



## New City Administration Building Work Session

Melanie has requested time with Council to continue conversations with the architectural firm, Branstetter Carroll Inc., to receive an update on the status of the project and further discuss Council's expectations for the new City Hall building. The Clerk has arranged for the Work Session to **begin at 6:25 pm** in Council Chambers.

## Public Hearings

1. Proposed FY2019 CDBG Action Plan;
2. Proposed FY2019 CHIP Program

## Unauthorized Items

1. General Compensation Plan and Position Allocation Amendments (Draft #2019-14, #2019-15)



Suzanne has requested Council's authorization to enact the proposed position changes in the City's General Compensation Plan (move the Senior Account Clerk out of AFSMCE to be a Payroll Administrator in the General Compensation Plan; move the Secretary to the Health Commissioner out of the General Compensation Plan and into AFSCME) as discussed during Executive Session on February 6<sup>th</sup>. (attachment)

### *Administration Recommendation*

I recommend Council's support for the proposed position changes.

### *Council Action*

**Authorization of the proposed position changes in the Position Allocation Ordinance and the General Compensation Plan.**

2. NOPEC Event Sponsorship Funding Application (Draft #2019-18)



Bridget is requesting Council's authorization to approve the submission of a \$2,000 grant request to NOPEC to secure funds to be used in support of the Kent Heritage Festival. The City secured the same amount in 2018. (attachment)

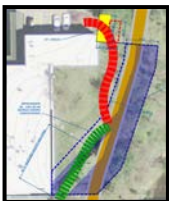
### *Administration Recommendation*

I recommend Council's authorization to submit the proposed NOPEC event sponsorship grant request for \$2,000.

### *Council Action*

**Authorization of the \$2,000 NOPEC event sponsorship grant application.**

3. Authorize an Easement for Portage Hike & Bike Trail Project (Draft # 2019-20)



John Idone and Jim Bowling are requesting Council's authorization to grant a 250 square foot easement to the owners of West River Place for improved access to the Portage Hike & Bike Trail. (attachment)

### *Administration Recommendation*

I recommend Council's authorization to grant the Hike & Bike Trail easement.

### *Council Action*

**Authorize the granting of an easement related to the next phase of the Hike and Bike Trail.**

## Unauthorized Items (continued)

### 4. Reappointment of Tom Wilke to Kent JEDD Boards (Draft #2019-21, #2019-22)

Bridget has requested Council's authorization to reappoint Tom Wilke to the Franklin and Brimfield JEDD Boards as both of his terms expired in 2018. Tom's new terms will be for four years as follows: Kent-Franklin JEDD 11/19/18 - 11/18/22, Kent-Brimfield JEDD 1/1/19 - 12/31/22.

#### *Administration Recommendation*

I recommend Council's approval for the re-appointment of Tom Wilke to serve as the staff representatives to the Franklin and Brimfield JEDD Boards.

#### *Council Action*

**Authorize the re-appointment of Tom to the Kent Franklin and Brimfield JEDD Boards.**

## Information Items

### 1. Fire Department 2018 Annual Report

Chief Tosko has provided an annual report for 2018 that highlights various topics including station condition, run volume, and maintenance and apparatus condition meant to give a snapshot of overall departmental activity and expenditures. (attachment)

### 2. Monthly Permit and Zoning Reports

Bridget Susel has enclosed copies of the monthly zoning and permit violations report for January 2019. Permit revenues were \$10,994.23 for January with the most permits being issued for Engineering Residential (35 permits). There were 24 code enforcement items in January. (attachment)