irma Street		Krystyna Duszkiwicz	\$3,807.25
17-010-40-00-001-000	1277 Munroe Falls-Kent Rd		Jeffery Booher and Kaycee Miller	\$2,713.75

Total Assessments \$78,061.95

**KENT POLICE DEPARTMENT
JUNE 2017**

	JUN 2016	JUN 2017	TOTAL 2016	TOTAL 2017
CALLS FOR SERVICE	2264	2064	14730	13672
FIRE CALLS	342	320	1954	2093
ARRESTS, TOTAL	167	123	1126	1001
JUVENILE ARRESTS	3	4	54	56
O.V.I. ARRESTS	8	17	102	93
TRAFFIC CITATIONS	271	246	1950	1649
PARKING TICKETS	497	1191	4164	6570
ACCIDENT REPORTS				
Property Damage	55	46	577	365
Injury	35	26	415	208
Private Property	8	4	59	40
Hit-Skip	11	12	77	95
OVI Related	1	3	18	14
Pedestrians	0	1	8	8
Fatals	0	0	4	0
0	0	0	0	0
U.C.R. STATISTICS				
Homicide	0	0	1	0
Rape	0	0	0	1
Robbery	1	1	4	6
Assault Total	21	15	105	99
Serious	4	1	27	20
Simple	17	14	78	79
Burglary	6	7	42	45
Larceny	30	32	144	169
Auto Theft	5	4	10	6
Arson	0	0	1	0
Human Trafficking: Servitude	0	0	0	0
Human Trafficking: Sex Acts	0	0	0	0
TOTAL	63	59	307	326
CRIME CLEARANCES				
Homicide	0	0	2	0
Rape	0	0	0	1
Robbery	1	0	2	3
Assault Total	19	12	89	85
Serious	3	1	16	15
Simple	16	11	73	70
Burglary	1	2	12	8
Larceny	4	3	33	30
Auto Theft	1	0	3	1
Arson	0	0	1	0
Human Trafficking: Servitude	0	0	0	0
Human Trafficking: Sex Acts	0	0	0	0
TOTAL	26	17	142	128

**City of Kent
Income Tax Division**

June 30, 2017

Income Tax Receipts Comparison - (Excluding 0.25% Police Facility Receipts)

Monthly Receipts

Total receipts for the month of June, 2017	\$1,291,517
Total receipts for the month of June, 2016	\$1,239,820
Total receipts for the month of June, 2015	\$1,172,480

Year-to-date Receipts and Percent of Total Annual Receipts Collected

	<u>Year-to-date Actual</u>	<u>Percent of Annual</u>
Total receipts January 1 through June 30, 2017	\$7,520,780	52.55%
Total receipts January 1 through June 30, 2016	\$7,316,868	51.77%
Total receipts January 1 through June 30, 2015	\$7,045,114	48.28%

Year-to-date Receipts Through June 30, 2017 - Budget vs. Actual

<u>Year</u>	<u>Annual Budgeted Receipts</u>	<u>Revised Budgeted Receipts</u>	<u>Year-to-date Actual Receipts</u>	<u>Percent Collected</u>	<u>Percent Remaining</u>
2017	\$ 14,311,290	\$ 14,311,290	\$ 7,520,780	52.55%	47.45%

Comparisons of Total Annual Receipts for Previous Nine Years

<u>Year</u>	<u>Total Receipts</u>	<u>Change From Prior Year</u>
2008	\$ 10,712,803	1.63%
2009	\$ 10,482,215	-2.15%
2010	\$ 10,453,032	-0.28%
2011	\$ 10,711,766	2.48%
2012	\$ 12,063,299	12.62%
2013	\$ 12,397,812	2.77%
2014	\$ 13,099,836	5.66%
2015	\$ 14,592,491	11.39%
2016	\$ 14,133,033	-3.15%

Submitted by

David A. Coffey

Director of Budget and Finance

2017 CITY OF KENT, OHIO
Comparison of Income Tax Receipts
(Excluding 0.25% Police Facility Receipts)
as of Month Ended June 30, 2017

Monthly Receipts				Comparisons	
Month	2015	2016	2017	Amount	Percent Change
January	\$ 1,133,206	\$ 1,154,690	\$ 1,228,846	\$ 74,156	6.42%
February	1,025,924	1,099,532	1,072,047	(27,485)	-2.50%
March	1,092,324	1,182,357	1,133,943	(48,413)	-4.09%
April	1,432,498	1,413,680	1,561,337	147,657	10.44%
May	1,188,681	1,226,790	1,233,090	6,300	0.51%
June	1,172,480	1,239,820	1,291,517	51,697	4.17%
July	1,844,744	1,070,843			
August	1,126,103	1,219,361			
September	934,913	1,109,848			
October	1,148,218	1,226,785			
November	1,262,728	1,020,285			
December	1,230,671	1,169,043			
Totals	\$ 14,592,491	\$ 14,133,033	\$ 7,520,780		

Year-to-Date Receipts				Comparisons	
Month	2015	2016	2017	Amount	Percent Change
January	\$ 1,133,206	\$ 1,154,690	\$ 1,228,846	\$ 74,156	6.42%
February	2,159,130	2,254,221	2,300,893	46,671	2.07%
March	3,251,454	3,436,578	3,434,836	(1,742)	-0.05%
April	4,683,953	4,850,258	4,996,173	145,915	3.01%
May	5,872,634	6,077,048	6,229,263	152,215	2.50%
June	7,045,114	7,316,868	7,520,780	203,912	2.79%
July	8,889,858	8,387,712			
August	10,015,961	9,607,073			
September	10,950,874	10,716,920			
October	12,099,092	11,943,705			
November	13,361,820	12,963,990			
December	14,592,491	14,133,033			
Totals	\$ 14,592,491	\$ 14,133,033			

2017 CITY OF KENT, OHIO
Comparison of Income Tax Receipts from Kent State University
(Excluding 0.25% Police Facility Receipts)
as of Month Ended June 30, 2017

Monthly Receipts				Comparisons	
Month	2015	2016	2017	Amount	Percent Change
January	\$ 414,915	\$ 421,390	\$ 436,131	\$ 14,741	3.50%
February	380,146	385,108	398,208	13,099	3.40%
March	419,335	442,123	441,069	(1,054)	-0.24%
April	421,050	422,702	474,495	51,793	12.25%
May	410,426	459,795	428,818	(30,977)	-6.74%
June	445,804	410,589	425,646	15,057	3.67%
July	389,954	0			
August	400,211	808,425			
September	336,026	350,859			
October	407,766	469,297			
November	466,654	447,327			
December	424,587	438,817			
Totals	\$ 4,916,874	\$ 5,056,433	\$ 2,604,367		

Year-to-Date Receipts				Comparisons	
Month	2015	2016	2017	Amount	Percent Change
January	\$ 414,915	\$ 421,390	\$ 436,131	\$ 14,741	3.50%
February	795,061	806,499	834,338	27,840	3.45%
March	1,214,397	1,248,622	1,275,407	26,786	2.15%
April	1,635,447	1,671,324	1,749,902	78,579	4.70%
May	2,045,873	2,131,119	2,178,721	47,602	2.23%
June	2,491,676	2,541,708	2,604,367	62,659	2.47%
July	2,881,630	2,541,708			
August	3,281,842	3,350,133			
September	3,617,868	3,700,992			
October	4,025,633	4,170,289			
November	4,492,287	4,617,616			
December	4,916,874	5,056,433			
Totals	\$ 4,916,874	\$ 5,056,433			

2017 CITY OF KENT, OHIO
Comparison of Income Tax Receipts from Kent State University
(Excluding 0.25% Police Facility Receipts)

Comparisons of Total Annual Receipts for Previous Nine Years

Year	Total Receipts	Percent Change
2008	\$ 3,919,539	5.71%
2009	\$ 4,090,788	4.37%
2010	\$ 4,267,465	4.32%
2011	\$ 4,246,372	-0.49%
2012	\$ 4,436,666	4.48%
2013	\$ 4,603,095	3.75%
2014	\$ 4,778,094	3.80%
2015	\$ 4,916,874	2.90%
2016	\$ 5,056,433	2.84%

2017 CITY OF KENT, OHIO
Comparison of Income Tax Receipts
Police Facility Dedicated Income Tax Receipts - 1/9 of Total (0.25%)
as of Month Ended June 30, 2017

Monthly Receipts				Comparisons	
Month	2015	2016	2017	Amount	Percent Change
January	\$ 141,635	\$ 144,319	\$ 153,588	\$ 9,269	6.42%
February	128,226	137,426	133,991	(3,435)	-2.50%
March	136,525	147,779	141,727	(6,052)	-4.10%
April	179,042	176,690	195,145	18,455	10.44%
May	148,568	153,332	154,119	787	0.51%
June	146,544	154,960	161,421	6,461	4.17%
July	230,567	133,840			
August	140,747	152,403			
September	116,851	138,715			
October	143,511	153,331			
November	157,823	127,521			
December	153,817	146,114			
Totals	\$ 1,823,856	\$ 1,766,430	\$ 939,992		

Year-to-Date Receipts				Comparisons	
Month	2015	2016	2017	Amount	Percent Change
January	\$ 141,635	\$ 144,319	\$ 153,588	\$ 9,269	6.42%
February	\$ 269,861	\$ 281,745	287,579	5,834	2.07%
March	\$ 406,386	\$ 429,524	429,306	(218)	-0.05%
April	\$ 585,428	\$ 606,214	624,451	18,237	3.01%
May	\$ 733,997	\$ 759,546	778,570	19,025	2.50%
June	\$ 880,540	\$ 914,506	939,992	25,486	2.79%
July	\$ 1,111,107	\$ 1,048,346			
August	\$ 1,251,854	\$ 1,200,749			
September	\$ 1,368,705	\$ 1,339,464			
October	\$ 1,512,216	\$ 1,492,795			
November	\$ 1,670,040	\$ 1,620,316			
December	\$ 1,823,856	\$ 1,766,430			
Totals	\$ 1,823,856	\$ 1,766,430			

2017 CITY OF KENT, OHIO
Comparison of Total Income Tax Receipts - Including Police Facility Receipts
as of Month Ended June 30, 2017

Monthly Receipts				Comparisons	
Month	2015	2016	2017	Amount	Percent Change
January	\$ 1,274,841	\$ 1,299,009	\$ 1,382,434	\$ 83,426	6.42%
February	\$ 1,154,150	\$ 1,236,958	1,206,038	(30,920)	-2.50%
March	\$ 1,228,849	\$ 1,330,136	1,275,670	(54,465)	-4.09%
April	\$ 1,611,541	\$ 1,590,370	1,756,482	166,112	10.44%
May	\$ 1,337,250	\$ 1,380,122	1,387,209	7,087	0.51%
June	\$ 1,319,024	\$ 1,394,780	1,452,938	58,158	4.17%
July	\$ 2,075,311	\$ 1,204,684			
August	\$ 1,266,850	\$ 1,371,764			
September	\$ 1,051,764	\$ 1,248,563			
October	\$ 1,291,729	\$ 1,380,115			
November	\$ 1,420,551	\$ 1,147,806			
December	\$ 1,384,487	\$ 1,315,157			
Totals	\$ 16,416,347	\$ 15,899,464	\$ 8,460,772		

Year-to-Date Receipts				Comparisons	
Month	2015	2016	2017	Amount	Percent Change
January	\$ 1,274,841	\$ 1,299,009	\$ 1,382,434	\$ 83,426	6.42%
February	2,428,991	2,535,966	2,588,472	52,506	2.07%
March	3,657,840	3,866,102	3,864,142	(1,960)	-0.05%
April	5,269,381	5,456,472	5,620,624	164,152	3.01%
May	6,606,631	6,836,594	7,007,833	171,239	2.50%
June	7,925,654	8,231,374	8,460,772	229,398	2.79%
July	10,000,966	9,436,058			
August	11,267,815	10,807,822			
September	12,319,580	12,056,385			
October	13,611,309	13,436,500			
November	15,031,860	14,584,306			
December	16,416,347	15,899,464			
Totals	\$ 16,416,347	\$ 15,899,464			