

ORDINANCE NO. 2019 - 38

AN ORDINANCE AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO APPROVE A NEW SPECIAL EVENT APPLICATION FROM KENT STATE UNIVERSITY OFFICE OF ALUMNI RELATIONS KNOWN AS "FLASHES FOREVER" TO BE HELD ON WEDNESDAY, MAY 8 2019, AND THE TEMPORARY CLOSURE OF NORTH WATER STREET, BETWEEN MAIN AND COLUMBUS STREETS, AND DECLARING AN EMERGENCY.

WHEREAS, the Flashes Forever is an event to celebrate senior graduation in May 2019 and provide resources and connections for students as they transition into alumni status; and

WHEREAS, the organizers would like to temporarily close North Water Street, between Main and Columbus Streets beginning at 4 p.m. on Wednesday, May 8th and continue until 10 p.m. that evening;

WHEREAS, the Kent City Council consents to authorizing the City Manager or his designee to sign the Special Event Application as long as he is comfortable and believes the safety and security of the City's citizens will not be adversely affected; and

WHEREAS, the time is of the essence as the event is scheduled for May 8, 2019.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That the Kent City Council authorizes the City Manager or his designee to execute the Special Event Application from the Kent State University Office of Alumni Relations in substantial conformance with the Special Event Application attached hereto as Exhibit "A", as long as the City Manager or his designee believes the safety and security of Kent's citizens are adequately projected.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: April 17, 2019
Date

J. Fiala
Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: April 17, 2019
Date

ATTEST: Dawn Bishop
Dawn Bishop
Interim Clerk of Council

I, DAWN BISHOP, INTERIM CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF ORDINANCE No. _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20_____.

(SEAL)

DAWN BISHOP
INTERIM CLERK OF COUNCIL



ESTABLISHED 1805

City of Kent, Ohio

Office of the City Manager

To: Dave Ruller, City Manager

From: Harrison Wicks, Assistant to the City Manager *HW*

Date: March 27, 2019

RE: New Special Event Application – Flashes Forever

The City Manager's Office has received a special event application for a new event known as Flashes Forever and requires council approval. This event will take place **Wednesday, May 8th from 6-8pm** on North Water Street, between Main Street and Columbus Street. Hometown Bank Plaza will also be included in the event activities.

The event will temporarily close North Water Street, between Main and Columbus Streets, beginning at 4pm on Wednesday, May 8th and continue until 10pm that evening.

The Flashes Forever event is hosted by the Kent State University Office of Alumni Relations to celebrate senior graduation in May 2019 and provide resources and connections for students as they transition into alumni status.

The event will include outdoor games and activities, food vendors, and live music. The KSU Office of Alumni Relations event organizers are pursuing a liquor permit from the State of Ohio Department of Commerce, Division of Liquor Control to allow alcohol in Hometown Bank Plaza. If approved, alcohol will be limited to Hometown Bank Plaza only and will include barricades with monitored entrances to ensure compliance set by the Division of Liquor Control. No alcohol will be allowed on North Water Street.

Please let me know if you have any questions concerning the attached materials or if you need any additional information.

Thank you.

cc: Dawn Bishop, Interim Clerk of Council

APPLICATION FOR SPECIAL EVENT
PARADES, FESTIVALS, CARNIVALS, PUBLIC ASSEMBLIES,
ETC. City of Kent, 301 S. Depeyster Street, Kent, OH 44240

NAME OF EVENT Flashes Forever
ORGANIZATION SPONSORING EVENT Kent State University Alumni Relations
APPLICANT NAME Dennis Watson PHONE 330-672-8048
ADDRESS 350 S. Lincoln St. Kent, OH 44242

NAMES AND PHONE NUMBERS OF ALL PERSONS WHO ARE IN CHARGE AND/OR WILL BE IN A RESPONSIBLE POSITION DURING THE EVENT:

Dennis Watson - 330-502-3084

DATE OF EVENT Wed. May 8, 2019 NO. OF PARTICIPANTS 500
REQUESTED PERMIT TIME: Start Set up 4:00 pm Start Event 6:00 pm
End Event 8:00 pm End Cleanup 10:00 pm

IF PARADE: STARTING POINT N/A ENDING POINT N/A

USE OF CITY WATER NEEDED? NO
(IF YES, PLEASE EXPLAIN)
USE OF CITY ELECTRIC NEEDED? Yes - For Trucks + Games
(IF YES, PLEASE EXPLAIN)

In addition to the application please submit the following information:

- Attach map to application showing proposed streets to be blocked off for event, and route of parade or race. (May be hand drawn.)
- Proof of Insurance is required before permit can be issued.
- Please attach list of possible vendors/booths to be part of event (food, retail, etc.).

Please submit application for permit at least 30 days in advance, but no sooner than one year in advance. For additional requirements please review Chapter 316 of The Codified Ordinance of the City of Kent. Please be advised that the use of marking paint on City pavement, curbs, sidewalks or other property is prohibited except if purchased at cost from Service Department (330-678-8105).

By signing this application, I am certifying that I have received a copy of the rules and regulations of Chapter 316 of the Codified Ordinances of the City of Kent, and I fully understand that should the permit be approved, it can be revoked if any of the provisions of this Chapter are violated.

Dennis Watson Name of Applicant
[Signature] Signature of Applicant

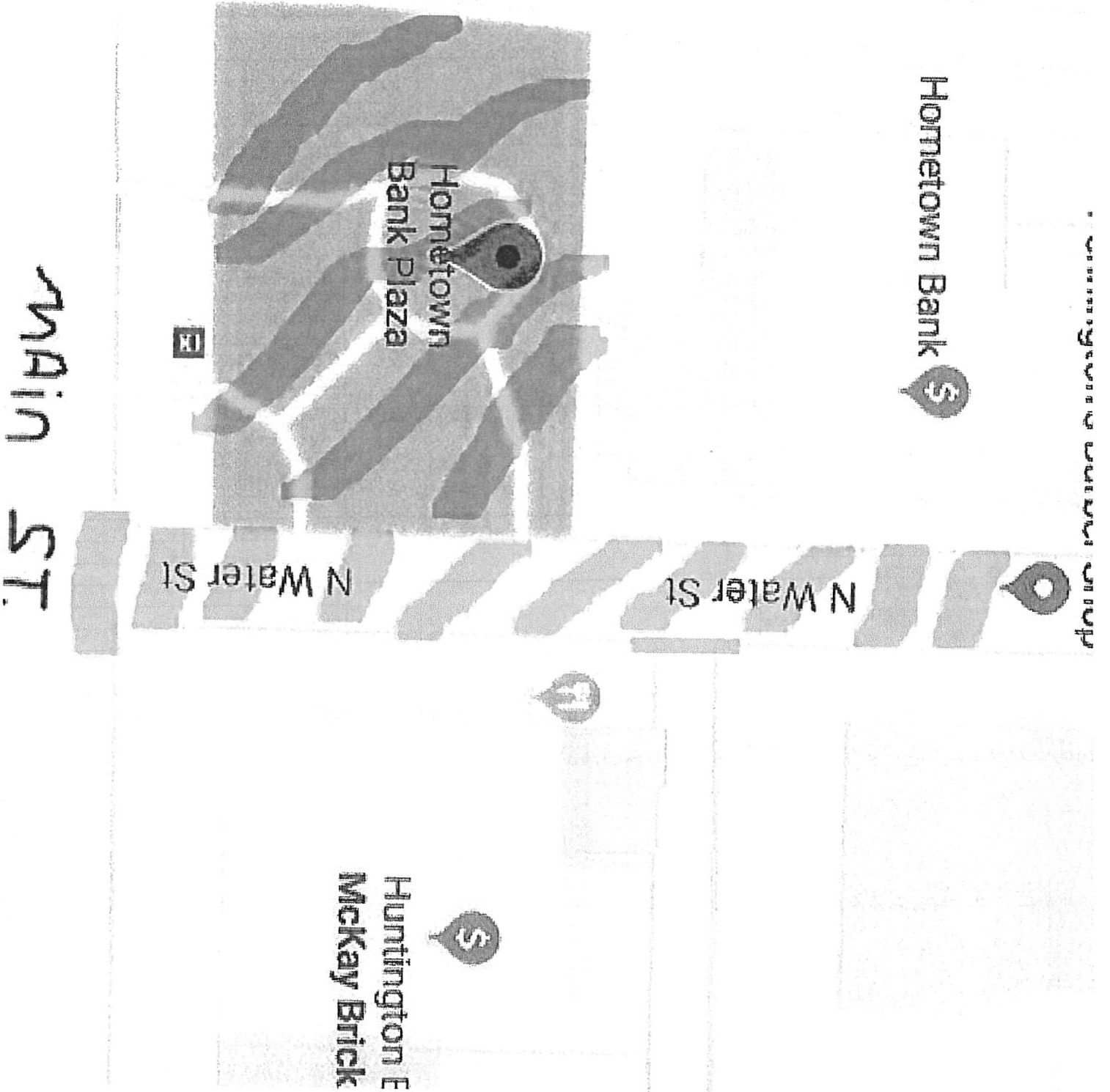
Office Use. Do not write below this line. Sent to:
Safety, Service, Fire, Police, and Health Departments for review and approval
via email on 3/12/19

MEMORANDUM AGREEMENT YES NO
APPLICATION APPROVED APPLICATION DISAPPROVED

PROOF OF INSURANCE REQUIRED BY ORDINANCE 316.04 HAS BEEN REVIEWED AND APPROVED.

[Signature] Law Director
3/13/19 Date

IF APPLICATION IS APPROVED, PERMIT WILL BE ISSUED BY THE CITY MANAGER.



Flashes Forever

Wednesday, May 8

Downtown Kent (N. Water St from Columbus St to Main St)

List of possible vendors:

- 1. Roll Call Burgers & Fries food truck**
- 2. Cleveland Cookie Dough truck**
- 3. Donut Lab food truck**
- 4. Shaved Ice truck**
- 5. Madcap Brewery van**
- 6. Adam Pate & Mugshots- caricature Artists**
- 7. DJ Jeff Tritt**
- 8. Other game/outdoor vendors**

Petition to Businesses: Flashes Forever May 8, 2019 Road Closure

After hosting our signature senior celebration last year in the Hometown Bank Plaza, the Kent State University Alumni Association is throwing a much bigger party for our graduating seniors on Wednesday, May 8, 2019. With the strong interest from our graduating seniors, we have outgrown the space and need to incorporate the streets for the celebration. There will be more food vendors and activities for our seniors as we send them off to become successful alumni.



We realize this may inconvenience some of the businesses on the street; however, we feel that it is necessary to ensure a successful event for the graduating seniors.

We are asking all business owners to sign the petition in approval of the proposed road closure. This petition will be presented to the City Council for approval before moving forward with the event planning. Thank you very much for your cooperation.

Dennis Watson

Assistant Director of Outreach

Kent State University Alumni Relations

