



FUNDING BY PROGRAM AREA

2016 RECOMMEND

PUBLIC SAFETY

Dublia Safaty	
Public Safety Police Services	\$4,988,753
Records and Communications	1,082,778
Juvenile Services	512,479
Support Services	375,601
Trust Funds	0
Police Pension	110,000
	4,564,137
Fire Services	· ·
Fire Capital	790,000
Fire - Community Services	285,423
Technical Rescue	35,097
Hazmat	13,750
Confined Space	14,609
Fire Pension	110,000
Wireless 9-1-1	63,000
Police Capital	164,700
SUBTOTA	AL 13,110,327
Capital-Police Facility	13,658,775
TOTAL	\$26,769,102

Department: Public Safety	Division: Safety Director				Func Gene		Account No: 001-510-101
Resource Summary Expenditure Categories		2014 Actual		2015 Budget		2016 Recommend	
Personnel Services Operation and Maintenand Capital Outlay Total	\$ 	0 1,113 1,113	\$	0 0 0	\$ \$	0 0	
Total Positions	* =	1		0		0	
Funding by Source General Total	\$ _ \$ =	1,113 1,113	\$_ \$_	0	\$ \$	0	

Program Comments:

The 2016 recommended operation and maintenance budget has no budget as compared to the 2015 budget. This budget cost center is being phased out to coincide with the City's decision to not replace the Safety Director position subsequent to retirement of its previous incumbent in 2013. The duties performed by this position have been re-allocated to the City Manager and other management staff members.

Department: Public Safety	Divisio Safety	n: Administ	rati	ion	nd: Account No: oneral 001-510-101-
Line Description		2014 Actual		2015 Budget	2016 Recommend
 7001 Employee - Regular Salaries 7004 Retirement (PERS) 7005 Medicare 7006 Health Insurance 7009 Unemployment & Workers' Comp 7250 Auto Allowance 	\$ p		\$		\$
Total Personnel Services	\$	0	\$	0	\$ 0
7210 Travel & Transportation 7320 Communications/Postage 7340 Professional Services 7350 Maintenance of Equipment & Fac 7360 Insurance & Bonding 7370 Printing, Photocopy, Advertising 7390 Misc. Contractual Service 7410 Office Supplies 7420 Operating Materials 7440 Small Tools/Minor Equipment	\$	1,029 84	\$		\$ 0
Total Operation & Maintenance	\$	1,113	\$	0	\$ 0
7630 Equipment Items > \$2,500	\$	0	\$	0	\$ 0
Total Capital Outlay	\$		\$		\$ 0
Total	\$	1,113	\$	0	\$ 0

Department: Public Safety	Division: Police Services	s	Fund: Income Tax Safe	Account No: 124-510-102		
Resource Summary Expenditure Categories		2014 Actual	2015 Budget	1	2016 Recommend	
Personnel Services Operation and Maintenand Capital Outlay	\$ ce	4,045,230 356,916	\$ 4,790,307 375,370	_	4,598,823 389,930	
Total	\$	4,402,146	\$ 5,165,677	\$ _	4,988,753	
Total Positions		41	41		41	
Funding by Source General Income Tax Safety Total	\$	0 4,402,146 4,402,146		\$ - \$=	0 4,988,753 4,988,753	

This program area provides the most fundamental of law enforcement services, as well as the necessary support functions. The basic activities that this program performs are patrol, investigations and administration (including crime prevention and planning).

The major facet of this division is patrol (uniformed) operations, which performs the majority of work within the department. The patrol operation is where most inspection, prevention, calls for service and enforcement action takes place. Day-to-day maintenance and operational actions are also performed at this level, with administrative and investigative support functions guiding and enhancing the delivery of police services to the community.

Program Comments:

The 2016 recommended operation and maintenance budget reflects an increase of \$14,560.00, or 3.88%, as compared to the 2015 budget.

Depar	tment:	Fund: Accoun					ınt No:	
Public	Safety			Ind	come Tax S	afe	ty 124-51	0-102-
			2014		2015		2016	
	Line Description		Actual		Budget		Recommend	
	Employee - Regular Salaries	\$	169,611	\$	195,000	\$	388,936	
7002	Uniformed Police Salaries		2,291,145		2,809,380		2,532,875	
7004	Retirement		603,398		661,320		565,782	
7005	Medicare		39,333		49,973		50,250	
7006	Health Insurance		465,192		522,000		540,000	
7007	Uniform & Clothing Allowance		29,700		45,000		45,000	
7008	Overtime		390,572		442,000		410,000	
7009	Unemployment & Workers' Comp		52,679		62,034		62,380	
	Auto Allowance		3,600		3,600		3,600	
			•		•		·	
	Total Personnel Services	\$	4,045,230	\$	4,790,307	0	4,598,823	
7210	Travel & Transportation	\$	4,198	\$	5,000	\$	5,000	
7280	Vehicle Fuel		84,645		85,000		85,000	
7310	Utilities		477		470		530	
7320	Communications/Postage		34,915		30,000		35,000	
	Rents & Leases		0		0		0	
7340	Professional Services		52,001		50,000		54,000	
	Maintenance of Equipment & Facilities		61,794		55,000		55,000	
	Insurance & Bonding		45,648		59,900		59,900	
	Printing, Photocopy, Advertising		2,255		3,500		3,500	
	Criminal Apprehension		0		500		500	
	Misc. Contractual Service		25,433		31,000		31,000	
	Office Supplies		1,974		4,500		4,500	
	Operating Materials		11,716		20,000		20,000	
	<u> </u>				9,000		13,000	
	Small Tools/Minor Equipment		12,277					
7430	Ammunition		19,583		21,500		23,000	
	Total Operation & Maintenance	\$	356,916	\$	375,370	\$	389,930	
7630	Equipment Items > \$2,500	\$	0	\$	0	\$		
	Total Capital Outlay	\$		\$		\$	0	
Total		\$	4,402,146	\$	5,165,677	\$	4,988,753	

Department: Public Safety	Division: Police-Records	vision: Fund: lice-Records and Communications General							
Resource Summary Expenditure Categories		2014 Actual	2015 Budget	2016 Recommend					
Personnel Services Operation and Maintenance Capital Outlay	\$ ce	846,546 94,993	\$ 911,782 115,400	127,900					
Total Positions	,	941,539	\$ <u>1,027,182</u>						
Funding by Source General Total	\$ <u>-</u> \$ <u>-</u>	941,539 941,539	\$ 1,027,182 \$ 1,027,182						

This division provides for dispatching, providing and maintaining records, coordinating and relaying most of the information for police services. Dispatching requires the tracking and recording of all calls for emergency and non-emergency services, and activities of assigned police personnel. In addition, dispatch processes emergency fire and medical calls for both the City and Franklin Township. The requirements for records involves processing and filing reports of incidents or actions taken, retrieval of the data for internal or external use and the receipt and accounting for local, state and federal funds.

Program Comments:

The 2016 recommended operation and maintenance budget reflects an increase of \$12,500.00, or 10.83% as compared to the 2015 budget.

Department:	Division:		I	- Tunc	1 :		Account	No:
Public Safety	Police-Records	s & Co	mmunications I	nco	me Tax Saf	ety	124-510-	103-
			2014		2015		2016	
Lie Desimien			2014		2015	т	2016	
Line Description			Actual		Budget	1	Recommend	
7001 Employee - Regular	r Salaries	\$	27,587	\$	430,000	\$	587,100	
7002 Uniformed Police S			503,089		140,000		0	
7004 Retirement (PERS)			80,770		101,815		129,110	
7005 Medicare			8,409		9,957		9,600	
7006 Health Insurance			123,000		130,500		135,000	
7007 Uniform Allowance	e		6,500		7,150		7,150	
7008 Overtime			87,467		80,000		75,000	
7009 Unemployment & V	Workers' Comp		9,724		12,360		11,918	
Total Personnel Ser	rvices	\$	846,546	\$	911,782	\$	954,878	
7010 T 1 0 T	.•	¢.	406	ф	500	ф	1.000	
7210 Travel & Transport		\$	486	\$	500	\$	1,000	
7320 Communications/P	ostage		14,625		18,000		22,000	
7330 Rents & Leases			11,430				12,400	
7340 Professional Service		• . •	9,007		6,300		14,300	
7350 Maintenance of Eq	-	ities	11,219		10,000		10,000	
7370 Printing, Photocopy			1,851		2,000		2,000	
7390 Misc. Contractual S	Service		42,071		60,000		60,000	
7410 Office Supplies			1,548		3,000		3,000	
7420 Operating Material			840		700		700	
7440 Small Tools/Minor	Equipment		1,916		2,500		2,500	
Total Operation 9	Maintanana	¢	04.002	¢	115 400	¢	127 000	
Total Operation &	Maintenance	\$	94,993	\$	115,400	\$	127,900	
7630 Equipment Items >	\$2.500	\$	0	\$	0	\$	0	
7050 Equipment items >	Ψ2,300	φ	0	φ	U	Ψ	U	
Total Capital Outla	ıy	\$	0	\$	0	\$	0	
Total		\$	941,539	\$	1,027,182	\$	1,082,778	

Department: Public Safety	Division: Police-Juvenile			I (al	Account No: 124-510-104	
Resource Summary Expenditure Categories		2014 Actual		2015 Budget	R	2016 Recommend	
Personnel Services Operation and Maintenanc Capital Outlay	\$ e	435,086 20,253	\$	411,662 26,450	\$	483,629 28,850	
Total	\$ _	455,339	\$_	438,112	\$_	512,479	
Total Positions		4		4		4	
Funding by Source General Total	\$ _ \$ <u>_</u>	455,339 455,339	\$_ \$_	438,112 438,112	\$_ \$_	512,479 512,479	

The juvenile services division operates as an investigative unit by investigating and processing follow up on cases in which a juvenile is involved as either a victim or an offender.

The juvenile bureau also serves as a counseling unit. In minor criminal cases, in-house counseling serves as an alternative to the referral of juvenile offenders to the juvenile court. Counseling is provided to juveniles with personal or family problems without carrying the stigma of police contact.

The third primary function of this division is to provide for community and Kent Public School relations and support. Examples are child safety presentations in the schools and the payment, support, training, and oversight of school crossing guards.

Program Comments:

The 2016 recommended operation and maintenance budget reflects an increase of \$2,400.00, or 9.07% change compared to the 2015 budget.

Department: Public Safety	Division Police -	n: Juvenile	Fund: Income Ta	x Safe		count No: -510-104-
·		2014	2015		2016	
Line Description		Actual	Budget	Re	ecommend	
7001 Employee - Regular Salaries	\$	30,062	\$ 65,891	\$	48000	
7002 Uniformed Police Salaries		251,365	208,541		280,044	
7004 Retirement		57,765	53,126		67,870	
7005 Medicare		3,533	4,240		5,050	
7006 Health Insurance		58,425	52,200		54,000	
7007 Uniform Allowance		3,300	4,400		4,400	
7008 Overtime		26,726	18,000		18,000	
7009 Unemployment & Workers' Com	p	3,910	5,264		6,265	
Total Personnel Services	\$	435,086	\$ 411,662	\$	483,629	
7210 Travel & Transportation	\$	212	\$ 800	\$	800	
7280 Vehicle Fuel		100	750		750	
7320 Communications/Postage		300	500		500	
7340 Professional Services		18,385	22,600		25,000	
7350 Maintenance of Equipment & Fa	cilities	491	1,000		1,000	
7390 Misc. Contractual Service		719	300		300	
7420 Operating Materials		46	500		500	
Total Operation & Maintenance	\$	20,253	\$ 26,450	\$	28,850	
7630 Equipment Items > \$2,500	\$	0	\$ 0	\$	0	
Total Capital Outlay	\$		\$	\$	0	
Total	\$	455,339	\$ 438,112	\$	512,479	

Department: Public Safety	Division: Police-Suppo	ort S	Services				ınd: come	Tax Safety	Account No: 124-510-105
Resource Summary Expenditure Categories			2014 Actual		2015 Budget		Re	2016 commend	
Personnel Services Operation and Maintenanc Capital Outlay		\$_	294,032 21,509 0	\$_	253,469 38,300		\$	336,301 39,300	
Total		\$=	315,541	\$_	291,769	=	\$	375,601	
Total Positions			7		7			8	
Funding by Source Income Tax Safety Total		\$ _ \$ =	315,541 315,541	\$_ \$_	291,769 291,769	_	\$ \$	375,601 375,601	

Three primary areas of responsibility are performed in the Support Services cost center. Activities related to animal complaints, disturbances and protection are handled by the Compliance Officer for approximately forty percent of his assigned time. These activities include loose and stray animal concerns, humane treatment of animals, finding homes for abandoned animals, and follow-up efforts on barking, noise and dangerous animal issues.

The remainder of the Compliance Officer's duties relate to parking compliance and vehicle issues. Daily activities include regulation of parking in the areas in which established restrictions exist, as well as general patrol around the City for parking and vehicle violations. Junk vehicle notices and removals are also noted in this area.

The third primary area funded in this cost center is Jail Detention Officers. Detention personnel are regularly scheduled approximately 125 hours per week, during the hours that housing prisoners is most likely. Six officers are authorized for these duties and fill the hours on a rotating schedule. Some employee benefits are provided on a pro rata basis, while others are earned on an actual time accrued basis. Uniforms, training and other job related expenses are paid directly by the City on an as needed basis.

Program Comments:

The 2016 recommended operation and maintenance budget reflects an increase of 2.61%, or \$1,000.00 as compared to the 2015 budget.

Depar	tment:	Division:		Fund:	Account No:
Public	Safety	Police - Su	pport Service	es Income Tax Safe	ty 124-510-105-
			2014	2015	2016
I ine I	Description		Actual	Budget	Recommend
Line	Description		Actual	Duagei	Recommend
7001	Employee - Regular Salaries	\$	228,761	\$ 160,046	\$ 243,120
7002	Uniformed Police Salaries		0	20,244	0
7004	Retirement (PERS)		27,322	27,147	35,857
7005	Medicare		5,467	2,803	3,714
7006	Health Insurance		12,300	26,100	27,000
7007	Uniform Allowance		7,850	650	9,000
7008	Overtime		9,930	13,000	13,000
7009	Unemployment & Workers'	Comp	2,402	3,479	4,610
		•			
	Total Personnel Services	\$	294,032	\$ 253,469	\$ 336,301
7210	Travel & Transportation	\$	165		
7280	Vehicle Fuel		2,437	5,000	5,000
7320	Communications/Postage		335	700	
7340	Professional Services		640	1,800	1,800
7350	Maintenance of Equipment	& Facilitic	1,146	3,500	3,500
7370	Printing, Photocopy, Advert	ising	1,000	1,000	1,000
7390	Misc. Contractual Service		5,705	12,000	12,000
7420	Operating Materials		2,051	2,200	2,200
7440	Small Tools/Minor Equipme	ent	1,068	2,400	2,400
7460	Prisoner Sustenance		6,962	9,000	10,000
	Total Operation & Maintena	ince \$	21,509	\$ 38,300	\$ 39,300
5.00°	T	<u></u>			ф. –
7630	Equipment Items > \$2,500	\$	0	\$ 0	\$ 0
	Total Capital Outlay	\$	0	\$ 0	\$ 0
Total		\$	315,541		\$ 375,601

Department: Public Safety	Division: Police - Trust Funds			Fund: Statutory Fu		Account No: 121-510-106 122-	
Resource Summary Expenditure Categories		2014 Actual		2015 Budget]	2016 Recommend	123- 125-
Personnel Services Operation and Maintenand Capital Outlay	\$ ce	0 7,985 0	\$	0 0 0	\$_	0 0 0	
Total	\$	7,985	\$	0	\$ =	0	
Total Positions		0		0		0	
Funding by Source							
State and Local Forfeits	\$	1,785	\$	0	\$	0	
Drug Law Enforcement		4,000		0		0	
Enforcement and Education	on	2,200		0		0	
Law Enforcement Trust	_			0	_	0	
Total	\$	7,985	\$	0	\$ _	0	

State and federal law require that certain fine and forfeiture monies be accounted for in separate funds and the proceeds to be used only for specific purposes such as criminal apprehension, drug enforcement activities, DUI enforcement and education, and the purchase of equipment to enforce laws. This division details those funds and activities.

Program Comments:

At the time of the 2016 budget preparation most funding for these special revenue funds has been appropriated in the 2015 budget year, leaving only minimal carryover balances reflected on our certificate of estimated resources for 2016. When the actual 2015 year-end unencumbered fund balances are known in 2016, an Amended Certificate of Estimated Resources can be filed and accepted by the Portage County Auditor. At that time appropriations will need to be revised and submitted for City Council approval through the usual supplemental process.

Funding in this area is a rough estimate of income with statutorily restricted purposes, so the budgeted amount has not been adjusted substantially.

Department:	Division	:		Fund:		Account No:
Public Safety	Police T	rust Fund	s	Statutory	Fu	
						122-
						123-
						125-
		2014		2015		2016
Line Description		Actual		Budget		Recommend
7340 Professional Services	\$	2,200	\$		\$	
7350 Maintenance of Equipment & Fac	ilities	0				
7380 Criminal Apprehension		0				
7390 Misc. Contractual Service		4,000				
7420 Operating Materials		0				
7440 Small Tools/Minor Equipment		1,785				
Total Operation & Maintenance	\$	7,985	\$	0	\$	0
7630 Equipment Items > \$2,500	\$	0	\$		\$	
Building Renovations						
		0				
Total Capital Outlay	\$	0	\$	0	\$	0
Total	\$	7,985	\$	0	\$	0



Department:	Division:	Fu	nd:		Account No:	
Public Safety	Police Trus	t Funds Sta	atutory Funds-	See Below	510-106-	
		121	122	123	125	
	St	tate and	Drug	Enforcement	Law	Total
		Local	Law	and	Enforcement	Trust
Line Description	F	Forfeits	Enforcement	Education	Trust	Funds
7340 Professional Services	\$	\$	9	\$	\$	0
7350 Maintenance of Equipment & I	Facilities					0
7380 Criminal Apprehension						0
7390 Misc. Contractual Service						0
7420 Operating Materials						0
7440 Small Tools/Minor Equipment						0
Total Operation & Maintenance	e \$	0 \$	0 9	\$ 0\$	0 \$	0
7(20 5 : 44 : \$2.500	¢	0.6	0.7	h 0 m	0,4	0
7630 Equipment Items > \$2,500	\$	0 \$	0 8	\$ 0\$	0 \$	0
Total Capital Outlay	\$	0 \$	0 3	\$ 0\$	0 \$	0
Total	\$	0 \$	0 :	\$ 0\$	0 \$	0

Department: Public Safety	Division: Police Services		Account No: 132-510-107				
Resource Summary Expenditure Categories		2014 Actual		2015 Budget		2016 Recommend	
Personnel Services Operation and Maintenanc Capital Outlay	\$ e	102,000	\$_	102,000 0 0	\$	110,000	
Total	\$ =	102,000	\$_	102,000	\$ _	110,000	
Total Positions		0		0		0	
Funding by Source Police Pension Total	\$ - \$ =	102,000 102,000	\$_ \$_	102,000 102,000	\$ \$	110,000	

This fund accounts for the .30 mills of property taxes that are designated for the required police pension.

Program Comments:

A portion of the City's property taxes is designated to pay police pension. The City is required to contribute 19.5% for the pension on all sworn officer salaries that are paid by the City. The amounts budgeted for pension in the police division personnel lines have been increased proportionally by the amount of property taxes that are designated for this purpose.

Department: Public Safety	Division: Police Services		Account No: 132-510-107-		
Line Description		2014 Actual	2015 Budget	2016 Recommend	
7004 Retirement		\$ 102,000	\$ 102,000	\$ 110,000	
Total Personne	el Services	\$ 102,000	\$ 102,000	\$ 110,000	
Total Capital (Outlay	\$ 0	\$ 0	\$ 0	
Total		\$ 102,000	\$ 102,000	\$ 110,000	

Department: Public Safety	Division: Fire Services		Fund: General, West S	ide, Fire & E.M.S	Account No: 101-510-108
Resource Summary Expenditure Categories		2014 Actual	2015 Budget	2016 Recommend	
Personnel Services Operation and Maintenand Capital Outlay Total		3,750,874 381,941 65,028 4,197,843	413,557 433,500	\$ 4,141,150 422,987 790,000 \$ 5,354,137	
Total Positions		38	38	38	
Funding by Source General West Side Fire Fire & E.M.S. Total	\$	250,015 3,947,828 4,197,843	265,057 4,464,323	\$ 272,426 5,081,711 \$ 5,354,137	

The Fire Services Division provides fire suppression and emergency medical services for the City of Kent. By contract, this division provides the same services to Franklin Township, Sugar Bush Knolls, and recently added Brady Lake.

Program Comments:

The 2016 recommended operation and maintenance budget reflects an increase of 2.28%, or \$9,430.00 as compared to the 2015 budget.

Department: Public Safety	Division: Fire Services	Fund: West Side, Fire	Account No: & EMS 101-510-108-
	2014	2015	2016
Line Description	Actual	Budget	Recommend
Zine Description	11000001	Duagor	1000111110110
7001 Employee - Regular Salaries	\$ 469,686	\$ 67,760 \$	341,000
7003 Uniformed Fire Salaries	1,791,773	2,322,430	2,168,700
7004 Retirement	626,638	552,867	598,629
7005 Medicare	36,004		42,813
7006 Health Insurance	395,650	443,700	459,000
7007 Uniform & Clothing Allowance	(38,450	38,450
7008 Overtime	392,37	367,490	442,919
7009 Unemployment & Workers' Con	np 38,752	49,639	49,639
Total Personnel Services	\$ 3,750,874	\$ 3,882,323 \$	4,141,150
7210 Travel & Transportation	\$ 4,709		•
7220 Training	3,030	· ·	8,000
7280 Vehicle Fuel	33,322	•	42,000
7310 Utilities	55,488	•	57,400
7320 Communications/Postage	28,634	•	30,600
7330 Rents & Leases		0	0
7340 Professional Services	38,339	•	29,000
7350 Maintenance of Equipment & Fa		-	98,500
7360 Insurance & Bonding	31,610		36,137
7370 Printing, Photocopy, Advertising	_		1,000
7390 Misc. Contractual Service	36,57		35,700
7410 Office Supplies	1,75		3,000
7420 Operating Materials	65,71		72,350 3,300
7440 Small Tools/Minor Equipment	2,74	4 3,350	5,500
Total Operation & Maintenance	\$ 381,94	1 \$ 413,557 \$	422,987
7630 Equipment Items > \$2,500	\$ 65,02	8 \$ \$	
Station 2 Roof Rebuild/Replace	\$ 05,02	о ф	150,000
Station 2 expansion/renovation			100,000
Replace 2003 Chevy Tahoe			37,500
Fire Miscellaneous Equipment		32,500	32,500
Fire Truck Replacement Fund		310,000	210,000
Med Unit Replacement 1812		310,000	260,000
Electronic EMS Reporting		45,000	۷۰۰,۰۰۰
Replace 2003 Chevy Pickup		35,000	
Replace 2003 Chevy Pickup Radio Rep.& Antenna		11,000	
7680 Contract		11,000	
Total Capital Outlay		U	
	\$ 65,02	8 \$ 433,500 \$	\$ 790,000



Depart Public	tment: Safety	Division: Fire Services		Fund: West Side, Fire & EMS				Account No: 101-510-108-			
Line I	Description		١	West Side		Fire & EMS		2016 Total			
	Employee - Regular S Uniformed Fire Salari Retirement Medicare Health Insurance	ies	\$ \$	0 143,526 40,686 2,458 27,000		341,000 2,025,174 557,943 40,355 432,000	\$	341,000 2,168,700 598,629 42,813 459,000			
7007 7008 7009	Uniform & Clothing A Overtime Unemployment & Wo			2,200 26,000 2,979		36,250 416,919 46,660		38,450 442,919 49,639			
	Total Personnel Servi	ces	\$	244,849	\$	3,896,301	\$	4,141,150			
7210 7220 7280 7310 7320 7330 7340 7350 7360 7370 7390 7410 7420 7440	Travel & Transportat Training Vehicle Fuel Utilities Communications/Pos Rents & Leases Professional Services Maintenance of Equil Insurance & Bonding Printing, Photocopy, Misc. Contractual Services Office Supplies Operating Materials Small Tools/Minor E	tage oment & Faciliti Advertising rvice quipment	\$ es	9,800 3,600 0 5,000 7,000 627 0 700 0 350 500	\$	6,000 8,000 42,000 47,600 27,000 0 24,000 91,500 35,510 1,000 35,000 3,000 72,000 2,800		6,000 8,000 42,000 57,400 30,600 0 29,000 98,500 36,137 1,000 35,700 3,000 72,350 3,300 422,987			
7630 7680	Equipment Items > \$: Fire Miscellaneous E Fire Truck Replacem Station 2 Roof Rebui Station 2 expansion/r Replace 2003 Chevy Med Unit Replaceme Contract	quipment ent Fund ld/Replace enovation Tahoe	\$		\$	32,500 210,000 150,000 100,000 37,500 260,000		0 32,500 210,000 150,000 100,000 37,500 260,000 0			
Total	Total Capital Outlay	······································	<u>\$</u>		\$	790,000 5,081,711		790,000 5,354,137			
			•	,	•	, , , , , , , , ,		, ,			

Department: Public Safety	Division: Fire - Commu	on: Community Services				Fund Fire	d: & E.M.S.	Account No: 128-510-109
Resource Summary Expenditure Categories			2014 Actual		2015 Budget		2016 Recommend	
Personnel Services Operation and Maintenand Capital Outlay	sce	.	252,976 5,930	\$	269,396 8,800	\$	276,373 9,050	
Total	9	§	258,906	\$_	278,196	\$	285,423	
Total Positions			2		2		2	
Funding by Source Fire & E.M.S. Total		_	258,906 258,906	\$_ \$_	278,196 278,196		285,423 285,423	

The Community Service Cost Center tracks expenditures related to fire prevention programs including fire safety inspections, site and technical plan reviews, fire protection systems approvals and inspections. This center also tracks expenses related to providing fire safety education programs to the community including the kindergarten through fourth grade program, the Individual Fire Setter Education Program and other programs presented to various groups in the community.

Program Comments:

The 2016 recommended operation and maintenance budget reflects an increase, \$250.00 or 2.84% as compared to the 2015 budget. The downtown projects have put a significant workload on our two (2) inspectors. Training requirements for all inspectors are increasing by State mandates and this year Firework certification and Plan Review classes have been held in an attempt to keep all inspectors current.

The hiring of a Deputy Fire Marshal by Franklin Township has proved to be of benefit to the Bureau. The Deputy Fire Marshal for the Township shares office space with the City inspectors to maintain continuity within the Bureau and the ability to data share.

The Deputy is under the auspices of the City Fire Chief.

Line Description 2014 2015 2016 Actual Budget Recommend	Account No: 128-510-109-		
7001 Regular Salaries \$ 5,793 0 0 7003 Uniformed Fire Salaries 142,230 \$ 161,466 \$ 166,310 7004 Retirement 50,182 45,472 46,635 7005 Medicare 2,461 2,748 2,818 7006 Health Insurance 22,550 26,100 27,000 7007 Uniform Allowance 0 2,200 2,200 7008 Overtime 27,017 28,000 28,000 7009 Unemployment & Workers' Comp 2,743 3,410 3,410			
Total Personnel Services \$ 252,976 \$ 269,396 \$ 276,373			
7210 Travel & Transportation \$ 355 \$ 800 \$ 800 7220 Training 150 600 600 600 7280 Vehicle Fuel 1,640 2,300 2,300 2,300 7320 Communications/Postage 77 21 21 21 7350 Maintenance of Equipment & Facilities 185 185 7360 Insurance & Bonding 912 994 994 7390 Misc. Contractual Service 1,436 1,500 1,500 7410 Office Supplies 0 300 150 7420 Operating Materials 1,360 2,100 2,500 7440 Small Tools/Minor Equipment 0			
Total Operation & Maintenance \$ 5,930 \$ 8,800 \$ 9,050	_		
7630 Equipment Items > \$2,500 \$ 0 \$ 0			
Total Capital Outlay \$ 0 \$ 0 \$ 0 Total \$ 258,906 \$ 278,196 \$ 285,423	=		

Department: Public Safety	Division: Fire - Technica	al Rescue	_	Fund: Fire &	Account No: 128-510-110		
Resource Summary Expenditure Categories		2014 Actual		2015 Budget	R	2016 ecommend	
Personnel Services Operation and Maintenand Capital Outlay Total	\$ \$ \$	20,565 3,134 0 23,699	\$ - \$_	22,119 10,800 0 32,919	\$ 	22,267 12,830 35,097	
Total Positions	:	0		0		0	
Funding by Source Fire & E.M.S. Total	\$ \$	23,699 23,699	\$ - \$	32,919 32,919	\$_ \$_	35,097 35,097	

The Technical Rescue Cost Center is used to track all expenditures related to the Technical Rescue Teams including the Dive and Water Rescue Team and Urban Search and Rescue Team (building collapse, rope rescues, and heavy rescue). The Kent Fire Department participates in these teams with other Portage County Fire Departments to provide these specialty services.

Program Comments:

The 2016 recommended operation and maintenance budget reflects an increase of 18.80%, or \$2,030.00 as compared to the 2015 budget.

Proposals are currently being developed to join Portage County USAR in with the State Region 5 Urban Search / Collapse and Rescue Team. This will greatly expand available resources for emergency incidents of this nature. The City of Kent Fire Department is an integral part of the County Team. Changes in training and certification requirements are demanding more time of personnel to meet the requirements associated with these specialty services.

Department: Public Safety	Division: Fire - Tec	hnical Resc		Fund: Fire & E.M.S.		Account No: 128-510-110-		
•								
		2014		2015		2016		
Line Description		Actual		Budget	I	Recommend		
7004 Retirement	\$	3,891	2	4,172	•	4,200		
7005 Medicare	Ψ	235	Ψ	252	φ	254		
7008 Overtime		16,213		17,382		17,500		
7009 Unemployment & Worker's	Comp	226		313		313		
7007 Guempioyment & Worker's	Comp	220		313		313		
Total Personnel Services	\$	20,565	\$	22,119	\$	22,267		
7210 Travel & Transportation	\$		\$	750	\$	500		
7220 Training		415		750		750		
7330 Rents & Leases								
7350 Maintenance of Equipment	& Facilitie	427		1,600		1,000		
7390 Misc. Contract Services						580		
7420 Operating Materials		1,607		7,000		7,000		
7440 Small Tools/Minor Equipm	ent	685		700		3,000		
Total Operation & Mainten	ance \$	3,134	\$	10,800	\$	12,830		
7630 Equipment Items > \$2,500	\$	0	\$	0	\$	0		
Total Capital Outlay	\$	0	\$	0	\$	0		
Total	\$	23,699	\$	32,919	\$	35,097		

Department: Public Safety	Division: Fire - Hazmat				Fund: Fire &	E.M.S.	Account No: 128-510-111
Resource Summary Expenditure Categories		2014 Actual		2015 Budget	Re	2016 commend	
Personnel Services Operation and Maintenand Capital Outlay Total	\$ ce \$ <u></u>	6,760 6,430 0 13,190	\$ - \$_	8,908 7,200 0 16,108	\$ - \$_	6,650 7,100 0 13,750	
Total Positions		0		0		0	
Funding by Source Fire & E.M.S. Total	\$ _ \$ <u>_</u>	13,190 13,190	\$ <u>-</u> \$ <u>-</u>	16,108 16,108	\$_ \$_	13,750 13,750	

The Hazmat Division cost center is used to track expenditures related to the City's participation in Portage County's Hazardous Materials Response Team. Costs to operate this team are divided amongst all Portage County communities.

The costs in this program relate to the City's share of participation in the team which is paid annually to Portage County Emergency Management and Homeland Security. They collect the funds from each community and then administer the funds which pay for all related equipment costs including vehicles for the Team.

Program Comments:

The estimated overtime shown in the personnel lines relate to costs incurred for mandatory training and incident responses. Some costs are recovered through a billing program but may take several years to collect due to legal action if the spiller refuses to pay for the incident.

The 2016 recommended operation and maintenance budget reflects a decrease of 1.39% or \$100.00 as compared to the 2015 budget. The amount requested in contractual services is the City's share of the county-wide funding, as discussed above, for the Portage County Hazmat Team. Also included are the costs incurred with Franklin Township and Sugar Bush Knolls participation.

Department: Public Safety	Division Fire - H		Fund: Fire & E.M.S.		Account No: 128-510-111-
Line Description		2014 Actual	2015 Budget	Re	2016 commend
7004 Retirement 7005 Medicare 7008 Overtime 7009 Unemployment & Worker	\$'s Comp	1,278 77 5,324 81	\$ 1,680 102 7,000 126	\$	1,248 76 5,200 126
Total Personnel Services	\$	6,760	\$ 8,908	\$	6,650
7350 Maint of Equipment7390 Misc. Contractual Service7440 Small Tools/Minor Equipment		360 6,070	\$ 1,000 6,200	\$	1,000 6,100
Total Operation & Mainte	nance \$	6,430	\$ 7,200	\$	7,100
7630 Equipment Items > \$2,500	\$	0	\$ 0	\$	0
Total Capital Outlay	\$	0	\$ 0	\$	0
Total	\$	13,190	\$ 16,108	\$	13,750

Department: Public Safety	Division: Fire - Confined	Space		_	Fund: Fire & E.M.S.	Account No: 128-510-112
Resource Summary Expenditure Categories		2014 Actual		2015 Budget	2016 Recommend	
Personnel Services Operation and Maintenand Capital Outlay Total	\$ ee \$	9,689 3,504 13,193	\$ - \$	13,998 3,995 7,440 25,433	11,614 2,995 0 \$ 14,609	
Total Positions		0		0	0	
Funding by Source Fire & E.M.S. Total	\$ <u>.</u> \$ <u>.</u>	13,193 13,193	\$_ \$_	25,433 25,433	\$ 14,609 \$ 14,609	

The Confined Space cost center is used to track expenditures related to the City of Kent's Confined Space Program which is mandated by OSHA. A portion of these costs will be transferred in from other departments and divisions which participate in this program. These departments and divisions include the Water Treatment Plant, Water Reclamation Plant, Central Maintenance, Community Development, Engineering and Health Department.

Through this program the Fire Department is responsible for all equipment relating to this program for emergency incidents that may occur while an entry is being performed. The department also provides a firefighter/paramedic at the entry to ensure the safety of all City employees involved.

Program Comments:

The 2016 recommended operation and maintenance budget reflects a decrease of 25.03%, or \$1,000.00 as compared to the 2015 budget.

Reflected in the budget is also a state mandated Confined Space Technicians course which entails sixteen (16) hours of classroom and practical exercises. Each department member is required to attend and complete this certification.

Department:	Division:		Fund:	Acco	unt No:
Public Safety	Fire - Confir	ned Space	Fire & E.M	I.S. 128-5	10-112-
		2014	2015	2016	
Line Description		Actual	Budget	Recommend	
Line Description		Actual	Duaget	Recommend	
7004 Retirement	\$	1,815	\$ 2,640	\$ 2,184	
7005 Medicare		110	160	132	
7008 Overtime		7,561	11,000	9,100	
7009 Unemployment & Worke	rs' Comp	203	198	198	
	-				
Total Personnel Services	\$	9,689	\$ 13,998	3 \$ 11,614	
7280 Vehicle Fuel	\$	163	\$ 275	5 \$ 275	
7350 Maintenance of Equipme	nt & Facilitie	0	500	1,000	
7360 Insurance & Bonding		649	720	720	
7420 Operating Materials		929	2,000	500	
7440 Small Tools/Minor Equip	oment	1,763	500	500	
Total Operation & Maint	enance \$	3,504	\$ 3,995	5 \$ 2,995	
				•••	
7630 Equipment Items > \$2,50	00 \$	0	\$) \$	
Confined Space4(also in	enterprise fun	d)	7,440	0	
Total Capital Outlay	\$	0	\$ 7,440) \$ 0	
Total	\$	13,193	\$ 25,433	3 \$ 14,609	

Department: Public Safety	Division: Fire Services	Fund: S Fire Pension					Account No: 133-510-113	
Resource Summary Expenditure Categories			2014 Actual		2015 Budget	R	2016 ecommend	
Personnel Services Operation and Maintenanc Capital Outlay	ee §	\$	102,000	\$	102,000 0 0	\$	110,000	
Total	\$	§	102,000	\$_	102,000	\$_	110,000	
Total Positions			0		0		0	
Funding by Source Fire Pension Total	9	\$ <u>_</u>	102,000	\$_ \$_	102,000 102,000	\$ =	110,000 110,000	

This fund accounts for the .30 mills of property taxes that are designated for the required fire pension.

Program Comments:

A portion of the City's property taxes is designated to pay fire pension. The City is required to contribute 24.0% for the pension on all uniformed fire salaries that are paid by the City. The amounts budgeted for pension in the Fire Division personnel lines have been increased proportionally by the amount of property taxes that are designated for this purpose.

Department: Public Safety	Division: Fire Services	_	Fund: Fire Pensio	n		Account No: 133-510-113-	
Line Description			2014 Actual		2015 Budget	I	2016 Recommend
7004 Retiremen	t	\$	102,000	\$	102,000	\$	110,000
Total Pers	onnel Services	\$	102,000	\$	102,000	\$	110,000
Total Cap	ital Outlay	\$	0	\$	0	\$	0
Total		\$	102,000	\$	102,000	\$	110,000

Department: Public Safety	Division: Wireless 9-1-1		Fund: Wireless 9-1-1			Account No: 129-510-102	
Resource Summary Expenditure Categories		2014 Actual		2015 Budget	Re	2016 ecommend	
Personnel Services Operation and Maintenand Capital Outlay Total	\$ 	55,772 0 55,772	\$ - \$	63,000 0 63,000	\$ 	63,000	
Total Positions		0		0		0	
Funding by Source Wireless 911 Total	\$ _ \$ <u>_</u>	55,772 55,772	\$_ \$_	63,000 63,000	\$_ \$_	63,000 63,000	

The Wireless 9-1-1 cost center is used to track the expenditure of dedicated revenues related to maintaining the Wireless 9-1-1 communication system.

Program Comments:

The revenues that are used to support wireless 9-1-1 expenses are dedicated funds that result from user fees at the state level. The 2016 recommended operation and maintenance budget reflects no change compared to the 2015 budget. It is anticipated that the funding mechanism from user fees will continue, although the current legislation authorizing these fees will expire at year's end. The City will continue to share a one third portion of revenues with the Kent State University police, consistent with the Portage County 9-1-1 plan as it now exists.

Department: Public Safety	Division: Wireless 911		Fund: Wireles	s 911		ount No: 510-102
Line Description		2014 Actual	201 Budg		2016 Recommend	
Total Personnel Services	\$	0	\$	0 \$	<u> </u>	
 7210 Travel & Transportation 7320 Communications/Postage 7340 Professional Services 7350 Maintenance of Equipment & Facilitie 	\$ s	12,723 7,337	4	\$,000 5,000 7,500	11,000 4,000 9,500	
7390 Misc. Contractual Service 7420 Operating Materials 7440 Small Tools/Minor Equipment		34,717		5,000 400 100	38,000 400 100	
Total Operation & Maintenance	\$	55,772	\$ 63	3,000 \$		
7630 Equipment Items > \$2,500	\$	0	\$	9	5	
Total Capital Outlay	\$		\$	0.9		
Total	\$	55,772	\$ 6	3,000 \$	63,000	

Department: Public Safety	Division: Capital Facilities	Fund: Capital Pi	rojects	Account No: 301-510-116
Resource Summary Expenditure Categories	201 Actu		2016 Recommend	
Personnel Services Operation and Maintenand Capital Outlay Total	162	\$,725		
Total Positions		0	0 0	
Funding by Source Capital Projects Total		,725 \$ 520,000 ,725 \$ 520,000		

This cost center covers capital improvements related to the safety facilities.

Program Comments:

This division is used to assist in the implementation of various police specific projects and programs listed in the five year capital improvement plan on an annual basis.

Department: Public Safety	Division: Capital Facili		Fund: Capital Pro		ecount No: 1-510-116-
Line Description		2014 Actual	2015 Budget	2016 Recomme	end
 7340 Professional Services 7370 Printing, Photocopy, Adverti 7390 Misc. Contractual Service 7420 Operating Materials 7440 Small Tools/Minor Equipme 		\$		\$	
Total Operation & Maintena	nce \$	0 \$	0	\$	0
7610 Land 7620 Buildings					
7630 Equipment Items > \$2,500 Police Misc Equipment Police Cruiser Vehicle Repla Existing Police Bldg Min Re Ballistic Vests Acquisition & Train K-9 Tes Range Shed Tasers 7680 Contract Compliance Vehicle Mobile Data Terminals	cement pairs	62,725	35,000 300,000 25,000 30,000 40,000 90,000	35,00 25,00 30,00 15,00 4,70 40,00	00 00 00 00 00
Total Capital Outlay Total	 	62,725 \$ 62,725 \$	520,000 520,000		

Department: Public Safety	Division: Capital Facilities	5				nd: 303 lice Facility	Account No: 303-510-102
Resource Summary Expenditure Categories		2014 Actual		2015 Budget		2016 Recommend	
Personnel Services Operation and Maintenanc Capital Outlay Total	_	0 156,779 1,658,618 1,815,397	_	0 140,000 6,110,000 6,250,000	\$ \$:	0 140,000 13,518,775 13,658,775	
Total Positions		0		0		0	
Funding by Source Special Inc Tax & Debt Iss Total		1,815,397 1,815,397	\$_ \$_	6,250,000 6,250,000	\$	13,658,775 13,658,775	

The citizens of Kent voted on November 5, 2013 to approve an additional 0.25% Municipal Income Tax that is specifically dedicated to pay the costs of design, construction, capital improvements and equipping of a new police facility, including related property acquisition and debt service. This additional one-quarter of one percent levy on income will be collected for the period from January 1, 2014 through December 31, 2038. This fund has been established to provide for clearly separate collection of those income tax revenues and debt issuance activity along with the subsequent expenditures related and eligible for completion of this capital project.

Program Comments:

All expenditures within this fund are technically "Capital Expenditures" even though we will utilize various expenditure accounts for delineation of activity that are typically classified as Operations and Maintenance within the City's chart of accounts.

-	tment: Safety	Division: Capital Facilities	Fund: 303 Police Faci	lity	,	A	ccount No: 303-510-102	
Line I	Description	1	2014 Actual		2015 Budget		2016 Recommend	ı
7340 7360 7370 7390 7420 7510	Insurace & Printing, I Misc Con Operating Continger	nal Services & Bonding Photocopy, Advertising tractual Materials	\$ 107,498 610 397 48,274	\$	140,000	\$	140,000	
7340		eration & Maintenance	\$ 156,779	\$	ŕ	\$	ŕ	
	Buildings		\$ 1,402,861	\$		\$		
	Contract	nt Items > \$2,500	255,757		5,779,000		13,220,000	
7820	Notes Into LTGO Bo Notes Pri	onds Interest			201,000		173,775	
7920	LTGO Bo	onds Principal			130,000		125,000)
***************************************	Total Cap	oital Outlay					13,518,775	
Total			\$ 1,815,397	\$	6,250,000	\$	13,658,775	i

