



CITY OF KENT, OHIO

Human Resources Department

To: Mayor and Members of Council
From: Suzanne Sternock, Human Resources Manager
Subject: Executive Session, February 6, 2019
Date: January 29, 2019

Staff is requesting your review and approval of changes to the Position Allocation Ordinance, General Compensation Plan, and AFSCME union contract. Please see those changes outlined below.

Staff has been working to move the Senior Account Clerk position from the AFSCME union to the General Compensation Plan. The Union has agreed to these changes per a memorandum of agreement. Updates to the position include the new title of Payroll Administrator. The Senior Account Clerk will be removed from the classified positions covered under the AFSCME agreement and all other applicable sections. Changes to the General Compensation Plan would include adding this position to all benefits and pay in accordance with positions classified as Professional, pay classification VI.

The title change of Senior Account Clerk to Payroll Administrator will also require an update to the Position Allocation Ordinance to reflect this change.

Other agreed to changes in the AFSCME union contract include the addition of the Secretary to the Health Commissioner. This position will therefore be completely removed from the General Compensation Plan. The addition to the AFSCME union contract will include all benefits and pay in accordance with its current status and other similar positions in the AFSCME union contract.

Additionally, other changes that will be reflected in the AFSCME union contract include cleaning up previously approved updates that were not reflected in the current contract.

NOPEC 2019 Community Event Sponsorship Program

Bridget Susel <suselb@kent-ohio.org>

Thu, Dec 20,
2018, 9:31
AM

Good Morning,

I am guessing the City will want to apply the \$2,000 NOPEC event sponsorship funding to the KACC for the 2019 Heritage Festival, the same as it was done in 2018. If the answer is yes, Dan can once again do the online form, but we will need Council authorization by March 29, 2019.

Since this is an annual "automatic" allocation from NOPEC, it can go as an unauthorized item and I will make sure to write up the appropriations request for Dave C. to coincide with whichever month it goes forward.

Let us know....Thanks.

----- Forwarded message -----

From: Dan Morganti <morgantid@kent-ohio.org>

Date: Mon, Dec 10, 2018 at 10:39 AM

Subject: Fwd: NOPEC 2019 Community Event Sponsorship Program

To: Bridget Susel <suselb@kent-ohio.org>

FYI ... this is the one that went to the Chamber for Heritage Fest this past year.

----- Forwarded message -----

From: Teri Anderson <administrativeassistant@nopec.org>

Date: December 7, 2018 at 12:42:00 PM EST

To: "fialaj@kent-ohio.org" <fialaj@kent-ohio.org>

Subject: NOPEC 2019 Community Event Sponsorship Program

Dear Jerry Fiala,

Greetings from NOPEC!

At our 2018 General Assembly, you renewed our Event Sponsorship Program! This program is designed to provide financial support to organizations within your community that host events that are accessible to your residents. We want to continue to help support events in our member communities which rely on donations and are free and open to the public.

Below is a link to an updated video outlining the program in greater detail. We highly recommend viewing this video prior to beginning the disbursement process. You will also find below the amount your community is eligible to receive this year. The amount of funds allocated to your community was determined by the average number of enrolled residential/business gas and/or electric accounts during the 2nd and 3rd quarters of 2018. You must designate all your available funds no later than Friday, March 29, 2019. Requests not submitted by March 29th, 2019 will not

be processed. We strongly encourage you to designate all your available funds in 2019 as these funds will not roll over to 2020.

You or your designee may follow the link below to begin completing the disbursement form. To make your application process efficient, be sure to have the banking information for the organization to which you are designating your funds, as all sponsorship funds will be distributed via Automated Clearing House (ACH) Transfers directly to the event organizations. No funds will be dispersed directly to municipalities.

If you have any questions on this NOPEC program, please email our Community Outreach Manager, Tony Ramos at sponsorships@nopec.org.

Community Name - Kent

Sponsorship Award: \$2000

Sponsorship Program Video: <https://www.youtube.com/watch?reload=9&v=tuCbCSEeytI>

Sponsorship Program Application: www.nopecsponsorships.org



West River Place, LLC

2287 Morning Point

Roaming Shores, OH 44084

(330) 325-5000 | Office

(330) 325-5005 | Fax

January 10, 2019

Reference: Letter of intent

Mailing Instructions: Email (Idone@Kent-Ohio.org)

John J. Idone
Kent Parks & Recreation Department
497 Middlebury Road
Kent, OH 44240

Dear John,

Please have this document serve as a Letter of Intent proposed between West River Place, LLC (WRP) and the City of Kent (COK) to formally describe the following goals:

- ❖ Granting of an easement from WRP to the COK to enable construction of a bike stair from the Main Street Bridge and widening of the existing trail.
- ❖ Vacating the existing pedestrian easement and incorporating it into the new easement.
- ❖ Granting of an easement from the COK to WRP to allow access and for the future construction of a walkway from their parking lot to the east side of their property that is presently land-locked.
- ❖ Increase public parking during evenings and weekend by permitting use of WRP's 30 car parking lot adjacent to their building.
- ❖ Provide weekday daytime parking for 20 reserved spaces for exclusive use.

After meeting with staff on several occasions, the following terms have been mutually agreed upon. This matter will be presented to Kent City Council for final approval.

1. WRP will grant an easement to the COK as described in Exhibit #1. The total area of the easement is 5,715 ft². The existing easement that will be vacated and incorporated in the new easement is 3,810 ft². The net increase is 1,905 ft² valued at \$4.80 ft² totaling \$9,144.00. The upgrading of the use from pedestrian easement to a shared use is being offered as a donation to the COK. The COK will vacate the old easement upon filing of the new easement. The mutually agreed upon price for the 5,715 ft² easement is \$9,144.00.
2. The COK will grant an easement of 20 ft x 20 ft (400 ft²) to WRP as described in Exhibit # 1 at the NE corner of their building to enable access to the east side of their building. The mutually agreed upon price for the 400 ft² easement at \$4.80 ft² is \$1,920.00.
3. WRP will permit the use of their 30-car parking lot for use by the public during evenings and weekends in exchange for the COK providing 20 reserved spaces in the First Christian Church (FCC) parking lot that is currently under lease. The FCC lot is currently underutilized. The COK will amend its existing lease with FCC to reduce the number of parking spots from 36 to 16, but the COK will continue to pay the same rate it is currently paying FCC under the existing lease. WRP will then enter into its own lease with FCC and pay \$1.00 per year to FCC for the 20 spots the COK released as part of its lease amendment.
4. WRP and the COK agree to formalize this agreement within 90 days.

The undersigned has been duly authorized by West River Place, LLC to offer this Letter of Intent agreeing to the terms and conditions described above.


Jonathan M. Epling
Member
West River Place LLC

INGRESS EGRESS EASEMENT

KNOW ALL MEN BY THESE PRESENTS, that City of Kent, Portage County, Ohio, the Grantor, for and in consideration of the sum of One Dollar (\$1.00) and for other good and valuable considerations to West River Place, LLC, the Grantee, the receipt whereof is hereby acknowledged, does hereby grant, bargain, sell, convey and release to the said Grantee, its successors and assigns forever, a perpetual easement and right-of-way for ingress and egress upon and over the land herein described:

Being part of lands conveyed to the City of Kent, Portage County, Ohio as shown in Plat Book 23, Page 58, Portage County Records:

Beginning at a point along the northerly line of West Main Street (100' wide), said point being the southeasterly corner of lands conveyed to Carlson Properties, Inc. as recorded in Volume 1158, Page 960, Portage County Records; thence along said easterly line the following three courses; thence North 42' 58E 39" East, 32.23 feet; thence North 18E 40' 05" East, 100.33 feet; thence North 06E 08' 45" West, 19.82 feet; thence North 86E 04' 46" West 57.40 feet to the principal place of beginning;

Thence continuing along said Carlson Properties easterly boundary North 7E 17' 38" East, 25.00 feet;

Thence South 86E 04' 46" East, 10.00 feet;

Thence South 7E 17' 38" West, 25.00 feet to said Carlson Property boundary;

Thence North 86E 04' 46" West, 10.00 feet to the principal place of beginning;

The said Grantor to fully use and enjoy the said premises, except for the purposes granted to the said Grantee and provided the said Grantor shall not construct nor permit to be constructed any structures or obstructions on or over or that will interfere with said ingress/egress.

IN WITNESS WHEREOF, the Grantor has hereunto set its signature this 31st day of December, 2003.

GRANTOR: CITY OF KENT, OHIO
Hereby accepts said Easement

By: 
Lewis Steinbrecher, City Manager

Accepted this _____ day of _____, 2003

STATE OF OHIO)
) SS:
COUNTY OF PORTAGE)

This day, before me, a Notary Public of the State and County aforesaid, personally appeared the City of Kent by Lewis Steinbrecher, its City Manager, with whom I am personally acquainted and is authorized to executed the foregoing instrument for the purpose therein contained.

Witness my hand official seal this 31ST day of Dec, 2003.



James R. Silver
Notary

JAMES R. SILVER
NOTARY PUBLIC-STATE OF OHIO
MY COMMISSION HAS NO EXPIRATION DATE
SECTION 147.03 R. C.

THIS INSTRUMENT PREPARED BY:

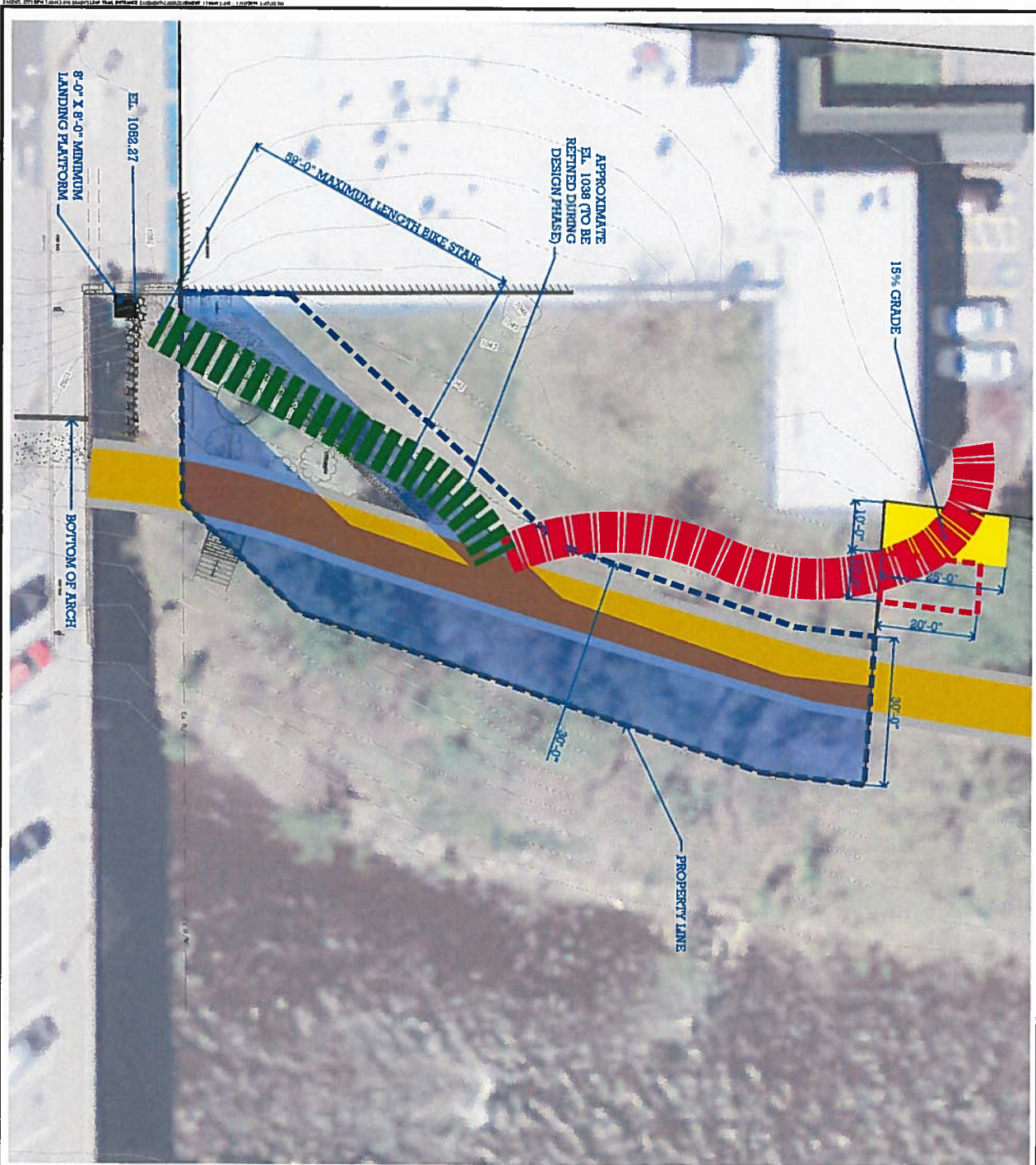
X
James R. Silver, Law Director
City of Kent, Portage County, Ohio

X
LINDA FAIKHAUSER
PORTAGE COUNTY RECORDER

200400146 5-23

RECEIVED FOR RECORD
AT 153828
FEE 2800

INDEXED



- NOTES:
1. STAIR RISE: 7"
 2. STAIR RUN: 1'-10"
 3. LANDING AT BOTTOM OF STAIRS APPROXIMATELY 8'-0" X 9'-0". ACTUAL DIMENSIONS MAY DIFFER BASED ON WORK DURING DESIGN PHASE.

- LEGEND:
- PROPOSED TRAILHEAD ACCESS WAY, 8'-0" WIDE
 - PROPOSED STAIRWAY WITH BIKE RAMP, 9'-0" WIDE
 - PROPOSED TRAIL, 10'-0" WIDE, 2'-0" SHOULDERS
 - EXISTING EASEMENT TO CITY OF KENT, TO BE VACATED (3810 SQ. FT.)
 - EXISTING EASEMENT TO WEST RIVER PLACE, LLC (280 SQ. FT.)
 - PROPOSED EASEMENT TO CITY OF KENT* (6716 SQ. FT.)
 - PROPOSED EASEMENT TO WEST RIVER PLACE (280 SQ. FT.)



DRAFT

REVISIONS

NO.	DATE	DESCRIPTION

DATE: _____

DESIGNED BY: _____

CHECKED BY: _____

DATE ISSUED: _____

BRADY'S LEAP EASEMENT

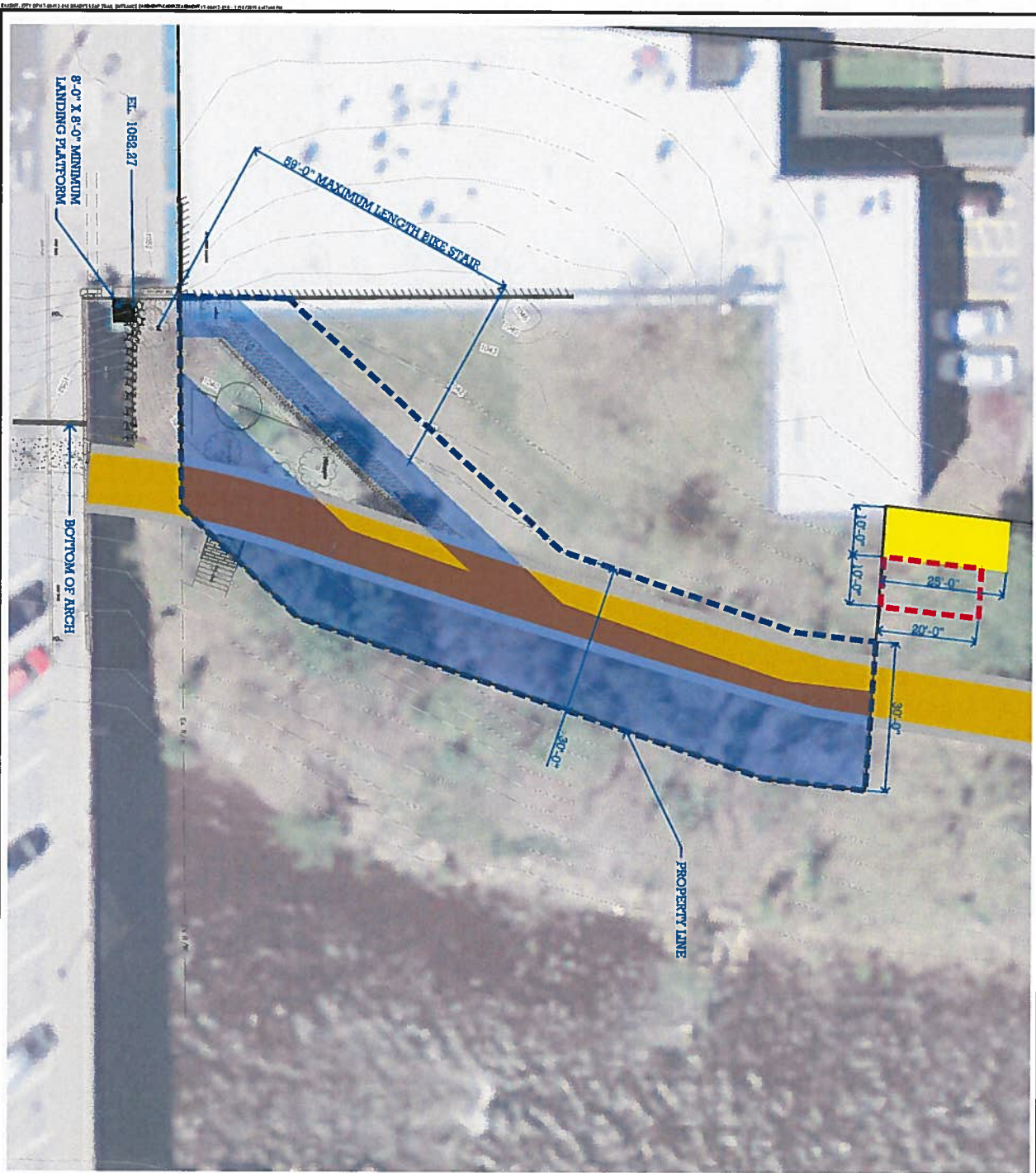
CITY OF KENT

#####

Environmental Design Group
ARCHITECTS / ENGINEERS / PLANNERS
1000 WEST 17TH STREET, SUITE 200
KENT, WA 98032

1 OF 2

REVISED SITE PLAN



- LEGEND:**
- PROPOSED TRAILHEAD ACCESS WAY, 8'-0" WIDE
 - PROPOSED STAIRWAY WITH BIKE RAMP, 9'-0" WIDE
 - PROPOSED TRAIL 10'-0" WIDE, 2'-0" SHOULDERS
 - EXISTING EASEMENT TO CITY OF KENT, TO BE VACATED (3810 SQ. FT.)
 - EXISTING EASEMENT TO WEST RIVER PLACE, LLC (280 SQ. FT.)
 - PROPOSED EASEMENT TO CITY OF KENT (3718 SQ. FT.)
 - PROPOSED EASEMENT TO WEST RIVER PLACE (280 SQ. FT.)



DRAFT

DATE	REVISIONS																								
	<table border="1"><thead><tr><th>NO.</th><th>DATE</th><th>BY</th><th>DESCRIPTION</th></tr></thead><tbody><tr><td> </td><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td><td> </td></tr></tbody></table>	NO.	DATE	BY	DESCRIPTION																				
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PROJECT NO.	
DRAWN BY	
CHECKED BY	
DATE ISSUED	

BRADY'S LEAP EASEMENT
CITY OF KENT





City of Kent Fire Department

320 S. Depeyster St.
Kent, Ohio 44240

Mr. Dave Ruller
Mayor Jerry Fiala
City Council

Enclosed is the Kent Fire Department 2018 annual report. This report is broken down into various topics such as stations, run volume, maintenance and apparatus and is meant to give a snapshot of overall departmental activity and expenditures.

One of the largest changes we saw in 2018 was the implementation of the new MARCS radio system. This new radio system has drastically changed our communication abilities, greatly improving on safety and our ability to communicate with not only dispatch, but within our department.

The Kent Fire Department continues to see much change, and 2018 was no exception. The run volume in 2018 hit its highest totals ever, an over 7% increase over 2017, but our mission has always been the same:
Safeguarding our Community as we serve in a caring, professional, and supportive way.

Sincerely;

John Tosko
Fire Chief

Fire Stations

Facility	Year Built	Condition
Main Fire Station	1968/2003	Excellent
West Side Fire Station	1949	Fair

It's hard to believe, but the main fire station is over fifteen years old. The structure has held up well over the past 15 years, however, we are starting to see some problems arise that will have to be taken care of in the near future like the roof and garage doors. The mechanical systems, with proper maintenance will continue to operate efficiently for years to come.

The West Side Fire Station was built in 1949 and houses a front line pumper and a med unit, plus a light vehicle. An addition was built in the early 1990's to add additional living quarters and restroom facilities. This station is still in fair condition despite its age. In 2019, an addition and renovation is planned to add functional space for such things as structural firefighting storage, EMS equipment/supply storage, small tools and equipment storage, and a small addition to the kitchen. The original flat roof will be replaced with a new, modern pitched roof to fix long-standing water leakage problems. Also, the rear parking lot will be paved and an emergency generator will be installed, allowing for continuous operations during power outages.

Fire Department Apparatus

Med Units	Year purchased	Expected Replacement	Condition
Med 1	2016	2026	Excellent
Med 2	2017	2027	Excellent
Med 3	2012	2020	Excellent
Med 4*	2012	2020	Excellent

Pumpers	Year purchased	Expected Replacement	Condition
Engine 1	2004	2024	Good
Engine 2*	2004	2024	Good

Ladders	Year purchased	Expected Replacement	Condition
Ladder 1	2014	2034	Excellent
Tower 1	1994	2022	Fair

Utility Vehicles	Year purchased	Expected Replacement	Condition
Chief	2013	2023	Excellent
EMS Chase	2016	2026	Excellent
EMS Chase	2016	2025	Excellent
Fire Prevent.	2017	2027	Excellent
Confined Sp.	1996	2018	Poor
Fire Prevent.	2009	2019	Good
Grass Fire*	2004	2024	Good
Dive Truck	2008	2018	Fair

*Denotes Franklin Twp. owned vehicles

John Tosko
Fire Chief
Serving Since 1988

Christina Lillich
Administrative
Assistant

William Myers
Captain Grey Shift
Serving Since 1989

Jamie Samels
Lieutenant
Serving Since 1997

Steve Smith
Firefighter/Paramedic
Serving Since 1987

Brad McDougal
Firefighter/Paramedic
Serving Since 1988

Brian Pengal
Firefighter/Paramedic
Serving Since 2003

James Taylor
Firefighter/Paramedic
Serving Since 2011

Tim Hinkle
Firefighter/Paramedic
Serving Since 2013

Jake Robinson
Firefighter/Paramedic
Serving Since 2014

Caleb Schjeldahl
Firefighter/Paramedic
Serving Since 2016

Ben Johnson
Firefighter/Paramedic
Serving Since 2017

Matt Bright
Firefighter/Paramedic
Serving Since 2018

Dave Moore
Captain Black Shift
Serving Since 1998

Patrick Edwards
Lieutenant
Serving Since 1997

Robert Dietrich
Firefighter/Paramedic
Serving Since 1988

Paul Bevere
Firefighter/Paramedic
Serving Since 1990

Shawn Baynes
Firefighter/Paramedic
Serving Since 1999

Gary Lane
Firefighter/Paramedic
Serving Since 2003

Jason Peters
Firefighter/Paramedic
Serving Since 2005

Vince Yost
Firefighter/Paramedic
Serving Since 2007

Greg Miller
Firefighter/Paramedic
Serving since 2009

Robert Jacob
Firefighter/Paramedic
Serving Since 2015

James Wojkiewicz
Firefighter/Paramedic
Serving Since 2017

Rich Lynn
Captain White Shift
Serving Since 1990

Craig Peeps
Lieutenant
Serving Since 1998

Jim Ansley
Firefighter/Paramedic
Serving Since 1988

Scott Simmons
Firefighter/Paramedic
Serving Since 1997

Brock Murphy
Firefighter/Paramedic
Serving Since 2000

Scott Craig
Firefighter/Paramedic
Serving Since 2003

John Korzenko
Firefighter/Paramedic
Serving Since 2005

Matt Mathis
Firefighter/Paramedic
Serving Since 2007

Patrick Paisley
Firefighter/Paramedic
Serving Since 2009

Tyler Simpkins
Firefighter/Paramedic
Serving Since 2017

Chris Byrnes
Firefighter/Paramedic
Serving Since 2017

Fire Prevention
Lt. Jeff Coffee
Serving Since 1998

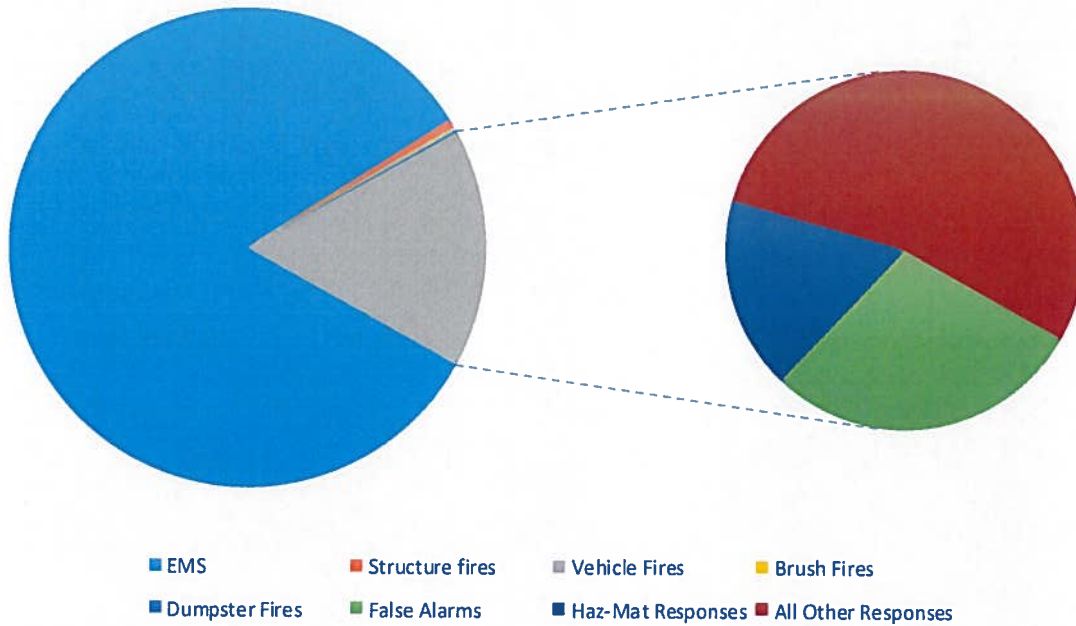
Fire Prevention
Lt. Jeff Tyler
Serving Since 2011

Run Volume

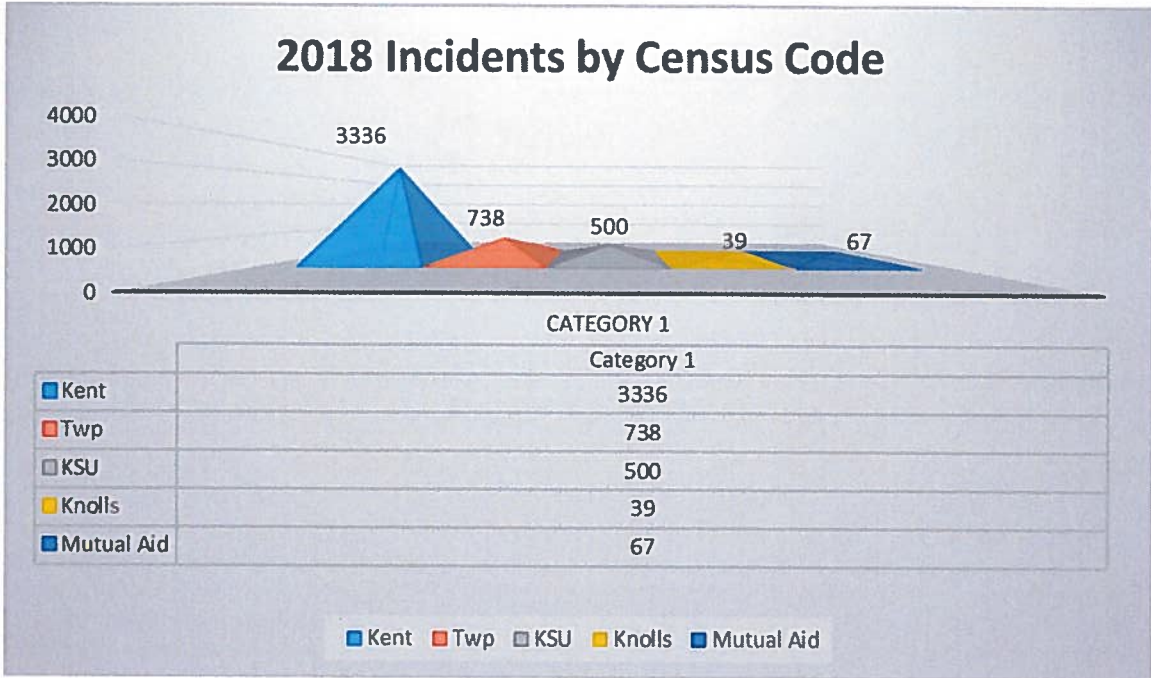
Below is the run volume for the past four years for City of Kent, KSU, Franklin Township, plus the village of Sugar Bush Knolls. As one can see, we have had a steady increase in EMS calls, a 9.4% increase over 2017, and a 19% increase since 2015. This number is projected to increase annually. Overall, fire runs have increased 10% since 2015. We continue to strive to keep false alarms at a minimum, however the recent increase in student housing and commercial properties in the City has helped push the false alarms higher. On a positive note, we responded to 20 opiate overdoses in 2018 compared to 64 in 2016 and 42 in 2018.

Type of Call	2018	2017	2016	2015
EMS/Rescue	3826	3498	3343	3211
Structure Fires	25	22	33	31
Vehicle Fires	9	7	10	9
Brush Fires	4	1	0	5
Rubbish/Dumpster Fires	7	15	14	16
Other Types of Fires	8	10	7	10
False Alarms	216	186	190	169
Hazardous/Haz-Mat Responses	129	110	110	148
All Other Responses	400	435	377	334
Subtotal	4624	4284	4084	3933
Mutual Aid Given	53	68	63	59
Mutual Aid Received	42	34	69	70
Grand Total	4677	4352	4147	3992

2018 Responses by Type of Call

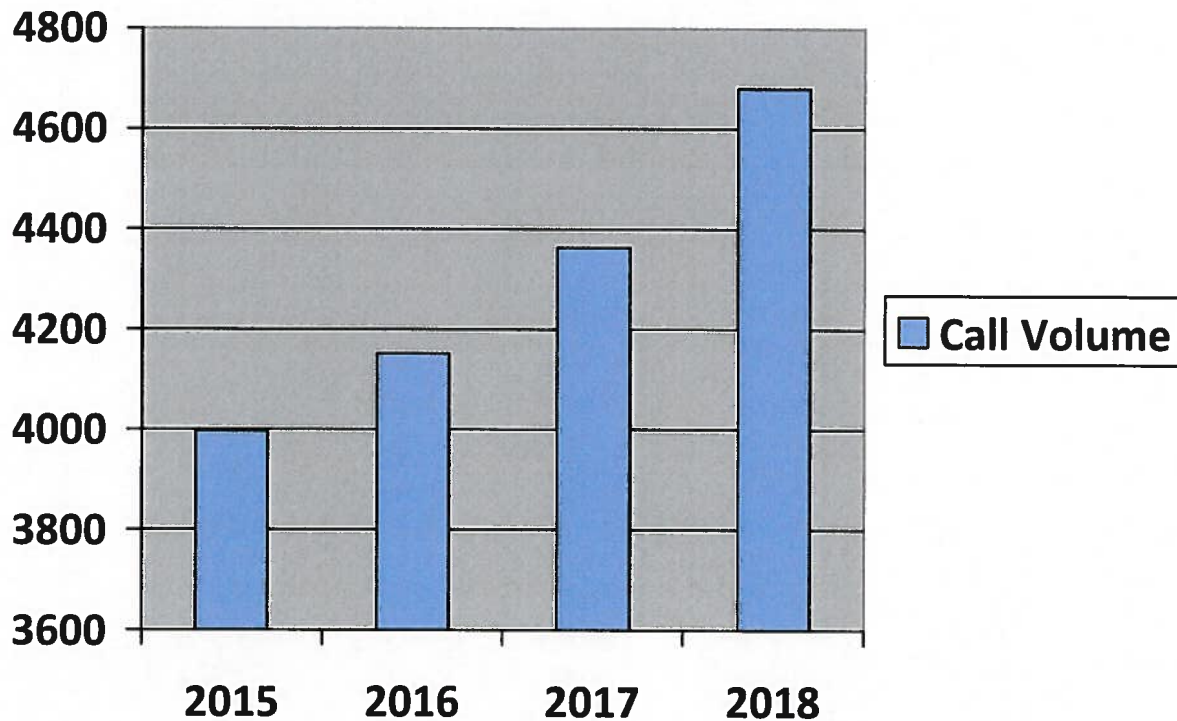


As shown above, EMS responses account for 82.7% of total responses followed by “Other Responses” such as carbon monoxide, service calls, and wires down calls at 8.7%. False alarms account for 4.7% of responses and car, dumpster and brush fires account for 0.6% of total responses.



As one can see, the largest amount of emergency runs occur in the City of Kent, followed by Franklin Township and Kent State University. KSU's numbers are separated out only for statistical purposes. Most of our mutual aid responses are to Brimfield Township, Stow, and Ravenna Township.

The last chart below demonstrates the annual increase in over-all run volume for the department. Since 2015, The Kent Fire Department has seen a 17% increase in overall run volume. As indicated above, the vast majority of the increase is in EMS calls. As our population ages, that number is expected to increase.



2018 Projects

In 2018, we saw the beginning of many projects and the continuation of old ones to increase safety and efficiency for firefighters and to better protect the citizens we serve. Some of these projects are:

- 1. Radio Communications:** In 2018 the City of Kent finished up the first comprehensive update and replacement program for radio communications in the last 25 years. The state-wide MARCS system was identified early on, this platform allows us to communicate much

- better with area-wide departments and allow for future communication expansion. The system went live for us in late 2018.
2. **Heavy Rescue Truck:** In 2018, the department's first new Heavy Rescue Truck in 27 years was ordered. Delivery of this truck is expected by March of 2019. New rescue equipment such as Hurst "Jaws of Life", support struts, new rescue boat motor, and power tools have been ordered.
 3. **Bureau of Worker's Comp Grant:** Late last year, the Fire Department was awarded a BWC FEEG (Firefighter Exposure to Environmental Elements Grant) to purchase 72 sets of firefighting gloves, 72 barrier hoods and a washer/extractor for Station Two. This new equipment is meant to bolster our ability to help prevent cancer among firefighters by providing better safety gear and a better way to clean that gear.

Maintenance

Vehicle Maintenance

Our apparatus fleet is in good shape compared to many other fire departments in the area thanks to a capital budget plan that allows us to keep up with apparatus replacement. All four of our ambulances are in excellent conditions and have identical configurations. In early 2019, the recently ordered Pierce Heavy Rescue truck will be delivered, and the first out fire engine is only four years old. The main concern at this time is the 100' Ladder truck is 25 years old and is not projected to be replaced until 2022. As newer ambulances and fire apparatus are placed into service, the annual maintenance costs have lowered. In 2018, the Fire Department expensed \$28,998 compared to \$38,828 in overall vehicle maintenance in 2017, and \$44,674 in 2016.

Building Maintenance

As stated above, Station One is now sixteen years old and is beginning to show its age at several levels. The HVAC system has had

several components replaced in 2018 and the emergency generator has been serviced and upgraded recently. We expensed \$33,588 on building maintenance in 2018, mostly at Station One compared to \$28,589 in 2017.

Training

EMS Training

EMS training is provided to insure members are provided the best opportunity to achieve the Continuing Medical Education (CME) required for EMS certifications. University Hospital (UH) began providing monthly training in 2015 and has continued doing so. UH provided iPads for a tele-stroke program that Kent Fire debuted late 2017. This program allows the ER physicians to directly interface with the patient through "Face-Time" to directly observe the patient's signs and symptoms. Collectively, the FireMedics trained 683 hours in EMS continuing medical education in 2018.

Fire Training

Monthly fire training on core competencies was completed for the fourth year in a row. These skills include: quick SCBA donning, MAYDAY operations, search & rescue, fire pump operations, aerial ladder & hose line operations and forcible entry. Maintaining these vital skills increases safety while improving capabilities when called upon to save a life. The fire department also prioritized training in rural water movement operations beginning in 2017, and continuing last year. We worked with Franklin Township and the Twin Lake Association installing several "Dry Hydrants" in and around the Twin Lake area. These "Dry Hydrants" are fed directly by the lakes and provide the residents of that area much improved water flow for firefighting operations. Also, last summer Riverwood Community Chapel donated a house on Newcomer Rd. to the department for training purposes. We spent the better part of August training with the Stow Fire Department on joint-training live-burn exercises. Collectively the FireMedics trained 1,143 hours in Fire based training 2018.

Specialized Training

Specialized training includes HAZ-MAT, search & rescue and water rescue. Members are trained to the operations level in each of these disciplines. Select members then gain technician level training as part of each County team. These teams train an average of four hours each month across our county and throughout our region. The increase of water rescue calls in the Cuyahoga River over the last few years has reinforced the need for regular swift-water training for the department. Collectively the FireMedics trained 742 hours in specialized training in 2018

Fire Prevention

Introduction

The Kent Fire Prevention Bureau is staffed with two full-time and one part-time Fire Safety Inspectors. The part-time inspector is supported by Franklin Township, and concentrates activities in Franklin Township. Both full-time Inspectors are also State of Ohio Certified Professional Firefighters and EMT-Paramedics. It should be noted that while assigned to the Fire Prevention Office, the staff is required to maintain training and continuing education in all certification levels.

Services we provide

As part of our daily operations we perform fire safety inspections for commercial businesses, Kent State University (new construction and renovations), Greek Housing, and foster/adoption homes throughout the City of Kent. We conduct plan reviews, attend preconstruction meetings, and perform acceptance testing for fire alarm and suppression systems for all commercial buildings in the City and on Campus. This is facilitated by a close working relationship with the City of Kent Building Department, State Fire Marshal's Office, the Franklin Twp. Fire Inspector, and KSU Fire

Safety. In addition, we provide workplace fire safety education training, and “live burn” fire extinguisher training for businesses in Kent and Franklin Twp. We work extensively with local business and industry to assist them in developing their emergency action plans as well as life safety plans.

In the City, our fire safety education program is focused on **all school aged children from Pre-K through 4th grade**. This includes Child Care Centers, LEAP, and Head Start programs. As part of our program, we include our “Hazard House” which helps kids gain a visual understanding of the importance of fire hazards in their homes, smoke detectors, and knowing two ways out. Our fire safety education program begins in the summer with Kent Safety School and goes throughout the month of October, which is Fire Prevention Month across the United States.

On Campus, we work in partnership with KSU Fire Safety to provide fire education to KSU Greek Fraternities, Sororities, and students living in dorms. This typically goes throughout the entire school year and included the **6th annual Greek Fire Academy (November 10th 2018)** which was an all-day educational event for Fraternity and Sorority Leaders, coordinated and hosted by Kent Fire in collaboration with KSU Fire Safety, KSU Police and Kent Police. Fire Prevention worked with KSU Fire Safety and Greek Leadership to plan and develop a curriculum that allowed students a real opportunity to experience “zero visibility” emergency evacuation of a building, live fire extinguisher training, and provide students a better understanding of what to expect from the fire department during an inspection or emergency. This took many hours to coordinate and required several staff members from KSU Fire Safety, Kent Fire Prevention, and the on-duty shift personnel to assist in making sure that students could be exposed to every aspect of fire safety. At this time, the Greek Fire Academy offered at the Kent Fire Department is the only program of this nature in the State of Ohio.

Special Events

In addition to the daily activities, Kent Fire Prevention also inspects and supervises all fireworks shows by exhibitors both on and off campus throughout the year. We inspect all outdoor vendors (cooking/electric) throughout the festival season and conduct occupancy (overcrowding) inspections for downtown bars on weekends and throughout the year, including major events such as St. Patrick's Day, May Day, and Halloween. Due to the large scale of these events, we often rely on Fire Inspector Tim Benner, to assist us. Mr. Benner is a State of Ohio Certified Fire Safety Inspector for Franklin Twp. His office is located within the Kent Fire Prevention Bureau. We work closely with him on these and many other projects that affect businesses and residents in both the City of Kent and Franklin Twp.

Fire Safety Inspections Completed: Total of 1,095 inspections in 2018 compared to 894 in 2017 for both the City and Township

Education

Pre K-4th Grade, High School, College, and Adult – 1,761 students, and another 177 adults for 2018.

Both Fire Prevention Lieutenants are trained as Incident Safety Officer's for the Department. They respond to working fires, and any other major incidents within our jurisdiction.

Kent Fire Prevention continues to provide needed inspection and education services to our residents and local businesses. We strive daily to partner with business owners, contractors, other city departments, Franklin Twp., Kent Schools, and Kent State University to ensure that we all practice and promote fire safety together. We improve life safety through education and inspections.

In Summary

2018 was a busy year, with almost 4,700 emergency runs performed. This added workload has proven challenging, however, the addition of the three extra firefighter/paramedics in 2017 has allowed us to be better poised to stand up to these challenges and to provide the best possible service to the Kent Community.

We have a vision statement which is meant to guide us as we make decisions throughout the course of the year:

The Kent Fire department will continue to develop new partnerships and programs to increase the safety of the community by providing means to improve training and education, improve emergency response and develop new strategies to solve problems while keeping true to our values and mission.



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT Building Services Division

To: Dave Ruller
City Manager

From: Bridget Susel
Community Development Director *B.S.*

Date: February 6, 2019

RE: Monthly Permit and Zoning Complaint Report – January, 2019

Attached are the monthly reports per Council's request. If you have questions or require further information, please let us know.

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type BZA-BOARD OF ZONING APPEALS						
BZA - BOARD OF BUILDING APPEALS		2	0	100.00	.00	100.00
Permit Type BZA-BOARD OF ZONING APPEALS Totals						
		2	0	\$100.00	\$0.00	\$100.00
Permit Type ELECTRICAL COMM-ELECTRICAL COMMERCIAL						
3% BBS - 3% BBS		5	0	27.58	.00	27.58
COM-ELEC ADD - Commercial Electric Addition		1	0	222.00	.00	222.00
COM-ELEC NEW - Commercial Electric New		1	0	510.00	.00	510.00
COM-ELEC REPAIR - Commercial Electric Repair/Remodel		2	0	137.25	.00	137.25
CRES-ELECT RPAIR - Commercial Residential Electric Repair/Remodel		1	0	50.00	.00	50.00
Permit Type ELECTRICAL COMM-ELECTRICAL COMMERCIAL Totals						
		10	0	\$946.83	\$0.00	\$946.83
Permit Type ELECTRICAL RES-ELECTRICAL RESIDENTIAL						
1% BBS - 1% BBS		4	0	2.60	.00	2.60
RES-ELEC REPAIR - Residential Electric Remodel/Repair		2	0	100.00	.00	100.00
RES-ELEC NEW - Residential Electric New		1	0	100.00	.00	100.00
RES-ELEC OWN SRV - Residential Electric Owner Occupied Service		1	0	35.00	.00	35.00
RES-ELEC TEMP - Residential Electric Temporary Service		1	0	25.00	.00	25.00
Permit Type ELECTRICAL RES-ELECTRICAL RESIDENTIAL Totals						
		9	0	\$262.60	\$0.00	\$262.60
Permit Type ENGINEERING COM-ENGINEERING COMMERCIAL						
EXCAVATION - EXCAVATION		1	0	20.00	.00	20.00
Permit Type ENGINEERING COM-ENGINEERING COMMERCIAL Totals						
		1	0	\$20.00	\$0.00	\$20.00
Permit Type ENGINEERING RES-ENGINEERING RESIDENTIAL						
EXCAVATION - EXCAVATION		16	0	320.00	.00	320.00
SEWER RES - SEWER RESIDENTIAL		5	0	125.00	.00	125.00
SEWER UTILIZE - SEWER UTILIZATION		1	0	1,310.00	.00	1,310.00
STORM CONNECTION - STORM SEWER CONNECTION		1	0	100.00	.00	100.00
STORM RES PERMIT - STORM SEWER RESIDENTIAL PERMIT		1	0	25.00	.00	25.00
W-METR (3/4"W/BF - WATER METER (5/8-3/4")		1	0	315.00	.00	315.00
W-TAP (3/4"+PRTS - WATER TAP (5/8-3/4)" +MISC PARTS NO METER		2	0	688.25	.00	688.25
WATER FEE - WATER FEE		3	0	75.75	.00	75.75
WATER MISC PARTS - WATER MISC PARTS		3	0	102.00	.00	102.00
WATER UTILIZED - WATER UTILIZATION		2	0	1,182.50	.00	1,182.50
Permit Type ENGINEERING RES-ENGINEERING RESIDENTIAL Totals						
		35	0	\$4,243.50	\$0.00	\$4,243.50
Permit Type EXISTING COMM-EXISTING COMMERCIAL						
3% BBS - 3% BBS		3	0	15.31	.00	15.31
COM-BUILD ADD - Commercial Building Addition		2	0	534.00	.00	534.00
COM-BUILD REPAIR - Commercial Building Repair/Remodel		3	0	432.80	.00	432.80
FIRE-REVIEW INSP - FIRE DEPT REVIEW & INSPECTION		1	0	100.00	.00	100.00
PLAN REVIEW <=3 - Plan Review for 3 or Less Reviews		6	0	462.35	.00	462.35

Permit Revenue Report

Payment Date Range 01/01/19 - 01/31/19

Summary Listing

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type EXISTING COMM-EXISTING COMMERCIAL Totals						
		15	0	\$1,544.46	\$0.00	\$1,544.46
Permit Type EXISTING MULTIFM-EXISTING MULTIFAMILY						
CRES-BLDG REPAIR - Commercial Residential Building Repair/Remodel		2	0	562.50	.00	562.50
Permit Type EXISTING MULTIFM-EXISTING MULTIFAMILY Totals						
		2	0	\$562.50	\$0.00	\$562.50
Permit Type EXISTING RES-EXISTING RESIDENTIAL						
1% BBS - 1% BBS		4	0	2.02	.00	2.02
RES-BUILD ADD 1 - Residential Building Addition- Single Family		1	0	52.40	.00	52.40
RES-BUILD REPAIR - Residential Building Remodel/Repair		3	0	150.00	.00	150.00
Permit Type EXISTING RES-EXISTING RESIDENTIAL Totals						
		8	0	\$204.42	\$0.00	\$204.42
Permit Type HVAC COMM-HVAC COMMERCIAL						
3% BBS - 3% BBS		3	1	15.03	(1.50)	13.53
COM-HVAC NEW - Commercial HVAC New		1	0	310.00	.00	310.00
COM-HVAC REPAIR - Commercial HVAC Repair/Remodel		2	0	190.85	.00	190.85
COM-HVAC REPLACE - Commercial HVAC Replacement		0	1	.00	(50.00)	(50.00)
Permit Type HVAC COMM-HVAC COMMERCIAL Totals						
		6	2	\$515.88	(\$51.50)	\$464.38
Permit Type HVAC RES-HVAC RESIDENTIAL						
1% BBS - 1% BBS		6	0	2.90	.00	2.90
RES-HVAC NEW - Residential HVAC New		1	0	100.00	.00	100.00
RES-HVAC OWN RPL - Residential HVAC Owner Occupied Replacement		4	0	140.00	.00	140.00
RES-HVAC REPAIR - Residential HVAC Repair/Remodel		1	0	50.00	.00	50.00
Permit Type HVAC RES-HVAC RESIDENTIAL Totals						
		12	0	\$292.90	\$0.00	\$292.90
Permit Type NEW RES-NEW RESIDENTIAL						
1% BBS - 1% BBS		1	0	3.07	.00	3.07
PARKS & REC - PARKS & REC		1	0	720.00	.00	720.00
RES- BUILD NEW 1 - Residential Building New Construction-Single Family		1	0	307.20	.00	307.20
Permit Type NEW RES-NEW RESIDENTIAL Totals						
		3	0	\$1,030.27	\$0.00	\$1,030.27
Permit Type PC-PLANNING COMMISSION						
PC - PLANNING COMMISSION		1	0	100.00	.00	100.00
Permit Type PC-PLANNING COMMISSION Totals						
		1	0	\$100.00	\$0.00	\$100.00
Permit Type PLUMB COMM-PLUMBING COMMERCIAL						
3% BBS - 3% BBS		5	0	13.77	.00	13.77
COM-PLUMB REPAIR - Commercial Plumbing Repair/Remodel		3	0	358.65	.00	358.65
COM-PLUMB REPLAC - Commercial Plumbing Replacement		1	0	50.00	.00	50.00
CRES-PLUMB RPAIR - Commercial Residential Plumbing Repair/Remodel		1	0	50.00	.00	50.00
Permit Type PLUMB COMM-PLUMBING COMMERCIAL Totals						
		10	0	\$472.42	\$0.00	\$472.42
Permit Type PLUMB RES-PLUMBING RESIDENTIAL						
1% BBS - 1% BBS		8	0	3.45	.00	3.45

Permit Revenue Report

Payment Date Range 01/01/19 - 01/31/19

Summary Listing

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type PLUMB RES-PLUMBING RESIDENTIAL						
RES-PLUMB OWN RP - Residential Plumbing Owner Occupied Replacement		7	0	245.00	.00	245.00
RES-PLUMBING NEW - Residential Plumbing New		1	0	100.00	.00	100.00
	Permit Type PLUMB RES-PLUMBING RESIDENTIAL Totals	16	0	\$348.45	\$0.00	\$348.45
Permit Type SIGN/AWNINGS-SIGN/AWNINGS						
3% BBS - 3% BBS		1	0	1.50	.00	1.50
COM-SIGN/AWN/CAN - Commercial Signs Awnings Canopies		1	0	50.00	.00	50.00
COM-ZONING PSIGN - Commercial Zoning Permanent Signs		1	0	50.00	.00	50.00
	Permit Type SIGN/AWNINGS-SIGN/AWNINGS Totals	3	0	\$101.50	\$0.00	\$101.50
Permit Type ZONING-ZONING						
COM-ZONING ADD - Commercial Zoning Addition		1	0	100.00	.00	100.00
RES-ZONING - Residential Zoning Fence Pool Etc		4	0	100.00	.00	100.00
RES-ZONING ADD - Residential Zoning Addition		1	0	25.00	.00	25.00
RES-ZONING NEW - Residential Zoning New		1	0	75.00	.00	75.00
	Permit Type ZONING-ZONING Totals	7	0	\$300.00	\$0.00	\$300.00
	Grand Totals	140	2	\$11,045.73	(\$51.50)	\$10,994.23

Permit Revenue Report

Payment Date Range 01/01/19 - 01/31/19

Detail Listing

Fee Code	Permit Type	Transaction Type	Date	Transaction Type	Permit Number	Issued To	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
BZA - BOARD OF BUILDING APPEALS											
01/30/2019	Payment Monies Received				BZ19-004	315 RFK LLC	2	0	100.00	.00	100.00
01/30/2019	Payment Monies Received				BZ19-005	SAFEHOUSE RENTALS / RYAN SAKS				50.00	50.00
										50.00	100.00
										\$100.00	
Permit Type BZA-BOARD OF ZONING APPEALS Totals											
							2	0	\$100.00	\$0.00	\$100.00
3% BBS - 3% BBS											
01/03/2019	Payment Monies Received				2019-00000005	FERRARA ELECTRIC CORP	5	0	27.58	.00	27.58
01/04/2019	Payment Monies Received				2019-00000007	LITMAN INC				15.30	15.30
01/14/2019	Payment Monies Received				2019-00000030	SIEFER ELECTRIC, INC				2.02	2.02
01/15/2019	Payment Monies Received				2019-00000032	HILSCHER CLARKE ELECTRIC				1.50	1.50
01/25/2019	Payment Monies Received				2018-00000926	C & B ELECTRIC				2.10	2.10
										6.66	6.66
										\$27.58	
COM-ELEC ADD - Commercial Electric Addition											
01/25/2019	Payment Monies Received				2018-00000926	C & B ELECTRIC	1	0	222.00	.00	222.00
COM-ELEC NEW - Commercial Electric New											
01/03/2019	Payment Monies Received				2019-00000005	FERRARA ELECTRIC CORP	1	0	510.00	.00	510.00
COM-ELEC REPAIR - Commercial Electric Repair/Remodel											
01/04/2019	Payment Monies Received				2019-00000007	LITMAN INC	2	0	137.25	.00	137.25
01/15/2019	Payment Monies Received				2019-00000032	HILSCHER CLARKE ELECTRIC				67.25	67.25
										70.00	70.00
										\$137.25	
CRES-ELECT RPAIR - Commercial Residential Electric Repair/Remodel											
01/14/2019	Payment Monies Received				2019-00000030	SIEFER ELECTRIC, INC	1	0	50.00	.00	50.00
Permit Type ELECTRICAL COMM-ELECTRICAL COMMERCIAL Totals											
							10	0	\$946.83	\$0.00	\$946.83
1% BBS - 1% BBS											
01/08/2019	Payment Monies Received				2019-00000019	BLUE COLLAR ELECTRICIANS	4	0	2.60	.00	2.60
										.35	.35
Permit Type ELECTRICAL RES-ELECTRICAL RESIDENTIAL Totals											
							4	0	2.60	.00	2.60

Permit Revenue Report

Payment Date Range 01/01/19 - 01/31/19

Detail Listing

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type ELECTRICAL RES-ELECTRICAL RESIDENTIAL						
1% BBS - 1% BBS						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
01/08/2019	Payment Monies Received	2019-00000020	J C ELECTRIC	2.60	1.25	2.60
01/15/2019	Payment Monies Received	2019-00000035	WOODRUFF ELECTRIC		.50	
01/28/2019	Payment Monies Received	2019-00000047	HAYWOOD ELECTRIC, INC.		.50	
					\$2.60	
RES-ELEC REPAIR - Residential Electric Remodel/Repair						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
01/15/2019	Payment Monies Received	2019-00000035	WOODRUFF ELECTRIC	100.00	50.00	100.00
01/28/2019	Payment Monies Received	2019-00000047	HAYWOOD ELECTRIC, INC.		50.00	
					\$100.00	
RES-ELEC NEW - Residential Electric New						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
01/08/2019	Payment Monies Received	2019-00000020	J C ELECTRIC	100.00	100.00	100.00
RES-ELEC OWN SRV - Residential Electric Owner Occupied						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
01/08/2019	Payment Monies Received	2019-00000019	BLUE COLLAR ELECTRICIANS	35.00	35.00	35.00
RES-ELEC TEMP - Residential Electric Temporary Service						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
01/08/2019	Payment Monies Received	2019-00000020	J C ELECTRIC	25.00	25.00	25.00
					\$25.00	
Permit Type ELECTRICAL RES-ELECTRICAL RESIDENTIAL Totals						
		9		\$262.60	\$0.00	\$262.60
Permit Type ENGINEERING COM-ENGINEERING COMMERCIAL						
EXCAVATION - EXCAVATION						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
01/22/2019	Payment Monies Received	2019-00000004	DOMINION EAST OHIO GAS	20.00	20.00	20.00
					\$20.00	
Permit Type ENGINEERING COM-ENGINEERING COMMERCIAL Totals						
		1		\$20.00	\$0.00	\$20.00
Permit Type ENGINEERING RES-ENGINEERING RESIDENTIAL						
EXCAVATION - EXCAVATION						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
01/02/2019	Payment Monies Received	2018-00000143	DOMINION EAST OHIO GAS	320.00	20.00	320.00
01/02/2019	Payment Monies Received	2018-00000144	DOMINION EAST OHIO GAS		20.00	
01/02/2019	Payment Monies Received	2018-00000145	DOMINION EAST OHIO GAS		20.00	
01/02/2019	Payment Monies Received	2019-00000002	JACOB AND CATTILIN LAWLESS		20.00	
					\$20.00	
Permit Type ENGINEERING RES-ENGINEERING RESIDENTIAL Totals						
		16		320.00	.00	320.00

Fee Code	Permit Type	Excavation	Transaction Type	Date	Permit Number	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
	ENGINEERING RES-ENGINEERING RESIDENTIAL	EXCAVATION - EXCAVATION				16	0	320.00	.00	320.00
			Payment Monies Received	01/07/2019	2019-00000003	Issued To			Amount	
			Payment Monies Received	01/10/2019	2019-00000006	A CRANO EXCAVATING COMPANY, INC			20.00	
			Payment Monies Received	01/10/2019	2019-00000007	DOMINION EAST OHIO GAS			20.00	
			Payment Monies Received	01/10/2019	2019-00000008	DOMINION EAST OHIO GAS			20.00	
			Payment Monies Received	01/10/2019	2019-00000009	DOMINION EAST OHIO GAS			20.00	
			Payment Monies Received	01/10/2019	2019-00000011	DOMINION EAST OHIO GAS			20.00	
			Payment Monies Received	01/16/2019	2019-00000015	ABC DRAIN & PLUMBING			20.00	
			Payment Monies Received	01/18/2019	2018-00000146	CHARIS HOMES LLC			20.00	
			Payment Monies Received	01/18/2019	2019-00000013	H JACK'S PLUMBING AND HEATING			20.00	
			Payment Monies Received	01/22/2019	2019-00000005	DOMINION EAST OHIO GAS			20.00	
			Payment Monies Received	01/25/2019	2019-00000017	DOMINION EAST OHIO GAS			20.00	
			Payment Monies Received	01/28/2019	2019-00000018	WIESE PLUMBING & HEATING			20.00	
									\$320.00	
	SEWER RES - SEWER RESIDENTIAL					5	0	125.00	.00	125.00
			Payment Monies Received	01/07/2019	2019-00000003	Issued To			Amount	
			Payment Monies Received	01/16/2019	2019-00000015	A CRANO EXCAVATING COMPANY, INC			25.00	
			Payment Monies Received	01/18/2019	2018-00000146	ABC DRAIN & PLUMBING			25.00	
			Payment Monies Received	01/18/2019	2019-00000013	CHARIS HOMES LLC			25.00	
			Payment Monies Received	01/28/2019	2019-00000018	H JACK'S PLUMBING AND HEATING			25.00	
									\$125.00	
	SEWER UTILIZE - SEWER UTILIZATION					1	0	1,310.00	.00	1,310.00
			Payment Monies Received	01/18/2019	2018-00000146	Issued To			Amount	
						CHARIS HOMES LLC			1,310.00	
									\$1,310.00	
	STORM CONNECTION - STORM SEWER CONNECTION					1	0	100.00	.00	100.00
			Payment Monies Received	01/18/2019	2018-00000146	Issued To			Amount	
						CHARIS HOMES LLC			100.00	
									\$100.00	
	STORM RES PERMIT - STORM SEWER RESIDENTIAL PERMIT					1	0	25.00	.00	25.00
			Payment Monies Received	01/18/2019	2018-00000146	Issued To			Amount	
						CHARIS HOMES LLC			25.00	
									\$25.00	
	W-METR (3/4"W/BF - WATER METER (5/8-3/4")					1	0	315.00	.00	315.00
			Payment Monies Received	01/18/2019	2018-00000146	Issued To			Amount	
						CHARIS HOMES LLC			315.00	
									\$315.00	

Fee Code	Permit Type	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
ENGINEERING RES-ENGINEERING RESIDENTIAL							
W-TAP (3/4"+PRTS - WATER TAP (5/8-3/4") +MISC PARTS NO METER							
			2	0	688.25	.00	688.25
			<i>Issued To</i>			<i>Amount</i>	
			<i>Permit Number</i>				
			2019-00000012			362.25	
			2018-00000146			326.00	
						\$688.25	
WATER FEE - WATER FEE							
			3	0	75.75	.00	75.75
			<i>Issued To</i>			<i>Amount</i>	
			<i>Permit Number</i>				
			2019-00000002			25.00	
			2019-00000012			25.75	
			2018-00000146			25.00	
						\$75.75	
WATER MISC PARTS - WATER MISC PARTS							
			3	0	102.00	.00	102.00
			<i>Issued To</i>			<i>Amount</i>	
			<i>Permit Number</i>				
			2019-00000002			34.00	
			2019-00000012			34.00	
			2018-00000103			34.00	
						\$102.00	
WATER UTILIZED - WATER UTILIZATION							
			2	0	1,182.50	.00	1,182.50
			<i>Issued To</i>			<i>Amount</i>	
			<i>Permit Number</i>				
			2019-00000012			632.50	
			2018-00000146			550.00	
						\$1,182.50	
Permit Type ENGINEERING RES-ENGINEERING RESIDENTIAL Totals							
			35	0	\$4,243.50	\$0.00	\$4,243.50
3% BBS - 3% BBS							
			3	0	15.31	.00	15.31
			<i>Issued To</i>			<i>Amount</i>	
			<i>Permit Number</i>				
			2018-00000837			3.49	
			2018-00000925			10.32	
			2019-00000043			1.50	
						\$15.31	
COM-BUILD ADD - Commercial Building Addition							
			2	0	534.00	.00	534.00
			<i>Issued To</i>			<i>Amount</i>	
			<i>Permit Number</i>				
			2018-00000846			190.00	
			2018-00000925			344.00	
						\$534.00	

Permit Revenue Report

Payment Date Range 01/01/19 - 01/31/19

Detail Listing

Fee Code	Permit Type	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
COM-BUILD REPAIR - Commercial Building Repair/Remodel							
01/14/2019	EXISTING COMM-EXISTING COMMERCIAL	Payment Monies Received	3	0	432.80	.00	432.80
01/24/2019	COM-BUILD REPAIR - Commercial Building Repair/Remodel	Payment Monies Received	Permit Number	Issued To	Amount	Amount	
01/25/2019		Payment Monies Received	2018-00000837	TOP ADVANTAGE SURFACES	116.40		
		Payment Monies Received	2018-00000846	KTF CONSTRUCTION LLC	266.40		
		Payment Monies Received	2019-00000043	MIKE SABETTI BODY SHOP INC	50.00		
					\$432.80		
FIRE-REVIEW INSP - FIRE DEPT REVIEW & INSPECTION							
01/25/2019	FIRE-REVIEW INSP - FIRE DEPT REVIEW & INSPECTION	Payment Monies Received	1	0	100.00	.00	100.00
			Permit Number	Issued To	Amount	Amount	
			2018-00000925	YELLOWLITE	100.00		
					\$100.00		
PLAN REVIEW <=3 - Plan Review for 3 or Less Reviews							
01/10/2019	PLAN REVIEW <=3 - Plan Review for 3 or Less Reviews	Payment Monies Received	6	0	462.35	.00	462.35
01/14/2019	PLAN REVIEW <=3 - Plan Review for 3 or Less Reviews	Payment Monies Received	Permit Number	Issued To	Amount	Amount	
01/14/2019		Payment Monies Received	2018-00000787	R2K CONTRACTING	37.50		
01/14/2019		Payment Monies Received	2018-00000837	TOP ADVANTAGE SURFACES	56.25		
01/24/2019		Payment Monies Received	2018-00000837	TOP ADVANTAGE SURFACES	150.00		
01/25/2019		Payment Monies Received	2018-00000846	KTF CONSTRUCTION LLC	12.35		
01/25/2019		Payment Monies Received	2018-00000925	YELLOWLITE	150.00		
					56.25		
					\$462.35		
Permit Type EXISTING COMM-EXISTING COMMERCIAL Totals							
			15	0	\$1,544.46	\$0.00	\$1,544.46
CRES-BLDG REPAIR - Commercial Residential Building Repair/Remodel							
01/17/2019	CRES-BLDG REPAIR - Commercial Residential Building Repair/Remodel	Payment Monies Received	2	0	562.50	.00	562.50
01/17/2019	CRES-BLDG REPAIR - Commercial Residential Building Repair/Remodel	Payment Monies Received	Permit Number	Issued To	Amount	Amount	
			2018-00000490	PORTAGE METROPOLITAN HOUSING AUTHORITY	281.25		
			2018-00000491	PORTAGE METROPOLITAN HOUSING AUTHORITY	281.25		
					\$562.50		
Permit Type EXISTING MULTIFM-EXISTING MULTIFAMILY Totals							
			2	0	\$562.50	\$0.00	\$562.50
1% BBS - 1% BBS							
01/09/2019	1% BBS - 1% BBS	Payment Monies Received	4	0	2.02	.00	2.02
01/09/2019	1% BBS - 1% BBS	Payment Monies Received	Permit Number	Issued To	Amount	Amount	
01/09/2019		Payment Monies Received	2019-00000009	AL BROWN CONSTRUCTION	.50		
01/09/2019		Payment Monies Received	2019-00000016	MILL HOUSE CONSTRUCTION	.52		
01/18/2019		Payment Monies Received	2019-00000021	RHS DEVELOPMENT INC	.50		
			2019-00000039	BELFOR USA GROUP INC	.50		
					\$2.02		

Permit Revenue Report

Payment Date Range 01/01/19 - 01/31/19

Detail Listing

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type EXISTING RES-EXISTING RESIDENTIAL						
RES-BUILD ADD 1 - Residential Building Addition- Single Family						
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>	<i>Amount</i>	<i>Amount</i>	
01/09/2019	Payment Monies Received	2019-00000016	MILL HOUSE CONSTRUCTION	52.40	52.40	52.40
RES-BUILD REPAIR - Residential Building Remodel/Repair						
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>	<i>Amount</i>	<i>Amount</i>	
01/09/2019	Payment Monies Received	2019-00000009	AL BROWN CONSTRUCTION	150.00	150.00	150.00
01/09/2019	Payment Monies Received	2019-00000021	RHS DEVELOPMENT INC	50.00	50.00	
01/18/2019	Payment Monies Received	2019-00000039	BELFOR USA GROUP INC	50.00	50.00	
				\$150.00	\$150.00	
Permit Type EXISTING RES-EXISTING RESIDENTIAL Totals						
				\$204.42	\$0.00	\$204.42
Permit Type HVAC COMM-HVAC COMMERCIAL						
3% BBS - 3% BBS						
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>	<i>Amount</i>	<i>Amount</i>	
01/02/2019	Payment Monies Received	2019-00000002	ALL WEATHER HEATING & COOLING	15.03	(1.50)	13.53
01/17/2019	Payment Monies Received	2019-00000038	BELL HEATING & COOLING LLC	9.30	9.30	
01/23/2019	Adjustment	2018-00000933	JENNINGS HEATING CO INC	1.50	(1.50)	
01/28/2019	Payment Monies Received	2019-00000045	PEPPER'S PLUMBING LLC	4.23	4.23	
				\$310.00	\$310.00	
COM-HVAC NEW - Commercial HVAC New						
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>	<i>Amount</i>	<i>Amount</i>	
01/02/2019	Payment Monies Received	2019-00000002	ALL WEATHER HEATING & COOLING	310.00	.00	310.00
				\$310.00	\$310.00	
COM-HVAC REPAIR - Commercial HVAC Repair/Remodel						
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>	<i>Amount</i>	<i>Amount</i>	
01/17/2019	Payment Monies Received	2019-00000038	BELL HEATING & COOLING LLC	190.85	.00	190.85
01/28/2019	Payment Monies Received	2019-00000045	PEPPER'S PLUMBING LLC	50.00	50.00	
				\$190.85	\$190.85	
COM-HVAC REPLACE - Commercial HVAC Replacement						
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>	<i>Amount</i>	<i>Amount</i>	
01/23/2019	Adjustment	2018-00000933	JENNINGS HEATING CO INC	.00	(50.00)	(50.00)
				(50.00)	(50.00)	
Permit Type HVAC COMM-HVAC COMMERCIAL Totals						
				\$515.88	(\$51.50)	\$464.38
Permit Type HVAC RES-HVAC RESIDENTIAL						
1% BBS - 1% BBS						
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>	<i>Amount</i>	<i>Amount</i>	
01/04/2019	Payment Monies Received	2019-00000008	CROWN HEATING & COOLING INC	2.90	.00	2.90
01/14/2019	Payment Monies Received	2019-00000029	APOLLO HEATING & COOLING	1.00	1.00	
				.50	.50	

Payment Date Range 01/01/19 - 01/31/19

Detail Listing

Fee Code	Permit Type	Transaction Type	Date	Permit Number	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
1% BBS - 1% BBS	HVAC RES-HVAC RESIDENTIAL								
		Transaction Type	Date	Permit Number	Issued To		Amount	Amount	
		Payment Monies Received	01/15/2019	2019-00000033	BRANDON HEATING & AIR CONDITIONING		2.90	.35	2.90
		Payment Monies Received	01/16/2019	2019-00000036	APOLLO HEATING & COOLING			.35	
		Payment Monies Received	01/28/2019	2019-00000048	APOLLO HEATING & COOLING			.35	
		Payment Monies Received	01/28/2019	2019-00000049	D C HEATING & COOLING INC.			.35	
								\$2.90	
	RES-HVAC NEW - Residential HVAC New								
		Transaction Type	Date	Permit Number	Issued To		Amount	Amount	
		Payment Monies Received	01/04/2019	2019-00000008	CROWN HEATING & COOLING INC		100.00	100.00	100.00
								\$100.00	
	RES-HVAC OWN RPL - Residential HVAC Owner Occupied Replacement								
		Transaction Type	Date	Permit Number	Issued To		Amount	Amount	
		Payment Monies Received	01/15/2019	2019-00000033	BRANDON HEATING & AIR CONDITIONING		50.00	35.00	50.00
		Payment Monies Received	01/16/2019	2019-00000036	APOLLO HEATING & COOLING			35.00	
		Payment Monies Received	01/28/2019	2019-00000048	APOLLO HEATING & COOLING			35.00	
		Payment Monies Received	01/28/2019	2019-00000049	D C HEATING & COOLING INC.			35.00	
								\$140.00	
	RES-HVAC REPAIR - Residential HVAC Repair/Remodel								
		Transaction Type	Date	Permit Number	Issued To		Amount	Amount	
		Payment Monies Received	01/14/2019	2019-00000029	APOLLO HEATING & COOLING		50.00	50.00	50.00
								\$50.00	
							\$292.90	\$0.00	\$292.90
	NEW RES-NEW RESIDENTIAL								
		Transaction Type	Date	Permit Number	Issued To		Amount	Amount	
		Payment Monies Received	01/18/2019	2018-00000906	CHARIS HOMES LLC		3.07	3.07	3.07
								\$3.07	
	PARKS & REC - PARKS & REC								
		Transaction Type	Date	Permit Number	Issued To		Amount	Amount	
		Payment Monies Received	01/18/2019	2018-00000906	CHARIS HOMES LLC		720.00	720.00	720.00
								\$720.00	
	RES- BUILD NEW 1 - Residential Building New Construction-Single Family								
		Transaction Type	Date	Permit Number	Issued To		Amount	Amount	
		Payment Monies Received	01/18/2019	2018-00000906	CHARIS HOMES LLC		307.20	307.20	307.20
								\$307.20	

Payment Date Range 01/01/19 - 01/31/19

Detail Listing

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type NEW RES-NEW RESIDENTIAL Totals						
PC - PLANNING COMMISSION		3	0	\$1,030.27	\$0.00	\$1,030.27
PC - PLANNING COMMISSION		1	0	100.00	.00	100.00
01/30/2019	Payment Monies Received	Permit Number PC19-003	Issued To ALPHA XI DELTA BUILDING CORP		Amount 100.00	
Permit Type PC-PLANNING COMMISSION Totals						
		1	0	\$100.00	\$0.00	\$100.00
Permit Type PLUMB COMM-PLUMBING COMMERCIAL						
3% BBS - 3% BBS						
01/11/2019	Payment Monies Received	Permit Number 2019-00000025	Issued To KLINE & KAVALI		Amount 1.50	
01/14/2019	Payment Monies Received	2019-00000031	COUNTRYSIDE PLUMBING INC		2.50	
01/15/2019	Payment Monies Received	2019-00000034	ABC PLUMBING & DRAIN		1.50	
01/28/2019	Payment Monies Received	2019-00000046	PEPPER'S PLUMBING LLC		4.23	
01/28/2019	Payment Monies Received	2019-00000050	COUNTRYSIDE PLUMBING INC		4.04	
Permit Type PLUMB COMM-PLUMBING COMMERCIAL Totals						
		5	0	13.77	.00	13.77
COM-PLUMB REPAIR - Commercial Plumbing Repair/Remodel						
3% BBS - 1% BBS						
01/14/2019	Payment Monies Received	Permit Number 2019-00000031	Issued To COUNTRYSIDE PLUMBING INC		Amount 83.20	
01/28/2019	Payment Monies Received	2019-00000046	PEPPER'S PLUMBING LLC		140.85	
01/28/2019	Payment Monies Received	2019-00000050	COUNTRYSIDE PLUMBING INC		134.60	
Permit Type COM-PLUMB REPAIR - Commercial Plumbing Replacement Totals						
		3	0	358.65	.00	358.65
COM-PLUMB REPLAC - Commercial Plumbing Replacement						
3% BBS - 1% BBS						
01/15/2019	Payment Monies Received	Permit Number 2019-00000034	Issued To ABC PLUMBING & DRAIN		Amount 50.00	
Permit Type COM-PLUMB REPLAC - Commercial Plumbing Replacement Totals						
		1	0	50.00	.00	50.00
CRES-PLUMB RPAIR - Commercial Residential Plumbing						
3% BBS - 1% BBS						
01/11/2019	Payment Monies Received	Permit Number 2019-00000025	Issued To KLINE & KAVALI		Amount 50.00	
Permit Type CRES-PLUMB RPAIR - Commercial Residential Plumbing Totals						
		1	0	50.00	.00	50.00
Permit Type PLUMB COMM-PLUMBING COMMERCIAL Totals						
		10	0	\$472.42	\$0.00	\$472.42
Permit Type PLUMB RES-PLUMBING RESIDENTIAL						
1% BBS - 1% BBS						
01/07/2019	Payment Monies Received	Permit Number 2019-00000010	Issued To APPC PLUMBING SERVICES		Amount .35	
01/08/2019	Payment Monies Received	2019-00000018	ABC PLUMBING & DRAIN		.35	
01/11/2019	Payment Monies Received	2019-00000024	APPC PLUMBING SERVICES		.35	
01/11/2019	Payment Monies Received	2019-00000026	KLINE & KAVALI		.35	
01/11/2019	Payment Monies Received	2019-00000027	COUNTRYSIDE PLUMBING INC		1.00	
Permit Type PLUMB RES-PLUMBING RESIDENTIAL Totals						
		8	0	3.45	.00	3.45

Permit Revenue Report

Payment Date Range 01/01/19 - 01/31/19

Detail Listing

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type PLUMB RES-PLUMBING RESIDENTIAL						
1% BBS - 1% BBS						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
01/18/2019	Payment Monies Received	2019-00000040	WIESE PLUMBING & HEATING	3.45	.00	3.45
01/18/2019	Payment Monies Received	2019-00000041	WIESE PLUMBING & HEATING		.35	
01/29/2019	Payment Monies Received	2019-00000051	BLIND & SONS		.35	
					\$3.45	
RES-PLUMB OWN RP - Residential Plumbing Owner Occupied Replacement						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
01/07/2019	Payment Monies Received	2019-00000010	APPC PLUMBING SERVICES	100.00	.00	100.00
01/08/2019	Payment Monies Received	2019-00000018	ABC PLUMBING & DRAIN		35.00	
01/11/2019	Payment Monies Received	2019-00000024	APPC PLUMBING SERVICES		35.00	
01/11/2019	Payment Monies Received	2019-00000026	KLINE & KAVALI		35.00	
01/18/2019	Payment Monies Received	2019-00000040	WIESE PLUMBING & HEATING		35.00	
01/18/2019	Payment Monies Received	2019-00000041	WIESE PLUMBING & HEATING		35.00	
01/29/2019	Payment Monies Received	2019-00000051	BLIND & SONS		35.00	
					\$245.00	
RES-PLUMBING NEW - Residential Plumbing New						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
01/11/2019	Payment Monies Received	2019-00000027	COUNTRYSIDE PLUMBING INC	100.00	.00	100.00
Permit Type PLUMB RES-PLUMBING RESIDENTIAL Totals						
		16	0	\$348.45	\$0.00	\$348.45
Permit Type SIGN/AWNINGS-SIGN/AWNINGS						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
01/10/2019	Payment Monies Received	2019-00000023	ANDERSON REALTY INC AN OHIO CORPORATION	1.50	.00	1.50
Permit Type SIGN/AWNINGS-SIGN/AWNINGS Totals						
		1	0	1.50	1.50	1.50
COM-SIGN/AWN/CAN - Commercial Signs Awnings Canopies						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
01/10/2019	Payment Monies Received	2019-00000023	ANDERSON REALTY INC AN OHIO CORPORATION	50.00	.00	50.00
Permit Type SIGN/AWNINGS-SIGN/AWNINGS Totals						
		1	0	50.00	50.00	50.00
COM-ZONING PSIGN - Commercial Zoning Permanent Signs						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
01/10/2019	Payment Monies Received	2019-00000023	ANDERSON REALTY INC AN OHIO CORPORATION	50.00	.00	50.00
Permit Type SIGN/AWNINGS-SIGN/AWNINGS Totals						
		3	0	\$101.50	\$0.00	\$101.50

Permit Revenue Report

Payment Date Range 01/01/19 - 01/31/19

Detail Listing

Fee Code	Permit Type	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
COM-ZONING-ZONING							
Permit Type ZONING-ZONING ADD - Commercial Zoning Addition							
Date	Transaction Type	Permit Number	Issued To		Amount	Amount	
01/14/2019	Payment Monies Received	2018-00000935	TOP ADVANTAGE SURFACES		100.00	100.00	100.00
						\$100.00	
RES-ZONING - Residential Zoning Fence Pool Etc							
Date	Transaction Type	Permit Number	Issued To		Amount	Amount	
01/04/2019	Payment Monies Received	2019-00000006	R & T FENCE CO.		25.00	25.00	
01/08/2019	Payment Monies Received	2019-00000011	AARON COGGIN		25.00	25.00	
01/11/2019	Payment Monies Received	2019-00000028	JOSEPH & HOLLY SPENCER-TRUEMAN		25.00	25.00	
01/25/2019	Payment Monies Received	2019-00000044	MIKE SABETTI BODY SHOP INC		25.00	25.00	
						\$100.00	
RES-ZONING ADD - Residential Zoning Addition							
Date	Transaction Type	Permit Number	Issued To		Amount	Amount	
01/09/2019	Payment Monies Received	2019-00000017	MILL HOUSE CONSTRUCTION		25.00	25.00	25.00
RES-ZONING NEW - Residential Zoning New							
Date	Transaction Type	Permit Number	Issued To		Amount	Amount	
01/18/2019	Payment Monies Received	2018-00000907	CHARIS HOMES LLC		75.00	75.00	75.00
						\$75.00	
Permit Type ZONING-ZONING Totals					\$300.00	\$0.00	\$300.00
Grand Totals					\$11,045.73	(\$51.50)	\$10,994.23

Case by Inspector Report

Date Type: Open Date

From Date: 01/01/2019 - To Date: 01/31/2019

Case Type	Case Number	Status/Priority	Description	Case Date	Resolution Date	Open Period In Days	Reported By	Location
Inspector: Paul Bauer								
PROPERTY MAINTENANCE	2019-000000006	Active	garage: paint and repair	01/02/2019		35	Paul J. Bauer	310 ORCHARD KENT, OH 44240
PROPERTY MAINTENANCE	2019-000000011	Active	repair garage	01/02/2019		35	Paul J. Bauer	1032 KING ST KENT, OH 44240
PROPERTY MAINTENANCE	2019-000000012	Active	garage: leaning, chipped, peeling paint	01/02/2019		35	Eric C. Helmstedter	636 EDGEWOOD DR KENT, OH 44240
PROPERTY MAINTENANCE	2019-000000023	Active	graffiti front of house	01/03/2019		34	Paul J. Bauer	528 SUMMIT ST KENT, OH 44240
ZONING	2019-000000033	Active	shed w/o permit	01/07/2019		30	Eric C. Helmstedter	381 MCKINNEY BLVD KENT, OH 44240
TRASH-DEBRIS	2019-000000054	Active	trash on tree lawn	01/15/2019		22	Paul J. Bauer	215 STARR AVE KENT, OH 44240
PROPERTY MAINTENANCE	2019-000000058	Active	gutters/downspouts; put siding on garage	01/16/2019		21	Paul J. Bauer	216 MAPLE KENT, OH 44240
UNSHELTERED STORAGE-VEHICLE	2019-000000059	Active	RV, vehicles, debris	01/16/2019		21	Paul J. Bauer	216 MAPLE KENT, OH 44240
ZONING-ROOMING HOUSE	2019-000000065	Active	multiple overnight vehicles	01/11/2019		26	Paul J. Bauer	329 N WILLOW ST KENT, OH 44240
PROPERTY MAINTENANCE	2019-000000096	Active	Move out dump on tree lawn	01/28/2019		9	Paul J. Bauer	315 N WILLOW ST KENT, OH 44240
PARKING IN YARD	2019-000000097	Active	parking in front yard	01/29/2019		8	Marla A. Dunn	1106 HUDSON RD KENT, OH 44240
BUILDING CODE	2019-000000101	Active	old HW tank in yard; no permit	01/29/2019		8	Paul J. Bauer	1531 FRANKLIN AVE KENT, OH 44240
PROPERTY MAINTENANCE	2019-000000106	Active	sump pump discharge at curb	01/29/2019		8	Wendy Yuzik	1577 CHADWICK DR KENT, OH 44240
TRASH-DEBRIS	2019-000000107	Active	box springs on tree lawn	01/30/2019		7	Paul J. Bauer	545 RELLIM DR KENT, OH 44240

Case by Inspector Report

Date Type: Open Date

From Date: 01/01/2019 - To Date: 01/31/2019

Case Type	Case Number	Status/Priority	Description	Case Date	Resolution Date	Open Period In Days	Reported By	Location
Paul Bauer Totals:		14 Case(s)						
Inspector:	Eric Helmstedter							
BUILDING CODE	2019-000000013	Active	Front porch w/o permit	01/03/2019		34	Eric C. Helmstedter	1539 MORRIS RD KENT, OH 44240
PROPERTY MAINTENANCE	2019-000000029	Active	Paint chipping from house	01/04/2019		33	Eric C. Helmstedter	1527 FRANKLIN AVE KENT, OH 44240
PROPERTY MAINTENANCE	2019-000000042	Active	Paint garage door/replace missing garage window	01/11/2019		26	Eric C. Helmstedter	560 FRANCIS KENT, OH 44240
PROPERTY MAINTENANCE	2019-000000043	Active	Window on the Leonard side broken out again	01/11/2019		26	Eric C. Helmstedter	451 FRANCIS ST KENT, OH 44240
PARKING IN YARD	2019-000000055	Active	Parking in the front yard	01/16/2019		21	Eric C. Helmstedter	387 LOUISE ST KENT, OH 44240
TRASH-DEBRIS	2019-000000083	Active	Piles of loose and bagged trash in the yard and on the tree lawn	01/23/2019		14	Eric C. Helmstedter	436 FRANCIS ST KENT, OH 44240
TRASH-DEBRIS	2019-000000086	Active	Spilled trash can	01/24/2019		13	Eric C. Helmstedter	1549 BENJAMIN CT KENT, OH 44240
TRASH-DEBRIS	2019-000000087	Active	Spilled trash can	01/24/2019		13	Eric C. Helmstedter	1549 BENJAMIN CT KENT, OH 44240
MANMADE SNOW ACCUMULATION	2019-000000090	Active	impassible sidewalk	01/24/2019		13	Eric C. Helmstedter	1330 S WATER ST KENT, OH 44240
PROPERTY MAINTENANCE	2019-00000100	Active	Gutter pulled from fascia	01/29/2019		8	Eric C. Helmstedter	210 E GRANT ST KENT, OH 44240
Eric Helmstedter Totals:		10 Case(s)						
Grand Totals :		24 Case(s)						