Life outside the lines.

Finance Committee

1. Proposed 2014 City Operating Budget

Dave Coffee and I will present City Council with the proposed 2014 Operating Budget for Council's consideration. You should have received your draft budget document at our November 6th Committee meeting so there is no budget attachment to this Communication. We have electronic versions that can we email to you or we can print you a new one if you need another copy.

Administrative Recommendation
I would recommend Council's approval of the budget so that we can ensure continuity of City operations in January when our 2013 budget expires.

Council Action
Review, modify and approve the proposed budget for 2014.

Unauthorized Items

1. 2014 City Operating Budget (draft #13-121)

Following the review of the 2014 Operating budget in Committee, City Council will need to vote on the budget for adoption.

Administrative Recommendation
I recommend Council's support of the 2014 Operating Budget.

Council Action
Approve the 2014 Operating Budget line items.

2. 2014 City Position Allocation (draft #13-122)

Following the review of the 2014 Operating budget in Committee, City Council will need to vote on the 2014 position allocation for adoption.

Administrative Recommendation
I recommend Council's support of the 2014 Position Allocation.

Council Action
Approve the 2014 position allocation.

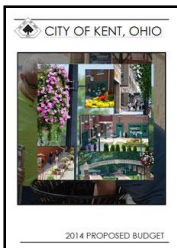## 3. Public Defender Contract (Draft No. 13-124)

Staff is requesting Council's authorization to renew the City's contract with the Portage County Office of the Public Defender for the purposes of legal counsel to indigent persons for the period of January 1, 2014 through December 31, 2014.

Administration Recommendation
This is an annual contract renewal that Jim Silver and I recommend for Council's authorization.

Council Action
Authorize the renewal of the Portage County Public Defender's contract for 2014.

Unauthorized Items (continued)

4. Extension of Ametek Facility Lease (draft #13-125)

The lease established between the City and Ametek for the use of a portion (10,000 square feet) of the former Ametek facility on Lake Street expires at the end of 2013. Ametek is continuing to use some of the equipment in that building and they have requested to extend the lease terms until March 31, 2014. After that date, Ametek anticipates relocating their sole remaining operations from that building to a new location in Kent that they are currently retrofitting to meet their needs.

Administrative Recommendation
The Ametek lease rate covers the costs to keep the building open and the lease extension will not interfere with the City's schedule for demolition of the building so I recommend Council's support.

Council Action
Authorize the lease extension through March 31, 2014.

Information Items

1. Fire Incident Report

Chief Manthey has provided a copy of the fire and emergency medical services report for August 2013. In 2013 calls for fire service are down 35% (193 calls); fire mutual aid assistance is up 9 events in 2013; and EMS responses are up 2% (36 calls). (attachment)

2. Kent Police Statistics

Chief Lee has provided a copy of the police statistics report for September 2013. In 2013 calls for service are down 8% (1,255 calls); traffic citations are down 24% (656 tickets); accident incidents are up 5% (29 incidents) and serious crimes are up 3% (20 cases). (attachment)

3. Main Street Quarterly Reports

Heather Malarcik has shared copies of the 2013 financials and accomplishments for the first three quarters of the year. If you read through the report you'll see they have raised 71% of their budget for the year and have had more than 1300 volunteer hours so far. (attachment)

4. Board of Zoning Appeals November 18th Meeting

Heather Phile from Community Development has provided a copy of the staff report for the November Board of Zoning Appeals meeting scheduled for November 18th, 2013. There is one item on the agenda: Roger & Christina Gilpin, 492 Laurel Drive, appeal condemn decision. (attachment)