

Finance Committee

1. Designating Depositories (banks) for City Business

Dave Coffee is requesting authorization to initiate the process for designation of public depositories. The City is required by the Ohio Revised Code, Chapter 135 – Uniform Depository Act to designate the public depositories of the public monies every five years. (attachment)

Administration Recommendation

Authorize two resolutions that will allow initiation of the process and designation of depositories.

Council Action

Authorize staff to proceed with the designation of public depositories.



2. Job Creation Tax Credit For Company Expansion into Kent

Staff has been working for about 1 month with an Ohio based business, Mac Trailer, to expand their operations and build a specialty truck body manufacturing facility that would bring between 100 and 140 new jobs to Kent (estimated new income taxes @ \$120,000/year). Staff has asked for Committee time to seek Council's approval of an income tax credit (roughly \$30,000 for 5 years) that is part of the site selection request that Mac Trailers is asking from the State of Ohio and the City. (attachment)

Administration Recommendation

Authorize staff to proceed with the Job Creation Tax Credit.

Council Action

Authorize staff to proceed with the Job Creation Tax Credit.



3. RB&W Property Acquisition

Over the last 6 months staff has had a series of meetings with the property owner of the former RB&W site to discuss the disposition of the RB&W property. The owners are considering a couple of options for the property, including a possible donation of the site to the City so that the City could leverage Clean Ohio funds for the final remediation work planned for the property (same process that we are doing with the Ametek property but without any financial contribution from the City). The Clean Ohio funding cycle requires submission of a grant request in July so staff has put this item on the agenda so that if the ownership group decides to pursue a partnership with the City we have the time needed to complete the grant application.

Administrative Recommendation

If the ownership group decides to partner with the City, authorize the staff to proceed with the grant application and development of the property acquisition/transfer documents.

Council Action

If the ownership group decides to partner with the City, authorize the staff to proceed with the grant application and property acquisition/transfer documents.



Public Health & Safety Committee



4. Pine Street Parking Evaluation Request

Staff has received a request for Council to consider restricting parking to one side of the street on Pine Street. Council considered this item in the June Committee meeting but they requested to reschedule the discussion for July so that Pine Street residents could have another opportunity to speak to this issue.

Administration Recommendation

Receive public comment and consider the parking restriction for approval.

Council Action

Receive public comment and consider the parking restriction for approval.

5. Sugar Bush Knolls Fire Contract

The Fire Services Agreement between the City of Kent and Sugar Bush Knolls is up for renewal and Bill Lillich has requested Committee time for Council's approval of a new 5 year contract. The renewal contract term would run from July 1, 2011 through June 30, 2016. (attachment)

Administration Recommendation

I recommend Council's authorization to renew the fire contract as proposed.

Council Action

Authorize the renewal of the Sugar Bush Knolls/Kent Fire Services contract as proposed.



Information Items

1. Income Tax Report

Dave Coffee has provided a summary of income tax collections thru the end of March 2011. Overall the City income tax collections are up 3.61% (\$91,881) from March 2010. Kent State University's collections thru the end of March are up .43% (\$4,745). For the end of the first quarter of 2011, income tax collections exceed our budgetary projections for income tax revenues for this period and hopefully this trend will continue following 7 months of incremental income tax gains that began in mid-2010. (attachment)

2. Civil Service Commission Meeting

I have included a copy of the minutes for the April 11th, 2011 Civil Service Commission meeting and the agenda for the June 13th meeting. (attachment)

3. NOPEC Gas and Electric Notices

Gene Roberts has provided a copy of a note sent from NOPEC announcing the discounted rates for gas and electric that they have negotiated through the Summer and Fall for NOPEC customers. (attachments)

4. Biological Studies Work

Gene Roberts advised me that he has granted authorization for a class from Kent State University, School of Biological Sciences, to have access to City property located off of Powdermill Road for educational study work this summer. There's no Council action necessary on this item, I just wanted to share it with you in demonstration of continued City/University collaboration.

Information Items (continued)

5. June Planning Commission Meeting

Gary Locke has enclosed copies of the Planning Commission agenda and staff report for the June 21st Planning Commission meeting. There are 2 items up for consideration: 1) S. Lincoln Street, Edwards Communities Development, Site Plan Review; and 2) CVS Drugstore, S. Water Street, Site Plan Review. (attachment)

6. Board of Zoning Appeals June 20th Meeting

Heather Phile from our Community Development has provided a copy of the staff report for the June Board of Zoning Appeals meeting scheduled for June 20, 2010. There are three items on the agenda: Klaben Ford, sign variance; 439 Harris Street, garage set back and height variance; Edward Communities, South Lincoln Street, right of way setback variance, building height variance. (attachment)

7. Health Board Meeting Minutes and Department Statistics

John Ferlito has provided copies of the health board agenda (for the June 14th meeting) and the statistical report for May 2011. Health Department revenues are up 3% (\$2,899) and permits are down 6% (22 permits) in 2011 from 2010. (attachment)

8. Monthly Permit and Zoning Reports

Gary Locke has enclosed copies of the monthly zoning and permit violations report for May 2011. The total number of permits issued thru the end of May was down 23% from last year but the corresponding revenues were up 47% (\$30,516). Troy had 82 action items in May, most of which were related to overgrown vegetation notices. (attachment)