



## Boards, Commissions, Committees November 2021 Candidates

### **Architecture Review Board**

- Two Vacancies
- Applicants
  - Kevin Koogler- Reapplication
  - Dennis Saxe- Reapplication
  - Valerie Landis- New Applicant (Also Applied for Planning Commission)

### **Board of Building Appeals**

- Two Vacancies
- Applicants
  - Robert Rummel- Reapplication

### **Board of Zoning Appeals**

- One (1) Vacancy
- Applicants
  - Steven Protzman

### **Civil Service Commission**

- One (1) Vacancy
- No Applicants

### **Loan Review Board**

- One Vacancy for Local Attorney
- No Applicants

### **Planning Commission**

- One Vacancy
- Applicant
  - Valerie Landis- New Applicant (Also applied for ARB)

### **Shade Tree Commission**

- One Vacancy
- Applicants
  - Andrew Scholl- Reapplication
  - Hannah Frederick -New Applicant
    - Also applied for Stormwater and Sustainability

### **Stormwater District Review and Appeals Board**

- Two (2) Vacancies
- Applicants
  - Hannah Frederick- New Applicant
    - Also applied for Shade Tree and Sustainability



# CITY OF KENT, OHIO

CITY COUNCIL

We rely heavily upon citizen participation through Boards, Commissions and Committees to effectively assist City Council and the Administration staff in planning a better community.

Below is an application form that would give us a little background information. Please fill this out if you think you could devote sufficient time to serve on one of our Boards. You may use additional pages, if necessary. If you have a resume, you may attach it to the application. Please return to: Clerk of Council at [councilclerk@kent-ohio.org](mailto:councilclerk@kent-ohio.org) or mail to the address at the bottom of this application.

NAME: Kevin Koogle PHONE: 330 677 9105 (HOME)

ADDRESS: 519 Park Ave. (CELL)

EMAIL: DesignKoogle@aol.com

EDUCATION: KSU BA 1987

OCCUPATION: Residential Design and Development

PLACE OF EMPLOYMENT: Koogle Design

POLITICAL PARTY: \_\_\_\_\_  
(OPTIONAL EXCEPT WHEN APPLYING FOR CIVIL SERVICE COMMISSION AND INCOME TAX BOARD OF REVIEW WHERE INFORMATION IS REQUIRED BY LAW)


EXPERIENCE RELATED TO THIS APPOINTMENT: Current ARB member

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? To give back to the community.

ANYTHING YOU CARE TO ADD, SUCH AS EXPERIENCE ASSOCIATED WITH THE CITY:

I WOULD LIKE TO BE CONSIDERED FOR:

1<sup>st</sup> CHOICE: Architectural Review Board 2<sup>nd</sup> CHOICE: \_\_\_\_\_

SIGNATURE:  DATE: 08/26/2021

\*\*\* The City of Kent reserves the right to perform background checks.



## Online Form Submittal: Online Boards & Commissions Application

1 message

noreply@civicplus.com <noreply@civicplus.com>  
To: councilclerk@kent-ohio.org

Thu, Sep 30, 2021 at 8:49 PM

### Online Boards & Commissions Application

#### Note

First Name	Dennis
Last Name	Saxe
Address	<a href="#">515 Deidrick Rd</a>
City	Kent
State	OH
Zip Code	44240
Home Phone Number	<i>Field not completed.</i>
Cell Phone Number	330-807-5537
Email Address	<a href="mailto:dsaxearch@yahoo.com">dsaxearch@yahoo.com</a>
# of years you have lived in Kent	71
Education	BA Architecture. Kent State University
Place of Employment	Retired
Political Party	<i>Field not completed.</i>
Are you a registered voter?	Yes
Which boards, commissions and committees are you applying for:	Architectural Review Board
Please provide educational and professional background to assist Council in review of your application.	I had my own architectural firm for 37 years but am now retired and I am no longer a registered architect. I still have the same knowledge and skills that I can use to assist the ARB. I have served on the ARB the past four years and would like to continue, but I realize that no longer being registered may affect this application.
Why are you interested in this appointment?	I would like to use my design knowledge to help make decisions affecting the city's architectural landscape.



## Online Form Submittal: Online Boards & Commissions Application

1 message

noreply@civicplus.com <noreply@civicplus.com>

Mon, Aug 23, 2021 at 12:16 PM

To: councilclerk@kent-ohio.org

### Online Boards & Commissions Application

#### Note

First Name	Valerie
Last Name	Landis
Address	<a href="#">409 W. Grant Street</a>
City	Kent
State	OH
Zip Code	44240
Home Phone Number	312-479-2427
Cell Phone Number	312-479-2427
Email Address	<a href="mailto:valeriedlandis@gmail.com">valeriedlandis@gmail.com</a>
# of years you have lived in Kent	2
Education	MBA in Healthcare, Bachelor of Science, Associates in Allied Health Radiology
Place of Employment	Afaxys
Political Party	<i>Field not completed.</i>
Are you a registered voter?	Yes
Which boards, commissions and committees are you applying for:	Architectural Review Board, Board of Health, Planning Commission

Please provide educational and professional background to assist Council in review of your application.

I have a masters MBA degree, bachelor of science and associate of health. I've worked in the corporate business within the private sector for over 20 years helping startups entrepreneur sectors in both organizations and early-stage companies come to market. I have a business I'm launching in downtown Kent. I've been working with all the boards at the city and have outsider's feedback and suggestions I could help bring a level of fresh perspectives to Kent after living in Chicago for 2 decades and working with city governments there.

Why are you interested in this appointment?

I am interested in improving business for the City of Kent and helping business owners get off the ground and guide new individuals wanting to start business in this area.

Resume or other qualifications

[Valerie Landis Resume 2021 Kent OH.pdf](#)

Email not displaying correctly? [View it in your browser.](#)

# VALERIE LANDIS

409 W. Grant Street Kent OH 44240 | mobile: 312-479-2427 | email: valeriedlandis@gmail.com | linkedin.com/in/valerielandis

## SUMMARY=====

Extensive hospital healthcare sales and project management experience within subspecialties of sexual and reproductive health, fertility, contraception, oncology with major contacts in men and women's health. Skilled at guiding doctors and stakeholders through complex sales management processes with products, services, clinical trials, and commercial development. Patient advocate, content creator of educational websites, podcasts, focusing on teaching women about reproductive, sexual health safety, fertility, cryopreservation, breast care health, oncology, oncofertility related choices for patient awareness and education.

- Thorough knowledge of healthcare, hospitals, private clinics, practice protocols, purchasing dept
- Maintains a professional demeanor and protocols
- Adept at cold calling, relationship development
- Excellent relationship network building and persuasive influencer in matrix organizations
- Versed in data collection by stakeholder segment using surveys, in-person interviews to aggregate meaningful results and guidance
- Bring immediate results in a short time frame
- Proficient at managing large territories
- Road warrior – unrestricted travel ability

## EXPERIENCE =====

### **Account Manager** **AFAXYS, INC**

**2020 – PRESENT**  
**North Region**

A mission-driven, socially conscious specialty pharmaceutical and medical supply enterprise company dedicated to serving women's health and family planning choices. With a strong portfolio of quality FDA-approved branded and generic contraceptives for the private and public sectors including 340B and Title X, public health clinics, colleges, university health centers, community health clinics, non-retail prescribers, Planned Parenthood affiliates, county/state/federal facilities to maximize access and affordability for all patients.

- ♦ Geographically covering the north region territory states: ND, SD, MN, IA, WI, IL, MI, IN, OH, KY, WV, PA, NY, NJ
- ♦ Managing territory with over 800 clinic customers and accounts providing FDA product portfolio for patient dispensing
- ♦ During 2020, achieved 89% to goal with increase growth of partnering pharma portfolio by 77% for co-promotion products
- ♦ Sold over \$3.3M total net revenue of new business, year-over-year despite during a pandemic

### **IVF Account Specialist** **PROGENESIS**

**2019 – 2020**  
**Midwest Territory**

A fertility next-generation sequencing company offering preimplantation genetic screening, testing, diagnosis (PGS, PGT, PGD,) for embryo screening during in vitro fertilization and providing accurate testing in the IVF field for many common diseases. Focused on business development and optimization of new business. Position furloughed and laid off due to the COVID-19 virus.

### **Business Sales Manager** **TRIFECTA HQ**

**2016 – 2019**  
**United States**

Focused on early-stage startup medical companies to fill gap as integral part in shaping the company's narrative, messaging, providing support, developing and evolving new products, devices, drugs, services coming to market. Specializing in women's health, oncology, fertility, sexual health, pharmaceutical, personal care, consumer products. Proficient at business development, branding, social media, SEO, website, design, content creation, partnerships, production, go-to-market initiatives, lead generating, buy and bill, and sales.

- ▶ **FUTURE FERTILITY** – Artificial Intelligence (AI) Fertility
- ▶ **CROWN FERTILITY** – Fertility Supplement Vitamin Sales
- ▶ **EGG FUND** – Fertility Financing Sales & Development
- ▶ **OHANA BIOSCIENCES** – Male Reproduction Health
- ▶ **NORKA HEALTH** – Employer Insurance Coverage
- ▶ **INCINTAS THERAPEUTICS** – Endometrial Receptivity
- ▶ **ARTISAN FERTILITY** – EMR/EHR Software Sales
- ▶ **FUTURE FAMILY** – Fertility Financing Development
- ▶ **SAFESTART MEDICAL** – Health Operations Manager
- ▶ **LUWI** – Co-Founder Sexual Health Consumer Product
- ▶ **DUNE MEDICAL** – Oncology Clinical Research Specialist
- ▶ **GAMMA SURGERY** – Breast Cancer Business Development
- ▶ **MY LAB BOX** – At-Home Kit Fertility/STD/STI Testing Sales
- ▶ **CICERO DX** – Endometriosis Research Development
- ▶ **ANDROVIA LIFESCIENCES** – Andrology Clinical Liaison
- ▶ **EMD SERONO** – Fertility Technologies West Sales Manager



**Marketing Director & Sales Clinical Liaison  
NOVIAN HEALTH**

**2013 – 2016  
United States / Europe**

Startup medical device company working within early-stage breast cancer and futuristically using technology for ablating multiple cancer tumor types with non-surgical procedure device Novilase® in clinical development and in efforts for commercialization.

- ◆ Managed 15 multi-center hospital clinic trial research sites in USA, UK, and France
- ◆ Successfully enrolled and completed two clinical studies with 90-patients for laser ablation therapy in breast cancer research
- ◆ Responsible for CRO activities, on-going patient enrollment and recruiting efforts to obtain FDA, CE Mark, 510K clearance
- ◆ Assisted with teaching, coaching, helping physicians and clinical staff learn how to use ablation technology, inclusion, exclusion lists, and research study protocol
- ◆ Provided key messaging for the investigator/physician(s) on-going recruiting efforts with approved Hospital Institutional Review Board (IRB) educational lectures, videos, brochures, FAQ, press releases, web/blog content and materials for potential patient information support and recruiting
- ◆ Helped clinical staff with clinical research, data entry, trial patient case paperwork, patient follow-up, support hospital breast cancer programs, and partner with non-profit cancer organizations to educate about ablation therapy as a treatment option
- ◆ Designed, created, and managed company website novianhealth.com and product website novilase.com for cohesive branding and continuity for both USA and Europe market places
- ◆ Daily managed social media networks and accounts on Facebook, Twitter, YouTube, Google+, LinkedIn, company blog, and quarterly newsletter with fresh content to spark community awareness and attract new patients
- ◆ Pitched relevant research to Press, News, Media outlets highlighting physician(s) for local, national, international exposure

**District Manager  
COOK MEDICAL**

**2011 – 2013  
MN, WI, IA, IL, MO, IN, MI**

Medical device company selling over 300 disposable products, advanced medical devices, and capital equipment for reproductive endocrinologists, IVF labs, assisted reproductive technology, in-vitro fertilization, obstetrics gynecology, surgery, diagnostic imaging.

- ◆ Ranked #2 out of 28 Reps in yearly sales growth volume revenue
- ◆ Over 8.5% increased new yearly business growth from net revenues of both 2010 and 2011
- ◆ Q3 2012 increased business 72.96% over quota quarter growth
- ◆ Completed purchases of over 37 capital equipment sales of MINC incubators to clinics and labs in territory
- ◆ Improved the business revenue average to \$4,976 per day
- ◆ Sold \$1,816,240 net revenue business and Ranked #6 of 29 Reps overall in 2012
- ◆ Sold \$1,173,181 net revenue business and Ranked #10 of 28 Reps overall in 2011
- ◆ Provided infertility and reproductive specialists with innovative products capital equipment, consumables, and disposables to meet the needs of each individual patient with a complete system to improved pregnancy rates in each center.

**Territory Manager  
VERMILLION**

**2010 – 2011  
MN, WI, IA, IL, IN, MI**

Startup biotech company launching a new diagnostic blood test FDA cleared, OVA1 in women's health to help gynecologic oncologists and obstetrics/gynecology physicians diagnose, treat, and improve outcomes for risk stratifying potential ovarian cancer patients.

- ◆ Pioneered a new 6 state territory to educate and reach physicians to promote testing awareness for ovarian cancer
- ◆ Increased the volume orders by 337 new tests from Q1/Q2 and generated over \$291,850 net revenue in 2010
- ◆ Despite lack of insurance coverage, strived to surpass aggressive sales objectives by achieving 98% of yearly territory goal
- ◆ Directed and mentored over 60 vendor partner reps of Quest Diagnostics daily to implement and execute strategic marketing plan to increase test ordering and maximize profit revenues for new and current customer base
- ◆ Developed local key opinion leaders to host medical educational events and grand rounds to influence adoption of OVA1

**Business Development Manager  
PLUS DIAGNOSTICS**

**2009 – 2010  
MN, WI, IA, IL, IN, MI**

Subspecialty anatomic pathology and clinical laboratory services company with electronic medical health record software, new DNA medical test equipment KnowError® technology, and business solutions for gastroenterology, urology, urogynecology, oncology.

- ◆ Developed and managed new territory year-to-date producing over \$671,510 revenue from Aug 2009 – June 2010
- ◆ Ranked #4 of 37 reps nationwide and reached yearly goals by May 2010 achieving 131% to quota
- ◆ During 2010 Q1/Q2 brought in \$373,215 worth of new business revenue (Jan – June 2010)
- ◆ Exceeded target goals for 2009 with \$129,795 net revenue over baseline and ranked #6 of 23 reps
- ◆ Ranked #2 of 12 reps from new-hire training class due to persistently acquired new business expanding customer base



Pharmaceutical company with products for oral contraceptives and hormone replacement therapy: Femcon, Loestrin 24, Estrace Cream, Femhrt, Femring, and Sarafem to obstetrics/gynecology, reproductive endocrinology, urogynecology, internal medicine.

- ◆ Ranked #71 of 232 reps in 2008 and top 30% of sales representatives nationwide for entire portfolio (non-pod sales team)
- ◆ Market leader in 2007 over all competition for five months and ranked #8 of 34 in district sales team in 2007
- ◆ Successfully launched new drug, doubled market share volume and increased territory prescriptions by 152% within first year
- ◆ Participated in preceptorships with physicians in the operating room, in-office procedures, and outpatient surgeries
- ◆ Exceeded company goals for call plans in reach and frequency

## **EDUCATION** =====

*\*Personally financed and paid for all undergrad and graduate university expenses with educational loans, scholarships, and employment work*

**KELLER GRADUATE SCHOOL OF MANAGEMENT**  
*Masters Business Administration – Healthcare Concentration*

**2010**  
Final GPA: 3.68

**DEVRY UNIVERSITY**  
*Bachelors of Science Technical Management*

**2005**  
Final GPA: 3.75

**FORT HAYS STATE UNIVERSITY**  
*Allied Health – Medical Diagnostic Imaging – Radiology Technology*

**2003**  
Final GPA: 3.57

## **VOLUNTEER** =====

**EGGOLOGY CLUB**  
Podcast Fertility Education

*Fertility educational podcast redefining the modern-day journey to parenthood. Exploring new pathways via egg freezing and fertility planning. An educational podcast providing support about fertility, egg freezing, and future family planning topics.*

**2017 – PRESENT**  
eggologyclub.com

**EGGSPERIENCE**  
Online Fertility Education Website

*Fertility educational website for all things egg freezing and back to help inspire, teach, educate women about oocyte cryopreservation. Thee journey to motherhood through the eyes of many women's experiences. An educational website providing support about fertility, egg freezing, and future family planning topics.*

**2015 – PRESENT**  
eggspexperience.com

**STREET SAMARITANS**  
Volunteer & Board Member

*Striving to provide human connection and grassroots outreach to help those less fortunate living without shelter or means to thrive. Providing assistance to those on the streets with gift bags, toiletries, food, and more.*

**2018 – 2020**  
streetsamaritans.com

**KEEP CHICAGO LIVABLE**  
Board Member

*KCL speaks for, represents, offers to support, defend the rights of host participating in the home sharing phenomenon made possible by the internet platforms such as Airbnb, VRBO, HomeAway, or any other home sharing platform.*

**2016 – 2019**  
keepchicagolivable.com



RECEIVED

OCT 12 2021

CITY OF KENT, OHIO

COMMUNITY DEVELOPMENT  
CITY OF KENT

CITY COUNCIL

We rely heavily upon citizen participation through Boards, Commissions and Committees to effectively assist City Council and the Administration staff in planning a better community.

Below is an application form that would give us a little background information. Please fill this out if you think you could devote sufficient time to serve on one of our Boards. You may use additional pages, if necessary. If you have a resume, you may attach it to the application. Please return to: Clerk of Council at [councilclerk@kent-ohio.org](mailto:councilclerk@kent-ohio.org) or mail to the address at the bottom of this application.

NAME: Robert Rummel PHONE: \_\_\_\_\_ (HOME)

ADDRESS: 148 Shaw Dr. 330.697.0115 (CELL)

EMAIL: bob@rummelectric.net

EDUCATION: HS

OCCUPATION: Electrician

PLACE OF EMPLOYMENT: Rummel Electric, Inc

POLITICAL PARTY: \_\_\_\_\_  
(OPTIONAL EXCEPT WHEN APPLYING FOR CIVIL SERVICE COMMISSION AND INCOME TAX BOARD OF REVIEW WHERE INFORMATION IS REQUIRED BY LAW)

EXPERIENCE RELATED TO THIS APPOINTMENT: Past experience on the Board of Building Appeals

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? To continue to participate and help with issues pertaining to the Building Code

ANYTHING YOU CARE TO ADD, SUCH AS EXPERIENCE ASSOCIATED WITH THE CITY:  
I am currently a member of the Board of Building Appeals

I WOULD LIKE TO BE CONSIDERED FOR:  
1<sup>st</sup> CHOICE: Board of Building Appeals 2<sup>nd</sup> CHOICE: \_\_\_\_\_

SIGNATURE: Robert A Rummel DATE: 09.20.21

\*\*\* The City of Kent reserves the right to perform background checks.



## Online Form Submittal: Online Boards & Commissions Application

3 messages

noreply@civicplus.com <noreply@civicplus.com>  
To: councilclerk@kent-ohio.org

Tue, Oct 19, 2021 at 5:33 PM

### Online Boards & Commissions Application

#### Note

First Name	Steven
Last Name	Protzman
Address	<a href="#">1203 N. Mantua Street</a>
City	Kent
State	OH
Zip Code	44240
Home Phone Number	<i>Field not completed.</i>
Cell Phone Number	3196214074
Email Address	<a href="mailto:protzmans@yahoo.com">protzmans@yahoo.com</a>
# of years you have lived in Kent	2
Education	BA in Architecture Masters of Divinity Diversity Training Mediation Training
Place of Employment	Unitarian Universalist Church of Kent
Political Party	<i>Field not completed.</i>
Are you a registered voter?	Yes
Which boards, commissions and committees are you applying for:	Board of Zoning Appeals
Please provide educational and professional background to assist Council in review of your application.	My undergraduate degree in architecture plus many years of experience in the design and building field means I have skills in reading building plans and understand the language, including setbacks, etc. I am also a detail person, which is important when it comes to understanding building codes and regulations. As a minister with over 10 years experience, I have skills in managing conflict, mediation training, appreciating

diverse viewpoints, and being able to ask clarifying questions to understand a complex situation.

Why are you interested in this appointment?

It is important to serve our community and I believe my skills would find good use on the Board of Zoning Appeals. I also have a strong interest in how our community preserves its quality of life and how we make decisions that meet both the needs of property owners as well as serve the greater good. I also recently attended a meeting of the Board of Zoning Appeals and a member of the Board who talked with me felt I was a good fit for this Board and bring useful skills and knowledge.

Resume or other qualifications

*Field not completed.*

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## Online Form Submittal: Online Boards & Commissions Application

noreply@civicplus.com <noreply@civicplus.com>  
To: councilclerk@kent-ohio.org

Mon, Sep 13, 2021 at 4:56 PM

### Online Boards & Commissions Application

#### Note

First Name	Andrew
Last Name	Scholl
Address	<a href="#">804 S Depeyster St</a>
City	Kent
State	OH
Zip Code	44240
Home Phone Number	440-773-4403
Cell Phone Number	440-773-4403
Email Address	<a href="mailto:andyscholl1@gmail.com">andyscholl1@gmail.com</a>
# of years you have lived in Kent	8
Education	BS (Biology) MS (Geography) PhD (Geography)
Place of Employment	Kent State University
Political Party	<i>Field not completed.</i>
Are you a registered voter?	Yes
Which boards, commissions and committees are you applying for:	Shade Tree Commission, Sustainability Commission
Please provide educational and professional background to assist Council in review of your application.	My research and teaching is in the fields of forest regeneration and sustainability. Frequently do projects with students focused on urban heat island, walkability, and other sustainability issues.
Why are you interested in this appointment?	I would appreciate the opportunity to give back to the community by giving time to various commissions. I would also like to continue working on the projects I am currently involved

with on the Shade Tree commission, and the Sustainability commission.

Resume or other qualifications

*Field not completed.*

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## Online Form Submittal: Online Boards & Commissions Application

noreply@civicplus.com <noreply@civicplus.com>  
To: councilclerk@kent-ohio.org

Sun, Aug 29, 2021 at 2:30 PM

### Online Boards & Commissions Application

#### Note

First Name	Hannah
Last Name	Frederick
Address	<a href="#">1246 Hudson Rd.</a>
City	Kent
State	OH
Zip Code	44240
Home Phone Number	<i>Field not completed.</i>
Cell Phone Number	3307807448
Email Address	<a href="mailto:hfreddie13@gmail.com">hfreddie13@gmail.com</a>
# of years you have lived in Kent	23
Education	Masters
Place of Employment	PPG
Political Party	Democrat
Are you a registered voter?	Yes
Which boards, commissions and committees are you applying for:	Park & Recreation Board, Shade Tree Commission, Stormwater District Review and Appeals, Sustainability Commission
Please provide educational and professional background to assist Council in review of your application.	Bachelor of Science in Biochemistry from Kent State University Master of Arts in Ecology and Evolutionary Biology from University of Colorado Boulder Undergraduate Research Assistant for environmental science labs at Kent State University 2014-2017 Graduate Research Assistant for water quality/water chemistry lab at University of Colorado Boulder 2018-2021 SPS Development Technician (customer development lab research) for PPG starting September 2021
Why are you interested in	I recently accepted a chemistry lab technician job with PPG,



this appointment?

starting in September 2021, but I am still passionate about environmental science and am interested in applying my knowledge on the subject to help my community grow and be more sustainable and environmentally friendly.

Resume or other qualifications

[Hannah Frederick\\_ResumeCV.pdf](#)

Email not displaying correctly? [View it in your browser.](#)

Hannah Frederick  
hannah.frederick@colorado.edu | (330) 780-7448  
1246 Hudson Rd. Kent, Ohio 44240

## Work Experience

University of Colorado Boulder

- Aug/18 – May/21 Graduate Research Assistant | Dr. William Lewis | Department of Ecology and Evolutionary Biology and Center for Limnology
- Collected lake and river samples using a Van Dorn sampler
  - Utilized a YSI sonde, secchi disk, and depth finder to assess lake and river characteristics
  - Designed and conducted *in situ* nutrient enrichment bioassays to test phosphorus and nitrogen limitations of lakes
  - Filtered and analytically analyzed lake and river samples for water quality research
    - Used derivations of the manual and flow analyzer ascorbic acid-molybdate methods to quantify concentrations of phosphorus forms
    - Used a TOC/TN analyzer to quantify dissolved organic carbon and total dissolved nitrogen
    - Used a freeze dryer and Costech analyzer to quantify carbon and nitrogen
    - Used a spectrophotometric method based on the extraction of chlorophyll with hot 90% ethanol (v:v) and correction for phaeophytin to quantify chlorophyll *a*
    - Used oven drying to quantify total suspended solids
  - Collected, identified, and counted algal communities in lakes, rivers, and smaller water bodies to assess water quality
    - Prepared samples using a Lugol's preservation method
    - Used dichotomous keys, light microscopes and inverted microscopes
  - Used MS Excel, R, and JMP to organize, manipulate, statistically analyze, and visualize large datasets for water quality research pertaining to nutrient dynamics in lakes
  - Operated motorized and non-motorized boats and boat trailers
- Aug/18 – May/21 Graduate Teaching Assistant | Department of Ecology and Evolutionary Biology and Department of Atmospheric and Oceanic Sciences
- Developed lecture and assessment content for introductory and intermediate laboratory courses for biological and atmospheric sciences
  - Conducted lectures and laboratory exercises in-person and remotely over Zoom to 10-25 undergraduate students at a time
    - Taught basic laboratory techniques (e.g. pipettes, balances, making solutions and reagents, pH meters, data loggers, gel electrophoresis, cell cultures, light microscopes, and spectrophotometers) and the importance of the scientific method and laboratory safety
  - Attended weekly TA meetings and pedagogy/education workshops
- Kent State University
- May/15 – May/17 Undergraduate Research Assistant | Dr. Elizabeth Herndon | Department of Geology
- Collected coal mine soil samples using a soil auger
  - Analytically analyzed soil samples to assess soil characteristics
    - Prepared samples by grinding, sieving, splitting, ball milling, oven drying, and acidifying
    - Performed loss on ignition

- Designed and conducted a flow-through soil column experiment and analytically analyzed the effluent to assess the cations and anions leaching from the coal mine soil
  - Used IC, ICP-OES, TOC analyzers, pH and temperature meters, and absorption spectrometers
- Collected and identified vegetation samples growing on coal mine soil to assess metal uptake by plants
  - Collected tree core samples and estimating the age of the tree by counting the rings
  - Collected vegetation samples using a quadrat sampling method
  - Performed an acid digestion of vegetation method and used an ICP-OES analyzer to quantify metals

Aug/14 – May/15 Undergraduate Research Assistant | Dr. David Costello | Department of Biological Sciences

- Analytically analyzed soil samples for chemical contaminants in stream sediments
  - Prepared samples by grinding, oven drying, and acidifying
  - Used an ICP-OES analyzer to quantify chemical contaminants
- Prepared and identified aquatic invertebrate samples to assess invasive species in freshwater ecosystems
  - Prepared samples using an ethanol preservation method
  - Used dichotomous keys and light microscopes

Jan/14 – Aug/14 Undergraduate Research Assistant | Dr. Edgar Kooijman | Department of Biological Sciences

- Conducted insertion experiments to assess the effects of lipid and protein interactions
- Purified proteins using gel electrophoresis

Jan/14 – Aug/16 Undergraduate Academic Tutor | Academic Success Center

- Tutored introductory and intermediate levels of chemistry and math to 1-10 undergraduate students at a time

## **Education**

Aug/18 – May/21 University of Colorado Boulder  
 Master of Arts in Ecology and Evolutionary Biology  
 Specialization – Environmental Chemistry, Limnology, Aquatic Ecology  
 Thesis:  
*"The Fate of Phosphorus Released from Hypolimnetic Sediments in a Dimictic Lake in Colorado"*

July/13 – May/17 Kent State University  
 Bachelor of Science in Chemistry – Biochemistry  
 Summa Cum Laude – University Honors – GPA 3.99  
 Thesis:  
*"A Geochemical Evaluation of Weathering Processes and Metal Uptake by Vegetation in Coal Mine Spoil"*

## **Key Skills**

- Algae Taxonomy
- Software:  
 R, JMP, GIS, MS Word/Excel/PowerPoint, Google Docs/Sheets/Slides

- Basic Small Boat Handling and Operations
- Basic Small Bird and Mammal Handling and Care

## Publications

Herndon, E., B. Yarger, **H. Frederick**, and D. Singer. 2019. Iron and manganese biogeochemistry in forested coal mine spoil. *Soil Systems* 3: 13–31.

Mirheydari, M., S. S. Rathnayake, **H. Frederick**, T. Arhar, E. K. Mann, S. Cocklin, and E. E. Kooijman. 2016. Insertion of perilipin 3 into a glycerol (phospho) lipid monolayer depends on lipid headgroup and acyl chain species. *Journal of Lipid Research* 57: 1465–1476.

## Presentations

April/21 Exit Talk | Department of Ecology and Evolutionary Biology | University of Colorado Boulder  
*"The Fate of Phosphorus Released from Hypolimnetic Sediments in a Dimictic Lake in Colorado"*

April/17 Poster Presentation | Department of Chemistry and Biochemistry | Kent State University  
*"Geochemical Evaluation of Weathering Processes in Coal Mine Spoil"*

March/17 Poster Presentation | North Central Section of the Geological Society of America Conference  
*"Geochemical Evaluation of Weathering Processes in Coal Mine Spoil"*

Oct/16 Three Minute Thesis Presentation | Summer Undergraduate Research Experience | Kent State University  
*"How do Plants Impact the Weathering of Coal Mine Waste?"*

Oct/16 Poster Presentation | Water and Land Symposium | Kent State University  
*"Geochemical Evaluation of Weathering Processes in Coal Mine Spoil"*

## Awards

May/20 Teaching Award | Department of Ecology and Evolutionary Biology | University of Colorado Boulder

April/17 Chemistry Senior Award | Department of Chemistry and Biochemistry | Kent State University

April/17 Honorable Mention Poster Presentation | Department of Chemistry and Biochemistry | Kent State University

March/17 Best Undergraduate Student Poster Presentation | North Central Section of the Geological Society of America Conference

## Volunteer Experience

May/19 – Nov/19 Wildlife Caretaker | Greenwood Wildlife Rehabilitation Center | Longmont, Colorado

- Handled, fed, and administered care to abandoned, sick, and injured birds and small mammals

**Kent State Update**  
**Town & Gown Relationships**  
**City Council Meeting**  
**November 3, 2021**

**Organizational Updates:**

- Launched Town & Gown List Serv, Summer 2021 – over 150 members to date; purpose: share information relevant to both university and community partners
- Three T&G focused meetings:
  - Monthly large-group, executive meeting: 3<sup>rd</sup> Thursday of the month
  - Monthly Safety meeting (led by Todd Kamanesh)
  - Pandemic Response T&G group, meet as needed
- Launched COVID T&G page; in process of development general T&G page – [www.kent.edu/uo](http://www.kent.edu/uo)
- Open lines of communication to discuss concerns, ideas, issues including regular meetings with City Manager

**Partnership Updates:**

- Main Street Kent & Kent Area Chamber of Commerce financial support
- Board representative on Chamber
- Regular meetings with City Manager, Health Commissioner and others as needed
- Housing programs:
  - Kent State plan (Polatajko & Hawke in partnership with Susel)
  - Board member for the Hometown Bank Foundation
- Senior Public Relations Class Project; Spring 2022- Chamber Class project with College of Business
- Various speaking engagements: Jaycees, UH Foundation Board, Rotary

**Programming Updates:**

- The Bowman Breakfast
- Kent Connects event (part of Kent State Kick-off)
- Athletics reception for Chamber & Homecoming, Parent/Family weekend events
- Chamber & Athletics Golf Outing; Dean Spake Chamber Lunch speaker – *The Business School Next Door*
- Community Forums on new Dining Partnership
- Monthly Community Food Distribution (CEL)
- Blue, Gold & Grateful
- Joint canvassing events
- Joint COVID testing and vaccine events

**Upcoming /continuing efforts:**

- Kent Skates 😊
- Blue, Gold & Grateful round 2
- Intergenerational Village planning
- E. Main Street planning
- Kent State T&G App & website
- Emergency Management partnerships
- Admission Tours link





# CITY OF KENT, OHIO

## DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: October 25, 2021  
TO: Dave Ruller, City Manager  
FROM: Bridget Susel, Community Development Director *B.S.*  
RE: Collegiate Passion Brands: Appeal of ARB Decision

Section 1111.04(B)(6)(h) of the City of Kent Zoning Code provides all Architectural Review Board (ARB) applicants the right to “appeal any decision of the Architectural Review Board to Kent City Council.”

The application from Collegiate Passion Brands, operating at 125 South Water Street, included a sign and the exterior façade painting. The sign and its location did receive a Certificate of Appropriateness (COA), but the Board did not issue a COA for the exterior façade painting as it currently exists. The ARB approved a motion 5-0 in support of the issuance of a COA that specified “the three panels [below the windows] stay yellow with the white trim and all other yellow areas are painted the same blue as the already painted blue areas.” The ARB also added a second motion that was approved 5-0 recommending “the second floor windows be painted with the same blue trim.” It needs to be noted that since the applicant is not leasing the second floor space, this recommendation applies to the building owner and/or the second floor tenant and not the applicant.

The Architectural Review Board minutes from the August 3, 2021 meeting were approved on September 7, 2021 and are attached for review. Collegiate Passion Brands case ARB21-011 “Review of Exterior Paint” begins on page 4. The minutes for this portion of the case are verbatim in anticipation of the applicant submitting an appeal to Kent City Council.

Mr. Beder submitted his appeal request on October 4, 2021 and he is requesting Council consideration of the following:

**REASON FOR APPEAL:** 125 S. Water St. is not in a historically designated district and not a historically designated building yet was issued guidance based on historical bias. There are countless examples of vibrantly colored trim throughout downtown. My paint colors don't violate any city codes. ARB decision was capricious and arbitrary.

**REQUEST RESOLUTION:** Allow the Kent Sportswear business to maintain it's [sic] existing paint scheme.

**ADDITIONAL INFORMATION:** I don't believe it was the Council's original intention for the ARB to have the power to make statements representing the city, such as calling Kent State University's colors "unattractive". This group's design acumen is limited at best and I don't believe the city put the ARB in place to be tastemakers on behalf of the community. I applaud the Council and City administration for reviewing the role of the ARB.

I am respectfully requesting time at the November 3, 2021 Council Committee meeting to discuss this item in greater detail and to provide Mr. Beder with the opportunity to speak about his appeal request in person.

If you need any additional information in order to add this item to the agenda, please let me know.

Thank you.

**Attachments:**

1. Email appeal request received from Mr. Beder
2. Photo of façade at 125 S. Water Street presented at ARB 8-3-21 meeting
3. Minutes from 8-3-21 ARB meeting

Cc: Hope Jones, Law Director  
Eric Fink, Assistant law Director  
Amy Wilkens, Clerk of Council  
Heather Heckman, Development Planner





Susel, Bridget &lt;suselb@kent-ohio.org&gt;

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**Collegiate Passion Brands, LLC architecture review board decision appeal**

1 message

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**M.J. Beder** <mjbeder@gmail.com>

Mon, Oct 4, 2021 at 8:00 AM

To: Bridget Susel &lt;suselb@kent-ohio.org&gt;

Cc: Justin Heiser &lt;jfb8300@gmail.com&gt;, "Bill Arthur (transohio@att.net)" &lt;transohio@att.net&gt;

Hi Bridget. See below. If you feel anything is incomplete, please let me know and I will amend. You have indicated you will not be able to attend the October City Council meeting therefore I request the appeal gets pushed back to the November meeting so I can reference your knowledge of the design code if necessary during my appearance.

Thanks!

**REASON FOR APPEAL:** 125 S. Water St. is not in a historically designated district and not a historically designated building yet was issued guidance based on historical bias. There are countless examples of vibrantly colored trim throughout downtown. My paint colors don't violate any city codes. ARB decision was capricious and arbitrary.

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**Michael J. Beder**

☎ (330) 815-0747

✉ mjbeder@gmail.com

🌐 www.MikeBeder.com







*Kent*

KENTWOOD



**CITY OF KENT  
ARCHITECTURAL REVIEW BOARD  
August 3, 2021**

**MEMBERS PRESENT:**     Howard Boyle  
                                  Kevin Koogle  
                                  Bridget Tipton  
                                  Dennis Saxe  
                                  David Basista

**STAFF PRESENT:**        Bridget Susel, Community Development Director  
                                  Heather Heckman, Development Planner  
                                  Tim Sahr, Development Engineer

**I.     CALL TO ORDER**

The meeting was called to order by Mr. Boyle at 2:58 p.m.

**II.    ROLL CALL**

Howard Boyle, Bridget Tipton, Dennis Saxe, David Basista, and Kevin Koogle were present.

**III.   ADMINISTRATION OF OATH**

Ms. Susel instructed members of the audience wishing to be heard on any of the cases presented at this meeting to raise their right hand. Ms. Susel administered the oath, "Do you swear or affirm that the testimony that you are about to give this evening is the truth, the whole truth, and nothing but the truth, so help you God? Please say "I do". The participants responded, "I do".

**IV.    PROJECT REVIEW**

**A.     ARB21-011                    COLLEGIATE PASSION BRANDS  
                                          125 SOUTH WATER STREET**

**(summary minutes)**

**Reconsideration of sign location.**

Ms. Susel stated that this is a reconsideration of the sign location for the previously approved Certificate of Appropriateness. She stated that the applicant wanted the opportunity to re-present with regards to the sign location; there are no issues with the sign itself and the Board recommended the sign be centered either above the door or the three windows. She stated that the applicant would like to discuss the location as originally presented.

Mr. Beder stated that he doesn't feel that Attorney Flynn completely understood the reasoning for the sign location when he presented on Mr. Beder's behalf at the previous meeting. Mr. Beder stated that the tree's position in front of the three windows does not make it a good location for the sign. He stated that the lower position of the originally proposed wall location, which is to the south side of the three windows on the building has raised some concerns of vandalism, but he feels that moving the sign higher on the wall will make it more secure. He

stated that kids are constantly taking pictures in front of another sign on a building around the corner and posting the pictures on social media. He stated that he would like to keep the sign for his business in the originally proposed location so hopefully kids will take a picture under his business sign at the same time.

Mr. Boyle stated that he is concerned about the building and not the advertising purpose of the sign. He stated that the sign would only be hidden by the sign 5-6 months of the year when the tree is leafed out and it would only be obscured from directly across the street looking head on; it would be clear from every other angle. Mr. Boyle stated that he still agrees with what was decided at the last meeting and for the building integrity, the sign should be centered above the windows or the door.

Mr. Beder stated that Webster's definition of a sign specifically states that it is for advertising.

Mr. Boyle agreed and stated that it is also a label that identifies the building and business. He stated that he still doesn't like the location that is being proposed as he is looking at the building historically.

Mr. Koogle questioned the holes in the brick from previous signs and how they would be addressed.

Mr. Beder stated that he hadn't planned anything but he will bring it up to Bill Arthur, the building owner.

Mr. Basista stated that he agrees that from a building perspective, the sign probably belongs over the windows or doors. He stated that as long as the trees are properly maintained, he doesn't feel that they will totally block the view of the sign. He stated that he agrees that the sign belongs either over the door or over the windows.

Mr. Beder questioned what the harm is if the sign is located in the proposed location.

Mr. Boyle referenced the placement of other signs in the downtown district and commented the signs are typically centered on the building or located in a sign board. He stated that the subject building was used as a post office before the current post office was located where it is now. He added that it was redone years ago by City Bank; he is unsure if anything is left from the old post office.

Mr. Beder stated that this building doesn't have a historical classification so he feels that it is within his right to approach the sign location with a modern concept.

Ms. Tipton stated that if she was to make a case for this location, she would think that having the sign lower would encourage photos. She stated that taking a modern approach to a building that has been here for quite some time will actually draw more attention to the building. She stated that more images of the building does add to the integrity of the building in a digital way. She stated that

keeping buildings special to people is about place making and marking it in people's memories. She stated that although she likes the originally approved two locations, she also is open to reconsidering it because the proposed location is so important to Mr. Beder.

### **Public Comment**

Shavon Yoder, Mantua, Ohio stated that she is a business owner in Streetsboro and is looking in Kent for a possible second location. She stated that she wanted to see what the sign process is in Kent as it is different in all cities. She stated that the comment that the sign will be blocked by the tree for 6 months of the year is a concern to her because as a business owner, she understands that she would be spending a large portion of the profits on a sign to help people find her business.

Valerie Landis, Garage 108, Kent, Ohio, stated that she feels that it is a nice sign that says "Kent" and we should embrace that. She stated that the tree is very prohibitive similarly to the issue she is having at her own business.

Mr. Koogle stated that he sees the merit for all three possible locations for the sign because the wall to the south of the three windows is a blank wall. He stated that the issue of the tree is moot in his mind because the downtown trees are an asset to all the downtown businesses as they set the atmosphere. He added that regardless of where the sign is located, it will at some angle be blocked by the tree. He stated that the building is asymmetrical and it is not balanced. He stated that he is open to the sign being located in any of the three locations.

Ms. Tipton questioned Mr. Koogle if he thought that the sign in the proposed location would contribute to balancing the first floor.

Mr. Koogle responded yes.

Mr. Boyle question the height of the proposed sign.

Mr. Beder stated that he would like to have the sign as presented; it would be mounted at a minimum height of more than 8 feet.

Mr. Koogle questioned if the letters on the bottom were individually applied.

Mr. Beder stated that they are.

Mr. Koogle questioned if he has considered lighting.

Mr. Beder stated that he has not as of yet.

Ms. Susel stated that Mr. Beder will need to return if he would like to add lighting.

Dale Wynns, 1061 Hudson Rd., Kent, stated that he is in favor of the sign.

**MOTION:** *In case ARB21-011, Collegiate Passion Brands, 125 S. Water St., Ms. Tipton moved to grant a Certificate of Appropriateness for the sign location as presented on 8/3/21 with the condition that the top of the sign aligns with the top of the first floor windows trim.*

*Friendly amendment introduced by Mr. Saxe that the sign align with top frame of the three windows.*

*Amendment was accepted.*

*Mr. Saxe seconded the motion.*

Mr. Koogler noted that the photoshop drawing of the sign may not be to scale.

Mr. Boyle stated that the applicant will balance the sign within that space.

Mr. Beder confirmed.

*The motion carried 4-1.*

**B. ARB21-011 COLLEGIATE PASSION BRANDS  
125 SOUTH WATER STREET**

(verbatim minutes)

**Review of Exterior Paint.**

Ms. Susel: We did get samples of the actual paint so you don't have to look at the photoshop.

Mr. Boyle: No, we know the paint. So Mike, do you want to go ahead and start the paint discussion. I see you brought Pat with you, the professional painter.

Mr. Beder: I didn't bring anyone with me. I appreciate any support, but I did not bring any one with me, but if you have something positive to say there are public comments.

[laughter]

Mr. Boyle: or negative but since he painted it I doubt they will be negative.

Mr. Beder: So this business I'm starting is called Kent Sportswear and we are selling sportswear from largely Kent State related and we will have some Kent Roosevelt items and some local Kent, Ohio items. We are going to be the shop

button for Kentstatesports.com and we are going to have the team shops at the arena and football stadium so I felt it appropriate, considering the nature of the business and the location of the business, to paint the front of the building Kent State Blue and Kent State Gold.

Mr. Boyle: Kent State yellow.

Mr. Beder: Uh, yeah.

Mr. Boyle: We didn't give a certificate of appropriateness last month and we talked about the fact that either completely blue or blue and gold... more of the typical gold that you did across the street with your gold... was discussed as maybe more preferable and even to the point... and I know you're dealing with a landlord, who doesn't necessarily respond to some of these things but uh... the windows themselves would really make the building look a lot more coherent and it would be a suggestion I would hope that in the Certificate of Appropriateness that we could suggest that it be done but we can't require it because...

Mr. Koogle: Do you mean the second floor?

Mr. Boyle: The second floor, yeah. We can't require it because he's not... you don't have anything to do with it.

Mr. Beder: I rent the first floor.

Mr. Boyle: Discussion? Anybody have thoughts about that... the other thing is this is clearly a way to advertise your business by painting the building. It's no different than an Italian restaurant putting up an awning that is red, white, and green. That becomes a huge sign when it's actually a very subtle way to say "I sell pizza" so you're doing that the same thing here. I have a problem with that.

Mr. Beder: Would you want me to make my Italian restaurant in Irish flag colors?

Mr. Boyle: That doesn't matter. That becomes a sign.

Mr. Koogle: A better example is if you sell hot dogs and you have a building shaped as a giant hot dog.

Mr. Boyle: Same thing. This looks like a hot dog to me, but...

Mr. Beder: You're right. I painted it blue and yellow because that's what I sell and it feels pretty appropriate.

Mr. Boyle: I understand. And you recognize the fact that you're dealing in a historic downtown?

Mr. Beder: No, I'm not.

Mr. Boyle: And that's the...



Mr. Beder: I'm under the assumption that I'm in an eclectic downtown and there is no historic designation for downtown.

Mr. Koogle: The downtown has the Design Overlay District.

Mr. Susel: It is an Overlay District, but not a historic district just to clarify for the record.

Mr. Koogle: Not the George Washington slept here historical or an event happened, but the Overlay District is... we have more control on the design of things that happen. We have a visual aesthetic to take care of and maintain. I guess I'll get started and sort of piggyback on what Howard just said, and this is the same thing I said last month. I was a Kent State Cheerleader. I'll be buying stuff there and there's no bigger fan than I am, but as someone on this Board, the blue and gold on here does not respect the integrity of the rest of the building and so I would prefer to see it be white as it was. That's my two cents on that.

Mr. Boyle: Dennis, what do you have?

Mr. Saxe: Yeah, I think I prefer to see it kept as white too or repainted white. As an option, if you took these three panels below the windows, painted them yellow, and then put a blue outline around it. Is that something that you could live with?

Mr. Beder: No. I like it as presented.

Mr. Boyle: Okay. Anybody else?

Mr. Basista: Again, the bright yellow and blue downtown given the district, it doesn't seem like it fits in. White would be more appropriate but...

Mr. Boyle: Is anybody going to offer a blue as an option?

Mr. Saxe: All blue?

Mr. Boyle: All blue instead of white.

Mr. Basista: It would be better if the second floor would be painted blue that would make it more...

Mr. Boyle: That can always be requested of the owner. As a suggestion he might with his civic responsibility just do it. We all know Bill pretty well.

Mr. Beder: He has been a really good partner in this.

Mr. Boyle: He's your partner in the business?

Mr. Beder: No. Just a relationship. I'm getting a tone here and that's fine cause I feel that I will bring it to Council and it will go my way, however, with that thing

running right now... Does this Board want to say that Kent State yellow isn't welcome in downtown Kent?

Mr. Koogle: No one is saying that. Absolutely not.

Mr. Basista: No one is saying that.

Mr. Beder: Well I don't know. If we look back, it's kind of going in that direction.

Mr. Boyle: Well, that's fine Mike. Could somebody offer a Certificate of Appropriateness? Obviously he's not going to be happy.

Ms. Landis: Are you not fine with following agendas?

Ms. Susel: Yes, there is public comment.

Mr. Boyle: Yes, public comment. Sure. Go ahead.

Mr. Patrick Shanley: I'd say that it's a college town and these colors definitely fit the Kent State... I mean, I get the historical part of the building, but I don't see where it really takes away from the building.

Mr. Beder: That's their personal sensibilities. It's not a charge made by the Code from the City.

Mr. Boyle: You know Mike, that's not true. We have a responsibility to the integrity of the building and the integrity of the building next door and all the buildings and to do one building that is totally separate or different than the other ones is an issue for us. Your other building... Excuse me?

Mr. Beder: Are those other buildings painted like that because they're concerned with the integrity or because... You have an antique store and an office. Of course they care. White's fine, great. And antiques... This is a different business event in that space and let's also remember there wasn't a big line in front of me or behind me to set up retail downtown. So if this is how retail is greeted, I don't think that's a great message either.

Mr. Boyle: I don't think this is... I wouldn't look at that. I think we are very happy to have you downtown with retail. I think it's wonderful as a matter of fact, however, there are just effectively some norms that we've dealt with for years and some of us would like to maintain that.

Mr. Beder: Okay.

Mr. Koogle: And as I stated last month I was very happy to see the store going in there and the economic development happening. I should have started my comments with that.

Ms. Tipton: Do we have some kind of... I mean keeping it white or returning it to white, is there some kind of clue historically that it was once white, always white, easy decision to paint it white, so that's why it's that way? I mean, there has been some discussion I guess around it. I don't know...

Mr. Boyle: Well I think historically since it was used by the City Bank, it has always been white but that was their color. That was something that they did back probably 75 years. Prior to that, as I said, it was typical for buildings like this to have darker colors because lighter colors were not used in 1920 or earlier.

Mr. Beder: So then the integrity of this building has been compromised for the last 75 years?

Mr. Boyle: In white? No, white was used.

Mr. Beder: But you said it was dark previous to that.

Mr. Boyle: White was always used however, if colors, they were primarily dark colors.

Mr. Koogle: Part of the issue is the contrast with what is going on on the second floor. I know we don't have any control here over what happens there. I guess the reason I bring that up, is when you look at Water Street Tavern, and you have the dark blue/green that is on there now but the whole face of the building, multiple floors is all tied together with that. The starkness of the blue and gold on the first floor is even more evident and even more stark because the second floor windows and trim are still staying white.

Mr. Beder: I get your point, but I own the other building and that was something that I chose to do.

Mr. Koogle: It's a good choice. I like the choice.

Mr. Beder: Thank you. This is another business and maybe they don't want that. I have to do what's best for the space I'm responsible for renting. If you want to say let's run it by Bill and whoever the tenant is... sure but I have no control over that.

Mr. Boyle: That's right.

Mr. Beder: I don't know who rents the space or what goes on up there but because they or someone else might be apathetic about how to paint their business, I don't think I should be punished.

Mr. Boyle: You're not being punished. What we are doing downstairs has nothing to do with the upstairs. That was just a suggestion.

Mr. Koogle: I was just pointing out how the Water Street Tavern and this building are different and that Water Street is all tied together. This is different in that we've got the bright blue and gold down...

Mr. Beder: No, I agree with you, but I will also say I don't want to paint this the same color as Water Street because they are two different businesses and I want to differentiate.

Mr. Koogle: Still I wasn't suggesting the same colors as Water Street, but just the fact that up and down are a huge contrast and this building, we are talking about the integrity visually of it, is being compromised. It's like, Oh we've got this going on down and this up here, and it's fighting itself visually.

Mr. Boyle: Okay, we understand that but once again we can't do anything about the upstairs. So, would someone like to offer a Certificate of Appropriateness on this building so poor Mike can go home?

Mr. Saxe: Let me ask a question.

Ms. Tipton: How do we not?

Mr. Koogle: So what we are doing is reviewing the exterior paint and they are asking for a Certificate of Appropriateness.

Ms. Susel: Correct.

Mr. Beder: So I need a motion to not approve.

Mr. Boyle: No. No.

Mr. Koogle: A motion to return it to white, or motion to approve it as it is, or motion to make a paint, or something like that?

Mr. Boyle: You can make a motion and suggest the paint color be changed to a certain color or left the same, or any way you want to do it.

Ms. Tipton: Aren't there a few buildings downtown that have vibrantly painted trim already?

Mr. Boyle: That doesn't mean they came to us.

Ms. Tipton: Yes, but it also doesn't make this stick out in the way that it is being presented as isolated.

Mr. Boyle: Well, that's fine. Would you like to offer a Certificate of Appropriateness to leave it the way it is?

Ms. Tipton: Yes, as presented.

Mr. Boyle: As presented? Okay. Very good. Is there a second?

Mr. Boyle & Ms. Susel: The motion dies for lack of second.

[inaudible secondary conversation]

Mr. Beder: Sorry, that's a rendering issue.

Mr. Basista: [inaudible] these shades...

Mr. Beder: No the same paint was used.

Ms. Susel: Here it is.

Mr. Boyle: Would someone...

Mr. Basista: That's the sign and the trim...

Mr. Beder: No, you are absolutely right.

Mr. Boyle: Would someone like to offer a Certificate of Appropriateness?

Ms. Susel: A second, right? The motion is still out there.

Mr. Basista: I mean if they were to match...

Mr. Beder: They do match.

Mr. Boyle: The motion died without a second.

Ms. Susel: He had comments though. I don't know if you were going to comment on the motion or not.

Mr. Basista: No I was just [inaudible]...

Mr. Boyle: Would someone like to offer another Certificate of Appropriateness that might get a second?

Mr. Basista: I mean, can we add in there that we would suggest the second floor windows be painted blue?

Mr. Boyle: You can certainly suggest anything. Sure.

Mr. Basista: [inaudible]

Mr. Beder: I wish I could make...

Mr. Boyle: There's nothing Mike can do about that.

[multiple people talking – inaudible]

Mr. Boyle: We all have the ability to approach Bill and say 'Hey Bill, can you paint those blue or whatever color.

Ms. Tipton: I feel like there has to be a motion for what you would want to be seen if as presented is not... it can't just be nothing.

Ms. Susel: Or somebody can make a motion to amend the first motion to include that window or if this one dies for a second, and a new motion is made.

Mr. Boyle: This should probably be a new motion.

Mr. Koogle: Yeah.

Mr. Boyle: Go ahead. And what would that new motion say.

Ms. Susel: They've been debating about the windows...

Mr. Boyle: No, I know. I'm kidding.

Mr. Basista: I mean how would you say it, as a recommendation?

Ms. Susel: Say that a Certificate of Appropriateness for the colors as presented at the meeting with a recommendation that... something like that.

Mr. Boyle: If you don't want that color, specify the color you'd like it to be.

Mr. Koogle: Or can we have a resubmission of color suggestion.

Mr. Boyle: I don't think he wants to do that. His option is to go to Council and get whatever he wants.

Mr. Koogle: Then I'm going to make a motion that what's been painted blue and yellow is returned to white and leave it up to Council.

Ms. Susel: Does that motion have a second?

Mr. Boyle: Is there a second for that? Or are you giving another option of paint besides white or just white?

Mr. Koogle: You are suggesting that we can suggest any color in this motion?

Ms. Tipton: It's been previously discussed that everything is painted the dark blue.

Mr. Boyle: Dark blue. That we talked about last month and so are you willing to make it either dark blue or white? Or you don't want to see the dark blue.

Mr. Koogle: I see what you're saying.

Ms. Tipton: It's not what you're saying. Just make your motion [inaudible]...

Ms. Susel: Right now the motion is to return the blue and yellow painted areas to white and there has been no addition to the motion, it has not been amended, and it has not been seconded.

Mr. Koogle: The discussion is to possibly just change the yellow to blue. Is that what is in...

Ms. Tipton: It's your motion.

Mr. Boyle: It's your motion but that is what we talked about a month ago.

Mr. Basista: What if we just left the panel yellow [inaudible] in the inset?

Mr. Koogle: I can almost live with that.

Mr. Basista: That might be a compromise. Leave these yellow and everything else dark blue and recommend the second floor windows be painted dark blue. That gives you the blue and yellow.

Mr. Beder: I hear what you're saying and I appreciate your willingness to find a solution, but I just really don't believe in what's going here. So I'd rather....

Mr. Boyle: Ok Mike. So you want it just the way it is or nothing, right?

Mr. Beder: Yeah.

Mr. Boyle: Ok, fine.

Ms. Susel: We need a second on the motion.

Mr. Boyle: We need a second on the motion and restate the motion for us, could you?

Ms. Susel: Kevin's motion was return the blue and yellow painted areas to white.

Mr. Koogle: Can I change that?

Ms. Susel: You want to amend the motion?

Mr. Koogle: Yeah, cause I like...

Mr. Boyle: There's no second yet so you're still making the motion.

Ms. Susel: Right. Kevin, you can't second the motion. Somebody else has to second.



Mr. Koogle: I wasn't going to second I was going to change it.

Mr. Boyle: Well, just restate your motion.

Mr. Koogle: I would make a motion that the...

Ms. Susel: So you are amending your original motion?

Mr. Koogle: Correct. That the three panels under the three windows near the ground remain the yellow with a white border around them and that the tall vertical yellow elements and the horizontal elements that are yellow that are over top of the doors and windows become blue.

Mr. Boyle: Okay.

Mr. Basista: And the blue...

Mr. Koogle: And the blue to match the blue that is there now.

Mr. Basista: Did you want to recommend that the...

Mr. Koogle: No. And then can we add a recommendation to that?

Mr. Boyle: Sure.

Mr. Koogle: and would recommend that the second floor windows... that some sort of dialogue be opened with Bill Arthur to see if the second floor windows could be painted the blue of the first floor.

Mr. Boyle: Okay, is there a second to that? I think we've got... you're running out of paper. You're going to have to flip it over.

Mr. Susel: I am. I have arrows all over!

Mr. Boyle: Is there a second?

Mr. Basista: I'll second it.

Mr. Boyle: Is there a second?

Mr. Basista: Yes.

Mr. Boyle: Okay, so this motion is either white or the blue leaving the three panels at the bottom.

Ms. Susel: He amended the motion, it is my understanding, to basically leave... the amending does not still keep the white.

Mr. Koogle: Correct.

Mr. Boyle: Okay. So white is out.

Ms. Susel: Right. The amendment is that the three panels stay yellow with the white trim and all other yellow areas are painted the same blue as the already painted blue areas.

Mr. Koogle: Right.

Ms. Susel: And a recommendation that the second floor windows be painted with the same blue trim.

Mr. Koogle: Yes.

Ms. Susel: Recommendation only cause it's not up to the applicant.

Mr. Boyle: Right. Okay. And that was seconded?

Ms. Susel: By Dave.

Mr. Boyle: So let's vote on that. All in favor signify by saying aye.

Mr. Boyle: Aye

Mr. Koogle: Aye

Mr. Basista: Aye

Mr. Saxe: Aye

Mr. Boyle: Opposed?

Ms. Tipton: Aye

Mr. Boyle: You're still opposed?

Ms. Tipton: Yeah.

Mr. Boyle: Okay. That's fine. Thanks Mike.

Mr. Beder: Thank you.

Ms. Susel: Just to clarify for the record for everyone here, until the formal minutes are actually approved by the Architectural Review Board, this can't be moved to Council because it is not a formal record yet. So he will not, while it's in amendment process, not be required to change it until the full amendment procedure is completed. That was per Eric when we talked this morning before he left for New Jersey. So in other words, there is no formal record yet until the

minutes are formally adopted and approved and at that point, then it will be moved to Council by the administration.

Mr. Boyle: Fine.

Mr. Beder: Take your time.

**MOTION SUMMARY:**

**MOTION:** *In case ARB21-011, Collegiate Passion Brands, 125 S. Water St., Ms. Tipton moved to grant a Certificate of Appropriateness for the exterior paint colors as presented on 8/3/21.*

*The motion was not seconded. The motion failed due to a lack of a second.*

**MOTION:** *In case ARB21-011, Collegiate Passion Brands, 125 S. Water St., Mr. Koogle moved to grant a Certificate of Appropriateness for the exterior paint as follows: the 3 panels remain yellow with white trim, all other trim is blue, and recommend the 2<sup>nd</sup> floor windows be painted blue.*

*Mr. Basista seconded the motion. The motion carried 4-1.*

**C. ARB21-013 LAGER & VINE  
152 FRANKLIN AVENUE**

(summary minutes)

**Review of new building signs.**

The applicant asked to continue the case until they ask to reschedule.

**MOTION:** *In case ARB21-013, Lager & Vine, 152 Franklin Ave., Mr. Boyle moved to continue the case to a future meeting.*

*Ms. Tipton seconded the motion. The motion carried 5-0.*

**D. ARB21-014 GARAGE 108  
108 WEST COLLEGE AVENUE**

(verbatim minutes)

**Review of front building sign. The owner would like to add lighting.**

Valerie Landis: We have since added the two signs to the front and back and after doing so, if you see, some of the back light is lit and the light itself inside of that back light is this larger LED light. It's actually a 91MLMOD Hanley PF 2880 Pure White LED. I'm requesting after further review of seeing how the signs look

at night and during the day on the front side of the building... that I have a large tree that is covering 90% of my sign front facing and that only until you go to the end of the block do you even see a majority of any of the sign remaining. The Karate Club sign is actually already a lit sign. So I am requesting a compromise. I discovered and found a smaller LED that is only a third bright at 34 LM mode. The Hanley PF 2030 and this would help if you can see, there is quite a bit of difference in the brightness here versus the brightness there. That would be enough coverage to help make the "Garage" part of the sign actually say "Garage 108" instead of "Rage 108".

Mr. Boyle: Good. And so you've already put it up; so you've already got it all in place?

Ms. Landis: The sign is up. There is not lights in the sign and I'm requesting that the small LED that only produces...

Mr. Boyle: The sign face. What is that made of?

Ms. Landis: It is very similar to this design. Plastic.

Mr. Boyle: So in other words, you can see through it. The light behind it glows through it. Is that correct?

Mr. Koogle: It's internally lit.

Mr. Boyle: It's an internally lit sign. It's not a back lit sign.

Ms. Landis: Because of my building structure being brick I only have one outlet for where any electricity can go and I do not want to put holes that already have masonry issues in my brick. So therefore, to make a clean slick design we have it on a track, which only has one location hub.

Mr. Koogle: The track is black?

Ms. Landis: It is actually the color of the building. So I'm requesting today that the LED 34LM mode light be allowed to be installed inside the Garage 108.

Mr. Boyle: Any discussion?

Mr. Koogle: As far as the issue of the tree goes, again, the tree is a bonus, it's a plus, it's an enhancement to downtown and I don't see that as a hardship at all just as we just discussed on the previous project. Just out of curiosity, as a point, I don't know when or how the Karate sign got approved.

Mr. Boyle: I don't think they did get approved.

Ms. Landis: Yes it did. It was done in 2014.

Mr. Boyle: We would not have approved that sign that way.

Mr. Koogle: This Board does not approve internally lit signs and I can't think of another one that's in the Overlay District. There might be...

Mr. Boyle: Well there is one. The one that we did not approve at the sandwich shop at the theater.

Ms. Susel: Jimmy Johns. They appealed it to Council.

Mr. Boyle: They went to Council and Council approved it. We did not approve that one. That's the only one I know of.

Ms. Landis: Actually across the street, the Smith's sign is all lit up.

Mr. Boyle: The what sign?

Ms. Landis: I don't know how...

Mr. Boyle: Smithers Oasis? It's back lit.

Ms. Landis: Essentially the light that I'm proposing to put in here is the equivalent to a back lit.

Mr. Koogle: The difference is back lit versus internally lit.

Mr. Boyle: The difference is the material.

Ms. Landis: It's just the way the sign is made. That it sits at the bottom and like illuminates up.

Mr. Koogle: Right, the back lit sign...

Mr. Boyle: Is a totally different type of sign.

Ms. Landis: But I don't have that option being on a track and being on a wall with masonry brick.

Mr. Boyle: I think they did.

Ms. Landis: I would have to have an entire back. I wish my sign lady was here but unfortunately she was very busy with other signs today and these meetings are very unpredictable on timing so she could not come today to explain that. But you would have to have an entire metal back in order to have the lit on the back.

Mr. Koogle: Or just lights.

Ms. Landis: I only have one outlet spot. It is a large sign that goes 25 feet.



Mr. Boyle: Your sign actually is very nice and I mean it looks fine and it's very well seen regardless of the tree. I just drove by it and you can see it from a lot of ways. When you're driving, the tree just sort of disappears.

Ms. Landis: The majority of the time it says Rage and that's what is visible.

Mr. Koogler: Yeah, you can drill holes in brick or any sort of masonry and run an electrical conduit through it to get electric anywhere that you want it to go. If you wanted a light or some sort of electrical thing anywhere on the face of your building...

Ms. Landis: It's not ideal, Kevin and it actually disrupts the flow of the letters and how it is supposed to look. It's supposed to be clean and simple and design aesthetics to be straight across. I do not want weird lights hanging out. I don't know if you've noticed but half the signs of the buildings downtown on Water Street that are abandoned look like crap. And that's putting it nicely. I'm saying in general, this is a third of the light. It's barely lit. It will basically only show through the big leaves on 6 months of the year. Which no one trims by the way and I've asked that to be trimmed multiple times.

Mr. Koogler: The sign that is on the Haymaker side, when we approved that to be internally lit... one of the reasons we said is okay, you are within the Overlay District but it faces Walgreens and a very busy street. That's a whole different atmosphere than on College Street side. It's a different...

Ms. Landis: And I have a number of challenges on the back side of the building too because there is actually a 5G tower that takes up in the middle the sign. So there's a number of reasons that the back lit was approved.

Mr. Koogler: I voted on it and I remember the reason that the back lit sign was approved was because it's like I said, a completely different place than on the College Street side. You're facing Walgreens, you're facing a state route. That's why we gave the... we didn't have to give the approval for the internally lit sign on the Haymaker side but we did.

Mr. Boyle: And I think we're comfortable with that.

Mr. Koogler: Yeah, and I'm not revisiting that. What I'm addressing is, okay, on the College Street side, the Karate sign, I don't know how that got approved but it did, it's in place, that's water under the bridge, and time after time people come to us with internally lit signs here and we say no and that is to maintain the aesthetics of the downtown district.

Ms. Landis: Are you aware that on track signs are the easiest to install and have the least amount of cost? So after a pandemic like this,

Mr. Koogler: The pandemic does not come into play here.

Ms. Landis: But I'm just saying that as a business owner I don't want to... first off I would have to make two signs, which I luckily did not so I appreciate that.

Mr. Boyle: So you put the one in the back and in the front too.

Ms. Landis: It's the exact same sign only smaller.

Mr. Boyle: Believe me, we knew you were going to do that.

Ms. Landis: Do what?

Mr. Boyle: We knew you were going to do the same sign because it is the cheapest thing for you to do. It works out well.

Ms. Landis: Yeah. And it has the ability to be altered and changed. You can take this apart and add lighting, which is a plus because then it doesn't have a lot of other issues. It can be off most of the time if you propose but I'm proposing that it doesn't have to be turned on. I just want the ability to have the light on, let's see what it looks like and then tell me if you hate it with it lit up.

Mr. Koogle: No, we're not going that route again or at least I'm not.

Ms. Landis: But that's the thing, is that this ability... first off, it's a third of the light. It's less than...

Mr. Koogle: And it's internally lit.

Ms. Landis: Yes, Kevin, it is internally lit because that is the only functional way to put a light behind the words.

Mr. Koogle: No, there a zillion functional ways.

Ms. Landis: Well, I'm a white sign so I don't have any choices because the light is white. If I had a black sign then a back lit would be appropriate but on a white sign to go with the branding of the business.

Mr. Boyle: Do we need a Certificate of Appropriateness?

Ms. Susel: Well, there's more discussion and public comment.

Ms. Tipton: Which version of the Zoning Code are we using here?

Ms. Susel: This wouldn't have changed. We still don't prohibit internally lit signs. It is something that the Architectural Review Board has done out of practice, but it wasn't prohibited under the last code nor under this current code.

Mr. Boyle: Right.

Ms. Susel: We do neon. That is prohibited and flashing. That has not changed.

Mr. Boyle: Anyone else like to speak?

Mr. Saxe: I went down Sunday night after it was dark and parked across the street for about 10 minutes and looked at it and I think that with the softer light it would add to the area. It seemed awfully dark in that spot even with all the other lighting downtown. So I would not have a problem with it being with the lower level of lighting.

Mr. Boyle: Okay. David?

Mr. Basista: I would agree with Dennis. I think the softer light would enhance the area.

Mr. Koogle: That being said, can we get the softer light with an exterior light that shines on the sign? That would...

Mr. Boyle: That's always been an option to her. She hasn't taken that.

Mr. Koogle: That's always been option and if it seems dark, there's all sorts of options.

Ms. Landis: There's no way to keep the integrity of the letter with that choice.

Mr. Koogle: The letters stay just as it is. Its integrity is completely intact and then you have a light that shines on the letters.

Mr. Boyle: That's what other people are using downtown. Are you asking her if she can do that?

Mr. Koogle: Well, I know it can be done. I guess I'm suggesting that that be proposed.

Ms. Landis: That's not my request.

Mr. Boyle: You could request that an exterior light to shine onto it. It's a totally different concept from what she's already got. It's not as if she's just coming to us with ideas. She's already got the sign up there so I think we need to deal with what's there less than what we've like to have there.

Mr. Koogle: I know. She has a proposal. We did that a couple months ago – big time.

Mr. Boyle: Well, we do that on a regular basis.

Ms. Landis: This is an individual case, Kevin, and if we can keep it on the actual discussion, I'd appreciate it.

Mr. Boyle: Well, for us, the entire downtown is the case. So I guess we need a Certificate...

Ms. Susel: Public comment.

Mr. Boyle: I'm sorry, public comment. We normally never have anybody that cares.

Ms. Susel: We also have not heard from another one of the Board members.

Mr. Boyle: Who?

Ms. Susel: Bridget didn't.

Mr. Boyle: I thought Bridget did. Okay, I'm sorry. Let me hear from Bridget first.

Ms. Tipton: My question will always be how can we consistently not approve things that are permitted and the...

Ms. Stump: Can you speak up, please?

Ms. Tipton: My comment is that we continually don't allow things, which are in the guidelines as being permitted. It just puts us all in a very difficult position when if we direct applicants to the Guidelines and they do so... not necessarily in this case... this comes up repeatedly that we don't allow things that are permitted. I have a difficult time doing that.

Mr. Koogle: What is it that's not allowed? I don't think there's anything that's not allowed.

Ms. Tipton: The Board continually does not permit internally lit signs when the Guidelines do allow them.

Mr. Koogle: Well we allow and disallow everything that we allow and disallow because anything is permitted.

Mr. Boyle: I'm lost.

Ms. Susel: Not anything is permitted; there's Zoning Code ordinance.

Mr. Boyle: Internal lighting is just not prohibited, it's not requested. Yes?

Natasha Bastrokof: I am the owner of Qwench Juice downtown. So this is an absolutely awesome idea to have an internally lit light. My sign is not lit at all. I just have lamps kind of... People don't even know I exist because it doesn't stand out. So in order for business to succeed, this is necessary. Plus, Karate sign is so big so by having this sign less bright, is like the Karate business is bigger than this business. So it's like, you know, who's sign is bigger, people will

think, okay this is just a small business – it's a small light and Karate business is large. So why not permit more light on this sign?

Holly Stump: Hi, my name is Holly Stump. I've lived in the city all my life. I think it's a great idea what she is proposing for an internal sign. Again, I'm following. Never been here before. I'm agreeing, hearing a lot of negative comments but, it's like, do we not want to uplift these guys? Get people in here? Go, oh swell, Kent's a great city to work with and architecture is open to comments and stuff. And the other question I have is, why can't the city trim back some of these trees? Granted, Tree City, we're not going to take them out. Got that. Know that. Lived here all my life, got it. But what's wrong with trimming some of this stuff? She said that she'd asked to have them trimmed and they aren't doing it. Can somebody tell me?

Ms. Susel: That would be an answer from the arborist so we would have to refer it to them. I can refer you to the arborist, but that's not a question for this Board unfortunately.

Mr. Boyle: Thank you. Dale?

Dale Wynns, 1061 Hudson Rd.: Can I make a comment on the trees in Kent?

Ms. Heckman: Not yet.

Mr. Boyle: We will do it at the end because we have some other business before we talk about trees.

Mr. Shanley: I have seen the sign at night like you have said and it is... you could walk right by it and not even know that this place exists. It is a very [inaudible] light so it's not going to be jumping out at you like a neon light. Very subtle.

Brian Coontz: Brian Coontz, 1233 N. Mantua St., I really think it's a great idea and some certain people don't have to get smart with her about certain things and stuff and put it up in the air and stuff like you're almighty or something. All it is is a sign and I think it's great for Kent. But certain people don't have to walk around like they're uptight or bigger and badder than someone else.

Mr. Boyle: I appreciate that. We have done this for years and years and years and we have been fairly constant on the way we determine how things should be downtown. The guidelines do not recommend internally lit signs. They just don't prohibit it and they allow us to determine what's appropriate and what's not appropriate. Obviously two people on this Board feel that your lightly lit sign is appropriate and so if we can get a Certificate of Appropriateness, we can move on. Would somebody like to make a motion on that?

Bob Mayfield: I'd like to say something really quick. Bob Mayfield, 346 Oakwood Dr, Kent, 44240. I understand the internally lit sign and I think that Valerie is compromised here because she's going with 30% or a third of the lumens, I

guess it would be, for the sign. The sign is there to find her place and so maybe some sort of compromise when she's having an event or she's open, have the sign on. When she's not, the sign's turned off. That in combination with maybe some lights from the street to illuminate the whole front of the building and the sidewalk there.

Ms. Susel: Just so you're clear, a Certificate of Appropriateness can't dictate hours the lights are on or off.

Mr. Mayfield: Any ways, I was just thinking this might be a compromise.

Shavon Yoder: Shavon Yoder from Mantua, Ohio. One of the things that I'm looking at while I'm looking to bring a business into the downtown area and one of the reasons why it was important for me to come here was, I kind of wanted to see what the sign challenges would be and this has been really eye opening. What I'm hearing is that there's no rule against what she's trying to do and she already has one lit sign on the building along with another business on the same building has a lit sign so I just don't understand how you can say yes to one and no to another. It's just going to enhance that area that is already very very dark.

Mr. Koogler: The first one wasn't said yes to.

Ms. Landis: Yes it was in 2014.

Mr. Boyle: We already approved the one on the back of the building and we had no problem with that at all. It's all thoroughfare and it's a totally different thing. To some of us, the downtown is a historic district and it is one of the reasons that people like to come downtown. It's attractive. It is. It is not a suburban road with the bigger the lights the better my business can be seen. That's not what we are looking at and we've guarded against that for years. Sometimes we lose, however, that doesn't necessarily mean that we don't try to make the downtown a cohesive community in a way. That's one of the reasons people like to be downtown.

Ms. Yoder: I understand that. I actually live in a very small town. I currently own a business in Streetsboro where there are lights everywhere. I frequent the downtown Kent area a lot that you're referring to, which is how I've actually seen her building because I've been down there quite often. But change is also good and she is not asking for a blinking neon sign. She is asking for a very soft lit light so that everyone can see her business and it will attract people when they are down there.

Mr. Boyle: Thank you. Yes?

Ms. Bastrokof: Plus the gray color of the building. With Ohio weather, its really going to look together... like the sky. Gray sky, gray building, something has to stand out.



Ms. Susel: At some point, you can close public comment. We do have other cases. Point of order.

Mr. Boyle: I appreciate that but we are moving on from the sign. Would there be a Certificate of Appropriateness that we could...

Mr. Koogle: Can we still have Board comments?

Mr. Boyle: Sure. Board Comments.

Mr. Koogle: I appreciate all of the comments that have been made and to the issue of well let's just let this happen. What this Board over the years has protected and helped create is a quaint downtown. When there are lots of people who have come before the Board over many years and has said can I do this, we said no and they weren't happy about it, but if we had just said oh well, it's just another one of these, it's just another one of these, it's just... and then we would have lost what you say you come downtown for and other people say they come downtown for. That's what we are trying to protect here and that's our charge.

Ms. Yoder: but I also want to be able to find the businesses that I do come downtown for and that's important that I look for signs.

Mr. Boyle: Bridget?

Ms. Tipton: What are your typical hours of operation that you anticipate?

Ms. Landis: So the business actually has three arms to it. It's a co-working space during the day. It has an arm where it's a ghost kitchen, a recording studio, it has some rental abilities within the space and a retail space on the first floor and then it turns into an event space on the weekend.

Ms. Susel: To clarify, a land use through a Certificate of Occupancy has not been issued yet so these are conceptual that she's working on, but we have actually not actually gotten a final on what the actual occupancy use will be.

Ms. Landis: I'm not open. There is no hours.

Ms. Susel: You can anticipate what hours you might have operations, however, based on her proposed uses.

Mr. Boyle: Yes?

Ms. Bastrokof: Well I just want to comment on what you said earlier. What also people come to downtown for is different businesses. And like for me, I am Qwench Juice, but the business next to me closed. Business after that closed. The t-shirt shop is going to work but people do not like to see closed businesses.

Mr. Boyle: We completely understand but that's not what we are here for today.

Ms. Bastrokof: but she is in a bad place she going to do all kind of businesses and perhaps for weddings [inaudible] so lots of people can find the event place to get to.

Mr. Boyle: Bridget, did you finish your comment?

Ms. Tipton: No. Based on the amount of attention on this, I do have a concern that should we permit this one that there will be 25 new internally lit signs. The problem with that is that it is... How do we get not to be allowed?

Ms. Yoder: Can I make quick a comment?

Mr. Boyle & Mr. Koogle: No.

Ms. Susel: It was not prohibited from the Zoning Code so a recommendation to amend the Zoning Code would need to go to the Planning Commission, they would vote on that recommendation, and then it would go to Council. Just like any amendment to the Zoning Code. So ARB can make a recommendation to the Planning Commission, it will be scheduled for the public hearing process regardless of their recommendation either for or against. Either version still has to go to Council for final review and amendment of the Zoning Code.

Mr. Boyle: We have been the only ones that have habitually not approved internal signs in the downtown area.

Ms. Tipton: And I appreciate the aesthetic purposes for doing that. I think that the wood... this isn't a case for this but the wood signs that are lit with cute lights... it's like it is all just much more attractive, so I generally agree with the approach, it's just very difficult.

Ms. Susel: I think it might be helpful to clarify for the record too that there are different standards for signs. So some of the larger examples that have been referenced such as those for College Town Kent, the Ametek, the Smithers, those have been approved through a Comprehensive Sign Package that does not go through the Architectural Review Board but rather the entire signs for all tenant spaces, which would include yours and all surrounding... was decided by the developer of the building and presented to the Planning Commission.

Mr. Boyle: No it was presented here.

Ms. Susel: Yes, but it is still voted on as a recommendation.

Mr. Boyle: And we recommended to the Planning Commission.

Ms. Susel: It is a part of the entire building. Those were not selected as individual businesses. So regardless of which tenant is in those spaces, the signage determination on a comprehensive sign package is always going to be the same based on what the developer presented and had approved.

Ms. Tipton: I have one more question. So the sign on the front and the back are different sizes?

Ms. Landis: Yes they are. It's under the requirement of the square feet.

Mr. Boyle: Which one is larger?

Ms. Susel: The back?

Ms. Landis: Nope. The front is larger because the back is a limited space. I will say I was very thoughtful about this. It wasn't like I'm coming to you to ask for something that isn't appropriate or thoughtful in this case. I have a number of challenges in the front. There's only two other businesses on this block and they are not very well attended businesses. So nobody really goes down College Street to say the least and this light you won't... light is so light. I wish you could see this at night. It barely lights it up but it goes through the trees.

Mr. Boyle: Bridget?

Ms. Tipton: Two more comments. One is that it seems a little... I feel some concern that the sign was essentially designed to allow a light later like it was always the goal even though we were really really clear the first time about what's expected on College. And then it's also a little bit confusing that the light you're proposing you're advocating for it for visibility but also emphasizing how much light it doesn't emit.

Ms. Landis: The white is what makes it emit...

Mr. Boyle: Bridget can you finish?

Ms. Tipton: Just that those two things together like... I don't know... I feel uncomfortable about the fact that the sign was built to receive a light when we were really clear that it shouldn't and now it would be a very easy, and in your case that's an advantage, that it would be very easy to convert to a lit sign that we were really clear about it the first time.

Ms. Landis: And I was perfectly okay with the light not being in there until I watched it the last month not have any visibility. And even with that light pole, it's a yellow light, it does not reach my sign at all. And that tree, which is 6 months out of the year, covers half of the words. So until the sign got up there you couldn't tell those things. It was not intentional. I've made a sign that was the same in the front and the back was slightly different sizes and it was the most economical affordable sign that goes on a track where it could attach to one secured spot on the building so I don't have 50 holes covering every letter. These are floating letters and they were designed to be like a can; like a letter that would stand out on the building.

Mr. Boyle: And I think they do stand out very nicely.

Ms. Tipton: I'm finished.

Mr. Boyle: Anyone else?

Mr. Koogle: All this discussion about whether the Board has the ability to decide or whether it's written in the code, internally lit or not, and all these things, if we have a new building come to us, this is the same subjective opinion that we have on the design of a building. We can just say we don't like it or we don't like the proportions or we don't like the patterns of the windows and so this is no different than any other design opinion that we have on any project.

Mr. Boyle: Would someone like to offer a Certificate of Appropriateness or... let's see if we don't do anything, it's still... We've already approved it. We already approved the sign and so we would have to offer a new Certificate of Appropriateness to allow the lighting.

Ms. Susel: ... regarding the lighting of the sign, not the sign itself.

Mr. Boyle: ... not the sign itself. The sign is already there. So there would have to be a Certificate of Appropriateness to allow the lighting as presented. And so that is what we would need, or not. Hearing none... Effectively if we have no additional Certificate of Appropriateness we are standing by what we did last month or the month before, whenever we did this. Okay.

Ms. Landis: So there's going to be no Certificate of any...?

Mr. Boyle: No you've got a... you're fine. Your sign is up and it's fine the way it is and you're fine.

Ms. Susel: You have a Certificate of Appropriateness for the signs. This is only for the lighting.

Ms. Landis: This is only for the lighting. So is there no motion at all?

Mr. Boyle: No.

Ms. Landis: Okay, so then I need to appeal to City Council.

Mr. Boyle: You can go to City Council to get your.... Yes, that's right.

Ms. Susel: The instructions for the appeal are actually in the code and Heather can email you those tomorrow with regards to what you should put in the appeal request.

Ms. Landis: I appreciate everybody's comments and public opinion.

Mr. Boyle: Thank you for coming.



# CITY OF KENT, OHIO

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## DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: October 25, 2021  
TO: Dave Ruller, City Manager  
FROM: Bridget Susel, Community Development Director *B.S.*  
RE: CLG Grant: History of Liquid Crystal Research, Kent Ohio

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The City of Kent was designated as the State of Ohio's 56<sup>th</sup> Certified Local Government (CLG) by the Ohio Historical Preservation Office (OHPO; aka Ohio History Connection) in September 2012. As a CLG, the City promotes the designation of locally historic properties and supports efforts to identify and highlight historic initiatives that are unique to the Kent community.

Todd Packer, Principal Consultant with Todd Packer and Associates, LLC, contacted the Community Development Department requesting the City's support and sponsorship of a proposal that will be submitted to the Ohio History Connection Certified Local Government Grant program for FY 2022. Mr. Packer is also requesting the City act as the designated fiscal administrator for the project if grant funds are awarded. City staff's time working in this capacity can be applied as in-kind match as part of the grant's match requirement.

I am respectfully requesting time at the November 3, 2021 Committee session to introduce Mr. Packer to Council so he can discuss this request in greater detail and request Council's authorization, with emergency, for the City to support the grant submission and authorize Community Development personnel to act as the fiscal administrator if grant funds are awarded.

If you need any additional information in order to add this to the agenda, please let us know.

Thank you.

Cc: Hope Jones, Law Director  
Amy Wilkens, Clerk of Council

Attachment



**TO:** Bridget Susel, Community Development Director, City of Kent (Ohio)  
**FROM:** Todd Packer, Principal Consultant and Project PI, Todd Packer & Associates, LLC  
**DATE:** October 23, 2021  
**RE:** Agenda Item for Nov.2021 City of Kent Council Meeting: Kent + Liquid Crystals CLG Grant

Thank you for the opportunity to be part of the November 2021 City of Kent Council Meeting Agenda to seek non-financial support for the submission of a grant proposal about the history and legacy of liquid crystal research and commercialization in Kent to the Ohio History Connection's Certified Local Government (CLG) Grant program. Below is a brief summary of items for Council review, and I have attached information on the proposed grant topic and on the CLG program.

**Items for Council Decision:**

- 1) Approval to submit a grant application on the topic of Kent's history with liquid crystal research to the Ohio History Connection's Certified Local Government (CLG) Grant program in 2022.
- 2) Approval for the City of Kent to serve as the Fiscal Administrator for the proposal referred to in Item 1 should the proposal be awarded in 2022.
  - a. No commitment of City of Kent funds at this point in time.
  - b. Time of Bridget Susel and other City of Kent administrative staff to track, report activities and prepare in the event of financial review by State of Ohio
  - c. Consideration that applicant can use non-cash match of time referred to in 2b) above
  - d. The applicant may need a letter of support from the City of Kent outlining the commitment to serve as fiscal administrator as part of the grant application to be submitted in 2022

**Key points:**

- **Collaborative:** Ongoing discussions with the Kent Historical Society and others to support the project.
- **Focused on Economic Development:** While this is a history-related project, the project will also explore a "heritage tourism" model for implementation to draw more visitors to Kent.
- **Innovative:** This submission would be the first time Kent has submitted a grant through the CLG program (to our knowledge).
- **Priced-to-Win:** As first-time applicant, a modest request of \$20,000 (no more than 60% of project cost) is considered appropriate based on initial research on funder.
- **Cost-effective:** While the grant requires a 40% match, the applicant can use non-cash match so there is no request to commit any budget funds from the City of Kent at this time.
- **Proven:** The Principal Investigator (PI), Todd Packer, a Kent resident, has experience with this topic and a track record of successful grant and proposal wins.
- **Imperative:** This story must be told, hopefully while key figures are still living.

**Draft proposal for your review:** I have attached a first draft of the proposal for your review and edits. The submission deadline is not until February 2022, so the proposal is in initial development, but I wanted to share with you for your input and guidance. I have tentatively included in the budget the following - Please let me know if this is acceptable and reasonable:

<b>In-Kind City of Kent Grant Administration Costs</b>	<b>\$3,000.00</b>	City of Kent staff costs for managing project, promoting tour
--------------------------------------------------------	-------------------	---------------------------------------------------------------

Thank you again for your help and support. If you have any additional questions, or need more information, please let me know.

Very respectfully,



Todd Packer, Principal Consultant and Project Principal Investigator (PI)





# CITY OF KENT, OHIO

## DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: October 25, 2021  
TO: Dave Ruller, City Manager  
FROM: Bridget Susel, Community Development Director *BS*  
RE: Main Street Kent Agreement Renewal

The current agreement between Main Street Kent (MSK) and the City is scheduled to expire on December 31, 2021.

The pandemic adversely affected many of the City's downtown retail and food & beverage small businesses, but it also negatively impacted Main Street Kent's revenue since the many events and promotions it has relied upon in prior years were cancelled. Despite the organization's own financial challenges, the MSK staff remained committed to supporting the downtown businesses through the creation of pandemic safe promotions to facilitate online sales and encourage increased use of carry-out and delivery options. This year, as COVID-19 restrictions slowly lessened, the MSK staff once again adapted quickly and stepped up efforts to support the downtown businesses by bringing back prior events and creating or modifying others to get more people downtown in a safe and engaging manner. These efforts could not be more critical as many of the City's small businesses continue to recover financially from the 2020 pandemic shutdown.

The administration is committed to supporting the work of Main Street Kent, but it also recognizes the City has its own revenue shortfalls it is addressing. In response to the budget challenges the City is currently experiencing, the administration is recommending a 5% reduction for Main Street Kent in 2022 that will reduce the grant amount from its current \$70,000 to \$66,500 for 2022 and then return it to \$70,000 for year 2023, with the one year extension option for 2024 continuing at the \$70,000 level.

I am respectfully requesting time at the November 3, 2021 Committee session to discuss the attached proposed agreement in greater detail and to request Council's authorization, with emergency, for the City to enter into the renewal of the grant agreement with Main Street Kent.

If you need any additional information in order to add this to the agenda, please let us know.

Thank you.

Cc: Rhonda Hall, Budget & Finance Director  
Hope Jones, Law Director  
Amy Wilkens, Clerk of Council  
Tom Wilke, Economic Development Director

Attachment



## AGREEMENT

THIS AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_, 2022 by and between the City of Kent, Ohio, hereinafter referred to as "CITY" and Main Street Kent, hereinafter referred to as "GRANTEE".

WHEREAS, GRANTEE desires to receive funding from the CITY and agrees to abide by the Grant Requirements attached hereto as "EXHIBIT A;" and

WHEREAS, GRANTEE will sponsor various activities within the City of Kent; and

WHEREAS, GRANTEE and the CITY have agreed to a two (2) year commitment from the CITY with the CITY having the option to renew the agreement for a third year; and

WHEREAS, the Kent City Council has contributed to Grant Programs to support the economic revitalization of the local economy; and

WHEREAS, the Kent City Council approved an annual grant of Sixty Six Thousand Five Hundred Dollars and no cents (\$66,500.00) for Calendar Year 2022 and Seventy Thousand Dollars and no cents (\$70,000.00) for Calendar Year 2023 to the GRANTEE, with a CITY option to renew the agreement at Seventy Thousand Dollars and no cents (\$70,000.00) for calendar year 2024.

NOW, THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. GRANTEE agrees to abide by the terms and conditions of the Grant Requirements as delineated in "EXHIBIT A."
2. CITY agrees to grant the GRANTEE Sixty Six Thousand Five Hundred Dollars and no cents (\$66,500.00) for Calendar Year 2022 and Seventy Thousand Dollars and no cents (\$70,000.00) for Calendar Year 2023 for eligible expenses related to the Downtown Program in accordance with GRANTEE's Program Description and Program Budget. The CITY will donate the Sixty Six Thousand Five Hundred Dollars and no cents (\$66,500.00) for Calendar Year 2022 to exercise its option to renew the agreement for calendar year 2022.
3. In return for this consideration, the GRANTEE agrees to provide City Council with four (4) quarterly reports throughout the year indicating the activities undertaken, estimates of the economic impact generated through its efforts, and a financial statement for the GRANTEE for year to date. Reports shall be submitted as follows:
  - a. January 1st - March 31st: Due April 30st
  - b. April 1st - June 30th: Due July 31st
  - c. July 1st- September 30th: Due October 31st
  - d. October 1st - December 31st: Due January 31st

4. This Agreement shall be binding upon the parties, their successors and assigns.

**CITY OF KENT, OHIO**

\_\_\_\_\_  
David Ruller, City Manager, City of Kent

**MAIN STREET KENT**

\_\_\_\_\_  
Eric Decker, President, Main Street Kent Board of Directors

Approved as to Form:

\_\_\_\_\_  
Hope Jones, Law Director, City of Kent

**CERTIFICATE OF DIRECTOR OF BUDGET AND FINANCE**

It is hereby certified that the amount of \$66,500.00 required to meet the 2022 contract, agreement, obligation, payment or expenditure for the above has been lawfully appropriated or authorized or directed for such purposes and is in the City Treasury or in the process of collection to the credit of the General Fund, free from any obligation or certificates now outstanding.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Rhonda Hall,  
Director of Budget & Finance, City of Kent

## **“EXHIBIT A”**

### **GRANT REQUIREMENTS**

#### **GOAL:**

To provide opportunities to promote economic development and revitalization of the Kent central business district; to celebrate the quality of life enjoyed by the residents of the City of Kent; and share with those outside of the community the attributes that make Kent a unique and exciting place to work, go to school, and to live.

#### **OBJECTIVES:**

1. Attract City of Kent residents, and visitors from other communities, to downtown events.
2. Promote the City's attributes to those outside of the community.
3. Create additional commercial opportunities for downtown retail operations.
4. Help to enhance a positive business climate for additional investment by businesses in the Kent downtown area.

#### **PROGRAM AND ADMINISTRATIVE REQUIREMENTS:**

1. The project should be oriented toward attracting people to downtown Kent.
2. Funding is intended to support verifiable program expenses and reasonable administrative costs.
3. The GRANTEE shall submit reports to the City of Kent, four (4) times a year, summarizing and documenting the results of the pursuit of the stated goal and objectives as stated in Section 3.
4. GRANTEE shall maintain the necessary records to adequately document the financial activity and transactions of the organization, including but not limited to, revenues received, itemized expenditures and outlays, procurement activities, and unobligated fund balances for the GRANTEE's fiscal year. The CITY reserves the right to access and review these records for monitoring purposes in order to ensure the GRANTEE is performing in accordance with generally accepted financial and accounting principals and the program's stated goal and objectives.
5. The GRANTEE shall submit a copy of its most recent Annual Audit within six (6) months of the end of the GRANTEE's most recent fiscal year and include copies of any management letter or other communication from the entity performing the audit which describes deficiencies and/or prescribed corrective actions. The GRANTEE shall also provide the CITY with written evidence showing what actions it has or is undertaking to address any such deficiencies.
6. The GRANTEE shall be current at all times in paying City Income Tax due the City of Kent, Ohio and in withholding the proper amount of income tax due the CITY from its employees.



# CITY OF KENT, OHIO

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## DEPARTMENT OF PUBLIC SERVICE

### MEMO

**TO:** Dave Ruller, City Manager  
**FROM:** Melanie A. Baker, Service Director  
**DATE:** 10/27/2021  
**SUBJECT:** Recycling – Changes and Portage County New Contract

On August 18, 2021 Council voted to amend our current contract with Portage County to go from weekly recycling pick up to every other week. We also amend our pricing from \$5.83 per month to \$2.92 per month. This change was approved and is in effect until December 31, 2021.

We have received a letter from Portage County terminating our current contract which was to continue till March of 2024.

Portage County has now forwarded a new contract to begin January 1, 2022 and run until July, 2023 for every other week recycling at a cost of \$5.50 per month. There is no plan to return to weekly service by the County at this time.

The new contract will initially be for 18 months with an automatic renewal every July 1<sup>st</sup> unless terminated by either party 60 days prior to the expiration date of an existing term. The fees can be modified by the County in written form 90 days prior to the annual renewal date. The City can choose to not renew or accept those rates, provided the City gives a 60-day written notice of intent not to renew prior to the expiration of the contract. At this time there is no indication of future rates.

As a part of our due diligence, I contacted our trash hauler, Republic and requested a price quote for recycling from them. To keep the comparison fair, I have asked for every other week service pricing. Their price would be \$5.35 per month. It was indicated that weekly pricing could be considerably higher.

I would also like to note that our contract with Republic is up next year. We will need to prepare to bid out our trash pickup in the fall of next year. I am unsure of what the market in recycling will be in a year from now, however, from our past bidding process, it was far more beneficial to go with one hauler for both.

**Additional information:**

The County is in the process of establishing new contracts with the City of Ravenna, and the townships of Brimfield, Ravenna, Rootstown, Suffield, Franklin, Shalersville, Mantua, and Atwater. All the contracts will be the same, \$5.50 per month for Every Other Week service going till July 1, 2023.

The City of Streetsboro is being serviced by Kimble for both trash and recycling.

The City of Aurora is being service by the County until December 31, 2021. However, they have bid out and awarded a bid to Rumpke for both trash and recycling starting January 1, 2022.

The proposed contract is attached.



**AGREEMENT BETWEEN THE  
BOARD OF COUNTY COMMISSIONERS OF THE PORTAGE COUNTY SOLID WASTE  
MANAGEMENT DISTRICT AND THE CITY OF KENT FOR THE COLLECTION OF  
RECYCLABLES IN THE CITY OF KENT**

**THIS AGREEMENT** is entered into this \_\_\_th day of \_\_\_\_\_ 2021 by and between the Board of County Commissioners of the Portage County Solid Waste Management District (hereinafter "Board") and the City of Kent (hereinafter "Political Subdivision"). Collectively referred to as the "Parties."

**WHEREAS**, the Board currently provides curbside recycling collection services to several Portage County Political Subdivisions; and

**WHEREAS**, the Board adopted Resolution No. 21-0\_\_ on \_\_\_\_\_, 2021 to execute this Agreement with the City of Kent for the purpose of continuing to perform the collection of residential recyclables from all single, duplex and triplex residential dwelling units (and mobile home parks as agreed to by the parties within the community with the delivery of the collected recyclables to the District Recycling Center in Brimfield, Ohio or to another processing facility; and

**WHEREAS**, The City of Kent adopted Ordinance # \_\_\_\_\_ to execute this Agreement with the Board; and

**WHEREAS**, the Board is prepared to continue to provide curbside recycling collection services starting January 1<sup>st</sup>, 2022 using Portage County Solid Waste Management District personnel and for an **eighteen (18) month term**, subject to the provisions of this Agreement.

**WHEREAS**, upon signing of this Agreement by all parties, the Portage County Solid Waste Management District shall have the right to provide recycling collection services to all residential dwellings up to three (3) units per the following Detailed Specifications:

**DETAILED SPECIFICATIONS**

**FOR RESIDENTIAL CURBSIDE RECYCLING COLLECTION BY THE PORTAGE COUNTY SOLID  
WASTE MANAGEMENT DISTRICT IN THE CITY OF KENT, OH**

**SECTION 1 - Definitions**

- 1.1 **Billed Units** - Listing of all Residential Dwelling Units to be billed for recycling collection services. The Master Billing Listing shall be created by the District, from property tax records, and other applicable sources.
- 1.2 **Container** - The official designated receptacles or recycling carts into which residents place recyclable materials. All such receptacles are and shall remain the property of the District including the contents.
- 1.3 **Delivery Site** - The Portage County Solid Waste Management District facility located at 3588 Mogadore Road, Kent, Ohio, Portage County, Ohio or to another processing facility.

- 1.4 District - The Portage County Solid Waste Management District, 3588 Mogadore Rd., Kent OH 44240.
- 1.5 Holidays - The following shall be holidays for purposes of this Agreement:  
New Year's Day  
Memorial Day  
Independence Day  
Labor Day  
Thanksgiving Day  
Christmas Day
- 1.6 Recyclable Material - This term shall refer to recyclable materials that are designated annually by the District and the District's contracted processor. The list will be published on the District website [www.portagerecycles.com](http://www.portagerecycles.com).
- 1.7 Residential Dwelling Unit - A residential unit shall be defined as an existing residential structure on a parcel of property consisting of three (3) units and less.
- 1.8 Premises - Land or buildings or both, occupied, by a householder.
- 1.9 Agreement - The actual Government to Government agreement, as provided for in 307.15 of the ORC, Agreement signed between the Commissioners and another Government agency for the authorized right to collect residential and mobile home recyclables.
- 1.10 Board- Refers to the Board of County Commissioners of the Portage County Solid Waste Management District.
- 1.11 Curbside - That portion of the right-of-way adjacent to paved or traveled roadways, including the end of a driveway, curb line or alley line. Carts shall be placed as close to the roadway as practicable without interfering with or endangering the movement of vehicles or pedestrians.

## **SECTION 2 - Mandatory Subscription; Exceptions**

- 2.1 The District shall supply recycling collection services described in this Agreement to all residential dwelling units. The District shall bill the person(s) in charge of each such residential dwelling unit for said services provided under this Agreement. The Portage County Solid Waste Management District shall have the right to provide recycling collection services to all residential dwellings up to (3) three units. (Concerning any mobile home park service, any such service will be described in an attached exhibit for such service agreed to by the Parties.)

## **SECTION 3 - Carts**

- 3.1 Container Types - The District will furnish a 95-gallon or a 65-gallon cart for each residential unit.
- 3.2 Container Delivery  
The District shall be responsible for providing a cart to all existing and new construction homes that currently do not have a cart. District Carts intentionally damaged by the resident shall be reimbursed at the expense of the resident.

## **SECTION 4 - Collection Service**

- 4.1 **Service Provided** - The District shall provide every other week curbside recycling collection service for each residential unit: Cardboard, Newspaper, Magazines, Office Paper, Aluminum & Steel Cans, Plastic Bottles and Jugs (1&2's), and Glass Bottles and Jars. The list of recyclable items will be emailed out as the District is notified by the current processor of any changes by the current processor. The District uses a cart tagging policy. If items that are not recyclable are placed in the cart, the driver will tag the cart, notify the District Dispatcher who will create an electronic record and not service the cart. The cart will not be serviced until the following service day. The District is not responsible for cleanup if the cart is knocked over by animals, vehicles, or inclement weather. The District is not responsible for emptying items that are non-recyclable.
- 4.2 **Carry Out Service** - The District shall provide, at no extra charge, carry out service to the address of the residents who are handicapped, disabled, impaired or otherwise precluded from, or physically incapable of, placing the 65-gallon recycling carts from that unit at curbside that have no additional residents at that home. The District will require a resident to provide a letter from a physician certifying the need for the service on a District supplied form which shall be kept confidential, unless deemed a public record under R.C. 149.43. The request must be renewed annually by February 1<sup>st</sup>. Carry Out service will not be advertised.

The location of recycling carts from residential units receiving carry out service shall be on the ground floor level and no farther than 50 feet from the roadway. Carts shall not be placed within an enclosed fence, garage, carport, etc. Walkways to the carts must be accessible and be safe including free of snow, ice, leaves, and without obstacle.

- 4.3 **Location of Carts for Collection** - Residents will be required to place each cart at the curbside for collection. Carts must be placed at curbside by 5:30 a.m. on the designated collection day. Curbside refers to that portion of the right-of-way adjacent to paved or traveled roadways, including alleys. Carts shall be placed as close to the roadway as practicable without interfering with or endangering the movement of vehicles or pedestrians. When construction work is being performed in the right-of-way or snow interferes with such placement, carts shall be placed as close as practicable to an access point for the collection vehicle.

Carts shall be placed no less than three (3) feet from another cart, mailbox, or utility pole. The District will notify a resident once about the improper placement of the cart but pick it up that day. If the cart is still improperly placed the next pickup date it will not be picked up.

It is the District's Policy to not service carts if there are impassable/unsafe road conditions.

## **SECTION 5 - Operation**

- 5.1 **Days and Hours of Operation**  
Collection of recyclables shall not start before 5:30 a.m. or continue after 7:00 p.m. on the same day. Carts shall be collected on a one (1) day delay for Holiday weeks where Saturday shall be worked as the make-up day for the Holiday, if required. Exceptions to collection hours shall be effective only when the District determines that an exception is necessary to complete collection.

- 5.2 Routes of Residential Curbside Collection - Changes in collection day are subject to mutual approval of the City of Kent and the District.
- 5.3 Holidays-The District shall observe the holidays included in Section 1.5 by delaying collection service on the holiday and adding Saturday as a workday as required. Collection shall never be postponed longer than one (1) working day following the regular day of collection including Saturday's, except in a case of emergency.
- 5.4 Complaints  
All complaints will be made directly to the District. Upon notification, the District shall pay prompt and courteous attention to all such complaints.

## **SECTION 6 - Compliance with Laws**

- 6.1 The District shall conduct operations under this Agreement in compliance with all applicable laws, rules, regulations, ordinances, and legal requirements.

## **SECTION 7 - Effective Date and Term of this Agreement**

- 7.1 The District anticipates the continuation of residential recycling collection as per the terms and conditions of this new agreement effective **January 1<sup>st</sup>, 2022** and through **July 1, 2023**. This agreement will **automatically renew** for an additional **twelve (12) month term** (i.e. from July 1<sup>st</sup> through the following June 30<sup>th</sup>) subject to the terms and conditions of this agreement. Either party is free to determine not to renew this agreement for an additional twelve (12) month term simply by providing the other party **sixty (60) days advance written notice of its intent not to renew prior to the expiration date of an existing term**. The decision not to renew this agreement for an additional twelve (12) month term by either the District or the City of Kent may be with or without cause and for any or no reason.

## **SECTION 8 - Quantities**

- 8.1 The District will provide service to residential units up to three (3) residential units and mobile home parks as defined in section 1.

## **SECTION 9 - Basis and Method of Payment**

- 9.1 Unit Prices Bid  
The unit prices for the annual term of the Agreement shall include labor, material, vehicle, equipment, fees, permits, disposal charges and other incidentals necessary to provide the required services. Payment shall be made for service performed and products or materials supplied. The price shall be \$5.50 per unit per month and shall be modified pursuant to the terms and conditions in sub-section 9.2.
- 9.2 Modification of Rates  
The District and the City of Kent agree that if the District deems it necessary to increase the rates, the District will notify the City of Kent 90 days in advance of the annual renewal and either party may determine not to renew this agreement for an additional twelve (12) month term simply by providing the other party **sixty (60) days advance written notice of its intent not to renew prior to**

the expiration of any existing term (see Section 7.1 of this agreement).

9.3 District Billings to Residential Units

The District will invoice the recycling fees to the residential units described in section 8 . These invoices will include six months of service and be billed twice a year.

9.4 Termination and Set Up of Service for Residential Units

The residential unit subscriber shall directly notify the District of the need for service termination due to the sale of the residential unit. New residential unit subscribers shall directly notify the District of their move-in date, name, and address.

9.5 District's Responsibility for Bad Debt

The District shall provide continuous, non-stop service to all delinquent and/or past due residential unit accounts. The District shall be responsible for holding delinquent accounts as an uncollected account receivable until such time as the District collects the certified amounts through the process outlined in Para. 9.6. Specifications.

9.6 Billing: Failure to Remit Fees

Certify unpaid charges for recycling collection, together with any penalties and collection charges, to the County Auditor who shall place the certified amount on the real property tax list and duplicate against the property served by the service. The amount certified shall be a lien on the property served from the date placed on the list and duplicate and shall be collected in the same manner as other taxes, except, notwithstanding Ohio Revised Code 323.15, a County Treasurer shall accept a payment in such amount when separately tendered as payment for associated penalties. The lien shall be released immediately upon payment in full of the certified amount.

**SECTION 10 - Transferability of Agreement**

10.1 No assignment of the Agreement or any right occurring under this Agreement shall be made in whole or in part by the District or City of Kent without the express mutual written consent of both parties.

**SECTION 11 – Agreement**

The District shall be the City of Kent's authorized provider of recyclable material collection and delivery services to residential units as defined in Section 1. This agreement supersedes and cancels any previous agreements between the parties.

**SECTION 12 - Ownership**

12.1 Title to recyclable materials shall become the sole possession of the Portage County Solid Waste Management District as soon as the materials have been placed in the District's collection carts.

**SECTIN 13 - Data Collection**

13.1 The District shall gather and maintain records of collection, volumes, and other applicable data which shall be provided upon request.

## **SECTION 14 - Frequency of Service**

- 14.1 All residential subscribers shall receive recycling collection service at a frequency of every other week service.
- 14.2 Collection shall not be postponed longer than one (1) working day following the regular day of collection, except in a case of emergency.

## **SECTION 15 - General Conditions**

- 15.1 **TERMINATION OF AGREEMENT.** This eighteen (18) month agreement may only be terminated upon the mutual express signed written consent of both parties. Further, either party may determine not to renew agreement simply by providing the other party sixty (60) days advance written notice of its intent not to renew in accordance with Section 7.1 of this agreement.
- 15.2 **Assignment/Delegation.** Neither party shall delegate, assign or sub-Agreement any rights, duties or obligations under this Agreement without the express written consent of the other party, and each party hereby binds itself to the successors and assigns of the other party in respect of all covenants of this Agreement.
- 15.3 **Amendment.** This written Agreement embodies the entire agreement between the parties appertaining to the subject matter herein. Should any changes, mutually agreed upon, become necessary and/or appropriate, such changes shall be incorporated only by written amendment signed by both parties.
- 15.4 **Covenant of Cooperation.** Each party shall cooperate with and provide necessary information to the other to enable the parties to comply with the terms of this Agreement. The parties shall perform all acts and deeds as may be necessary or appropriate to effect, claim, reserve and maintain this Agreement including, without limitation, joining in the execution of all documentation and providing any necessary documentation required in connection with the Agreement.
- 15.5 **Governing Law and Jurisdiction.** This Agreement shall be construed, interpreted, and the rights of the parties determined in accordance with the laws of the State of Ohio and in the Courts of Portage County, Ohio or in the case of Federal Jurisdiction in the United States District Court of Ohio, Northern District, Eastern Division.
- 15.6 **Records.** The parties acknowledge that all records, books, documents, whether written or computer generated, pursuant to this Agreement, may be public records for purposes of Revised Code 149.43, unless otherwise exempted in accordance with State and Federal Law.
- 15.7 **Severability.** In the event that any term or clause of these general conditions is held to be invalid as contravening any law or governmental regulation or otherwise, then such term or clause shall remain in effect only to the extent permitted by such law or governmental regulation, but the remaining provisions shall continue in full force and effect.



- 15.8 Survival. Rights and obligations under this Agreement which by their nature should survive, including, but not limited to audit requirements, financial recovery for District services rendered and/or expenses incurred, reimbursement provisions, confidentiality, and transition procedures, will remain in effect after expiration or termination of the Agreement until such time as those requirements are fulfilled.
- 15.9 Waiver. The waiver of any term of this Agreement shall not be construed or interpreted as a waiver of any other term of the Agreement.

#### **SECTION 16 - Force Majeure**

- 16.1 In case District performance of any term(s) or provision(s) of this Agreement is delayed or prevented because of compliance with any law, decree or order of any governmental agency or authority of local, State or Federal governments or because of riots, war, terrorism, explosions, acts of civil or military authority, acts of public enemy, public disturbances, strikes by the processing facility employees, lockouts, differences with workers, earthquakes, fires, floods, Acts of God or any other reason whatsoever which is not reasonably within the control of the District and which, by the exercise of reasonable diligence, the District is unable to prevent; the District may, at its option, suspend or cancel, without liability, the performance of its obligations hereunder during the period such cause continues.

#### **SECTION 17 - Insurance**

- 17.1 The District shall at all times, from the inception of this Performance Agreement with the City of Kent until its final performance, have in effect insurance of the kinds and with the limits at least in the amount as indicated below.
- a. Motor Vehicle Bodily Injury and Property Damage Liability Insurance. The District shall carry insurance to cover liability and claims arising from the use and operation, in connection with the performance of the Performance Agreement, of motor vehicles (as customarily defined in liability insurance policies), whether they are owned, hired or non-owned by the Equipment Vendor.
  - b. Damage Liability and Property Damage Liability. The District shall carry coverage with respect to the operations performed, the District Liability Insurance shall provide for a limit not less than \$1,000,000.00 for all damages arising out of bodily injuries, including accidental death, to two or more persons in any one occurrence, and regular Property Damage Liability Insurance providing for a limit of not less than \$1,000,000.00 for all damages arising out of an injury to or destruction of property in any one accident, and, subject to that limit per accident a total (or aggregate) limit of \$1,000,000.00 for all damage arising out of injury to or destruction of property during the policy period.

**NOW, THEREFORE,** the Board and the City of Kent do hereby agree to these Agreement conditions;

**IN WITNESS WHEREOF,** the parties have caused this Agreement to be executed by their duly authorized representatives as of the day and year first written above.

**BOARD OF COUNTY COMMISSIONERS OF THE PORTGE COUNTY SOLID WASTE MANAGEMENT DISTRICT**

\_\_\_\_\_ Date: \_\_\_\_\_  
Sabrina Christian-Bennett

\_\_\_\_\_ Date: \_\_\_\_\_  
Anthony J. Badalamenti

\_\_\_\_\_ Date: \_\_\_\_\_  
Vicki A. Kline

**CITY OF KENT**

\_\_\_\_\_ Date: \_\_\_\_\_  
David Ruller

**APPROVED AS TO CONTENT:**

\_\_\_\_\_ Date: \_\_\_\_\_  
Dawn M. Collins Acting Director Portage County Solid Waste Management District

**APPROVED AS TO FORM:**

\_\_\_\_\_ Date: \_\_\_\_\_  
Assistant Prosecuting Attorney

CITY OF KENT  
DEPARTMENT OF PUBLIC SERVICE  
DIVISION OF ENGINEERING

MEMO

TO: Dave Ruller  
Patti Long

FROM: Jim Bowling

DATE: October 26, 2021

RE: East Main Street – TASA Funding Application  
Portage Bike and Hike- Mill Race Segment – TASA Funding Application

East Main Street:

The Service Department is requesting City Council's approval to submit a Transportation Alternatives Set Aside funding application and execute the subsequent agreement with AMATS to improve East Main Street. The projects limits are from Willow/SR59 to Horning Road Intersections. This project contains the worst crash corridor in the AMATS region and has three intersections on their intersection crash list.

The cost for the project is estimated at \$20,255,556 and we are requesting \$700,000 from TASA Grant Funding. The Program will pay 4% of all eligible construction costs up to \$700,000. Additional funding is being requested from other funding sources. The TASA funding is being requested in fiscal Year 2025.

Portage Bike and Hike – Mill Race:

The Service Department is requesting City Council's approval to submit a Transportation Alternatives Set Aside funding application and execute the subsequent agreement with AMATS to design and acquire right of way for the final segment of the Portage Bike and Hike Trail in downtown Kent. The projects limits are from Stow Street to Main Street.

The cost for the project is estimated at \$3,727,198 and we are requesting \$483,100 from TASA Grant Funding for the project design phase. The Program will pay 80% of all eligible costs up to \$483,100. The funding is being requested in fiscal Year 2022 with anticipated construction in 2026.

C: Melanie Baker  
Hope Jones  
Sandy Lance  
Jon Giaquinto  
Rhonda Boyd



CITY OF KENT, OHIO  
DEPARTMENT OF BUDGET AND FINANCE  
Rhonda C. Hall, CPA, Director

**To:** Dave Ruller, City Manager  
**From:** Rhonda C. Hall, CPA, Director of Budget and Finance  
**Date:** October 26, 2021  
**Re:** Advance of Property Taxes Resolution

---

Dave,

The City is permitted by Section 321.34 of the Ohio Revised Code to request the County advance to the City any property taxes that have been collected prior to the normal February settlement date. Passage of this resolution will enable the City to receive at least a portion of its property taxes approximately four to six weeks prior to the actual settlement date. I am respectfully requesting City Council's approval of a resolution for this purpose to be placed on the City Council agenda for Nov. 3, 2021.

Thank you.

A handwritten signature in blue ink that reads "Rhonda Hall". The signature is written in a cursive style.

**City of Kent  
Income Tax Division**

**September 30, 2021  
Income Tax Receipts Comparison - ( Excluding 0.25% Police Facility Receipts )**

**Monthly Cash Basis Receipts**

Total receipts for the month of	September, 2021	\$ 1,252,593
Total receipts for the month of	September, 2020	\$ 1,288,708 *
Total receipts for the month of	September, 2019	\$ 1,130,140 *

**Year-to-date Receipts and Percent of Total Annual Receipts Collected**

	<u>Year-to-date Actual</u>	<u>Percent of Annual</u>
Total receipts January 1 through	September 30, 2021	\$ 11,145,059 80.89%
Total receipts January 1 through	September 30, 2020	\$ 11,199,525 * 75.44%
Total receipts January 1 through	September 30, 2019	\$ 11,310,868 * 78.55%

**Year-to-date Receipts Through September 30, 2021 - Budget vs. Actual**

<u>Year</u>	<u>Annual Budgeted Receipts</u>	<u>Revised Budgeted Receipts</u>	<u>Year-to-date Actual Receipts</u>	<u>Percent Collected</u>	<u>Percent Remaining</u>
2021	\$ 13,777,778	\$ 13,777,778	\$ 11,145,059	80.89%	19.11%

**Comparisons of Total Annual Receipts for Previous Ten Years**

<u>Year</u>	<u>Total Cash Basis Receipts*</u>	<u>Change From Prior Year</u>	
2011	\$ 10,780,581	3.58%	* - Changed from accrual basis of accounting to a cash basis of accounting for RITA Income Tax in December, 2020. All years have been restated to be on a cash basis for RITA receipts to make this report comparable from year to year.
2012	11,559,304	7.22%	
2013	12,794,029	10.68%	
2014	12,733,226	-0.48%	
2015	14,579,500	14.50%	
2016	14,192,888	-2.65%	
2017	14,525,574	2.34%	
2018	14,297,948	-1.57%	
2019	14,855,372	3.90%	
2020	14,592,066	-1.77%	

Submitted by



Director of Budget and Finance

**2021 CITY OF KENT, OHIO**  
**Comparison of Income Tax Receipts**  
**(Excluding 0.25% Police Facility Receipts)**  
**as of Month Ended September 30, 2021**

<b>Monthly Cash Basis Receipts</b>				<b>Comparisons</b>	
<b>Month</b>	<b>Restated 2019</b>	<b>Restated 2020</b>	<b>2021</b>	<b>Amount</b>	<b>Percent Change</b>
January	\$ 1,402,207	\$ 1,279,211	\$ 1,050,773	\$ (228,439)	-17.86%
February	1,159,799	1,308,836	1,274,642	(34,194)	-2.61%
March	1,146,696	1,203,180	969,852	(233,328)	-19.39%
April	1,107,509	1,188,622	1,165,005	(23,617)	-1.99%
May	1,677,389	1,322,143	1,500,712	178,569	13.51%
June	1,276,454	1,055,625	1,483,710	428,085	40.55%
July	1,362,201	1,173,187	1,348,453	175,267	14.94%
August	1,048,472	1,380,013	1,099,319	(280,694)	-20.34%
September	1,130,140	1,288,708	1,252,593	(36,115)	-2.80%
October	1,257,232	1,101,184	-		
November	1,166,684	1,126,648	-		
December	1,120,588	1,164,709	-		
<b>Totals</b>	<b>\$ 14,855,372</b>	<b>\$ 14,592,066</b>	<b>\$ 11,145,059</b>	<b>\$ (54,466)</b>	

<b>Year-to-Date Receipts</b>				<b>Comparisons</b>	
<b>Month</b>	<b>Restated 2019</b>	<b>Restated 2020</b>	<b>2021</b>	<b>Amount</b>	<b>Percent Change</b>
January	\$ 1,402,207	\$ 1,279,211	\$ 1,050,773	\$ (228,439)	-17.86%
February	2,562,006	2,588,047	2,325,415	(262,632)	-10.15%
March	3,708,702	3,791,228	3,295,267	(495,961)	-13.08%
April	4,816,211	4,979,850	4,460,272	(519,578)	-10.43%
May	6,493,600	6,301,993	5,960,984	(341,009)	-5.41%
June	7,770,054	7,357,618	7,444,694	87,076	1.18%
July	9,132,255	8,530,805	8,793,147	262,342	3.08%
August	10,180,727	9,910,818	9,892,466	(18,352)	-0.19%
September	11,310,868	11,199,525	11,145,059	(54,466)	-0.49%
October	12,568,100	12,300,709			
November	13,734,784	13,427,357			
December	14,855,372	14,592,066			
<b>Totals</b>	<b>\$ 14,855,372</b>	<b>\$ 14,592,066</b>			



**2021 CITY OF KENT, OHIO**  
**Comparison of Income Tax Receipts from Kent State University**  
**(Excluding 0.25% Police Facility Receipts)**  
**as of Month Ended September 30, 2021**

<b>Monthly Receipts</b>				<b>Comparisons</b>	
<b>Month</b>	<b>Restated 2019</b>	<b>Restated 2020</b>	<b>2021</b>	<b>Amount</b>	<b>Percent Change</b>
January	\$ 430,635	\$ 449,516	\$ 423,565	\$ (25,951)	-5.77%
February	432,014	453,874	356,633	(97,241)	-21.42%
March	402,640	443,892	389,676	(54,216)	-12.21%
April	429,558	443,272	426,355	(16,918)	-3.82%
May	463,202	437,024	391,324	(45,700)	-10.46%
June	426,381	422,147	380,512	(41,635)	-9.86%
July	421,604	393,430	389,573	(3,857)	-0.98%
August	400,817	524,200	426,169	(98,030)	-18.70%
September	427,274	356,301	347,881	(8,421)	-2.36%
October	424,492	404,529	-		
November	444,039	420,605	-		
December	447,737	410,545	-		
<b>Totals</b>	<b>\$ 5,150,394</b>	<b>\$ 5,159,334</b>	<b>\$ 3,531,687</b>	<b>\$ (391,969)</b>	

<b>Year-to-Date Receipts</b>				<b>Comparisons</b>	
<b>Month</b>	<b>Restated 2019</b>	<b>Restated 2020</b>	<b>2021</b>	<b>Amount</b>	<b>Percent Change</b>
January	\$ 430,635	\$ 449,516	\$ 423,565	\$ (25,951)	-5.77%
February	862,649	903,390	780,198	(123,192)	-13.64%
March	1,265,289	1,347,282	1,169,874	(177,408)	-13.17%
April	1,694,847	1,790,555	1,596,229	(194,326)	-10.85%
May	2,158,050	2,227,579	1,987,553	(240,026)	-10.78%
June	2,584,431	2,649,726	2,368,064	(281,661)	-10.63%
July	3,006,035	3,043,155	2,757,637	(285,518)	-9.38%
August	3,406,852	3,567,355	3,183,806	(383,549)	-10.75%
September	3,834,126	3,923,656	3,531,687	(391,969)	-9.99%
October	4,258,618	4,328,185			
November	4,702,657	4,748,789			
December	5,150,394	5,159,334			
<b>Totals</b>	<b>\$ 5,150,394</b>	<b>\$ 5,159,334</b>			

**2021 CITY OF KENT, OHIO**  
**Comparison of Income Tax Receipts from Kent State University**  
**(Excluding 0.25% Police Facility Receipts)**

**Comparisons of Total Annual Receipts for Previous Ten Years**  
**Restated**

<b>Year</b>	<b>Total Cash Basis Receipts</b>	<b>Percent Change</b>
2011	\$ 4,257,939	1.37%
2012	4,373,568	2.72%
2013	4,585,623	4.85%
2014	4,707,945	2.67%
2015	4,910,519	4.30%
2016	5,042,140	2.68%
2017	5,137,920	1.90%
2018	5,167,455	0.57%
2019	5,150,394	-0.33%
2020	5,159,334	0.17%

**2021 CITY OF KENT, OHIO**  
**Comparison of Income Tax Receipts**  
**Police Facility Dedicated Income Tax Receipts - 1/9 of Total ( 0.25% )**  
**as of Month Ended September 30, 2021**

<b>Monthly Receipts</b>				<b>Comparisons</b>	
<b>Month</b>	<b>Restated 2019</b>	<b>Restated 2020</b>	<b>2021</b>	<b>Amount</b>	<b>Percent Change</b>
January	\$ 175,276	\$ 159,901	\$ 131,347	\$ (28,555)	-17.86%
February	144,975	163,604	159,330	(4,274)	-2.61%
March	143,337	150,398	121,232	(29,166)	-19.39%
April	138,439	148,578	145,626	(2,952)	-1.99%
May	209,674	165,268	187,589	22,321	13.51%
June	159,557	131,953	185,464	53,511	40.55%
July	170,275	146,648	168,557	21,908	14.94%
August	131,059	172,502	137,415	(35,087)	-20.34%
September	141,268	161,088	156,574	(4,514)	-2.80%
October	157,154	137,648	-		
November	145,836	140,831	-		
December	140,073	145,589	-		
<b>Totals</b>	<b>\$ 1,856,921</b>	<b>\$ 1,824,008</b>	<b>\$ 1,393,132</b>	<b>\$ (6,808)</b>	

<b>Year-to-Date Receipts</b>				<b>Comparisons</b>	
<b>Month</b>	<b>Restated 2019</b>	<b>Restated 2020</b>	<b>2021</b>	<b>Amount</b>	<b>Percent Change</b>
January	\$ 175,276	\$ 159,901	\$ 131,347	\$ (28,555)	-17.86%
February	320,251	323,506	290,677	(32,829)	-10.15%
March	463,588	473,903	411,908	(61,995)	-13.08%
April	602,026	622,481	557,534	(64,947)	-10.43%
May	811,700	787,749	745,123	(42,626)	-5.41%
June	971,257	919,702	930,587	10,884	1.18%
July	1,141,532	1,066,351	1,099,143	32,793	3.08%
August	1,272,591	1,238,852	1,236,558	(2,294)	-0.19%
September	1,413,858	1,399,941	1,393,132	(6,808)	-0.49%
October	1,571,012	1,537,589			
November	1,716,848	1,678,420			
December	1,856,921	1,824,008			
<b>Totals</b>	<b>\$ 1,856,921</b>	<b>\$ 1,824,008</b>			

**2021 CITY OF KENT, OHIO**  
**Comparison of Total Income Tax Receipts - Including Police Facility Receipts**  
**as of Month Ended September 30, 2021**

Month	Monthly Receipts			Comparisons	
	Restated 2019	Restated 2020	2021	Amount	Percent Change
January	\$ 1,577,483	\$ 1,439,113	\$ 1,182,119	\$ (256,994)	-17.86%
February	1,304,774	1,472,440	1,433,972	(38,468)	-2.61%
March	1,290,033	1,353,578	1,091,084	(262,494)	-19.39%
April	1,245,947	1,337,200	1,310,631	(26,569)	-1.99%
May	1,887,063	1,487,411	1,688,301	200,890	13.51%
June	1,436,011	1,187,578	1,669,174	481,596	40.55%
July	1,532,476	1,319,835	1,517,010	197,175	14.94%
August	1,179,531	1,552,514	1,236,734	(315,781)	-20.34%
September	1,271,408	1,449,796	1,409,167	(40,629)	-2.80%
October	1,414,386	1,238,832			
November	1,312,520	1,267,479			
December	1,260,661	1,310,298			
Totals	<u>\$ 16,712,293</u>	<u>\$ 16,416,075</u>	<u>\$ 12,538,191</u>	<u>\$ (61,275)</u>	

Month	Year-to-Date Receipts			Comparisons	
	Restated 2019	Restated 2020	2021	Amount	Percent Change
January	\$ 1,577,483	\$ 1,439,113	\$ 1,182,119	\$ (256,994)	-17.86%
February	2,882,257	2,911,553	2,616,092	(295,461)	-10.15%
March	4,172,290	4,265,131	3,707,175	(557,956)	-13.08%
April	5,418,237	5,602,332	5,017,806	(584,525)	-10.43%
May	7,305,300	7,089,743	6,706,107	(383,636)	-5.41%
June	8,741,311	8,277,320	8,375,281	97,960	1.18%
July	10,273,787	9,597,155	9,892,291	295,135	3.08%
August	11,453,318	11,149,670	11,129,024	(20,645)	-0.19%
September	12,724,726	12,599,466	12,538,191	(61,275)	-0.49%
October	14,139,112	13,838,298			
November	15,451,632	15,105,777			
December	16,712,293	16,416,075			
Totals	<u>\$ 16,712,293</u>	<u>\$ 16,416,075</u>			

City of Kent  
**RITA Income Tax Analysis by Month compared to the Prior Year**  
 By Category Collected

Calendar Month	2021 with change from 2020 - Cash Basis				2020 with change from 2019 - Cash Basis							
	Withholding	Change	% Change	Individual	Change	% Change	Net Profit	Change	% Change	Total	Change	% Change
Jan	\$ 1,047,391.21	\$ (163,677.07)	-13.52%	\$ 55,052.81	\$ (10,630.05)	-16.18%	\$ 51,717.42	\$ (83,002.91)	-61.61%	\$ 1,154,161.44	\$ (257,310.03)	-18.23%
Feb	1,179,003.37	(68,297.44)	-5.48%	149,566.82	26,655.25	21.69%	59,884.67	30,358.15	102.82%	1,388,454.86	(11,284.04)	-0.81%
March	1,050,186.96	(152,131.53)	-12.65%	52,430.65	(38,954.46)	-42.63%	(46,111.68)	(77,939.82)	-244.88%	1,056,505.93	(269,025.81)	-20.30%
April	1,036,369.47	(26,012.30)	-2.45%	141,024.52	6,829.65	5.09%	91,095.33	(23,284.13)	-20.36%	1,268,489.32	(42,466.78)	-3.24%
May	1,286,472.74	87,103.22	7.26%	199,007.75	34,980.38	21.33%	174,808.13	93,313.34	114.50%	1,660,288.62	215,396.94	14.91%
June	1,137,541.17	82,531.11	7.82%	276,050.81	191,360.68	225.95%	167,239.97	155,056.99	1272.73%	1,580,831.95	428,948.78	37.24%
July	1,079,334.54	13,683.45	1.28%	267,305.67	160,124.88	149.40%	143,224.55	22,981.59	19.11%	1,489,864.76	196,789.92	15.22%
August	1,077,439.43	36,336.26	3.49%	97,514.29	(187,450.21)	-65.78%	19,399.02	(175,358.09)	-90.04%	1,194,352.74	(326,472.04)	-21.47%
Sept	1,239,125.07	33,386.31	2.77%	111,325.74	20,006.61	21.91%	14,232.33	(31,834.22)	-69.10%	1,364,683.14	21,558.70	1.61%
Oct		(944,356.39)	-100.00%		(157,435.13)	-100.00%		(96,592.96)	-100.00%		(1,198,384.48)	-100.00%
Nov		(1,036,698.75)	-100.00%		(101,350.31)	-100.00%		(90,786.25)	-100.00%		(1,228,835.31)	-100.00%
Dec		(1,191,558.94)	-100.00%		(34,110.05)	-100.00%		(37,524.73)	-100.00%		(1,263,193.72)	-100.00%
	<b>\$ 10,132,863.96</b>	<b>\$ (3,329,692.07)</b>	<b>-24.73%</b>	<b>\$ 1,349,279.06</b>	<b>\$ (89,972.76)</b>	<b>-6.25%</b>	<b>\$ 675,489.74</b>	<b>\$ (314,613.04)</b>	<b>-31.78%</b>	<b>\$ 12,157,632.76</b>	<b>\$ (3,734,277.87)</b>	<b>-23.50%</b>
									Check	<b>\$ 12,157,632.76</b>	<b>\$ (3,734,277.87)</b>	

City of Kent  
**RITA Income Tax Analysis by Month compared to the Prior Year**  
 By Category Collected

Calendar Month	2020 with change from 2019 - Cash Basis				2020 with change from 2019 - Cash Basis							
	Withholding	Change	% Change	Individual	Change	% Change	Net Profit	Change	% Change	Total	Change	% Change
Jan	\$ 1,211,068.28	\$ 61,920.16	5.39%	\$ 65,682.86	\$ (30,285.40)	-31.56%	\$ 134,720.33	\$ (171,023.91)	-55.94%	\$ 1,411,471.47	\$ (139,389.15)	-8.99%
Feb	1,247,300.81	113,607.97	10.02%	122,911.57	(2,352.13)	-1.88%	29,526.52	25,383.37	612.66%	1,399,738.90	136,639.21	10.82%
March	1,202,318.49	97,118.68	8.79%	91,385.11	(29,665.64)	-24.51%	31,828.14	14,619.89	84.96%	1,325,531.74	82,072.93	6.60%
April	1,062,381.77	24,831.97	2.39%	134,194.87	3,536.23	2.71%	114,379.46	63,075.78	122.95%	1,310,956.10	91,443.98	7.50%
May	1,199,369.52	(77,737.25)	-6.09%	164,027.37	(179,534.62)	-52.26%	81,494.79	(126,996.82)	-60.91%	1,444,891.68	(384,268.69)	-21.01%
June	1,055,010.06	(69,589.03)	-6.19%	84,690.13	(115,029.91)	-57.60%	12,182.98	(49,191.45)	-80.15%	1,151,883.17	(233,810.39)	-16.87%
July	1,065,651.09	(119,927.27)	-10.12%	107,180.79	(87,085.09)	-44.83%	120,242.96	(4,053.57)	-3.26%	1,293,074.84	(211,065.93)	-14.09%
August	1,041,103.17	(1,980.07)	-0.19%	284,964.50	243,566.93	588.36%	194,757.11	129,679.72	199.27%	1,520,824.78	371,266.58	32.30%
Sept	1,205,738.76	72,817.41	6.43%	91,319.13	5,588.31	6.52%	46,066.55	26,991.50	141.50%	1,343,124.44	105,397.22	8.52%
Oct	944,356.39	(153,264.70)	-13.96%	157,435.13	12,335.43	8.50%	96,592.96	(40,809.37)	-29.70%	1,198,384.48	(181,738.64)	-13.17%
Nov	1,036,698.75	(97,714.86)	-8.61%	101,350.31	8,200.62	8.80%	90,786.25	49,354.48	119.12%	1,228,835.31	(40,159.76)	-3.16%
Dec	1,191,558.94	39,831.67	3.46%	34,110.05	5,948.77	21.12%	37,524.73	56,612.41	-296.59%	1,263,193.72	102,392.85	8.82%
	<b>\$ 13,462,556.03</b>	<b>\$ (110,085.32)</b>	<b>-0.81%</b>	<b>\$ 1,439,251.82</b>	<b>\$ (164,776.50)</b>	<b>-10.27%</b>	<b>\$ 990,102.78</b>	<b>\$ (26,357.97)</b>	<b>-2.59%</b>	<b>\$ 15,891,910.63</b>	<b>\$ (301,219.79)</b>	<b>-1.86%</b>
									Check	<b>\$ 15,891,910.63</b>	<b>\$ (301,219.79)</b>	

**KENT POLICE DEPARTMENT  
SEPTEMBER 2021**

	SEPTEMBER 2020	SEPTEMBER 2021	TOTAL 2020	TOTAL 2021
<b>CALLS FOR SERVICE</b>	1931	1869	15920	16159
FIRE CALLS	371	486	3136	3609
ARRESTS, TOTAL	110	188	870	1373
JUVENILE ARRESTS	1	13	46	63
O.V.I. ARRESTS	5	13	95	104
TRAFFIC CITATIONS	122	214	1481	1526
PARKING TICKETS	760	868	5990	8068
<b>ACCIDENT REPORTS</b>	65	66	387	381
Property Damage	40	37	205	198
Injury	9	12	64	61
Private Property	11	11	75	66
Hit-Skip	5	5	29	37
OVI Related	0	1	9	15
Pedestrians	0	0	5	4
Fatals	0	0	0	0
<b>U.C.R. STATISTICS</b>				
Homicide	0	0	0	0
Rape	0	0	0	0
Robbery	0	2	5	4
Assault Total	10	19	147	171
Serious		4	1	14
Simple		6	18	133
Burglary	6	4	51	46
Larceny	45	23	277	233
Auto Theft	3	0	13	4
Arson	0	0	1	0
Human Trafficking:Servitude	0	0	0	0
Human Trafficking:Sex Acts	0	0	0	0
<b>TOTAL</b>	<b>64</b>	<b>48</b>	<b>494</b>	<b>458</b>
<b>CRIME CLEARANCES</b>				
Homicide	0	0	0	0
Rape	0	0	0	0
Robbery	0	3	2	20
Assault Total	4	19	118	132
Serious		0	1	7
Simple		4	18	111
Burglary	1	1	14	15
Larceny	3	4	51	38
Auto Theft	0	1	0	2
Arson	0	0	1	0
Human Trafficking:Servitude	0	0	0	0
Human Trafficking:Sex Acts	0	0	0	23
<b>TOTAL</b>	<b>8</b>	<b>28</b>	<b>186</b>	<b>230</b>

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