

ORDINANCE NO. 2024-130

AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR, UPON THE ISSUANCE OF A CERTIFICATE OF AVAILABILITY OF FUNDS, TO PAY CERTAIN PURCHASE ORDERS MADE THAT EXCEED \$3000.00; AND DECLARING AN EMERGENCY.

WHEREAS, the Finance Director is required by ORC 5705.41(D) to certify the availability of funds to pay for goods or services upon all contracts and purchase orders; and,

WHEREAS, if the Certification of the Finance Director is not attached to the contract or purchase order over Three Thousand Dollars and No Cents (\$3,000.00) Council must pass an ordinance allowing for a warrant for payment to be issued upon the Finance Director's certification that at the time of making the contract or order and at the time of the certification there was sufficient funds necessary for the payment of such contract and orders; and,

WHEREAS, the Finance Director has indicated that such a certification described above can be executed.

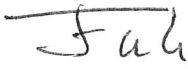
NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

**SECTION 1.** That the Finance Director is authorized to make such warrants as are necessary to pay the due and owing amounts detailed in Exhibit "A", attached hereto and made an integral part hereof.

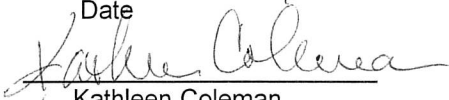
**SECTION 2.** That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formation action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

**SECTION 3.** That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reason manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: December 18, 2024  
Date


  
\_\_\_\_\_  
Jerry T. Fiala  
Mayor and President of Council

EFFECTIVE: December 18, 2024  
Date

ATTEST:   
Kathleen Coleman  
Interim Clerk of Council

I, KATHLEEN COLEMAN, INTERIM CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF ORDINANCE No. 2024-130, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON December 18, 2024.

(SEAL)

  
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KATHLEEN COLEMAN  
INTERIM CLERK OF COUNCIL





# Purchase Order Report

G/L Date Range 09/05/24 - 12/16/24

Sort by Department - Purchase Order Number

Detail Listing

Purchase Order	2024-00002325	G/L Date	10/29/2024	Amount	7,875.00
Description	PD-Wellness Training Sessions	Deliver by Date		Voided	.00
Department	01.102 Safety Department, Police Patrol/Investigation/Adm	Printed Date	10/29/2024	Discounted	.00
Vendor	5253 - Palmieri/Patrick A. Palmieri, PhD, LLC	Completed Date	10/29/2024	Expensed	7,875.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Item 1	Description	Professional Services - PD-Wellness Training Sessions	Status	Complete	Amount	7,875.00
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	7,875.00	Discount	0%	Expensed	7,875.00
					Remaining	.00
					Encumbered	.00

G/L Account  
 124-01-510-118.7340 (Income Tax Safety-Safety Department-  
 Safety Services-Police and Fire Wellness Grant, Professional  
 Services)  
 Project  
 Amount  
 7,875.00

Purchase Order	2024-00002090	G/L Date	09/16/2024	Amount	6,418.02
Description	FD Kcar2 transmission replacement/repair	Deliver by Date		Voided	.00
Department	01.108 Safety Department, Fire Services/Prevention/EMS	Printed Date	09/23/2024	Discounted	.00
Vendor	3157 - Sarchione Ford Inc.	Completed Date	10/29/2024	Expensed	6,418.02
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Item 1	Description	Maint of Equip & Facilities - FD Kcar2 transmission	Status	Complete	Amount	6,418.02
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00

# Purchase Order Report

G/L Date Range 09/05/24 - 12/16/24

Sort by Department - Purchase Order Number  
Detail Listing

Price per Unit	6,418.02	Discount	0%	Expensed	6,418.02	Amount	7,400.00
				Remaining	.00		
				Encumbered	.00		
				Project			
				G/L Account			
				128-01-510-108.7350 (Fire & EMS-Safety Department-Safety Services-Fire Services.Maint of Equip & Facilities)			

Purchase Order	2024-00002218	G/L Date	10/07/2024	Amount	7,400.00
Description	FD wellness training sessions	Deliver by Date		Voided	.00
Department	01.108 Safety Department,Fire Services/Prevention/EMS	Printed Date	10/07/2024	Discourted	.00
Vendor	5253 - Palmieri/Patrick A. Palmieri, PhD, LLC	Completed Date		Expensed	7,400.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Open			Encumbered	.00

Item 1	Description	Quantity	Professional Services - FD wellness training sessions	Status	Open	Amount	7,400.00
	U/M	1.0000		Vendor Part Number		Noted	.00
	Each			Contract Number		Discourted	.00
	Price per Unit	7,400.00		Discount	0%	Expensed	7,400.00
						Remaining	.00
						Encumbered	.00
				Project			
				G/L Account			
				128-01-510-118.7340 (Fire & EMS-Safety Department-Safety Services-Police and Fire Wellness Grant,Professional Services)			
				Amount			
				7,400.00			

Purchase Order	2024-00002514	G/L Date	12/05/2024	Amount	10,943.10
Description	FD recruitment grant program fee	Deliver by Date		Voided	.00





# Purchase Order Report

G/L Date Range 09/05/24 - 12/16/24

Sort by Department - Purchase Order Number  
Detail Listing

Department	01.108 Safety Department, Fire Services/Prevention/EMS	Printed Date	12/05/2024	Discounted	.00
Vendor	5421 - All-Star Talent, Inc.	Completed Date		Expensed	.00
Type	Then/Now	Expiration Date		Remaining	10,943.10
Status	Open			Encumbered	10,943.10

Item 1	Description	Professional Services - FD recruitment grant program	Status	Open	Amount
Quantity	1,0000		Vendor Part Number	Voided	.00
U/M	Each		Contract Number	Discounted	.00
Price per Unit	10,943.10		Discount	Expensed	.00
				Remaining	10,943.10
				Encumbered	10,943.10

G/L Account  
128-01-510-118-7340 (Fire & EMS-Safety Department-Safety Services-Police and Fire Wellness Grant:Professional Services)

Project

Amount  
10,943.10

Purchase Order	2024-00002490	G/L Date	12/03/2024	Amount	4,750.00
Description	HD- PRX Vouchers (HEAL Grant)	Deliver by Date	12/03/2024	Voided	.00
Department	02.202 Board of Health, Sanitation & Inspections	Printed Date	12/03/2024	Discounted	.00
Vendor	2201 - Haymaker Farmers Market Inc.	Completed Date	12/04/2024	Expensed	4,750.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Item 1	Description	Operating Materials - PRX Vouchers	Status	Complete	Amount
Quantity	1,0000		Vendor Part Number	Voided	.00
U/M	Each		Contract Number	Discounted	.00
Price per Unit	4,750.00		Discount	Expensed	4,750.00
				Remaining	.00
				Encumbered	.00



# Purchase Order Report

G/L Date Range 09/05/24 - 12/16/24  
 Sort by Department - Purchase Order Number  
 Detail Listing

G/L Account  
 Project  
 001-02-520-207.7420 (General Government-Health Department-  
 Public Health & Welfare-Other Health Grants,Operating Materials)  
 Amount  
 4,750.00

Department	Purchase Order	Description	Vendor	Type	Status	G/L Date	Deliver by Date	Printed Date	Completed Date	Expiration Date	Amount	Voided	Discounted	Expensed	Remaining	Encumbered
03.530 Park & Recreation Board, Park Services	2024-00002056	Truck Repair	03.530 Park & Recreation Board, Park Services	5260 - Evolve Auto LLC	Then/Now	Complete	09/10/2024	09/10/2024	11/22/2024		4,882.98	.00	.00	4,882.98	.00	.00

Item 1	Description	Quantity	U/M	Price per Unit	Maint of Equip & Facilities - Truck Repair	Status	Vendor Part Number	Contract Number	Discount	Amount	Voided	Discounted	Expensed	Remaining	Encumbered
		1.0000	Each	4,882.98	Complete				0%	4,882.98	.00	.00	4,882.98	.00	.00

G/L Account  
 Project  
 106-03-530-301.7350 (Recreation-Parks & Rec-Parks &  
 Recreation-Recreation Programs,Maint of Equip & Facilities)  
 Amount  
 4,882.98

Purchase Order	Description	Department	Vendor	Type	Status	G/L Date	Deliver by Date	Printed Date	Completed Date	Expiration Date	Amount	Voided	Discounted	Expensed	Remaining	Encumbered
2024-00002508	KPR BBall jersey shorts 2024	03.530 Park & Recreation Board, Park Services	4811 - Cavaliers Holdings LLC/Rocket Mortgage	Then/Now	Complete	12/04/2024	12/04/2024	12/04/2024	12/04/2024		5,565.00	.00	.00	5,565.00	.00	.00

# Purchase Order Report

G/L Date Range 09/05/24 - 12/16/24

Sort by Department - Purchase Order Number  
Detail Listing

Item 1	Description	Operating Materials - KPR Bball jersey shorts 2024	Status	Complete	Amount
	Quantity	1,0000	Vendor Part Number	Voided	5,565.00
	U/M	Each	Contract Number	Discourted	.00
	Price per Unit	5,565.00	Discount	Expensed	.00
				Remainng	5,565.00
				Encumbered	.00
	G/L Account				Amount
	106-03-530-301.7420 (Recreation-Parks & Rec-Parks & Recreation-Recreation Programs Operating Materials)				5,565.00

Purchase Order	2024-00002226	G/L Date	10/08/2024	Amount	89,950.00
Description	CHIP RLF - 554 BOWMAN REHAB	Deliver by Date		Voided	.00
Department	04-402 Community Development Department,Zoning & Building	Printed Date	10/09/2024	Discourted	.00
Vendor	4387 - Ellsworth/Catastrophe Response Team LLC, Tim	Completed Date		Expensed	78,705.00
Type	Then/Now	Expiration Date		Remainng	11,245.00
Status	Open			Encumbered	11,245.00

Item 1	Description	Program Income Expense - CHIP RLF - 554 BOWMAN	Status	Open	Amount
	Quantity	1,0000	Vendor Part Number	Voided	89,950.00
	U/M	Each	Contract Number	Discourted	.00
	Price per Unit	89,950.00	Discount	Expensed	78,705.00
				Remainng	11,245.00
				Encumbered	11,245.00
	G/L Account				Amount
	136-04-540-413.7992 (CHIP-Community Development-Community Development-CHIP Grant,Program Income Expend)				89,950.00

Purchase Order	2024-00002430	G/L Date	11/19/2024	Amount	3,148.31
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# Purchase Order Report

G/L Date Range 09/05/24 - 12/16/24

Sort by Department - Purchase Order Number  
Detail Listing

Description	WRF: Repair of water line in service building.	Deliver by Date	Printed Date	11/25/2024	Voided	.00
Department	05.503 Public Services Department,Water Reclamation Plant		Completed Date	11/25/2024	Discounted	.00
Vendor	1290 - Kline & Kavali Mechanical		Expiration Date		Expensed	3,148.31
Type	Then/Now				Remaining	.00
Status	Complete				Encumbered	.00

Item 1	Description	Maint of Equip & Facilities	Status	Complete	Amount	3,148.31
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	3,148.31	Discount	0%	Expensed	3,148.31
					Remaining	.00
					Encumbered	.00

G/L Account  
202-05-550-503.7350 (Sewer-Service Department-Basic Utility Services-Water Reclamation Plant:Maint of Equip & Facilities)

Project  
Amount  
3,148.31

Purchase Order	2024-00002089	G/L Date	09/16/2024	Amount	6,810.00
Description	CM256 Repair	Deliver by Date		Voided	.00
Department	05.560 Public Services Department,Central Maintenance Division	Printed Date	09/24/2024	Discounted	.00
Vendor	1169 - Cenweld Corp	Completed Date	12/02/2024	Expensed	6,810.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Item 1	Description	Maint of Equip & Facilities	Status	Complete	Amount	6,810.00
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	6,810.00	Discount	0%	Expensed	6,810.00
					Remaining	.00
					Encumbered	.00

# Purchase Order Report

G/L Date Range 09/05/24 - 12/16/24

Sort by Department - Purchase Order Number  
Detail Listing

G/L Account  
201-05-550-605.7350 (Water-Service Department-Basic Utility  
Services-Central Maintenance Distribution, Maint of Equip &  
Facilities)

Project

Amount

6,810.00

Purchase Order	2024-00002092	G/L Date	09/16/2024	Amount	3,000.00
Description	CM Ingots	Deliver by Date		Voided	.00
Department	05.560 Public Services Department, Central Maintenance Division	Printed Date	09/24/2024	Discounted	.00
Vendor	5373 - Don't Use/OK Brugmann JR LLC	Completed Date		Expensed	2,826.00
Type	Then/Now	Expiration Date		Remaining	174.00
Status	Open			Encumbered	174.00

Item 1	Description	Operating Materials	Status	Amount
	Quantity	1.0000	Vendor Part Number	3,000.00
	U/M	Each	Contract Number	Discounted
	Price per Unit	3,000.00	Discount	Expensed
				Remaining
				Encumbered

G/L Account  
102-05-560-601.7420 (SCMR-Service Department-Central  
Maintenance-Transportation - Central Maint..Operating Materials)

Project

Amount

3,000.00

Purchase Order	2024-00002230	G/L Date	10/08/2024	Amount	13,000.00
Description	CM Downtown Lots	Deliver by Date		Voided	.00
Department	05.560 Public Services Department, Central Maintenance Division	Printed Date	10/21/2024	Discounted	.00
Vendor	2809 - Cardinal Asphalt Co. Inc.	Completed Date	12/02/2024	Expensed	13,000.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

# Purchase Order Report

G/L Date Range 09/05/24 - 12/16/24

Sort by Department - Purchase Order Number  
Detail Listing

Item 1	Description	Misc Contractual	Quantity	U/M	Price per Unit	Status	Vendor Part Number	Contract Number	Discount	Amount	Voided	Discourtd	Expensed	Remaining	Encumbered
			1.0000	Each	13,000.00	Complete			0%	13,000.00	.00	.00	13,000.00	.00	.00

G/L Account  
205-05-550-605.7390 (Solid Waste (Recycling)-Service Department-Basic Utility Services-Central Maintenance Distribution, Misc: Contractual)

Project  
Amount  
13,000.00

Purchase Order	Description	Department	Vendor	Type	Status	G/L Date	Deliver by Date	Printed Date	Completed Date	Expiration Date	Amount	Voided	Discourtd	Expensed	Remaining	Encumbered
2024-00002372	CM Concrete Floor Repairs	05.560 Public Services Department, Central Maintenance Division	1667 - Stamm Contracting Co. Inc.	Then/Now	Complete	11/06/2024		11/25/2024	12/03/2024		3,912.00	.00	.00	3,912.00	.00	.00

Item 1	Description	Equipment >\$2500	Quantity	U/M	Price per Unit	Status	Vendor Part Number	Contract Number	Discount	Amount	Voided	Discourtd	Expensed	Remaining	Encumbered
			1.0000	Each	3,912.00	Complete			0%	3,912.00	.00	.00	3,912.00	.00	.00

G/L Account  
301-05-560-604.7630 (Capital Improvements-Service Department 2023CMD009 (Concrete Floor Repair) Central Maintenance-Capital Projects, Equipment >\$2500)

Project  
Amount  
3,912.00





# Purchase Order Report

G/L Date Range 09/05/24 - 12/16/24  
 Sort by Department - Purchase Order Number  
 Detail Listing

Purchase Order	2024-00002488	G/L Date	12/03/2024	Amount	3,797.20
Description	CM AWP Safety Services	Deliver by Date		Voided	.00
Department	05.560 Public Services Department,Central Maintenance Division	Printed Date	12/03/2024	Discounted	.00
Vendor	4248 - Hometown Bank	Completed Date		Expensed	.00
Type	Then/Now	Expiration Date		Remaining	3,797.20
Status	Open			Encumbered	3,797.20

Item 1	Description	Professional Services	Status	Open	Amount	3,797.20
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	3,797.20	Discount	0%	Expensed	.00
					Remaining	3,797.20
					Encumbered	3,797.20

G/L Account  
 102-05-560-601.7340 (SCMR-Service Department-Central  
 Maintenance-Transportation - Central Maint..Professional  
 Services)

Project

Amount  
 3,797.20

Purchase Order	2024-00002577	G/L Date	12/11/2024	Amount	5,578.86
Description	CM Leaf Truck Parts	Deliver by Date		Voided	.00
Department	05.560 Public Services Department,Central Maintenance Division	Printed Date	12/12/2024	Discounted	.00
Vendor	4844 - Best Equipment Co., Inc.	Completed Date		Expensed	5,578.86
Type	Then/Now	Expiration Date		Remaining	.00
Status	Open			Encumbered	.00

Item 1	Description	Operating Materials	Status	Open	Amount	5,578.86
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	5,578.86	Discount	0%	Expensed	5,578.86



# Purchase Order Report

G/L Date Range 09/05/24 - 12/16/24

Sort by Department - Purchase Order Number  
Detail Listing

G/L Account  
202-05-550-605.7420 (Sewer-Service Department-Basic Utility  
Services-Central Maintenance Distribution, Operating Materials)

Project

Amount  
5,578.86

Remaining .00  
Encumbered .00

Department	06 Law Department	G/L Date	10/01/2024	Amount	5,000.00
Purchase Order	2024-00002196	Deliver by Date		Voided	.00
Description	LD - Professional Services	Printed Date	10/22/2024	Discourted	.00
Department	06 Law Department	Completed Date		Expensed	5,000.00
Vendor	4897 - Lohan, Angela F.	Expiration Date		Remaining	.00
Type	Then/Now			Encumbered	.00
Status	Open				

Item 1	Description	Professional Services - LD - Professional Services	Status	Open	Amount	5,000.00
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discourted	.00
	Price per Unit	5,000.00	Discount	0%	Expensed	5,000.00
					Remaining	.00
					Encumbered	.00

G/L Account  
001-06-570-707.7340 (General Government-Law Department-  
General Government-Law, Professional Services)

Project

Amount  
5,000.00

Purchase Order	2024-00002086	G/L Date	09/16/2024	Amount	18,865.00
Description	Finance- Parking Fines for Aug 2024	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	09/16/2024	Discourted	.00

# Purchase Order Report

G/L Date Range 09/05/24 - 12/16/24

Sort by Department - Purchase Order Number  
Detail Listing

Vendor Type	Then/Now	Completed Date	Expiration Date	Expensed Remaining Encumbered	1495 - Portage County Municipal Court	09/19/2024	18,865.00	.00	.00
Item 1	Description	Trust and Agency	Status	Amount	18,865.00	Complete	18,865.00	.00	.00
	Quantity	1.0000	Vendor Part Number	Voided	.00				
	U/M	Each	Contract Number	Discounted	.00				
	Price per Unit	18,865.00	Discount	Expensed	18,865.00	0%	18,865.00	.00	.00
				Remaining	.00				
				Encumbered	.00				
G/L Account									
Project									
804-07-580-908.7710 (T&A Escrow-Budget & Finance-Non Programs-Trust and Agency Other-Refunds)									
Amount									
18,865.00									
Purchase Order	2024-00002201	G/L Date	10/02/2024	Amount	147,483.97	147,483.97			
Description	2023 Valuations	Deliver by Date		Voided	.00	.00			
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	10/02/2024	Discounted	.00	.00			
Vendor	1669 - Standing Rock Cemetery	Completed Date	10/02/2024	Expensed	147,483.97	147,483.97			
Type	Then/Now	Expiration Date		Remaining	.00	.00			
Status	Complete			Encumbered	.00	.00			
Item 1	Description	Millage	Status	Amount	147,483.97	147,483.97			
	Quantity	1.0000	Vendor Part Number	Voided	.00	.00			
	U/M	Each	Contract Number	Discounted	.00	.00			
	Price per Unit	147,483.97	Discount	Expensed	147,483.97	147,483.97			
				Remaining	.00	.00			
				Encumbered	.00	.00			
G/L Account									
Project									
Amount									
147,483.97									

# Purchase Order Report

G/L Date Range 09/05/24 - 12/16/24  
 Sort by Department - Purchase Order Number  
 Detail Listing

001-11-570-718.7490 (General Government-Misc & Sundry-  
 General Government-Standing Rock Cemetery, Millage)

147,483.97

Purchase Order	2024-00002219	G/L Date	10/07/2024	Amount	10,482.40
Description	FIN- Aug 2024 First Health Access Fees	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department, Financial Admin.	Printed Date	10/07/2024	Discourted	.00
Vendor	4111 - Apex Benefits Services LLC	Completed Date		Expensed	10,482.40
Type	Then/Now	Expiration Date		Remaining	.00
Status	Open			Encumbered	.00

Item 1	Description	Insurance & Bonding	Status	Amount	10,482.40
	Quantity	1.0000	Vendor Part Number	Voided	.00
	U/M	Each	Contract Number	Discourted	.00
	Price per Unit	10,482.40	Discount	Expensed	10,482.40
				Remaining	.00
				Encumbered	.00

G/L Account  
 807-07-580-905.7360 (Ee Insurance-Budget & Finance-Non  
 Programs-Insurance Deposits, Insurance & Bonding)

Project

Amount

10,482.40

Purchase Order	2024-00002279	G/L Date	10/21/2024	Amount	15,755.00
Description	Parking Gines for Sept 2024	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department, Financial Admin.	Printed Date	10/21/2024	Discourted	.00
Vendor	1495 - Portage County Municipal Court	Completed Date	10/24/2024	Expensed	15,755.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Item 1	Description	Trust and Agency	Status	Amount	15,755.00
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# Purchase Order Report

G/L Date Range 09/05/24 - 12/16/24

Sort by Department - Purchase Order Number

Detail Listing

Quantity	1.0000	Vendor Part Number	Voided	.00
U/M	Each	Contract Number	Discounted	.00
Price per Unit	15,755.00	Discount	Expensed	15,755.00
			Remaining	.00
			Encumbered	.00
G/L Account				
804-07-580-908.7710 (T&A Escrow-Budget & Finance-Non				
Programs-Trust and Agency Other: Refunds)				
Project				
Amount				
15,755.00				
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Purchase Order	2024-00002397	G/L Date	11/13/2024	Amount
Description	Parking Fines for Oct 2024	Deliver by Date	11/13/2024	Voided
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	11/13/2024	Discounted
Vendor	1495 - Portage County Municipal Court	Completed Date	11/21/2024	Expensed
Type	Then/Now	Expiration Date		Remaining
Status	Complete			Encumbered
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Item 1	Description	Status	Complete	Amount
	Quantity	Vendor Part Number	Voided	17,695.00
	U/M	Contract Number	Discounted	.00
	Price per Unit	Discount	Expensed	17,695.00
			Remaining	.00
			Encumbered	.00
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G/L Account				
804-07-580-908.7710 (T&A Escrow-Budget & Finance-Non				
Programs-Trust and Agency Other: Refunds)				
Project				
Amount				
17,695.00				
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Purchase Order	2024-00002478	G/L Date	11/27/2024	Amount
-----				
Amount				
3,168.00				

# Purchase Order Report

G/L Date Range 09/05/24 - 12/16/24

Sort by Department - Purchase Order Number  
Detail Listing

Description	IT - Warranty Renewal - Dell SCV3020	Deliver by Date	Printed Date	11/27/2024	Voided	.00
Department	07.708 Budget & Finance Department, Financial Admin.	Printed Date	12/03/2024	Completed Date	Discounted	.00
Vendor	2264 - Dell Inc.	Expiration Date		Contract Number	Expensed	3,168.00
Type	Then/Now				Remaining	.00
Status	Complete				Encumbered	.00

Item 1	Description	Maint of Equip & Facilities	Status	Complete	Amount	3,168.00
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	3,168.00	Discount	0%	Expensed	3,168.00
					Remaining	.00
					Encumbered	.00

G/L Account  
Project  
001-09-570-728.7350 (General Government-City Manager-  
General Government-Information Technology.Maint of Equip &  
Facilities)  
Amount  
3,168.00

Purchase Order	2024-00002549	G/L Date	12/09/2024	Amount	17,492.42
Description	FIN - July 2024 & Oct 2024 First Health Access Fees	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department, Financial Admin.	Printed Date	12/09/2024	Discounted	.00
Vendor	4111 - Apex Benefits Services LLC	Completed Date	12/12/2024	Expensed	17,492.42
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Item 1	Description	Insurance & Bonding - July 2024 health Access Fees	Status	Complete	Amount	2,022.02
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	2,022.02	Discount	0%	Expensed	2,022.02
					Remaining	.00
					Encumbered	.00

# Purchase Order Report

G/L Date Range 09/05/24 - 12/16/24

Sort by Department - Purchase Order Number  
Detail Listing

G/L Account		Project	Amount
807-07-580-905.7360 (Ee Insurance-Budget & Finance-Non Programs-Insurance Deposits,Insurance & Bonding)			2,022.02
Item 2	Description	Vendor Part Number	Amount
	Quantity	Contract Number	Voided
	U/M		Discounted
	Price per Unit	Discount	Expensed
			Remaining
			Encumbered
G/L Account		Project	Amount
807-07-580-905.7360 (Ee Insurance-Budget & Finance-Non Programs-Insurance Deposits,Insurance & Bonding)			15,470.40

Purchase Order	2024-00002579	G/L Date	12/11/2024	Amount	12,950.00
Description	FIN - Parking Fines for Nov 2024	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	12/11/2024	Discounted	.00
Vendor	1495 - Portage County Municipal Court	Completed Date		Expensed	.00
Type	Then/Now	Expiration Date		Remaining	12,950.00
Status	Open			Encumbered	12,950.00
Item 1	Description	Status	Open	Amount	12,950.00
	Quantity	Vendor Part Number		Voided	.00
	U/M	Contract Number		Discounted	.00
	Price per Unit	Discount	0%	Expensed	.00
				Remaining	12,950.00
				Encumbered	12,950.00
G/L Account		Project	Amount		



