

Season's Greetings,

As everyone begins to wrap up the semester and plan their holiday as well as possible vacations, I would like to take the time to share some valuable information. This edition of the "Kent Communicator" is filled with great advice on how to stay safe as well as some winter considerations. One essential piece of advice is to use extreme caution on what is posted on social networks such as Facebook and Twitter. It is strongly advised that an individual not post information about what your plans are for over the holiday season such as "I'm going out of town" or posting pictures with tags "Winter break in Florida." This is just an invitation for criminals and/or old ex-friends to have an open season on your place of residence. If you want to post your activities, wait until you are home. Another good piece of advice to follow is when you are leaving for the day or going home for break, turn down your thermostat. This will help reduce your heating costs.

In closing, I welcome your feedback at anytime. Feel free to contact me at UniversityCommunityLiaison@kent.edu or 330-672-2480. I cannot wait to hear many more good stories about our amazing student body as well as the opportunity to answer your questions. Below is the link where one can access past and current "Kent Communicator" editions.

<http://www.kent.edu/emsu/students/university-community-liaison.cfm>

Good luck to everyone with your upcoming finals. Enjoy your time off and I look forward to seeing everyone in our spring 2011 semester. Have a happy and safe holiday season.

Sincerely,

*Neal A. Stefanko
University-Community Liaison*



Senior Service Day in Kent a Success

Early November snow showers could not dampen spirits at the first Senior Service Day in Kent on Saturday morning. A host of organizations cooperated to support the independence of local senior citizens by providing leaf-raking services and minor home repairs, and all were joined by a vigorous spirit of volunteerism. Anne Marie Mann, Director of Emergency Outreach Services for Family & Community Services Inc., smiled at the "awesome turnout" of local volunteers and students, and she credited much of the funding support to the City of Kent. Over thirty students from Kent State joined the event under the coordination of the university's Office of Enrollment Management & Student Affairs, of which Ann Gosky is a driving force in all volunteer projects. Paul Holm of Rebuilding Together inspired the workers at Trinity Lutheran Church before sending them off to the sites of their projects. "We're going to make a difference today for some folks," he boasted, adding that the volunteers had stepped forward not because they love leaf-raking but because "we love the people." Holm emphasized the value of bringing together government agencies, university participants, and non-profit organizations to help area citizens; "I live for this sort of stuff," he declared. Wayne Wilson, a councilman representing the City of Kent, thanked the university both for helping the seniors and for demonstrating again "how important Kent State is to this community."

Rakes, pruners, and work-gloves accompanied the dozens of warmly-bundled volunteers to twelve homes throughout the city. Many of the volunteers ended up at the home of Opal McCourt on Harris Street, already elaborately decorated for Christmas. Raking leaves at McCourt's side-lawn was Kent State student Kristina Lee, a Montana native who signed up for the program to meet new people and provide valuable community service. Some of her peers could be found raking leaves at homes on neighboring Dodge Street, where resident Edna Stevens welcomed volunteers with her son William, whom she calls her "right arm." Stevens was one of many citizens expressing appreciation to volunteers for "the love and compassion in their hearts for older people." Cristina Valentine, who worked in Stevens' front garden, summarized the day's work: "It's the right thing to do." Inside the

homes, off-duty firemen from Kent installed smoke-detectors while construction management students from Assistant Professor Joe Karpinski's program constructed shower safety grab-bars. Volunteers from the Concerned Citizens of Portage County, who recruited homeowners and community volunteers for the program, planted daffodil bulbs so that reminders of Saturday's efforts would bloom next year.

One of the driving forces behind the event's organization was Christie Anderson of Kent Social Services, who initially wrote the grant to establish an annual day of service to seniors and then chaired a Planning Committee of representatives from area social service agencies, community groups, and Kent State University. In addition to volunteer help from both the university and the community, this pilot project is sponsored by Family & Community Services; Rebuilding Together, a nationally-sponsored, home-repair organization for senior homeowners; and Concerned Seniors of Portage County, a local group of citizens formed to help senior citizens remain independent in their own homes. Additional support comes from the Area Agency on Aging, the City of Kent, Kent State University, and the Kent City Firefighters Union. Donations to the day's success were generously provided by Beckwith's Orchards, Burger King, McDonald's, The Backerai, Katie's Corner Ice Cream, Pufferbelly, Ray's, Rockne's, Quick Lane, and Family & Community Services Inc.

By engaging the students and the community, returning veterans had forever changed Kent State and the local community. The same spirit of activism and service that they inspired survives to this day.



(Photo by Judy Kirman)



JAMES A. PEACH
CHIEF OF POLICE

KENT POLICE DEPARTMENT
319 SOUTH WATER STREET, KENT, OHIO 44240
(330) 673-7732

MEDIA RELEASE

FOR IMMEDIATE RELEASE: NOVEMBER 30, 2010
CONTACT: LT. JAYME COLE (330) 673-3221

HOLIDAY CRIME PREVENTION

FEW THINGS CAN SPOIL THE HOLIDAYS FASTER THAN RECEIVING A VISIT FROM A THIEF. THIEVES DON'T CARE WHO YOU ARE OR WHERE YOU LIVE. THIEVES DON'T CARE IF YOU CELEBRATE CHRISTMAS OR HANUKKAH OR KWANZAA. THIEVES DON'T CARE IF THE STUFF THEY STEAL IS INTENDED TO BE A GIFT. IN FACT, THIS TIME OF YEAR, THEY RATHER COUNT ON IT. IT'S SHOPPING SEASON FOR THIEVES TOO, EXCEPT THEY DON'T CONFINED THEIR "SHOPPING" TO STORES. THEY LOOK FOR EASY OPPORTUNITIES THAT WILL CARRY THE LEAST RISK OF GETTING CAUGHT. SO HERE ARE SOME COMMON-SENSE REMINDERS TO HELP YOU KEEP YOUR STUFF YOURS THIS HOLIDAY SEASON.

- DON'T LEAVE ANYTHING VALUABLE IN YOUR CAR. EVER. NOT AT THE MALL. NOT IN YOUR OWN DRIVEWAY. EVEN YOUR KIDS KNOW THAT YOUR CAR IS AN OBVIOUS HIDING PLACE FOR GIFTS. SO DO THIEVES.
- LOCK YOUR DOORS. LOCK ALL THE LOCKS, ESPECIALLY THE DEAD-BOLTS.
- IF YOU ARE TRAVELING FOR THE HOLIDAYS, DO NOT BROADCAST YOUR PLANS BEYOND THOSE WHO "NEED TO KNOW." A SURPRISING NUMBER OF THEFTS ARE COMMITTED BY SUSPECTS WHO ARE KNOWN BY THE VICTIM IN SOME FASHION. THIEVES USE FACEBOOK AND TWITTER TOO.
- IF YOU ARE TRAVELING FOR THE HOLIDAYS, MAKE YOUR RESIDENCE LOOK LIKE YOU'RE STILL HOME. MAKE ARRANGEMENTS TO HAVE THE MAIL AND THE NEWSPAPER DELIVERY STOPPED. USE TIMERS TO OPERATE THE LIGHTS AND THE TELEVISION AT DIFFERENT TIMES THROUGHOUT THE EVENING.
- DO LET ONE TRUSTED FAMILY MEMBER, NEIGHBOR OR FRIEND KNOW YOU'LL BE GONE SO THEY CAN CHECK ON YOUR RESIDENCE IN YOUR ABSENCE.
- IF YOU SEE SOMETHING, SAY SOMETHING! IF YOU SEE SOMEBODY ACTING SUSPICIOUSLY, WHETHER IN YOUR NEIGHBORHOOD OR DOWNTOWN OR ANYWHERE... CALL KENT POLICE AT (330)673-7732. THAT'S THE NON-EMERGENCY LINE. A FRIENDLY DISPATCHER WILL ASK YOU TO DESCRIBE WHAT YOU'RE SEEING THAT LOOKS SUSPICIOUS, AND THEN YOUNG, STRONG POLICE OFFICERS WILL INVESTIGATE. CALLS LIKE THAT ARE NEVER A BOTHER - THAT'S WHAT WE DO. HELP US HELP YOU KEEP THE GRINCH FROM VISITING THIS HOLIDAY SEASON.

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United Way Food Drive

The food drive sponsored by the Kent State United Way student organization, which ran from Oct. 1 to 20, was successful in collecting 7,004 pounds of nonperishable food for the community. Through the cooperation of University Mail Services, which picked up the donated items; Vicki Ladd, Business Administrator Services; and the Office of Community Service, Learning and Volunteerism, the accumulated food will benefit fourteen pantries across Portage County. Total donations for the drive county-wide exceeded 11,000 pounds, making the generous contribution of Kent State an invaluable part of a project that will benefit members of the community for weeks and months to come.



BURGLAR-PROOFING YOUR HOME AND PROPERTY DURING THE HOLIDAYS

With finals quickly approaching, end-of-semester project deadlines looming and, of course, the excitement of traveling over the river and through the woods this holiday season, it's easy to forget about the safety and security of your residence during your winter hiatus. Nothing kills the holiday buzz like coming home to an empty nest- empty of furniture, electronics, jewelry, Aunt Harriet's famous fruitcake, and other prized possessions. With gifts aplenty under the tree, an empty house or apartment is a burglar's paradise during the holidays. A thief knows what to look for when scoping out their next heist, so a little extra precaution on your part before heading home for Mom's turkey and all the trimmings can save you a lot of grief, and could be the best gift you could give yourself.

1. **Have your mail picked up by a trusted friend or neighbor.** If this is not possible, contact the local post office and have your mail and all deliveries stopped during your holiday vacation. An over-flowing mailbox and piles of packages at your door screams "I'm not home. Come rob me!" to potential burglars. This goes for FedEx, UPS, and other package carrier deliveries as well. Save your Ebay shopping for when you return.
2. **Lock your windows and doors- all of them!** This includes the doors to and from your garage if you have one. You'll kick yourself if you find out all a thief had to do was turn the knob and walk in.
3. **Hide your gifts.** The first place burglars look is through a window. Keep blinds and curtains closed, and never leave gifts and valuables lying around to entice would-be thieves. Squirrel your holiday bounty away someplace safe while you're away.
4. **Keep the lights on.** Lights out means people out to thieves. Keeping a light on in at least one room gives the impression that someone is home, and goes a long way in discouraging break-ins. For just a few dollars, you can pick up a timer that will automatically switch the lights on and off for you while you're gone.
5. **Lock your vehicle.** If you're leaving your vehicle behind, be sure all the windows are rolled up and the doors are locked, even if it's parked in a garage. And never leave gifts in your car- not even in the trunk. Take your car keys with you. If a burglar does get into your home and finds your keys, you could be facing the loss of your vehicle as well.
6. **Keep it on the DL.** Think before you speak. Advertising that you will be gone for several days (if not weeks) is not only foolish, but can be downright dangerous. And don't post your impending departure all over online social networks like Facebook either. The internet is rife with would-be thieves looking for their next victim. Choose your friends wisely, and keep your holiday travel plans to yourself and those you know and trust.

Keeping safety and security in mind before dashing off to deck those halls this holiday season can help ensure that you return to find mistletoe, not misfortune, waiting for you! After all, 'tis the season for giving- not taking! Here's wishing you happy and safe holidays!

Student Legal Services
164 E. Main Street
Suite 203
Kent, Ohio 44240
(330) 672-9550



What exactly happens to all that unused but still-useful food left behind from major events like football games? Much of it is collected at the site and recovered by Kent Social Services, which then prepares the food at their kitchen on South Water Street or in cooperation with the Center of Hope. This hot meal program, serving recovered food from Monday through Friday, can brighten the day of a less fortunate individual just as it fosters a spirit of volunteerism on campus and in the community.



The Tree City Bulletin



Keep Sidewalks Free of Ice & Snow

Just a reminder that Kent City Ordinance 521.15 requires owners/occupants to remove snow and ice from sidewalks. As property owners, we need to provide safe walkways for one another. For the safety of all, the City asks that everyone make an effort this year to clear sidewalks of snow and ice as soon as possible after a snowfall. It is important that all residents be aware that when clearing sidewalks and driveways, it is ILLEGAL to push snow into the street and/or block the sidewalks.

It is especially important to realize that if a contractor is hired for snow removal, keeping the sidewalk clear is the responsibility of BOTH the contractor **AND** the property owner. Please take the time to do your part to remove snow and ice so that we can keep the winter season safe for everyone.

Ready or Not, Winter Is On Its Way.....

The one thing we can depend on here in Northeast Ohio is that whether or not we're ready winter will happen, eventually. It's good to know that the City's Central Maintenance Staff is prepared and ready for whatever happens. However, they need your help in making sure they can effectively do their jobs.

Please remember that each snow plow is loaded with six tons of salt and sudden stops aren't an option. Allow for extra room to maneuver the plows, especially in heavy traffic. In addition, maintain a distance of at least 50 feet from the rear of the truck. This 'safety zone' will allow for enough room for spreading salt, as well as the driver being able to see you in the rear view mirror. Cars parked on the street cause maneuvering challenges. If at all possible, please refrain from parking on the street when severe weather is predicted, and pay attention to snow parking bans.

There is a **PRIORITY LIST** when it comes to snow and ice removal throughout the City.

1. Bridges
2. Hills
3. Curves
4. School Zones
5. Main routes
6. Secondary routes
7. Side Streets

If you have any questions or comments regarding snow and ice removal, please call the Central Maintenance Division at 330.678.8105. Positive feedback and/or comments regarding plow truck drivers are also welcome.

Be Prepared For A Safe Winter Driving Season

By Lt. Jayme Cole

Wet weather and snow will be here sooner than many people will care to think about, but in terms of driving safety, now is the best time to think about it **BEFORE** the foul weather arrives. When it comes to driving in bad weather, your grandfather was correct – *an ounce of prevention is better than a pound of cure*. The Kent Police offer these suggestions to help ensure you arrive at your motoring destinations this fall and winter safely and on time.

The #1 precaution a driver can take for bad-weather driving conditions is to make sure the car is properly maintained in good, working order.



- Check your tire pressures at least once per week when the tires are cold. Tires should be inflated to manufacturer's recommended pressure that can be found either in the owner's manual or on a placard mounted on the drivers' door post. Over-inflated tires will reduce steering control because less of the tire will be in contact with the road. Under-inflated tires make steering response feel sluggish and don't allow the tread to channel water and slush out from under the tire, sometimes resulting in hydroplaning and loss of control.
- Have your brakes inspected and repaired to keep them in top condition.
- Poor weather puts extra strain on your battery and electrical system, so make certain your battery is up to full strength, alternator is working properly and connections are free from corrosion.
- Replace worn wiper blades and top off the window washer fluid, and make sure your lights are clear and working.

Sometimes all the preparation still can't prevent the unfortunate. Regardless of your driving experience, the odds of being involved in a crash are greater during foul weather. But a little preparation for the worst can still help make being involved in a crash or being stranded on the road a little less troublesome. AAA offers the following checklist of items to keep in your car in case of emergencies:

- Flashlight
- Small bag of sand, salt, cat litter or other abrasive material to spread under tires for traction
- Snow shovel and snow brush
- Roll of cloth or paper towels
- Blanket and spare set of outer clothes (warm coat, hat, and gloves)
- Small supply of drinking water & energy snacks
- Booster cables
- Extra bottle of window-washing fluid
- Warning devices – flares or triangles
- Cellular phone

'Tis the Season

By Lt. Craig Peeps

Cooking Safety

Ovens and cooking ranges are the leading type of equipment involved in Holiday residential structure fires. Make sure that they are working properly (all burners are operable) and being used in the way they were designed (**not a heat source to warm the house**).

Always stay in the kitchen when food is cooking. Watch food carefully. If you must walk away for a moment, turn the heat down and return to the stove quickly.

Keep combustible like oven mits and plastic bags or containers away from heating elements, pots and pans.

Turn pots and pans so that their handles are toward the center of the stove so they are unable to be bumped and knocked off the stove by someone in the kitchen or grabbed by someone very young.

When reheating holiday meals, be sure to place food in dishes that are microwave or oven safe and not in cardboard, Styrofoam or paper that they were stored in.

Fireplace and Wood Stove Safety

Wood stoves and fireplaces are becoming a very common heat source in homes. Careful attention to safety can minimize their fire hazard.

Be sure the fireplace or stove is installed properly. Wood stoves should have adequate clearance (36") from combustible surfaces and proper floor support and protection.

Have the chimney inspected annually and cleaned if necessary, especially if it has not been used for some time.

Keep a glass of metal screen in front of the fireplace opening, to prevent embers or sparks from jumping out, unwanted material from going in, and help prevent the possibility of burns to occupants.



Don't use excessive amounts of paper to build roaring fires in fireplaces. It is possible to ignite creosote in the chimney by overbuilding the fire.

Before you go to sleep, be sure your fireplace fire is out. Never close your damper with hot ashes in the fireplace. A closed damper will help the fire to heat up again and will force toxic carbon monoxide into the house.

Preventing Candle Fires

During the Holidays, keep candles away from natural and artificial Christmas trees. Place burning candles where they can't be bumped or brushed against. Arrange table candles away from centerpieces, hanging decorations, and other combustible holiday decorations. Never leave a candle burning unattended. Extinguish all candles when leaving the room or when you go to bed.

Use candleholders that are sturdy and won't tip over easily. Make certain that the holder is large enough to collect dripping wax and is made from material that cannot burn. Make sure to extinguish candles before they burn down to the holder or any decorative material. After extinguishing, don't leave the room until the wick has stopped glowing.

Remember children are fascinated with fire. Keep candles out of their reach and never leave a child unattended in a room with a burning candle. Store candles, matches and lighters up high and out of the children's sight and reach. You will not be popular with your teenager, but do not allow teens to burn candles in their bedroom.

Preventing Holiday Tree Fires

Many people are now selecting artificial trees for their convenience, but they are also safer than cut or live trees. Special fire safety precautions need to be observed when keeping a live tree in the house. Christmas tree tips by Gerald Shanley, the City Arborist are as follows.

Before leaving home to get your tree, decide where to place the tree. Avoid placing your tree near a heat source (sunny windows, radiators, heating vents, or fireplaces). The National Fire Protection Association recommends keeping the tree at least 3 feet away from these sources.

Use a tape measure to determine the height that you will need and remember to include the stand. Take the measuring tape with you so you don't take home a 7" diameter tree trunk for your 5" diameter tree stand or a 9-foot tall tree if your ceilings are only 8 feet. Try to select a fresh tree by looking for one that is green. The needles should look shiny green not dry or brown. The needles of pines and spruces should bend, not break and should be hard to pull of the branches. On fir species, a needle pulled from a fresh tree should snap when bent.

When you get home cut 1/2 to 2 inches off of the trunk and place the tree in a sturdy, water-holding stand. Be sure to add water daily or as needed to keep the tree looking fresh.

When decorating, use indoor lights only. Check light for broken sockets, frayed or bare wires, and loose connections. Never use more than 3 sets of lights connected to one another and if possible plug the lights directly into a permanent outlet or a fused power strips. Turn your lights and decorations off before you leave the house or go to sleep.

When your tree begins to drop needles it is time to dispose of it. Dried-out trees are highly flammable and should not be left in or against the house or garage.

Smoke Detectors and Escape Plans

Finally, as in every season, have working smoke detectors installed on every level of your home, especially in and outside of every bedroom. Test them monthly; keep them clean, and equipped with fresh batteries. Smoke detectors lose their sensitivity after 10 years of service. Replace old smoke detectors with new detectors powered by a long life battery.

Always know at least two ways out of your home or any building you visit. Talk with your children the different ways to exit your home. As a family choose one spot to meet in the front of your house in the case of an emergency and never leave until the fire department says it is all right. Never go back into the burning structure once your outside.

Happy Holidays from the Kent Fire Department!

Information for this article supplied by the United States Fire Administration. Home Safety Council, and article "Fire Safety Tip... Holiday Safety" by Robert Keller, Gerald Shanley, Kent City Arborist.



Do's and Don'ts For Residents regarding trash, noise and zoning

Renters

- * DO be sure to ask the owner from whom you will rent from whether the property can be legally used as a rooming house and is approved by the City for such use. Ask the landlord to show some proof that the property is legal.
- * DO make sure that you are being provided adequate parking by the landlord since you may not have the right to park on an adjoining property. Again, some written documentation in your lease about parking is well advised.
- * DON'T invite friends to live with you who are not included in the lease. This will cause your landlord problems with the City and also potentially cause parking problems if your parking at the home is limited.
- * DO your best to maintain the property and pick up any trash or garbage laying around your yard. DON'T assume that you can just set trash and garbage out at the street curb and that it will be picked up unless your landlord has made arrangements for its pickup. The City does not run a municipal garbage service.
- * DO remember that the three things most likely to generate complaints to the City about your house are: 1) excessive noise, 2) garbage and trash not well maintained, 3) excessive cars / parking problems.

Owners

- * DO check with the City when you are purchasing a house for the first time if you intend to rent it as a rooming / boarding / lodging house to make sure that the use is legal or if it requires further review. DON'T assume that the house can be used for this purpose just because the previous owner used it that way. DO ask the owner to provide you with a copy of a Zoning / Use Certificate which they are legally required to do (City requirement). These can be obtained from the Community Development Department.
- * DO maintain close contact and supervision over the maintenance of the property, even though one or more of your adult children may be living in it. Alternatively, you may want to consider hiring a local property management firm. We also recommend that you have separate lease agreements with each tenant which is not one of your adult children.
- * DO understand your responsibilities and rights under the Ohio Landlord-Tenant Laws and make sure that your management of the property is conducted in conjunction with those laws.

* * * PARTA Late Night Service * * *

We have late-night shuttles that provide service from the Stadium to any building on campus. These shuttles run Sunday, Monday, Tuesday, Wednesday, and Thursday nights. These shuttles run from 11 PM until 3 AM. Also, students can call 330-672-RIDE and request rides from any building on campus to any other building on campus until 2 AM.

On Thursday and Friday nights we also have the Downtowner bus. This bus provides service from campus to South Water Street and East Main Street in downtown Kent. This route runs from 10:30 PM until 2 AM. Some of the stops on campus include C-Midway, Eastway, Tri-Towers, Summit East, and the Student Center.

KENT CITY PLANNING COMMISSION
BUSINESS MEETING
JANUARY 18, 2011

COUNCIL CHAMBERS
KENT CITY HALL
325 S. DEPEYSTER STREET
7:00 P.M.

A G E N D A

- I. CALL TO ORDER
- II. ROLL CALL
- III. READING OF PREAMBLE
- IV. ADMINISTRTION OF OATH
- V. CORRESPONDENCE
- VI. OLD BUSINESS
- VII. NEW BUSINESS

A. PC10-27 CITY OF KENT
Zoning Code Amendments

The applicant is requesting consideration for a recommendation to City Council to adopt the proposed Zoning Code Amendments as follows:

(1) TO REPEAL EXISTING ZONING CODE CHAPTERS:

- 1107 TITLE, INTERPRETATION AND CONFLICT
- 1109 DEFINITIONS
- 1111 ADMINISTRATION AND ENFORCEMENT
- 1113 CONDITIONAL ZONING CERTIFICATES AND SPECIALLY PERMITTED USES
- 1115 BOARD OF ZONING APPEALS
- 1117 AMENDMENTS
- 1119 SITE PLAN REVIEW AND CONFORMANCE
- 1165 SIGN REGULATIONS

(2) TO CREATE NEW ZONING CODE CHAPTERS:

- 1101 TITLE, INTERPRETATION, AND CONFLICT
- 1103 DEFINITIONS
- 1105 ADMINISTRATION AND ENFORCEMENT
- 1107 CONDITIONAL ZONING CERTIFICATES AND SPECIALLY PERMITTED USES
- 1109 BOARD OF ZONING APPEALS
- 1111 AMENDMENTS
- 1113 SITE PLAN REVIEW AND CONFORMANCE

- 1119 HOME BASED BUSINESSES
- 1120 ARCHITECTURAL DESIGN REVIEW
- 1121 DESIGN OVERLAY DISTRICTS
- 1122 ROOMING AND BOARDING HOUSES
- 1165 SIGN REGULATIONS

APPENDIX A: DESIGN GUIDELINES FOR THE KENT DESIGN OVERLAY DISTRICT

APPENDIX B: SIGN DESIGN GUIDELINES

- 1) *Public Hearing*
- 2) *Planning Commission Discussion/Action*

B. PC11-001 JENNIFER THOMAS
318 Cherry Street
Revocation of Home Occupation

The applicant was previously approved to operate a child care business from her home contingent upon several conditions. The applicant has failed to comply with the conditions and is in non-compliance with the approval. The subject property is zoned R-3: High Density Residential

- 1) *Public Comment*
- 2) *Planning Commission Discussion/Action*

VIII. OTHER BUSINESS

IX. ADJOURNMENT



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: January 12, 2011
TO: Kent City Planning Commission
FROM: Jennifer Barone, PE, Development Engineer
RE: Staff Report for the January 18, 2011 Planning Commission Meeting

The following items appear on the agenda for the January 18, 2011 Planning Commission meeting:

NEW BUSINESS:

CASE NO: PC10-027
APPLICANT: CITY OF KENT
REQUESTED ACTION: The proposed Zoning Code Amendments are being forwarded to the Commission for review and comment.
APPLICABLE CODE SECTIONS: Chapter 1117 of the Kent Codified Ordinance

ANALYSIS:

The zoning code amendments were originally to be considered at the December 14, 2010 Special Business Meeting. Since that meeting was cancelled due to inclement weather, the code amendments have been placed on this agenda.

PROJECT DESCRIPTION:

In the fall of 2008, the City began a comprehensive review of its Zoning Code. The last comprehensive update to the zoning code was started in the late 1970's and culminated with the adoption of a new zoning code in 1985. There have been a number of amendments to the zoning code since that time. Much of the current zoning code is rooted in the conventional thought of the 1970's (or prior to that) so it is important that the City evaluate, modify and even supplement the zoning code so that it can best

reflect the current needs, goals and objectives of Kent. The code also needs to reflect contemporary land uses, operations and concerns that may not have been present even ten years ago.

After careful evaluation and joint meetings with Council, Planning Commission, Board of Zoning Appeals, Architectural Review Board and the Sustainability Commission, Staff has produced revised chapters of the zoning code for public review. Public meetings were held on November 29, 2010 and December 2, 2010 to invite the public to comment on the proposed language. The process is now at the stage where a public hearing may take place and a recommendation be forwarded to Council.

City Staff is recommending the chapters listed below be updated in the Zoning Code. Please note that the numbering has been modified also.

RECOMMENDATION:

The Planning Commission may forward a favorable recommendation to Kent City Council that the code language be amended as proposed. The following language may be used:

I move that in Case PC10-027, that the Planning Commission recommends to Council the repeal of the existing zoning code chapters and adoption of the newly created zoning code chapters as listed below:

TO REPEAL EXISTING ZONING CODE CHAPTERS:

1107 – TITLE, INTERPRETATION AND CONFLICT
1109 – DEFINITIONS
1111 – ADMINISTRATION AND ENFORCEMENT
1113– CONDITIONAL ZONING CERTIFICATES AND SPECIALLY PERMITTED USES
1115 – BOARD OF ZONING APPEALS
1117 – AMENDMENTS
1119 – SITE PLAN REVIEW AND CONFORMANCE
1165 – SIGN REGULATIONS

TO CREATE NEW ZONING CODE CHAPTERS:

1101 – TITLE, INTERPRETATION, AND CONFLICT
1103 – DEFINITIONS
1105 – ADMINISTRATION AND ENFORCEMENT
1107– CONDITIONAL ZONING CERTIFICATES AND SPECIALLY PERMITTED USES
1109 – BOARD OF ZONING APPEALS
1111 – AMENDMENTS
1113 – SITE PLAN REVIEW
1119 – HOME BASED BUSINESSES
1120 – ARCHITECTURAL DESIGN REVIEW
1121 – ARCHITECTURAL DESIGN REVIEW OVERLAY DISTRICTS
1122 – ROOMING AND BOARDING HOUSES
1165 – SIGNAGE
APPENDIX A – DESIGN GUIDELINES FOR THE KENT DESIGN OVERLAY DISTRICT
APPENDIX B – SIGN DESIGN GUIDELINES

List of Enclosures for this Project:

1. You should already have the latest version of the amended code language in a binder which was delivered for the December 14, 2010 meeting.
2. Gary Locke's Staff Report from the December 14, 2010 Special Business Meeting dated December 8, 2010.

<u>CASE NO:</u>	PC11-001
<u>APPLICANT:</u>	Jennifer Thomas – Day Care Home Occupation
<u>SITE LOCATION:</u>	318 Cherry Street
<u>STATUS OF APPLICANT:</u>	The applicant resides on the property.
<u>REQUESTED ACTION:</u>	Conditional Zoning Certificate to operate a child care facility as a home occupation in her house.
<u>ZONING:</u>	R-3: High Density Residential
<u>TRAFFIC:</u>	The property is accessible from Cherry Street.
<u>SURROUNDING LAND USES:</u>	The property is surrounded by residential uses.
<u>APPLICABLE CODE SECTIONS:</u>	Chapter 1113, 1119, 1133 and 1171 of the Kent Codified Ordinance

ANALYSIS:

Jennifer Thomas came before Planning Commission on February 2, 2010 seeking approval of a home occupation to operate a child care business from her home. At that meeting, the commission approved the child care home occupation contingent upon the following conditions.

1. Installation of the fence around the outdoor play area.
2. Compliance with the State of Ohio Child Day Care regulations.
3. Compliance with building code regulations.
4. Compliance with fire code regulations.
5. Have an inspection conducted by a fire prevention officer and the chief building official.
6. Limit the number of children to 6 at any one.
7. If required, obtain a variance from the Board of Zoning Appeals for use of more the 33 1/3% (thirty three and one third percent) of the floor area of only one story.

The applicant has failed to comply with the conditions placed on the approval as follows:

- Condition 1: The fence has not been installed.
- Conditions 3 – 5: Lt. Lynn from the fire department and Mr. Nitzsche, CBO, did perform an inspection on July 19, 2010 and found items deficient. Another inspection was to have been scheduled but this did not take place.
- Conditions 7: Portions of the floor areas sizes have been submitted but not the entire house. According to information listed on the Portage County Auditors website, the floor area being utilized exceeds the allowable 33 1/3% per code and a variance from the BZA is required.

You may remember that the applicant was attempting to secure a building for a day care facility. Because of this, the Commission provided 180 days to install the fence. In July, Ms. Thomas informed staff the County did not accept the building she had chosen and she was searching for another building that would be suitable. She was reminded of the conditions of her approval.

On October 5, 2010, a letter was sent to Ms. Thomas stating that she was in non-compliance with her approval.

The Planning Commission has several options.

1. Revoke the approval, which means the home occupation may no longer be operated out of this house.
2. Extend the timeframe for complying with the conditions of approval.
3. Allow the approval time to lapse in which case the home occupation may no longer be operated out of this house.
4. Cite the operator under civil infraction, KCO 1111.12.

List of Enclosures for This Project:

1. *Non-compliance letter from the City dated October 5, 2010*
2. *Aerial Topo and Zoning Map*

cc: Gary Locke, Community Development Director
Jim Bowling, City Engineer
Eric Fink, Assistant Law Director
Heather Phile, Development Planner
Applicants
PC Case Files

A G E N D A

CITY OF KENT
BOARD OF ZONING APPEALS
PUBLIC HEARINGS & BUSINESS MEETING
JANUARY 24, 2011
7:00PM
COUNCIL CHAMBERS – KENT CITY HALL
325 SOUTH DEPEYSTER STREET

I. CALL TO ORDER

II. PLEDGE

III. ROLL CALL

IV. PREAMBLE

V. ADMINISTRATION OF THE OATH

VI. NEW BUSINESS

A. BZ11-001 KENT PARKS & RECREATION DEPARTMENT
RIVER BEND PARK, RIVER BEND BOULEVARD

Sections: 1171.01(1) and 1167.10(a)

Requests: The applicant is requesting the following:

- 1) A 51-foot variance from the 100-foot activity setback requirement to allow a parking area to be 49 feet from the front property line along River Bend Boulevard (Section 1171.01(1)), and
- 2) A variance to allow parking within the front yard setback (Section 1167.10(a)).

1. Public Comment

2. Board of Zoning Appeals Discussion / Action

VII. MEETING MINUTES

A. Minutes from the October 18, 2010 meeting

B. Minutes from the November 15, 2010 meeting

VIII. ADJOURNMENT



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: JANUARY 14, 2011
TO: KENT CITY BOARD OF ZONING APPEALS
FROM: HEATHER PHILE, DEVELOPMENT PLANNER
RE: STAFF REPORT FOR THE JANUARY 24, 2011 BOARD OF ZONING APPEALS MEETING

The following case appears on the agenda for the January 24, 2011 Board of Zoning Appeals meeting:

NEW BUSINESS

CASE NO.: BZ11-001

APPLICANT: Kent Parks and Recreation Department

SITE LOCATION: River Bend Park, River Bend Boulevard

STATUS OF APPLICANT: The applicant is the owner of the property.

REQUESTED ACTION: The applicant is requesting the following:

- 1) A 51-foot variance from the 100-foot activity setback requirement to allow a parking area to be 49 feet from the front property line along River Bend Boulevard (Section 1171.01(1)), and
- 2) A variance to allow parking within the front yard setback (Section 1167.10(a)).

ZONING: This property is currently located in the O-R: Open Space – Recreation District.

TRAFFIC: The property is accessible from River Bend Boulevard.

SURROUNDING LAND USES: The property is bordered by single family residential on the north side, Standing Rock Cemetery on the west, and the Cuyahoga River on the south and east sides.

APPLICABLE CODE SECTIONS: 1171.01(1) and 1167.10(a)

ANALYSIS:

The City of Kent Parks and Recreation Department is proposing to construct a parking lot for a canoe and kayak access point for the Cuyahoga River at River Bend Park. This property is currently zoned O-R: Open Space – Recreation and is approximately 6 acres in size.

The applicant is proposing to construct a 12-car parking lot that will be used as an access point for the Cuyahoga River. Pervious pavement will be used instead of traditional concrete or asphalt to limit the impacts of storm water runoff. The lot will be lit with pedestal lights and an information kiosk will be in place for the users of the lot. The applicant is requesting two variances to allow the parking area to be closer to the front property line at River Bend Boulevard and to allow parking within the front yard setback. The proposed lot will go before the Planning Commission on February 1, 2011 for the conditional zoning certificate and site plan review.

This project is a Conditional Use in the O-R zoning district and is subject to some conditions. A governmentally owned park is subject to items 1, 2, 3, 4, 5, and 11 of Section 1171. The only item that the applicant does not meet is number 1, which states that all activity areas must be a minimum of 100 feet from all property lines. The parking area is proposed to be 49 feet from the front property line; therefore, the applicant is requesting a 51-foot variance from this section of the code.

The second variance pertains to Section 1167.10(a) and the requirement that parking within the front yard setback is not permitted. The front yard setback is 100 feet in the O-R district. Since the applicant is proposing to construct parking within this setback, they are requesting to be allowed to park within this front yard setback.

cc: Applicants
Case files
Gary Locke, Community Development Director
Jennifer Barone, Development Engineer
Eric Fink, Asst. Law Director

CITY OF KENT
HEALTH BOARD MEETING
JANUARY 18, 2010 5:30 PM.
KENT CITY HEALTH DEPARTMENT OFFICES
325 S. DEPEYSTER STREET
KENT, OH 44240
Phone (330) 678-8109 Fax (330) 678-2082

AGENDA

- I. MINUTES December 14, 2010 Meeting
- II. OPEN COMMENTS
- III. REPORTS
 - A. Statistical Report for December 2010
 - B. Expenditures & Encumbrances December 2010
 - C. Commissioner's Report for December 2010
 - D. Quarterly Report for Town Hall II October to December
- IV. OLD BUSINESS
 - A. Health Board Resolution# 2010-3 increase in Food Service and Retail Food Establishment Fees Final reading
- V. NEW BUSINESS
 - A. Proposed Health Board Resolution # 2011-1
- VI. EXECUTIVE SESSION
- VII. ADJOURN MEETING

If you require assistance to attend this meeting, please contact the Health Department at (330) 678-8109.

JBF/trr

cc: Health Board
City Manager
Clerk of Council
Health Staff
Mayor
News Media
Post
File

Kent City Health Department
 325 S. Depeyster Street
 Kent, Ohio 44240
HEALTH BOARD MINUTES
 December 14, 2010

Members Present

Doug Wagener
 Pam Freeman
 John Gwinn
 Chris Woolverton

Not Present

Susan Roxburgh
 Jack Amrhein

Others Present

John Ferlito
 John Bradshaw
 Nicole (Patch.com)

John Gwinn, President, called to order the Public Hearing on Resolution 2010-3 at 5:45 p.m., regarding the proposed change in fees for Food Service & Retail Food-Establishments for 2011. No comments received in person. The Public Hearing was closed.

The Health Board meeting of December 14, 2010, was called to order at 5:50 p.m. by Health Board President John Gwinn.

The minutes from the November 2010 meeting were distributed and reviewed by the Health Board members prior to the meeting.

Motion: A motion was made by Doug Wagener and seconded by Chris Woolverton to approve the November 2010 minutes. No objections. The motion passed.

Open Comments:

None

Statistical Report for November 2010:

Expenditures and Encumbrances for November 2010:

<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>AMOUNT</u>
Treasurer, State of Ohio	Child abuse and family violence prevention transmittal fees for Oct. 2010	\$864.28
Ohio Div. of Real Estate	Burial permit fee transmittal for October 2010	\$62.50
Treasurer, State of Ohio	Food Service Operations Transmittal fees for Oct. 2010	\$28.00
Perkin Elmer	Emergency repairs to Laboratory AA	\$350.00
HF Group	Vital Stats Book Binding for 2009	\$75.00
Central Maintenance	New sample van WO 6653	\$624.00
Central Maintenance	Ford Fusion WO 6633	\$55.13
Treasurer, State of Ohio	ODH Birth & Death Security paper	\$403.51
	TOTAL	\$2462.42

Motion: A motion was made by Chris Woolverton and seconded by Doug Wagener to approve the Expenditures and Encumbrances for the month of November 2010. The motion passed.

Commissioner's Report

John Ferlito enclosed is the agreement with Portage County Health Board to perform Public Health Nursing duties for Kent & conduct monthly Immunization Clinics within the City of Kent for the 2011 for \$37,000. This is same as last year.

John provided copies of the Agreements with Town Hall II for Medically Indigent and Sexually transmitted Disease Clinics for 2011. Both Clinics will have the same funding as 2010.

John Ferlito stated that he spoke with Ravenna Mayor Joe Bica Jr. He has met with Kent State University and Ravenna Board of Health. He has not met with the county yet. The next step will be to schedule a meeting of all Boards of Health and Kent State University after the first of the year.

John Ferlito enclosed the NALBOLH "NEWSBRIEF"

Old Business

Service Department request regarding Water Reclamation Facility Laboratory being placed back under the Service Department.

John Ferlito stated that the Board had heard the Service Director present information at the last meeting in regards to his request to move the Health Lab back to the Service Department since there will be some changes in personnel due to retirements. John said the Service Director stated his comments, and there are pros and cons from both sides related to the change. He also stated that John Bradshaw has expressed some concerns to him, and that Mr. Bradshaw would like to hold off on any changes. John Ferlito asked if John Bradshaw would like to offer his comments.

John Bradshaw stated that as the Board is entertaining the ideas of potential mergers with other Health Districts, that that may be a better opportunity to move some of the laboratory operations back to the Service Department, as it was back in the mid '80's. This issue is however creating a lot of angst amongst the lab staff. The Chemist had read the minutes from the previous meeting and came to me trembling and asked what if they don't fill both Lab Tech positions, what will we do? John Bradshaw stated that he assured her that although there have been discussions with the Health Board, there has been no studies completed by the Administration or the Service Department that would support that kind of decision and that we should take it a day at a time.

John Gwinn asked John Bradshaw if the concern is with the workload and number of employees qualified and capable to perform the work.

John Bradshaw responded by saying that in the mid 1990's, they had approached City Council to show the workload that had increased based on the EPA's Permit issued to the City. There was a dramatic workload increase in the 1990's. At that point, City Council approved a proposal to add another person to the two existing Laboratory Technicians and Ruth's Chemist position was filled. John Bradshaw stated that if the Board wants another analysis as to our workload, to see if it has increased, decreased or stayed the same since their mid 90's analysis, that could be done. But at

this point in time, Mr. Bradshaw stated that he has not authorized any staff time to do any analysis yet, and based on the Administration's statement last month, they also have done no analysis. Mr. Bradshaw stated that he is confident that the decision that Council made in the mid 1990's, is valid today.

John Gwinn stated that these are valid issues. Mr. Gwinn asked Mr. Bradshaw what could actually be done to ensure that the staffing is adequate for the workload?

John Bradshaw responded by saying, "again, we have not authorized any staff time to talk about what if we don't get both positions filled." Mr. Bradshaw stated he had mentioned to the Service Director, that he would be approaching the Board to see if he should direct staff time toward figuring out which lab tests could be delayed and which tests might not occur in the future. Mr. Bradshaw stated that the lab performs process control testing, and that information is passed on to the Operators for the successful operation of the Plant itself, and before applying any staff time to that kind of analysis, based on what Council already reviewed in the mid 1990's, he would wait on counsel from the Board.

John Gwinn stated that what he got from Gene Roberts at the last meeting was that the non-technical sample collection by the Service Department personnel, might assist in collecting the samples. But there also seems to be the question of, "would you be able to do it with fewer personnel in the Lab?"

Chris Woolverton stated that the Service Director rightly said that until some analysis has been completed he would not know any details until maybe after the first of the year, when they are able to complete their data collection and analysis process.

Doug Wagener stated that he was trying to recall what was said about how the two staffs would be affected if such a move would be made. Doug stated that what he understood was putting the lab back under the Service Department would be more for a streamlined organization for the Service Department.

John Bradshaw stated that the Health Department has operated the laboratory at that site since 1984, we have worked with the same plant manager in all these years. However, we have had 8 different service directors in that time.

Chris Woolverton stated that he is sensitive to John Bradshaw's comments, and the logic for him right now is that if the Board is in fact going to consider consolidation with other Health Districts, they may have to reinvent WHAT public health would be for the entire county. Maybe it is premature to start redistributing workload and moving positions until we actually see what that reinvention looks like. It may very well be that we need all of those folks to fold into some new laboratory system for the whole county.

John Gwinn asked if there are any other equivalent labs in the county? John Bradshaw responded, that the County would include a laboratory dedicated to wastewater testing and another one dedicated to drinking water testing to support all the county operations and plants. He stated that Ravenna has its own laboratories for both purposes. John Ferlito stated that both of the Ravenna labs are under the Service Department and if there was some restructuring in the health districts we wouldn't be talking to the Wastewater or Water plants for Ravenna because they are not part of the Ravenna Health District. The City nor County Health Department has any involvement at all with those plants or laboratories.

John Gwinn asked John Ferlito if there has been a timeline set for a decision on this matter. John Ferlito stated that he is unaware of any time line, the Service Director had brought the issue up because of the new employees that may be coming in, and now would be a good time to take a look at how things are being done and make any changes for the new year.

John Ferlito asked John Bradshaw if he had the information from 1995 that was taken to council for approval. John Bradshaw responded that the information from 1995 that was presented to Council showed an increase in workload, at that time the lab was staffed with two full time lab techs and half of his own time. As the data was presented, it showed a sizable increase in mandated testing and on the first hearing Council approved the Chemist position, (and that was in 1995). John Bradshaw stated, what he is saying off the cuff is that he strongly presumes that the workload from 1995 to now has increased, not decreased or stayed the same. Mr. Bradshaw stated that he is asking for guidance, does the Board want the Lab Staff to reprove what council had already approved in the mid 90's? Mr. Bradshaw stated that he would like to settle the fears of his Chemist who was very upset after reading the Health Board Minutes, and got word of this issue for the first time. The Chemist brought the minutes to me very upset and said what is this? Mr. Bradshaw stated that he too was surprised after reading it and said what is this, I am the Lab Director and nobody came to me?

Chris Woolverton asked John Bradshaw how much staff time would be required to collect the data for analyzing workload? John Bradshaw stated that he thought they had created that presentation for Council over a matter of a couple weeks.

Doug Wagener stated the presentation made to council back then is now 15 year old information. That is old stuff. We can assume that it is entirely likely that the work demand has increased not decreased during that time. But those are just off the cuff assumptions. Mr. Wagener stated that he doesn't know what level of effort is worth investing in this analysis, but it seems to him, that its not a bad idea to invest some time, to identify what's happened since the time between Council approval in 1995 and now.

Chris Woolverton stated that it doesn't even need to be a presentation, just collect the data and put it in a spreadsheet for the Board to share internally. Chris stated that 15 year old data is basically no data, it's a historical point in time, that basically says here is where we were then.

Pam Freeman asked if the Service Director's sole intention of this issue is to save money? Doug Wagener answered that what he understands the point being is, the Lab used to be under the Service Department rule, there were good reasons as to why it had been taken away from the Service Department, those reasons have resolved, so everything else aside, there is no reason why it should not be returned to the Service Department. Mr. Wagener stated that there are a couple of positions that might have an impact on trying to form a staff of two sizes if they were under the same rule. The financial side of it had just been mentioned as a potential point, not something that would actually happen in the near future.

John Bradshaw stated that there may already be collateral damages, the Chemist is already talking about moving up her stated retirement date based on this troubling scenario.

Doug Wagener stated that there is a larger context for this conversation to be held. There will be bigger issues afloat with this matter. I would not react to this yet nor be alarmed by it. It was a conversation, and it was the first conversation. Chris Woolverton agreed and stated that everyone should proceed as planned. Collect some data with as little loss of time as possible and without affecting required work. The data will certainly validate what is currently being done.

Pam Freeman stated that she agrees with Doug and Chris. Nobody will be able to move forward without some data. It does need to be collected, but efficiently without taking away from required work. Pam stated to Mr. Bradshaw that your staff could benefit from some reassurance. Doug Wagener agreed and stated that these minutes are like a planning dialogue, this particular topic may never actually happen, then again it may happen three years from now but they are just conversations. There may have been some misinterpretations. Pam stated to Mr. Bradshaw that he should really consider having these conversations with them. To assure them that this is somewhat of a slow timeline. There are a lot of conversations that will take place regarding this issue and others and a lot of them won't develop into anything. It's just brainstorming at this point in time and for this to be concerning to them is premature.

John Bradshaw stated that his staff has known him for over the last 2-1/2 decades to be upfront with all planning and future decisions.

John Gwinn stated that in regards to the collection of information about the workloads, he suggested that Mr. Bradshaw give some thought to what types of information, perhaps making a good parallel to what was done in 1995, and work with John Ferlito regarding what information should be collected and how it will be recorded and presented. Mr. Bradshaw asked if this should be completed by the next Board Meeting? Mr. Gwinn stated that there is no sense of urgency, and if the staff is busy do not take them away from required work. Mr. Bradshaw stated that he must state something, at this point in the meeting, that through the agreement with the University and since the late 1980's he is entering his 14th year as an instructor with the College of Public Health and this is the first time that he has been scheduled to teach on a Tuesday evening, so he will be making arrangements with his lab staff to attend the Tuesday Board Meetings with the understanding that they are to gather information and report back to him. Mr. Bradshaw stated that he did not have any choice in this it just happened. He is also being considered for a part time position in the Summer and with that invitation he requested specifically no Tuesday night classes.

Motion: A motion was made by John Gwinn and seconded by Pam Freeman requesting that John Bradshaw efficiently collect data relevant to the workload of the present staff, somewhat parallel and comparative to the data collected in 1995 with collaboration by the Health Commissioner. The motion passed.

New Business

John Ferlito announced that he had would officially be retiring, June 1, 2011.

Agreement with Portage County Health Board to perform Public Health Nursing duties for Kent & conduct monthly Immunization Clinics within the City of Kent for the 2011 for \$37,000.

Motion: A motion was made by Pam Freeman and seconded by Doug Wagener to approve the Portage County Health Department Agreement to perform Nursing duties for the City of Kent. The motion passed.

Agreement with Town Hall II for Medically Indigent and Sexually transmitted Disease Clinics for 2011 are enclosed. Both Clinics will have the same funding as 2010. John Ferlito would like to have one agreement to fund both of these clinics for \$20,000.

Motion: A motion was made by Pam Freeman and seconded by Chris Woolverton to approve the combined agreements for Town Hall II for the Medically Indigent and STD Clinics. The motion passed.

John Ferlito stated that the next Health Board Meeting will be January 18, 2011.

Motion: President John Gwinn adjourned the meeting of December 15, 2010. There was no objection. The meeting was adjourned.

Approved:

John Gwinn, President

John Ferlito, Secretary

KENT HEALTH DEPARTMENT STATISTICAL REPORT 2010

	December 10	YTD 2010	December 09	YTD 2009
HEALTH DEPT. \$ COLLECTED				
FamAbuse fund	\$ 369.00	\$ 4,548.00	\$ 421.94	\$ 4,442.95
Vital Stats	\$ 2,091.00	\$ 25,772.00	\$ 2,465.00	\$ 22,971.00
Child Abuse	\$ 738.00	\$ 9,096.00	\$ 870.00	\$ 8,946.00
State VS	\$ 2,214.00	\$ 27,288.00	\$ 2,610.00	\$ 17,334.00
B Perm Rev	\$ 19.50	\$ 185.00	\$ 16.00	\$ 166.50
B Perm State	\$ 97.50	\$ 925.00	\$ 80.00	\$ 832.50
Food Estab.	\$ 372.40	\$ 10,718.65	\$ 176.00	\$ 10,703.00
Food Service	\$ 315.00	\$ 41,390.30	\$ 350.00	\$ 39,167.40
FSO Vending	\$ 0.00	\$ 655.00	\$ 0.00	\$ 823.00
Home Sewage	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Housing	\$ 3,320.00	\$ 74,100.00	\$ 2,985.00	\$ 77,000.00
Swim Pools	\$ 0.00	\$ 3,262.50	\$ 0.00	\$ 3,225.00
SolWst(Trks)	\$ 0.00	\$ 855.00	\$ 0.00	\$ 795.00
Tattoo Parlors	\$ 0.00	\$ 300.00	\$ 0.00	\$ 100.00
*Misc(Xerox, etc.)	\$ 0.00	\$ 46.90	\$ 0.00	\$ 307.40
0	\$ 0.00	\$ 0.00	\$ 13.06	\$ 30.05
**ST Subsidy	\$ 0.00	\$ 5,455.82	\$ 0.00	\$ 8,564.09
TOTAL COLLECTED	\$ 9,536.40	\$ 204,598.17	\$ 9,987.00	\$ 195,407.89
TO STATE				
FamAbuse fund	\$ 357.94	\$ 4,411.57	\$ 493.24	\$ 4,309.64
Food Estabs	\$ 28.00	\$ 1,036.00	\$ 0.00	\$ 1,008.00
Bur.Permits	\$ 97.50	\$ 925.00	\$ 115.00	\$ 867.50
Child Abuse	\$ 715.86	\$ 8,823.12	\$ 986.49	\$ 8,677.62
State VS QTRLY (2214)	\$ 0.00	\$ 22,716.00	\$ 1,695.00	\$ 13,845.00
Food Service	\$ 28.00	\$ 3,472.00	\$ 0.00	\$ 3,608.60
Food Vendors*	\$ 0.00	\$ 138.00	\$ 0.00	\$ 168.00
Swim Pools	\$ 0.00	\$ 925.00	\$ 0.00	\$ 925.00
Wells	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL	\$ 1,227.30	\$ 42,446.69	\$ 3,289.73	\$ 33,409.36
TOTAL ASSETS				
	\$ 8,309.10	\$ 162,151.56	\$ 6,697.27	\$ 161,690.50
+Admin fee to Vital Stats	\$ 33.20	\$ 409.39	\$ 38.76	\$ 401.69
-3% FamAbuse	\$ 11.06	\$ 136.43	\$ 12.66	\$ 133.31
-3% ChildAbuse	\$ 22.14	\$ 272.88	\$ 26.10	\$ 268.38

INSPECTIONS

Animal Bites (2)	6	78	7	87
Complaints	20	545	23	514
Food Estabs	22	237	11	195
Food Service	42	759	56	805
FSO Vending	3	45	0	72
Home Sewage	0	0	0	0
Housing	90	1,622	109	1,824
Schools	13	51	0	3
Solid Waste	0	27	0	36
Swimming Pls	5	144	5	134
Septic Haul.	0	0	0	0
Tattoo Parlors	0	15	0	3
Other	0	0	0	0
TOTAL	201	3,523	211	3,673

PERMIT/lic.

Food Estabs	1	37	2	40
Food Service	1	178	1	130
FS Vending	0	23	0	29
Home Sewage	0	0	0	0
Housing	24	538	19	530
Solid Waste	0	48	0	38
Swim Pools	0	14	0	15
Septic Haul.	0	0	0	0
Tattoo Parlors	0	3	0	3
Other	0	0	0	0
TOTAL	26	841	22	785

MOSQ.CONT.

Sites Treat.	0	38	0	9
Adulticide	0	7	0	3
Tot Man Hrs	0.0	174.3	0.0	150.0

COMPLAINTS

Received	4	247	8	245
Abated	3	244	8	245

LEGAL.COMPL.

Filed	0	3	0	1
Pre-trials	0	0	0	4
Trials	0	0	0	1

COMM.DISEASE

30	385	35	995
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VNA CLINICS IMMUNIZATIONS

0	80	0	123
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BIRTH/DEATH CERTS. ISSUED

246	3034	290	2982
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4th Quarter of 2010
Clinical Services Provided to Kent Residents

October 2010

Gender	Age	Diagnosis	Ward
F	30	Depression	1
M	40	Diabetes Mellitus	6
M	40	Diabetes Mellitus-IPP	6
M	40	Hypertension & GERD	6
M	40	Hypertension & GERD-IPP	6
M	41	Anxiety & Depression	1
F	42	Alopecia	4
F	46	Dyslipidemia	3
F	46	Hyperlipidemia & Depression	3
F	46	Hyperlipidemia & Depression-IPP	3
F	48	Hypothyroidism	3
F	48	Pilonitis	3
F	49	Diabetes Mellitus & Hypertension-IPP	2
F	50	Dyslipidemia	5
M	51	Diabetes Mellitus & Hypertension	3
M	51	Diabetes Mellitus & Hypertension-IPP	3
F	52	Hyperlipidemia	6
F	52	Hyperlipidemia-IPP	6
F	54	Diabetes Mellitus 2 & Dyslipidemia	3
M	54	Diabetes Mellitus & Hypertension	3
M	55	Hypertension	3
F	60	Diabetes Mellitus & Hypertension	6
M	60	Peripheral Neuropathy & Diabetes Mellitus	2
F	62	Hypothyroidism & Hypertension	1
F	62	Hypothyroidism & Hypertension	1
F	62	Hypothyroidism & Hypertension-IPP	1
F	64	Skin Tags	2

Ward Totals for October 2010	
Ward 1	5
Ward 2	3
Ward 3	10
Ward 4	1
Ward 5	1
Ward 6	7
Grand Total	27

November 2010

Gender	Age	Diagnosis	Ward
M	24	Diabetes Mellitus-1st Visit	3
F	37	Sinusitis	6
F	37	Sinusitis-IPP	6
F	38	Depression	2
M	40	Diabetes Mellitus	6
M	40	Diabetes Mellitus	6
M	40	Diabetes Mellitus-IPP	6
F	42	Asthma	4
M	42	Depression	1
F	51	Urinary Tract Infection	2
F	51	Asthma-IPP	4
F	51	Dyslipidemia & Sinusitis	4
F	51	Dyslipidemia & Sinusitis-IPP	4
F	51	Sinusitis	4
M	51	Plantar Fasciitis	3
M	51	Plantar Fasciitis-IPP	3
F	54	Urinary Tract Infection	3
F	54	Urinary Tract Infection-IPP	3
F	54	Urinary Tract Infection-IPP	3
F	59	Diabetes Mellitus	1
F	59	Diabetes Mellitus-IPP	1
F	59	Diabetes Mellitus	3
M	60	Diabetes Mellitus	2

Ward Totals for November 2010	
Ward 1	3
Ward 2	3
Ward 3	7
Ward 4	5
Ward 5	0
Ward 6	5
Grand Total	23

December 2010

Gender	Age	Diagnosis	Ward
M	24	Diabetes Mellitus	3
F	37	Yeast Infection	6
F	45	Thyroidism	4
F	55	Depression	1
F	56	Urinary Tract Infection	5
F	58	Depression	1
F	59	Asthma	6
F	59	Asthma-IPP	6
F	64	Diabetes Mellitus & Hypertension	5

Ward Totals for December 2010	
Ward 1	2
Ward 2	0
Ward 3	1
Ward 4	1
Ward 5	2
Ward 6	3
Grand Total	9