

January 12, 2012



Board and Commission Appointments

Just a reminder that Council will vote to fill the vacancies on City Boards and Commissions at the start of the Regular Council meeting next week.

Unauthorized Items

1. New Hotel Conference Center Easement (Draft 12-13)

Jim Silver and Jim Bowling have been working with the Kent State Foundation to develop terms for an easement along sections of the public right of way to allow the new hotel & conference center footers to encroach (sub-grade) into the public right of way. The easement will be purchased at a cost of \$393. (attachment)

Administrative Recommendation

I recommend Council's support to authorize the easement.

Council Action

Authorize the easement.

2. Cost Sharing of RB&W Final Site Assessment (Draft 12-14)

Jim Silver and Dan Smith have developed the final terms, as previously agreed to by City Council, for the sharing of the last round of environmental assessment costs that need to be completed prior to commencing the grant funded remediation of the old RB&W site. Council had authorized the City to spend up to half of the final round of site assessment work estimated at a total of \$150,000, with the City share up to \$75,000. After the final site assessment is completed, the \$1.3 million in grant funds can then be accessed to clean up the site. (attachment)

Administrative Recommendation

I recommend Council's authorization to proceed with the final site assessment as previously agreed.

Council Action

Authorize the staff to proceed with the final site assessment.

3. Ametek Property Transfer (Draft 12-15)

In order to best position the City's application for a remediation grant through the Clean Ohio Fund for the Ametek property, the State has advised us to move up our timetable for property transfer from Ametek to the City (by 6-9 months) so it is in City ownership prior to the grant application. Due to the Governor's unexpected announcement to end the Clean Ohio grant program, the application pool will be very competitive in this final round of grant awards, and the staff and I are requesting Council's approval to change the property transfer timing (as outlined in the terms of the draft amendment to the original purchase agreement) to give our application the best chance to receive grant funding. (attachment)

Administrative Recommendation

I recommend Council's support to amend the Ametek property purchase agreement.

Council Action

Authorize the amendment to the Ametek property purchase agreement.



Information Items

1. Traffic Engineering & Safety Report

Bill Lillich has provided a copy of the summary notes from the January 5th Traffic Safety Committee meeting. Six items were discussed at the meeting: 1)Crain/Lake/Water/Fairchild Opticom system; 2) Haymaker/Water/Depeyster water infrastructure plans; 3)Summer 2012 anticipated road closures; 4)Temporary downtown parking changes; 5)Parking Advisory Committee meeting request; and 6)Community messaging sign (item deferred). (attachment)

2. Board of Zoning Appeals January 23rd Meeting

Heather Phile from our Community Development has provided a copy of the agenda and staff report for the January 23rd Board of Zoning Appeals meeting. There are two items on the agenda: 1)1130-32 Jessie Avenue, non conforming use variance related to possible restoration; and 2)1054-56 Munroe Falls Road, non conforming use variance related to possible restoration. (attachment)

3. 2012 CDBG Grant Applications Schedule

Bridget Susel has provided an outline of the dates and meetings for the development and passage of the 2012 CDBG program grants application package. I have included the summary for your information. (attachment)

4. Fire Incident Report

Jim Williams has provided a copy of the fire and emergency medical services report for December 2011. In 2011 calls for fire service were down .3% (3 calls); fire mutual aid assistance was up 2 events in 2010; and EMS responses are up .8% (26 calls). (attachment)