CITY OF KENT HEALTH BOARD MEETING

August 18, 2009, 5:30 PM

KENT CITY HEALTH DEPARTMENT OFFICES 325 S. DEPEYSTER STREET

KENT, OH 44240

Phone (330) 678-8109 Fax (330) 678-2082

AGENDA

- I. MINUTES July 13, 2009 Meeting
- II. REPORTS
 - A. Statistical Report for July 2009
 - B. Expenditures & Encumbrances July 2009
 - C. Commissioner's Report for July 2009
- III. OLD BUSINESS
 - A. Health Board By-Laws
- IV. NEW BUSINESS
 - A. Proposed Budget for 2010
 - B. Transfer Ownership Hungry Howie's 1444 E. Main Street, Kent Ohio
- V. EXECUTIVE SESSION
- VI. ADJOURN MEETING

If you require assistance to attend this meeting, please contact the Health Department at (330) 678-8109.

JBF/trr

cc: Health Board

City Manager

Clerk of Council

Health Staff

Chairman of Health & Public Safety

Mayor

News Media

Post

File



Kent City Health Department 325 S. Depeyster Street Kent, Ohio 44240 HEALTH BOARD MINUTES July 13, 2009

Members Present
John Gwinn
Chris Woolverton
Susan Roxburgh
Jack Amrhein
Pam Freeman

Others Present John Ferlito John Bradshaw Doug Wagener

Doug Wagener has applied to Council to be on the Health Board. He was introduced to members at the beginning of the meeting. Mr. Wagener proceeded to tell the board a little bit about himself. Present members then introduced themselves to Mr. Wagener.

John Gwinn called to order the Health Board meeting of July 13, 2009.

The minutes from the May 19, 2009, meeting were distributed and reviewed by the Health Board members prior to the meeting. A June Meeting was not held since a quorum could not be established. John Gwinn had stated that the Clerk of Council had informed him that when the Board goes into executive session they must state a specific reason and time to go into and come out of an executive session.

Motion:

A motion was made by Susan Roxburgh and seconded by Pam Freeman to approve the minutes of the May 2009 meeting after amending the Executive Session Summary motions to include times and information. No members opposed the changes. The motion passed.

Statistical Report for May 2009 & June 2009 - No issues

Expenditures and Encumbrances for May 2009:

VENDOR	ITEM DESCRIPTION	AMOUNT
Treasurer, State of Ohio	ODH – FSO Transmittal fees for the month of April.	\$56.00
Perkin Elmer	Emergency Repair of AA including parts	\$600.00
Bissler & Sons	Expenses for Indigent Burial/Cremation of Kent resident	\$1000.00
Record Courier	EPA mandated IPP SNC List	\$30.00
Vehicle Maintenance	Service & Repairs to Mosquito Sprayer & Pontiac Sunfire	\$494.83
	TOTAL	\$2180.83

	Travel & Reimbursements	
John Ferlito	Crowne Plaza Columbus – 1 night lodging for AOHC Conf.	\$109.00
Jonnette Demboski	Reimbursement for mileage for the month of April.	\$48.95
		\$157.95

Motion:

A motion was made Chris Woolverton and seconded by Susan Roxburgh to approve the Expenditures and Encumbrances for the month of May 2009. No members opposed. The motion passed.

Expenditures and Encumbrances for June 2009:

VENDOR	ITEM DESCRIPTION	AMOUNT
Ohio State Board Sanitarian Registration	Registered Sanitarian license renewal for J. Ferlito (\$74) & J. Bradshaw (\$74)	\$148.00
Independent Business Supply	4 cartons of 92 bright 20 lb. copy paper	\$118.00
Thermo Fisher Scientific	Replacement oven temperature control circuit board	\$442.00
TCS Home Remodeling, Inc.	Costs to board up a window at 223 Harris	\$45.00
Clarke Mosquito	Anvil – 2+2 Leco Adulticide (55gals) and ULV Flush (5gal)	\$3848.36
Hach Company	Emergency replacement of amperometric titrator	\$1649.95
Treasurer, State of Ohio	Licensed Swimming Pool Transmittal fees 5-1-09 to 6-19-09	\$925.00
Kent Office Supply	Clock for Lab	\$25.99
	TOTAL	\$7202.30

	Travel & Reimbursements	
NALBOH	Conference Registration July 1 – 3, 2009 for John Gwinn	\$200.00
Ohio Public Health Partnership	Conference fees for Combined conference May 14, 2009	\$105.00
Anthony Bartholomew, D.O.	Reimbursement for expenses to attend Public Health Combined Conference May 12 – 13, 2009 in Columbus	\$292.76
Melinda Rhinehart	Mileage Reimbursement for attending Wastewater seminar in Canton in May 2009	\$39.05
Ruth Buzzi	Mileage Reimbursement for attending Wastewater seminar in Canton in May 2009	\$40.70
Sheryl Banks	Mileage Reimbursement for attending Wastewater seminar in Canton in May 2009	\$35.75
		\$713.26

Motion:

A motion was made Pam Freeman and seconded by Jack Amrhein to approve the Expenditures and Encumbrances for the month of June 2009. No members opposed. The motion passed.

Commissioner's Report

City Council has approved a single hauler for city wide residential pick-up of trash. Implementation date August 1, 2009, and Mandatory participation on March 1, 2010. (memo enclosed).

There have been no new H1N1 cases discovered in County. May 14 the Incident Command Center was demobilized down to the three health commissioners meeting weekly to monitor the outbreak. During this event concerns of long periods of conducting epidemiology and follow up of contacts with our limited staffs. The County Health Department wants to draw up a memorandum of understanding in Pandemic for our three Health Departments to share in costs equally. Do to greatest risk and most work likely to be in Kent (KSU) and Ravenna City (Robinson Memorial & County Government).

City Law Director at request of the Kent Police department has drawn up a City Ordinance to handle Clandestine Drug Labs in City. (Copy enclosed)

Enclosed is the proposed 2010 Health Department Operating budget. The Budget is broken into five Funds: General; Sewer; Revolving Housing; Food Service; and Swimming Pools. Please review for discussion and approval under New Business.

Enclosed is NALBOH "News Brief" newsletter.

Old Business

Draft By-laws for the City of Kent Health Board were reviewed and discussed. John Gwinn will revise the draft based on the discussions and provide for future discussion.

National Public Health Performance Standards have been revised and shortened. John Gwinn stated that the Board should review those standards again. However, we should wait to see what happens in the next couple of months. The Ohio Association of Boards of Health will be reviewing the government portion of the standards. We may need to readdress some standards in the future.

Measurements for Public Health Accreditation is moving forward very well. A letter will be mailed out asking if Health Departments would be interested in piloting standards. Only 30 Health Departments nationwide will be selected to pilot the standards. If selected, grant funds may be available to help those who are involved in pilot to implement some standards.

New Business

Health Department 2010 Operating Budget - Tabled until next meeting

August Health Board Meeting will be moved to August 18th at 5:30 p.m. so that a quorum is available.

New City Ordinance for the Clandestine Drug Labs goes before Council for the first reading.

Motion:

A motion was made by Chris Woolverton and seconded by Jack Amrhein to go into executive session to discuss the Health Commissioner's Performance Review. Approved by roll call vote: Roxburgh-Aye; Freeman-Aye; Amrhein-Aye; Woolverton-aye; Gwinn-Aye. 3:31 p.m.

Health Board Meeting Minutes July 13, 2009 Page 4 of 4

Motion:

A motion was made by Pam Freeman and seconded by Jack Amrhein to return from executive session after discussing the Health Commissioner's Performance Evaluation. Approved by roll call vote: Roxburgh-Aye; Freeman-Aye; Amrhein-Aye; Gwinn-Aye; (Woolverton was excused during executive session due to another engagement) 4:04 p.m.

Motion:

A motion was made by Susan Roxburgh and seconded by Jack Amrhein to adjourn the meeting of July 13, 2009. No members opposed. The motion passed.

Approved:	
John Gwinn, President	John Ferlito, Secretary

KENT HEALTH DEPARTMENT STATISTICAL REPORT 2009

FamAbuse fund \$372.00 \$2,676.00 \$363.00 \$2,653.50 Nital Stats \$1,860.00 \$13,380.00 \$1,815.00 \$13,267.50 S13,267.50 S13,267.50 S13,267.50 S13,267.50 S13,267.50 S13,267.50 S13,267.50 S13,267.50 S13,267.50 S13,240.00 S8,920.00 S1,210.00 S8,845.00 S8 Perm Rev \$13.00 \$99.00 \$13.50 \$8.85.00 S8 Perm State \$65.00 \$495.00 \$67.50 \$442.50 S67.50 S442.50 S67.50 S442.50 S67.50 S442.50 S67.50			July 2009	YTD 2009	July 2008	YTD 2008
Vital Stats	HEALTH DEPT. \$ COLLECTED					
Child Abuse \$744.00 \$5,352.00 \$726.00 \$5,307.00 State VS		FamAbuse fund	\$ 372.00	\$ 2,676.00	\$ 363.00	\$ 2,653.50
State VS \$1,240.00 \$8,920.00 \$1,210.00 \$8,845.00 B Perm Rev \$13.00 \$99.00 \$13.50 \$88.50 B Perm State \$65.00 \$495.00 \$67.50 \$442.50 Food Estab. \$0.00 \$10,027.00 \$0.00 \$9,892.80 Food Service \$571.00 \$37,468.40 \$245.00 \$64.00 FSO Vending \$0.00 \$823.00 \$28.00 \$10,000 Home Sewage \$0.00 \$0.00 \$0.00 \$0.00 Housing \$13,705.00 \$40,645.00 \$9,575.00 \$40,685.00 Swim Pools \$0.00 \$3,225.00 \$0.00 \$30.00 Swim Pools \$0.00 \$3,225.00 \$0.00 \$300.00 Tattoo Parlors \$75.00 \$765.00 \$0.00 \$300.00 *Misc(Xerox, etc.) \$225.00 \$262.40 \$10.00 \$0.00 \$eptic Service \$0.00 \$0.00 \$0.00 \$0.00 **R&R Bill paid by owner *18,870.00 \$18,564.09 \$0.00		Vital Stats	\$ 1,860.00	\$ 13,380.00	\$ 1,815.00	\$ 13,267.50
B Perm Rev \$13.00 \$99.00 \$13.50 \$88.50 B Perm State \$65.00 \$495.00 \$67.50 \$442.50 Food Estab. \$0.00 \$10,027.00 \$0.00 \$9,892.80 Food Service \$571.00 \$37,468.40 \$245.00 \$36,345.00 FSO Vending \$0.00 \$823.00 \$28.00 \$1,064.00 Home Sewage \$0.00 \$0.00 \$0.00 \$0.00 Housing \$13,705.00 \$40,645.00 \$9,575.00 \$40,685.00 Swim Pools \$0.00 \$100.00 \$0.00 \$3,225.00 SolWst(Trks) \$75.00 \$765.00 \$0.00 \$3,225.00 SolWst(Trks) \$75.00 \$765.00 \$0.00 \$300.00 Tattoo Parlors \$0.00 \$100.00 \$0.00 \$300.00 *Misc(Xerox, etc.) \$225.00 \$262.40 \$10.00 \$70.50 Septic Service \$0.00 \$0.00 \$0.00 \$9.000 **ST Subsidy \$0.00 \$8,564.09 \$0.00 \$9,009.76 TOTAL COLLECTED \$18,870.00 \$132,801.89 \$14,053.00 \$132,006.06 *R&R Bill paid by owner TO STATE FamAbuse fund \$360.84 \$2,595.70 \$352.11 \$2,573.90 Food Estabs \$0.00 \$952.00 \$0.00 \$952.00 Bur.Permits \$65.00 \$495.00 \$67.50 \$442.50 Child Abuse \$721.68 \$5,191.44 \$704.22 \$5,147.79 State VS QTRLY \$0.00 \$7,680.00 \$1,210.00 \$8,845.00 Food Service \$28.00 \$3,524.60 \$0.00 \$4,004.00 Food Service \$28.00 \$3,524.60 \$0.00 \$4,004.00 Food Vendors \$0.00 \$18.80 \$6.00 \$2,100.00 Swim Pools \$0.00 \$18.80 \$6.00 \$2,000 Wells \$0.00 \$18.80 \$6.00 \$2,000 TOTAL \$1,175.52 \$21,531.74 \$2,339.83 \$23,171.19 TOTAL ASSETS \$17,694.48 \$111,270.15 \$11,713.17 \$108,834.87 +Admin fee to Vital Stats \$33.48 \$240.86 \$32.67 \$238.83 4,051.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1.00 \$1		Child Abuse	\$ 744.00	\$ 5,352.00	\$ 726.00	\$ 5,307.00
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Food Vendors \$ 0.00 \$ 168.00 \$ 6.00 \$ 216.00 \$ 990.00 \$ 990.00 \$ 990.00 \$ 90.0		* R&R Bill paid by owner FamAbuse fund Food Estabs Bur.Permits	\$ 360.84 \$ 0.00 \$ 65.00	\$ 2,595.70 \$ 952.00 \$ 495.00	\$ 352.11 \$ 0.00 \$ 67.50	\$ 2,573.90 \$ 952.00 \$ 442.50
Swim Pools \$ 0.00 \$ 925.00 \$ 0.00 \$ 990.00 Wells \$ 0.00 \$ 0.0		* R&R Bill paid by owner FamAbuse fund Food Estabs Bur.Permits Child Abuse State VS QTRLY	\$ 360.84 \$ 0.00 \$ 65.00 \$ 721.68	\$ 2,595.70 \$ 952.00 \$ 495.00 \$ 5,191.44	\$ 352.11 \$ 0.00 \$ 67.50 \$ 704.22	\$ 2,573.90 \$ 952.00 \$ 442.50 \$ 5,147.79
Wells \$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00 TOTAL \$ 1,175.52 \$ 21,531.74 \$ 2,339.83 \$ 23,171.19 TOTAL ASSETS \$ 17,694.48 \$ 111,270.15 \$ 11,713.17 \$ 108,834.87 +Admin fee to Vital Stats \$ 33.48 \$ 240.86 \$ 32.67 \$ 238.83 -3% FamAbuse \$ 11.16 \$ 80.30 \$ 10.89 \$ 79.62		* R&R Bill paid by owner FamAbuse fund Food Estabs Bur.Permits Child Abuse State VS QTRLY	\$ 360.84 \$ 0.00 \$ 65.00 \$ 721.68 \$ 0.00	\$ 2,595.70 \$ 952.00 \$ 495.00 \$ 5,191.44 \$ 7,680.00	\$ 352.11 \$ 0.00 \$ 67.50 \$ 704.22 \$ 1,210.00	\$ 2,573.90 \$ 952.00 \$ 442.50 \$ 5,147.79 \$ 8,845.00
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TOTAL ASSETS \$ 17,694.48 \$ 111,270.15 \$ 11,713.17 \$ 108,834.87 +Admin fee to Vital Stats \$ 33.48 \$ 240.86 \$ 32.67 \$ 238.83 -3% FamAbuse \$ 11.16 \$ 80.30 \$ 10.89 \$ 79.62		* R&R Bill paid by owner FamAbuse fund Food Estabs Bur.Permits Child Abuse State VS QTRLY Food Service Food Vendors	\$ 360.84 \$ 0.00 \$ 65.00 \$ 721.68 \$ 0.00 \$ 28.00 \$ 0.00	\$ 2,595.70 \$ 952.00 \$ 495.00 \$ 5,191.44 \$ 7,680.00 \$ 3,524.60 \$ 168.00	\$ 352.11 \$ 0.00 \$ 67.50 \$ 704.22 \$ 1,210.00 \$ 0.00 \$ 6.00	\$ 2,573.90 \$ 952.00 \$ 442.50 \$ 5,147.79 \$ 8,845.00 \$ 4,004.00 \$ 216.00
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	TO STATE	* R&R Bill paid by owner FamAbuse fund Food Estabs Bur.Permits Child Abuse State VS QTRLY Food Service Food Vendors Swim Pools Wells TOTAL	\$ 360.84 \$ 0.00 \$ 65.00 \$ 721.68 \$ 0.00 \$ 28.00 \$ 0.00 \$ 0.00 \$ 1,175.52 \$ 17,694.48 \$ 33.48	\$ 2,595.70 \$ 952.00 \$ 495.00 \$ 5,191.44 \$ 7,680.00 \$ 3,524.60 \$ 168.00 \$ 925.00 \$ 0.00 \$ 21,531.74 \$ 111,270.15 \$ 240.86	\$ 352.11 \$ 0.00 \$ 67.50 \$ 704.22 \$ 1,210.00 \$ 0.00 \$ 0.00 \$ 0.00 \$ 2,339.83 \$ 11,713.17 \$ 32.67	\$ 2,573.90 \$ 952.00 \$ 442.50 \$ 5,147.79 \$ 8,845.00 \$ 4,004.00 \$ 216.00 \$ 990.00 \$ 0.00 \$ 23,171.19 \$ 108,834.87 \$ 238.83

		July 2009	YTD 2009	July 2008	YTD 2008
INSPECTION	S				
	Animal Bites	- 11	43	14	33
	Complaints	49	304	34	414
	Food Estabs	10	120	23	116
	Food Service	84	499	72	475
	FSO Vending	2	37	2	44
	Home Sewage	0	0	0	0
	Housing	176	938	150	842
	Schools	0	3	0	5
	Solid Waste	4	31	4	44
	Swimming Pls	22	96	16	74
	Septic Haul.	0	0	0	0
	Tattoo Parlors	0	3	0	4
	*Other	0	0	0	0
	TOTAL	358	2,074	315	2,051
PERMIT/lic.					
	Food Estabs	0	35	0	34
	Food Service	1	126	7	128
	FS Vending	0	29	1	39
	Home Sewage	0	0	0	0
	Housing	63	281	81	302
	Solid Waste	0	37	0	40
	Swim Pools	0	15	0	15
	Septic Haul.	0	0	0	0
	Tattoo Parlors	0	3	0	4
	*Other	0	0	0	0
	TOTAL	64	526	89	562
MOSQ.CONT.					
	Sites Treat.	6	8	4	39
	Adulticide	2	2	4	7
	Tot Man Hrs	34.0	85.3	35.0	92.5
COMPLAINTS	i				
	Received	23	157	35	150
	Abated	26	155	24	128
LEGAL.COMP	L.				
	Filed	0	1	0	0
	Pre-trials	1	1	0	1
	Trials	0	0	0	0
COMM.DISEASE		22	491	34	593
VNA CLINICS	IMMUNIZATIONS	13	99	21	69
BIRTH/DEATH CERTS. ISSUED		248	1784	242	1769

EXCELLENCE in Action

Fuel-Less Friday: Bike/Hike/Bus-to-work-Day

Aug. 21, 2009 7-10 a.m.

at the Student Recreation and Wellness Center

Jump on a bus or come to work with a friend!

Dust off your bikes or put on your walking shoes!

The Fuel-Less Friday committee supports and encourages all Kent State University employees to choose an alternative form of transportation on August 21, 2009.

- Rent a bike from SRWC for only \$15 from Thursday, Aug. 20-Monday, Aug. 24.
- Take the bus! All Kent State employees can ride on all local PARTA routes at no charge. Just show your flashcard upon entering the bus.
- · Carpool with a co-worker.
- Shower facilities will be open beginning at 7a.m. at the SRWC for Bike/Hike/Bus-to-work participants.
 Continental breakfast will be provided.

Organized and Supported By:

Parking Services
Recreational Services
Human Resources - Benefits

Transportation Services
Design Solutions
Portage Area Regional Transportation Authority (PARTA)

Fuel-Less Friday: Bike, Hike or Ride a Bus to Work on 8-21-09

If you're a faculty or staff member at the Kent Campus and you're interested in saving money, saving the earth and/or saving your good health, you'll want to consider participating in the second annual Fuel-Less Friday: Bike/Hike/Bus-to-Work Day on Friday, Aug. 21.

The event is intended to encourage Kent Campus employees to find an alternative means of traveling to and from work, including walking, riding a bike, carpooling or using the free, local bus service provided by the Portage Area Regional Transportation Authority (PARTA) to all employees with a valid Kent State I.D. card.

To make doing so easier, the Student Recreation and Wellness Center (SRWC) will offer its shower facilities to all employees starting at 7 a.m. and will provide a free, continental breakfast. In addition, the SRWC will rent bicycles to employees for \$15 from Thursday, Aug. 20 to Monday, Aug. 24.

"This event is a meaningful way — and a fun way —for Parking Services and our co-sponsors to support and encourage the use of alternative transportation," says Debora Miller, assistant manager of Parking Services. "We want to raise awareness that there are commuting options that can save money, help the environment and promote a healthier lifestyle for many members of the university community."

Fuel-Less Friday:Bike/Hike/Bus-to-Work Day was organized and supported by Parking Services, Transportation Services, Recreational Services, Design Solutions, Human Resources-Benefits and PARTA.

KENT CITY PLANNING COMMISSION REGULAR BUSINESS MEETING AUGUST 18, 2009

COUNCIL CHAMBERS KENT CITY HALL 325 S. DEPEYSTER STREET 7:00 P.M.

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. READING OF PREAMBLE
- IV. ADMINISTRATION OF OATH BY ASSISTANT LAW DIRECTOR
- V. CORRESPONDENCE
- VI. OLD BUSINESS
- VII. NEW BUSINESS

PC09-010 PRESBYTERIAN CHURCH Zoning Code Amendment

The applicant is requesting a zoning code amendment to modify Section 1147.02(a) of the Kent City Zoning Code to include church owned or sponsored educational, recreational, and/or residential uses as a permitted use in the U: University District.

- 1. Public Hearing
- 2. Planning Commission Discussion/Action

PC09-011 RIVERWOOD CHAPEL Zoning Code Amendment

The applicant is requesting a zoning code amendment to modify Section 1125.02(b) of the Kent City Zoning Code to include public or private schools as a conditionally permitted use in the O-R: Open Space-Recreational District.

- 1. Public Hearing
- 2. Planning Commission Discussion/Action

VIII. OTHER BUSINESS

Discussion on Commissioner Dave Wise's status in regard to membership on the Planning Commission

XI. <u>ADJOURNMENT</u>



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: August 11, 2009

TO: Kent City Planning Commission

FROM: Jennifer Barone, PE

Development Engineer

RE: Staff Report for the August 18, 2009 Planning Commission Meeting

The following items appear on the agenda for the August 18, 2009 Planning Commission meeting:

NEW BUSINESS:

CASE NO: PC09-010

APPLICANT: PRESBYTERIAN CHURCH

REQUESTED ACTION: The proposed Zoning Code Amendment is being

forwarded to the Commission for review and comment.

APPLICABLE CODE SECTIONS:

Chapter 1147 of the Kent Codified Ordinance

ANALYSIS:

The Presbyterian Church at 1456 East Summit Street is requesting a zoning code amendment to modify section 1147.02(a) of the Kent City Zoning Code to include church owned or sponsored educational, recreational, and/or residential uses as a permitted use in the U Zone District. The Church wishes to erect student housing and this amendment is necessary to allow this use. The proposed language is as follows in bold.

1147.02. USES

Within a University District, no building, structure or premises shall be used, arranged to be used, or designed to be used except for one or more of the following uses:

(a) Permitted Uses.

- (1) University or other uses of a public educational character, including such university owned, operated, leased, or licensed facilities as dormitory, dining hall, retail facility, gymnasium, classroom, swimming pool, laboratory, studio, laundry, office, heating or power plant, off-street parking of motor vehicles, museum, library, recreation building, R.O.T.C. facility, or place of assembly for entertainment, athletics or training.
- (2) Fraternity or sorority house.
- (3) Scientific, educational, religious, charitable, indoor an outdoor recreational, and residential uses which do not qualify as a permitted use under (a)(1) above are permitted uses when owned or sponsored by churches, other religious organizations, public or quasi-public organization, and/or private organization. Other uses may also include common student dining hall, food courts, and confectionaries as well as a common lounge and study areas.

Staff has added **and/or private organization** to the language proposed by the church. The reasoning behind this suggestion is that staff sees no reason to distinguish between a religious organization versus a private one. For example, the Kiwanis may want to construct a residence hall for all the Key Club members attending KSU.

RECOMMENDATION:

Staff has no objection to the proposed change and feels that it is appropriate given the scope of the intended used in the U District.

Should the Planning Commission wish to forward a favorable recommendation to Kent City Council that the code language be added as proposed, the following language may be used:

I move that in Case PC09-010, the Planning Commission recommend to Kent City Council that Section 1147.02 of the Zoning Code be amended as proposed.

List of Enclosures for This Project:

1. Applicant Cover Letter July 20, 2009.

2. Zoning Code Map

CASE NO:

PC09-011

APPLICANT:

RIVERWOOD CHAPEL

REQUESTED ACTION:

The proposed Zoning Code Amendment is being forwarded to the Commission for review and comment.

APPLICABLE CODE SECTIONS:

Chapter 1125 of the Kent Codified Ordinance

ANALYSIS:

Riverwood Chapel at 1407 Fairchild Avenue is requesting a zoning code amendment to modify section 1125.02(b) of the Kent City Zoning Code to include public or private schools as a conditionally permitted use in the O-R zone district. The church wishes to allow a Montessori school to operate out of the church and this amendment is necessary to allow this use. The conditions commonly associated with schools have been added to the proposed language. The proposed language is as follows in bold.

1125.02. USES

Within an O-R: Open Space - Recreation District, no building, structure or premises shall be used, arranged to be used, or designed to be used except for one or more of the following uses:

- (b) Conditionally Permitted Uses: The Planning Commission may issue Conditional Zoning Certificates for uses listed herein, subject to the general requirements of Chapter 1113 and to the specific requirements of Chapter 1171 referred to below:
 - (1) Home Occupations subject to Section 1171.01(19)
 - (2) Churches and other buildings for the purpose of religious worship subject to Section 1171.01(1),(3),(7),(11),(14), and (17).
 - (3) Cemetery subject to Section 1171.01(3), (7) and (28).
 - (4) Governmentally owned and/or operated buildings or facilities subject to Section 1171.01(3),(7) and (8) and (11).
 - (5) Governmentally owned and/or operated parks and playgrounds subject to Section 1171.01(1),(2),(3),(4),(5),(11) and
 - (6) Governmentally or privately owned and/or operated picnic areas, playgrounds, private parks, swimming facilities, golf course, tennis clubs, country clubs, riding academies and other similar recreational facilities and/or uses, but excluding such commercial recreational uses as drive-in theaters, miniature golf courses, golf driving ranges, rifle ranges, skeet-shooting ranges pistol ranges or other ranges for the use of firearms. Uses permitted under this category shall be subject to Section 1171.01(1),(2), (3),(4),(5),(17),(30),(31),(35) and (36).
 - (7) Governmentally or privately owned and/or operated parks, recreational areas and campgrounds where camping in tents, trailers and other vehicles, cabins, or lodges is permitted by fee, membership or otherwise, and for overnight or longer periods of time; and day camps, summer camps, health camps and other types of outdoors and/or recreationally oriented uses which involve facilities for group activities and accommodations. Uses permitted under this category shall be subject to Section 1171.01(1), (2), (3), (4), (5), (17), (30) (32),(33),(35) and (36).

- (8) Airports, airfields and landing strips subject to Section 1171.01(1),(4),(5), and (25).
- (9) Oil and gas wells, drilling and operations necessary for their storage and skimming subject to Chapter 1173.
- (10) Soil removal and gravel extraction operations subject to 1171.01(5), (12), (13), (15), (16), (17) and (20).
- (11) Sanitary landfill sites and subject to Section 1171.01(1), (3), (4) and (16).
- (12) Public utility rights-of-way and pertinent structures subject to Section 1171.01(1) and (10). (Ord. 1985-26. Passed 5-15-85.)
- (13) Open air markets subject to Section 1171.01(50). (Ord. 1986-11. Passed 3-5-86.)
- (14) Bed & Breakfast facilities subject to Section 1171.01(52).(Ord. 1993-86. Passed 11/17/93.)
- (15) Public or Private School subject to Section 1171.01 (1), (2), (3), (4), (5), (6), (11) and (57).

The conditions from section 1171.01 are as follows.

- (1) All structures and activity areas shall be located at least 100 feet from all property lines.
- (2) Loudspeakers which cause a hazard or annoyance shall not be permitted.
- (3) All points of vehicular entrance or exit shall be located no closer than 200 feet from the intersection of two major thoroughfares, or no closer than 100 feet from the intersection of a major thoroughfare and a local or collector thoroughfare.
- (4) There shall be no more than one advertisement oriented to each abutting road identifying the activity.
- (5) No lighting shall constitute a nuisance or in any way impair safe movement of traffic on any street or highway; no lighting shall shine directly on adjacent properties.
- (6) Elementary school structures shall be located on a collector thoroughfare.
- (11) Such uses shall be properly landscaped to be harmonious with surrounding residential uses.
- (57) Such uses shall be conducted in a commercial building meeting all applicable building code requirements.

Condition (57) would be a new condition added to section 1171.01 which is recommended by staff to ensure the building meets proper building codes for the safety of the children.

Staff Report
Planning Commission Meeting – August 18, 2009
Page 5 of 5

Other conditions that may be considered are as follows.

- (36) All activities, programs and other events shall be adequately and properly supervised so as to prevent any hazard and to assure against any disturbance or nuisance to surrounding properties, residents or to the community in general.
- (39) The design and construction of all access drives, access points to public streets, and parking and service areas shall be approved by the Planning Commission.

RECOMMENDATION:

Staff has no objection to the proposed amendment so long as the stipulation of being operated in a commercial building is applied. Such uses should not be permitted in residential structures.

Should the Planning Commission wish to forward a favorable recommendation to Kent City Council that the code language be added as proposed, the following language may be used:

I move that in Case PC09-011, the Planning Commission recommend to Kent City Council that Section 1125.02 of the Zoning Code be amended as proposed.

List of Enclosures for This Project:

- 1. Applicant Cover Letter July 21, 2009.
- 2. Zoning Code Map

cc: Gary Locke, Community Development Director Eric Fink, Assistant Law Director Heather Phile, Development Planner Applicants PC Case Files









