

Streets, Sidewalks & Utilities Committee

1. Middle Cuyahoga River Watershed Action Plan

Gene Roberts has requested Committee time for City Council to receive a report on the status of the Middle Cuyahoga River Watershed Action Plan. The City is a participating partner in the Middle Cuyahoga River Watershed and as part of the planning process the Middle Cuyahoga River Watershed Coordinator is making public presentations and soliciting public input. (attachment)

Administrative Recommendation

Receive the Middle Cuyahoga River Watershed information.

Council Action

Receive the Middle Cuyahoga River Watershed information.



2. Local Hire Residency Requirement For City Contracts

City Council has referred this item back into Committee following the previous staff report regarding the number of City funded projects that met the \$100,000 threshold. It is the staff understanding that Council referred this item back into Committee for the purpose of further discussion among Council members. Staff is not planning a presentation but will be available for any technical questions. Councilman Turner has provided an attachment for your information. (attachment)

Administrative Recommendation

Discuss the residency requirement proposal and advise staff accordingly.

Council Action

Discuss the residency requirement proposal and direct staff accordingly.



3. 2010 City Capital Projects Update Report

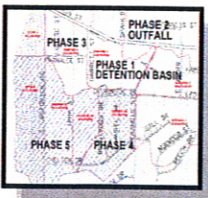
As 2010 is coming to a close Jim Bowling has requested Committee time to provide City Council with an update on the status of the City's 2010 Capital Projects. 2010 was a busy year for capital construction and I thought it would be useful to have Jim provide an overview of the progress of our capital work.

Administrative Recommendation

Receive the 2010 Capital Project information.

Council Action

Receive the 2010 Capital Project information.



4. City of Kent & ODOT Snow Plow Maintenance Agreement

Gene Roberts has requested Committee time for Council to consider a new agreement with ODOT that would change the snow plow operational assignments currently split between the City and ODOT. The proposed agreement would extend City plowing efforts on SR 43 but reduce City plowing duties in the SR 261 corridor resulting in a cost savings between \$6,000 to \$18,000 per year. (attachment)

Administrative Recommendation

Gene indicates that this new agreement with ODOT will save the City time and money so I would recommend Council's support.

Council Action

Authorize staff to enter into a new agreement with ODOT for snow plow operations.



Streets, Sidewalks & Utilities Committee continued

5. Taxi Cab Regulation Modifications



Jim Silver has requested Committee time to clarify the recently adopted taxi cab regulations as they relate to limousine service and to add language that addresses the issue of fares and compliance with the new regulations. (attachment)

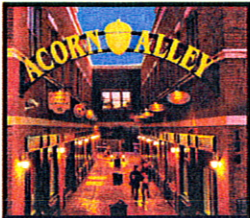
Administration Recommendation

When we adopted the new regulations we anticipated that there may be some need for modification once they were implemented, and I would recommend Council's support of the proposed changes and clarification of the City's newly adopted taxi cab regulations.

Council Actions

Adopt the proposed changes to the new taxi cab regulations.

6. Acorn Alley Easement Development Agreement



Dan Smith and Jim Bowling have been working with Ron Burbick to plan the next phases of Acorn Alley extension. In order to proceed with the demolition of the former Advanced Display Building, Mr. Burbick has requested the City's approval to use portions of the Erie Street right of way for his contractor's equipment mobilization. In return, Mr. Burbick has offered to grant the City a utility easement through his property which will be needed when we proceed with the Alley 4 electric undergrounding. The terms of these negotiations have been committed to writing in a Development Agreement. (attachment)

Administrative Recommendation

Jim Bowling has met with the City's traffic engineering and safety committee and they recommend approval of the use of the right of way by Mr. Burbick's contractor and I would request Council's authorization to enter into an agreement with Mr. Burbick outlining this exchange.

Council Action

Authorize the staff to proceed with the Development Agreement for Acorn Alley II.

Finance Committee

6. Final 2010 Appropriations Ordinance Amendment



Dave Coffee has been working with the department heads to make final changes to the year end 2010 budget ordinance. Dave has compiled a list of budget changes that the department's have requested and he will review those changes with Council in Committee. (attachment)

Administrative Recommendation

The final expense items for 2010 need to be allocated appropriately in the budget and Council's authorization is required for the year-end accounting to occur.

Council Action

Adopt the proposed changes to the 2010 Appropriations Amendment.

7. 5-Year Financial Commitment To Main Street Kent

Council requested Committee time to discuss extending the City's financial commitment (\$75,000/year) from a period of 1 year to 5 years consistent with the original request from Main Street.

Administrative Recommendation

I would recommend support of the City's 5-Year commitment to Main Street.

Council Action

Discuss the request and direct staff accordingly.





Health and Public Safety Committee

8. ODNR Grant Request for Emerald Ash Borer Prevention

Bridget Susel has been working with Gerald Shanley to pursue \$50,000 in grant funds to assist in the City's efforts to prevent Emerald Ash Borer infestation damage from having significant adverse impacts on the City's tree canopy. The grant funds would allow the City to remove the infested ash trees and replace them with an appropriate new tree. (attachments)

Administration Recommendation

I recommend Council's support of the ODNR grant fund submission to reduce the financial burden on the City while managing the impacts of the Emerald Ash Borer.

Council Actions

Authorize staff to submit the ODNR grant request.

Information Items

1. Traffic Engineering & Safety Report

Bill Lillich has provided a copy of the summary notes from the November 12th Traffic Safety Committee meeting. Five items related to the downtown redevelopment were discussed at the meeting: 1)PARTA- Physical street design and the configuration of a potential license to occupy space in the public right-of-way; 2)Potential need for Ohio Edison to move electric supply poles, currently on the west sidewalk along S. Depeyster St., approximately 10-12 feet to the east to provide proper clearance from some of the new structures for Acorn Alley II; 3)The variety of time-related steps in the Erie St. and Depeyster St. closings to accommodate building staging, utility installation and building construction; 4)Traffic planning for the new Esplanade/Haymaker Pkwy intersection construction in order to maintain effective emergency vehicle responses; and 5)The potential of a license to occupy space in the public right-of-way for an aspect of the new building in the Acorn Alley II project. (attachment)

2. November Planning Commission Meeting Agenda and Staff Report

Gary Locke has enclosed copies of the Planning Commission agenda and staff report for the November 16th Planning Commission meeting. There are 2 items up for consideration: 1)South Lincoln Rezoning Amendment, from R-3 to University District; and 2)Acorn Alley Phase II, East Erie Street & Depeyster Street, site plan review. (attachment)

3. October 2010 Income Tax Report

Dave Coffee has provided a summary of income tax collections thru the end of October 2010. For the fourth straight month, City income tax collections improved over last year's collections for the same period. The year-to-date income tax collections are still slightly down -1.61% (\$141,638) from 2009 but the positive trend over the last 4 months is encouraging. Kent State University's collections thru the end of May are up 4.24% (\$143,376). (attachment)

4. New Speed Radar Unit Award

Chief Peach reports that the City has been awarded a new MPH Industries Python III Single Radar antenna by the Ohio Department of Public Safety through its Ohio Traffic Safety Office. We were given the new radar unit (purchase cost of \$1,600) for our continued participation in the annual Traffic Safety Mobilizations, namely, "Click it or Ticket" and "Drunk Driving over the limit. Under Arrest."

Information Items

5. First Energy Transmission Line Inspections

The City has been notified that beginning Monday, November 22 and lasting three weeks, First Energy will be conducting aerial patrol of its transmission lines throughout Portage County, including the City of Kent. A black helicopter will be flying approximately 25-30 mph over the lines and may hover at any time for closer inspection. I thought you should be aware of this inspection effort in case you get any calls from concerned residents about the helicopter.

6. Reply to County Commissioners on Courthouse

As you may recall the County Commissioners sent me a letter requesting to re-open discussions about the possibility of a joint City/County justice center. I have attached a copy of my reply for your information. I reiterate to them that we continue to be interested in exploring opportunities to save money and leverage efficiencies but if they are serious in their intent then the County needs to have architectural analysis completed that illustrates where a combined facility could be located. (attachment)

7. Main Street Quarterly Reports

Mary Gilbert has shared copies of the monthly Main Street Kent reports for July, August and September 2010. If you read through the reports you'll see a couple of new business investments and expansions, as well as a listing of the community events sponsored by Main Street during the third quarter of 2010. (attachment)

8. Zoning Code Public Meetings and Hearings

Gary Locke reports that the Planning Commission will be holding its formal public hearing on the updated chapters of the Zoning Code at a special Planning Commission meeting on Tuesday, December 14, 2010 at 7:00 PM. Once the Planning Commission completes its public hearing and review, the Commission will be asked to make a formal recommendation to Kent City Council. I would expect that Council will have its committee review and public hearing in January or February. All of the draft chapters are posted on the City's web site for public review.

Prior to the Planning Commission public hearing, staff will be holding two public information meetings on the proposed updates. These two meetings will provide interested persons the opportunity to learn about the proposed changes, ask questions or make comments. These two meetings will be held on **Monday, November 29**, 2010 at 7:00 PM and **Thursday, December 2**, 2010 at 2:30 PM. Both meetings will be held in Kent City Council Chambers, 325 South Depeyster Street, Kent, Ohio.