

ORDINANCE NO. 2020-40

AN ORDINANCE APPROVING A REQUEST FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ASSISTANCE FOR FISCAL YEAR 2020 UNDER TITLE I OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974, AS AMENDED, INCLUDING THE 2020-2024 FIVE YEAR CONSOLIDATED PLAN AND PY2020 ANNUAL ACTION PLAN AND AUTHORIZING THE EXECUTION AND FILING OF THE 2020-2024 CONSOLIDATED PLAN AND PY2020 ANNUAL ACTION PLAN, INCLUDING RELATED CERTIFICATIONS, AND UPON AWARDING OF THE GRANT, AUTHORIZING APPROPRIATION OF FUNDS AND DECLARING AN EMERGENCY.

WHEREAS, under provisions of Title I of the Housing and Community Development Act of 1974, as amended (which title is hereinafter referred to as the "Act") and the regulations promulgated there under (24 CFR Parts 58 and 570, hereinafter referred to as the "Regulations"), the Secretary of the Department of Housing and Urban Development (hereinafter referred to as the "Secretary") is authorized to make grants to units of general local government to help finance community development programs (as that term is defined in the Act and Regulations); and

WHEREAS, the Secretary has notified the City of Kent of its eligibility to apply for HUD/CDBG funds in the amount of \$303,766 for Program Year 2020; and

WHEREAS, the City proposes to apply for such a grant for Program Year 2020 and has, in that connection and as required by and pursuant to the Act and Regulations, prepared its 2020-2024 Five Year Consolidated Plan and PY2020 Annual Action Plan marked Exhibit "A" and on file in the City Council office, which contains local objectives, identification of housing, homeless and non-housing community development priorities, a description of activities to be undertaken, a local community development budget, and certifications in the form of assurances; and

WHEREAS, this Council has duly reviewed and considered the 2020-2024 Five Year Consolidated Plan and PY2020 Annual Action Plan, as well as the comments and recommendations of the public and City administrative and planning officials.

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That this Council hereby finds and determines that the 2020-2024 Five Year Consolidated Plan gives maximum feasible priority to activities which benefit low-to-moderate income persons or aids in the elimination or prevention of slum and blight and the Consolidated Plan includes those activities to be undertaken by the City with the funds provided for the 2020 Program Year that meet the housing and community development needs and objectives allowed by the Act and Regulations and identified in the City's 2020-2024 Five Year Consolidated Plan.

SECTION 2. That the City Manager, being the chief executive officer of the City as that term is defined in the Act and Regulations, is hereby designated as the authorized representative of the City to act in connection with the grant request and to provide such additional documentation or certifications as may be required by the Secretary or by other responsible agencies.

SECTION 3. That this Council hereby finds and determines that the City, in preparing its 2020-2024 Consolidated Plan and PY2020 Annual Action Plan, has complied with the applicable requirements of the Act and Regulations, and this Council hereby approves the 2020-2024 Consolidated Plan and PY2020 Annual Action Plan, together with all related documentation for submission to the Secretary.

SECTION 4. That this Council hereby directs that the City in carrying out the Program shall continue to comply with applicable requirements of the Act and Regulations and of other applicable laws, including, among others, requirements with respect to civil rights and anti-discrimination, citizen participation, relocation and land acquisition, environmental protection, cost accounting and administration, federal labor standards, flood control, conflicts of interest, political activity of employees, access to books and

records and the requirements of giving maximum feasible priority to activities which will benefit low and moderate-income families or aid in the prevention or elimination of slums or blight, and this Council hereby authorizes the City Manager to execute and file with the Secretary certifications in such forms as the Secretary may prescribe, which will provide assurances concerning the foregoing matters, and concerning such other matters as may be required by the Secretary in connection with carrying out the Community Development and Housing Program.

SECTION 5. That this Council hereby authorizes the City Manager to consent to assume the status of a responsible federal official under the National Environmental Policy Act of 1969, insofar as the provisions of such act apply to the Secretary's responsibilities for environmental review, decision making and action to be assumed and carried out by the City Manager and authorizes the City Manager to consent on behalf of the City to accept the jurisdiction of the Federal courts for the purpose of carrying out the program. The City Manager is authorized to execute and file requests for release of funds and related certifications and prepare and file such other documents and take such other actions in connection with the environmental review process as may be required by the Act, the Regulations, particularly the regulations contained in 24 CFR Part 58, and by the National Environmental Policy Act of 1969.

SECTION 6. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 7. That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: May 20, 2020
Date

J. T. Fiala
Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: May 20, 2020
Date

ATTEST: Amy Wilkens
Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF ORDINANCE No. _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

AMY WILKENS
CLERK OF COUNCIL



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

Date: February 25, 2020

To: Dave Ruller, City Manager

Cc: Bridget Susel, Community Development Director; Amy Wilkens, Clerk of Council, PY2020 CDBG Action Plan File

From: Kathy Petsko, Grants & Neighborhood Program Coordinator

Re: PY2020 CDBG Funding & Project Recommendations

The City is preparing its funding request for the PY2020 Community Development Block Grant Program (CDBG). The funding request is submitted to the U.S. Department of Housing and Urban Development (HUD) on an annual basis and must include a list of proposed programs that will be implemented with CDBG funding during the year. The City's PY2020 CDBG allocation as determined by HUD, is \$303,766. A total of seven (7) project proposals were received this year seeking CDBG funding assistance and the total amount of funding requested was \$323,500. Based on a review of these proposals and in consideration of all applicable CDBG regulatory requirements, staff is recommending Council approval of the below projects and amounts at its May meeting. Formal approval in May allows time for a public comment period and a second public hearing to take place prior to authorization.

1. City of Kent, Engineering Department – Walnut Street Reconstruction

This activity provides funding to assist with the design and full depth reconstruction of Walnut Street from Cherry Street to Dodge Street. The work involves new sidewalks, concrete curb and gutter, a waterline replacement and storm sewers to improve drainage along the roadway. This is a multi-year project and construction is scheduled for 2020 (Phase 1 – Cherry to Harris) and 2021 (Phase 2 – Harris to Dodge).

Funding Requested: \$170,000
PY2019 CDBG Funding: \$135,165

Funding Recommended: \$160,000

2. City of Kent, Parks & Recreation – Kent Recreation Center Parking Lot and ADA Enhancement Project

This activity will provide funding to assist with costs associated with the resurfacing and ADA Compliance enhancement to the Kent City Recreation Center’s parking lot at 1115 Franklin Ave. The parking lot is in very poor condition and presents barriers to ADA accessibility. A free breakfast and lunch program for children under the age of 18 is offered during the summer at this location.

Funding Requested: \$15,000
PY2019 CDBG Funding: \$10,000

Funding Recommended: \$15,000

3. City of Kent, Police Department – Neighborhood Policing Program

The Neighborhood Policing Program provides additional patrols and police visibility primarily in low-to-moderate income neighborhoods and in assisted housing complexes. The program has a goal of improving communication, trust and understanding between residents and the Police Department. Funding for this activity is counted toward the Public Service 15% funding limitation.

Funding Requested: \$18,000
PY2019 CDBG Funding: \$18,000

Funding Recommended: \$18,000

4. CAC of Portage County – Furnace Inspection/Targeted Replacement Program

The applicant is requesting funding from the CDBG program to continue its “Kent Furnace Inspection/Targeted Replacement Program” that provides the services of furnace inspections, tune-ups, or the replacement of failing or inefficient furnaces and/or hot water tanks for low-to-moderate income Kent households.

Funding Requested: \$35,000
PY2019 CDBG Funding: \$35,000

Funding Recommended: \$35,000

5. Family & Community Services – Homeless Shelter Services

The Homeless Shelter Services program provides services at Miller Community House an emergency homeless shelter. Funding helps pay for shelter nights spent by Kent residents including needed case management, counseling and housing placement. Funding for this activity is counted toward the Public Service 15% funding limitation.

Funding Requested: \$15,000
PY2019 CDBG Funding: \$15,000

Funding Recommended: \$15,000

6. Family & Community Services – Miller House Kitchen Remodel

Family & Community Services is requesting CDBG funds to remodel the kitchen at the M. Marie Miller House, which provides emergency shelter to men, women and children experiencing homelessness and exists to ensure that homeless families and individuals have access to safe temporary shelter and basic needs. Funds will be used to replace the kitchen flooring, cabinets and appliances, and to paint the room.

Funding Requested: \$44,000
PY2019 CDBG Funding: \$40,000

Funding Recommended: \$30,000
Unprogrammed Prior Year Funds: \$10,000

7. Ohio Small Business Development Center – Small Business Counseling

Funds will be used to provide one-to-one business counseling, as well as business workshops/training, to low- to moderate-income residents of the City of Kent.

Funding Requested: \$7,500
PY2019 CDBG Funding: \$0

Funding Recommended: \$5,000

8. City of Kent, Community Development – Administration

These funds are used to cover grant administration costs such as the cost of staff, supplies, advertising, postage, copying, travel costs for trainings, and other related costs. Funding for this activity is counted toward the Planning and Administration 20% funding limitation.

Funding Requested: N/A
PY2019 CDBG Funding: \$11,000

Funding Recommended: \$6,766

9. Fair Housing Consultant– Fair Housing Services

These funds will be used to cover the cost associated with the provision of fair housing service. The consultant will provide counseling in the areas of housing discrimination and landlord-tenant issues. They'll investigate fair housing complaints and provide a variety of public education and outreach services in the City. Funding for this activity is counted toward the Planning and Administration 20% funding limitation.

Funding Requested: \$19,000
PY2019 CDBG Funding: \$19,000

Funding Recommended: \$19,000

A spreadsheet summarizing the requested and recommended funding amounts has been attached for review. Copies of all submitted PY2020 CDBG proposals also are available for review at the Community Development Department.

PY2020 CDBG Allocations (8/1/20 to 7/31/21)

Applicant	Project	CDBG Request	Recommended Funding	Funds Awarded in PY2019
Engineering Department	Walnut Street Reconstruction	\$170,000	\$160,000	\$135,165
Parks & Recreation	Kent Recreation Center - Franklin St. Parking Lot	\$15,000	\$15,000	
Police Department	Neighborhood Policing Program	\$18,000	\$18,000	\$18,000
CAC of Portage County	Furnace Inspection/Targeted Replacement Program	\$35,000	\$35,000	\$35,000
Family & Community Services	Homeless Shelter Services	\$15,000	\$15,000	\$15,000
Family & Community Services	Miller House Kitchen Remodel	\$44,000	\$30,000	
Community Development	Administration	\$0	\$6,766	\$11,000
SMBC	Small Business Counseling	\$7,500	\$5,000	
Fair Housing Consultant	Fair Housing Services	\$19,000	\$19,000	\$19,000
TOTAL		\$323,500	\$303,766	
		2020 Allocation:	\$303,766	
Public Service Cap (15%):		\$45,565	\$33,000	
Administration Cap (20%):		\$60,753	\$30,766	

Reprogrammed Prior Year funds in the amount of \$10,000 will be allocated to Family & Community Services' "Miller House Kitchen Remodel."