

# APPENDICES

**CITY OF KENT, OHIO**  
**2009 RECOMMENDED CAPITAL APPROPRIATIONS BY FUND**

	<u>2009 REQUESTED</u>	<u>2009 RECOMMEND</u>
<b>GENERAL FUND</b>		
Service Administration	\$ 55,950	\$ 10,000
Service Administration - Shade Trees	15,000	15,000
Police Services	30,000	30,000
Health	3,000	3,000
Community Development	0 *	0 *
Engineering	4,000	4,000
Rental Units	5,000	0
<b>TOTAL</b>	<b>\$ <u>112,950</u></b>	<b>\$ <u>62,000</u></b>
<b>Drug Law Enforcement</b>		
Police Services	\$ 3,000	\$ 3,000
<b>TOTAL</b>	<b>\$ <u>3,000</u></b>	<b>\$ <u>3,000</u></b>
<b>Law Enforcement Trust</b>		
Police Services	\$ 18,000	\$ 18,000
<b>TOTAL</b>	<b>\$ <u>18,000</u></b>	<b>\$ <u>18,000</u></b>
<b>SCM&amp;R</b>		
Central Maintenance	\$ 170,000	\$ 170,000
Vehicle Maintenance	16,000	16,000
<b>TOTAL</b>	<b>\$ <u>186,000</u></b>	<b>\$ <u>186,000</u></b>
<b>FIRE AND E.M.S.</b>		
Fire Services	\$ 254,500	\$ 255,000
<b>TOTAL</b>	<b>\$ <u>254,500</u></b>	<b>\$ <u>255,000</u></b>
<b>Wireless 911</b>		
Safety Services	\$ 10,000	\$ 10,000
<b>TOTAL</b>	<b>\$ <u>10,000</u></b>	<b>\$ <u>10,000</u></b>
<b>CAPITAL PROJECTS</b>		
Capital Projects - Safety	\$ 5,000,000	\$ 5,000,000
Capital Projects - Transportation	2,277,000	2,607,000
<b>TOTAL</b>	<b>\$ <u>7,277,000</u></b>	<b>\$ <u>7,607,000</u></b>
<b>PARKS AND RECREATION</b>		
Park and Recreation Services	\$ 309,500	\$ 289,500
<b>TOTAL</b>	<b>\$ <u>309,500</u></b>	<b>\$ <u>289,500</u></b>

\* Does not include C.D.B.G. amounts which were listed in capital.

**CITY OF KENT, OHIO**  
**2009 RECOMMENDED CAPITAL APPROPRIATIONS BY FUND (CONT'D)**

	<u>2009 REQUESTED</u>	<u>2009 RECOMMEND</u>
<b>WATER</b>		
Water Production	\$ 222,000	\$ 295,000
Water Distribution	20,000	20,000
Capital Facilities	500,000	500,000
<b>TOTAL</b>	<u>\$ 742,000</u>	<u>\$ 815,000</u>
<b>SEWER</b>		
Water Reclamation Plant	\$ 175,000	\$ 237,000
Health - Lab	21,000	0
Utility Distribution	320,000	270,000
Capital Facilities	0	50,000
<b>TOTAL</b>	<u>\$ 516,000</u>	<u>\$ 557,000</u>
<b>STORM WATER DRAINAGE</b>		
Capital Facilities	\$ 750,000	\$ 250,000
<b>TOTAL</b>	<u>\$ 750,000</u>	<u>\$ 250,000</u>
<b>GRAND TOTAL ALL FUNDS</b>	<u>\$ 10,165,950</u>	<u>\$ 10,039,500</u>
<b>CHARTER TEST CAPITAL REQUIREMENT</b>	<b>\$ 2,603,771</b>	<b>\$ 2,603,771</b>
<b>CAPITAL RELATED TO CHARTER TEST</b>	<b>\$ 2,477,397 **</b>	<b>\$ 2,756,947 **</b>
<b>PERCENTAGE TO MEET CHARTER TEST</b>	<b>23.79%</b>	<b>26.47%</b>
<b>RECOMMENDED CAPITAL IN EXCESS OF CHARTER REQUIREMENT</b>		<b>\$ 153,176</b>

\*\*Includes principal payments of \$145,000 on Service Administration and Fairchild bond, \$29,947 Issue II loan repayments and an estimated \$237,000 paydown on the Fire Station/City Office Renovation Notes

Excludes Safety Building because it is financed through debt, not Income Tax - \$5,000,000

Excludes Portage County's share of Fairchild Bridge - \$600,000

Excludes Kent State's share of Signalization Improvements - \$165,000

**CITY OF KENT, OHIO**  
**2009 RECOMMENDED BUDGET**  
**COMPARISON OF POSITIONS FUNDED BY BUDGET DIVISIONS**

BUDGET DIVISIONS	2007 APPROVED	2008 APPROVED	2009 REQUESTED	2009 RECOMMEND
<u>CITY COUNCIL</u>				
Councilmember	9	9	9	9
Clerk of Council	1	1	1	1
	<u>10</u>	<u>10</u>	<u>10</u>	<u>10</u>
<u>MAYOR</u>				
Mayor/President of Council	1	1	1	1
	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<u>CITY MANAGER</u>				
City Manager	1	1	1	1
Executive Secretary to City Manager	1	1	1	1
	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
<u>HUMAN RESOURCES</u>				
Human Resources Manager	1	1	1	1
	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<u>CIVIL SERVICE</u>				
Civil Service Commissioner	3	3	3	3
Civil Service Coordinator	0	0	1	1
Administrative Assistant to Civil Service Commission	1	1	0	0
	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
<u>LAW</u>				
Director of Law	1	1	1	1
Assistant Law Director/Prosecutor	1	1	1	1
Assistant Law Director	1	1	1	1
Executive Secretary to Dir. of Law	1	1	1	1
	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
<u>FINANCE ADMINISTRATION</u>				
Director of Budget and Finance	1	1	1	1
Controller	1	1	1	1
Operations Analyst	1	1	1	1
Senior Account Clerk	1	1	1	1
Account Clerk	4	4	4	5
Administrative Assistant to Director of Budget and Finance	1	1	1	0
	<u>9</u>	<u>9</u>	<u>9</u>	<u>9</u>
<u>INCOME TAX ADMINISTRATION</u>				
Income Tax Commissioner	1	1	1	0
Income Tax Auditor	1	1	1	1
Account Clerk	1	1	1	0
	<u>3</u>	<u>3</u>	<u>3</u>	<u>1</u>

**CITY OF KENT, OHIO**  
**2009 RECOMMENDED BUDGET**  
**COMPARISON OF POSITIONS FUNDED BY BUDGET DIVISIONS (CONT.)**

BUDGET DIVISIONS	2007 APPROVED	2008 RECOMMEND	2009 REQUESTED	2009 RECOMMEND
<u>SERVICE ADMINISTRATION</u>				
Director of Public Service	1	1	1	1
Administrative Assistant to Director of Public Service	1	1	1	1
Account Clerk	1	1	1	1
	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>
<u>ENGINEERING</u>				
Deputy Service Director/ Superintendent of Engineering	1	1	1	1
Senior Engineer	2	2	2	2
Senior Engineer - Part-time	0	0	1	1
Design Engineer	1	1	0	0
Engineering Technician	2	2	2	2
Engineering Aide I	1	1	1	1
Engineering Aide II	1	1	1	1
	<u>8</u>	<u>8</u>	<u>8</u>	<u>8</u>
<u>SAFETY DIRECTOR</u>				
Safety Director	1	1	1	1
	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<u>POLICE SERVICES</u>				
Police Chief	1	1	1	1
Police Captain	2	2	2	2
Lieutenant	5	5	5	5
Technical Sergeant	4	4	4	4
Police Officer	27	27	27	27
Administrative Assistant to Chief	1	1	1	1
Secretary to Police Department	1	1	1	1
	<u>41</u>	<u>41</u>	<u>41</u>	<u>41</u>
<u>RECORDS AND COMMUNICATIONS</u>				
Coordinator - Dispatchers	3	3	3	3
Clerk-Dispatcher	7	7	7	7
Clerk-Dispatcher (Part-time)	3	3	3	3
	<u>13</u>	<u>13</u>	<u>13</u>	<u>13</u>
<u>JUVENILE SERVICES</u>				
Juvenile Counselor	1	1	1	1
Police Officer	3	3	3	3
	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
<u>SUPPORT SERVICES</u>				
Compliance Officer	1	1	1	1
Detention Officer	6	6	6	6
	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>

**CITY OF KENT, OHIO**  
**2009 RECOMMENDED BUDGET**  
**COMPARISON OF POSITIONS FUNDED BY BUDGET DIVISIONS (CONT.)**

BUDGET DIVISIONS	2007 APPROVED	2008 RECOMMEND	2009 REQUESTED	2009 RECOMMEND
<u>FIRE SERVICES</u>				
Fire Chief	1	1	1	1
Assistant Fire Chief	0	0	1	0
Fire Captain	3	3	3	3
Fire Lieutenant	3	3	3	3
Firefighter	27	27	27	27
Fireman - Paid on Call	3	3	8	3
Fire Services Specialist	1	1	1	1
	<u>38</u>	<u>38</u>	<u>44</u>	<u>38</u>
<u>COMMUNITY SERVICES - FIRE</u>				
Fire Lieutenant	2	2	2	2
	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
<u>CENTRAL MAINTENANCE</u>				
Cent. Maint. Mgr./Water Dist. Spec.	1	1	1	1
Assignment Supervisor	0	0	0	0
Chief Operator	3	3	3	3
Repair Operator	3	3	3	3
Service Technician/Gardener	1	1	1	1
Service Worker	11	11	11	11
Carpenter	1	1	1	1
Arborist Supervisor	1	1	1	1
Account Clerk	1	1	1	1
	<u>22</u>	<u>22</u>	<u>22</u>	<u>22</u>
<u>VEHICLE MAINTENANCE</u>				
Master Mechanic	1	1	1	1
Mechanic	3	3	3	3
	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
<u>WATER TREATMENT PLANT</u>				
Supervisor - Water Plant	1	1	1	1
Water Laboratory Technician	1	1	1	1
Plant Mechanic	1	1	1	1
Water Plant Chief Operator	1	1	1	1
Water Plant Operator	5	5	5	5
Laborer (General Maintenance)	1	1	1	1
	<u>10</u>	<u>10</u>	<u>10</u>	<u>10</u>
<u>WASTEWATER TREATMENT PLANT</u>				
Supervisor - Wastewater Plant	1	1	1	1
Plant Mechanic	1	1	1	1
Wastewater Plant Operator	7	7	7	7
Chief Operator	1	1	1	1
	<u>10</u>	<u>10</u>	<u>10</u>	<u>10</u>

**CITY OF KENT, OHIO**  
**2009 RECOMMENDED BUDGET**  
**COMPARISON OF POSITIONS FUNDED BY BUDGET DIVISIONS (CONT.)**

BUDGET DIVISIONS	2007 APPROVED	2008 RECOMMEND	2009 REQUESTED	2009 RECOMMEND
<u>HEALTH</u>				
Health Commissioner	1	1	1	1
Deputy Health Commissioner	1	1	1	1
Public Health Sanitarian	2	2	2	2
Admin. Asst. to Health Commissioner	1	1	1	1
Laboratory Technician	2	2	2	2
Chemist	1	1	1	1
Secretary (Part-time)	1	1	1	1
	<u>9</u>	<u>9</u>	<u>9</u>	<u>9</u>
<u>PARKS AND RECREATION</u>				
Director - Parks and Recreation	1	1	1	1
Supervisor - Recreation	1	1	1	1
Supervisor - Parks	1	1	1	1
Account Clerk	1	1	1	1
Parks Maintenance Laborer	2	2	2	2
Senior Parks Crew Leader	1	1	1	1
Part-time and Seasonal	34	34	34	34
	<u>41</u>	<u>41</u>	<u>41</u>	<u>41</u>
<u>KABC</u>				
KABC Coordinator	1	1	1	1
	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<u>K-6 CHILD CARE</u>				
Full-time	0	1	1	1
Part-time	17	16	16	16
	<u>17</u>	<u>17</u>	<u>17</u>	<u>17</u>
<u>COMMUNITY DEVELOPMENT</u>				
Director of Community Development	1	1	1	1
Administrative Assistant to Director of Community Development	1	1	1	1
Grants & Neighborhood Programs Coordinator	0	0	1	1
Plans Administrator	1	1	0	0
Development Planner	1	1	1	1
Economic Development Coordinator	1	1	0	0
Development Engineer	1	1	1	1
	<u>6</u>	<u>6</u>	<u>5</u>	<u>5</u>
<u>BUILDING</u>				
Building Services Supervisor	1	1	1	1
Specialized Inspectors (Part-time)	5	5	5	5
Code Enforcement Officer (Part-time)	1	0	0	0
Code Enforcement Officer (Full-time)	0	1	1	1
Account Clerk	1	1	1	1
	<u>8</u>	<u>8</u>	<u>8</u>	<u>8</u>

**CITY OF KENT, OHIO**  
**2009 RECOMMENDED BUDGET**  
**COMPARISON OF POSITIONS FUNDED BY BUDGET DIVISIONS (CONT.)**

<b>BUDGET DIVISIONS</b>	<b>2007 APPROVED</b>	<b>2008 RECOMMEND</b>	<b>2009 REQUESTED</b>	<b>2009 RECOMMEND</b>
<u>MAIN STREET PROGRAM</u>				
Sustainability Planner	1	1	1	1
	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<u>ECONOMIC DEVELOPMENT</u>				
Economic Development Director	0	0	1	1
	<u>0</u>	<u>0</u>	<u>1</u>	<u>1</u>
<b>TOTAL ALL DEPARTMENTS</b>	<b><u>280</u></b>	<b><u>280</u></b>	<b><u>286</u></b>	<b><u>278</u></b>
Full-time	194	196	196	193
Part-time	86	84	90	85



## MANAGED RESERVE

This is the account that was established by Council and it is increased every year by the interest earned in the prior year. This balance is not shown anywhere in the budget document, however the estimated amount of interest is included as a use of income tax revenue.

116	Managed Reserve	\$2,030,076.15	As of October 31, 2008
		\$1,669,076.15	Held in Certificates of Deposit
		361,000.00	Held in City of Kent Bonds

