



Public Hearing

The City Clerk has scheduled a public hearing before our Regular Council meeting (7:25 pm) for residents to comment on the City's CDBG Consolidated Annual Performance and Evaluation Report (CAPER).

The Fire Chief is also planning to administer the oath for the latest personnel hired/promoted in the Fire Department at the beginning of our regular meeting.

Unauthorized Items

1. Donation from the American Legion Portage Post #496 (Draft #15-151)

As a result of the new Kent Parks and Recreation Bingo Program operated by the American Legion Portage Post #496, the American Legion is donating the proceeds (\$1,027.06) raised from the bingo games to Kent Parks and Recreation.

Administration Recommendation

I recommend Council accept the donation.

Council Action

Authorize acceptance of the donation.



Finance Committee Items

1. Annual Review of the 5 Year Capital Plan

Staff has prepared the draft 2016 Capital Improvement Plan for Council review. The capital plan provides a schedule of projects and financing for 2016 through 2020 based on a prioritization of most critical needs. It is important to remember that the project list is constrained in order to stay within available funding levels. (hand delivered)

Administrative Recommendation

Review and approve the 5 Year Capital Improvement Plan.

Council Action

Approve the Capital Improvement Plan.



Information Items

1. Kent Police Statistics

Chief Lee has provided a copy of the police statistics report for July 2015. In 2015 calls for service are up 12% (1,586 calls); traffic citations are up 11% (214 tickets); accident incidents are up 14% (74 incidents) and serious crimes are down 1% (6 cases). (attachment)

Information Items (continued)

2. Fire Incident Report

Chief Tosko has provided a copy of the fire and emergency medical services report for August 2015. In 2015 calls for fire service are up 7% (34 calls); fire mutual aid assistance is up 7 events in 2015; and EMS responses are up 3% (62 calls). (attachment)

3. Health Board Department Statistics

Jeff Neistadt has provided copies of the statistical report for September 2015. Health Department revenues are up 21% (\$69,835) and permits are down 22% (97 permits) in 2015 from 2014. (attachment)

4. City Employee Travel Policy Update

Dave Coffee has worked with the City Departments to update our employee travel and expense reimbursement policy. The staff updated the rates to conform to the latest federal guidance and clarified language within the policy to be clear on travel requirements. At the suggestion of our Auditor, we also added Council members to the list of who should comply with the travel policy (see page 2 under Policy Statement). (attachment)

5. S.R.43 Sidewalk Improvement Public Meeting

Jim Bowling has arranged for a public meeting to be held on Monday, October 19th, at 7 pm at Holden Elementary School Gym (132 W. School Street) for area residents and business owners to learn more about the sidewalk improvement options as part of the traffic signalization project on S.R. 43 and offer their input to the discussion. (attachment)