

CITY OF KENT  
HEALTH BOARD MEETING  
March 8, 2011 6:00 PM.  
The New Ravenna High School Community Room  
North Chestnut Street, Ravenna, Ohio 44246  
Phone (330) 678-8109 Fax (330) 678-2082

AGENDA

A Joint Meeting of Ravenna the City Board of Health, Portage County Board of Health Kent City Board of Health and Kent State College of Public Health to  
Conduct a study on the feasibility of the merging of three health departments

- I. MINUTES February 8, 2011 Meeting  
February 22, 2011 Meeting
  
- II. OPEN COMMENTS
  
- III. REPORTS
  - A. Statistical Report for February 2011
  - B. Expenditures & Encumbrances February 2011
  - C. Commissioner's Report for February 2011
  
- IV. OLD BUSINESS
  
- V. NEW BUSINESS
  
- VI. EXECUTIVE SESSION
  
- VII. ADJOURN MEETING  
If you require assistance to attend this meeting, please contact the Health Department at (330) 678-8109.

JBF/trr

cc: Health Board  
City Manager  
Clerk of Council  
Health Staff  
Mayor  
News Media  
Post  
File

Kent City Health Department  
 325 S. Depeyster Street  
 Kent, Ohio 44240  
**HEALTH BOARD MINUTES**  
 February 8, 2011

Members Present

Doug Wagener  
 Pam Freeman  
 John Gwinn  
 Chris Woolverton  
 Susan Roxburgh

Absent

Jack Amrhein

Others Present

John Ferlito  
 Anthony Bartholomew, D.O

Health Board President John Gwinn called the Health Board meeting of February 8, 2011 to order.

The minutes from the January 2011 meeting were distributed and reviewed by the Health Board members prior to the meeting. Doug Wagener stated that his roll call vote on Resolution 2010-3 and 2011-1 was not recorded.

**Motion:** A motion was made by Susan Roxburgh and seconded by Pam Freeman to approve the January 2011 minutes with amendment. No objections. The motion passed.

Open Comments:

Statistical Report for January 2011:

Expenditures and Encumbrances for January 2011:

VENDOR	ITEM DESCRIPTION	AMOUNT
Ed's Commercial	Emergency diagnostics, repair & installation of lab dishwasher	\$350.00
Ohio Board of Sanitarian Reg.	Registered Sanitarian License renewal for T. Beckett	\$74.00
Ohio Division of Real Estate	Transmittal of fees for Burial Permits issued December 2010	\$97.50
Treasurer, State of Ohio	Child abuse & Family violence prevention fee for Dec. 2011	\$1,073.80
Treasurer, State of Ohio	RFE Fee transmittals for December 2010	\$28.00
Treasurer, State of Ohio	FSO Fee transmittals for December 2010	\$28.00
Lab Safety Supply	Sampling gloves & gauntlets	\$422.21
Prime Industries	Replacement dishwasher for the laboratory	\$5,986.00
Air Quality Management District	Contract Services for 2011	\$3,120.00
AOHC	Dues for 2011	\$568.00
NALBOH	Renewal of Membership for 2011	\$120.00
OABH	Membership dues for 5 Health Board Members for 2011	\$180.00
Bissler & Sons Funeral Home	Indigent Cremation of Kent resident	\$1,000.00
Analytical Instruments	Inspect, adjust & Calibrate Ohaus AP2104 & TS600 in Lab.	\$210.00
Lab Conco	Replacement Lab heating element	\$127.00
Record Courier	Legal notices for Resolutions #1 & #3 – 1/12, 1/20, 1/22 2011	\$97.00
Treasurer, State of Ohio	Vitals Stats Quarterly Fee Submittals Oct – Dec. 2010	\$6,354.00
Shred-it of Akron	Shredding of 16 boxes of approved documents	\$70.00
	<b>TOTAL</b>	<b>\$19,905.51</b>

Travel & Reimbursements		
Tracy Radovic	Fitness program reimbursement	\$30.00
Jonnette Demboski	Serve Safe Food Service safe testing	\$15.00
		<b>\$45.00</b>

**Motion:** A motion was made by Doug Wagener and seconded by Chris Woolverton to approve the Expenditures and Encumbrances for the month of January 2011. The motion passed.

### **Commissioner's Report**

The Ohio Department of Agriculture conducted a survey of the Retail Food Establishment program being conducted by our department. The survey took place on December 6, 7, 8, & 9, 2010. The written survey report was received January 25, 2011. The Department was found to be in compliance and is "approved" by the Ohio Department of Agriculture to conduct the program. Enclosed is a copy of the report for your review.

The Mayor of the City of Ravenna, Joe Bica Jr. has set a meeting for February 8, 2011 at 6:00 PM at the Community Room at The new Ravenna High School on North Chestnut Street in Ravenna Ohio to explore the possibility of the merging together the three health districts in Portage County. Enclosed is the letter regarding this meeting.

John Ferlito stated that he had contacted Community Health Resources Director John Snizek on data from Community Health Medical Center. He provided data for last 6 months for Portage County and a report comparing Portage with the Akron Medical Center. Enclosed is the information he has provided for the Health Boards review.

Enclosed are the articles that were sent to be printed in the 2011 Spring Tree City Bulletin. Bulletin will be mailed to residents the week of March 14<sup>th</sup>.

### **Old Business**

### **New Business**

John Gwinn stated that the Ohio Association of Boards of Health is looking for Board of Health members to represent state workgroups regarding State Health Assessments. Susan Roxburgh will be contacted to sit on that committee workgroup.

John Ferlito stated that Susan Roxburgh has been the appointee to the Housing Board of Appeals, Fair Housing Board for the last year, and her appointment has expired. Susan agreed to stay as the Boards appointee for another year.

John Ferlito discussed the razing of several dilapidated houses in Kent that have been vacant and tax delinquent for years. Two houses on Harris were razed, one on Oak St. and a store front off Stow St.

John Ferlito stated that EPA will be planning their remediation of Jerry's Cleaners site for sometime in the spring.

Health Board decided to meet on February 22, 2011 at 5:30 to discuss hiring of a new Health Officer. An invitation needs to be sent to H.R. Personnel.

**Motion:** A motion was made by Susan Roxburgh and seconded by Pam Freeman to adjourn the Health Board meeting of February 8, 2011. There was no objection. The meeting was adjourned.

Approved:

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John Gwinn, President

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John Ferlito, Secretary

Kent City Health Department  
325 S. Depeyster Street  
Kent, Ohio 44240  
SPECIAL HEALTH BOARD MINUTES  
FEBRUARY 22, 2011

Members Present

Doug Wagener  
Pam Freeman  
John Gwinn  
Chris Woolverton  
Susan Roxburgh  
Jack Amrhein

ABSENT

Susan Roxburgh

Others Present

John Ferlito  
Tom Gallick  
Liz Zorc

Health Board President John Gwinn called the Special Health Board work session of February 22, 2011 to order.

The Board met to explore options on how to proceed in the advertising for the position of Kent City Health Commissioner. A lengthy discussion ensued in regards to the upcoming study of the three health boards in the County conducting a study on the feasibility of merging of Health Departments and also the possibility of becoming an academic health department in conjunction with Kent State University School of Public Health. Since these two possibilities may happen in the future how should the board advertise this position?. Should it be advertised as a possible interim position or position for a number of years on a yearly contract? Some board members expressed their concern that this may scare away qualified candidates.

Liz Zorc, the City of Kent Human Resource Manager, was in attendance at the meeting. Ms. Zorc told the board that not all this has to be in the advertisement and could be discussed during the interview process. She would take the present job description and put it in the format that city uses today with all the legal disclaimers added than it can be used for advertising. Liz Zorc was requested to obtain job descriptions from other health districts to present with the modified present job description to the board for their review and comments.

**Motion:** President John Gwinn adjourned the meeting of February 22, 2011. There were no objections. The meeting was adjourned

The next meeting will be held March 8, 2011 at 6:00 p.m. at Ravenna High School

Approved:

\_\_\_\_\_  
John Gwinn, President

\_\_\_\_\_  
John Ferlito, Secretary

## KENT HEALTH DEPARTMENT STATISTICAL REPORT 2011

	Feb 2011	YTD 2011	Feb 2010	YTD 2010
<b>HEALTH DEPT. \$ COLLECTED</b>				
FamAbuse fund	\$ 402.00	\$ 850.50	\$ 373.50	\$ 711.00
Vital Stats	\$ 2,278.00	\$ 4,819.50	\$ 2,116.50	\$ 4,029.00
Child Abuse	\$ 804.00	\$ 1,701.00	\$ 747.00	\$ 1,422.00
State VS	\$ 2,412.00	\$ 5,103.00	\$ 2,241.00	\$ 4,266.00
B Perm Rev	\$ 14.50	\$ 29.50	\$ 16.00	\$ 31.00
B Perm State	\$ 72.50	\$ 147.50	\$ 80.00	\$ 155.00
Food Estab.	\$ 8,782.00	\$ 8,782.00	\$ 7,519.00	\$ 7,519.00
Food Service	\$ 35,944.00	\$ 35,944.00	\$ 30,924.40	\$ 31,601.40
FSO Vending	\$ 504.00	\$ 504.00	\$ 448.00	\$ 448.00
Home Sewage	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Housing	\$ 1,610.00	\$ 10,885.00	\$ 2,070.00	\$ 10,285.00
Swim Pools	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
SolWst(Trks)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Tattoo Parlors	\$ 0.00	\$ 300.00	\$ 0.00	\$ 200.00
*Misc(Xerox, etc.)	\$ 11.00	\$ 23.00	\$ 3.00	\$ 3.00
	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
**ST Subsidy	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>TOTAL COLLECTED</b>	<b>\$ 52,834.00</b>	<b>\$ 69,089.00</b>	<b>\$ 46,538.40</b>	<b>\$ 60,670.40</b>
<b>TO STATE</b>				
FamAbuse fund	\$ 389.97	\$ 825.02	\$ 362.27	\$ 689.62
Food Estabs	\$ 784.00	\$ 784.00	\$ 700.00	\$ 700.00
Bur.Permits	\$ 72.50	\$ 87.50	\$ 80.00	\$ 155.00
Child Abuse	\$ 779.88	\$ 1,649.97	\$ 724.59	\$ 1,379.34
State VS QTRLY	\$ 2,412.00	\$ 5,103.00	\$ 2,241.00	\$ 4,266.00
Food Service	\$ 2,964.00	\$ 2,964.00	\$ 2,772.00	\$ 2,828.00
Food Vendors	\$ 108.00	\$ 108.00	\$ 96.00	\$ 96.00
Swim Pools	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Wells	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>TOTAL</b>	<b>\$ 7,510.35</b>	<b>\$ 11,521.49</b>	<b>\$ 6,975.86</b>	<b>\$ 10,113.96</b>
<b>TOTAL ASSETS</b>	<b>\$ 45,323.65</b>	<b>\$ 57,567.51</b>	<b>\$ 39,562.54</b>	<b>\$ 50,556.44</b>
+Admin fee to Vital Stats	\$ 36.15	\$ 0.00	\$ 33.62	\$ 64.02
-3% FamAbuse	\$ 12.03	\$ 0.00	\$ 11.21	\$ 21.36
-3% ChildAbuse	\$ 24.12	-\$ 56,742.49	\$ 22.41	\$ 42.66

**STATISTICAL REPORT Cont.**

**Feb 2011**

**YTD 2011**

**Feb 2010**

**YTD 2010**

**INSPECTIONS**

Animal Bites (2)	6	6	14	21
Complaints	39	55	31	48
Food Estabs	18	36	9	27
Food Service	51	131	52	124
FSO Vending	8	8	6	10
Home Sewage	0	0	0	0
Housing	124	199	78	164
Schools	0	9	0	0
Solid Waste	0	0	0	1
Swimming Pls	7	7	5	10
Septic Haul.	0	0	0	0
Tattoo Parlors	2	4	0	2
Other	0	0	0	0
<b>TOTAL</b>	<b>255</b>	<b>455</b>	<b>195</b>	<b>407</b>

**PERMIT/lic.**

Food Estabs	28	28	25	25
Food Service	102	102	99	101
FS Vending	18	18	16	16
Home Sewage	0	0	0	0
Housing	15	70	25	73
Solid Waste	0	0	0	0
Swim Pools	0	0	0	0
Septic Haul.	0	0	0	0
Tattoo Parlors	0	3	0	2
Other	0	0	0	0
<b>TOTAL</b>	<b>163</b>	<b>221</b>	<b>165</b>	<b>217</b>

**MOSQ.CONT.**

Sites Treat.	0	0	0	0
Adulticide	0	0	0	0
Tot Man Hrs	0	0	0	0

**COMPLAINTS**

Received	12	23	11	15
Abated	13	23	10	12

**LEGAL COMPL.**

Filed	0	1	0	0
Pre-trials	0	0	0	0
Trials	0	0	0	0

**COMM.DISEASE\*** 136 213 56 95

**VNA CLINICS IMMUNIZATIONS** 3 4 4 4

**BIRTH/DEATH CERTS. ISSUED** 268 567 249 474



# CITY OF KENT, OHIO

## DEPARTMENT OF SAFETY

To: Mr. Ruller  
Mr. Bowling  
Mr. Giaquinto  
Chief Lee n/a  
Mr. Locke  
Mr. Roberts  
Chief Williams

From: William Lillich

Subject: Traffic Engineering & Safety minutes for the Meeting of February 10, 2011 TE&S 2011-01

1. The first item for discussion was problems created by left turns into and out of the Sheetz driveway on SR 43. This movement has been defined as a hazardous action, crossing too many lanes. After discussion it was decided barrels and additional temporary signs will be added to the Mantua St. driveway to mimic a right in, right out turn restriction until completion of the project. Advanced signage will be added to caution northbound drivers not to make the left turn. Police will be requested to provide a visible presence in the area.

2. The Acorn Alley 2 contractor was advised in the license to occupy E Erie St that a u-turn lane was to be installed at the west end of the staging area. The intent of the turn-around was to allow parking on the north side of Erie Street. The members present observed the current traffic pattern and observed that the current configuration provides extra parking spaces. We will permit it to remain as it as unless additional problems develop later in the various projects. Snow plowing concerns were also discussed.

The blockage of S Depeyster St was reviewed, particularly outlining some problems with drivers who don't recognize that the entire street is closed to southbound traffic, not just one lane. A "Do Not Enter" sign will be added to the barricade. Police will be requested to provide an occasional presence in the area.

3. Downtown parking space limitations were outlined for the foreseeable future. Staff will continue to be as amenable as possible to limit impact on the flow of traffic in the downtown area in order to facilitate the businesses as well as possible.

4. Star of the West employee parking during railroad construction was discussed in regard to limitations in the parking area north of the Main St crossing. Mr. Michaels has inquired regarding the availability of parking in that general area, since his employees will be displaced as a result of the railroad construction during the summer.



## 5. Heritage Festival planning and coordination

The reduced parking will have on some effect on the Heritage Festival. There is a potential for very restricted parking due to the variety of projects that will be under construction within the area. It was agreed that an alternative strategy will need to be employed. This includes:

- Soliciting the cooperation of the festival planning committee to encourage people to come by alternate means.
- Encouraging PARTA assistance with transportation to and from the festival.
- Investigating the possibility of using outlying lots for parking. IE. Davey Drill has already offered parking at their facility, which is within walking distance of downtown.
- Maintaining more stringent restrictions on vehicles in alleys and at other access points, since the emergency access to the festival area will be more limited. Additional sign postings and warning of tows will be appropriate for the area.
- Possibly open some of the development block for parking depending on project timing.

Additional participation with the festival planning committee will continue.

6. The Fairchild Bridge project contractor has approached the city regarding a change in the project timing. An acceleration of the work schedule will enable the work on the Crain/ Water St area to be completed this fall, avoiding a portion of the work to remain incomplete through the winter of 2011-2012. This would require the N Water St section of the project to be closed from Brady St to Crain Ave from April 1 through September 15. Potentially the new bridge could be open in mid September as well.

If this strategy is approved, the tentative schedule could be as follows:

### Railroad work

March 1	RR wall and base work started	No road impact
Mid-June	Retaining walls completed	
June 15-30	Raise tracks and install grade crossing	(Crain Ave bridge closed 7 days)
July	Railroad crossing communications installed	
August	Water St RR approach installed Signal RR preemption installed	

### Road work

April 1	Crain Avenue closed between Water & Depeyster Water St closed between Brady & Crain	
Apr 1-Sept 1	Lake Street partial width reconstruction; limited access permitted	
Sept. 1	Water St & Crain Ave open	

This strategy will be considered by the committee with final review completed in 7-10 days.




# CITY OF KENT, OHIO

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## DEPARTMENT OF COMMUNITY DEVELOPMENT Building Services Division

To: Dave Ruller  
City Manager

From: Gary Locke  
Community Development Director 

Date: March 2, 2011

RE: Monthly Permit and Zoning Complaint Report – February 2011

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Attached are the monthly reports per council's request. If you have questions or require further information, please let us know.

**BUILDING PERMIT REPORT SUMMARY (KCO 147-04) - FEBRUARY 2011**

<u>Permit Type</u>	<u># Approved</u>	<u>Current YTD</u>	<u>Previous YTD</u>
Building	4	13	10
Electric	3	12	14
HVAC	3	13	12
Plumbing	5	10	10
Engineering	1	3	5
Subdivisions	0	1	2
Zoning	0	7	12
<b>Total:</b>	<b>16</b>	<b>59</b>	<b>65</b>

<u>Permit Type</u>	<u>Account Code</u>	<u>Fees Collected</u>	<u>Current YTD</u>	<u>Previous YTD</u>
Park Fee	10633513	0.00	0.00	0.00
Building Reviews	00135201	0.00	1,556.25	1,518.75
Building	00135201	10.00	2,319.20	424.15
Electric	00135202	113.50	481.75	482.00
HVAC	00135204	115.00	435.00	575.00
Plumbing	20235203	196.00	441.00	496.40
<b>Subtotal:</b>		<b>\$434.50</b>	<b>\$5,233.20</b>	<b>\$3,496.30</b>

State 1% Fee	80436362	3.75	13.55	9.91
State 3% Fee	80436362	1.80	69.68	29.61
Demolition Bond	80436313	100.00	100.00	n/a
Electrical Registration	00135206	250.00	700.00	425.00
Plumbing Registration	00135207	212.50	487.50	525.00
HVAC Registration	00135208	25.00	475.00	350.00
Zoning	00135301	0.00	438.28	162.50
Fence Permits	00135301	0.00	0.00	95.00
Signs	00135313	0.00	145.00	155.00
Civil Infraction Fines	00135106	0.00	200.00	0.00
Board Applications	00135302	100.00	250.00	300.00
Postage	10405400132	33.12	33.12	343.80
Miscellaneous	00135406	33.06	137.06	58.47
Sewer Permits	20235316	150.00	150.00	25.00
Sewer Utilization	20233604	14,803.00	14,803.00	5,764.00
Sewer Disconnect	20235406	0.00	0.00	0.00
Storm Sewer	20833604	100.00	100.00	0.00
Street Excavation	00135317	20.00	40.00	100.00
Water Meters	20133604	224.50	224.50	375.00
Water Permit	20133604	62.50	87.50	50.00
Water Utilization	20133604	6,490.00	6,490.00	2,420.00
Water Disconnect	20135406	0.00	0.00	0.00
Chlorination	20133604	4,739.26	4,739.26	0.00
Waterline Const/Frontage	20133604	1,921.61	1,921.61	0.00
Street Exc. Bond	80436341	0.00	0.00	1,000.00
Subdivision Bond	80436312	10,000.00	10,000.00	0.00
Fire Escrow Deposit	80436331	0.00	0.00	0.00
Site Plan Construction	00135317	0.00	0.00	1,332.00
Plan Review	00135317	0.00	0.00	1,332.00
Improvement Inspection	00135317	0.00	0.00	0.00
Grading Permits	00135317	0.00	0.00	0.00
Plat Review/Lot Split	00135317	0.00	25.00	25.00
<b>Subtotal:</b>		<b>\$39,270.10</b>	<b>\$41,630.06</b>	<b>\$14,877.29</b>
<b>Grand Total:</b>		<b>\$39,704.60</b>	<b>\$46,863.26</b>	<b>\$18,373.59</b>

## Permit Payments Listing by Jurisdiction

From: 1/29/11 To: 2/27/11

		Value	Fee	BBS	Total
<b>Electric, Commercial</b>					
<b>Kent</b>					
ELC-2011-1-3	ELECT, WAITING ROOM REMODEL	2/4/2011			
INSTALL ELECTRIC FOR WAITING ROOM REMODEL		\$0.00	\$60.00	\$0.00	\$61.80
170 CURRIE HALL PKWY					
	<u>Total for Kent</u>	\$0.00	\$60.00		\$61.80
	<u>Total for Electric, Commercial Permits</u>	\$0.00	\$60.00		\$61.80

## Electric, Residential

<b>Kent</b>					
ELR-2011-1-6	ELECT, PATIO ROOM	1/31/2011			
INSTALL ELECTRIC FOR ADDITION		\$0.00	\$25.00	\$0.00	\$25.25
1231 FAIRVIEW DR					
ELR-2011-1-7	ELECT, KITCHEN REMODEL	1/31/2011			
INSTALL ELECTRIC FOR KITCHEN REMODEL		\$0.00	\$28.50	\$0.00	\$28.79
514 RELLIM DR					
	<u>Total for Kent</u>	\$0.00	\$53.50		\$54.04
	<u>Total for Electric, Residential Permits</u>	\$0.00	\$53.50		\$54.04

## Engineering, Residential

<b>Kent</b>					
ENGR-2011-1-2	WATERLINE REPAIR	2/9/2011			
REPAIR WATERLINE AT CURB STOP		\$0.00	\$45.00	\$0.00	\$45.00
502 LAKE ST					
	<u>Total for Kent</u>	\$0.00	\$45.00		\$45.00
	<u>Total for Engineering, Residential Permits</u>	\$0.00	\$45.00		\$45.00

## Existing Residential

<b>Kent</b>					
ER-2011-1-5	GARAGE DEMO	2/11/2011			
DEMO GARAGE		\$0.00	\$110.00	\$0.00	\$110.10
458 CARTHAGE					
456 CARTHAGE					
	<u>Total for Kent</u>	\$0.00	\$110.00		\$110.10
	<u>Total for Existing Residential Permits</u>	\$0.00	\$110.00		\$110.10

## Heating, Commercial

<b>Kent</b>					
HVACC-2011-1-3	HVAC, FURNACE REPLACEMENT	2/1/2011			
REPLACE FURNACE AT EACH ADDRSS		\$0.00	\$0.00	\$0.00	\$0.00

# Permit Payments Listing by Jurisdiction

From: 1/29/11 To: 2/27/11

	Value	Fee	BBS	Total
219 E SUMMIT ST				
215 E SUMMIT ST				
<u>Total for Kent</u>	\$ .00	\$ .00		\$ .00
<u>Total for Heating, Commercial Permits</u>	\$ .00	\$ .00		\$ .00

## Heating, Residential

### Kent

HVACR-2011-1-4	HVAC, FURNACE & A.C.	2/10/2011				
REPLACE FURNACE & A.C.			\$ .00	\$ 60.00	\$ .00	\$ 60.60
482 SILVER MEADOWS BLVD						
HVACR-2011-2-1	HVAC, FURNACE REPLACEMENT	2/23/2011				
REPLACE FURNACE			\$ .00	\$ 30.00	\$ .00	\$ 30.30
439 HARRIS ST						
HVACR-2011-2-2	FURNACE FOR UPPER UNIT	2/25/2011				
ADD FURNACE TO UPPER UNIT			\$ .00	\$ 25.00	\$ .00	\$ 25.25
414 FAIRCHILD AVE						
<u>Total for Kent</u>			\$ .00	\$ 115.00		\$ 116.15
<u>Total for Heating, Residential Permits</u>			\$ .00	\$ 115.00		\$ 116.15

## New Commercial

### Kent

NC-2011-2-1	SITE PLAN APPROVAL	2/18/2011				
SITE WORK			\$ 247,042.30	\$ 25,979.76	\$ .00	\$ 25,979.76
195 E ERIE ST						
175 E ERIE ST						
135 E ERIE ST						
NC-2011-2-2	ACORN ALLEY PH 2 CASH BOND	2/17/2011				
cash bond			\$ 237,042.30	\$ 10,000.00	\$ .00	\$ 10,000.00
195 E ERIE ST						
175 E ERIE ST						
135 E ERIE ST						
<u>Total for Kent</u>			\$ 484,084.60	\$ 35,979.76		\$ 35,979.76
<u>Total for New Commercial Permits</u>			\$ 484,084.60	\$ 35,979.76		\$ 35,979.76

## Occupancy

### Kent

O-2011-2-1	OCCUPANCY INSPECTION	2/14/2011				
INSPECT FOR OCCUPANCY			\$ .00	\$ .00	\$ .00	\$ .00
106 E DAY ST						
<u>Total for Kent</u>			\$ .00	\$ .00		\$ .00
<u>Total for Occupancy Permits</u>			\$ .00	\$ .00		\$ .00

# Permit Payments Listing by Jurisdiction

From: 1/29/11 To: 2/27/11

		Value	Fee	BBS	Total
<b>Plumbing, Commercial</b>					
<b>Kent</b>					
PC-2011-1-2	PLUMB, WATER HEATER	2/10/2011			
REPLACE WATER HEATER		\$0.00	\$0.00	\$0.00	\$0.00
497 MIDDLEBURY RD					
	<u>Total for Kent</u>	\$0.00	\$0.00		\$0.00
	<u>Total for Plumbing, Commercial Permits</u>	\$0.00	\$0.00		\$0.00

## Plumbing, Residential

<b>Kent</b>					
PR-2011-1-4	PLUMB, KITCHEN ADDITION	2/1/2011			
RELOCATE KITCHEN SINK		\$0.00	\$39.00	\$0.00	\$39.39
549 BOWMAN DR					
PR-2011-1-5	PLUMB, WATER HEATER	2/9/2011			
REPLACE WATER HEATER		\$0.00	\$39.00	\$0.00	\$39.39
240 W OAK ST					
PR-2011-2-1	PLUMB, FIRE DAMAGE REPAIRS	2/14/2011			
PLUMB REPAIRS		\$0.00	\$79.00	\$0.00	\$79.79
506 W GRANT ST					
PR-2011-2-2	PLUMB, WATER HEATER	2/23/2011			
REPLACE WATER HEATER		\$0.00	\$39.00	\$0.00	\$39.39
325 PARK AVE					
	<u>Total for Kent</u>	\$0.00	\$196.00		\$197.96
	<u>Total for Plumbing, Residential Permits</u>	\$0.00	\$196.00		\$197.96
	Total for all permit types:	\$484,084.60	\$36,559.26		\$36,564.81

# Monthly Report 2/1/11 to 2/28/11

Date	Street	Complaint Type	Owner or Company	Ward	Comments/Outcome
2/2/2011	600 Mantua N	Other (see comments)	Sheetz	1	Drivers are turning left into and out of the Sheetz Gas Station contrary to signage posted.
2/2/2011	101 Willow, North	Snow Violations		5	Jim Bowling, City Engineer, will bring this up at the next Traffic, Engineering & Safety Committee meeting (02/10/11). Complaint was received via e-mail of snow piled on the sidewalk in front of 101 Bottles on North Willow Street. Investigation into the complaint was initiated. The sidewalk is partially covered with snow, possibly 1/3 of the sidewalk. There is a clear pathway along the sidewalk for pedestrian travel.
2/4/2011	809 Depeyster, South	Property Maintenance	Hughes	5	Received this complaint via the Kent City Health Department. The complaint is for a broken window pane in the garage and some holes in the soffit where rodents are entering the vacant house. I called the owner's son, Mark Hughes at 330-281-3065, and advised him of the problems. Mr. Hughes stated he will correct the problem. Will monitor for compliance. Received a telephone call from Mark Hughes stating the hole have been covered and the window was repaired on the garage. Upon verification of these claims, the problems were corrected. Issue resolved.

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2/4/2011	535 Fairchild	Snow Violations	Bennet	1	Received complaint via e-mail of a snow pile over the sidewalk at this address. Upon investigation of the complaint, there was in fact a snow pile on the sidewalk. Knocked on the door and spoke with one of the owners of the property and advised her of the violation. She advised she will have her husband remove the pile with his snow plow truck. Will monitor for compliance. Upon reinspection, the snow pile has been removed from the sidewalk. Issue resolved.
2/7/2011	0 DePeyster, South/	Other (see comments)		5	Received a complaint from John Dea, the store manager at Firestone Autocare. He stated there have been several near miss head on collisions at this intersection where the south bound lane of DePeyster is closed at East Main. He suggested the City move the road closed sign closer to the intersection to better announce the road closure. I relayed this information to the Service Department for resolution.
2/7/2011	0 Summit Gardens A	Snow Violations		4	Received anonymous telephone complaint from a resident of Summit Gardens Apartment complex. They were upset with the condition of the parking lot and the lack of plowing and salting. Although City ordinances do not allow for enforcement of private property snow clearing, I went to the complex and spoke with the complex manager. I explained the complaint and she advised she was trying to get the maintenance personnel to come out to spread salt to break up the ice.
2/8/2011	0 Main, East	Zoning Code Violation		6	Removed one sign posted illegally in the public right of way.



<i>Date</i>	<i>Street</i>	<i>Complaint Type</i>	<i>Owner or Company</i>	<i>Ward</i>	<i>Comments/Outcome</i>
2/9/2011	135 Cherry	Vehicle Issues	Adams	3	Received this complaint via e-mail from the City Manager's office. Apparently there is an abandoned vehicle in the parking lot of this apartment complex. This department does not handle motor vehicle issues, so it was referred to the police department for resolution.
2/9/2011	1300 Main, West	Snow Violations	Doyle	2	Received this complaint via e-mail from the City Manager's office. The complaint was from a motorist that could not see from the intersection of Irma and West Main Street. Upon investigation of the complaint, there was a large mound of snow piled on the right of way and was in fact creating a line of sight issue. I spoke with the business owner at the location and he advised he will have his plow operator remove the pile. Will monitor for compliance. Snow pile has been removed. Issue resolved.
2/11/2011	334 Mantua, North	Property Maintenance	Schultz	1	Received a complaint of ice formation on the steps leading up to the rental unit of the complainant. Upon investigation of the complaint, I met with the tenant and her friend. I suggested she chip away the ice with a shovel and I loaned her the City's snow shovel and hand mallet. This property owner has been cited for this problem, but the problem cannot be corrected until the weather breaks to allow for the necessary repairs.
2/11/2011	281 Rollins	Property Maintenance	Jenkins	1	Received this complaint regarding the condition of the rear porch deck and the front porch steps. Upon investigation it was revealed the front porch stoop concrete has eroded away and the rear porch deck may be structurally unsound. There is also no hand rail for the stairs leading down from the deck. Digital photographs of both complaints were taken.

<i>Date</i>	<i>Street</i>	<i>Complaint Type</i>	<i>Owner or Company</i>	<i>Ward</i>	<i>Comments/Outcome</i>
2/14/2011	0 Cherry	Zoning Code Violation		3	Removed two signs posted illegally in the public right of way.
2/14/2011	0 Summit, East	Zoning Code Violation		5	Removed one sign posted illegally in the public right of way.
2/14/2011	0 Sunnybrook	Zoning Code Violation		3	Removed one sign posted illegally in the public right of way.
2/14/2011	0 Water, South	Zoning Code Violation		3	Removed two signs posted illegally in the public right of way.
2/21/2011	0 Admore	Zoning Code Violation		2	Removed one sign posted illegally in the public right of way. Illegally posted sign was returned to the owner of the sign with an explanation for proper sign placement outside of the public right of way.
2/21/2011	0 Adrian	Zoning Code Violation		1	Removed one sign posted illegally in the public right of way. Illegally posted sign was returned to the owner of the sign with an explanation for proper sign placement outside of the public right of way.
2/21/2011	0 Crain	Zoning Code Violation		6	Removed two signs posted illegally in the public right of way. Illegally posted signs were returned to the owner of the sign with an explanation for proper sign placement outside of the public right of way.
2/21/2011	0 Fairchild	Zoning Code Violation		1	Removed three signs posted illegally in the public right of way. Illegally posted signs were returned to the owner of the sign with an explanation for proper sign placement outside of the public right of way.
2/21/2011	0 Fieldstone	Zoning Code Violation		2	Removed two signs posted illegally in the public right of way. Illegally posted signs were returned to the owner of the signs with an explanation for proper sign placement outside of the public right of way.

<i>Date</i>	<i>Street</i>	<i>Complaint Type</i>	<i>Owner or Company</i>	<i>Ward</i>	<i>Comments/Outcome</i>
2/21/2011	0 Franklin	Zoning Code Violation		3	Removed one sign posted illegally in the public right of way. Illegally posted sign was returned to the owner of the sign with an explanation for proper sign placement outside of the public right of way.
2/21/2011	0 Harvey	Zoning Code Violation		6	Removed one sign posted illegally in the public right of way. Illegally posted sign was returned to the owner of the sign with an explanation for proper sign placement outside of the public right of way.
2/21/2011	0 Lake	Zoning Code Violation		6	Removed one sign posted illegally in the public right of way. Illegally posted sign was returned to the owner of the sign with an explanation for proper sign placement outside of the public right of way.
2/21/2011	0 Main, West	Zoning Code Violation		2	Removed one sign posted illegally in the public right of way. Illegally posted sign was returned to the owner of the sign with an explanation for proper sign placement outside of the public right of way.
2/21/2011	0 Mantua, North	Zoning Code Violation		1	Removed one sign posted illegally in the public right of way. Illegally posted sign was returned to the owner of the sign with an explanation for proper sign placement outside of the public right of way.
2/21/2011	0 Park	Zoning Code Violation		1	Removed three signs posted illegally in the public right of way. Illegally posted signs were returned to the owner of the signs with an explanation for proper sign placement outside of the public right of way.
2/21/2011	0 Prospect	Zoning Code Violation		1	Removed one sign posted illegally in the public right of way. Illegally posted sign was returned to the owner of the sign with an explanation for proper sign placement outside of the public right of way.

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2/21/2011	0 Silver Meadows	Zoning Code Violation		2	Removed two signs posted illegally in the public right of way. Illegally posted signs were returned to the owner of the signs with an explanation for proper sign placement outside of the public right of way.
2/21/2011	0 Stonewater	Zoning Code Violation		2	Removed one sign posted illegally in the public right of way. Illegally posted sign was returned to the owner of the sign with an explanation for proper sign placement outside of the public right of way.
2/21/2011	0 Sunset Way	Zoning Code Violation		1	Removed three signs posted illegally in the public right of way. Illegally posted signs were returned to the owner of the signs with an explanation for proper sign placement outside of the public right of way.
2/21/2011	0 Water, South	Zoning Code Violation		5	Removed one sign posted illegally in the public right of way. Illegally posted sign was returned to the owner of the sign with an explanation for proper sign placement outside of the public right of way.
2/21/2011	0 Windward	Zoning Code Violation		1	Removed two signs posted illegally in the public right of way. Illegally posted signs were returned to the owner of the signs with an explanation for proper sign placement outside of the public right of way.
2/21/2011	0 Woodard	Zoning Code Violation		1	Removed one sign posted illegally in the public right of way. Illegally posted sign was returned to the owner of the sign with an explanation for proper sign placement outside of the public right of way.
2/22/2011	0 Cherry	Zoning Code Violation		3	Removed one sign posted illegally in the public right of way.
2/22/2011	0 Cherry	Zoning Code Violation		3	Removed one sign posted illegally in the public right of way.

<i>Date</i>	<i>Street</i>	<i>Complaint Type</i>	<i>Owner or Company</i>	<i>Ward</i>	<i>Comments/Outcome</i>
2/22/2011	0 Fairchild	Zoning Code Violation		1	Removed one sign posted illegally in the public right of way. Illegally posted sign was returned to the owner of the sign with an explanation for proper sign placement outside of the public right of way.
2/22/2011	0 Fairchild	Zoning Code Violation		1	Removed one sign posted illegally in the public right of way.
2/22/2011	0 Majors	Zoning Code Violation		1	Removed one sign posted illegally in the public right of way. Illegally posted sign was returned to the owner of the sign with an explanation for proper sign placement outside of the public right of way.
2/22/2011	0 Mantua, North	Zoning Code Violation		1	Removed one sign posted illegally in the public right of way.
2/24/2011	408 Main, East	Snow Violations		5	Received this complaint the Gov QA website. The complaint is for unshoveled sidewalks on the south side of East Main Street between South Willow and South Lincoln Streets. Upon investigation of the complaint, there was some snow piled on the sidewalk from the parking lot being plowed. I spoke with the store manager at Kent Outfitters and explained the problem. He stated there is one contractor for the three properties and he will contact the contractor to have the piles moved. As per prior directive from Kent City Council, only man made accumulations of snow are to be enforced. Will monitor for compliance. Snow pile has been removed. Issue resolved.
2/25/2011	0 Emich	Zoning Code Violation		2	Removed one sign posted illegally in the public right of way. Illegally posted sign was returned to the owner of the sign with an explanation for proper sign placement outside of the public right of way.

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2/25/2011	0 Kent-Monroe Falls	Zoning Code Violation		2	Removed one sign posted illegally in the public right of way. Illegally posted sign was returned to the owner of the sign with an explanation for proper sign placement outside of the public right of way.
2/25/2011	0 Silver Meadows	Zoning Code Violation		2	Removed one sign posted illegally in the public right of way.
2/25/2011	0 Spaulding	Zoning Code Violation		2	Removed one sign posted illegally in the public right of way.