

APPENDICES

CITY OF KENT, OHIO
2012 RECOMMENDED CAPITAL APPROPRIATIONS BY FUND

	2012 <u>RECOMMEND</u>
GENERAL FUND - 001	
Service Administration	\$ 6,000
Service Administration - Shade Trees	15,000
TOTAL	\$ <u>21,000</u>
 PARKS AND RECREATION - 106	
Park and Recreation Services	\$ 1,168,551
TOTAL	\$ <u>1,168,551</u>
 Law Enforcement Trust - 125	
Police Services	\$ 0
TOTAL	\$ <u>0</u>
 COMMUNITY DEV BLOCK GRANT - 126	
CDBG Community Development	\$ 90,000
TOTAL	\$ <u>90,000</u>
 FIRE AND E.M.S. - 128	
Fire Services	\$ 230,000
TOTAL	\$ <u>230,000</u>
 Wireless 911 - 129	
Safety Services	\$ 0
TOTAL	\$ <u>0</u>
 WATER - 201	
Central Maintenance	15,000
Service (Plant)	605,000
Capital Facilities	130,000
TOTAL	\$ <u>750,000</u>

CITY OF KENT, OHIO
2012 RECOMMENDED CAPITAL APPROPRIATIONS BY FUND (CONT'D)

	<u>2012</u> <u>RECOMMEND</u>
SEWER - 202	
Central Maintenance	15,000
Health	55,000
Service (Admin)	69,852
Service (Plant)	1,093,000
Capital Facilities	60,000
TOTAL	<u>\$ 1,292,852</u>
 STORM WATER DRAINAGE - 208	
Capital Facilities	\$ 100,000
TOTAL	<u>\$ 100,000</u>
 CAPITAL PROJECTS - 301	
Capital Projects - Safety	\$ 138,000
Capital Projects - Service Administration	29,551
Capital Projects - Central Maintenance	0
Capital Projects - Service (Capital Facilities)	6,753,000
Capital Projects - Finance	14,688
TOTAL	<u>\$ 6,935,239</u>
 GRAND TOTAL ALL FUNDS	 <u>\$ 10,587,642</u>
 CHARTER TEST CAPITAL REQUIREMENT	 \$ 2,607,826
 CAPITAL RELATED TO CHARTER TEST	 \$ 3,406,751 **
 PERCENTAGE TO MEET CHARTER TEST	 32.66%
 RECOMMENDED CAPITAL IN EXCESS OF CHARTER REQUIREMENT	 \$ 798,925

****Includes Debt Service payments of \$240,815 on Service Administration G.O. Bond and Fairchild Issue II loan repayments of \$29,947, and an estimated \$331,750 in debt service charges on the Fire Station/City Office Renovation Notes**

**CITY OF KENT, OHIO
2012 RECOMMENDED BUDGET
COMPARISON OF POSITIONS FUNDED BY BUDGET DIVISIONS**

BUDGET DIVISIONS	2009 APPROVED	2010 APPROVED	2011 APPROVED	2012 RECOMMEND
<u>CITY COUNCIL</u>				
Councilmember	9	9	9	9
Clerk of Council	1	1	1	1
	<u>10</u>	<u>10</u>	<u>10</u>	<u>10</u>
<u>MAYOR</u>				
Mayor/President of Council	1	1	1	1
	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<u>CITY MANAGER</u>				
City Manager	1	1	1	1
Executive Assistant to City Manager	1	1	1	1
	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
<u>HUMAN RESOURCES</u>				
Human Resources Manager	1	1	1	1
	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<u>CIVIL SERVICE</u>				
Civil Service Commissioner	3	3	3	3
Civil Service Coordinator	1	1	1	1
	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
<u>LAW</u>				
Director of Law	1	1	1	1
Asst Law Dir/Prosecutor (part-time)	1	1	1	1
Asst Law Director (part-time)	1	1	1	1
Secretary to Dir. of Law	1	1	1	1
	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
<u>FINANCE ADMINISTRATION</u>				
Director of Budget and Finance	1	1	1	1
Controller	1	1	1	1
Operations Analyst	1	1	1	1
Senior Account Clerk	1	1	1	1
Account Clerk	5	5	5	5
Administrative Assistant to Director of Budget and Finance	0	0	0	0
	<u>9</u>	<u>9</u>	<u>9</u>	<u>9</u>
<u>INCOME TAX ADMINISTRATION</u>				
Income Tax Commissioner	0	0	0	0
Income Tax Auditor	1	1	1	1
Account Clerk	0	0	0	0
	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>

CITY OF KENT, OHIO
2012 RECOMMENDED BUDGET
COMPARISON OF POSITIONS FUNDED BY BUDGET DIVISIONS (CONT.)

BUDGET DIVISIONS	2009 APPROVED	2010 APPROVED	2011 APPROVED	2012 RECOMMEND
<u>SERVICE ADMINISTRATION</u>				
Director of Public Service	1	1	1	1
Administrative Assistant to Director of Public Service	1	1	1	1
Account Clerk	1	1	1	1
Engineering Aide I (part-time)	0	1	1	1
	<u>3</u>	<u>4</u>	<u>4</u>	<u>4</u>
<u>ENGINEERING</u>				
Deputy Service Director/ Superintendent of Engineering	1	1	1	1
Senior Engineer	2	2	2	3
Senior Engineer (part-time)	1	1	1	0
Engineering Technician	2	2	2	2
Engineering Aide I	1	0	0	0
Engineering Aide II	1	1	1	1
	<u>8</u>	<u>7</u>	<u>7</u>	<u>7</u>
<u>SAFETY DIRECTOR</u>				
Safety Director	1	1	1	1
	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<u>POLICE SERVICES</u>				
Police Chief	1	1	1	1
Police Captain	2	2	2	2
Lieutenant	5	5	5	5
Technical Sergeant	4	4	4	4
Police Officer	27	27	27	27
Administrative Assistant to Chief	1	1	1	1
Secretary to Police Department	1	1	1	1
	<u>41</u>	<u>41</u>	<u>41</u>	<u>41</u>
<u>RECORDS AND COMMUNICATIONS</u>				
Coordinator - Dispatchers	3	3	3	3
Clerk-Dispatcher	7	7	7	7
Clerk-Dispatcher (part-time)	3	3	3	3
	<u>13</u>	<u>13</u>	<u>13</u>	<u>13</u>
<u>JUVENILE SERVICES</u>				
Juvenile Counselor	1	1	1	1
Police Officer	3	3	3	3
	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
<u>SUPPORT SERVICES</u>				
Compliance Officer	1	1	1	1
Detention Officer (part-time)	6	6	6	6
	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>

**CITY OF KENT, OHIO
2012 RECOMMENDED BUDGET
COMPARISON OF POSITIONS FUNDED BY BUDGET DIVISIONS (CONT.)**

BUDGET DIVISIONS	2009 APPROVED	2010 APPROVED	2011 APPROVED	2012 RECOMMEND
<u>FIRE SERVICES</u>				
Fire Chief	1	1	1	1
Assistant Fire Chief	0	0	0	0
Fire Captain	3	3	3	3
Fire Lieutenant	3	3	3	3
Firefighter	27	27	27	27
Fireman - Paid on Call	3	3	3	3
Fire Services Specialist	1	1	1	1
	<u>38</u>	<u>38</u>	<u>38</u>	<u>38</u>
<u>COMMUNITY SERVICES - FIRE</u>				
Fire Lieutenant	2	2	2	2
	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
<u>CENTRAL MAINTENANCE</u>				
Cent. Maint. Mgr./Water Dist. Spec.	1	1	1	0
Utilities Manager	0	0	0	1
Chief Operator	3	3	3	3
Repair Operator	3	3	3	3
Service Technician/Gardener	1	1	1	1
Service Worker	11	11	11	11
Maintenance Worker/Carpenter	1	1	1	1
Arborist Supervisor	1	1	1	0
Facilities Manager	0	0	0	1
Account Clerk	1	1	1	1
	<u>22</u>	<u>22</u>	<u>22</u>	<u>22</u>
<u>VEHICLE MAINTENANCE</u>				
Master Mechanic	1	1	1	1
Mechanic	3	3	3	3
	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
<u>WATER TREATMENT PLANT</u>				
Water Plant Manager	1	1	1	1
Water Laboratory Technician	1	1	1	1
Plant Mechanic	1	1	1	1
Water Plant Chief Operator	1	1	1	1
Water Plant Operator	5	5	5	5
Laborer (General Maintenance)	1	1	1	1
	<u>10</u>	<u>10</u>	<u>10</u>	<u>10</u>
<u>WASTEWATER TREATMENT PLANT</u>				
Water Reclamation Plant Mgr.	1	1	1	1
Plant Mechanic	1	1	1	1
Water Reclamation Plant Operator	7	7	7	7
Chief Operator	1	1	1	1
	<u>10</u>	<u>10</u>	<u>10</u>	<u>10</u>

**CITY OF KENT, OHIO
2012 RECOMMENDED BUDGET
COMPARISON OF POSITIONS FUNDED BY BUDGET DIVISIONS (CONT.)**

BUDGET DIVISIONS	2009 APPROVED	2010 APPROVED	2011 APPROVED	2012 RECOMMEND
<u>HEALTH</u>				
Health Commissioner	1	1	1	1
Deputy Health Commissioner	1	1	1	1
Public Health Sanitarian	2	2	2	2
Admin. Asst. to Health Commissioner	1	1	1	1
Laboratory Technician	2	2	2	2
Chemist	1	1	1	1
Secretary (part-time)	1	1	1	1
	<u>9</u>	<u>9</u>	<u>9</u>	<u>9</u>
<u>PARKS AND RECREATION</u>				
Director - Parks and Recreation	1	1	1	1
Supervisor - Recreation	1	1	1	1
Supervisor - Parks	1	1	1	1
Account Clerk	1	1	1	1
Parks Maintenance Laborer	2	2	2	2
Senior Parks Crew Leader	1	1	1	1
Part-time and Seasonal	34	34	35	37
	<u>41</u>	<u>41</u>	<u>42</u>	<u>44</u>
<u>KABC</u>				
KABC Coordinator-Part Time	1	1	1	1
	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<u>K-6 CHILD CARE</u>				
Rec Specialist-Full-time	1	1	1	1
Part-time	16	16	16	16
	<u>17</u>	<u>17</u>	<u>17</u>	<u>17</u>
<u>COMMUNITY DEVELOPMENT</u>				
Director of Community Development	1	1	1	1
Administrative Assistant to Director of Community Development	1	1	1	1
Grants & Neighborhood Programs Coordinator	1	1	1	1
Plans Administrator	0	0	0	0
Development Planner	1	1	1	1
Development Engineer	1	1	1	1
	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>
<u>BUILDING</u>				
Building Services Supervisor	1	1	1	1
Specialized Inspectors (part-time)	5	5	5	5
Code Enforcement Officer (full-time)	1	1	1	1
Account Clerk	1	1	1	1
	<u>8</u>	<u>8</u>	<u>8</u>	<u>8</u>

**CITY OF KENT, OHIO
2012 RECOMMENDED BUDGET
COMPARISON OF POSITIONS FUNDED BY BUDGET DIVISIONS (CONT.)**

BUDGET DIVISIONS	2009 APPROVED	2010 APPROVED	2011 APPROVED	2012 RECOMMEND
<u>MAIN STREET PROGRAM</u>				
Sustainability Planner	1	1	0	0
	<hr/> 1 <hr/>	<hr/> 1 <hr/>	<hr/> 0 <hr/>	<hr/> 0 <hr/>
<u>ECONOMIC DEVELOPMENT</u>				
Economic Development Director	1	1	1	1
	<hr/> 1 <hr/>	<hr/> 1 <hr/>	<hr/> 1 <hr/>	<hr/> 1 <hr/>
TOTAL ALL DEPARTMENTS	<u>278</u>	<u>278</u>	<u>278</u>	<u>280</u>
Full-time	193	193	192	192
Part-time	85	85	86	88

MANAGED RESERVE

This is the account that was established by Council and it is increased every year by the interest earned in the prior year. This balance is not shown anywhere in the budget document, however the estimated amount of interest is included as a use of income tax revenue.

116	Managed Reserve	\$2,191,596.94	As of September 30, 2011
		\$1,830,596.94	Held in Certificates of Deposit
		361,000.00	Held in City of Kent Bonds

