



CITY OF KENT, OHIO

DEPARTMENT OF LAW

TO: KENT CITY COUNCIL, MAYOR & CITY MANAGER
FROM: JAMES R. SILVER, LAW DIRECTOR *JRS*
DATE: MAY 28, 2014
RE: CITY TAX CODE AMENDMENTS

There are several changes to the City Income Tax being recommended by Dave Coffee, which are part house keeping and part changes for a more practical implementation of the tax code.

The change to Section 181.07 has been suggested by RITA to reflect concurrence of due dates for income taxes for the City, the State and the IRS. It is a housekeeping type of change.

The revisions to Section 181.13 remove a conflict between old Sections 181.13(b) and 181.13(c), which is also housekeeping.

The remaining changes clarify the role of the Tax Commissioner in imposing penalties, and cap the penalties at 100% of the tax due. Currently there are no caps for penalties. It seems absurd to charge more in penalties than is actually due in taxes.

The change to old Section 181.13(e) also gives the Tax Commissioner some discretion when imposing penalties, based upon the criteria already set out in Section 181.13(e). Section 181.15 changes clarify that corporate offices are also responsible "persons" for purposes of filing income tax returns.

Staff recommends making the suggested changes, using the emergency clause to put the changes into effect as soon as possible.

181.07. RETURN AND PAYMENT OF TAX.

- (a) Every natural person of age eighteen or older and every other person who resides, works or operates a business in whole or in part, for any part of a tax year, within the City, shall, whether or not a tax is due thereon and regardless of whether such person is subject to income tax withholding, make and file a return on or before ~~April 30~~ **MARCH 15** of the year following the effective date of this chapter, and on or before ~~April 30~~ **MARCH 15** of each year thereafter. When the return is made for a fiscal year or other period different from the calendar year, the return shall be filed within four months from the end of such fiscal year or period.
- (b) The return shall be filed with the Commissioner on a form or forms furnished by or obtainable, upon request, from such Commissioner setting forth:
- (1) The aggregate amounts of salaries, wages, commissions and other compensation paid and gross income from business, profession or other activity, less allowable expenses incurred in the acquisition of such gross income earned during the preceding year and subject to such tax;
 - (2) The amount of the tax imposed by this chapter on such earnings and profits; and
 - (3) Such other pertinent statements, information returns or other information as the Commissioner may require.
- (c) The Commissioner may extend the time for filing of the annual return upon the request of the filer for a period not to exceed six months, or one month beyond any extension requested of or granted by the Internal Revenue Service for the filing of the Federal income tax return. The Commissioner may require a tentative return accompanied by payment of the amount of tax shown to be due thereon by the date the return is normally due. No penalty shall be assessed in those cases in which the return is filed and the final tax paid within the period as extended.
- (d)
- (1) The person making a return, shall at the time of the filing thereof, pay to the Commissioner the amount of tax shown as due thereon; provided, however, that where any portion of the tax so due shall have been deducted at the source pursuant to the provisions of Section 181.09, or where any portion of such tax shall have been paid by the taxpayer pursuant to the provisions of Section 181.10, or where an income tax has been paid to another municipality, credit for the amount so paid in accordance with and pursuant to Sections 181.09, 181.10 and 181.18, shall be deducted from the amount shown to be due and only the balance, if any, shall be due and payable at the time of filing the return.
 - (2) A person who has overpaid the amount of tax to which the City is entitled under the provisions of this chapter may have such overpayment applied against any subsequent liability hereunder or, at his or her election indicated on the return, such overpayment (or part thereof) shall be refunded, provided that no additional taxes or refunds of less than one dollar (\$1.00) shall be collected or refunded. (Ord. 1983-127. Passed 10-5-83.)

- (b) The Commissioner is hereby authorized to order any person presumed to have knowledge of the facts to appear before him or her and may examine such person under oath concerning any income which was or should have been returned for taxation or any transaction tending to affect such income and for this purpose may compel the production of books, papers, records and Federal income tax returns and the attendance of all persons before him or her, whether as parties or witnesses, whenever he or she believes such persons have knowledge of such income or information pertinent to such inquiry.
- (c) The refusal to produce books, papers, records and Federal income tax returns, or the refusal to submit to such examination by any employer or person subject or presumed to be subject to the tax by any officer, agent or employee of a person subject to the tax or required to withhold tax or the failure of any person to comply with the provisions of this section or with any order or subpoena of the Commissioner authorized hereby shall be deemed a violation of this chapter, punishable as provided in Section 181.99.
- (d) Any information gained as the result of any returns investigations, hearings or verifications required or authorized by this chapter shall be confidential, except for official purposes, or except in accordance with proper judicial order. No person shall divulge such information in violation of this chapter.
- (e) Every taxpayer shall retain all records necessary to compute his or her tax liability for a period of three years from the date his or her return is filed, or the withholding taxes are paid. (Ord. 1964-122. Passed 12-30-64.)

181.13. INTEREST AND PENALTIES.

- (a) All taxes, **INCLUDING ESTIMATED TAXES**, imposed and all moneys withheld or required to be withheld by employers under the provisions of this chapter and remaining unpaid after they become due shall bear interest at the rate of one percent (1%) per month or fraction thereof.
- (b) ~~In addition to interest as provided in subsection (a) hereof, the following penalties based on the unpaid tax are hereby imposed for failure to pay taxes when due or to remit taxes withheld from employees when due:~~

~~If paid within the following period of — The penalty, calculated as a percentage
time from due date (months) — of the amount of taxes due is (%)~~

Less than 1	5
More than 1 but less than 2	10
More than 2 but less than 3	15
More than 3 but less than 4	20
More than 4 but less than 5	25

- (e) (b) ~~In addition to the penalties provided in subsection (b) hereof,~~ The following penalties are hereby imposed:
- (1) For failure to file timely a final return with tax owing, twenty five dollars (\$25.00); for failure to file timely a final return with no tax owing within two months of the due date of the final return, fifteen dollars (\$15.00); and
 - (2) For failure to file a good faith declaration of estimated tax for a taxable year, fifteen percent (15%) of the tax owed on the final return and for failure to pay total estimated tax within 13 months of the beginning of the taxable year for which a good faith declaration of estimated tax was filed, fifteen percent (15%) of the balance of the estimated tax then owing. (Ord. 2000-60. Passed 7-12-00)
- (d) (c) A penalty shall not be assessed on an additional tax assessment made by the Commissioner when a return has been filed in good faith and the tax paid thereon within the time prescribed by the Commissioner; and provided further, that, in the absence of fraud, neither penalty nor interest shall be assessed on any additional tax assessment resulting from a Federal audit, provided that an amended return is filed and the additional tax is paid within three months after final determination of the Federal tax liability. (Ord. 2000-60. Passed 7-12-00)
- (e) (d) In addition to the situations described in subsection (d) (c) hereof, **"UPON THE RECOMMENDATION OF THE CITY BUDGET & FINANCE DIRECTOR AND APPROVAL OF THE CITY MANAGER,"** the Commissioner shall ~~shall~~ **MAY** abate the interest and penalties otherwise imposed by this section in the following instances:
- (1) When the taxpayer has exercised ordinary prudence in the selection of a competent and reputable tax preparer, but such preparer has been negligent in preparing or filing the tax return;
 - (2) When the taxpayer has relied upon the written advice of a competent and reputable tax preparer, which advice is wrong;
 - (3) When the taxpayer has relied upon the written or oral advice of the Commissioner or an employee of the Commissioner and such advice is wrong;
 - (4) If the taxpayer is physically or mentally ill to such an extent as to render such taxpayer incapable of competently signing and participating in the preparation of the taxpayer's return; or
 - (5) If the taxpayer is separated from the taxpayer's spouse and has relied upon the spouse to file a return in cases where such spouse has filed returns previously on behalf of the taxpayer.

- ~~(e)~~ (e) In addition to interest as provided in subsection (a) hereof, a penalty based on the unpaid tax is hereby imposed for failure to pay taxes withheld from employees: ten percent (10%) per month or fraction thereof, **UP TO A MAXIMUM PENALTY EQUAL TO THE TOTAL UNPAID TAXES AND OWING.**
- Any person required to withhold the tax who knowingly fails to withhold such tax or pay over such tax or knowingly attempts in any manner to evade or defeat such tax or the payment thereof shall, in addition to other penalties provided by law, be liable to a penalty equal to the total amount of the tax evaded, or not withheld, or not paid over. No other penalty under this section shall be applied to any offense to which this penalty is applied.
- ~~(g)~~ (f) Interest but no penalty will be assessed where an extension has been granted by the Commissioner and the final tax paid within the period as extended.
- ~~(h)~~ (g) In every situation described in this section the burden of proof shall rest on the taxpayer who may appeal the decision of the Commissioner to the Board of Review. (Ord. 1986-73. Passed 10-1-86.)

181.14. COLLECTION OF UNPAID TAXES AND REFUNDS OF OVERPAYMENTS.

- (a) All taxes imposed by this chapter shall be collectible, together with any interest and penalties thereon, by suit, as other debts of like amount are recoverable. Except in the case of fraud, omission of twenty-five percent or more of income subject to this tax, or failure to file a return, an additional assessment shall not be made after three years from the time the return was due or filed, whichever is later. However, in those cases in which the Commissioner of Internal Revenue and the taxpayer have executed a waiver of the Federal statute of limitations, the period within which an additional assessment may be made by the Commissioner shall be one year from the time of the final determination of the Federal tax liability.
- (b) Taxes erroneously paid shall not be refunded unless a claim for refund is made within three years from the date on which such payment was made or the return was due, or within three months after final determination of the Federal tax liability, whichever is later .
- (c) Additional amounts of less than one dollar (\$1.00) shall not be collected or refunded. 1964-122. Passed 12-30-64.)

181.15. PROHIBITIONS.

- (a) Any person, **INCLUDING CORPORATE OFFICERS AND/OR BUSINESS ENTITY**, who:
- (1) Fails, neglects or refuses to make any return or declaration required by this chapter; or
 - (2) Makes any incomplete, false or fraudulent return; or
 - (3) Fails, neglects or refuses to pay the tax, penalties or interest imposed by this chapter; or
 - (4) Fails, neglects or refuses to withhold the tax from his or her employees or remit such withholdings to the Commissioner; or
 - (5) Refuses to permit the Commissioner or any duly authorized agent or employee to examine his or her books, records, papers and Federal Income Tax returns relating to the income or net profits of a taxpayer; or
 - (6) Fails to appear before the Commissioner and to produce his or her books, records, papers or Federal Income Tax returns relating to the income or net profits of a taxpayer upon order or subpoena of the Commissioner; or
 - (7) Refuses to disclose to the Commissioner any information with respect to the income or net profits of a taxpayer; or
 - (8) Fails to comply with the provisions of this chapter or any order or subpoena of the Commissioner authorized hereby; or
 - (9) Gives to an employer false information as to his or her true name, correct social security number and residence address, or fails to promptly notify an employer of any change in residence address and date thereof; or
 - (10) Fails to use ordinary diligence in maintaining proper records of employees' residence addresses, total wages paid and the City tax withheld, or knowingly gives the Commissioner false information; or
 - (11) Evades or attempts to evade in any manner the payment of the whole or any part of the tax, penalties or interest imposed by this chapter; shall be punished as provided in Section 181.99(b).
- (b) All prosecutions under this section shall be commenced within three years from the time of the offense complained of, except that in the case of failure to file a return or in the case of filing a false or fraudulent return, prosecution shall be commenced within six years from the date the return was due or the date the false or fraudulent return was filed or tax due whichever is later.
- (c) The failure of any employer or taxpayer or person to receive or procure a return, declaration or other required form shall not excuse him or her from making any information return, return or declaration, from filing such form, or from paying the tax. word. 1969-133. Passed 11-21-69.)



CITY OF KENT, OHIO

DEPARTMENT OF LAW

TO: CITY COUNCIL, MAYOR & CITY MANAGER
FROM: JAMES R. SILVER *JRS/sl*
DATE: MAY 30, 2014
RE: CONTRACT WITH DAVE SOMMERS & ASSOCIATES

Gene Roberts and I, in consultation with attorney Stan Dobrowski in Columbus have reached agreement on contract language for hiring Dave Sommers & Associates to design and supervise construction of the new police facility. As the document is over eighty (80) pages long, it is not feasible to attach it to this newsletter.

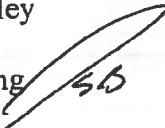
Should you want a copy, we can email one. Or, if you would like to sit down and go over the contract, please call me and we can schedule a time to do so.

We recommend adoption of this Agreement.

CITY OF KENT
DEPARTMENT OF PUBLIC SERVICE
DIVISION OF ENGINEERING

MEMO

TO: Dave Ruller
Linda Copley

FROM: Jim Bowling 

DATE: May 29, 2014

RE: Council Agenda Request for OPWC Pre-application

The Engineering Division is requesting council time to seek approval to submit an application and to execute the subsequent agreement with the Ohio Public Works Commission (OPWC), if successful, for the following project:

Rockwell/Whittier/Woodard Street Rehabilitation Project – This project will generally include curb repairs, sidewalk repairs, drive apron repairs, milling and resurfacing of the following streets:

- Rockwell Street from Woodard Avenue to N. Mantua Street
- Whittier Drive from Park Avenue to Woodard Avenue
- Woodard Avenue from Park Avenue to Fairchild Avenue

The total cost of the project is estimated at \$700,000 and we are requesting \$310,000 in grant funds and \$50,000 in no interest loans from OPWC. The local matching funds for the project are currently included in the capital plan as part of the annual street and sidewalk program.

C: Gene Roberts, Service Director
Pat Homan, Engineering Technician
Suzanne Robertson
file



CITY OF KENT, OHIO

DEPARTMENT OF FINANCE

To: Dave Ruller, City Manager
From: David A. Coffee, Director of Budget and Finance
Date: May 29, 2014
Re: FY2014 Appropriation Amendments, Transfers, and Advances

The following appropriation amendments are hereby requested:

Fund 001 – General

Increase \$ 25,130 Community Dev. - Public Parking / Other (O&M) – Addt'l funding to pay City share of 2013 Operating Deficit to PARTA per terms of Lease Agreement on Kent Central Gateway Parking Deck.

Fund 202 – Sewer

Increase \$ 25,000 SVC-Capital Facilities / Capital - Addt'l funding for emergency repairs to College Towers Lift Station project per G. Roberts 4/15/2014 memo.

Fund 301 – Capital

Decrease \$ 28,705 Safety / Capital – Reduce appropriation on Police Digital Recorder Replacement Project based on lower actual costs to complete project than were originally budgeted.

Increase \$ 18,280 Safety / Capital – Addt'l appropriation for Police Emergency Siren Replacement Project per updated pricing from 2008 estimate and upgrade to improved technology capabilities and operations per Chief Lee memo dated 4/24/2014.

Fund 302 – MPITIE

Increase \$ 9,994 SVC-Capital Facilities / Capital - Addt'l funding to add to City's purchase of downtown benches and seating for installation in Home Savings Plaza, to be reimbursed by Hometown Bank as specified in written agreement, per J. Bowling memo dated 4/22/2014.

CITY OF KENT
DEPARTMENT OF PUBLIC SERVICE

MEMO

April 15, 2014

To: Dave Ruller, City Manager
David Coffee, Budget & Finance Director

From: Gene Roberts, Service Director 

RE: College Lift Station Emergency Repair

The City of Kent, Kent College Towers Wastewater Pumping Station Rehabilitation Emergency Repairs Project is scheduled to re-advertise on April 23, 2014 with a planned bid opening on May 14, 2014. This Emergency Repair Project was originally bid with an opening on February 26, 2014. The project had one bidder with a bid amount approaching 180% what was budgeted to complete the work. Staff and the design team reevaluated all of the needs and eliminated one of the more expensive items included in the original bid.

The current engineers estimate for the revised Project is \$113,000 which includes the principal work items of demo, installing new pump rails, brackets, piping, electrical, concrete repair, asphalt repair and necessary bypass pumping while work progresses. Currently there is \$115,000 total budgeted for the project and staff respectfully request increasing the available budget by \$25,000 for a new total of \$140,000. Consideration of this additional appropriation at Council's May meeting will provide the funding necessary to complete the needed emergency work currently planned to be under Contract and to start at the end of May.

Cc: Bob Brown, Water Reclamation Manager
Bill Schesventer, Chief Operator
file

Kent Police Department

MEMORANDUM

To: Dave Ruller - City Manager
Dave Coffee- Finance Director
From: Chief Michelle A. Lee
Date: April 24, 2014
Subject: Capital Purchases

The Police Department's 2014 Capital Improvement Program included the following two projects:

PD-13-13	Police Emergency Siren Replacement	\$33,000
PD-14-03	Digital Recorder Replacement and Storage Media	\$49,000

As of the date of this Memo, staff has purchased the Digital Recorder and at a total cost of \$20,295 leaving a balance for this budgeted purchase of \$28,705.

The original pricing for the Police Emergency Siren Replacement was provided in the 2008 Capital Improvement Program for 2013 and has not been updated since. Staff has obtained updated pricing and found a considerable increase in the planned equipment replacement cost and additional equipment types now available. There are currently two options:

Whelen	Motor Drive Mechanical Siren	\$15,745 ea
	Installation	\$ 4,885 ea
	Total cost to purchase two	\$41,260
	Current Purchase Budget	\$33,000
	Funds Needed	\$ 8,000

Whelen	Omni-directional	\$19,955 ea
	Voice Announcement Upgrade	\$ 800 ea **
	Installation	\$ 4,885 ea
	Total cost to purchase two	\$49,680
	Current Purchase Budget	\$33,000
	Funds Needed	\$16,680 + \$1,600 = \$18,280

The total combined original budget for the two previously identified capital purchases is \$82,000 and after subtracting the Digital Recorder purchase there is a balance \$62,000 in capital budget. Staff recommends combining the total remaining funds for the two items and the purchase of the Whelen Loud Speaker System.

**The Loud speaker option would not be utilized at this time until the other two sirens in the city are upgraded and all have the same capabilities. The Omni-directional sirens have no moving parts thus reducing service calls. It also has three tiers of speakers so if one becomes non-functioning the siren still sounds.

The recommended purchase is about \$10,000 more than the mechanical siren but does provide capabilities currently not available to the City. This upgrade will match the Kent State University system and the change in sound emitted should not cause alarm to Kent residents.

CITY OF KENT
DEPARTMENT OF PUBLIC SERVICE
DIVISION OF ENGINEERING

MEMO

TO: Dave Coffee
FROM: Jim Bowling *J.B.*
DATE: April 22, 2014
RE: Fund 302 - Additional Appropriations

The engineering division is requesting an additional \$9,994 in appropriations from fund 302 to purchase additional benches and seating for downtown. These additional funds will be reimbursed by Hometown Bank who will be installing the benches in Home Savings Plaza. This arrangement is being proposed, because Hometown Bank would like to upgrade the current seating with the style of benches we are currently ordering for downtown. We have another order to place and combining the order under one owner would reduce the shipping costs.

Please see the attached agreement for the details of the proposed arrangement.

RECEIVED
2014 APR 22 A 10:40
CITY OF KENT
BUDGET AND FINANCE

c: Gene Roberts, Service Director
Dave Ruller, City Manager
Linda Jordan, Clerk of Council
Bill Rudlosky, WMR Associates



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: May 29, 2014
TO: Dave Ruller, City Manager
FROM: Bridget Susel, Community Development Director *BS*
RE: Downtown Façade Improvement Program

The City of Kent established a Downtown Façade Improvement Program several years ago as a means of encouraging businesses, located in the Central Business District, to move forward with completing necessary exterior renovations that would improve the look of the City's streetscape and stimulate greater economic activity in the downtown corridor.

The Downtown Façade Improvement Program provides financial assistance in the form of a combined grant and loan incentive package, but because of some regulatory requirements associated with the federal Community Development Block Grant (CDBG) funds used to finance the program, only two businesses have utilized the program in the past eight years. The Community Development staff spent some time evaluating the efficacy of the program in its current form and have developed some proposed adjustments that will make the program a more financially viable option for business owners considering investing in façade renovations and improvements.

I am respectfully requesting time at the June 4, 2014 Committee session to discuss the proposed changes in greater detail with Council and to request authorization to move forward with incorporating the proposed changes into the Downtown Façade Improvement Program guidelines.

Please let me know if you need any other information in order to add this item to the agenda. Thank you.

Cc: Jim Silver, Law Director
Linda Jordan, Clerk of Council
Dan Morganti, Grants & Neighborhood Program Coordinator

CITY OF KENT
DOWNTOWN FAÇADE
IMPROVEMENT PROGRAM

GUIDELINES



CITY OF KENT
COMMUNITY DEVELOPMENT DEPARTMENT
330-678-8108

CITY OF KENT
ECONOMIC DEVELOPMENT DEPARTMENT
330-676-7500

CITY OF KENT

**DOWNTOWN FAÇADE
IMPROVEMENT PROGRAM**

GUIDELINES

The City of Kent Downtown Façade Improvement Program is designed to encourage the renovation and rehabilitation of commercial structures within the Central Business District. The program utilizes federal funding, made available to the City through the Community Development Block Grant (CDBG), to provide financial assistance to business owners for the completion of needed exterior renovations. The goal of the program is to facilitate investment in needed renovations that will improve the aesthetic character of buildings located within the Central Business District and generate greater economic viability for small businesses operating in the City's downtown.

Eligible Applicants

- Start-up or existing small business owner(s) with five (5) or fewer full-time employees, including the owner(s); or
- Owner(s) or tenant(s) of a commercial property that is located in the Central Business District and that has had the property designated as a "Local Historic Property," as defined in Chapter 139B, "Historic Preservation," of the City of Kent's Codified Ordinances (KCO); or
- Owner(s) that earn 80% or below of the area median income for household size and can demonstrate ability to manage debt service associated with the loan portion of the incentive package.

The applicant must own the commercial property in which the business is located or have the written consent of the commercial property owner and document that the business has entered into a minimum of a four (4) year lease with the property owner.

Incentive Package

Available assistance will include the following:

- Grant: 33% of the total eligible costs, up to \$15,000.00, will be reimbursed to applicants after documenting proof of payment for eligible expenses.
- Loan: 33% of the total eligible costs, up to \$15,000.00, will be eligible for a no interest loan with the length of the loan term to be determined by Community Development Department staff after review of the project scope and budget. The loan will be secured through the issuance of a mortgage and promissory note.

The applicant must demonstrate a minimum equity participation of at least 34% of the total project cost.

Eligible Improvements

- Exterior façade improvements on both the front and rear of the buildings. Rear façade improvements must incorporate a secondary, rear entrance to the building that is used for customer traffic;
- Removing or repairing non-historic siding;
- Repairing or replacing cornices, pediments and other similar architectural details;
- Repairing or replacing windows and doors;
- Re-pointing brick and masonry;
- Re-painting brick and masonry, exterior window frames and other features of the façade;
- Repairing or restoring storefront features to resemble original façade appearance;
- Installing exterior lighting, awnings and signage;
- Installing or improving gutters and downspout systems, in conjunction with the completion of other façade improvements to the building;
- Roof and building code related repairs;
- Removal of exterior architectural barriers in order to improve access for persons with disabilities;
- Other aesthetic and functional improvements deemed appropriate by the Community Development Department staff.

Ineligible Improvements

- Any work within the interior of the building;
- Mechanical system improvements, including but not limited to, electrical, plumbing and HVAC;
- Property acquisition;
- Working capital.

Architectural Review Board Requirements

All exterior façade improvement activities occurring in the Central Business District must be reviewed and approved by the City of Kent Architectural Review Board. Architectural Review Board approval is documented through the issuance of a "Certificate of Appropriateness."



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: May 28, 2014
TO: David Ruller, City Manager
FROM: Bridget Susel, Community Development Director *B.S.*
Subject: Semi-Annual EDA Revolving Loan Fund Certification

The Economic Development Administration (EDA) requires the City of Kent's Revolving Loan Fund (RLF) Committee and Kent City Council to semi-annually certify that the City is administering its EDA-funded RLF business loan program in accordance with the region's economic development plan and the EDA's regulatory requirements.

The RLF Committee is scheduled to hold a meeting in the coming week and it is anticipated the Committee will unanimously approve certifying the City's EDA business loan program. I am respectfully requesting time at the June 4, 2014 Committee session to seek Council approval of a resolution affirming that the City's program is consistent with the economic development focus for the region and that it is being administered in compliance with all EDA programmatic standards.

If you need any additional information in order to add this item to the agenda, please let me know.

Cc: Dan Smith, Economic Development Director
Linda Jordan, Clerk of Council



DEPARTMENT OF PUBLIC HEALTH

325 SOUTH DEPEYSTER ST., KENT, OHIO 44240 (330) 678-8109 FAX (330) 678-2082

MEMO

To: Kent City Council

From: Jeff Neistadt, Health Commissioner

Date: May 29, 2014

RE: Housing Appeals Board

This memo serves as a request to transfer the authority of the Housing Appeals Board to the City of Kent Board of Health. Currently, the Board of Health is responsible for hearing all appeals except for issues related to The Environmental Health and Housing Maintenance Code. In the 2 years that I have been here at the health department, the housing appeals board has never met. In the 8 years that the Administrative Assistant to the Health Commissioner has worked for the City, the housing appeals board has only met once. We did have an issue where the service of the Housing Appeals Board was requested but at the last moment the meeting was cancelled by the Law Department. As this board has yet to function in its specific capacity, the board of health (approved, May 2014) is requesting that any and all appeals of the Environmental Health and Housing Maintenance code be heard through the regularly scheduled monthly board of health meetings just like every other program administered by the health department.

Sincerely,


A handwritten signature in black ink that reads "Jeff Neistadt". The signature is written in a cursive style and is contained within a light gray rectangular box.

Jeff Neistadt
Health Commissioner



City of Kent, Ohio

Office of the City Manager

To: Mayor and Members of Council
From: Suzanne Stemnock, Executive Assistant 
Date: May 8, 2014
RE: New Event Road Closure

The City Manager's Office has obtained an application for a special event that requires a street closure not previously approved by Council. The application is for the event, "Oktoberfest" sponsored by Main Street Kent on October 4, 2014. Live entertainment, games, and a beer garden are in the proposed plans for this event.

Staff is respectfully requesting Council time to discuss the proposed road closures and seek Council's approval.

Thank you.

APPLICATION FOR SPECIAL EVENT
PARADES, FESTIVALS, CARNIVALS, PUBLIC ASSEMBLIES, ETC.
City of Kent, 215 E. Summit Street, Kent, OH 44240

NAME OF EVENT Oktoberfest

ORGANIZATION SPONSORING EVENT Main Street Kent

APPLICANT NAME Heather Malarcik PHONE 330.677.8000

ADDRESS 138 E. Main St., Ste. 201B Kent, OH 44240

NAMES AND PHONE NUMBERS OF ALL PERSONS WHO ARE IN CHARGE AND/OR WILL BE IN A RESPONSIBLE POSITION DURING THE EVENT:

Heather Malarcik 330.696.9117

DATE OF EVENT Oct. 4, 2014 NO. OF PARTICIPANTS 1000

REQUESTED PERMIT TIME: Start Set up 10am Start Event 12pm
End Event 10pm End Cleanup 12am

IF PARADE: STARTING POINT N/A ENDING POINT N/A

USE OF CITY ELECTRIC NEEDED? yes - sound for music
(IF YES, PLEASE EXPLAIN)

In addition to the application please submit the following information:

- Attach map to application showing proposed streets to be blocked off for event, and route of parade or race. (May be hand drawn.)
- Proof of Insurance is required before permit can be issued.
- Please attach list of possible vendors/booths to be part of event (food, retail, etc.).

Please submit application for permit at least 30 days in advance, but no sooner than one year in advance. For additional requirements please review Chapter 316 of The Codified Ordinance of the City of Kent. Please be advised that the use of marking paint on City pavement, curbs, sidewalks or other property is prohibited except if purchased at cost from Service Department (330-678-8105).

By signing this application, I am certifying that I have received a copy of the rules and regulations of Chapter 316 of the Codified Ordinances of the City of Kent, and I fully understand that should the permit be approved, it can be revoked if any of the provisions of this Chapter are violated.

Heather Malarcik
Name of Applicant

Heather Malarcik
Signature of Applicant

Office Use. Do not write below this line.

Sent to: Safety, Service, Fire, Police, and Health Departments for review and approval via email on 5/5/14.

MEMORANDUM AGREEMENT YES NO
APPLICATION APPROVED APPLICATION DISAPPROVED

PROOF OF INSURANCE REQUIRED BY ORDINANCE 316.04 HAS BEEN REVIEWED AND APPROVED.

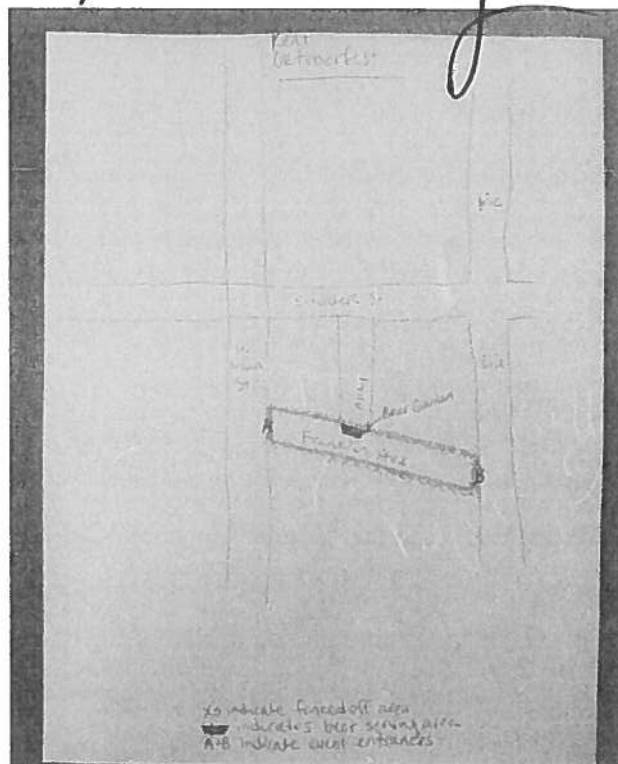
Law Director Date

IF APPLICATION IS APPROVED, PERMIT WILL BE ISSUED BY THE CITY MANAGER.



Main Street Kent would like to hold an "Oktoberfest" event in downtown Kent this year. The proposed date and time for the event is Saturday, October 4th, 2014, from 12pm to 10pm. We are asking the City of Kent to close Franklin Ave. from W. Main St. to W. Erie St. for the event. Street closure would begin at 10am for set-up and end after event clean-up. The event would be fenced in on the street so that people could walk freely on the sidewalks outside of the event area. Because this is a new event, we are seeking approval from business owners within the event area. Do you approve of this proposed street closure? Please indicate below:

- Taco Tonto's Emily John Emily John
- Ray's Place Charlie Thomas Charlie Thomas
- Dominicks' _____
- Venice Café Mike Beder Mike Beder
- Pufferbelly Restaurant Kevin Long Kevin Long





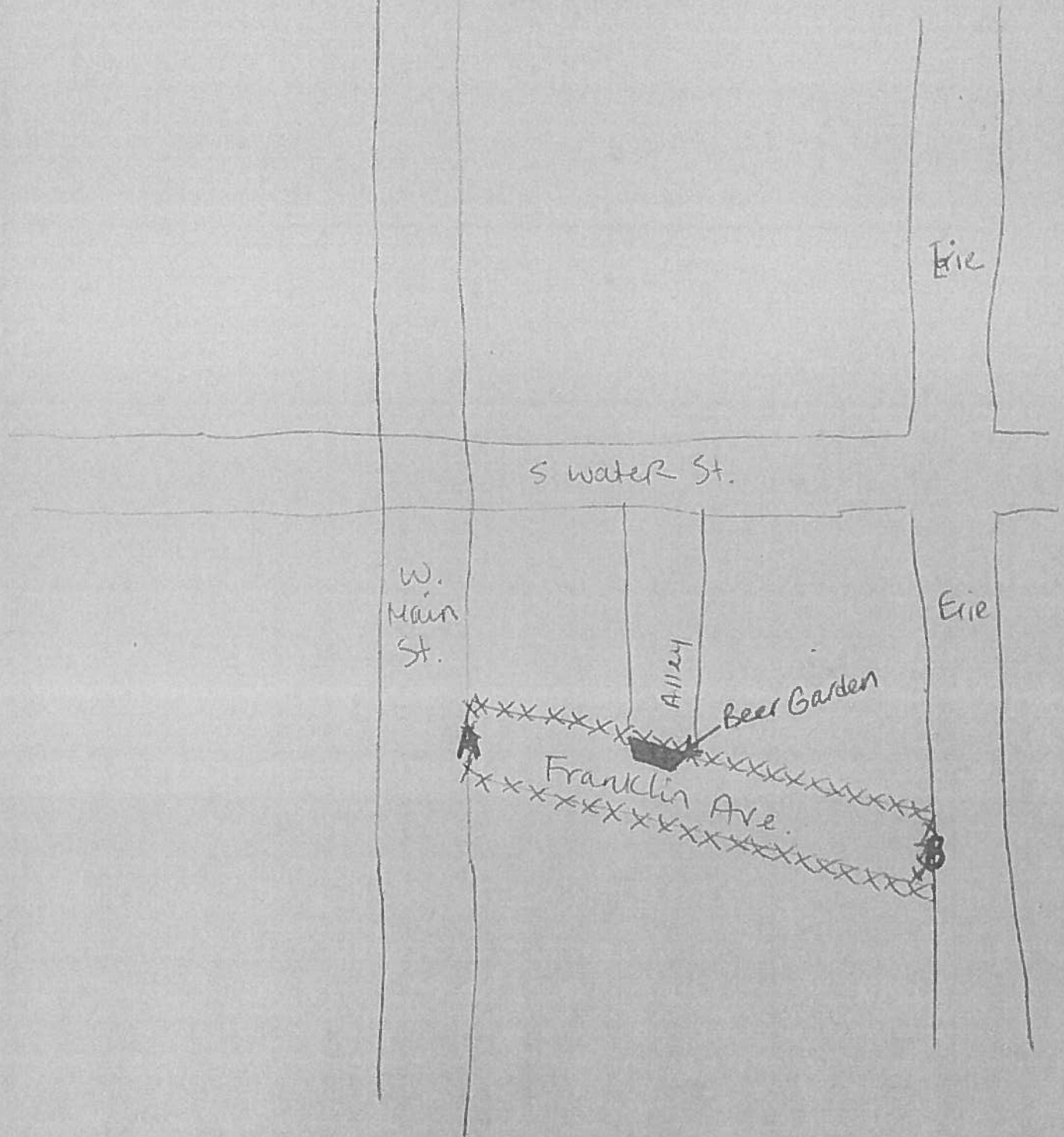
Vendors for Main Street Kent Oktoberfest

For this event, we plan to invite food and merchandise vendors to sell traditional Oktoberfest items such as pierogi, roasted chicken, pretzels, bratwurst, etc. We plan to partner with local organizations and businesses such as:

- The Kent Jaycees
- Pufferbelly
- Taco Tonto's
- Ray's Place

We also plan to have live music/entertainment, a beer garden, Oktoberfest games, etc. A vendor list will be provided in advance of the event.

Kent
Oktoberfest



x's indicate fenced off area
■ indicates beer serving area
A·B indicate event entrances



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/03/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hall-Green Agency, Inc 146 N. Depeyster St. P O Box 398 Kent, OH 44240	CONTACT NAME: Jeanne Kotis	
	PHONE (A/C, No, Ext): 330-673-5873 FAX (A/C, No): 330-673-1350 E-MAIL ADDRESS: hall-green@hall-green.com	
INSURED Main Street Kent 138 E. Main St. Ste. 201B Kent, OH 44240	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Owners Insurance Co	32700
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Y		05105244	01/25/2014	01/25/2015	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS NON-OWNED AUTOS HIRED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

email: robertsons@kent-ohio.org and Main St.
City of Kent
319 S Water St
Kent, OH 44240

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Jeanne Kotis

**MSK will provide specific ins for event once further in approval process.*

MEMORANDUM
DEPARTMENT OF COMMUNITY DEVELOPMENT
City of Kent

Date: May 7, 2014

To: Dave Ruller, City Manager

From: Jennifer Barone, Development Engineer

Re: 1410 South Water Street - O'Reilly Auto Parts
Dedication of Right-of-Way for South Water Street

Copy: Bridget Susel, Director of Community Development
Linda Jordan, Clerk of Council
Jim Silver, Law Director
Gene Roberts, Service Director
Jim Bowling, City Engineer

A parcel has been split from the Jensen Center LTD property (University Plaza) to create a lot for O'Reilly Auto Enterprises, LLC where an auto parts store is proposed. Currently the property lines extend to the center of South Water Street. O'Reilly Auto Enterprises, LLC has agreed to dedicate to the City of Kent the existing South Water Street right-of-way as well as additional right-of-way at the northeast corner for a future traffic signal project.

I hereby respectfully request City Council agenda time on June 4, 2014 for acceptance and dedication of the South Water Street right-of-way by O'Reilly Auto Enterprises, LLC.



DATE	DATE
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DATE	DATE
DATE	DATE

REVISION	DATE	DESCRIPTION

SOUTH WATER STREET
CITY OF KENT
PORTAGE COUNTY
OHIO
DEDICATION PLAT

bayer
15000 Yonkers Road, Suite A
Mason, OH 45040-1120
513.238.8230

1/1



SITE

BASIS OF BEARINGS
THE NORTH HEIGHT OF WAY OF CHERRY STREET
THE NORTH HEIGHT OF WAY OF SOUTH WATER STREET
OF THE PORTAGE COUNTY RECORDS

OWNER
O'REILLY AUTOMOTIVE ENTERPRISES, LLC
15000 YONKERS ROAD, SUITE A
MASON, OHIO 45040

ENGINEER/SURVEYOR
DANIEL J. JOHNSON, P.E.
15000 YONKERS ROAD, SUITE A
MASON, OHIO 45040

DATA USED
TAX MAP: CITY OF KENT, PAGE 6
DEED: REC. NO. 200804841
PLAT: ASSESSMENT PLAT, VOLUME 66, PG. 43
DEDICATION PLAT, VOLUME 66, PAGE 43
ALTA SURVEY BY C.J. HESBROBE & ASSOCIATES
INC. DATED OCTOBER 30, 2009
ALTA DATED MAY 17, 1988

ALL OF PORTAGE COUNTY RECORDS.

APPROVALS

APPROVED BY THE CITY OF KENT ZONING INSPECTOR THIS ____ DAY OF _____, 2014.
HEATHER ETHERIDGE, ZONING INSPECTOR

APPROVED BY THE CITY OF KENT DEVELOPMENT ENGINEER THIS ____ DAY OF _____, 2014.
JENNIFER K. BARNHART, DEVELOPMENT ENGINEER

THE CITY CLERK OF KENT DOES HEREBY ACCEPT THE PORTION OF SOUTH WATER STREET
DEDICATION SHOWN IN ACCORDANCE WITH ORDINANCE NO. _____
PASSED BY THEM THIS ____ DAY OF _____, 2014.

CITY CLERK: _____
RECEIVED FOR RECORD THIS ____ DAY OF _____, 2014.
PORTAGE COUNTY TAX DEPARTMENT

ENTURED FOR TRANSFER THIS ____ DAY OF _____, 2014.
JANET EPSTEIN, PORTAGE COUNTY AUDITOR

FIELD FOR RECORD THIS ____ DAY OF _____, 2014. AS PLAT NO. ____
RECORDED THIS ____ DAY OF _____, 2014. AS PLAT NO. ____
BOOK IN THE PORTAGE COUNTY RECORDS

SOUTH WATER STREET DEDICATION PLAT

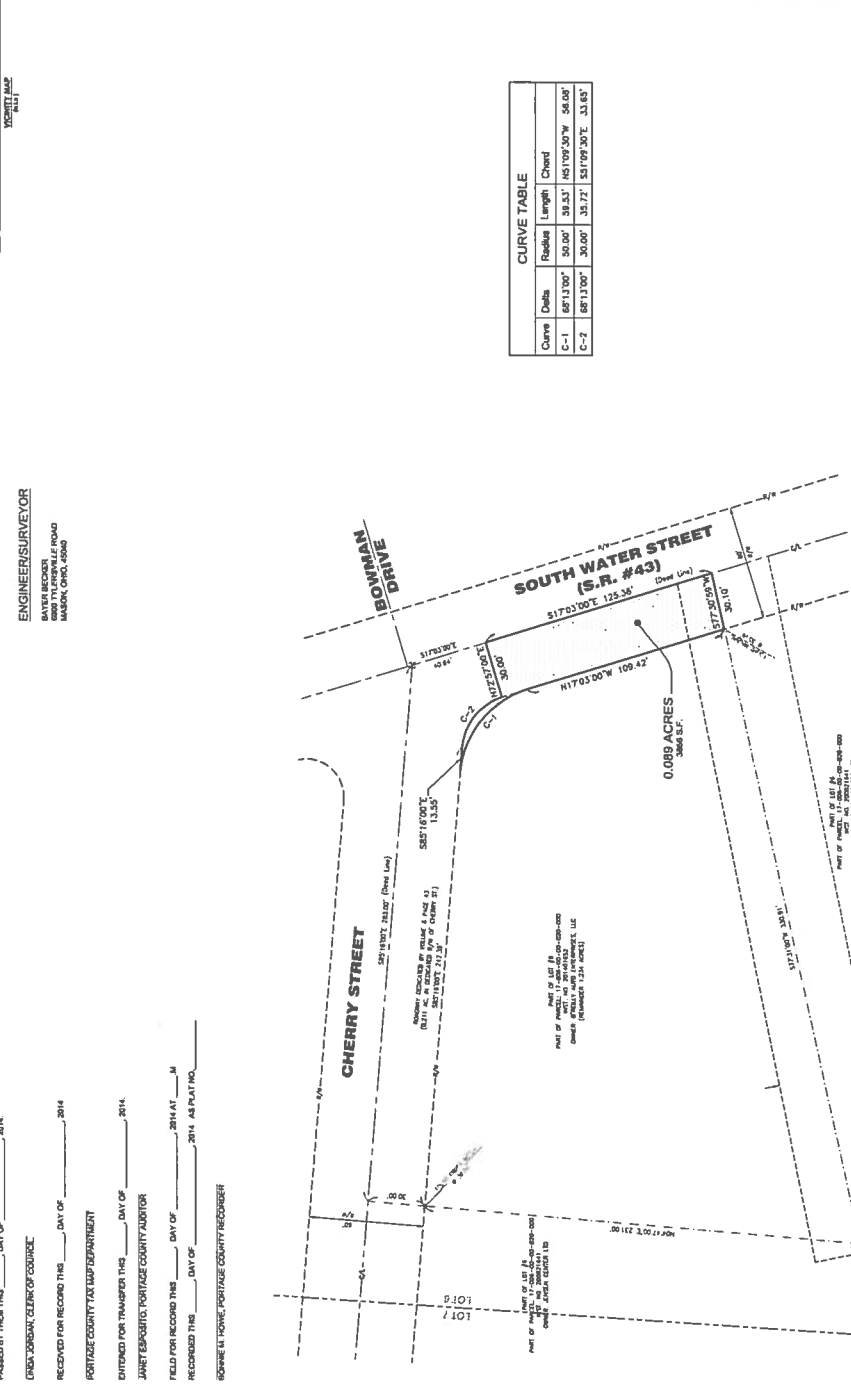
ACKNOWLEDGEMENTS
I HEREBY STATE TO THE BEST OF MY KNOWLEDGE AND BELIEF THAT THIS
DEDICATION PLAT, LOCATED IN THE CITY OF KENT, PORTAGE COUNTY, OHIO,
IS ACCURATE AND CORRECTLY SHOWS THE LOCATION AND BOUNDARIES OF THE
LAND SHOWN ON THIS PLAT TO PUBLIC USE FOR THE
ADOPTED BY THE STATE BOARD OF REGISTRATION IN SAC CHAPTER 4733.27.

DANIEL J. JOHNSON, P.E.
REGISTERED SURVEYOR #3484
IN THE STATE OF OHIO

KNOW ALL MEN BY THESE PRESENTS, THAT THE UNDERSIGNED OWNER
OF THE LAND SHOWN ON THIS PLAT, O'REILLY AUTOMOTIVE
ENTERPRISES, LLC, HAS CAUSED THIS PLAT TO BE MADE AND
SHOWN ON THIS DAY TO PUBLIC USE FOR THE

NAME: _____
PRINTED NAME: _____
TITLE: _____
STATE OF: _____
COUNTY OF: _____
BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE,
PERSONALLY APPEARED THE ABOVE SIGNED OWNER OF THE LAND
SHOWN ON THIS PLAT, WHO ACKNOWLEDGED THAT HE IS THE OWNER
AND HAD FULL POWER TO MAKE THIS PLAT, AND THAT HE HAS
AND DEED ACCORDING TO LAW. IN TESTIMONY WHEREOF, I HAVE
HEREIN SUBSCRIBED MY COUNTRY, AND AFFIXED MY SEAL AT
THIS ____ DAY OF _____, 2014.

NOTARY PUBLIC: _____
MY COMMISSION EXPIRES: _____



LEGEND

▬ Town and Loc. ◯ Town and Loc. ◯ Town and Loc. ◯ Town and Loc.

▬ Town and Loc. ◯ Town and Loc. ◯ Town and Loc. ◯ Town and Loc.

▬ Town and Loc. ◯ Town and Loc. ◯ Town and Loc. ◯ Town and Loc.

▬ Town and Loc. ◯ Town and Loc. ◯ Town and Loc. ◯ Town and Loc.



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT Building Services Division

To: Dave Ruller
City Manager

From: Bridget Susel
Community Development Director *BUS*

Date: May 14, 2014

RE: Monthly Permit and Zoning Complaint Report – April 2014

Attached is the monthly report per council's request. Due to the vacant zoning enforcement position, complaints are being addressed by other CD staff members.

If you have questions or require further information, please let us know.

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type ARB-ARCHITECTURAL REVIEW BOARD ARB CERT APPROP - ARCHITECTURAL REVIEW CERT OF APPROPRIATENESS		1	0	100.00	.00	100.00
Permit Type ARB-ARCHITECTURAL REVIEW BOARD Totals						
Permit Type DEMOLITION-DEMOLITION 3% BBS OVERRIDE - 3% BBS OVERRIDE		1	0	1.50	.00	1.50
RES-DEMO/MOVE - Residential Demolition/Moving		1	0	50.00	.00	50.00
Permit Type DEMOLITION-DEMOLITION Totals						
Permit Type ELECTRICAL COMM-ELECTRICAL COMMERCIAL 3% BBS - 3% BBS		4	0	9.29	.00	9.29
COM-ELEC REPAIR - Commercial Electric Repair/Remodel		2	0	110.00	.00	110.00
COM-ELEC SERVICE - Commercial Electric Service Replacement		2	0	199.51	.00	199.51
Permit Type ELECTRICAL COMM-ELECTRICAL COMMERCIAL Totals						
Permit Type ELECTRICAL RES-ELECTRICAL RESIDENTIAL 1% BBS - 1% BBS		8	0	4.60	.00	4.60
RES-ELEC REPAIR - Residential Electric Repair/Remodel		6	0	300.00	.00	300.00
RES-ELEC NEW - Residential Electric New		1	0	100.00	.00	100.00
RES-ELEC OWN SRV - Residential Electric Owner Occupied Service		1	0	35.00	.00	35.00
RES-ELEC TEMP - Residential Electric Temporary Service		1	0	25.00	.00	25.00
Permit Type ELECTRICAL RES-ELECTRICAL RESIDENTIAL Totals						
Permit Type ENGINEERING COM-ENGINEERING COMMERCIAL EXCAVATION - EXCAVATION		4	0	80.00	.00	80.00
Permit Type ENGINEERING COM-ENGINEERING COMMERCIAL Totals						
Permit Type ENGINEERING RES-ENGINEERING RESIDENTIAL EXCAVATION - EXCAVATION		3	0	60.00	.00	60.00
STORM RES PERMIT - STORM SEWER RESIDENTIAL PERMIT		1	0	25.00	.00	25.00
Permit Type ENGINEERING RES-ENGINEERING RESIDENTIAL Totals						
Permit Type EXISTING COMM-EXISTING COMMERCIAL 3% BBS - 3% BBS		4	0	85.00	\$0.00	\$85.00
COM-BUILD REPAIR - Commercial Building Repair/Remodel		4	0	10.09	.00	10.09
COM-SIGN/AWN/CAN - Commercial Signs Awnings Canopies		3	0	286.40	.00	286.40
FIRE-REVIEW INSP - FIRE DEPT REVIEW & INSPECTION		1	0	50.00	.00	50.00
PLAN REVIEW <=3 - Plan Review for 3 or Less Reviews		1	0	100.00	.00	100.00
PLAN REVIEW 4+ - Plan Review for 4 or More Reviews		4	0	843.75	.00	843.75
Permit Type EXISTING COMM-EXISTING COMMERCIAL Totals						
Permit Type EXISTING MULTIFM-EXISTING MULTIFAMILY 3% BBS - 3% BBS		1	0	1.50	.00	1.50
COM-SIGN/AWN/CAN - Commercial Signs Awnings Canopies		1	0	50.00	.00	50.00
Permit Type EXISTING MULTIFM-EXISTING MULTIFAMILY Totals						
Permit Type EXISTING COMM-EXISTING COMMERCIAL Totals						
Permit Type EXISTING MULTIFM-EXISTING MULTIFAMILY Totals						

Permit Revenue Summary Report

Payment Date Range 04/01/14 - 04/30/14

Summary Listing

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type EXISTING RES-EXISTING RESIDENTIAL						
1% BBS - 1% BBS		4	0	2.76	.00	2.76
RES-BUILD ADD 1 - Residential Building Addition- Single Family		4	0	275.55	.00	275.55
Permit Type EXISTING RES-EXISTING RESIDENTIAL Totals						
		8	0	\$278.31	\$0.00	\$278.31
Permit Type FIRE ALARM-FIRE ALARM						
3% BBS - 3% BBS		1	0	5.58	.00	5.58
COM-SUPR SYS RPR - Commercial Suppression Systems Repair/Remodel		1	0	186.00	.00	186.00
FIRE-REVIEW INSP - FIRE DEPT REVIEW & INSPECTION		1	0	100.00	.00	100.00
PLAN REVIEW <=3 - Plan Review for 3 or Less Reviews		1	0	318.75	.00	318.75
Permit Type FIRE ALARM-FIRE ALARM Totals						
		4	0	\$610.33	\$0.00	\$610.33
Permit Type FIRE SUPPRESSION-FIRE SUPPRESSION						
3% BBS - 3% BBS		2	0	12.99	.00	12.99
COM-SUPR SYS RPR - Commercial Suppression Systems Repair/Remodel		2	0	433.00	.00	433.00
FIRE-REVIEW INSP - FIRE DEPT REVIEW & INSPECTION		2	0	200.00	.00	200.00
PLAN REVIEW <=3 - Plan Review for 3 or Less Reviews		2	0	150.00	.00	150.00
Permit Type FIRE SUPPRESSION-FIRE SUPPRESSION Totals						
		8	0	\$795.99	\$0.00	\$795.99
Permit Type HVAC COMM-HVAC COMMERCIAL						
3% BBS - 3% BBS		1	0	13.38	.00	13.38
COM-HVAC REPAIR - Commercial HVAC Repair/Remodel		1	0	446.05	.00	446.05
Permit Type HVAC COMM-HVAC COMMERCIAL Totals						
		2	0	\$459.43	\$0.00	\$459.43
Permit Type HVAC RES-HVAC RESIDENTIAL						
1% BBS - 1% BBS		4	1	1.70	(.35)	1.35
RES-HVAC OWN RPL - Residential HVAC Owner Occupied Replacement		2	1	70.00	(35.00)	35.00
RES-HVAC REPAIR - Residential HVAC Repair/Remodel		2	0	100.00	.00	100.00
Permit Type HVAC RES-HVAC RESIDENTIAL Totals						
		8	2	\$171.70	(\$35.35)	\$136.35
Permit Type PC-PLANNING COMMISSION						
FIRE-REVIEW INSP - FIRE DEPT REVIEW & INSPECTION		1	0	100.00	.00	100.00
PC - PLANNING COMMISSION		1	0	100.00	.00	100.00
Permit Type PC-PLANNING COMMISSION Totals						
		2	0	\$200.00	\$0.00	\$200.00
Permit Type PLUMB COMM-PLUMBING COMMERCIAL						
3% BBS - 3% BBS		2	0	4.24	.00	4.24
COM-PLUMB REPAIR - Commercial Plumbing Repair/Remodel		2	0	141.25	.00	141.25
Permit Type PLUMB COMM-PLUMBING COMMERCIAL Totals						
		4	0	\$145.49	\$0.00	\$145.49
Permit Type PLUMB RES-PLUMBING RESIDENTIAL						
1% BBS - 1% BBS		11	0	6.59	.00	6.59
RES-PLUMB OWN RP - Residential Plumbing Owner Occupied Replacement		3	0	109.00	.00	109.00
RES-PLUMB REPAIR - Residential Plumbing Repair/Remodel		5	0	300.00	.00	300.00
RES-PLUMBING ADD - Residential Plumbing Addition		1	0	50.00	.00	50.00

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type PLUMB RES-PLUMBING RESIDENTIAL						
RES-PLUMBING NEW - Residential Plumbing New		2	0	200.00	.00	200.00
Permit Type PLUMB RES-PLUMBING RESIDENTIAL Totals		22	0	\$665.59	\$0.00	\$665.59
Permit Type SUBDIVISION-SUBDIVISION						
MIN SUB PLAT - MINOR SUBDIVISION PLAT		3	0	85.00	.00	85.00
Permit Type SUBDIVISION-SUBDIVISION Totals		3	0	\$85.00	\$0.00	\$85.00
Permit Type ZONING-ZONING						
COM-ZONING PSIGN - Commercial Zoning Permanent Signs		2	0	100.00	.00	100.00
RES-ZONING - Residential Zoning Fence Pool Etc		5	0	125.00	.00	125.00
RES-ZONING ADD - Residential Zoning Addition		4	0	100.00	.00	100.00
Permit Type ZONING-ZONING Totals		11	0	\$325.00	\$0.00	\$325.00
Grand Totals		124	2	\$6,428.48	(\$35.35)	\$6,393.13

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
ARB-ARCHITECTURAL REVIEW BOARD						
Permit Type	ARB-ARCHITECTURAL REVIEW BOARD					
ARB CERT APPROP - ARCHITECTURAL REVIEW CERT OF APPROPRIATENESS		1	0	100.00	.00	100.00
Date	04/04/2014	Permit Number	Issued To	Amount	Amount	
	Transaction Type	2014-00000010	O'REILLY AUTO	100.00	100.00	
	Payment Monies Received			\$100.00		
Permit Type ARB-ARCHITECTURAL REVIEW BOARD Totals						
		1	0	\$100.00	\$0.00	\$100.00
DEMOLITION-DEMOLITION						
Permit Type	DEMOLITION-DEMOLITION					
3% BBS OVERRIDE - 3% BBS OVERRIDE		1	0	1.50	.00	1.50
Date	04/22/2014	Permit Number	Issued To	Amount	Amount	
	Transaction Type	2014-00000232	ESLICH WRECKING CO	1.50	1.50	
	Payment Monies Received			\$1.50		
Permit Type RES-DEMO/MOVE - Residential Demolition/Moving						
Permit Type	RES-DEMO/MOVE - Residential Demolition/Moving					
04/22/2014		1	0	50.00	.00	50.00
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
	Payment Monies Received	2014-00000232	ESLICH WRECKING CO	50.00	50.00	
				\$50.00		
Permit Type DEMOLITION-DEMOLITION Totals						
		2	0	\$51.50	\$0.00	\$51.50
ELECTRICAL COMM-ELECTRICAL COMMERCIAL						
Permit Type	ELECTRICAL COMM-ELECTRICAL COMMERCIAL					
3% BBS - 3% BBS		4	0	9.29	.00	9.29
Date	04/01/2014	Permit Number	Issued To	Amount	Amount	
	Transaction Type	2014-00000187	SIEFER ELECTRIC, INC	4.50	4.50	
	Payment Monies Received	2014-00000192	DEVILLE DEVELOPMENTS LLC	1.49	1.49	
	Payment Monies Received	2014-00000195	B & J ELECTRIC OF POLAND INC.	1.50	1.50	
	Payment Monies Received	2014-00000228	KENCO ELECTRIC INC	1.80	1.80	
				\$9.29		
Permit Type COM-ELEC REPAIR - Commercial Electric Repair/Remodel						
Permit Type	COM-ELEC REPAIR - Commercial Electric Repair/Remodel					
3% BBS - 3% BBS		2	0	110.00	.00	110.00
Date	04/02/2014	Permit Number	Issued To	Amount	Amount	
	Transaction Type	2014-00000195	B & J ELECTRIC OF POLAND INC.	50.00	50.00	
	Payment Monies Received	2014-00000228	KENCO ELECTRIC INC	60.00	60.00	
				\$110.00		
Permit Type COM-ELEC SERVICE - Commercial Electric Service Replacement						
Permit Type	COM-ELEC SERVICE - Commercial Electric Service Replacement					
04/01/2014		2	0	199.51	.00	199.51
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
	Payment Monies Received	2014-00000187	SIEFER ELECTRIC, INC	150.00	150.00	
	Payment Monies Received	2014-00000192	DEVILLE DEVELOPMENTS LLC	49.51	49.51	
				\$199.51		
Permit Type ELECTRICAL COMM-ELECTRICAL COMMERCIAL Totals						
		8	0	\$318.80	\$0.00	\$318.80

Fee Code	Permit Type	Transaction Type	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
1% BBS - 1% BBS	ELECTRICAL RES-ELECTRICAL RESIDENTIAL			8	0	4.60	.00	4.60
	<i>Transaction Type</i>	<i>Permit Number</i>		<i>Issued To</i>		<i>Amount</i>		
	Payment Monies Received	2014-00000190		SIEFER ELECTRIC, INC		.35		
	Payment Monies Received	2014-00000193		O.D. MILLER ELECTRIC		1.25		
	Payment Monies Received	2014-00000202		KENNETH E & PAULA J EKIS		.50		
	Payment Monies Received	2014-00000207		SIEFER ELECTRIC, INC		.50		
	Payment Monies Received	2014-00000213		BAY-WEST ELECTRIC CO		.50		
	Payment Monies Received	2014-00000223		KOZMA ELECTRIC INC		.50		
	Payment Monies Received	2014-00000234		CAROL WILSON TERRILL		.50		
	Payment Monies Received	2014-00000235		DeVAULT CONSTRUCTION COMPANY INC.		.50		
						\$4.60		
				6	0	300.00	.00	300.00
	RES-ELEC REPAIR - Residential Electric Remodel/Repair					<i>Amount</i>		
	<i>Transaction Type</i>	<i>Permit Number</i>		<i>Issued To</i>		<i>Amount</i>		
	Payment Monies Received	2014-00000202		KENNETH E & PAULA J EKIS		50.00		
	Payment Monies Received	2014-00000207		SIEFER ELECTRIC, INC		50.00		
	Payment Monies Received	2014-00000213		BAY-WEST ELECTRIC CO		50.00		
	Payment Monies Received	2014-00000223		KOZMA ELECTRIC INC		50.00		
	Payment Monies Received	2014-00000234		CAROL WILSON TERRILL		50.00		
	Payment Monies Received	2014-00000235		DeVAULT CONSTRUCTION COMPANY INC.		50.00		
						\$300.00		
				1	0	100.00	.00	100.00
	RES-ELEC NEW - Residential Electric New					<i>Amount</i>		
	<i>Transaction Type</i>	<i>Permit Number</i>		<i>Issued To</i>		<i>Amount</i>		
	Payment Monies Received	2014-00000193		O.D. MILLER ELECTRIC		100.00		
						\$100.00		
				1	0	35.00	.00	35.00
	RES-ELEC OWN SRV - Residential Electric Owner Occupied					<i>Amount</i>		
	<i>Transaction Type</i>	<i>Permit Number</i>		<i>Issued To</i>		<i>Amount</i>		
	Payment Monies Received	2014-00000190		SIEFER ELECTRIC, INC		35.00		
						\$35.00		
				1	0	25.00	.00	25.00
	RES-ELEC TEMP - Residential Electric Temporary Service					<i>Amount</i>		
	<i>Transaction Type</i>	<i>Permit Number</i>		<i>Issued To</i>		<i>Amount</i>		
	Payment Monies Received	2014-00000193		O.D. MILLER ELECTRIC		25.00		
						\$25.00		
				17	0	\$464.60	\$0.00	\$464.60
	Permit Type ELECTRICAL RES-ELECTRICAL RESIDENTIAL Totals							
	ENGINEERING COM-ENGINEERING COMMERCIAL							
	EXCAVATION - EXCAVATION							
	<i>Transaction Type</i>	<i>Permit Number</i>		<i>Issued To</i>		<i>Amount</i>		
	Payment Monies Received	2014-00000033		B & J ELECTRIC OF POLAND INC.		20.00		
	Payment Monies Received	2014-00000034		HM MILLER CONSTRUCTION CO		20.00		
				4	0	80.00	.00	80.00
						<i>Amount</i>		

Fee Code	Permit Type	Transaction Type	Permit Number	Issued To	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
ENGINEERING COM-ENGINEERING COMMERCIAL									
EXCAVATION - EXCAVATION	EXCAVATION	Payment Monies Received	2014-00000035	DON WARTKO CONSTRUCTION CO IN	4	0	80.00	20.00	80.00
		Payment Monies Received	2014-00000036	1127 CONSTRUCTION, INC.				20.00	
								\$80.00	
Permit Type ENGINEERING COM-ENGINEERING COMMERCIAL Totals							\$80.00	\$0.00	\$80.00
ENGINEERING RES-ENGINEERING RESIDENTIAL									
EXCAVATION - EXCAVATION	EXCAVATION	Payment Monies Received	2014-00000042	DOMINION EAST OHIO GAS	3	0	60.00	20.00	60.00
		Payment Monies Received	2014-00000044	PARSONS CONCRETE CONTRACTORS INC				20.00	
		Payment Monies Received	2014-00000050	FRANK & REGINA ENGELMANN				20.00	
								\$60.00	
Permit Type ENGINEERING RES-ENGINEERING RESIDENTIAL Totals							60.00	0.00	60.00
STORM RES PERMIT - STORM SEWER RESIDENTIAL PERMIT									
		Payment Monies Received	2014-00000050	FRANK & REGINA ENGELMANN	1	0	25.00	25.00	25.00
Permit Type STORM RES PERMIT - STORM SEWER RESIDENTIAL PERMIT Totals							25.00	0.00	25.00
ENGINEERING RES-ENGINEERING RESIDENTIAL									
EXISTING COMM-EXISTING COMMERCIAL									
3% BBS - 3% BBS	EXISTING COMM-EXISTING COMMERCIAL	Payment Monies Received	2014-00000183	ELLET SIGN COMPANY	4	0	10.09	1.50	10.09
		Payment Monies Received	2014-00000139	R H WHITE CONSTRUCTION				4.20	
		Payment Monies Received	2014-00000102	A S CASTELLANO CONSTRUCTION				2.89	
		Payment Monies Received	2014-00000230	HERBERT H & NANCY LU MCELRAVY				1.50	
								\$10.09	
Permit Type ENGINEERING RES-ENGINEERING RESIDENTIAL Totals							\$85.00	\$0.00	\$85.00
COM-BUILD REPAIR - Commercial Building Repair/Remodel									
		Payment Monies Received	2014-00000139	R H WHITE CONSTRUCTION	3	0	286.40	140.00	286.40
		Payment Monies Received	2014-00000102	A S CASTELLANO CONSTRUCTION				96.40	
		Payment Monies Received	2014-00000230	HERBERT H & NANCY LU MCELRAVY				50.00	
								\$286.40	
Permit Type COM-BUILD REPAIR - Commercial Building Repair/Remodel Totals							286.40	0.00	286.40
COM-SIGN/AWN/CAN - Commercial Signs Awnings Canopies									
		Payment Monies Received	2014-00000183	ELLET SIGN COMPANY	1	0	50.00	50.00	50.00
Permit Type COM-SIGN/AWN/CAN - Commercial Signs Awnings Canopies Totals							50.00	0.00	50.00

Payment Date Range 04/01/14 - 04/30/14

Detail Listing

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type EXISTING COMM-EXISTING COMMERCIAL						
FIRE-REVIEW INSP - FIRE DEPT REVIEW & INSPECTION						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
04/16/2014	Payment Monies Received	2014-00000102	A S CASTELLANO CONSTRUCTION	100.00	100.00	100.00
PLAN REVIEW <= 3 - Plan Review for 3 or Less Reviews						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
04/07/2014	Payment Monies Received	2014-00000183	ELLET SIGN COMPANY	37.50		
04/08/2014	Payment Monies Received	2014-00000093	GILBERT F O'NEILL	187.50		
04/08/2014	Payment Monies Received	2014-00000139	R H WHITE CONSTRUCTION	112.50		
04/16/2014	Payment Monies Received	2014-00000102	A S CASTELLANO CONSTRUCTION	506.25		
				\$843.75		843.75
PLAN REVIEW 4+ - Plan Review for 4 or More Reviews						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
04/08/2014	Payment Monies Received	2014-00000093	GILBERT F O'NEILL	250.00		
				\$250.00		250.00
Permit Type EXISTING COMM-EXISTING COMMERCIAL Totals						
		14	0	\$1,540.24	\$0.00	\$1,540.24
Permit Type EXISTING MULTIFM-EXISTING MULTIFAMILY						
3% BBS - 3% BBS						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
04/14/2014	Payment Monies Received	2014-00000219	ROGER W CARTER	1.50		
				\$1.50		1.50
COM-SIGN/AWN/CAN - Commercial Signs Awnings Canopies						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
04/14/2014	Payment Monies Received	2014-00000219	ROGER W CARTER	50.00		
				\$50.00		50.00
Permit Type EXISTING MULTIFM-EXISTING MULTIFAMILY Totals						
		2	0	\$51.50	\$0.00	\$51.50
Permit Type EXISTING RES-EXISTING RESIDENTIAL						
1% BBS - 1% BBS						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
04/01/2014	Payment Monies Received	2014-00000184	JEFFREY B THOMAS	.56		
04/04/2014	Payment Monies Received	2014-00000197	ED KINTZ	.76		
04/14/2014	Payment Monies Received	2014-00000215	HERSHBERGER BROS. CONSTRUCTION	.66		
04/14/2014	Payment Monies Received	2014-00000216	BATTAGLIA CONSTRUCTION	.78		
				\$2.76		2.76
RES-BUILD ADD 1 - Residential Building Addition- Single Family						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
04/01/2014	Payment Monies Received	2014-00000184	JEFFREY B THOMAS	56.00		
04/04/2014	Payment Monies Received	2014-00000197	ED KINTZ	75.60		
				\$131.60		131.60

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type EXISTING RES-EXISTING RESIDENTIAL						
RES-BUILD ADD 1 - Residential Building Addition- Single Family						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
04/14/2014	Payment Monies Received	2014-00000215	HERSHBERGER BROS. CONSTRUCTION	275.55	65.95	275.55
04/14/2014	Payment Monies Received	2014-00000216	BATTAGLIA CONSTRUCTION		78.00	
					\$275.55	
Permit Type EXISTING RES-EXISTING RESIDENTIAL Totals						
		8	0	\$278.31	\$0.00	\$278.31
Permit Type FIRE ALARM-FIRE ALARM						
3% BBS - 3% BBS						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
04/11/2014	Payment Monies Received	2014-00000208	HARRINGTON ELECTRIC	5.58	5.58	5.58
					\$5.58	
Permit Type EXISTING RES-EXISTING RESIDENTIAL Totals						
		1	0	186.00	.00	186.00
COM-SUPR SYS RPR - Commercial Suppression Systems						
Repair/Remodel						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
04/11/2014	Payment Monies Received	2014-00000208	HARRINGTON ELECTRIC	186.00	186.00	186.00
					\$186.00	
Permit Type FIRE ALARM-FIRE ALARM Totals						
		1	0	100.00	.00	100.00
FIRE-REVIEW INSP - FIRE DEPT REVIEW & INSPECTION						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
04/11/2014	Payment Monies Received	2014-00000208	HARRINGTON ELECTRIC	100.00	100.00	100.00
					\$100.00	
Permit Type FIRE ALARM-FIRE ALARM Totals						
		1	0	318.75	.00	318.75
PLAN REVIEW <=3 - Plan Review for 3 or Less Reviews						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
04/11/2014	Payment Monies Received	2014-00000208	HARRINGTON ELECTRIC	318.75	318.75	318.75
					\$318.75	
Permit Type FIRE ALARM-FIRE ALARM Totals						
		4	0	\$610.33	\$0.00	\$610.33
Permit Type FIRE SUPPRESSION-FIRE SUPPRESSION						
3% BBS - 3% BBS						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
04/02/2014	Payment Monies Received	2014-00000165	ACME FIRE PROTECTION LL	12.99	5.10	12.99
04/02/2014	Payment Monies Received	2014-00000167	ACME FIRE PROTECTION LL		7.89	
					\$12.99	
Permit Type FIRE SUPPRESSION-FIRE SUPPRESSION Totals						
		2	0	433.00	.00	433.00
COM-SUPR SYS RPR - Commercial Suppression Systems						
Repair/Remodel						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
04/02/2014	Payment Monies Received	2014-00000165	ACME FIRE PROTECTION LL	170.00	170.00	170.00
04/02/2014	Payment Monies Received	2014-00000167	ACME FIRE PROTECTION LL	263.00	263.00	263.00
					\$433.00	

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type FIRE SUPPRESSION-FIRE SUPPRESSION						
FIRE-REVIEW INSP - FIRE DEPT REVIEW & INSPECTION						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
04/02/2014	Payment Monies Received	2014-00000165	ACME FIRE PROTECTION LL	200.00	100.00	200.00
04/02/2014	Payment Monies Received	2014-00000167	ACME FIRE PROTECTION LL		100.00	
					\$200.00	
PLAN REVIEW <=3 - Plan Review for 3 or Less Reviews						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
04/02/2014	Payment Monies Received	2014-00000165	ACME FIRE PROTECTION LL	150.00	75.00	150.00
04/02/2014	Payment Monies Received	2014-00000167	ACME FIRE PROTECTION LL		75.00	
					\$150.00	
Permit Type FIRE SUPPRESSION-FIRE SUPPRESSION Totals				\$795.99	\$0.00	\$795.99
Permit Type HVAC COMM-HVAC COMMERCIAL						
3% BBS - 3% BBS						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
04/02/2014	Payment Monies Received	2014-00000194	AIR COMFORT INC	13.38	13.38	13.38
					\$13.38	
Permit Type HVAC COMM-HVAC COMMERCIAL Totals				446.05	446.05	446.05
COM-HVAC REPAIR - Commercial HVAC Repair/Remodel						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
04/02/2014	Payment Monies Received	2014-00000194	AIR COMFORT INC	446.05	446.05	446.05
					\$446.05	
Permit Type HVAC COMM-HVAC COMMERCIAL Totals				\$459.43	\$0.00	\$459.43
Permit Type HVAC RES-HVAC RESIDENTIAL						
1% BBS - 1% BBS						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
04/07/2014	Payment Monies Received	2014-00000203	GREER HEATING & AIR CONDITIONING	1.70	.35	1.35
04/10/2014	Payment Monies Received	2014-00000212	WIESE PLUMBING & HEATING		.35	
04/14/2014	Payment Monies Received	2014-00000221	GREER HEATING & AIR CONDITIONING		.50	
04/14/2014	Payment Monies Received	2014-00000222	APOLLO HEATING & COOLING		.50	
04/29/2014	Adjustment	2014-00000106	THE K COMPANY		(.35)	
					\$1.35	
Permit Type HVAC RES-HVAC RESIDENTIAL Totals				1.70	(.35)	1.35
RES-HVAC OWN RPL - Residential HVAC Owner Occupied Replacement						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
04/07/2014	Payment Monies Received	2014-00000203	GREER HEATING & AIR CONDITIONING	70.00	35.00	35.00
04/10/2014	Payment Monies Received	2014-00000212	WIESE PLUMBING & HEATING		35.00	
04/29/2014	Adjustment	2014-00000106	THE K COMPANY		(35.00)	
					\$35.00	
Permit Type RES-HVAC OWN RPL Totals				70.00	(35.00)	35.00

Fee Code	Fee Type	Permit Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
HVAC RES-HVAC RESIDENTIAL							
RES-HVAC REPAIR - Residential HVAC Repair/Remodel			2	0	100.00	.00	100.00
			Permit Number	Issued To		Amount	
			2014-00000221	GREER HEATING & AIR CONDITIONING		50.00	
			2014-00000222	APOLLO HEATING & COOLING		50.00	
						\$100.00	
			8	2	\$171.70	(\$35.35)	\$136.35
HVAC RES-HVAC RESIDENTIAL Totals							
PC-PLANNING COMMISSION							
FIRE-REVIEW INSP - FIRE DEPT REVIEW & INSPECTION			1	0	100.00	.00	100.00
			Permit Number	Issued To		Amount	
			2014-00000009	O'REILLY AUTO		100.00	
						\$100.00	
			1	0	100.00	.00	100.00
			Permit Number	Issued To		Amount	
			2014-00000009	O'REILLY AUTO		100.00	
						\$100.00	
			2	0	\$200.00	\$0.00	\$200.00
PC-PLANNING COMMISSION Totals							
PLUMB COMM-PLUMBING COMMERCIAL							
3% BBS - 3% BBS			2	0	4.24	.00	4.24
			Permit Number	Issued To		Amount	
			2014-00000233	ACE BROTHERS PLUMBING		2.44	
			2014-00000236	TNT PLUMBING, LLC		1.80	
						\$4.24	
			2	0	141.25	.00	141.25
			Permit Number	Issued To		Amount	
			2014-00000233	ACE BROTHERS PLUMBING		81.25	
			2014-00000236	TNT PLUMBING, LLC		60.00	
						\$141.25	
			4	0	\$145.49	\$0.00	\$145.49
PLUMB COMM-PLUMBING COMMERCIAL Totals							
PLUMB RES-PLUMBING RESIDENTIAL							
1% BBS - 1% BBS			11	0	6.59	.00	6.59
			Permit Number	Issued To		Amount	
			2014-00000188	KLINE & KAVALLI		1.00	
			2014-00000189	KLINE & KAVALLI		.50	
			2014-00000204	TONY SMITH PLUMBING		.50	
			2014-00000205	HARTVILLE PLUMBING & ASSOCIATES LTD		1.00	
			2014-00000206	STEVE'S PLUMBING		.50	
			2014-00000209	ABC PLUMBING & DRAIN		.39	
			2014-00000210	FIRST INSTALLATIONS, LLC		.35	
			4	0	\$145.49	\$0.00	\$145.49
PLUMB RES-PLUMBING RESIDENTIAL Totals							

Fee Code	Transaction Type	Permit Number	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
PLUMB RES-PLUMBING RESIDENTIAL							
1% BBS - 1% BBS	Transaction Type	Permit Number	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
04/14/2014	Payment Monies Received	2014-00000224	11	0	6.59	.00	6.59
04/18/2014	Payment Monies Received	2014-00000226				Amount	
04/18/2014	Payment Monies Received	2014-00000227				.50	
04/18/2014	Payment Monies Received	2014-00000229				.35	
						1.00	
						\$6.59	
RES-PLUMB OWN RP - Residential Plumbing Owner Occupied Replacement							
04/08/2014	Payment Monies Received	2014-00000209	3	0	109.00	.00	109.00
04/08/2014	Payment Monies Received	2014-00000210				Amount	
04/18/2014	Payment Monies Received	2014-00000227				39.00	
						35.00	
						35.00	
						\$109.00	
RES-PLUMB REPAIR - Residential Plumbing Repair/Remodel							
04/01/2014	Payment Monies Received	2014-00000188	5	0	300.00	.00	300.00
04/01/2014	Payment Monies Received	2014-00000189				Amount	
04/07/2014	Payment Monies Received	2014-00000204				100.00	
04/08/2014	Payment Monies Received	2014-00000206				50.00	
04/18/2014	Payment Monies Received	2014-00000226				50.00	
						50.00	
						\$300.00	
RES-PLUMBING ADD - Residential Plumbing Addition							
04/14/2014	Payment Monies Received	2014-00000224	1	0	50.00	.00	50.00
						Amount	
						50.00	
						\$50.00	
RES-PLUMBING NEW - Residential Plumbing New							
04/07/2014	Payment Monies Received	2014-00000205	2	0	200.00	.00	200.00
04/18/2014	Payment Monies Received	2014-00000229				Amount	
						100.00	
						100.00	
						\$200.00	
Permit Type PLUMB RES-PLUMBING RESIDENTIAL Totals							
			22	0	\$665.59	\$0.00	\$665.59
MIN SUB PLAT - MINOR SUBDIVISION PLAT							
04/08/2014	Payment Monies Received	2014-00000037	3	0	85.00	.00	85.00
04/22/2014	Payment Monies Received	2014-00000041				Amount	
04/22/2014	Payment Monies Received	2014-00000045				25.00	
						30.00	
						30.00	
						\$85.00	

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
SUBDIVISION-SUBDIVISION						
Permit Type		SUBDIVISION-SUBDIVISION Totals		\$85.00	\$0.00	\$85.00
ZONING-ZONING						
Permit Type		COM-ZONING PSJGN - Commercial Zoning Permanent Signs				
Date	Transaction Type	Permit Number	Issued To	Amount		
04/07/2014	Payment Monies Received	2014-00000201	DOC'S VAPOR SUPPLY	50.00		
04/14/2014	Payment Monies Received	2014-00000220	ROGER W CARTER	50.00		
				\$100.00		
RES-ZONING - Residential Zoning Fence Pool Etc						
Date	Transaction Type	Permit Number	Issued To	Amount		
04/08/2014	Payment Monies Received	2014-00000211	ACME FENCE & LUMBER CO	25.00		
04/11/2014	Payment Monies Received	2014-00000214	DONNA M DOLES	25.00		
04/14/2014	Payment Monies Received	2014-00000225	JAMES M & PEGGY J MULLINS	25.00		
04/30/2014	Payment Monies Received	2014-00000239	GERALD S & MELISSA C SINK	25.00		
04/30/2014	Payment Monies Received	2014-00000241	JENNIFER MAPES	25.00		
				\$125.00		
RES-ZONING ADD - Residential Zoning Addition						
Date	Transaction Type	Permit Number	Issued To	Amount		
04/01/2014	Payment Monies Received	2014-00000185	JEFFREY B THOMAS	25.00		
04/04/2014	Payment Monies Received	2014-00000198	ED KINTZ	25.00		
04/14/2014	Payment Monies Received	2014-00000217	BATTAGLIA CONSTRUCTION	25.00		
04/14/2014	Payment Monies Received	2014-00000218	HERSHBERGER BROS. CONSTRUCTION	25.00		
				\$100.00		
Permit Type ZONING-ZONING Totals				\$325.00	\$0.00	\$325.00
Grand Totals				\$6,428.48	(\$35.35)	\$6,393.13

Inspection Date Range 04/01/14 - 04/30/14

Case Type - Case - Inspection Type - Inspector

Case Number	Status	Description	Case Date	Resolution Date	Reported By	Location
2014-00000022	NO VIOLATION	ILLEGAL STORM WATER DISCHARGE	04/24/2014	04/24/2014	RESIDENT	360 BURR OAK
<i>Inspection Type</i>	<i>Inspection Number</i>	<i>Inspection Date</i>	<i>Inspector</i>	<i>Full Inspection</i>	<i>Total Time</i>	<i>Inspection Result</i>
Code Enforcement	2014-00000025	04/24/2014	Jen Barone	No	0.00	Passed
	Active	ILLEGAL STORMWATER DISCHARGE - ICE BUILD UP	Case Number 2014-00000022 Totals	Inspections 1	Pass 1	Fail 0
			Case Number 2014-00000025 Totals	Inspections 2	JOHN OSBORN	1583 MORRIS RD
			Case Type ENGINEERING SITE Totals	Inspections 2		
			Grand Totals	Inspections 2		
<i>Inspection Type</i>	<i>Inspection Number</i>	<i>Inspection Date</i>	<i>Inspector</i>	<i>Full Inspection</i>	<i>Total Time</i>	<i>Inspection Result</i>
Code Enforcement	2014-00000029	04/24/2014	Jen Barone	No	0.17	Passed
			Case Number 2014-00000025 Totals	Inspections 1	Pass 1	Fail 0
			Case Type ENGINEERING SITE Totals	Inspections 2	Pass 2	Fail 0
			Grand Totals	Inspections 2	Pass 2	Fail 0

**CITY OF KENT
ARCHITECTURAL REVIEW BOARD
JUNE 3, 2014**

**COMMUNITY DEVELOPMENT DEPARTMENT
CONFERENCE ROOM
930 OVERHOLT ROAD
4:00 P.M.**

A G E N D A

I. CALL TO ORDER

II. ROLL CALL

III. ADMINISTRATION OF OATH

IV. PROJECT REVIEW

**A. ARB14-004 GEORGE ISTOCKI / EUROGYRO
 107 SOUTH DEPEYSTER STREET**

The applicant is requesting review of new signage.

V. MEETING SUMMARY

A. May 20, 2014 meeting

VI. OTHER BUSINESS

A. Window Sign Discussion

VII. ADJOURNMENT

Project Description:

Painting our business name "Euro Gyro" onto our fence.

Variance Request:

Painting business name on fence

Please describe the following (Section 1115.09(b)(3):

- (A) The practical difficulties or unnecessary hardship created by the strict application of the general purpose and intent of the zoning code and applicable code section(s).

Repainting the whole fence again to remove our business name on it.

- (B) The exceptional or extraordinary circumstances or conditions applying to the property in question, or to the intended use or development of the property that do not apply generally to other properties or uses in the same zoning district.

The fence painting makes our property look more visually appealing and it promotes our business.

- (C) Will the requested variance present a substantial detriment to the public interest or to adjacent property, or to improvements in the zoning district in which the variance is being sought?

No, not at all.

- (D) Will the variance being sought materially impair the purpose of the Zoning Code?

No, a simple painting of our business name will not harm the purpose of the zoning code.

