



Public Hearing

1. Overlay District

In consideration of the proposed overlay district, related to the Edwards Apartment Project, Council authorized staff to hold a public hearing to receive comments on the overlay proposal.

Administrative Recommendation

Receive public comments on the overlay district.

Council Action

No action necessary at the public hearing.

2. 2011 CDBG Program Public Hearing

Gary Locke and Bridget Susel have scheduled the second public hearing on the 2011 CDBG Work Program to receive public comment prior to Council's consideration of the CDBG adoption ordinance. Bridget also provided an update on the status of the CDBG funding for 2011, which was reduced by \$53,923 from the 2010 Federal allocation. (attachment)

Administrative Recommendation

Receive public comments on the overlay district.

Council Action

No action necessary at the public hearing.

Unauthorized Items

1. ODOT Salt Purchase Participation Agreement (Draft 11-43)

ODOT has announced their plans to post the annual state contract for salt bids and they have requested submission of salt tonnages from participating jurisdictions with a resolution passed by the legislative body committing to participate in the salt contract. (attachment)

Administrative Recommendation

Gene reports significant cost savings from participating in the joint salt purchase from the state bid and he has prepared the necessary paperwork for Kent to participate in the cooperative salt purchase in 2011-12. I encourage Council's support for authorizing the City's participation in the ODOT Salt Purchase Participation Agreement.

Council Action

Approve the City Ordinance authorize the City to participate in the ODOT Cooperative Salt Purchase Agreement.



Information Items

1. 2011 Celebrate Kent Program

Dan Smith has distributed the packet for the 2011 Celebrate Kent grants and I have included copies for your information. If you know of interested agencies, please note that the deadline for submission is May 20th. (attachment)

2. CRA Tax Abatement for Record Courier Publishing

Gary Locke has been working with the Record Courier Publishing to facilitate a CRA tax abatement for their planned facility renovation and expansion at 1050 West Main Street. As required under the provisions of the CRA, Gary has notified all of the appropriate parties (Stow and Ravenna) of the planned relocation for Record Courier and I have in turn shared that information with you for your information. This item will come before you in Committee in June but I wanted to let you have a copy in advance of that meeting as well. (attachment)

3. May Planning Commission Meetings

Gary Locke has enclosed copies of the Planning Commission agendas and staff reports for the May 3rd and May 17th Planning Commission meetings. On May 3rd there were 2 items up for consideration: 1) Sunrise Apartments Redevelopment (612 bed student housing project, 3 buildings at 4 stories each); and 2) Pizzuti/Kent State Hotel and Conference Center (95 room hotel). On May 17th the Planning Commission will consider 3 items: 1) 224 E. Main Street, conditional zoning certificate and site plan review for a parking lot; 2) 230 E. Main Street, conditional zoning certificate and site plan review for a parking lot, and 3) 300/312 E. Main Street, conditional zoning certificate and site plan review for a parking lot. (attachment)

4. Traffic Engineering & Safety Report

Bill Lillich has provided a copy of the summary notes from the April 27th Traffic Safety Committee meeting. Ten items were discussed at the meeting: 1) SR59 Fence Removal; 2) Electronic Message Board Review; 3) Emergency Access to Riverbend; 4) Alley 4 Reconstruction; 5) Downtown Development Project Phasing; 7) PARTA Multi-Modal facility; 8) Fireworks for the Heritage Festival; 9) Handicapped Parking for Heritage Festival; and 10) Jerry's Cleaners Property. (attachment)

5. Board of Zoning Appeals May 16th Meeting

Heather Phile from our Community Development has provided a copy of the staff report for the May Board of Zoning Appeals meeting scheduled for May 16th, 2011. There are four items on the agenda: 185 N. Chestnut Street (setback and sideyard variance for screened in porch); Klaben Ford Lincoln (sign size variance); The Great Garage Company, 619 West Main Street (front and sideyard setback variances); and Hotel Conference Center (street frontage variance). (attachment)

6. Fire Incident Report

Jim Williams has provided a copy of the fire and emergency medical services report for April 2011. In 2011 calls for fire service are up 9% (27 calls); fire mutual aid assistance is down 6 events in 2011; and EMS responses are down .1% (2 calls). (attachment)

7. Kent Police Statistics

Chief Lee has provided a copy of the police statistics report for March 2011. In 2011 calls for service are down 12% (617 calls); traffic citations are down 12% (114 tickets); accident incidents are up 13% (27 incidents) and serious crimes are down 4% (2 cases). (attachment)

Information Items (continued)

8. Monthly Permit and Zoning Reports

Gary Locke has enclosed copies of the monthly zoning and permit violations report for April 2011. The total number of permits issued thru the end of April was up 11% (16 permits) from last year and the corresponding revenues were up 129% (\$34,932). Troy had 26 action items in April, most of which were related to property maintenance and zoning code violations. (attachment)

9. Health Board Meeting Minutes and Department Statistics

John Ferlito has provided copies of the health board agenda (for the May 12th meeting) and the statistical report thru April 2011. Health Department revenues are up 6% and permits are up 4% in 2011 from 2010. (attachment)

10. February and March Law Department Reports

Jim Silver and Erik Fink have provided their legal activity report for February and March 2011, updating Council on the status of over 60 legal action items. (attachment)

11. 2011 Public Service Fire Hydrant Flushing Schedule

Gene Roberts has shared the 2011 fire hydrant flushing schedule for your information. (attachment)