

470 Highland Road, East
Macedonia, OH 44056
September 29, 2008

Mr. David Ruller
City Manager
City of Kent
215 E. Summit Street
Kent, OH 44240

Dear Mr. Ruller:

All of us at Ohio Edison deeply appreciate the efforts of your employees who worked side-by-side with our crews to respond to the widespread damage following the high winds on September 14.

As you know, this storm resulted in power losses affecting about one million customers of FirstEnergy utilities in Ohio and western Pennsylvania. The response was unprecedented – requiring removal of debris and repairs to wires, poles and other equipment at thousands of locations. With the help of your employees, we were able to stabilize unsafe conditions and restore power to our customers as quickly as possible.

The people of your community are fortunate to have dedicated public servants who provide such an extraordinary response under difficult conditions.

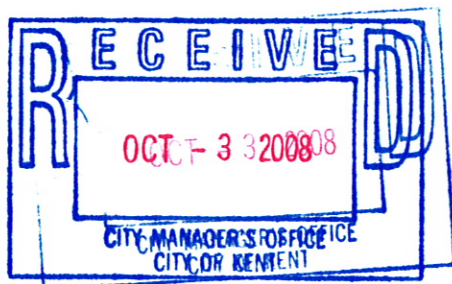
I also would like to pass along a special “thank you” from Steve Strah, president of Ohio Edison and Penn Power, who expressed his appreciation for the strong relationships that exist between our area managers and community officials – especially during times of crisis.

Please offer our gratitude to all of your employees for their invaluable support.

Sincerely,



Robin Patton
Area Manager



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UPDATE ON CONSTRUCTION PROJECTS

Across Kent State's eight campuses, here are the major facility and infrastructure improvements administered by the Office of the University Architect:

PROJECTS UNDER CONSTRUCTION:

ASB RENOVATIONS FOR DEVELOPMENT

The second floor of the Administrative Services Building is being renovated for the Development offices. Administrators' and officers' offices, a reception area and clerical space, a meeting room, restrooms and a break room are being built. HVAC, electrical, power and data systems are being modified. The newly-created space will also be painted and carpeted. Additional parking spaces are being added as well. Installation of metal stud and drywall is complete, as are plumbing, fire protection and electrical rough-ins. Sheet metal installation is at the halfway point, as is work on the new parking lot.

ASHTABULA HEALTH AND SCIENCE BUILDING

A new, two story, 55,000 sf Health and Science Building is being built at Ashtabula Campus. The new facility will house the Nursing program, Occupational Therapy, Radiation Technology, science laboratories, general classrooms and offices. A new student parking lot will also be added at the west end of campus to accommodate the new building. Work commenced mid-January and construction continues through May 2009. Foundation work and the base for the parking lot have been completed. Masonry walls are being installed, site utility work is underway, and structural steel is in progress. By December, it is expected that the building will be enclosed so that interior work can resume while being protected from the weather.

CENTENNIAL RESEARCH PARK, PHASE 1

The former bus garage and vehicle maintenance facility is being converted into a research park. Centennial Research Park will provide space and support for specialized companies to thrive and grow near the university and its other partners. During this first phase, lab space is being constructed to be used by the anchor tenant, FLEXMatters Accelerator, and also approximately 5,000 square feet of additional tenant spaces is being built to be marketed by the university. Construction should be completed next month.

KENT CAMPUS WAYFINDING SIGNAGE REPLACEMENT

The existing wayfinding signs around the Kent Campus are being repaired and/or replaced. Additional wayfinding signs for campus visitors will also be installed. Building identification signs for the Student Center, Library, KIVA, Williams Hall, MAC Center, and Gym Annex will also be installed. Work continues through fall.

LIBRARY STONE REPLACEMENT

The exterior, lower stone sill of the third floor of the Library was removed and replaced with a cast concrete unit to match the existing stone on the building. Tuck pointing is in progress.

LINCOLN AND EAST MAIN STREETS GATEWAY

The Prentice Arch is being reconstructed and a gateway sign installed at the corner of Lincoln and East Main Streets. Construction continues through the end of October due to slow fabrication and delivery schedule for the new architectural limestone which is being sculpted to match the original limestone.

MERRILL HALL CENTRAL CHILLED WATER SYSTEM UPGRADES

Merrill Hall's central chilled water system will be upgraded to address issues associated with distribution to the district system. New, secondary chilled water pumps will be connected to Merrill and piping configurations will be changed within Merrill and Lowry. New VFD for primary chilled water pumps and new secondary pumps will be added to the mechanical room. The existing central distribution piping between Merrill and Lowry halls will be modified to connect with the Oscar Ritchie Hall loop. Shop drawings are being processed; construction will commence mid-November and should be completed prior to the 2009 cooling season.

MUSIC AND SPEECH CENTER RENOVATIONS AND ADDITIONS – ROE GREEN CENTER

The Music and Speech Center will be renovated and additions will be built to address space and program needs for the School of Theatre and Dance. One addition will provide a new lobby and black box experimental theatre on the Theatre Drive face of the building; this will also provide an enhanced entry area for students and event

patrons. To be constructed on the west side of the building, another addition will provide three new dance studios and support space to relocate the Dance Program out of the Gym Annex. Underground utility relocations and foundation work are well underway. Within the next several weeks, the structural steel contract should be awarded. The final bid package will be issued this fall to construct the remainder of this project.

TRUMBULL CAMPUS SIDEWALK AND ROADWAY IMPROVEMENTS, PHASE 2

Deteriorating asphalt sidewalks are being replaced with new concrete sidewalks and curbs from the north student parking lot to the north entrance of Trumbull Campus' Main Hall. Asphalt sidewalks and drives at the northwest corner of Main Hall will be replaced and consolidated and the handicapped parking lot will be repaved.

CONSTRUCTION CONTRACT AWARDS PENDING:

ASHTABULA CAMPUS LIBRARY EXTERIOR MASONRY REPAIRS

Masonry repairs at the Ashtabula Campus Library involve tuck pointing, replacing cracked facebrick, removing of screen wall, replacing lintels and flashing, painting metal doors, lintels and steel, replacing sealant at doors and windows, replacing control joints, and spraying water repellent to masonry. The contract award is pending the release of funds from the Controlling Board.

EAST LIVERPOOL CAMPUS CLASSROOM BUILDING INTERIOR RENOVATIONS

Selected classrooms in the Main Classroom Building of East Liverpool Campus are scheduled to be renovated. Upgrades on the first floor will include new ceiling and lights, new wall and floor finishes, and new mechanical heating and cooling systems. This summer, new carpeting, ceiling tiles, and light fixtures will be installed in the first floor corridor. The combined bid contract award is awaiting release of funds from the Controlling Board. Work will commence during winter break.

EAST LIVERPOOL CAMPUS UPPER STUDENT PARKING LOT EXPANSION AND REPAIRS

At East Liverpool Campus, the existing student parking lot and entrance alley at East 4th Street and Broadway will be milled and repaved. A new parking lot adjacent to this will be installed to the north on the vacant property. Storm drainage will be added on the existing lot and new light poles will be added on the new lot. New concrete curbs, guard rails and steps/railings will also be installed. Contractors' bids for construction were opened on September 16 and the contract award is pending the release of funds from the Controlling Board.

TUSCARAWAS CAMPUS PERFORMING ARTS CENTER

A new, Performing Arts Center will be constructed at the Tuscarawas Campus. This new facility will be located adjacent to the existing Founder's Hall and will include a 1,100 seat theatre, classrooms for the Art programs, offices, stage and stage support areas. The construction contracts are being processed for final approval by the Ohio Attorney General's office.

PROJECTS ADVERTISED FOR BIDDING:

DEMOLITION OF SELECTED SMALL GROUP BUILDINGS

Starting this fall, ten former residence halls that comprised Small Group will be demolished. Out of the original, eleven buildings, only Van Campen Hall will remain. Contractors' bids for the utility relocation, demolition and site grading package will be opened on September 25.

TERRACE DRIVE HEATING PLANT UNDERGROUND FUEL OIL TANKS CLOSURE

Two underground fuel oil tanks, located west of the former Heating Plant under Terrace Drive, and a roadside parking area will be emptied, cleaned and filled. Associated piping will be cleaned and removed. Contractors' bids for construction will be opened on October 8. When work commences during winter break, Terrace Drive will be closed to through traffic for a few days.

PROJECTS UNDER DESIGN:

ASHTABULA CAMPUS SPACE PLANNING STUDY

This project involves space and master planning for areas that will be vacated in Ashtabula Campus' Main Hall and Technology Building as a result of the fall 2009 completion of the new Health and Science Building. Currently, this study is underway and anticipated to be completed in September.

BEALL-McDOWELL BATHROOMS REHABILITATION

Built in 1966, Beall and McDowell Halls comprise the eight-story Twin Towers residence hall complex that houses approximately 500 students. Due to aging infrastructure, this project will rehabilitate the plumbing systems and fixtures in the bathrooms. Architectural finishes, electrical and HVAC work in these areas will also be done. Bidding and construction will be scheduled in two separate packages with work being completed during the university's summer recesses of 2009 and 2010. Currently, the Office of the University Architect is preparing to interview short-listed firms interested in designing this project.

CE&O FLEET SERVICES ADDITION

An addition to the north end of the existing Campus Environment and Operations' maintenance shops is being planned. This addition is necessary because Fleet Services needs to vacate its current location at the former bus garage and vehicle maintenance facility to make more space available for potential tenants of Centennial Research Park.

ENERGY CONSERVATION PLANNING

In accordance with House Bill 251, Kent State University will be increasing efforts to improve energy efficiency and reduce energy consumption on all eight campuses. A consulting firm is preparing a 15-year energy conservation master plan necessary to meet the university's reduction goals, with independent plans for each of the eight campuses. By the end of September, final plans should be ready for submitting to the state as part of the master plan.

GEAUGA CAMPUS PARKING LOT IMPROVEMENTS, PHASE 2

At Geauga Campus, planning and design for improvements to the existing student parking lot are beginning in September. The lot will be milled and paved, storm drainage will be improved and new light poles will be added. New concrete sidewalks and curbs will also be installed. Construction is expected to occur during the summer of 2009.

INFORMATION SERVICES RELOCATION TO LINCOLN BUILDING

Modifications to electrical and data services, partial painting and carpeting refresh will be performed to accommodate the needs of Information Services personnel that will be relocated to the Lincoln Building.

KENT CAMPUS LANDSCAPING AND ENVIRONMENTAL ENHANCEMENTS

An investigation is underway into new, emerging goals with respect to campuswide and site specific landscape enhancement needs. The Office of the University Architect has been meeting with multiple stakeholders to evaluate various campus areas. Among the sites being reviewed, two areas are being designed for improvement within the next few years. The former location of Small Group Lower Plaza will be transformed into a recreational field maintained by Recreational Services. Summit Street will be improved through use of ODOT funds in conjunction with the city of Kent. The university has been involved to ensure that improvements implemented will include safe means for student pedestrian movement.

KENT MULTIMODAL TRANSPORTATION CENTER

Kent State, the city of Kent and the Portage Area Regional Transportation Authority, via a Federal Transportation Administration grant, have conducted a planning study for construction of a Multimodal Transportation Center in the city. The proposed center incorporates parking, mass transportation, pedestrians and bicycles into one central facility designed to promote and increase transit, pedestrian and bicycle access to the university and downtown Kent.

LIBRARY CHILLED WATER PLATE FRAME HEAT EXCHANGER

In order to maintain adequate air conditioning service to the Library, a plate and frame heat exchanger will be installed. The new unit will include all necessary equipment and controls to allow reduced pressure and a direct

connection from the central chilled water loop. Currently this project is under design.

PORTHOUSE THEATRE PARKING LOT EXPANSION

At Porthouse Theatre, the existing site and parking area are being evaluated in effort to maximize spaces within the paved area. A new, gravel parking area, accommodating 46 additional spaces, and new walkway will be constructed. Also, a new retention basin is being planned for future development when the new lot is expanded and paved. The department has raised funds to install a new gravel walking path, some site lighting and landscaping. Work will take place in 2009.

SALEM CAMPUS BUILDING EXPANSIONS AND ADDITIONS

The Gymnasium at Salem Campus will undergo a conversion to accommodate the Nursing program on the lower level and a shelled-out space on the upper level that will, in the future, be finished out to house the new science laboratories. New faculty offices will also be created on the lower level. After the scope of work was revised, design of this project is underway again.

SALEM CAMPUS CITY CENTER FIRE ALARM SYSTEM UPGRADE

A fire alarm system will be installed in the Salem Campus City Center Building. Emergency exit lighting and exit signs will be installed throughout the building. Designs are nearing completion; construction documents will then be reviewed prior to bidding this project.

SATTERFIELD HALL ROOF REPLACEMENT

The roof on Satterfield Hall will be replaced and the parapet will be repaired. Currently under design, construction documents will then be prepared in order to bid this project for construction. Bidding is anticipated to occur this fall with construction taking place during summer 2009.

TAYLOR HALL FIRE ALARM UPGRADES

The fire alarm system in Taylor Hall will be upgraded. The initial bid opening was postponed and will be rescheduled for a later date this fall. Construction should occur during summer 2009.

STARK CAMPUS SCIENCE BUILDING

At Stark Campus, programming and schematic designs are underway to build a 30,000 SF building to support the science program. This building will accommodate science teaching and research laboratories and a portion of the east wing will be renovated to accommodate the expanding Nursing program.

VAN CAMPEN HALL RENOVATIONS FOR THE TURKISH CULTURAL CENTER

The residential wing and public areas of Van Campen Hall will be renovated for the Turkish Cultural Program. Work will include the general refresh of the residence rooms and public areas (lounges, classrooms, lobby, corridors), complete upgrade of the toilet and shower rooms, and the upgrade/replacement of the residence and public areas' HVAC, electrical distribution, telecommunications, fire alarm and fire suppression systems. An architectural firm is assisting with designing this project.

WKSU RENOVATIONS AND ADDITIONS

The WKSU Broadcast Center is comprised of offices, broadcast studios, and broadcast support areas, including a media library, computer areas, and recording studio. This project will renovate spaces and new space will be added to the existing building to address changes in media, technology and the broadcast field. The schematic phase of design and engineering is being completed and will then be reviewed. The level funds raised will determine the schedule for proceeding with further development of the design and construction documents.

Project information can be found on the Office of the University Architect's Web site at:
www.kent.edu/universityarchitect/

Please Note: Any significant changes that will impact pedestrian or vehicular movement on the Kent Campus will be posted as a top news story on Kent State University's home page.

For additional project information, please feel free to contact me.
 ~Jacquie

Jacque
Jacqueline S. Mest
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Kent State University Office of the University Architect
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Kent, Ohio 44242-0001
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switchboard: 330.672.3880; fax: 330.672.2648
Web site: <http://www.kent.edu/universityarchitect/>

Building Curator Web site:
<http://www.kent.edu/universityarchitect/Curators/>

Mr. Greg Vilk
Kent Hotel LLC
8285 Lucerne Drive
Chagrin Falls Ohio, 44023

October 7,, 2008

Re: Kent Hotel 176-180 East Main Street Kent, Ohio
Parcel ID# 17-024-02-00-016-000

Dear Mr. Greg Vilk,

The above captioned address has had problems with pigeon infestation in the past. There are several window openings that have lost there plastic covering on the East Side and North side of building. On the South side building there are two boarded up windows that have been damaged an can allow bird entry (See Attached Pictures)

Please correct these matters by October 28, 2008. Your help in this matter is greatly appreciated.

Sincerely,

John Ferlito
Health Commissioner

Cc: File Certified & regular mail
Law
Building
Fire
Safety











City Council has been wrestling with financial shortfalls for the last 8 years and they've worked hard to make taxes a discussion of last resort. During that time the City has cut jobs, frozen positions and cut services to save money. City Council spent the first 8 months of 2006 studying the City's financial condition with a panel of local financial experts hoping to find a solution that might have been missed. The citizens noted that they thought for sure there was some government fat somewhere but in the end they recommended City Council begin looking at raising income taxes for the first time in 24 years.

Here's a list of the initiatives that the City has taken over the last 4 years to save taxpayer dollars.

City Operations Cuts and Savings

2005-06 Cost Savings

Blood Alcohol Testing	\$ 5,000
Sponsored Training	\$ 5,600
High Grass Transfer	\$ 1,500
One Stop Software	\$ 16,000
OSU Bicentennial Plan	\$ 100,000
In-House Design Work	\$ 16,000
Hook Lift Trucks	\$ 45,000
Vehicle Fuel Purchase	\$ 2,300
Oil Storage Room	\$ 1,900
Leaf Service Equipment	\$ 8,800
<u>Snow Plow Equipment</u>	<u>\$ 5,280</u>
SUBTOTAL	\$ 207,830

Phone Network Changes	\$ 15,700
Cell Phone Carrier	\$ 3,000
County-wide Rescue Team	\$ 52,000
Regional Haz Mat Team	\$ 23,000
Homeland Security Purchases	\$ 70,000
Smoke Trailer Elimination	\$ 6,000
Pager Contract Renegotiation	\$ 2,500
Digital Fingerprint Program	\$ 75,000
Deferred Vehicle Replacement	\$ 255,000
State Contract Purchases	\$ 30,000
Contract IT Services	\$ 35,000
<u>Firearms Qualifications</u>	<u>\$ 5,000</u>
SUBTOTAL	\$ 572,200

Road Salt Purchases	\$ 32,800
In-house Design of Area Q	\$ 12,450
Cuyahoga River Design Work	\$ 117,000
E. & W. Main Street Design	\$ 81,000
McKinney Blvd. Design	\$ 7,500
Glad Blvd. Re-Design	\$ 23,000
City Hall Parking Lot Design	\$ 6,000
Fish Creek Parking Lot	\$ 3,000
E. Main St. Ped Island Design	\$ 10,000
Liberty Garden Design	\$ 4,500
Middlebury Waterline	\$ 88,000
<u>Street Resurfacing</u>	<u>\$ 35,000</u>
SUBTOTAL	\$ 420,250

Uniform Contract Changes	\$ 19,000
Dissolved Floatation Savings	\$ 20,000
Clarifier Reductions	\$ 1,000
In-Sludge Presses	\$ 200,000
Electric Demand Meters	\$ 84,000
Risk Management Plans	\$ 6,500
In-House Training	\$ 8,000
Sludge Conveyor Bldg.	\$ 50,000
Plant Heating	\$ 10,000
Property Mtce. Contract	\$ 2,500
<u>Water Level Monitoring</u>	<u>\$ 3,000</u>
SUBTOTAL	\$404,000

TOTAL \$1,600,000

2007-08 Cost Savings

In-House CAFR	\$ 50,000
Grant Audits	\$ 44,000
Bank Changes	\$ 22,000
Bond Refinancing	\$ 650,000
In-House GASB 34	\$ 7,500
State Contracts	\$ 10,000
Law Funds	\$ 217,000
Training Cuts	\$ 2,000
Consolidated Equip.	\$ 5,000
In-House GIS	\$ 25,000
Vehicle Sharing	\$ 7,500
In-House Paving	\$ 82,000
In-House Wellhead Plan	\$ 41,000
In-House Plant Work	\$ 33,800
Reduced Sr. Engineer	\$ 38,000
Horning Rd. In-House	\$ 5,000
Environ. Training	\$ 20,000
<u>Construction Inspection</u>	<u>\$ 10,000</u>
TOTAL	\$1,269,800

**CUMULATIVE SAVINGS
TOTAL 2005 TO 2008 \$2,869,800**

Proposed for 2009-10

Citywide Trash Bid	\$ 300,000
<u>Regional Tax Agency</u>	<u>\$ 225,000</u>
Subtotal	\$ 525,000

Personnel Cuts and Savings

2005	
Positions Cut	\$ 650,000
<u>Positions Frozen</u>	<u>\$ 586,600</u>
Subtotal	\$1,235,800

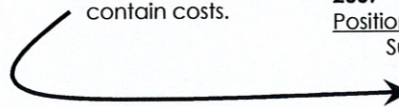
2006	
<u>Positions Frozen</u>	<u>\$1,100,000</u>
Subtotal	\$1,100,000

2007	
<u>Positions Frozen</u>	<u>\$ 990,000</u>
Subtotal	\$ 990,000

TOTAL \$ 3,325,800



The city cut 5% of the workforce and has frozen an additional 5% to contain costs.



CITY OF KENT
DEPARTMENT OF PUBLIC SERVICE

MEMO

October 7, 2008

To: Dave Ruller, City Manager

From: Gene Roberts



RE: Water Treatment SCADA System

On Monday October 6, 2008 the Water Treatment Plant staff reported the update to the plant's SCADA system is completed. The old system provided control, monitoring and alarm to the City's wells located on SR59 via phone lines. The new system provides the same control, monitoring and alarm but transmits the information via the City's SCADA radio system, thus eliminating the cost of the phone lines. The cost of the SCADA system upgrade and the payback are provided below:

Well #9	1935 State Route 59	LMC#0988 Telemetry	\$ 65.00	
	Two Doors	BANA#268454 Alarm	\$ 65.00	
		Phone #330-678-8294	\$ 16.91	
Well #10	1935 State Route 59	LMC #4249 Telemetry	\$ 65.00	
	One Door	BANA#268454 Alarm	above	
Well #11	1935 State Route 59	LMC #0740 Telemetry	\$ 65.00	
	One Door	BANA#268454 Alarm	above	
Well #12	2100 State Route 59	LMC #4250 Telemetry	\$ 65.00	
	One Door	BANA # 268453 Alarm	\$ 65.00	
		Phone #330-676-4196	\$ 16.91	
Mogadore Tank	5139 Mogadore Rd.	BANA # 575656 Telemetry	\$ 65.00	
	One hatch	BANA # 268457 Alarm	\$ 65.00	
		Phone #330-676-4198	\$ 71.20	
				Per Year
		Total AT&T Circuit Costs / Mo.	\$ 625.02	\$ 7,500.24
		Well Alarm Monitoring / Qt.	\$ 342.00	\$ 1,368.00
		Total Savings per Year		\$ 8,868.24

The annualized savings to be experienced by the upgrade is \$8,868.24. The cost of the upgrade is \$19,712 which equates to a payback in 2.2 years. I would like to thank the Water Treatment Plant Staff for the continued improvement to the City's Plant facilities while at the same time reducing operating cost.

The long range plan for the City's SCADA system relative to all facility alarms includes a phased program starting in 2009 which will move the communication of alarm condition from phone lines to the City's local area data network (LAN). When complete the transfer of alarm circuits to the City's LAN will deliver similar savings at each facility.

Cc: Bill Lillich, Safety Director
James Bowling, P.E., City Engineer
Steve Hardesty, Water Treatment Manager
John Cordier, Chief Operator
file



Council Planning Report 3rd Quarter 2008 Final

COMMUNITY PERFORMANCE FRAMEWORK

Strategic Values

Sustainability Theme

Financial Health and Economic Development
To be a prosperous and livable city for all citizens.*

Natural Resources
To protect and promote the City's natural resources.

Quality of Life
Enhance lifestyle choices through the physical and social environment.

Community Safety
To be an exceptionally safe City.*

Communities Within a City
Strengthen the quality and enhance the value of neighborhoods.*

City / University Synergy
To expand collaborative opportunities that enrich the community experience*.

Strategic Objectives

Viable Downtown
Office, Retail and Industrial Nodes
Historic Preservation
Economic Development
Economic Support / Growth
Ecological Quality of Life
Local Tax Abatement
Fair Standard of Living

Reduce, Reuse, Recycle
Purchase Recycled Content Products
Quality of Cuyahoga River
Protect Drinking Water Sources
Alternative Modes of Transportation
Energy Conservation
Natural Resources and Parks

Control Sprawl
Promote Redevelopment
Mix of Quality, Affordable Housing
Protect Critical Natural Resources

Awareness, Compliance, Participation
Neighborhood / Community Relations
Reduce Discrimination
Enhance Physical Safety
Community Based Lifelong Learning
Human Services and Self Sufficiency

Council Activity

July Actual

JEDD Revolving Loan Funds (July 2) 10
subtotal economic development 10
subtotal financials 30
Economic and Financial Subtotal 40

Blue Ribbon Panel Recommendations (July 2) 30
County Tax Budget (July 9) 10
subtotal financials 40
Economic and Financial Subtotal 50

Walk n Roll Presentation (July 2) 15
Environment and Quality of Life Subtotal 15

City Loan Subordination Policy (July 2) 10
Rhodes Road Right of Way Dedication 5

Spaulding Road Bridge Agreement (July 2) 5
Community Dinner Presentation (July 2) 10
Hornung Road KSU/City/Township Agreement (July 2) 5
Planning and Community Subtotal 35

Council Activity

August Actual

Reliever of City Notes 5
Down Blight Study Update (Aug 27) 15
Albion and West Western Business Park (Aug 6) 5
Revolving Loan Fund for Alpha Micron (Aug 6) 15
Income, Property, Sales Tax 55
subtotal economic development 95
OPWC Grant Funds (August 6) 45
City Capital Projects Plan (August 6) 5
Funding for City Sidestream Replacements (Aug 6) 5
subtotal financials 55
Economic and Financial Subtotal 150

Bike Trail Construction Update (Aug 6) 10
NEFCO Watershed Coordinator (Aug 6) 5
Environment and Quality of Life Subtotal 15

Fairchild Bridge Railroad Agreement (Aug 6) 10
Citywide Trash Specification (August 6) 70
Citizens Sidewalk Removal Committee (Aug 27) 35
Planning and Community Subtotal 115

Council Activity

September Actual

Downtown Redevelopment Update (Sept 7) 25
Income, Property, Sales Tax (Sept 7) 20
Main Street Tent (Sept 24) 90
subtotal economic development 135
subtotal financials 0
Economic and Financial Subtotal 135

Collaborative Grants Applications (Aug 1) 5
Pending List Items (Sept 24) 5
City/County/KSU Courthouse Project (Sept 24) 60
Organizational Performance Subtotal 65

ORGANIZATIONAL PERFORMANCE FRAMEWORK

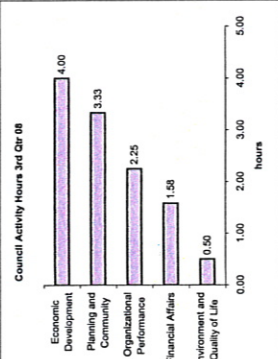
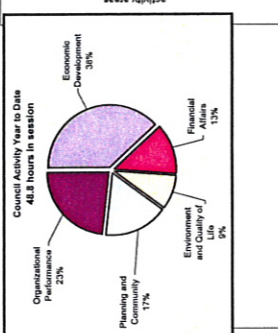
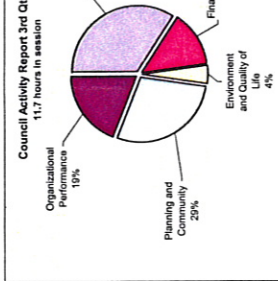
July thru September 2008

Number of Meetings	Year to date
Regular (Business) Meetings	10
Special Council Meetings	4
Committee Meetings	12
Workshop Meetings	6
Public Hearings	2
Joint Meetings	46

Council Committee and Workshop Time Only (excludes Regular or Special Council Meeting time)

Activity Focus Areas	Total Hours of Activity Focus	Percent of Activity Focus
Economic Development	18.50	38%
Financial Affairs	6.42	13%
Organizational Performance	4.33	9%
Planning and Community	8.08	17%
Environment and Quality of Life	11.42	23%
TOTAL	48.75	

Activity Areas	Hours
Economic Development	4.00
Planning and Community	3.33
Organizational Performance	2.25
Financial Affairs	1.58
Environment and Quality of Life	0.50



**City of Kent
Income Tax Division**

September 30, 2008



Income Tax Receipts Comparisons

Monthly Receipts

Total receipts for the month of September, 2008	\$830,057
Total receipts for the month of September, 2007	\$790,013
Total receipts for the month of September, 2006	\$726,720

Year-to-date Receipts and Percent of Total Annual Receipts Collected

	<u>Year-to-date Actual</u>	<u>Percent of Annual</u>
Total receipts January 1 through September 30, 2008	\$8,086,929	
Total receipts January 1 through September 30, 2007	\$7,923,774	74.33%
Total receipts January 1 through September 30, 2006	\$7,626,587	73.93%

Year-to-date Receipts Through September 30, 2008 - Budget vs. Actual

<u>Year</u>	<u>Annual Budgeted Receipts</u>	<u>Year-to-date Actual Receipts</u>	<u>Percent Collected</u>	<u>Percent Remaining</u>
2008	\$ 10,650,000	\$ 8,086,929	75.93%	24.07%

Comparisons of Total Annual Receipts for Previous Five Years

<u>Year</u>	<u>Total Receipts</u>	<u>Percent Change From Prior Year</u>
2003	\$ 9,858,755	0.80%
2004	\$ 9,725,496	-1.35%
2005	\$ 10,305,381	5.96%
2006	\$ 10,315,429	0.10%
2007	\$ 10,660,344	3.34%

Submitted by Bh. R. R., Director of Budget and Finance

2008 CITY OF KENT, OHIO
Comparison of Income Tax Receipts
for Month Ended September 30, 2008

Monthly Receipts				Comparisons	
Month	2006	2007	2008	Amount	Percent Change
January	\$ 996,745	\$ 987,236	\$ 1,014,300	\$ 27,064	2.74%
February	715,709	768,642	816,920	48,278	6.28%
March	716,118	757,546	877,824	120,278	15.88%
April	1,340,831	1,346,584	1,239,907	(106,677)	-7.92%
May	737,775	723,424	773,184	49,760	6.88%
June	769,621	801,943	852,034	50,091	6.25%
July	902,983	969,423	925,191	(44,232)	-4.56%
August	720,086	778,963	757,512	(21,451)	-2.75%
September	726,720	790,013	830,057	40,044	5.07%
October	1,060,706	1,036,336			
November	747,652	774,843			
December	880,483	925,391			
Totals	\$ 10,315,429	\$ 10,660,344	\$ 8,086,929		

Year-to-Date Receipts				Comparisons	
Month	2006	2007	2008	Amount	Percent Change
January	\$ 996,745	\$ 987,236	1,014,300	\$ 27,064	2.74%
February	1,712,454	1,755,878	1,831,220	75,342	4.29%
March	2,428,572	2,513,424	2,709,044	195,620	7.78%
April	3,769,403	3,860,008	3,948,951	88,943	2.30%
May	4,507,178	4,583,432	4,722,135	138,703	3.03%
June	5,276,799	5,385,375	5,574,169	188,794	3.51%
July	6,179,782	6,354,798	6,499,360	144,563	2.27%
August	6,899,867	7,133,761	7,256,872	123,112	1.73%
September	7,626,587	7,923,774	8,086,929	163,156	2.06%
October	8,687,294	8,960,110			
November	9,434,946	9,734,953			
December	10,315,429	10,660,344			
Totals	\$ 10,315,429	\$ 10,660,344			

2008 CITY OF KENT, OHIO
Comparison of Income Tax Receipts from Kent State University
for Month Ended September 30, 2008

Month	Monthly Receipts			Comparisons	
	2006	2007	2008	Amount	Percent Change
January	\$ 302,309	\$ 314,973	\$ 328,155	\$ 13,182	4.19%
February	280,053	286,113	304,739	18,626	6.51%
March	294,956	307,993	359,268	51,275	16.65%
April	323,523	342,472	324,465	(18,007)	-5.26%
May	291,294	308,937	321,356	12,419	4.02%
June	293,407	304,326	321,029	16,703	5.49%
July	230,064	281,361	304,549	23,188	8.24%
August	285,544	302,157	320,946	18,789	6.22%
September	270,481	282,966	306,590	23,624	8.35%
October	342,903	321,719			
November	314,109	326,890			
December	313,437	328,024			
Totals	\$ 3,542,080	\$ 3,707,931	\$ 2,891,097		

Month	Year-to-Date Receipts			Comparisons	
	2006	2007	2008	Amount	Percent Change
January	\$ 302,309	\$ 314,973	\$ 328,155	\$ 13,182	4.19%
February	582,362	601,086	632,894	31,808	5.29%
March	877,318	909,079	992,162	83,083	9.14%
April	1,200,841	1,251,551	1,316,627	65,076	5.20%
May	1,492,135	1,560,488	1,637,983	77,495	4.97%
June	1,785,542	1,864,814	1,959,012	94,198	5.05%
July	2,015,606	2,146,175	2,263,561	117,386	5.47%
August	2,301,150	2,448,332	2,584,507	136,175	5.56%
September	2,571,631	2,731,298	2,891,097	159,799	5.85%
October	2,914,534	3,053,017			
November	3,228,643	3,379,907			
December	3,542,080	3,707,931			
Totals	\$ 3,542,080	\$ 3,707,931			

2008 CITY OF KENT, OHIO
Comparison of Income Tax Receipts from Kent State University
for Month Ended September 30, 2008

Comparisons of Total Annual Receipts for Previous Five Years

<u>Year</u>	<u>Total Receipts</u>	<u>Percent Change</u>
2003	\$ 3,288,771	3.07%
2004	\$ 3,371,065	2.50%
2005	\$ 3,452,767	2.42%
2006	\$ 3,542,080	2.59%
2007	\$ 3,707,931	4.68%