

January 29, 2025



## Public Hearing

Bridget has requested a public hearing at 7 pm to receive public comment on the proposed local historic property designation for Hometown Bank (136 N. Water Street).

## Committee of the Whole

### 1. Update on the City Hall Construction Project (Melanie)

Melanie has asked for Committee time to share an update on the status of the opening of the new City Administration building.

*Administrative Recommendation*

Receive the staff update, no action is necessary.

*Council Action*

**Receive the staff update.**

### 2. Update the Pending List for 2025 (Dave)

The staff have updated the pending list items, and we would like Committee time to review the status of those items and request Council's consideration to remove completed items where appropriate. (attachment)

*Administrative Recommendation*

Review the pending list items and authorize the modifications as presented.

*Council Action*

**Authorize and amend the pending list as appropriate.**

## Community Development Committee

### 1. Proposed Text Updates to Part 13 of the Building Code (Bridget)

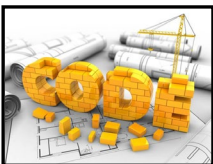
Bridget has requested Committee time to present proposed administrative changes to Part 13 of the Building Code that are required to ensure that different sections of the Code are mutually compatible and enforceable. Part 13 has outdated Code references that the staff have proposed new language to correct. (attachments)

*Administration Recommendation*

There are sections of Part 13 of the Building Code that are not current for property maintenance standards and enforcement, and I recommend Council's approval of the proposed language to update those sections of the Code as presented.

*Council Actions*

**Authorize the proposed text updates to Part 13 of the Building Code as presented, with the emergency clause.**



## Community Development Committee (continued)

### 2. Haymaker Farmer's Market Sub-Lease Renewal (Bridget)



Bridget Susel has requested Committee time for Council to consider the renewal of the City's sublease with the Farmer's Market for the property that the City leases from the railroad along Franklin Avenue for the 2025 season. The sublease has been provided for \$1 per year and Bridget is recommending renewing that sublease again for 2025. (attachment)

#### *Administration Recommendation*

The City has historically provided the Farmer's Market with a lease to host the weekly Farmer's Market on the land along Franklin Avenue at a nominal fee and I recommend Council's support to renew that sublease (contingent upon the approval of ABC Railroad).

#### *Council Action*

**Authorize the renewal of the sublease for the Farmer's Market, with the emergency clause.**

### 3. Request for Local Historic Property Designation (Bridget)



Bridget has requested Committee time to present a request from Hometown Bank (136 N. Water Street) to designate the Hometown Bank building as a local historic property. As a certified local government (CLG), the City is authorized to designate local properties as historic. Hometown Bank has filed for the local historic property designation and the City's Design and Preservation Committee met to review the application and they unanimously recommended Council's support for the local historic designation. (attachments)

#### *Administration Recommendation*

The City staff obtained and maintained their status as a Certified Local Government as a way to expedite local historic property designations and I recommend Council's approval of the requested historic designation as presented.

#### *Council Actions*

**Approve the local historic designation for the Hometown Bank property as presented, with the emergency clause.**

## Finance Committee



### 1. 2025 Budget Appropriations Amendment (Rhonda)

Rhonda has been working with the department heads to reconcile the approved 2025 budget line items and she has prepared the necessary appropriations amendments to reflect the changes needed to balance those line items. (attachments)

#### *Administration Recommendation*

I recommend Council's authorization of the appropriations amendments.

#### *Council Actions*

**Approve the 2025 budget appropriations amendments as presented, with the emergency clause.**

# Streets, Sidewalks & Utilities Committee

## 1. Request to Acquire Vacant Parcel (Jim)



Jim Bowling has asked for Committee time to present an opportunity to purchase a parcel of property (603 West Street) from the Portage County Land Bank for \$100 which will assist in stormwater management in the area. The property is located between two separate Wheeling and Lake Erie Railroad properties, a “paper” alley and a city parcel. The existing City parcel is used to maintain a storm water ditch that flows behind properties on Harris Street and under the Wheeling & Lake Erie Railroad. (attachments)

### *Administration Recommendation*

Jim reports that the acquisition of the parcel will allow for improved access to the existing City Parcel to maintain the storm water facility and at a cost of \$100, I recommend Council's authorization to purchase the parcel.

### *Council Actions*

**Authorize the City acquisition of the parcel at 603 West Street from the Land Bank for \$100 as presented, with the emergency clause.**

## Information Items

### 1. Kent Police Statistics

Chief Shearer has provided a copy of the police statistics report for December 2024. In 2024, MTD calls for service are down 8.9% (by 117 calls); traffic citations are down 34.9% (by 38 tickets); accident incidents are up by 51.5% (by 17 incidents) for the month and serious crimes are up by 1 calls, at 3 incidents when compared to December of 2023. (attachment)