



## Committee of the Whole

### 1. Boards and Commission Candidate Interviews (Mayor)

The City Clerk has invited the candidates for vacant City Boards and Commission positions to interview with Council. (attachment)

*Administrative Recommendation*

Interview the prospective Board and Commission candidates.

*Council Action*

**Interview the prospective Board and Commission candidates.**



### 2. Council Organization for 2024 (Amy)

The City Clerk has scheduled time for Council to consider the Council Committee Chairs and Vice Chair assignments for 2024.

### 3. Update on the City Hall Construction Project (Melanie)

Melanie has asked for Committee time to share an update on the status of the construction of the new City Administration building.

*Administrative Recommendation*

Receive the staff update, no action is necessary.

*Council Action*

**Receive the staff update.**



### 4. Update the Pending List for 2024 (Dave)

The staff have updated the pending list items and we would like Committee time to review the status of those items and request Council's consideration to remove completed items where appropriate. (attachment)

*Administrative Recommendation*

Review the pending list items and authorize the modifications as presented.

*Council Action*

**Authorize and amend the pending list as appropriate.**



## Community Development Committee

### 1. Recreational Marijuana Dispensary Temporary Moratorium (Bridget)

Bridget has asked for Committee time to present a recommendation to approve a temporary moratorium on recreational marijuana dispensaries until the State of Ohio issues its guidelines and requirements for new marijuana facilities which are expected to be released in 2024. (attachment)

#### *Administration Recommendation*

Until there is more clarity from the State of Ohio for the requirements and regulations on new recreational marijuana dispensaries, the staff recommends adopting a temporary moratorium on new dispensaries which are not currently defined in the City's Zoning Code. A number of other communities in northeast Ohio have adopted similar temporary measures and I recommend Council's support.

#### *Council Action*

**Approve a temporary moratorium on the opening of recreational marijuana dispensaries until the staff has time to review the new State guidelines and amend the City's Zoning Code to accommodate the new dispensaries as presented, with the emergency clause.**

## Streets, Sidewalks & Utilities Committee

### 1. Eclipse Event Street Closure Request (Melanie)

Melanie has requested Committee time to provide Council with a request from Main Street Kent and the Kent Chamber of Commerce to close downtown streets during portions of the eclipse weekend in April 2024. (attachment)

#### *Administration Recommendation*

I recommend Council receive the staff report and authorize the street closures as presented.

#### *Council Action*

**Approve the proposed street closure request for the 2024 eclipse events as presented, with the emergency clause.**

### 2. Proposed Policy Language Changes for Special Events (Hope)

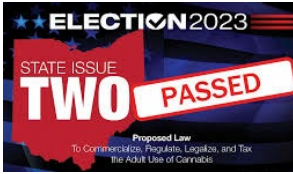
Hope has requested Committee time to request Council consider amending the City's Special Event regulations and permit requirements to match current practice. In practice, once Council approves street closures for a special event, the staff have not been asking Council to renew that approval each year (unless there is a change in the street closures). However, the City rules call for any repeat event longer than 3 hours in duration should be re-approved by Council every year. (attachment)

#### *Administrative Recommendation*

The current practice of Council approval with each "new" event, and the staff renewal/reissuance of permits in subsequent years without additional Council approval has been functioning well and I recommend Council amend the language to match the policy to the current practice as presented.

#### *Council Action*

**Approve the proposed special event policy language changes as presented, with the emergency clause.**





## Finance Committee

### 1. Health Department Grant Application and Appropriations (Joan)

Joan has requested Committee time to present a request to reapply for several recurring grants that are scheduled for another round of awards. The grants include: \$117,000 for the Tobacco Use Grant, \$25,000 for Mosquito Grant, \$26,500 for the FDA Grant, \$15,000 for a Minority Health Grant (new), and \$50,000 for a Farm to School Grant (new). The total grant funding applications amount to \$233,500. (attachment)

#### *Administrative Recommendation*

I recommend Council's support for the reapplication and new applications of grant funds requested by the Health Department valued up to \$233,500.

#### *Council Action*

**Authorize the grant applications in the amounts presented, and if approved, authorize the acceptance and allocation of the funds to the Health Department as presented, with the emergency clause.**

## Information Items

### 1. Fire Incident Reports

Acting Chief Samels has provided a copy of the fire and emergency medical services reports for December 2023. For December 2023, YTD calls for fire service are up 10.5% (82 calls) compared with 2022. Calls for fire mutual aid assistance is up YTD by 4 calls in 2023 as compared to 2022; and EMS responses are down 2.1% (76 calls) for 2023, compared to YTD 2022. (attachment)

### 2. Income Tax Report

Rhonda Hall has provided a summary of income tax collections for December of 2023. Overall, the City income tax collections YTD are up 5.29 % (\$881,370) compared with YTD of 2022. For the month of October, the City income tax collections are down 3.81% (\$49,358) compared to 2022. (attachment)