



Unauthorized Items

1. Appointments (Draft Nos. 11-83 and 11-84)

Council will vote on the appointments to fill the current vacancies on City Boards and Commissions.

2. Annual Tax Levy and Rate Ordinance (Draft No. 11-90)

Staff is requesting Council's authorization to consider a resolution accepting the tax amounts and rates, as determined by the Portage County Budget Commission, which in turn authorizes the necessary tax levies and certifies them to the County Auditor. (attachment)

Administration Recommendation

The levy rates remain unchanged so I would encourage Council's support for the resolution.

Council Action

Authorize the resolution for certification by the County Auditor.

3. Right of Way License Agreement (Draft number 11-91)

The staff and I are requesting Council's authorization to enter into a license agreement with the Downtown Kent Hotel LLC (Pizzuti Company) for the construction of the footers and foundation for the new hotel and conference center which will encroach into the public right of way on Erie Street and Depeyster Street. (attachment)

Administrative Recommendation

Council had previously granted the staff the authority to negotiate these types of license agreements for this project and this is one that is ready for Council's final approval.

Council Action

Authorize staff to execute a right of way license agreement for the new hotel and conference center.

Information Items

1. Health Board Meeting Minutes and Department Statistics

John Bradshaw has provided copies of the health board minutes for the August 9th meeting, and the statistical report for August 2011. Health Department revenues are up .1% (\$1,533) and permits and inspections are on pace in 2011 with 2010. (attachment)



Information Items (continued)

2. Board of Zoning Appeals September 18th Meeting

Heather Phile from our Community Development has provided a copy of the staff report for the August Board of Zoning Appeals meeting scheduled for September 18th, 2011. There are two items on the agenda: 1) Century Sign Company, 705 Lake Street, sign variance; 2) St. Pat's School, N. Depeyster @ Alley 1, setback variance for new pre-school building. (attachment)

3. Traffic Engineering & Safety Report

Bill Lillich has provided a copy of the summary notes from the September 6th Traffic Safety Committee meeting. Five items were discussed at the meeting: 1) PARTA Multi-Modal construction; 2) Downtown Redevelopment Project construction; 3) Construction worker parking in downtown Kent; 4) Temporary parking for Acorn Alley Phase 2 customers; and 5) N. Water Street traffic after the opening of the new Fairchild Avenue bridge. (attachment)

4. 45th Annual Folk Festival in Kent

For 45 years, the Kent State Folk Festival has showcased established artists and launched careers of aspiring new blues and folk talent. The concert line-up brings 16,000 fans to Kent and features Folk Alley 'Round Town which is one night of admission-free performances scattered around 35 venues in downtown Kent, ranging from bars and coffee shops to galleries and bakeries. The 2011 Folk Festival runs September 21st thru September 25th. (attachment)

5. New Portage County Economic Development Director

Last week, the Portage Development Board announced the hiring of their new President, Mr. Brad Ehrhart. I have attached some background information on Mr. Ehrhart. Dan and I are optimistic that Brad will be a useful ally to help us bring more jobs to Kent and Portage County. (attachment)

6. Fire Incident Report

Jim Williams has provided a copy of the fire and emergency medical services report for August 2011. In 2011 calls for fire service are down 2.5% (15 calls); fire mutual aid assistance is down 2.7%; and EMS responses are down 2% (42 calls). (attachment)

7. Cell Phone Regulations

As requested by City Council, Bill Lillich has provided summary information related to cell phone use by drivers. Should Council desire to pursue this further, we can refer the matter into the Health and Safety Committee for more a detailed discussion. (attachment)

8. September Planning Commission Meeting

Bridget Susel has enclosed copies of the Planning Commission agenda and staff report for the September 20th Planning Commission meeting. There are 2 items up for consideration: 1) Coggins Day Care Facility, 830 N. Mantua Street (adjacent to Circle K), site plan review; and 2) Hookah Caffe, 1417 S. Water Street (previously Curves), site plan review. (attachment)

9. Hotel & Conference Center Groundbreaking

Just a short reminder that Monday, September 19th, at 11 am, the Kent State University Foundation is hosting the ceremonial ground breaking for the Hotel & Conference Center.