



Committee of the Whole

1. Charter Review Preparation Discussion (Mayor)



The Mayor has requested Committee time to review the timeline and procedural steps required to initiate the 2025 Charter Review. Council will need to appoint volunteer members of the Charter Review Committee, suggest any specific Charter terms that they would like the Charter Review Committee to discuss, and confirm the schedule for Committee member selection, discussion, presentation and submission of recommendations to the County Board of Elections.

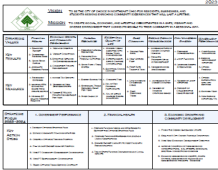
Administrative Recommendation

Receive the staff report and discuss Charter Review member selection, timeline, and any topics Council wishes the Charter Review Committee to consider.

Council Action

Receive the staff report, and direct staff accordingly.

2. Administration Strategic Work Focus for 2025 (Dave)



The staff have requested Committee time to provide Council with an overview of the staff initiatives for 2025 that the staff have been identified as top administrative priorities. These items are in addition to the routine work activities and service priorities that are ongoing from year to year. (attachment provided at the meeting)

Administration Recommendation

Receive and discuss the staff overview, no action is needed.

Council Actions

Receive the staff update.

Community Development Committee

1. Proposed 2025 CDBG Action Plan (Bridget)



Bridget has requested Committee time to provide an overview of the proposed 2025 CDBG Action Plan. Based on 2024 figures, City staff anticipates receiving \$280,000 in 2025. Six project funding applications were received for 2025 funding amounting to a total request of \$307,395. The staff will present the proposed project allocation of the 2025 funding for Council's information. (attachment)

Administration Recommendation

The staff will provide an overview of the CDBG projects proposed for 2025 but we are not asking for Council's motion for authorization until May, after the public hearings are held.

Council Action

Receive the staff report, no action at this time.

2. Economic Development Update (Eric)



Eric has asked for Committee time to share his Economic Development Report for 2024. (attachment to be provided with the presentation)

Administration Recommendation

Receive the staff report, no action is necessary.

Council Action

Receive the staff report, no action is necessary.



Health & Safety Committee

1. 2024 Health Department Annual Report (Joan)

Joan has requested Committee time to present the highlights of the Annual Report of the Health Department for 2024. (attachments)

Administration Recommendation

Receive the staff report, no action is necessary.

Council Actions

Receive the staff report, no action is necessary.

Streets, Sidewalks & Utilities Committee

1. Portage Bike & Hike Trail, ODNR Grant Agreement (Jim)

Jim has asked for Committee time to present a request to enter into a grant agreement with the Ohio Department of Natural Resources (ODNR) in the amount of \$196,000 to help fund the design of the Mill Race segment of the Portage Bike & Hike Trail. (attachments)

Administration Recommendation

The City has an opportunity to partner with Portage County to secure ODNR funding to improve the Bike & Hike trail connectivity through downtown Kent as part of the Portage County Stow Street bridge improvement project, and I recommend Council's support to authorize the grant agreement as presented.

Council Actions

Authorize the proposed ODNR grant Agreement for the Mill Race segment of the Portage Bike & Hike trail as presented, and if approved, authorize the acceptance and allocation of the grant funds, with the emergency clause.

2. Proposed Changes to the On-Street/ROW Parking Regulations (Hope, Nick)

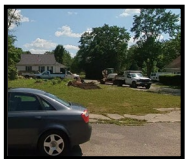
Chief Shearer and Hope have requested Committee time to present proposed modifications to the City's on-street parking regulations in response to requests from residents regarding the number of personal cars being parked on the public right of way. (attachments)

Administration Recommendation

The staff have been attempting to remedy a problem reported from residents on Elm Street regarding the extent of personal vehicles being parked along the City right of way for over a year. The problem has not been resolved and the staff have developed new language to add to the parking Code that we believe will better address this problem. I recommend Council's support for the proposed new on-street parking limitations.

Council Actions

Receive the staff report and authorized the proposed new on-street parking regulations as presented, with the emergency clause.



Streets, Sidewalks & Utilities Committee (continued)

3. City/Franklin Township Road Improvement Agreement (Jim)



Jim has asked for Committee time to ask for Council's approval of a cooperative agreement between the City and Franklin Township for the repair and resurfacing of Hudson Road. This project was approved by Council in 2023 but higher than expected bid prices led to revisions in the project. The revised project includes resurfacing Hudson Road from McKinney Boulevard to Johnson Road at a cost to the City of \$50,000 which is included in the approved 2025 Capital Plan. (attachments)

Administration Recommendation

I recommend Council's authorization of cooperative agreement with the Franklin Township for the resurfacing of Hudson Road between McKinney Boulevard and Johnson Road.

Council Actions

Approve the cooperative agreement with the Franklin Township for the resurfacing of Hudson Road as presented, with the emergency clause.

4. City/Davey Tree Arboretum Planning Study Agreement (Jim)



Jim has requested Committee time to ask for Council's approval of an agreement between the City Service and Parks & Recreation Departments with Davey Tree to jointly study the opportunities to integrate the City's arboretum and the new Davey Tree arboretum on the SEED campus on SR43. (attachments)

Administration Recommendation

I recommend Council's authorization of the joint planning study agreement with Davey Tree to integrate the City and Davey Tree arboretums with the City's share of the study not to exceed \$10,000.

Council Actions

Approve the joint planning study agreement with Davey Tree for the integration of the City and Davey Tree arboretums on N. Mantua as presented, with the emergency clause.

Information Items

1. Kent Police Statistics

Chief Shearer has provided a copy of the police statistics report for January 2025. The MTD calls for service are down 4.0 % (by 57 calls); traffic citations are down 3.4% (by 4 tickets); accident incidents are up by 36.8% (by 21 incidents) for the month and serious crimes are down by 3 calls, at 2 incidents when compared to January of 2024. (attachment)

2. Income Tax Report

Rhonda Hall has provided a summary of income tax collections for January of 2025. Overall, the City income tax collections YTD are up 20.7% (\$281,883) compared with YTD of 2024. For the month of January, the City income tax collections are up 20.7% (\$281,883) compared to 2024. (attachment)