

ORDINANCE NO. 2024 - 117

AN ORDINANCE AMENDING ORDINANCE NO. 2023-97, THE CURRENT APPROPRIATION ORDINANCE, PASSED DECEMBER 20, 2023; SO AS TO ADJUST APPROPRIATIONS, TRANSFERS AND ADVANCES FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2024; AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to amend current appropriations, transfers and advances for the expenses and other expenditures for the City of Kent, Ohio, for the fiscal year ending December 31, 2024.

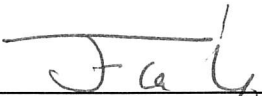
NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That the current appropriations Ordinance No. 2023-97 passed December 20, 2023, as amended by Ordinance No. 2024-17, passed 2/21/24, as amended by Ordinance No. 2024-44, passed 5/15/24, as amended by Ordinance 2024-056, passed 6/19/24, as amended by Ordinance 2024-70, passed 7/24/24, as amended by Ordinance No. 2024-84, passed 8/21/24 be amended as set forth in Exhibit "A", attached hereto and incorporated herein, so as to increase appropriations in Fund 001, General; Fund 124, Income Tax Safety; Fund 128, Fire & EMS; and decreasing Fund 201, Water; Fund 202, Sewer; and Fund 301, Capital Improvements and Declaring an Emergency.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formation action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

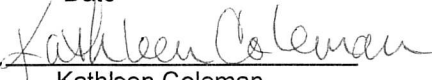
SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reason manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediate after passage.

PASSED: November 20, 2024
Date



Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: November 20, 2024
Date

ATTEST: 
Kathleen Coleman
Interim Clerk of Council

I, KATHLEEN COLEMAN, INTERIM CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF ORDINANCE No. 2024-117, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON November 20, 2024.

(SEAL)



KATHLEEN COLEMAN
INTERIM CLERK OF COUNCIL

Exhibit A

2024 ORIGINAL APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
General Fund (001)						
City Council	\$ 193,420	\$ 46,380	\$ -	\$ -	\$ -	\$ 239,800
Mayor	13,490	3,400				16,890
Community Support		126,000				126,000
City Manager	407,400	64,930				472,330
Community Engagement	106,590	5,100				111,690
Information Technology	275,315	470,354				745,669
Urban Renewal		37,700				37,700
Human Resources	120,116	25,415				145,531
Civil Service	41,730	26,720				68,450
Law	373,130	188,260				561,390
Budget & Finance	512,285	141,670				653,955
Community Development	791,985	186,855				978,840
Economic Development	148,100	33,750				181,850
Health	927,859	822,640				1,750,499
Public Parking		85,600				85,600
Main Street Program		70,000				70,000
Service Administration	190,509	399,200				589,709
Shade Tree		121,885	20,000			141,885
Sustainability		70,000				70,000
Building	385,165	46,185				431,350
Land banking		8,000				8,000
Engineering	323,720	107,500				431,220
Miscellaneous & Sundry		457,250				457,250
Contingency					100,000	100,000
Fund Total	<u>4,810,814</u>	<u>3,544,794</u>	<u>20,000</u>	<u>-</u>	<u>100,000</u>	<u>8,475,608</u>
West Side Fire (101)						
Fire	332,460	37,200				369,660
Fund Total	<u>332,460</u>	<u>37,200</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>369,660</u>
Street Construction Maintenance & Repair (102)						
Service	1,375,400	1,143,965				2,519,365
Contingency					25,000	25,000
Fund Total	<u>1,375,400</u>	<u>1,143,965</u>	<u>-</u>	<u>-</u>	<u>25,000</u>	<u>2,544,365</u>
State Highway (103)						
Service		87,200				87,200
Fund Total	<u>-</u>	<u>87,200</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>87,200</u>
Recreation (106)						
Parks & Recreation	1,563,700	804,980	224,000			2,592,680
Fund Total	<u>1,563,700</u>	<u>804,980</u>	<u>224,000</u>	<u>-</u>	<u>-</u>	<u>2,592,680</u>
Food Service (107)						
Health	127,785	24,340	7,500			159,625
Fund Total	<u>127,785</u>	<u>24,340</u>	<u>7,500</u>	<u>-</u>	<u>-</u>	<u>159,625</u>
Income Tax (116)						
Budget/Finance/IncTaxAdmin	146,525	681,600				828,125
Managed Reserve				25,540		25,540
Fund Total	<u>146,525</u>	<u>681,600</u>	<u>-</u>	<u>25,540</u>	<u>-</u>	<u>853,665</u>

2024 ORIGINAL APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/ Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>Revolving Housing (120)</u>						
Health	178,695	21,270	6,300			206,265
Fund Total	<u>178,695</u>	<u>21,270</u>	<u>6,300</u>	<u>-</u>	<u>-</u>	<u>206,265</u>
<u>State & Local Forfeits (121)</u>						
Police						-
Fund Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Drug Law Enforcement (122)</u>						
Police		15,000				15,000
Fund Total	<u>-</u>	<u>15,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>15,000</u>
<u>Enforcement & Education (123)</u>						
Police		11,000				11,000
Fund Total	<u>-</u>	<u>11,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>11,000</u>
<u>Income Tax Safety (124)</u>						
Police	8,722,965	897,159				9,620,124
Fund Total	<u>8,722,965</u>	<u>897,159</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>9,620,124</u>
<u>Law Enforcement Trust (125)</u>						
Police						-
Fund Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Community Development Block Grant (126)</u>						
Community Development	1,685	199,300	478,179			679,164
Fund Total	<u>1,685</u>	<u>199,300</u>	<u>478,179</u>	<u>-</u>	<u>-</u>	<u>679,164</u>
<u>Fire & E.M.S. (128)</u>						
Fire	6,282,490	1,002,055	845,100			8,129,645
Fund Total	<u>6,282,490</u>	<u>1,002,055</u>	<u>845,100</u>	<u>-</u>	<u>-</u>	<u>8,129,645</u>
<u>Wireless 911 (129)</u>						
Safety			218,334			218,334
Fund Total	<u>-</u>	<u>-</u>	<u>218,334</u>	<u>-</u>	<u>-</u>	<u>218,334</u>
<u>Swimming Pool Inspections (130)</u>						
Health	10,460		1,200			11,660
Fund Total	<u>10,460</u>	<u>-</u>	<u>1,200</u>	<u>-</u>	<u>-</u>	<u>11,660</u>
<u>Police Pension (132)</u>						
Police	160,000					160,000
Fund Total	<u>160,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>160,000</u>
<u>Fire Pension (133)</u>						
Fire	160,000					160,000
Fund Total	<u>160,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>160,000</u>
<u>UDAG / EDA-RLF (134)</u>						
City Manager/C.D.		60,000				60,000
Fund Total	<u>-</u>	<u>60,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>60,000</u>
<u>CHIP Grant (136)</u>						
City Manager/C.D.	20,000	210,000				230,000
Fund Total	<u>20,000</u>	<u>210,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>230,000</u>

2024 ORIGINAL APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/ Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>Local American Rescue Plan Act (138)</u>						
ARPA			5,889,706.05			5,889,706.05
Fund Total	-	-	5,889,706.05	-	-	5,889,706.05
<u>Water (201)</u>						
Service	2,062,257	1,170,045	1,062,400			4,294,702
Service (Capital Facilities)			322,000			322,000
Admin. Support	529,672	164,973	301,500			996,145
Budget & Finance (Debt)				26,740		26,740
Contingency					50,000	50,000
Fund Total	2,591,929	1,335,018	1,685,900	26,740	50,000	5,689,587
<u>Sewer (202)</u>						
Service	1,971,494	974,870	3,945,671			6,892,035
Service (Capital Facilities)			237,280			237,280
Admin. Support	456,045	130,073	173,500			759,618
Budget & Finance (Debt)				443,090		443,090
Contingency					50,000	50,000
Fund Total	2,427,539	1,104,943	4,356,451	443,090	50,000	8,382,023
<u>Utility Billing (204)</u>						
Budget & Finance		112,400				112,400
Fund Total	-	112,400	-	-	-	112,400
<u>Solid Waste (205)</u>						
Admin Support	75,650	176,790	9,000			261,440
Service	394,968	40,500	120,000			555,468
Fund Total	470,618	217,290	129,000	-	-	816,908
<u>Storm Water Utility (208)</u>						
Service	394,968	62,850				457,818
Service (Capital Facilities)		1,000	419,100			420,100
Admin. Support	331,258	78,800	20,000			430,058
Budget & Finance (Debt)				13,350		13,350
Fund Total	726,226	142,650	439,100	13,350	-	1,321,326
<u>Guaranteed Deposits (230)</u>						
Budget & Finance		1,000				1,000
Fund Total	-	1,000	-	-	-	1,000

2024 ORIGINAL APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/ Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>Capital Projects (301)</u>						
Safety			130,000			130,000
Service			824,000			824,000
Service (Capital Facilities)			6,393,557			6,393,557
Administrative	338,969		757,000			1,095,969
Budget & Finance (Debt)				62,280		62,280
New City Hall (Debt)			150,000	58,993.19		208,993.19
Contingency					25,000	25,000
Fund Total	<u>338,969</u>	<u>-</u>	<u>8,254,557</u>	<u>121,273.19</u>	<u>25,000</u>	<u>8,739,799.19</u>
<u>Municipal Public Improvement Tax Increment Equivalent (302)</u>						
Service (Capital Facilities)						-
Budget & Finance (Debt)				435,905		435,905
Fund Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>435,905</u>	<u>-</u>	<u>435,905</u>
<u>Police Facility (303)</u>						
Safety (Capital Facilities)		66,000		811,250		877,250
Budget & Finance (Debt)						0
Fund Total	<u>-</u>	<u>66,000</u>	<u>-</u>	<u>811,250</u>	<u>-</u>	<u>877,250</u>
<u>Debt Service (402)</u>						
Budget & Finance (Debt)				402,006.81		402,006.81
Fund Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>402,006.81</u>	<u>-</u>	<u>402,006.81</u>
<u>Internal Service (807)</u>						
Health Insurance		4,300,000				4,300,000
Fund Total	<u>-</u>	<u>4,300,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,300,000</u>
Total Appropriations	<u>\$ 30,448,260</u>	<u>\$ 16,019,164</u>	<u>\$ 22,555,327</u>	<u>\$ 2,279,155</u>	<u>\$ 250,000</u>	<u>\$ 71,551,906</u>
Original Appropriations	\$ 28,632,091	\$ 14,896,000	\$ 8,855,200	\$ 2,279,155	\$ 250,000	\$ 54,912,446
Amendment #1	1,771,169	534,275	13,272,939	-	-	15,578,383
Amendment #2	-	74,688	500	-	-	75,188
Amendment #3	-	213,237	288,354	-	-	501,591
Amendment #4	-	80,000	20,000	-	-	100,000
Amendment #5	45,000	84,246	768,334	-	-	897,580
Amendment #6	-	136,718	(650,000)	-	-	(513,282)
Amendment #7						-
Amendment #8						-
	<u>\$ 30,448,260</u>	<u>\$ 16,019,164</u>	<u>\$ 22,555,327</u>	<u>\$ 2,279,155</u>	<u>\$ 250,000</u>	<u>\$ 71,551,906</u>

2024 ORIGINAL APPROPRIATIONS - SCHEDULE OF OPERATING TRANSFERS AND TEMPORARY ADVANCES

<u>Paying Fund</u>	<u>Original</u>	<u>Request</u>	<u>Change</u>	<u>Receiving Fund</u>
<u>Operating Transfers</u>				
Fund 116 - Income Tax	\$ 3,800,000	\$ -	-	Fund 001 - General
Fund 116 - Income Tax	400,000			Fund 102 - St Const Maint & Repair
Fund 116 - Income Tax	4,360,970			Fund 124 - Income Tax Safety
Fund 116 - Income Tax	4,360,970			Fund 128 - Fire & E.M.S.
Fund 116 - Income Tax	3,902,770			Fund 301 - Capital Projects
Fund 116 - Income Tax	2,180,485			Fund 303 - Police Facility
Total Fund 116 Income Tax	<u>19,005,195</u>	<u>0</u>	<u>0</u>	
Fund 201 - Water	55,000	65,000	10,000	Fund 204 - Utility Billing
Fund 202 - Sewer	55,000	65,000	10,000	Fund 204 - Utility Billing
Fund 001 - General	4,500,000			Fund 124 - Income Tax Safety
Fund 001 - General	3,500,000			Fund 128 - Fire & EMS
Subtotal - Total Operating Transfers	<u>8,110,000</u>	<u>130,000</u>	<u>20,000</u>	
Grand Total - All Transfers	<u>\$ 27,115,195</u>	<u>\$ 130,000</u>	<u>\$ 20,000</u>	



CITY OF KENT, OHIO
DEPARTMENT OF BUDGET AND FINANCE
Rhonda C. Hall, CPA, Director

To: Dave Ruller, City Manager
From: Rhonda C. Hall, CPA, Director of Budget and Finance
Date: October 22, 2024
Re: FY2024 Appropriation Amendment #6

The following appropriation amendments for the August Council Committee Agenda are hereby requested:

Fund 001 – General

Increase \$ 70,000 Law / Other (O&M) – Add'l appropriations to cover additional legal services for 2024

Fund 124 – Income Tax Safety

Increase \$ 22,190 Income Tax Safety / Other (O&M) – Reappropriate First Responder Recruitment Grant funds received in 2023 to be paid in 2024, per N. Shearer 10/22/24 memo.

Fund 128 – Fire & EMS

Increase \$ 11,810 Fire & EMS / Other (O&M) – Reappropriate First Responder Recruitment Grant funds received in 2023 to be paid in 2024, per N. Shearer 10/22/24 memo.

Fund 201 – Water

Decrease \$ (200,000) Water / O&M – Reduce appropriate due to bids higher than expected for the Wellfield Devlp, project moved to 2025, per J. Bowling 10/8/24 memo.

Fund 202 – Sewer

Decrease \$ (100,000) Sewer / O&M – Reduce appropriate of the Motor Control Replcmt due to higher priority projects postponing expense, per J. Bowling 10/8/24 memo.

Fund 301 – Capital Improvements

Decrease \$ (150,000) Capital / SVC – Capital Facilities – Red approp. for Walnut St. Phase 2 Reconst due to lower than expected costs, per J. Bowling 10/8/24 memo.
Decrease (150,000) Capital / SVC – Capital Facilities – Red approp. for the Hudson Rd. Improvement since project being delayed by Franklin Township, per J. Bowling 10/8/24 memo.
Decrease (50,000) Capital / SVC – Capital Facilities – Red approp. for Franklin/Erie Street Curb Ext since it is being included with a diff project, per J. Bowling 10/8/24 memo.



LAW DEPARTMENT MEMORANDUM KENT, OHIO

To: Rhonda Hall, Budget and Finance Director
From: Hope L. Jones, Law Director
Date: August 26, 2024, Revised 10/8/2024
Re: Appropriation Request

Ms. Hall,

I have used much more money on Professional Services this year than expected. I am requesting that \$70,000 be added to the Law Department's fund 001-06-570-707-7340. If you have any questions regarding this request, I would be happy to talk to you.

Thank you, Rhonda.

Hope

Kent Police Department

MEMORANDUM

#

To: Kent City Council
Dave Ruller, City Manager
From: Chief Nicholas Shearer
Date: October 17, 2024
Subject: Grant Funding-Reappropriation

This memorandum serves as a request funds be reappropriated from 2023 to 2024 for the Ohio EMA ARPA recruiting grant. In 2023, we received a grant and had funds appropriated in the amount of \$34,000 for the purpose of first responder recruiting. After issuing a request for qualifications, we received a bid on this project in the amount of \$31,500. I am requesting this amount be reappropriated from 2023 to 2024 so we can execute this contract.

These funds should be appropriated to the following accounts for this project:

124-01-510-102-7340-\$22,190.00
128-01-510-108-7340-\$11,810.00

CITY OF KENT
DEPARTMENT OF PUBLIC SERVICE
DIVISION OF ENGINEERING

MEMO

TO: Rhonda Hall
Dave Ruller

FROM: Jim Bowling

DATE: October 8, 2024

RE: Appropriations Modification Request - **REVISED**

The Service Department is requesting to modify the appropriations for the following projects scheduled for 2024.

- **Wellfield Development (2011WTP004)** – We are requesting to **reduce** the appropriations by \$200,000 from the Water Fund for the project. Estimates for the next phase in this project came in significantly higher than previously budgeted and therefore will be programmed for 2025.
- **Walnut Street Reconstruction – Phase 2 (2019CIP009)** – We are requesting to **reduce** the appropriations by \$150,000 from the Capital Fund for the project. The project was bid and the costs came in lower than budgeted. Construction will be completed this year and the appropriations will not be needed.
- **Hudson Road Improvements (2023CIP007)** - We are requesting to **reduce** the appropriations by \$150,000 from the Capital Fund for the project. This project is being led by Franklin Township and they had to delay the project due to construction cost increases.
- **Franklin/Erie Curb Extension (2020CIP008)** - We are requesting to **reduce** the appropriations by \$50,000 from the Capital Fund for the project. This appropriation is not needed as the work is included in the development of 211 Franklin Street.
- **Motor Control Center Replacement (2014WRF004)** - We are requesting to **reduce** the appropriations by \$100,000 from the Sewer Fund for the project. Higher priority needs have required this project to be postponed.

The net effect of the above requests to the respective funds are shown below:

- Water Funds – (-\$200,000)
- Sewer Funds – (-\$100,000)
- Capital Funds – (-\$350,000)

We appreciate the consideration of these requests.

Please let me know if there are any questions.

c: Melanie Baker
Brian Huff
Cori Wimer
Bill Schesventer
John Ellison
Gary Labajetta
Jon Giaquinto
Pat Homan
Cathy Wilson

